



P&R IM is now on the Army Knowledge Online/ Defense Knowledge (AKO/DKO) Portal!

This document contains information for P&R IM stakeholders interested in learning more about and accessing P&R IM AKO/DKO collaborative sites.

Did you know?

Several P&R IM working groups and initiatives now have and are using collaborative sites on the AKO/DKO portal (<http://www.us.army.mil>). P&R IM is using AKO/DKO as a tool to share meeting materials and enhance communication with stakeholders, in a safe and secure environment.

What is AKO/DKO?

AKO/DKO is an information sharing environment offering a robust knowledge management system and access to a network of enterprise services that facilitate communication, collaboration, and the free exchange of ideas. More than 1,200 applications, including email, social networking, and blog and Business Process Management capabilities, are available on AKO/DKO. The portal capability enables users to build web pages, post files, set custom access controls, and facilitate polls and questionnaires.

What's the Value of AKO/DKO?

AKO/DKO, a central element of the enhanced P&R IM website, is being used as a file repository for supplemental resources and a collaborative tool to inspire greater stakeholder communication. AKO/DKO's safe and secure environment provides stakeholders with access to information that is unavailable on the public P&R IM website.

How do I find out which P&R IM AKO/DKO sites exist?

P&R IM has rolled out several collaborative sites to support its working groups and initiatives and plans to launch others soon. To find out which P&R IM AKO/DKO sites exist, visit a working group or initiative page on the P&R IM website and check the top right-hand corner of the page for the AKO/DKO button. [See image 1] Pages that display the button have a related collaborative site on AKO/DKO.

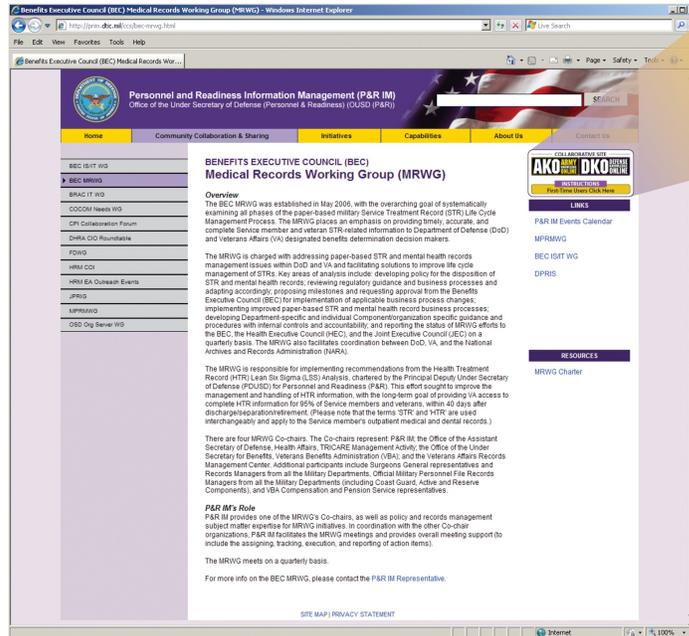


Image 1 – AKO/DKO button on P&R IM website

How do I gain access to P&R IM AKO/DKO sites?

To gain access to P&R IM AKO/DKO sites, users must:

1) Hold an active AKO/DKO account

If you do not hold an active AKO/DKO account, you may register by visiting

<http://www.us.army.mil>

Note: Certain persons, such as contractors and federal civilian agency personnel, require sponsorship to register for an AKO/DKO account. To request sponsorship information, stakeholders should provide full name, organization, and P&R IM working group/initiative affiliation to the [P&R IM AKO/DKO Representative](#).

2) Request collaborative site access

P&R IM stakeholders may request to join P&R IM AKO/DKO collaborative sites by contacting the [P&R IM AKO/DKO Representative](#). Stakeholders should provide full name, organization, and P&R IM working group/initiative affiliation in their request. A confirmation e-mail will be sent when access is granted.



How do I login to P&R IM AKO/DKO sites?

Once you've gained access, you may login to a P&R IM AKO/DKO site by doing the following:

- 1) Visit <http://www.us.army.mil> **OR** click on the top AKO/DKO button from the P&R IM website.



- 2) Enter your AKO/DKO username and password, then click Login.
- 3) There are two options for accessing AKO/DKO sites:
 - a. **Recommended:** Use the direct link provided in your collaborative site confirmation e-mail
 - b. If you do not have access to the direct link: Search within all AKO/DKO Groups by clicking **Groups** in the navigation bar, entering related search terms (i.e., Personnel and Readiness), and selecting the name of the site from the results list.

Additional Resources

P&R IM has developed two AKO/DKO user guides for its stakeholders, described below:

- [P&R IM AKO/DKO Quick Start-Up Guide](#): Step-by-step start-up information for new AKO/DKO users, including how to register, log-in, and customize AKO/DKO accounts, and how to access and navigate P&R IM organizational sites on AKO/DKO
- [P&R IM AKO/DKO User Guide](#): Supplement to the Quick Start-Up Guide that features detailed information about Sites and Files, the two primary features utilized by P&R IM stakeholders

For questions relating to P&R IM AKO/DKO sites, please contact the [P&R IM AKO/DKO Representative](#).