DEPARTMENT OF DEFENSE
INFORMATION TECHNOLOGY PORTFOLIO REPOSITORY
DITPR USER'S GUIDE

Block 13.0, Version 1.0

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DOCUMENT CHANGE CONTROL

Revision	Date of Issue	Section(s)	Brief Description of Change
Block 11, V 1.0	8 June 2011	Total document	Reviewed, Updated, Block 11 Functions
Block 12, V 1.0	21 December 2011	Total document	Reviewed, Updated, Block 12 Functions
Block 13, V 1.0	5 March 2013	Total document	Reviewed, Updated, Block 13 Functions

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EXECUTIVE SUMMARY

The DoD IT Portfolio Repository (DITPR) is the Department's authoritative inventories of IT systems. It provides senior DoD decision makers a coherent and contextual view of the capabilities and associated system enablers for making resource decisions and a common central repository for IT system information to support the certification processes of the various Investment Review Boards (IRBs) and the Defense Business Systems Management Committee (DBSMC). DITPR provides consistent automated processes across the Components to meet compliance reporting requirements (e.g., Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005 (NDAA), Federal Information Security Act of 2002 (FISMA), E-Authentication, Privacy Act, Privacy Impact Assessments, and Information Assurance). DITPR also enables the Portfolio Managers with IT investments and Components to accomplish IT Portfolio Management (PfM).

DITPR is a web-based IT system which contains basic overview information regarding all DoD IT systems. This includes information such as system names, acronyms, descriptions, sponsoring component, approval authority, points of contact, and other basic information required for any analysis of Departmental inventory, portfolios, or capabilities. DITPR supports IT Portfolio Management capabilities.

This Department of Defense Information Technology Portfolio Repository (DITPR) User's Guide is a comprehensive reference manual on the procedures and functions of DITPR. This User's Guide covers: DITPR Basics (Account Access, Privileges, System Metrics, Reports); and Registering Systems in the following Subject areas: Core Data (System Lifecycle; Mission Criticality; Warfighting Mission Area, IT Infrastructure Library); Compliance (FISMA, E-Authentication, Privacy Impact Assessment (PIA) / Privacy Act (PA), Standard Financial Information Structure (SFIS), Infrastructure, Enterprise Transition Plan, Information Assurance, Records Management, and Architecture; and the Certification Process.

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FOREWORD

This edition of the **DITPR User's Guide** covers the changes incorporated in the Emergency Change Proposals and Change Requests for Block 13.0 Upgrade. Summary of the CCB-approved Emergency Change Proposals and Change Requests are:

Emergency Change Proposals

1. System data related to: Number of Interface; Modified COTS; Business Function; Transition Plan State; Development/Modernization versus Current ServicesIRB Interest compliance; and Appropriation Types.
2. Modifications to **Business Mission Area Certification Dashboard** and **Mission Criticality Compliance** screens.
3. Removal of System Budget data.

Change Request 062

4. Change to System Core Trigger Questions with respect to PK-Enabled system.
5. Change PKI Compliance to Information Assurance.

Change Request 063

6. Change SFIS/FFMIA Compliance to SFIS Compliance.
7. Expansion of SFIS Compliance questionairs.
8. Addition of SFIS/USSGL Validation Questions for DCMO.

Change Request 066

9. Added tab for System Infrastructure.
10. Added Internet Protocol version 6 (IPv6) fields.
11. Added Host-Based Security System (HBSS) fields.
12. Added Secure Hash Algorithm 256 (SHA-256) fields.
13. Removal of System Interopearabiltity Compliance functionality.

The User's Guide incorporates extensive use of hyperlinks internal to the document to allow the user to quickly find pertinent references and screen capture shots to demonstrate and to facilitate the understanding of the procedure being described.

The **DITPR User's Guide** may be printed but most users will find that the electronic version is more practical with internal links and the ability to search on key words, screen labels, and drop list elements to find a specific reference.

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1. INTRODUCTION

This December 2012 edition of the **DITPR User's Guide** includes the addition of Block 13.0 Upgrade functions. Sections of this Guide are designed to be used in a standalone manner to aid in assimilation and reduce the amount of cross referencing, resulting in more repetition of standard functions. We have included the contents of most of the drop lists at the time of publication. Readers should note that screen capture shots and drop lists are current at the time of publication but may change before the next publication of this Guide. Please email us at **DITPR@att.com** with errors, discrepancies, comments, suggestions, and improvements for the **DITPR User's Guide**.

1.1. What is DITPR?

DITPR is an acronym that stands for: "DoD Information Technology Portfolio Repository"; and DITPR is a web-based computer system that keeps track of DoD Information Technology (IT) systems. DITPR contains basic overview information regarding all DoD IT systems. This includes information such as system names, acronyms, descriptions, sponsoring component, approval authority, points of contact, and other basic information required for any analysis of Departmental inventory, portfolios, or capabilities.

DITPR encrypts a user ID on a dedicated server using a public key infrastructure (PKI) server certificate which allows authorized users with proper Component or Domain user group privileges to view, update, and/or add new records.

DITPR emerged as a result of the ongoing implementation of the Business Management Modernization Program (BMMP). The main purpose of the BMMP is to streamline the DoD's Accounting, Financial and Business aspects. This will enable DoD to have successful GAO audits, and accomplish more business related functions with fewer resources so that the excess funding saved can be transferred to more traditional programs in DoD like weapon systems.

1.2. Block Upgrades

1.2.1. Block Upgrade 13.0 Functions Summary

The DITPR Design Team released DITPR Block Upgrade 13.0 on 17 January 2013. This upgrade included the following major changes since the last publication of this User's Guide for DITPR Block Upgrade 12.0 in December 2011.

1. Abililtiy to create and save tailored reports with the addition of the Mine report function.

>> See: **User-Customized Reports** section for information on the Mine tailored-report functionality.

2. Change PKI Compliance to Information Assurance.

>> See: System Information Assurance Compliance chapter for information on System Information Assurance Compliance functionality.

3. Change SFIS/FFMIA Compliance to SFIS Compliance.

>> See: **System SFIS Compliance** chapter on System SFIS Compliance functionality.

4. Addition of SFIS/USSGL Validation Questions for DCMO.

>> See: **SFIS/USSGL Validation Questions** section on SFIS/USSGL Validation Questions functionality.

5. Addition of System Infrastructure functionality.

>> See: **System Infrastructure Compliance** chapter on System Infrastructure Compliance functionality.

6. Addition of Internet Protocol version 6 (IPv6), Host Based Security System (HBSS), and Secure Hash Algorithm 256 (SHA-256) fields.

>> See: System Information Assurance Compliance chapter for information on Internet Protocol version 6 (IPv6), Host Based Security System (HBSS), and Secure Hash Algorithm 256 (SHA-256) fields.

7. Addition of BEA 8.0 and 9.0 Capability Titles, OA Codes and Titles, OV-6C Process Steps, and SV4 Functions in **Appendix D – Drop Lists**.

>> See: **BEA 8.0 Capability Titles**, **BEA 8.0 OA Codes and Titles**, **BEA 8.0 OV-6C Process Steps**, **BEA 8.0**

SV4 Functions, **BEA 9.0 Capability Titles**, **BEA 9.0 OA Codes and Titles**, **BEA 9.0 OV-6C Process Steps**, and **BEA 9.0 SV4 Functions** sections for the list of elements within the named drop lists.

8. Removal of System Budget data
9. Removal of System Interoperability Compliance functionality.

1.2.2. Block Upgrade 12.0 Functions Summary

The DITPR Design Team released DITPR Block Upgrade 12.0 update Friday, 21 October, 2011. This upgrade included the following changes:

1. Build ITIL service catalogue within DITPR.
2. New update business rules from DoD CIO. Components can change Mission Areas (Mission Area handoffs is no longer an option), and Components can update Joint Capability Areas.
3. Create "Auditor" view only access category in DITPR.
4. Add "DBS (Y/N)" field to DITPR.
5. Update Component pick list.
6. Addition of a Missing Data Bar.

1.2.3. Block Upgrade 11.0 Functions Summary

The DITPR Design Team released DITPR Block Upgrade 11.0 update Friday, 8 April, 2011. This upgrade included the following changes:

1. Business Enterprise Architecture (BEA) 8.0 update
2. HRM Extension to the BEA Updates
3. Multi-Systems BIN Values Metrics
4. New formats for DITPR report navigation screens
5. Updated DITPR Budget reports to new formats
6. Updates to the COIs and Budget Codes (added FY2012PB)
7. EV Tool Discount Rate update

1.2.4. Block Upgrade 10.0 Function Summary

The DITPR Design Team released DITPR Block Upgrade 10.0 update Friday, 8 October, 2010. This upgrade included the following regular Change Request updates for Block 10 (CR-54) and Requirements Review Board approved Change Requests (CRs 49, 50, 51, and 52).

- CR-054: Reference Data Update.

Budget Code Update (**2012BES**). The budget code **2012BES** was added to the **Budget Year Cycle** drop lists.

COI List Update. The **COI Drop List** was updated for the Block 10.

CR-49: IRB Interest Program Functionality.

CR-50: SSN Trigger Question.

CR51: Certification / Annual Review Condition Tracking.

CR-52: Use of SSN Report (Draft DoDI 1000.hh).

DITPR System Reports has been modified so that reports are grouped by Subject Area and provide more flexibility in providing specific, tailored results with more search options.

1.3. Scope of the DITPR User's Guide

The purpose of this User's Guide is to familiarize the user with DITPR capabilities, procedures, and many of the screens encountered. The User's Guide is primarily a reference tool and should not be considered an all-inclusive

document to answer all questions users may have. This Guide will take the user from Login to DITPR, to system searches, generating reports, viewing data, and entering/editing data. Not all screens or all functions described in this Guide are available to all users; user interactions are dependent upon user privileges. For specific questions, users should contact the DITPR Help Desk (**DITPR@att.com**) or 703-506-5220.

1.4. DITPR Annual Guidance

For current and detailed information in the following areas, consult the **DITPR Annual Guidance**: Definitions, Capabilities and Benefits, DITPR Functions, Enhancements, Pending Changes, Responsibilities, System Compliance, Business Mission Area (BMA), Warfighting Mission Area (WMA), Enterprise Information Environment Mission Area (EIEMA), Defense Intelligence Mission Area (DIMA), Community of Interest (COI) Objectives, and Suspense Dates for Updating Data.

1.5. What You Can Do

DITPR users **with** a **Domain** user group privilege or **with** a **Component** user group privilege can register new data records, edit existing data records, and associate or map system objects.

DITPR users **without** user group privileges can only view **DITPR** system information and partial FISMA data.

1.6. Typographical Conventions

The Block Upgrade 11 edition of the **DITPR User's Guide** incorporated reduced font sizes, reduce paragraph spacing, and screen shot re-sizing from previous editions to minimize white spaces, all to reduce the number of pages for those printing the document. This format continues.

Bold Black Type: used for actual screen labels, User Guide headings, and emphasis.

Examples: **System Name**, **DITPR Data Elements**, **authorized**.

Bold Blue Underlined Type: used for internal hyperlinks to figures and other sections in the document (**click** the hand cursor ☝ over the link to follow the links in PDF).

Examples: **DITPR Basics**, **Figure 1 DITPR Home Page Screen**.

NOTE: Some of the **Bold Blue Underlined Type** format used to indicate active links within the document may be lost during the conversion to PDF. However, the links will remain active and preceded by the preface **>> See:** or **<< Return:**.

NOTE: Some hyperlinks may take the reader to a location external to the User's Guide; they also use the **Bold Blue Underlined Type** format.

Curly braces and **vertical bars**: "**{ }**", " | " are used to enclose lists and separate the elements.

Example: print format drop list { **html** | **xls** | **pdf** }.

IF, **OR**: to call attention to conditions and alternate situations.

MORE INFO: formerly used in previous editions of the User's Guide to provide additional information on associated subject. This notation has been replaced by "**NOTE:**" throughout this User's Guide.

NEED HELP: formerly used in previous editions of the User's Guide to indicate mouseover may provide additional information. This notation has been replaced by "**NOTE:**" throughout this User's Guide.

NOTE: provides general information and hints on procedures to assist the user.

Pound sign: "**#**" used to represent a variable number on a screen label.

Example: **DITPR ID ####**

<< Return: is the preface for internal hyperlinks to return to the main document from an appendix.

>> See: is the preface for internal hyperlinks.

WARNING: indicates a procedure or business rule that must be followed.

2. DITPR BASICS

This chapter is intended to cover basic procedures for new DITPR users. Experienced DITPR users may skip this chapter without any loss of information.

2.1. DITPR Account Access

DITPR is a **For Official Use Only (FOUO)** site. An authorized DITPR user **MUST** have a valid external **CAC Card** or an active **Software** certificate with the **DoD Root Certificate** installed on the local computer to access the website. To obtain a DITPR account, you must have a government sponsor who approves your requirement to access DITPR.

NOTE: IF your government sponsor did not place the requirement to obtain a DITPR account, then coordinating with the sponsor in advance of submitting the request is highly advisable. This may preclude misunderstanding and potential delays in obtaining your account.

2.1.1. Request DITPR User Account

The DITPR access request form is available online.

To request a DITPR account, do the following:

1. Open your internet browser and in the address field, enter DITPR Website URL: **https://ditpr.dod.mil/**.
2. Click the **Go** button and select your DoD ID Certificate. Requestors may use their email certificate for this.
3. Use a recognized certificate to access **DITPR Home Page** screen.

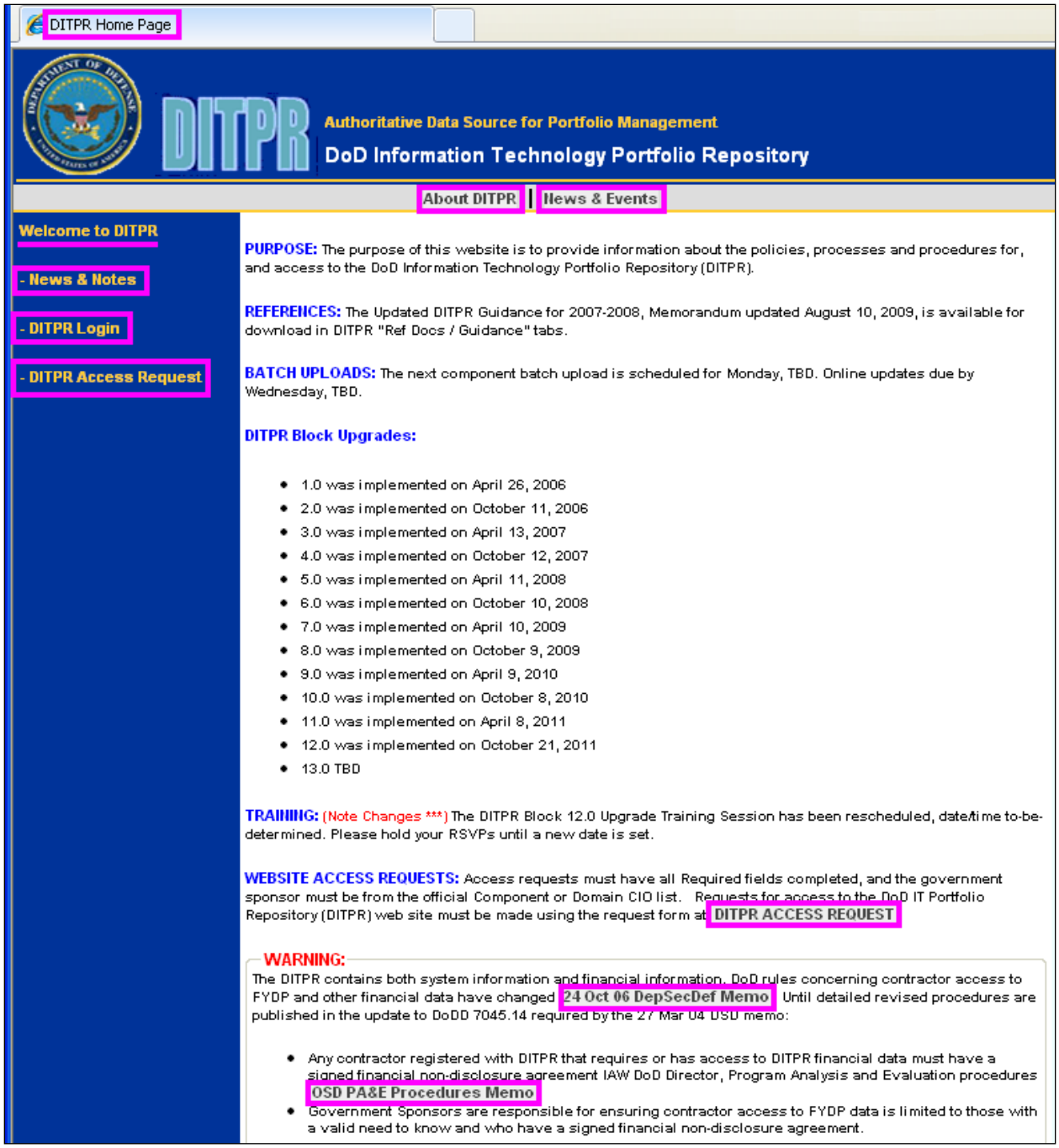


Figure 1 DITPR Home Page Screen at https://ditpr.dod.mil/

4. At the left panel of **DITPR Home Page** screen or in the **WEBSITE ACCESS REQUESTS** section, click the **DITPR Access Request** or **DITPR ACCESS REQUEST** link, respectively. The **New User Request** form appears.

NOTE: Please submit **only one** request. The **Confirm DITPR User Request** email from **DITPR@att.com** within two working days (48 hours) of your submission date indicates your request was received and in process.

NOTE: Navy and USMC personnel and contractors supporting Navy and USMC organizations should not continue with the DITPR **New User Request** form until they have read the note on the **Fill in DADMS New User Request Form** screen by clicking the **Navy and Marine Corps – Click Here** link.

>> See: **Navy and Marine Corps (Non-DoD) Personnel** section and **Figure 3** below for more information.

Note: * Indicates Required Fields.

*First Name:

*Last Name:

Work Address:

*Title (e.g.,Program Manager or Dir. of Info-Technology.):

Country: United States

City:

State: ---

Zip:

*Component: No Selection

*Gov. Organization (Code):

*Commercial Phone:

Government DSN Phone:

*Unclass Email:

*Login ID:

Fax:

*User Role: General User

Domain (To be selected only by IRB/Domain users): No Selection

Company Name (Mandatory for ALL Non-DoD Employees):

ALL requests Must include the following, a Government Employee Sponsor, other than yourself:

*Government Sponsor First Name:

*Sponsor Last Name:

*Component: No Selection

Gov. Organization (Code):

*Sponsor Unclass Email:

*Sponsor Phone:

*Reason for Access:

Submit Reset Close

Figure 2 New User Request Form Screen

5. Complete the **New User Request** form ensuring the required fields are complete and accurate.

NOTE: Required fields are marked by an asterisk (*****). Missing or incomplete data in these fields could delay the processing of the user request and delay access to DITPR.

6. Enter the required data in the following text boxes: ***First Name***, ***Last Name***, ***Title***, ***Work Address***, ***City***, ***State***, ***Zip*** and ***Component***.
7. From the ***Country*** drop list, select the country of your work address location if outside the United States.

>> See: Country Drop List section in **Appendix D – Drop Lists** for the list of Countries.

8. From the ***State*** drop list, select the state of your work address.

>> See: State Drop List section in **Appendix D – Drop Lists** for the list of States.

NOTE: Even though ***Work Address***, ***City***, ***State***, and ***Zip*** fields are not marked by an asterisk (*****), missing or incomplete data in these fields could delay the processing of the user request and delay access to DITPR.

9. From the ****Component*** drop list, select the appropriate Component.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

10. From the ****Gov. Organization (Code)*** drop list, select your Government Organization.

NOTE: IF your organization or code is not found in the ***Gov. Organization (Code)*** drop list **after a thorough search**, select "**Other**" and in the ***Gov. Organization (Code) (if Other)*** field, enter the proper **Government Organization (Code)**.

NOTE: Non Government Employees, i.e. **Contractors** and **Consultants**, hereinafter referred to as Contractors, select the **Government Organization Code** you support.

11. Enter the required data in the following text boxes: *C***ommercial Phone***, ****Email***, and ****Login ID***.

WARNING: In the ****Email*** text box, the user should enter an address from a **military** (**.mil**), **government** (**.gov**), or company address. **Generally**, domains used for personal email such as **aol.com**, **msn.com**, or **hotmail.com** are **NOT** accepted.

12. From the ****User Role*** drop list { **General User** | **System Program Manager** | **BTA** | **Component Comptroller/BSO** | **Component Domain Manager** | **Component CIO** | **Domain Owner** | **Global BMMP Admin** }, select the appropriate role. The **General User** role is the selection for most users.
13. For **Contractors** in the ***Company Name (Mandatory for ALL Non-DoD Employees)*** text box, enter the name of the company that holds the contract for the government organization you support.
14. In the ***Fax*** and ***Government DSN Phone*** text boxes, enter the data if known/available.
15. In the ***Domain*** drop list, select the Domain if you will be working within Domain systems.

>> See: Domain Drop List (1) section in **Appendix D – Drop Lists** for the list of Domains.

NOTE: All DITPR users **must have** a government sponsor. A user **may not be his/her own sponsor**, even if a Government employee.

Identify Government Sponsor: Your sponsor would be the person who is assigning you the task that requires you to have access to DITPR. **IF** you are a contractor, it is your government customer. **IF** you are a government employee, then it would be your superior (typically your boss) who is assigning you the task that requires you to have access to DITPR. It might also be an individual in another organization that is assigning the task. In all cases, the sponsor MUST be a government sponsor.

16. In the Government Sponsor Information Section, enter the required data in the following text boxes: ***Government Sponsor First Name**, ***Sponsor Last Name**, ***Component**, ***Gov. Organization (Code)**, ***Sponsor Email**, ***Sponsor Phone**, and ***Reason for Access**.

NOTE: IF you are a **Contractor**, enter the **Government Organization Code** you support.

17. Entry in the ****Reason for Access*** text box should provide sufficient justification for a DITPR account and explanation for the user role requested.
18. When the **New User Request** form has been completed, click the **Submit** button.

NOTE: When DITPR Help Desk receives the request, DITPR Help Desk will send a **Confirm User Request** email to the named government sponsor for review and approval with a courtesy copy emailed to the requestor.

19. The DITPR Help Desk will establish the DITPR account and notify the user with the User ID and login instruction with the **DITPR Login Instructions** email once the approval email from the government sponsors are received. For contractors, the **DITPR Help Desk** will establish the account and notify the user with the user ID and DITPR login instructions, when they receive the approval email and signed NDA from the contactor's government sponsors.

WARNING: DITPR is a **FOR OFFICIAL USE ONLY** (**FOUO**) site, and a qualified government Domain sponsor or government Component sponsor must approve access. Request response times are a function of the approval process.

NOTE: Contractor Non-Disclosure Agreement (NDA). All contractors having access to DITPR must have a Non-Disclosure Agreement (NDA) with their government employer. The contractor's government sponsor must verify the presence of a signed, valid, and current NDA in the approval process before access to DITPR will be granted.

>> See: **DITPR Non-Disclosure Agreement (NDA)** section below for more information.

NOTE: Program Analysis and Evaluation (PA&E) NDA: Contractors who will be working with Budget data or who will be working across Components must have a Program Analysis and Evaluation NDA on file with the Office of the Director, Program Analysis and Evaluation. The requestor's government sponsor must verify the PA&E NDA in the approval process before access to DITPR will be granted to those contractors working with Budget data or across Components.

>> See: **Program Analysis and Evaluation NDA** section below for more information.

2.1.2. Government Sponsor Requirements

Account Confirmation. Government sponsors for users requesting access to DITPR will be sent a **Confirm DITPR User Request** email within two business days of the original request. Sponsors **MUST** be a government employee and requestors may not sponsor themselves even if they are a government employee. The government sponsor should confirm the completeness and correctness of the information on the **Confirm DITPR User Request** email and respond via email providing rank or GS rating and position title, either confirming the need for the requestor's access to DITPR or disapproving the access request. The DITPR Help Desk will archive all requests that are not approved by the government sponsor.

Contractors. Contractors may not be granted access to DITPR without confirmation from their government sponsor of a signed, valid, and current Non-Disclosure Agreement (NDA). For contractors, the Government sponsor must confirm the requestor's **name** and **company** and **expiration date** of the NDA (**if less than one year from the submission date**) before access to DITPR is granted. For contractors having a requirement to work with Budget data or across Component lines, the government sponsor must confirm that the requestor has a signed, valid, and current Program Analysis and Evaluation (PA&E) NDA before access to DITPR is granted.

NOTE: Government sponsors of contractors should state in their response to the Confirm DITPR User Request email the status of a valid NDA and the status of a PA&E NDA, if required.

>> See: **DITPR Non-Disclosure Agreement (NDA)** and **Program Analysis and Evaluation NDA** sections below for more information.

Renewal and Reactivation. For government employees whose DITPR accounts have expired or been archived due to inactivity, government sponsorship and confirmation is required for renewal or reactivation. For contractors, government sponsorship and confirmation along with an updated NDA is required whenever the DITPR account is renewed, reactivated, or extended.

Change in Status. It is the government sponsor's responsibility to notify the DITPR Help Desk whenever the DITPR user no longer has a requirement for access. The government sponsor should notify the DITPR Help Desk whenever any of the following occur: a user transfers, retires, leaves the government, or changes companies; the contract terminates; or any other situation which negates the reason for access. DITPR access does not transfer with an individual. The DITPR Help Desk will archive the user's account upon notification.

2.1.3. Contractor Requirements

In addition to completing the DITPR **New User Request** form, contractors have a requirement to have a valid Non-Disclosure Agreement (NDA) in place and confirmed by their government sponsor before being granted access to DITPR. Additionally, if the contractor has a requirement to access Budget data or will be working across Components, a valid PA&E NDA must be in place and confirmed by their government sponsor before being granted access to DITPR. An updated NDA is required whenever a contractor account is extended, renewed, or reactivated; the contract is renewed; or the contract number changes.

>> See: **DITPR Non-Disclosure Agreement (NDA)** and **Program Analysis and Evaluation NDA** sections below for more information.

2.1.4. DITPR Non-Disclosure Agreement (NDA)

A DITPR Non-Disclosure Agreement (NDA**)** is **Required** for **All Contractors**. The government sponsor must confirm the contractor requesting access to DITPR has a signed, valid, and current NDA in place. Government sponsor confirmation of the NDA should occur in the response to the **Confirm DITPR Request** email. Any delay in receiving the NDA confirmation will result in a delay in granting access to DITPR.

2.1.5. Program Analysis and Evaluation NDA

The Program Analysis and Evaluation (PA&E) Non-Disclosure Agreement (NDA**)** is **Required** for **All Contractors** who will be working with Budget data or across Components.

To complete the PA&E NDA form, do the following:

>> See: **Figure 1** for the location of the **OSD PA&E Procedure Memo** link on the **DITPR Home Page**.

1. On the DITPR Home Page, click the **OSD PA&E Procedure Memo** link. The **File Download – Security Warning** dialog box appears.
2. On the **File Download – Security Warning** dialog box, click the **Save** button to save the **ditpr_dod_mil** file in a convenient location.
3. Double click **ditpr_dod_mil** to open the file, Subject: **Request for Contractor Access to Planning, Programming, Budgeting, and Execution (PPBE) Data**.
4. Click the MS Word link at the bottom of the **ditpr_dod_mil** file. The instructions for submitting the PA&E NDA appears.

>> See: **Appendix C – PPBE Non-Disclosure Agreement** for the instructions and a template for completing the PA&E NDA.

2.1.6. Usage Requirements

Government employees are generally granted access to DITPR for a two year period while contractors are granted access for one year. New users must log in to DITPR within the first 90 days of being granted access and at least every six months after the first successful log on or the accounts are automatically archived due to inactivity. Users are notified of their account expiration date whenever they log in to DITPR 45 days prior to the scheduled expiration date.

Government Employees. Government users should send a request for an extension during this 45 day period if access is still required. Generally, government users will be granted access for two more years.

Contractors. Contractors should advise their government sponsor of the pending DITPR expiration and continued requirement to access DITPR and request continued access through their sponsor. Upon government sponsor approval and confirmation of a signed, valid, and current NDA, the DITPR Help Desk will grant contractors with a one year extension.

IF users allow their accounts to expire or their accounts are archived due to inactivity, government sponsor confirmation is required for account reactivation.

2.1.7. Account Expiration and Reactivation

Government Employees. Government users whose DITPR accounts have expired or been archived due to inactivity are required to obtain government sponsorship approval prior to reactivation. The DITPR Help Desk will reactivate the account for two years upon notification from their government sponsor that the account should be reactivated for continued access to DITPR.

Contractors. Contractors whose DITPR accounts have expired or been archived due to inactivity are required to obtain government sponsorship approval prior to reactivation along with an updated NDA. The DITPR Help Desk will reactivate the account for one year upon notification from their government sponsor that the account should be reactivated for continued access to DITPR **and** confirmation that the NDA remains valid for another year.

2.1.8. Mandatory PKI Certificates

DON CIO requires PKI certificates to access DITPR. DITPR users should coordinate through their Component to obtain Common Access Cards (CACs) and card readers; **DO NOT CONTACT THE DITPR HELP DESK** for assistance in obtaining PKI certificates or obtaining the necessary DoD root certificates.

2.1.9. DoD CAC Request Guidance for Contractors

Contractors who need a DoD COMMON Access Card (CAC) for PKI Authentication to access DITPR should contact the Government Sponsor who required/authorized the DITPR account. The Government Sponsor will direct you to their System Security Manager (SSM). The SSM will provide you with all the information necessary to process and approve your CAC request, issue your CAC and obtain a CAC reader and CAC middleware (e.g. ActivCard Gold for CAC) for your PC.

2.1.10. Navy and Marine Corps (Non-DoD) Personnel

Navy and Marine Corps personnel and their contractors should request access to DITPR-DON via **Department of the Navy Application and Database Management System** (**DADMS**) from the web site **https://www.DADMS.navy.mil/**. Navy/USMC personnel must obtain approval through DON CIO/HQMC C4 for access to DITPR.

On the **New User Request** screen, click the **Navy and Marine Corps – Click Here** link to see the note for Navy and Marine Corps personnel and contractors.

Navy/USMC Personnel and Contractors Supporting Navy/USMC Organizations

--- FOR Navy/USMC Personnel and Contractors Supporting Navy/USMC Organizations ONLY--

IF you are a Navy/Marine Corps personnel or a contractor supporting a Navy or a Marine Corps organization and you have a task to **View/Edit/Register Systems**, **Applications**, **Networks** and **Databases**, you must access DADMS website to request a DADMS user account to access both **DADMS** and **DITPR-DON** to accomplish your mission.

To obtain a DADMS user account, follow the instructions below:

Stop filling in the DITPR user request. The **DADMS User Request Form** may be found online via the DADMS website - **https://www.dadms.navy.mil**. Click **DADMS ACCESS REQUEST** link on the left panel of the DADMS home page and the **New User Request** form appears. Complete the form and then click the **Submit** button. The request will be processed By the DADMS Help Desk within two business days. Please ensure the Government sponsor is aware of the request prior to submitting.

Contractors: Click the DADMS Non-Disclosure Agreement (**NDA**) link to download the **NDA** and follow the screen instructions to complete and sign the NDA.

NOTE: Please review the information you entered before submitting the request. Once the **New DADMS User Request** is submitted, a confirmation window will appear with the message "**Information has been saved and a response will be made within 2 working days**". Most responses will be made within a working day. Response could take longer, depending on the situation and availability of the sponsor. The new DADMS user request will go through an approval process and an email containing the Login ID and DADMS default password will be forwarded to the new user. The email will also contain instructions on how to access the DADMS Web site.

ADDING records and **UPDATING** records privileges: Once your account is established: At the **DADMS Login Accepted Screen** and from the **Main Screen** drop list, select the **DADMS Main Menu** to access **DADMS REPOSITORY USER SCREEN**. From the **REPOSITORY USER SCREEN**, click the **DADMS Quick Start** button to access online help which provides DADMS funcational areas navigation instructions and the instructions on **WHERE** and **HOW** to request a user group privielges you need.

DADMS Help Desk Hours of Operation: 0800 – 1700 from Monday – Friday ET. IF you have any question, please contact DADMS help desk at **703-506-5220** or by E-mailing **DADMS@att.com**.

Figure 3 Fill in DADMS New user Request Form for Navy/USMC Personnel and Contractors

2.2. DITPR Log In

Upon receipt of government sponsorship, the DITPR Help Desk will send the new user **DITPR Login Instructions** email with USERID. The new user must log in to DITPR within 90 days of the account activation or the account will be automatically archived.

DITPR users **MUST** have a valid External **CAC Card** with an active DoD ID certificate or an **ECA Soft Certificate** installed on the local computer. The DoD Root Certificate MUST be installed properly on the user's local computer.

WARNING: DITPR does **Not** accept **Email** certificates.

WARNING: DITPR does **Not** accept **IECA** certificates.

DITPR users **MUST** contact DITPR Help Desk at **703-506-5220** or **DITPR@att.com** to reset their **PKI** in DITPR, when they have renewed a Certificate or when they have updated their CAC Card.

To log into DITPR do the following:

1. Open a new Internet Browser and in the Address field enter DITPR URL **https://ditpr.dod.mil/dodcio/DITPR/**, click the **Go** button. The **Choose a digital certificate** window appears.

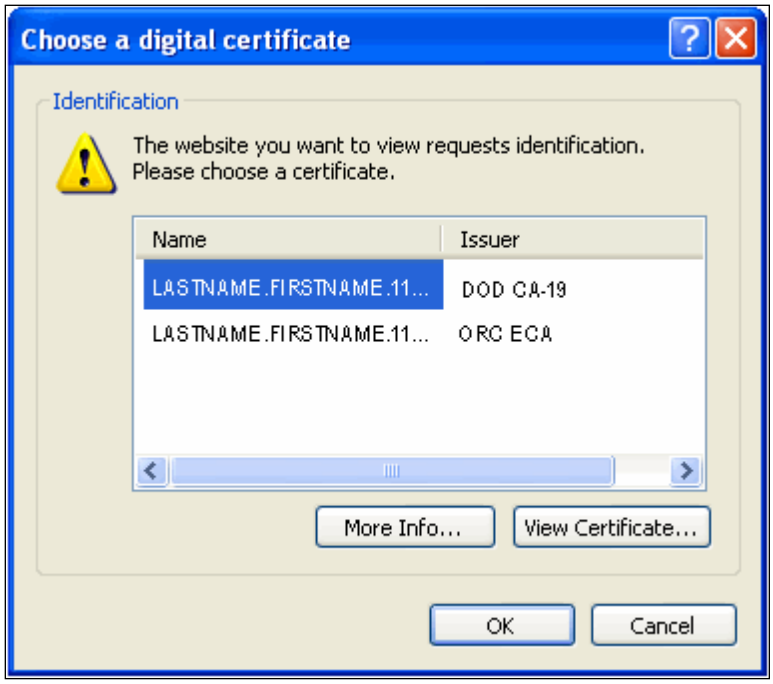


Figure 4 Choose a digital certificate Dialog Box

2. Select the appropriate DoD ID Cert, "**DOD CA - ##**" as show in the case above from the **Choose a digital certification** dialog box.

WARNING: DITPR does not accept **email** certificate.

3. Click the **OK** button. The **CAC Smart Card** dialog box **OR** the **Signing data with your private exchange key** dialog box appears, depending on the type of certificate.

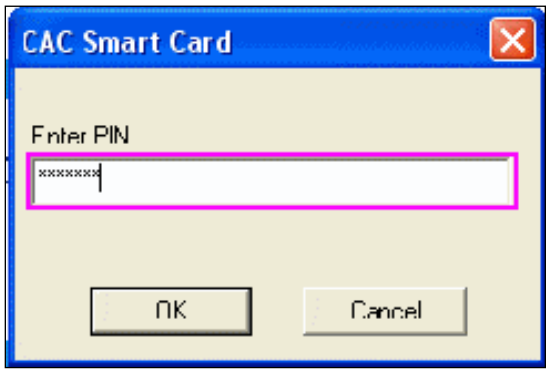


Figure 5 CAC Smart Card Dialog Box

Figure 6 Signing data with your private exchange key Dialog Box

4. For the **CAC Smart Card** dialog box, enter your certification **PIN** in the **Enter PIN** text box. For the **Signing data with your private exchange key** dialog box, enter your password in the **CryptoAPI Private Key** text box. The **Login Accepted** screen appears.

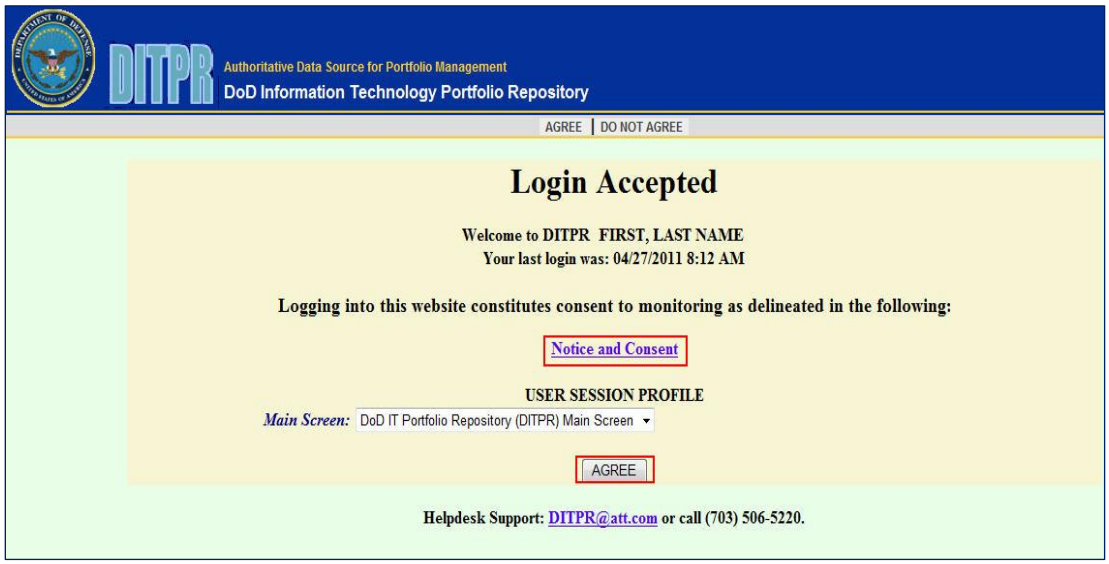


Figure 7 Login Accepted Dialog Box

5. In the **Login Accepted** dialog box, click the **Notice and Consent** link to review the user requirements with regard to accessing DITPR.

WARNING: Users are responsible for any and all activity under their assigned User ID. Users should **NOT** allow others to login with their ID.

6. Click the **AGREE** button. The **Welcome to DITPR** (**Main Menu**) screen appears.

2.3. DITPR Notice and Consent

The **Notice and Consent** page specifies the DITPR system authorization for use and consent for monitoring.

Notice and Consent

This is a Department of Defense Computer System. This computer system, including all related equipment, networks, and network devices (specifically including Internet access) are provided only for authorized U.S. Government use. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability, and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information, including personal information, placed or sent over this system may be monitored.

Use of this DoD computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal, or other adverse action. Use of this system constitutes consent to monitoring for these purposes.

Figure 8 Notice and Consent for Use of DITPR System

2.4. DITPR Home Page Screen

>> See: Figure 1 for the details on the **DITPR Home Page** screen.

The **DITPR Home Page** contains the following links: **About DITPR**, **News & Events**, **- News & Notes**, **- DITPR Login**, **- DITPR Access Request**, **DITPR ACCESS REQUEST**, **24 Oct 06 DepSecDef Memo**, and **OSD PA&E Procedures Memo**.

About DITPR link takes you to the **DITPR Home Page** screen that provides background information on the DITPR program.

News & Events and **- News & Notes** links take you to the **DITPR Home Page** screen that provides dated, recent information and developments concerning DITPR.

- DITPR Login link takes you to the **Login Accepted** dialog box.

>> See: Figure 7 for the details on the **Login Accepted** dialog box.

- DITPR Access Request and **DITPR ACCESS REQUEST** links take you to the **New User Request** form screen.

>> See: Figure 2 for the details on the **New User Request** form screen.

24 Oct 06 DepSecDef Memo link takes you to a Portable Document Format (.pdf) file which contains two memoranda pertaining to Planning, Programming, Budgeting, and Execution (PPBE) data:

- Office of the Secretary of Defense Memorandum, Subject: Request for Contractor Access to Planning, Programming, Budgeting, and Execution (PPBE) Documents and Data, dated OCT 24 2006
- Deputy Secretary of Defense Memorandum, Subject: Control of Planning, Programming, Budgeting, and Execution (PPBE) Documents and Information, dated MAR 27 2004.

OSD PA&E Procedures Memo link takes you to a MS Word (.doc) file, Subject: Request for Contractor Access to Planning, Programming, Budgeting, and Execution (PPBE) Data; which contains an embedded link to a template for PPBE Non Disclosure Agreement (NDA).

>> See: Appendix C – PPBE Non-Disclosure Agreement for details on **Planning, Programming, Budgeting, and Execution (PPBE) Non-Disclosure Agreements**.

2.5. Welcome to DITPR (Main Menu) Screen

Figure 9 Welcome to DITPR (Main Menu) Screen

The **Welcome to DITPR** (**Main Menu**) screen is designed with **THREE** sections:

The **LEFT** section contains the following links: **NEWS & NOTES**, **ADMIN POCS**, **TECH IPT POCS**, **DITPR EXTRACT**, **CHANGE PASSWORD** (non functional), **USER PROFILE**, and **LOGOFF**. This section and these links are visible on many DITPR screens. Five links in this section have restricted access and are only viewable to those with the proper privileges: **AUDITOR ADMIN, COMPONENT ADMIN**, **MA/DOMAIN ADMIN**, **MSN AREA ADMIN**, **CRB FILES ADMIN**, and **IRB INTEREST**.

NEWS & NOTES link takes you to the **DITPR News** screen that provides dated, recent information and developments concerning DITPR.

ADMIN POCS link takes you to the **Admin Points Of Contact** screen where users can find Component, Mission Area – Domain, and Mission Area administrative points of contact.

>> See: **Figure 35** and **Component Administrator**, **Mission Area - Domain Administrator**, and **Mission Area Administrator** sections for details on Component, Mission Area – Domain, and Mission Area administrators, respectively.

TECH IPT POCS link takes you to the **Technical Solutions IPT Points of Contact July 2012** PDF file.

DITPR EXTRACT link takes you to the DITPR Data Export Files screen where you can download DITPR extract files.

>> See: **DITPR Extract** chapter for details on DITPR Extract files and download procedures.

CHANGE PASSWORD link takes you to the **Change Password** screen. Passwords are no longer used to access DITPR. Users have no need to click the **CHANGE PASSWORD** link, and the **Change Password** screen has no effect in accessing DITPR.

USER PROFILE and **Change Your Information** links take you to the **Edit User Profile** screen where users can update their personnel information. You can also change screen background settings via the **Select Style Sheet** link on the **Edit User Profile** screen. This screen should be checked periodically to ensure the information is update. Users should update this screen whenever contact information changes.

>> See: **Edit User Information** section below for details on **Edit User Profile** screen procedures.

LOGOFF link takes you to the **DITPR Log Off** screen and closes your CAC session.

>> See: DITPR Log Off section below for details on log off procedures.

COMPONENT ADMIN link takes the **authorized** user to the **Edit Component User Privileges** screen.

>> See: Figure 35 and **Component Administrator** section for Component Administrator edit privilege functions.

MA/DOMAIN ADMIN link takes the **authorized** user to the **Edit MA/Domain** User Privileges screen.

>> See: Mission Area - Domain Administrator section for Mission Area – Domain Administrator edit privilege functions.

MSN AREA ADMIN link takes the **authorized** user to the **Edit Mission Area Privileges** screen.

>> See: Mission Area Administrator section for Mission Area Administrator edit privilege functions.

CRB FILES ADMIN link takes the **authorized** user to the **CRB FILES ADMIN** screen.

>> See: Change Request Board (CRB) Administrator section for CRB Administrator functions.

NOTE: The **COMPONENT ADMIN**, **MA/DOMAIN ADMIN**, **MSN AREA ADMIN**, and **CRB FILES ADMIN** links are only visible to authorized users.

IRB INTEREST link takes the authorized user to the **Designated IRB Interest Programs** screen.

>> See: IRB Interest Systems chapter for IRB Interest systems functionality.

The **TOP** section contains the following buttons: **Back**, **Welcome**, **Mine**, **Search**, **POCs**, **Metrics**, **Reports**, **Ref Docs**, **LogOff**, and **Help**. This section and these buttons are visible on most DITPR screens.

Back button takes you to the previous DITPR screen.

Welcome button takes you to the **Welcome to DITPR** (**Main Menu**) screen.

>> See: Figure 9 above for **Welcome to DITPR** (**Main Menu**) screen features.

Mine button takes you to the **User-Specified Reports/ Metrics** screen.

>> See: System Metrics and **DITPR System Reports** chapters for using the **Mine** tab features.

Search button takes you to the **System Search Options** screen.

>> See: Global System Searches section for details on **System Search Options** screen procedures.

POCs button takes the **Point Of Contacts Listing** screen.

>> See: Point of Contacts Listing section for details on using **Point Of Contacts Listing** screen procedures.

Metrics button takes you to the **New Metrics Options Menu** screen.

>> See: System Metrics chapter for details on Metrics report options.

Reports button takes you to the **Reports Options Menu** screen with reports grouped by Subject Area.

>> See: DITPR System Reports chapter for details on **Reports** options with Subject Area grouping.

Ref Docs button takes you to the **Reference Documents Menu** screen.

>> See: On-Line Reference Documents section below for **Reference Documents** listings.

LogOff button takes you to the **DITPR Log Off** screen and closes your CAC session.

>> See: DITPR Log Off section below for details on Log Off procedures.

Help button takes you to the **Help Files** screen.

>> See: On-Line Help section below for details on Help procedures.

The **CENTER** section contains the following features: **System Status MSN AREA**, **MA/DOMAIN**, and **COMPONENT** buttons; **Dashboards MA/DOMAIN** and **COMPONENT** buttons; **Select by Acronym** text box and **Go** button; **Select by DITPR-ID** text box and **Go** button; **By Component** text box and **Go** button; **By Mission Area** text box and **Go** button; and **Add New System GO** button.

System Status MSN AREA, **MA/DOMAIN**, and **COMPONENT** buttons take you to the **Mission Area Systems Processing Summary**, **MA/DOMAIN Systems Processing Summary**, and **Component Systems Processing Summary** screens, respectively.

>> See: Systems Search by Mission Area Systems Status, **Systems Search by MA/Domain Systems Status**, and **Systems Search by Component Systems Status** sections, respectively, for details on using these search feature and procedures.

Dashboards MSN AREA and **COMPONENT** buttons take you to the **Mission Area Systems Processing Summary**, **MA/DOMAIN Systems Processing Summary**, and **Component Systems Processing Summary** screens, respectively.

Select by Acronym text box and **Go** button takes you to the **System Display List** screen.

>> See: **Systems Search by Acronym** and **System Display List** sections for details on **Searching Systems by Acronyms** and using **System Display List** screen features and procedures, respectively.

Select by DITPR-ID text box and **Go** button takes you to the **System Display List** screen.

>> See: **Systems Search by DITPR ID** and **System Display List** sections for details on **Searching Systems by DITPR-ID** and using **System Display List** screen features and procedures, respectively.

By Component text box and **Go** button takes you to the **System Display List** screen.

>> See: **Systems Search by Component** and **System Display List** sections for details on **Searching Systems by Component** and using **System Display List** screen features and procedures, respectively.

By Mission Area text box and **Go** button takes you to the **System Display List** screen.

>> See: **Systems Search by Mission Area** and **System Display List** sections for details on **Searching Systems by Mission Area** and using **System Display List** screen features and procedures, respectively.

Add New System GO button takes you to the **System Core Basic** screen where users can add a system to DITPR.

NOTE: The **6) Add New System** option is **Only** visible to the DITPR user with **Component User Group Privilege** "**ANS**".

>> See: **New Systems** chapter for details on **Adding a New System** to DITPR.

2.6. Point of Contacts Listing

PRIVILEGES: The **Component User Group Privilege** "**ESD**" is required to **View, Add, Edit, or Delete Contacts in the Point of Contacts Listing**.

2.6.1. View Point of Contacts Listing

PRIVILEGES: The **Component User Group Privilege** "**ESD**" is required to **View Contacts in the Point of Contacts Listing**.

To view Points of Contacts Listing, do the following:

>> See: **Figure 9** above for **Welcome to DITPR** (**Main Menu**) screen features.

1. On the **Welcome to DITPR** (**Main Menu**) screen or any screen showing the **POCs** button, click the POCs button. The **Point of Contacts Listing** screen appears.

Figure 10 Point Of Contacts Listing Screen

2. From the **By Component** drop list, select **All** (default) or the Component of the contact of interest.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

3. In the **Starting with** text box (maximum 10 characters), enter the first character(s) of the contact's last name.

NOTE: The **Starting with** is a text string search for up to the first ten characters of the last name. The search engine is **NOT** case sensitive.

4. Click the **Update** button to execute the search. The **Point of Contacts Listing** screen updates with the name of contact(s) meeting the Component and last name criteria.
5. To initiate an email to the contact, click the email address link in the **E-Mail** column. An email template addressed to the contact appears.
6. Click the **Count Clear** active number link to go to list the systems associated with the contact on the **System Search Results** screen.

>> See: System Search Results section for additional information and Figure 309 for **System Search Results** screen features.

NOTE: The number in the **Count Clear** column represents the number of active systems associated with the contact. IF none of the system(s) associated with a contact are active, **0** will appear in the **Count Clear** column for archived systems.

7. To print the **Point Of Contacts Listing** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **DITPR POC Listing** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

2.6.2. Add a Point of Contact

PRIVILEGES: The **Component User Group Privilege** "**ESD**" is required to **Add a Contact to the Point of Contacts Listing**.

To add a contact in the Points of Contacts Listing, do the following:

>> See: View Point of Contacts Listing section above to access the **Point Of Contacts Listing** screen.

1. On the **Point Of Contacts Listing** screen, click the **Add a Point of Contact** button. The **Point of Contact Description, Add – POC** screen appears.

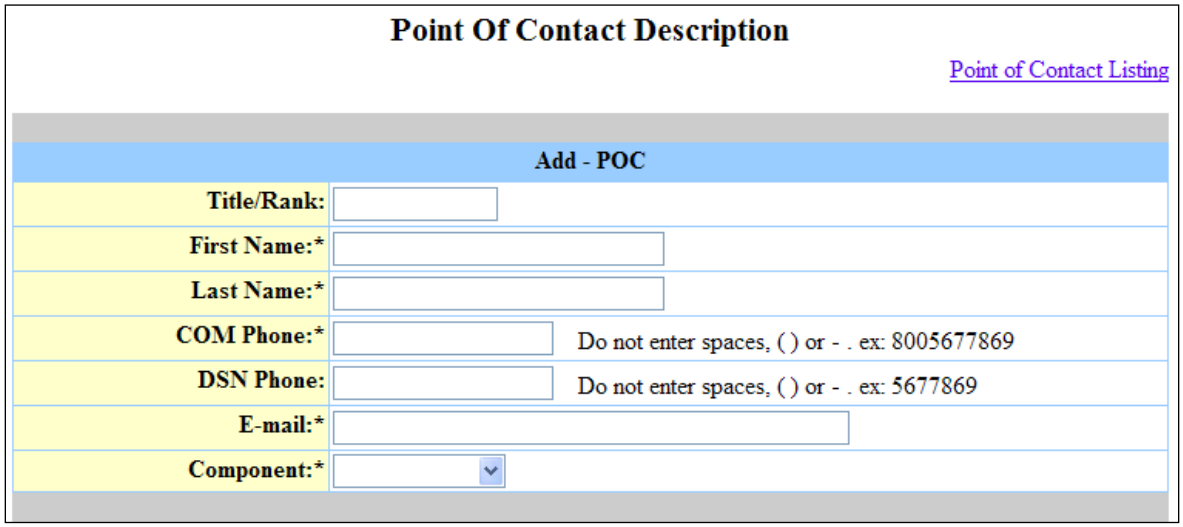


Figure 11 Add – POC Form, Point Of Contact Description Screen

2. Complete the **Point Of Contact Description** form and click the **Submit** button. The advisory message "**POC: '<NAME>' Added Successfully.**" appears at the top of the screen.
3. Click the **Point of Contact Listing** button to return to the **Point Of Contacts Listing** screen.

2.6.3. Edit a Point of Contact

PRIVILEGES: The **Component User Group Privilege** "**ESD**" is required to **Edit a Contact to the Point of Contacts Listing**.

To edit a contact in the Points of Contacts Listing, do the following:

>> See: View Point of Contacts Listing section above to access the **Point Of Contacts Listing** screen.

1. On the **Point Of Contacts Listing** screen, click the **Contact Name** link of the person you want to edit. The **Point of Contact Description, Edit – POC** screen appears.

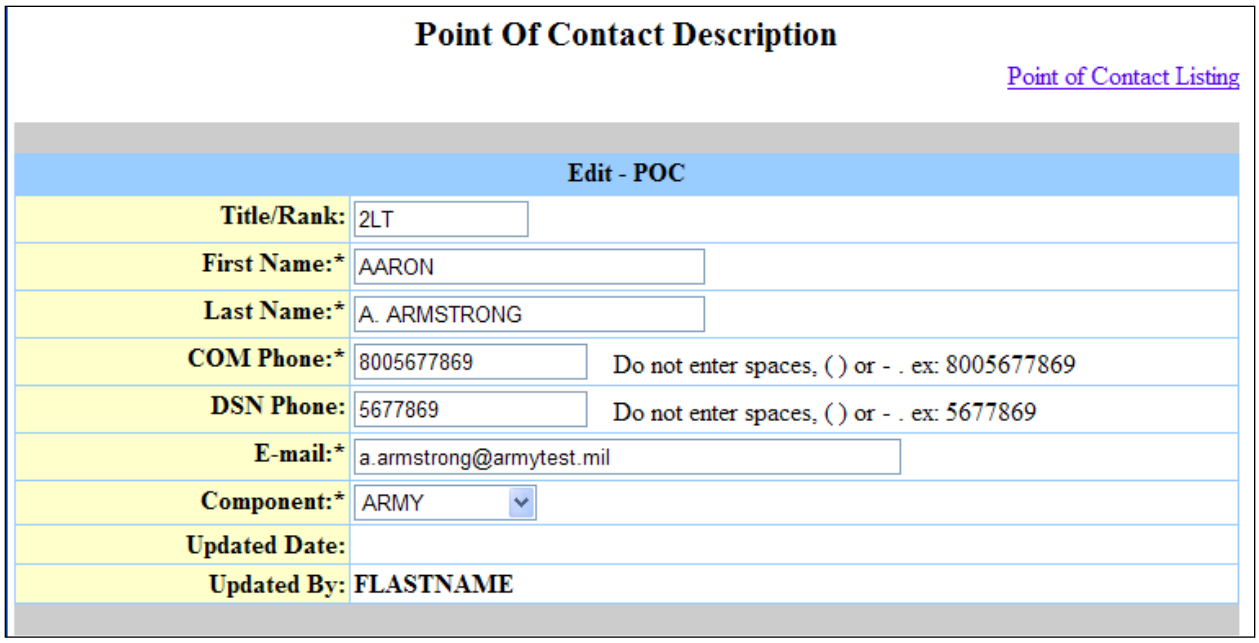


Figure 12 Point Of Contact Description, Edit – POC Screen

2. Enter the new values in the text boxes of the fields you want to edit.
3. Click the Submit button. The advisory message "**POC: '<NAME>' Updated Successfully.**" appears at the top of the screen.
4. Click the **Point of Contact Listing** button to return to the **Point Of Contacts Listing** screen.

2.6.4. Delete a Point of Contact

PRIVILEGES: No **User Group Privilege** is required to **Delete a Contact in the Point of Contacts Listing**.

To delete a contact in the Points of Contacts Listing, do the following:

>> See: **View Point of Contacts Listing** section above to access the **Point Of Contacts Listing** screen.

1. On the **Point Of Contacts Listing** screen, contacts that are not associated with a system show a **Del**(ete) checkbox in the Count Clear column.
2. Click the **Del** check box of the contact you want to delete from DITPR.
3. Click the **Submit** button. The **Point Of Contacts Listing** screen automatically updates and the contact no longer shows on the screen.

NOTE: The number in the **Count Clear** column represents the number of active systems associated with the contact. **IF** none of the system(s) associated with a contact are active, **0** will appear in the **Count Clear** column for archived systems.

2.7. DITPR User Roles and Group Privileges

DITPR has **TEN** types of user roles and privileges:

- **System Administrator** role has Read/Write/Create privileges.
- **DoD Domain Owner** role has only Read system data, Read EV data and Read funding information privileges.
- **DoD Mission Area Manager** role has only Read system data and Manage within Mission Area funding information.

- **IRB** (Investment Review Board) role has Read/Write/Approval Modernization Certification and Read Funding information privileges.
- **Component CIO** role has Read/Write/Create privileges.
- **Component Domain Manager** role has Read/Write/Create privileges.
- **Component Comptroller/Budget Submitting Office** role has Read/Write/Create privileges.
- **System Program Manager** role has Read/Write/Create privileges.
- **Records Manager** role has Read/Write/Create privileges.
- **Read-Only Users** role has only Read system information.

WARNING: To register a new record or update an existing record and its associations, a DITPR user **MUST** have **One** or **Multiple** proper **Component** or **Domain** user group privilege(s).

User Roles and Privileges Matrix

DoD IT Portfolio Repository User Roles and Privileges	Component														Domain				Mission Area			
	View System Description (Except Budget Data)	Edit System Description Complete System CERT, ETP, Architecture, INTEROP, MC/ME/IMS, SFIS/FFMIA & SFIS/FFMIA Forms, Create POC, Org. & Annual Review Records	View Funding Data	View Modernization Certification	Edit Funding Data	Edit Modernization Certification	Edit Record Management Data	Add New System	Edit System Privacy Data Fields	Edit E-Authentication Data Fields	Edit FISMA Data Fields	Upload Component Feeder System Data Files	Manage Component Systems	Manage Domain System	Administer Component Users	Domain Administrator	Edit System JCA Links	Change Domains within Mission Area	Mission Area Manager	Mission Area Administrator
System Adminstrator															C	D				M
DoD Domain Owner	A		D	D										D						
DoD Mission Area Manager	A		M	M		D											M	M	H	
IRB			D	D	D															
Component CIO	A	C	C	C	C	C		C	C	C	C	C	C		C					
Component Domain Manager	A	C	C	C		C		C												
Component Comptroller/BSO	A		C		C															
System Program Manager	A	C	C	C		C		C	C	C	C									
Records Manager	A						E													
Read-Only User	A																			
Component Privilege Code	VSD	ESD	VFD	VMC	EFD	EMC	ERM	ANS	PIA	EAU	FIS	UPL	MCP		ACU					
Domain Privilege Code			VDA VDC	VCD										MDS		ADU				
Mission Area Privilege Code				MCC													MJC	MCD	MMA	MDM

A = All Systems **C** = Systems within a Component **D** = Systems within a Domain **E** = Records Management within a Component
M = Manage within Mission Area **H** = Hand Off Systems Across Misson Areas

Component User Codes and Privileges

VSD = View System Description
ESD = Edit System Description
VFD = View Funding Data
VMC = View Modernization Certification
EFD = Edit Funding Data
EMC = Edit Modernization Certification
ERM = Edit Record Management Data
ANS = Add New System
PIA = Edit System Privacy Data Fields
EAU = Edit E-Authentication Data Fields
FIS = Edit FISMA Data Fields
UPL = Upload Component Feeder System Data Fields
MCP = Manage Component Systems
ACU = Administer Component Users
POC = Point of Contact for Component Administration

MA/Domain User Codes and Privileges

VCD = View Domain Modernization Certification
VDC = View Domain-Component Funding
VDA = View All Domain Funding
MDS = Manage Domain Systems
ADU = Administrator for Domain Users
POC = Point of Contact for Domain

Mission Area User Codes and Privileges

MCC = View MA Modernization Certification
MJC = Edit System JCA Links
MCD = Change Domains within Mission Area
MMA = Mission Area Manager
MDM = Mission Area Administrator
POC = Mission Area Administrative Point of Contact

Table 1 User Roles and Privileges Matrix

2.7.1. System Administrator Privileges

DITPR User Role: System Administrator.

Responsibilities: The **Component**, **Mission Area**, and **Domain System Administrators** manage their respective user group privileges.

Component/Domain User Group: The **Component**, **Mission Area**, **Domain User Group**, and **Configuration Review Board Administrators** have the responsibilities:

- **Add** existing DITPR users to their user group

- **Remove** users from their user group
- **Assign** or **Reset** user privileges within their user group

2.7.2. DoD Domain Owner Privileges

DITPR User Role: Domain Owner.

Responsibilities: DOD Domain Owners manage the system portfolios in their domains.

DOD Domain User Group Privileges: The **DoD Domain Owners** have the following privileges:

- View All DoD System Descriptions (Except Budget Information)
- View System Funding Data within Domain
- View System Modernization Certification Data within Domain
- Manage Systems within Domain

2.7.3. DoD Mission Area Manager Privileges

DITPR User Role: DoD Mission Area Manager.

Responsibilities: The **DoD Mission Area Manager** coordinates their system reporting issues between Components and Domains.

Privileges: The **DoD Mission Area Manager** has the following privileges:

- View All DoD System Descriptions (Except Budget Information)
- Manage DoD Mission Area Systems Funding Data within a Mission Area
- View System Modernization Certification
- Edit System Modernization Certification
- Change System's Domains within the Mission Area
- Hand Off Systems Between Mission Area Domains

2.7.4. Component CIO Privileges

DITPR User Role: Component CIOs.

Responsibilities: The **Component CIOs** are responsible for validating the Component's list of systems submission to DoD.

Component User Group Privileges: The **Component CIOs** have the following privileges:

- View All Systems' Descriptions
- Add New Systems within a Component
- Edit System Descriptions within a Component
- Edit/View System Annual Review Data within a Component
- Edit/View System FISMA Data within a Component
- Edit/View System Architecture Data within a Component
- Edit/View System INTEROP Data within a Component
- Edit/View System MC/ME/MS Data within a Component
- Edit/View System SFIS/FFMIA Data within a Component
- Edit/View System ETP Data within a Component
- Edit/View System Funding Data within a Component
- Edit/View System Modernization Certification Data within a Component
- Edit Record Management Data within a Component

- Edit System Privacy Data Fields
- Edit/View System Budget Data within a Component
- Edit System Privacy Data Field within a Component
- Edit/View System E-Authentication Data within a Component
- Upload Component Feeder System Data
- Manage Systems within a Component
- Manage within Component User Group
- Associate Component System of Systems
- Add/Edit System POC Records within a Component
- Add/Edit System New Org Records within a Component

2.7.5. Component Domain Manager Privileges

DITPR User Role: Component Domain Manager.

Responsibilities: The **Component Domain Manager** is responsible for managing within the Component's domain systems portfolio.

Component User Group Privileges: The **Component Domain Manager** has the following privileges:

- View All Systems' Descriptions
- Add New Systems within a Component
- Edit System Descriptions within a Component
- Edit/View System Annual Review Data within a Component
- Edit/View System FISMA Data within a Component
- Edit/View System Architecture Data within a Component
- Edit/View System INTEROP Data within a Component
- Edit/View System MC/ME/MS Data within a Component
- Edit/View System SFIS/FFMIA Data within a Component
- Edit/View System ETP Data within a Component
- View System Funding Data within a Component
- Edit/View System Modernization Certification Data within a Component
- Associate Component System of Systems
- Add/Edit System POC Record within a Component
- Add/Edit System New Org Record within a Component

2.7.6. Component Comptroller / Budget Submitting Office Privileges

DITPR User Role: Component Comptroller.

Responsibilities: The **Component Comptroller** is responsible for validating the Component's budget submission to DoD.

Component User Group Privileges: The **Component Comptroller/Budget Submitting Office** has the following privileges:

- View All Systems' Descriptions
- Edit/View System Budget Data within a Component

2.7.7. System Program Manager Privileges

DITPR User Role: System Program Manager.

Responsibilities: The **System Program Manager** is responsible for registering system description data.

Component User Group Privileges: The **System Program Manager** has the following privileges:

- View All Systems' Descriptions
- Add New Systems within a Component
- Edit System Descriptions within a Component
- Edit/View System Annual Review Data within a Component
- Edit/View System FISMA Data within a Component
- Edit/View System Architecture Data within a Component
- Edit/View System INTEROP Data within a Component
- Edit/View System MC/ME/MS Data within a Component
- Edit/View System SFIS/FFMIA Data within a Component
- Edit/View System ETP Data within a Component
- Edit/View System Modernization Certification Data within a Component
- Associate Component System of Systems
- Add/Edit System POC Record within a Component
- Add/Edit System New Org Record within a Component

2.7.8. Records Manager

DITPR User Role: Records Manager.

Responsibilities: The **Records Manager** is responsible for managing various aspects of the Component's records.

Component User Group Privileges: The **Records Manager** has the following privileges:

- View All Systems' Descriptions
- Edit Records Management Data within a Component

2.7.9. Read-Only Users Privileges

DITPR User Role: Read-Only User.

Responsibilities: The **Read-Only User** is responsible for supporting Component, Domain, and Mission Area managers to view their system status and generate system data reports.

Component/Domain User Group Privileges: From the **System Core Basic** screen, the **Read-Only User** has the following privilege: View All System Descriptions.

2.7.10. Approval Signature Privileges

Component User Group Privilege "**MCP**" is required to sign off the **PCA** approval.

Component User Group Privilege "**ESD**" is required to sign off the certification **PM** approval signature.

Domain User Group privilege **Manage Domain Systems** "**MDS**" is required to sign off **IRB Process Approval** signature.

2.8. Administrator Points of Contact

PRIVILEGES: No **User Group Privilege** is required to **View Administrator Points of Contact**.

To view Administrator Points of Contact, do the following:

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen showing the **ADMIN POCS** link, click the **ADMIN POCS** link. The **Admin Points Of Contact** screen appears.

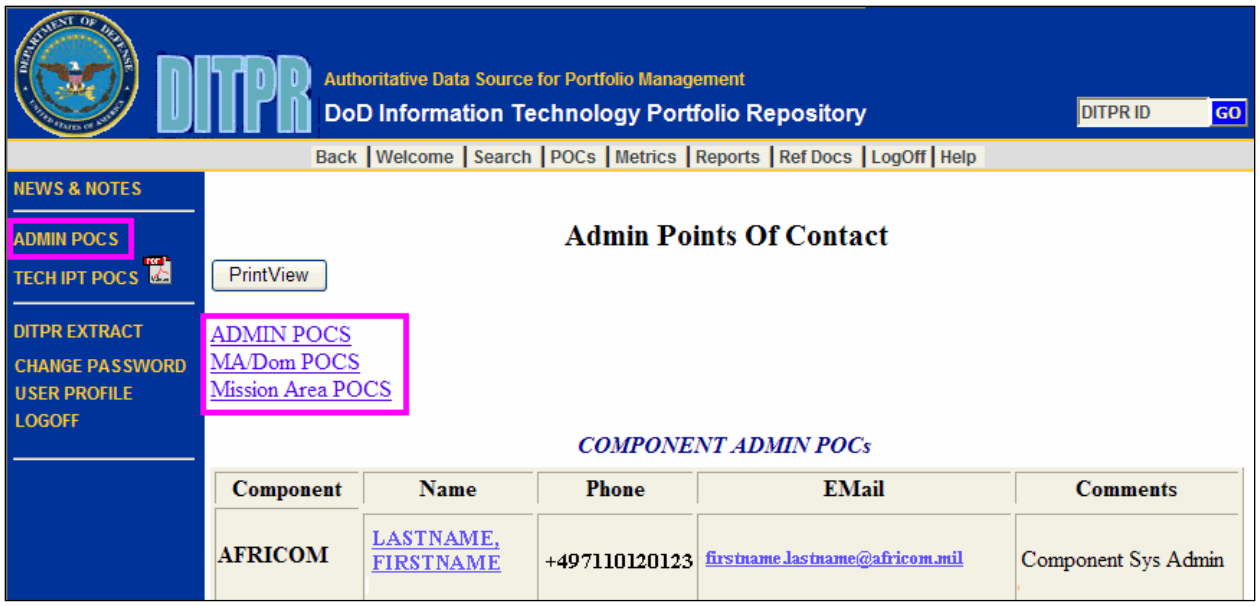


Figure 13 Admin Points Of Contact Screen

2. Use the **Admin Points Of Contact** screen to identify and contact key personnel within Components, Mission Area – Domains, and Mission Areas for requesting privileges.
3. Click the **ADMIN POCS** link to go to the ***COMPONENT ADMIN POCs*** section of the **Admin Points of Contact** screen for the list of Components and contact information on key personnel within the Component.
4. Click the **MA/Dom POCS** link to go to the ***MA/DOMAINADMIN POCs*** section of the **Admin Points of Contact** screen for the list of Mission Area – Domains and contact information on key personnel within the Mission Area – Domain.
5. Click the **Mission Area POCS** link to go to the ***Mission Area ADMIN POCs*** section of the **Admin Points of Contact** screen for the list of Mission Areas and contact information on key personnel within the Mission Area.
6. Click the **Name** link to go to the **Personnel Description** screen.

NOTE: The **Personnel Description** screen displays the following fields of the contact: Name, Title, Address, Commercial Phone, Government Phone, Fax, Gov. Organization (Code), Email, Status, Created BY, Create Date, Last Updated, User Record, User Role, User Component, Comments, Privileges, and Status.

7. To initiate an email to the administrative contact, click the email address link in the **EMail** column. An email template addressed to the contact appears.
8. To print the **Admin Points Of Contact** report, click the **PrintView** button to generate the report in HTML format. The **Admin Points Of Contact** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

2.9. Request User Group Privileges

2.9.1. Request Component User Group Privileges

DITPR **Component User Must** have proper privilege(s) within a Component user group to register new records or update existing records, and they may **ALSO** have privileges from multiple Component user groups to register new records or update existing records.

DITPR **Component User** with **No** user group privilege can only view the systems description and its associations..

The Component user group privileges are managed by each individual Component user group's POC and Administrator. The DITPR user **MUST** contact the desired Component user group administrator to request the privileges needed.

NOTE: The DITPR Help Desk does **NOT** grant user privileges.

To request a Component user group privilege, do the following:

>> See: Figure 9 above for **Welcome to DITPR** (**Main Menu**) screen features.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen showing the **ADMIN POCs** link, click the **ADMIN POCs** link. The **Admin Points Of Contact** screen appears.

>> See: Figure 13 above for **Admin Points Of Contact** screen features.

2. On the **Admin Points Of Contact** screen in the ***COMPONENT ADMIN POCs*** section (click the **ADMIN POCS** link), locate the proper POC or the proper Administrator to request the privileges you desire.

The Component User Group Privileges:

- **VSD:** View System Description
- **ESD:** Edit System Description
- **VFD:** View Funding Data
- **VMC:** View Modernization Certification
- **EFD:** Edit Funding Data
- **EMC:** Edit Modernization Certification
- **ERM:** Edit Records Management
- **ANS:** Add New System
- **PIA:** Edit System Privacy Data Fields
- **EAU:** Edit E-Authentication Data Fields
- **FIS:** Edit FISMA Data Fields
- **UPL:** Upload Component Feeder System Data Files
- **MCP:** Manage Component Systems
- **ACU:** Administer Component Users
- **POC:** Point of Contact for Component Administration

2.9.2. Request Mission Area – Domain User Group Privileges

DITPR **Domain User MUST** have proper privilege(s) within a Domain user group to archive the retired, entered in error, duplicate system(s), to view funding data and to sign off the approval signatures within their respective Domain. DITPR Domain user may **ALSO** have multiple Domain user group privileges to archive the retired, entered in error, duplicate system(s), to view funding data and to sign off the approval signatures within the multiple Domains.

DITPR **Domain User** with **No** user group privilege can view the systems description and its associations; some of the **FISMA** data requires user to have view FISMA data privilege.

The Domain user group privileges are managed by each individual domain user group POC and Administrator. The DITPR user **MUST** contact the desired Domain user group administrator to request the privileges needed.

To request a Mission Area – Domain user group privilege, perform the following:

>> See: Figure 9 above for **Welcome to DITPR** (**Main Menu**) screen features.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen showing the **ADMIN POCs** link, click the **ADMIN POCs** link. The **Admin Points Of Contact** screen appears.

>> See: Figure 13 above for **Admin Points Of Contact** screen features.

2. On the **Admin Points Of Contact** screen in the ***MA/DOMAIN ADMIN POCs*** section (click the **MA/Dom POCS** link), locate the proper POC or the proper Administrator to request the privileges you desire.

The Mission Area – Domain User Group Privileges:

- **VCD:** View Domain Modernization Certification
- **VDC:** View Domain-Component Funding
- **VDA:** View All Domain Funding
- **MDS:** Manage Domain Systems
  - IRB Process Approval
  - Warfighting Mission Area Questions Review Approval Signature
- **ADU:** Administrator for Domain Users
- **POC:** Point of Contact for Domain

2.9.3. Request Mission Area User Group Privileges

DITPR **Mission Area User MUST** have proper privilege(s) within a Mission Area user group to archive the retired, entered in error, duplicate system(s), to view funding data and to sign off the approval signatures within a Mission Area. DITPR Mission Area user may **ALSO** have multiple Mission Area user group privileges to archive the retired, entered in error, duplicate system(s), to view funding data and to sign off the approval signatures within the multiple Mission Areas.

DITPR **Mission Area User** with **No** user group privilege can only view the systems description and its associations; some of the **FISMA** data requires user to have view FISMA data privilege.

The Mission Area user group privileges are managed by each individual Mission Area user group POC and Administrator. The DITPR user **MUST** contact the desired Mission Area user group administrator to request the privileges needed.

To request a Mission Area user group privilege, do the following:

>> See: **Figure 9** above for **Welcome to DITPR** (**Main Menu**) screen features.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen showing the **ADMIN POCs** link, click the **ADMIN POCs** link. The **Admin Points Of Contact** screen appears.

>> See: **Figure 13** above for **Admin Points Of Contact** screen features.

2. From the ***Mission Area ADMIN POCs*** listing section, locate the proper POC or the proper Administrator to request the privileges you desire.

The Mission Area User Group Privileges:

- **MCC:** View MA Modernization Certification
- **MJC:** Edit System JCA Links
- **MCD:** Change Domains within Mission Area
- **MMA:** Mission Area Manager
- **MDM:** Mission Area Administrator
- **ADU:** Administrator for Domain Users
- **POC:** Mission Area Administrative Point of Contact

2.10. Print Options

DITPR allows the user to print metrics, reports and screens in three formats: HTML, Excel (xls), or PDF. The user may select one of these format wherever there is a **Print Format** drop list { **html** | **xls** | **pdf** }, usually adjacent to a **Print**, **Print View**, **PrintView**, or **Print Format** button. To print a report in one of the optional formats, make a selection in the **Print Format** drop list { **html** | **xls** | **pdf** } and then click the **Print Core**, **PrintView**, or **Print View** button. The report will appear in the format selected. On some screens the user may encounter an active print button without the associated **Print Format** drop list as on the **IRB Reports List** screen. In these cases, clicking the print button will generate a report in the HTML default format. The user may encounter a specific format button or checkbox for a specific report such as the **PDF** button for the **System Regulatory Compliance Report** on the

IRB Reports List screen or the **Excel Format** checkbox on the **Mission Area Systems Processing Summary** screen to generate the reports in PDF or Excel (.xls) format, respectively.

2.10.1. Print Reports in Hyper Text Markup Language (HTML) Format

1. Select **html** in the **Print Format** drop list { **html** | **xls** | **pdf** } and click the associated print button. The report appears on your screen in HTML format.
2. In the browser dialog box use the **File** drop list to save the report with the **Save As…** selection or print the report using the **Print...** option.

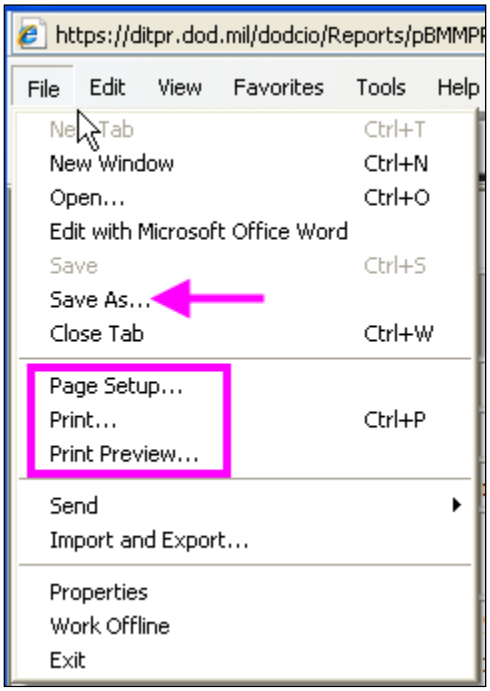


Figure 14 Print and Save Options, File Drop List, Browser Dialog Box

2.10.2. Print Reports in Excel (.xls) Format

1. Select **xls** in the **Print Format** drop list { **html** | **xls** | **pdf** } and click the associated print button. The **File Download** dialog box appears.

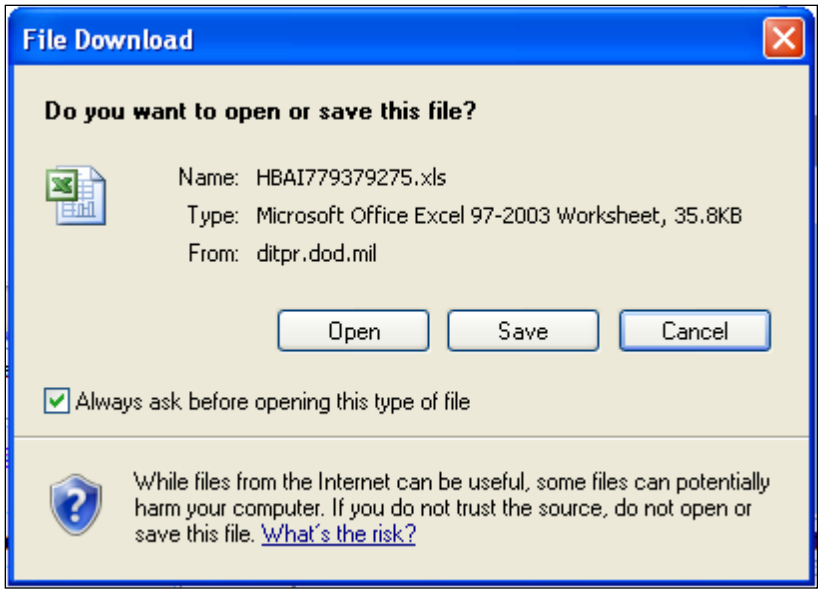


Figure 15 File Download Dialog Box

2. Click the **Open** button to open the Excel file; click the **Save** button to save it; or click the **Cancel** button to cancel the download.
3. After clicking the **Open** button, the **CAC Smart Card** dialog box or **Signing data with your private exchange key** dialog box appears.

NOTE: The **CAC Smart Card** dialog box and the **Signing data with your private exchange key** dialog box may be hidden behind other open windows on your computer screen. **IF** you do not see one of these dialog boxes and the Excel file does not appear in a few moments, minimize open windows on your computer screen to show the appropriate dialog box to continue.

4. In the appropriate dialog box, enter your PIN/password and click the **OK** button. The report will appear on your screen in Excel format with the **.xls** file extension.
5. Use the Excel **File** features to print or save the Excel file.
6. Click the Save button to save the Excel file directly.

2.10.3. Print Reports in Portable Document Format (PDF)

1. Select **pdf** in the **Print Format** drop list { **html** | **xls** | **pdf** } and click the associated print button. The report appears on your screen in PDF format.
2. In the browser dialog box use the **File** drop list to save the report with the **Save As…** selection or print the report using the **Print...** option.

>> See: Figure 14 above for File Print and Save option on the browser dialog box.

NOTE: PDF files take a longer time to "print to screen" than HTML or Excel files and large reports may time out prior to completion of the full download.

2.11. On-Line Help

PRIVILEGES: No **User Group Privilege** is required to view or download **On-line Help**.

DITPR provides **On-line Help**, which is designed to assist you in performing task procedures while you work. You can easily access these procedures, explanations, and descriptions when you need them.

The DITPR **On-line Help** provides you with quick access to explanations, step-by-step procedures when and where you need them.

The DITPR **On-line Help** provides user tasks help with table of contents, an index, search functions, and a glossary. The DITPR **On-line Help** is located at the top of each screen. Click the **Help** button to quickly access the on-line

help. You may click the **Contents** folder, click the **Index** button, or click the **Search** button to locate the detailed information in areas where you need help. The DITPR **On-line Help** opens up in the **Contents** section.

To view On-line Help, do the following:

From Welcome to DITPR (Main Menu) Screen:

At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Help** button, click the **Help** button. The browser **Help** screen appears in the **Contents** section.

2.11.1. Contents, On-Line Help

1. Click the **Contents** button to view the Contents subject folders.
2. Click a **Contents Subject Folder** to view subjects within the Subject folders.
3. Click a **Contents Subject** to view a description of the subject.

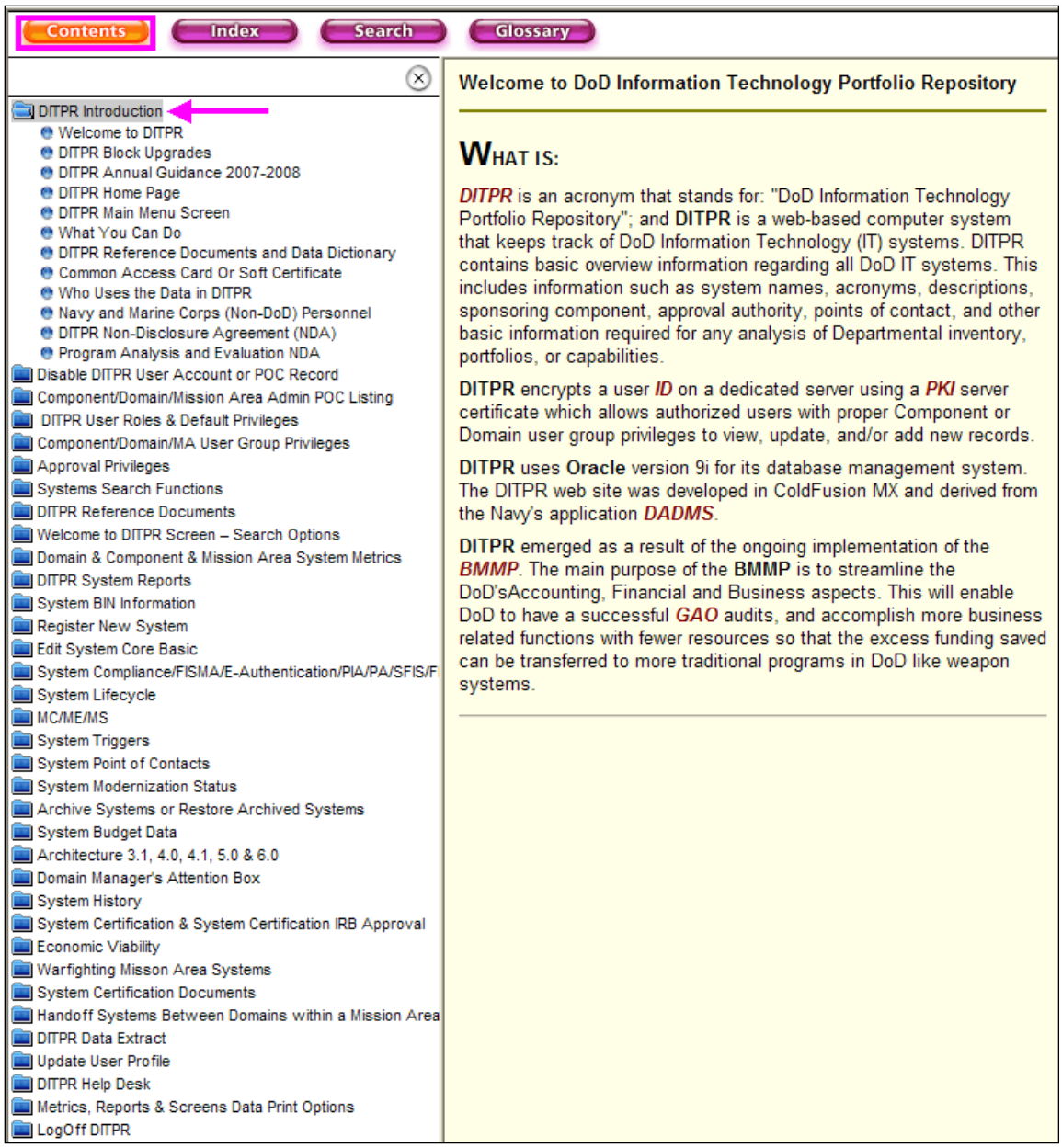


Figure 16 DITPR On-Line Help Screen, Contents Section

2.11.2. Index, On-Line Help

1. Click the **Index** button to view the list of index items.
2. Enter a keyword in the text box to find information on the subject of interest.

OR

3. Scroll through the list of index items and highlight the subject of interest.
4. The information on the subject will be presented on the right side of the screen.

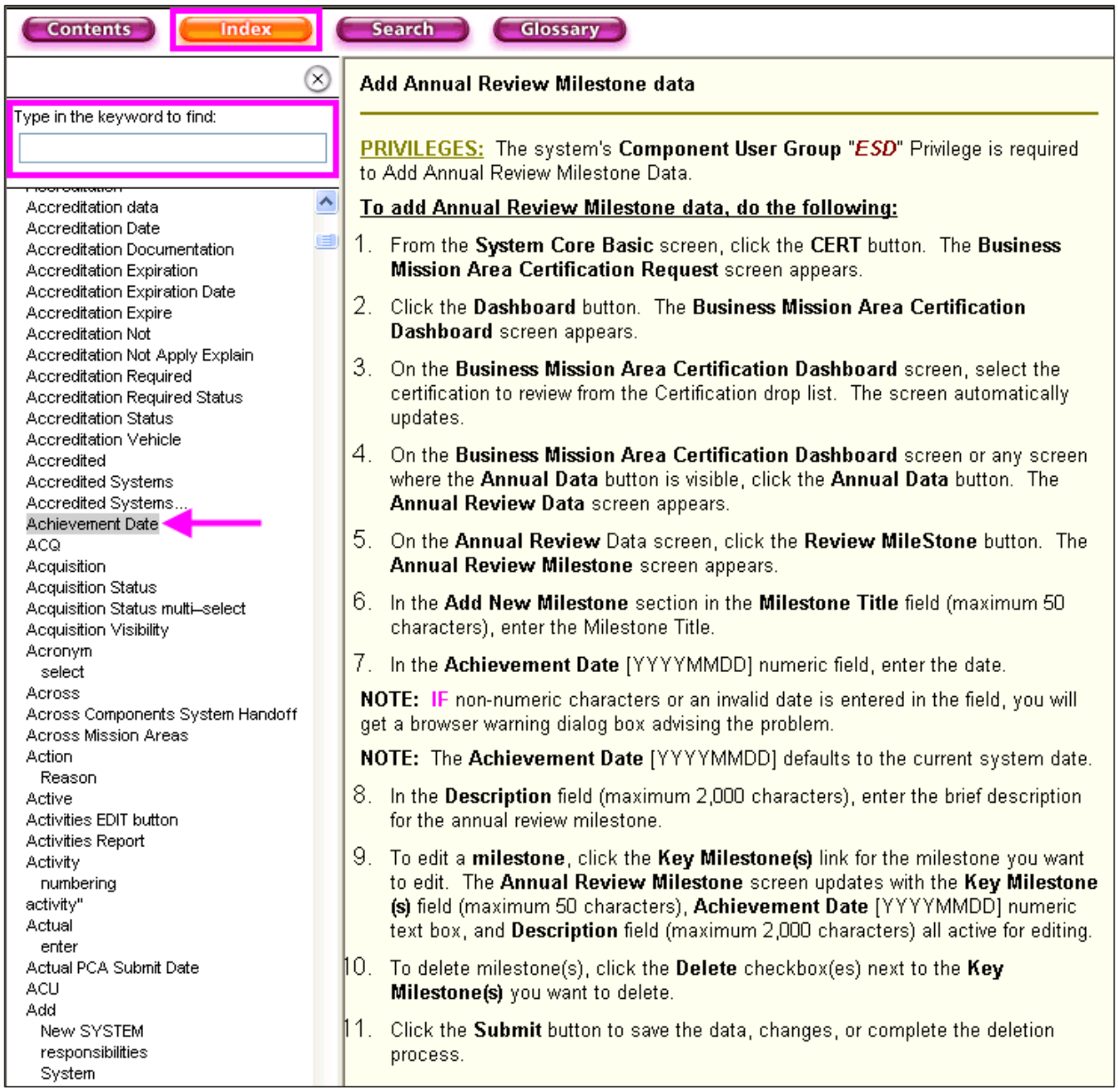


Figure 17 DITPR On-Line Help Screen, Index Section

NOTE: Some index items listed are associated with multiple topics. These topics are displayed in a pop-up window. Select the subject of interest in the pop-up window to go to view the information.

2.11.3. Search, On-Line Help

1. Click the **Search** button to search for a subject of interest.

2. Enter a keyword in the text box and click the Go button to find information on the subject of interest.
3. The information on the subject will be presented on the right side of the screen.

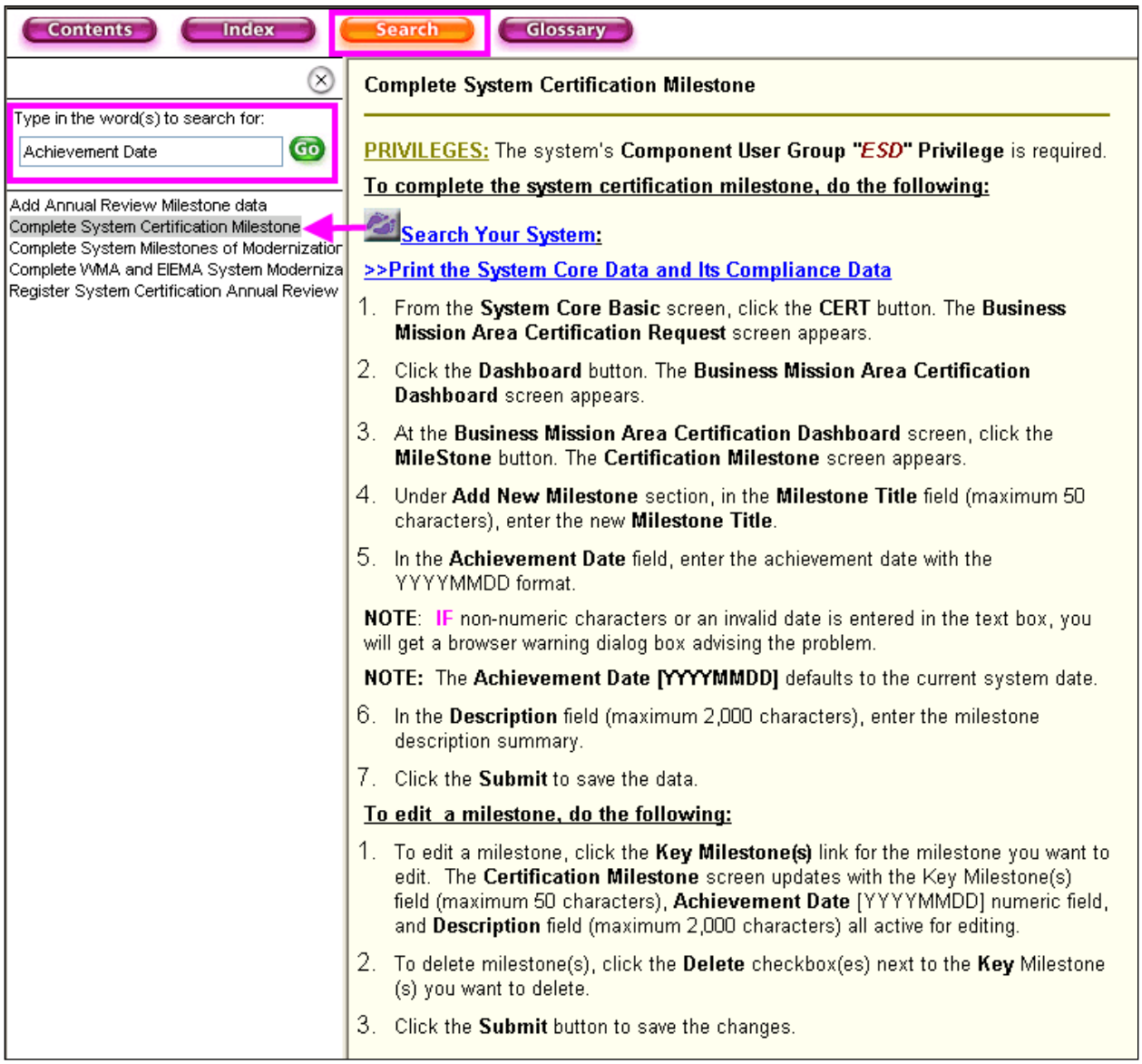


Figure 18 DITPR On-Line Help Screen, Search Section

NOTE: Some subjects may be associated with multiple topics. These topics are listed below the text box.

2.11.4. Glossary, On-Line Help

1. Click the **Glossary** button to view the list of glossary terms.
2. Select the term of interest.
3. The definition of the term appears below the list.

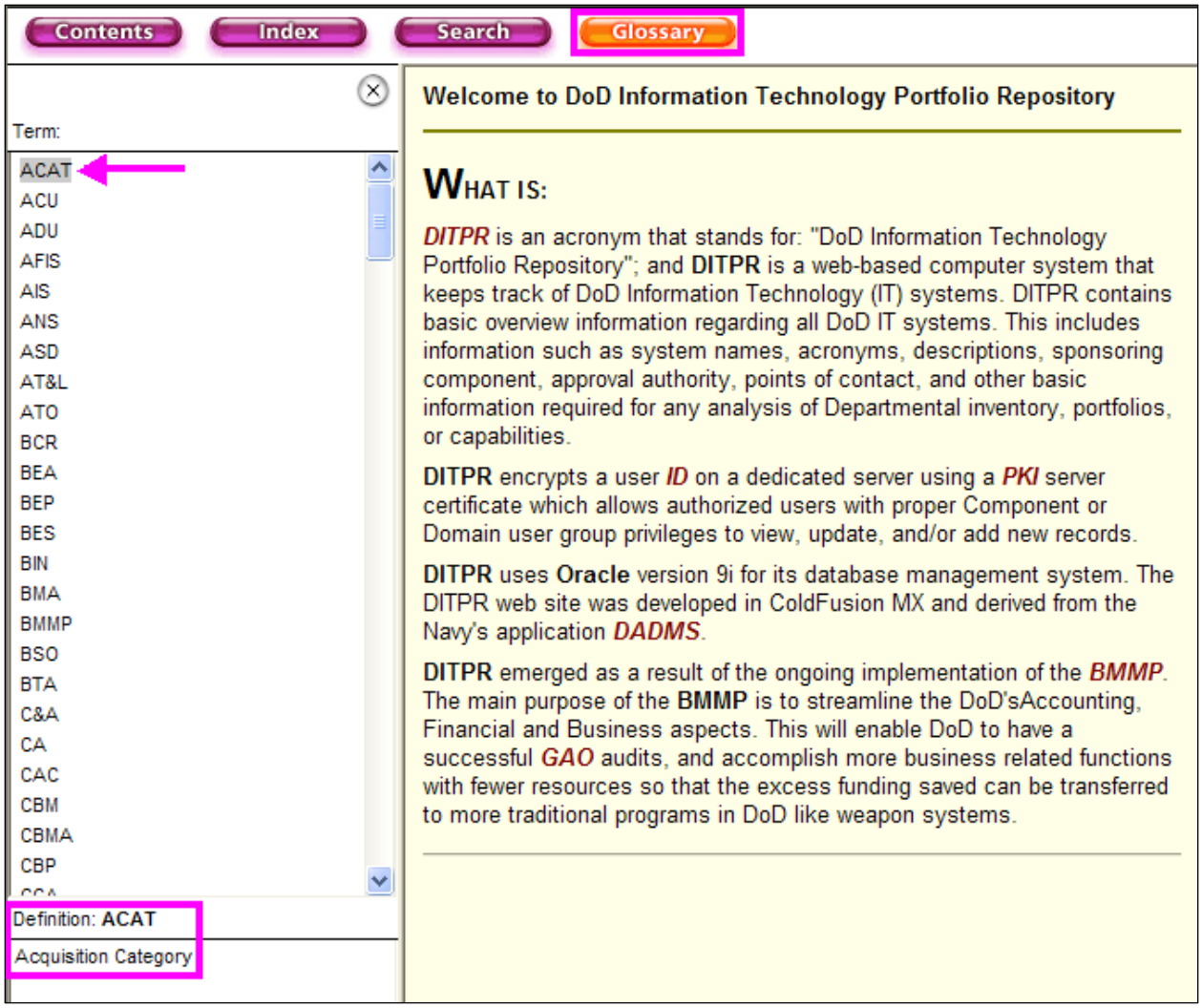


Figure 19 DITPR On-Line Help Screen, Glossary Section

NOTE: The information in the right section of the screen is independent of the selection in the **Term** list. The right section shows the information from the last item selected from the **Contents**, **Index**, or **Search** sections.

2.12. On-Line Reference Documents

PRIVILEGES: No **User Group Privilege** is required to view or download **On-Line Reference Documents**.

To view On-line Reference Documents, do the following:

At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. The following figures show screen shots of documents that were posted as of October 5, 2009.

2.12.1. User Guides Reference Documents

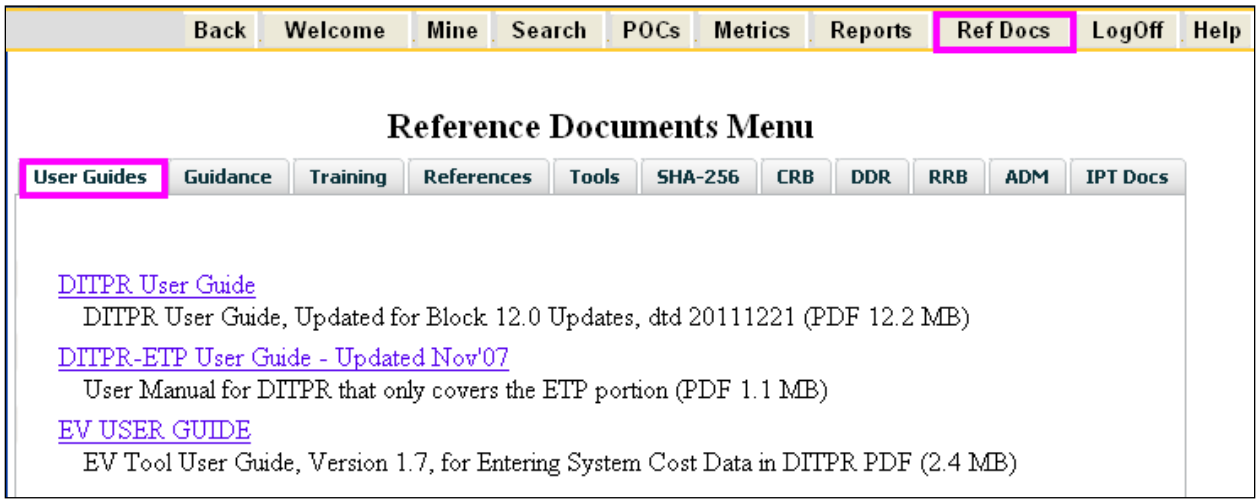


Figure 20 Reference Documents Menu Screen, User Guides Tab

Click the reference **User Guides** link of interest and the guide will appear.

2.12.2. Guidance Reference Documents

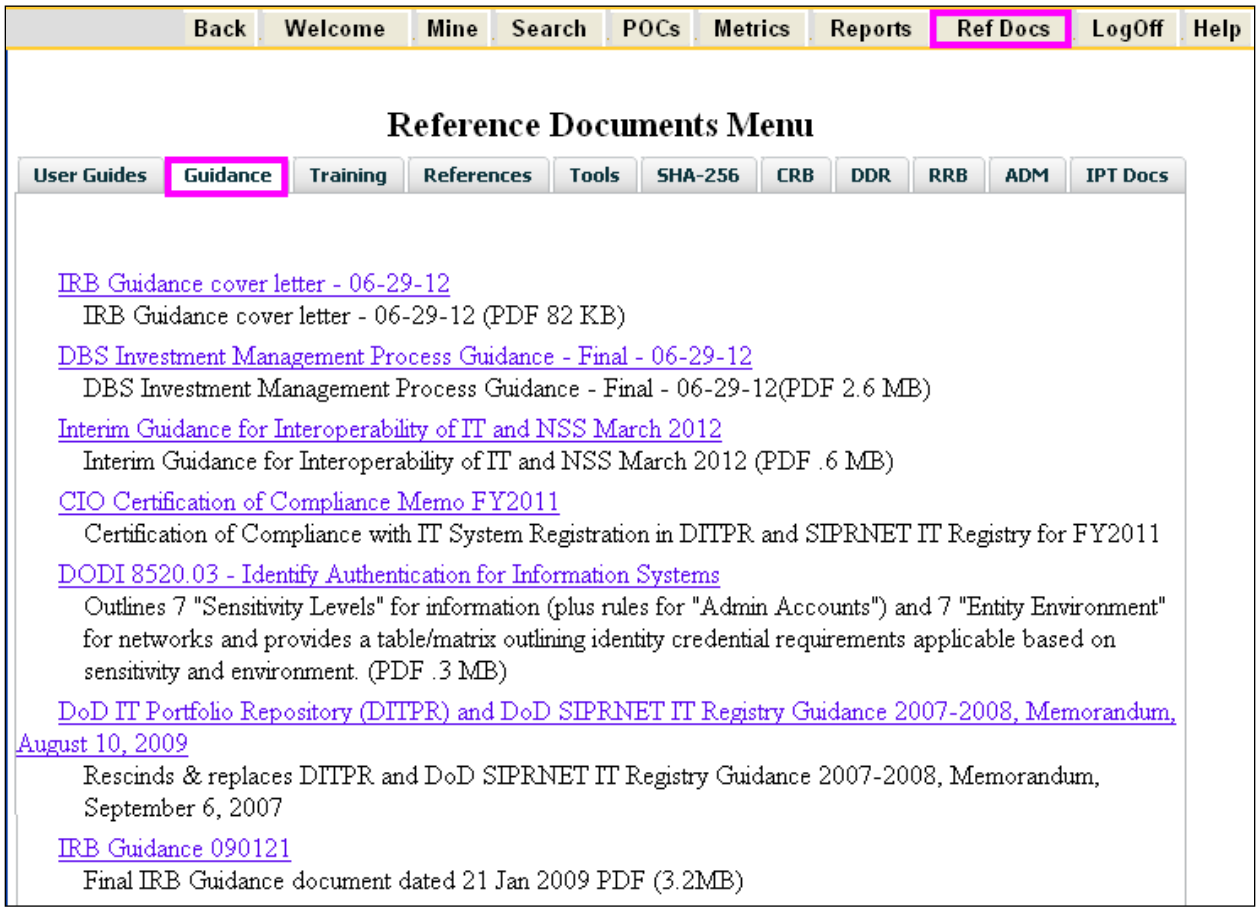


Figure 21 Reference Documents Menu Screen, Guidance Tab (1 of 2)

DoD CIO IT IRB Compliance Certification Process
DoD CIO IT IRB Compliance Certification Process in PDF (.7MB)

2007-2008 DITPR Guidance w-o Memo
Annual DITPR Guidance for 2007-2008 in PDF (1.2MB)

SSN Reduction Plan
DoD Social Security Number (SSN) Reduction Plan - 2008 in PDF (764KB)

E-Auth Guidance
E-Auth Guidance Memo of 9 Nov 2005 in PDF (172KB)

DoDI 5400.16p,DoD PIA Guidance.pdf
DoD PIA Guidance in PDF (130KB)

DoD FY08 FISMA Guidance
DoD FY08 FISMA Guidance in PDF (4MB)

CJCSI 6212.01E, Interoperability and Supportability of IT and NSS
Interoperability and Supportability of Information Technology and National Security Systems Instruction in PDF (594KB)

DoDI 4630.8 - Procedures for Interoperability and Supportability of IT & NSS
Procedures for Interoperability and Supportability of IT & NSS in PDF (681KB)

DoDD 8115.01 for Portfolio Management
Information Technology Portfolio Management Directive in PDF (94KB)

DPA&E memo
Request for Contractor Access to PPBE Documents and Data Memo in PDF (62KB)

Figure 22 Reference Documents Menu Screen, Guidance Tab (2 of 2)

Click the reference **Guidance** document link of interest and the document will appear.

2.12.3. Training Reference Documents

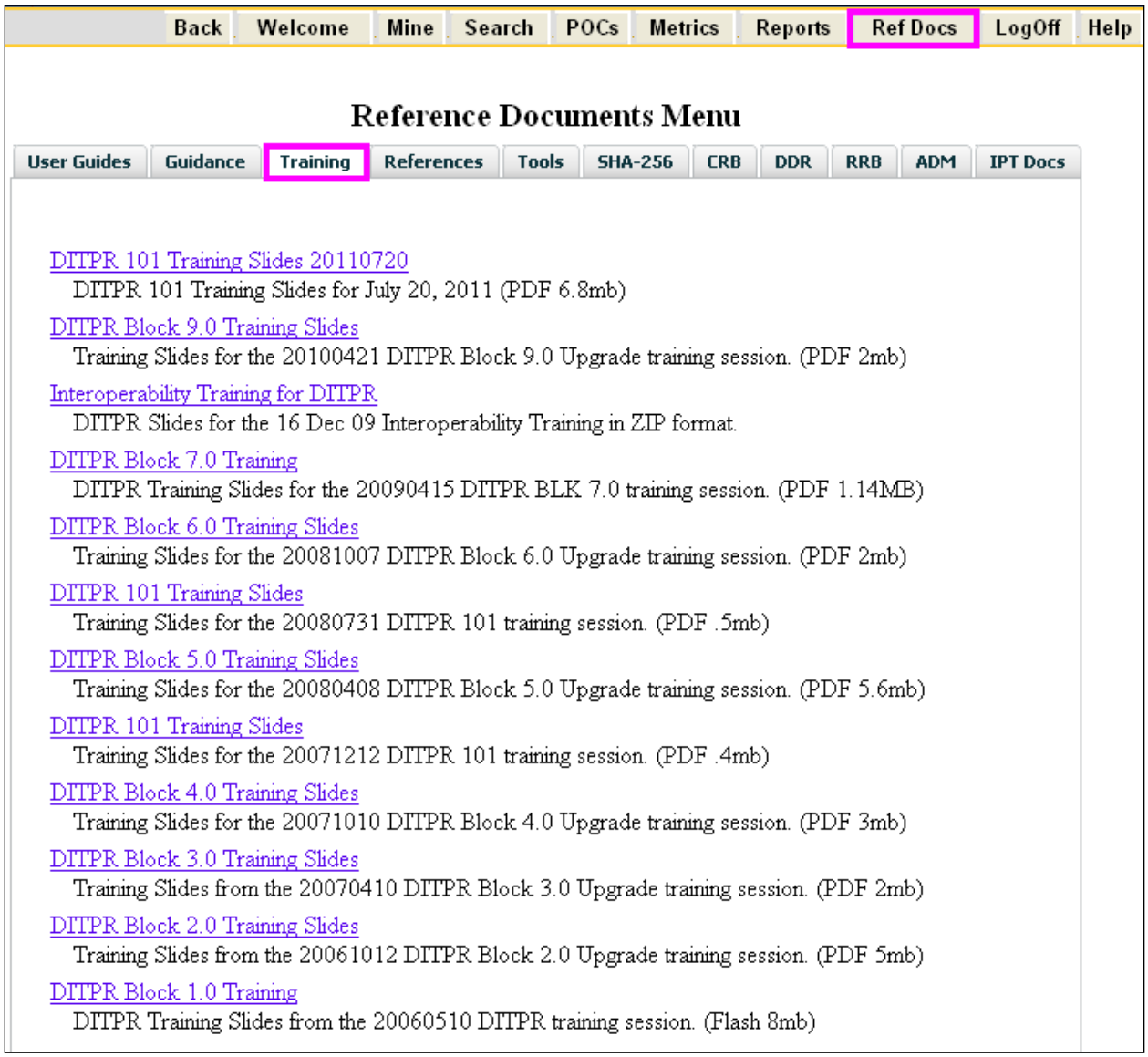


Figure 23 Reference Documents Menu Screen, Training Tab

Click the reference **Training** document link of interest and the document will appear.

2.12.4. Reference Documents

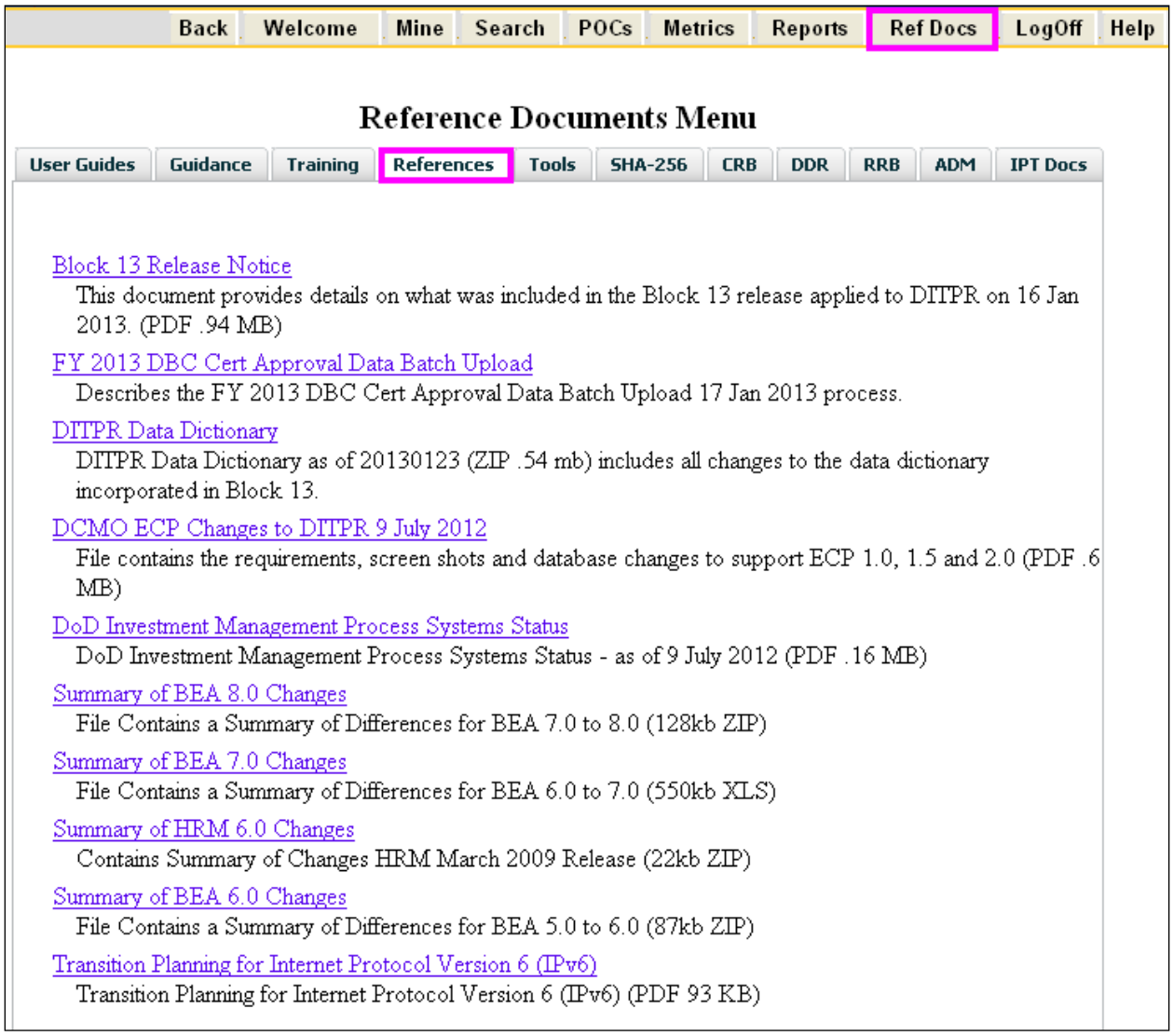


Figure 24 Reference Documents Menu Screen, References Tab

Click the **References** file link of interest and the file will appear.

2.12.5. Tools Reference Documents

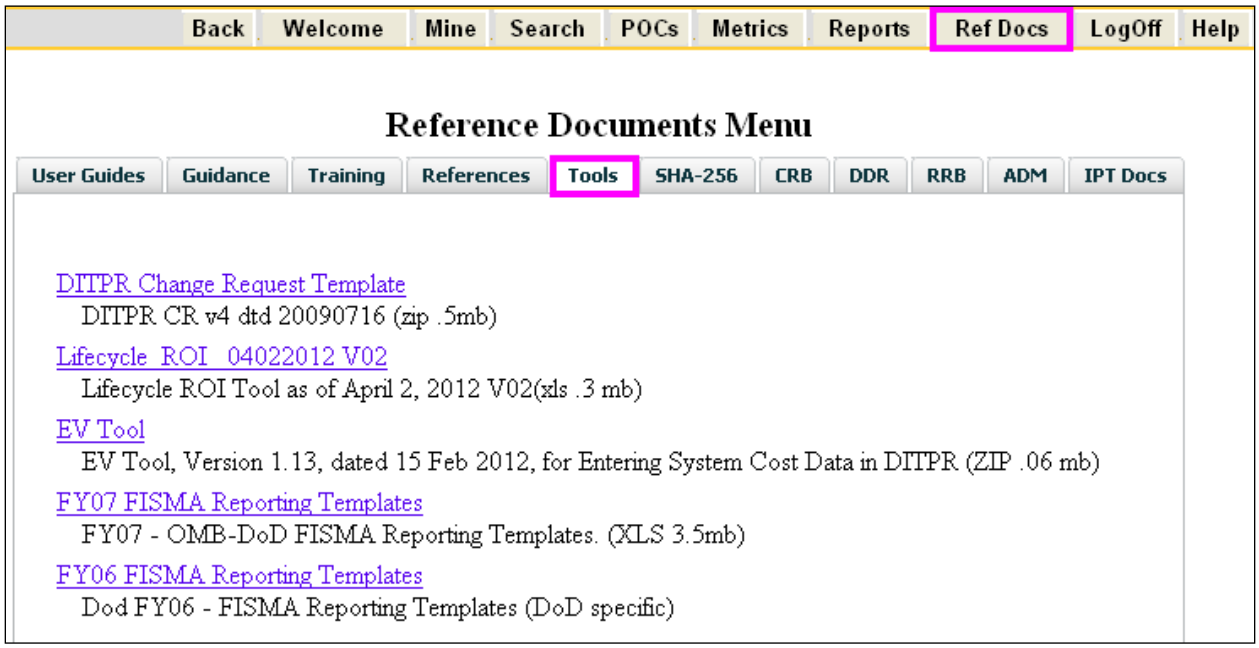


Figure 25 Reference Documents Menu Screen, Tools Tab

Click the **Tools** file link of interest and the file will appear.

2.12.6. Secure Hash Algorithm (SHA) Reference Documents

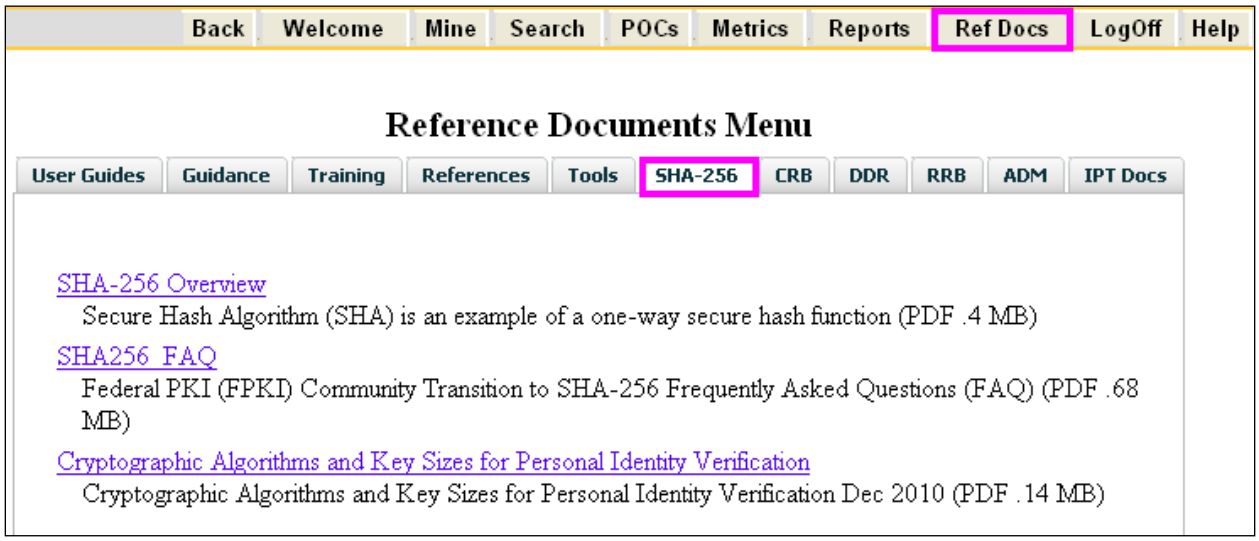


Figure 26 Reference Documents Menu Screen, SHA-256 Tab

Click the **SHA-256** file link of interest and the file will appear.

2.12.7. CRB Reference Documents

NOTE: The **CRB** button is not visible to all users.

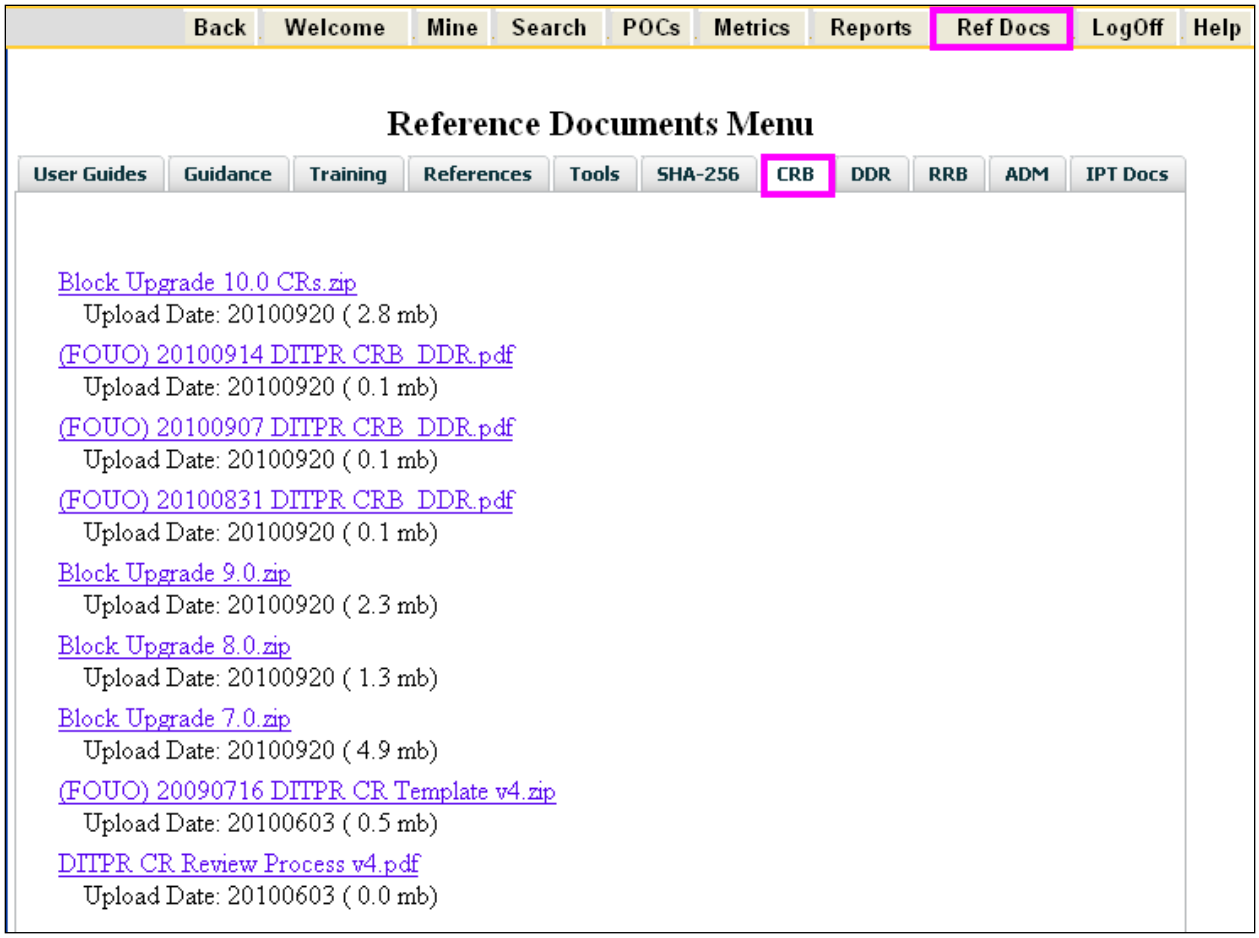


Figure 27 Reference Documents Menu Screen, CRB Tab

Click the reference **CRB** document link of interest and the document will appear.

2.12.8. DDR Reference Documents

NOTE: The **DDR** button is not visible to all users.

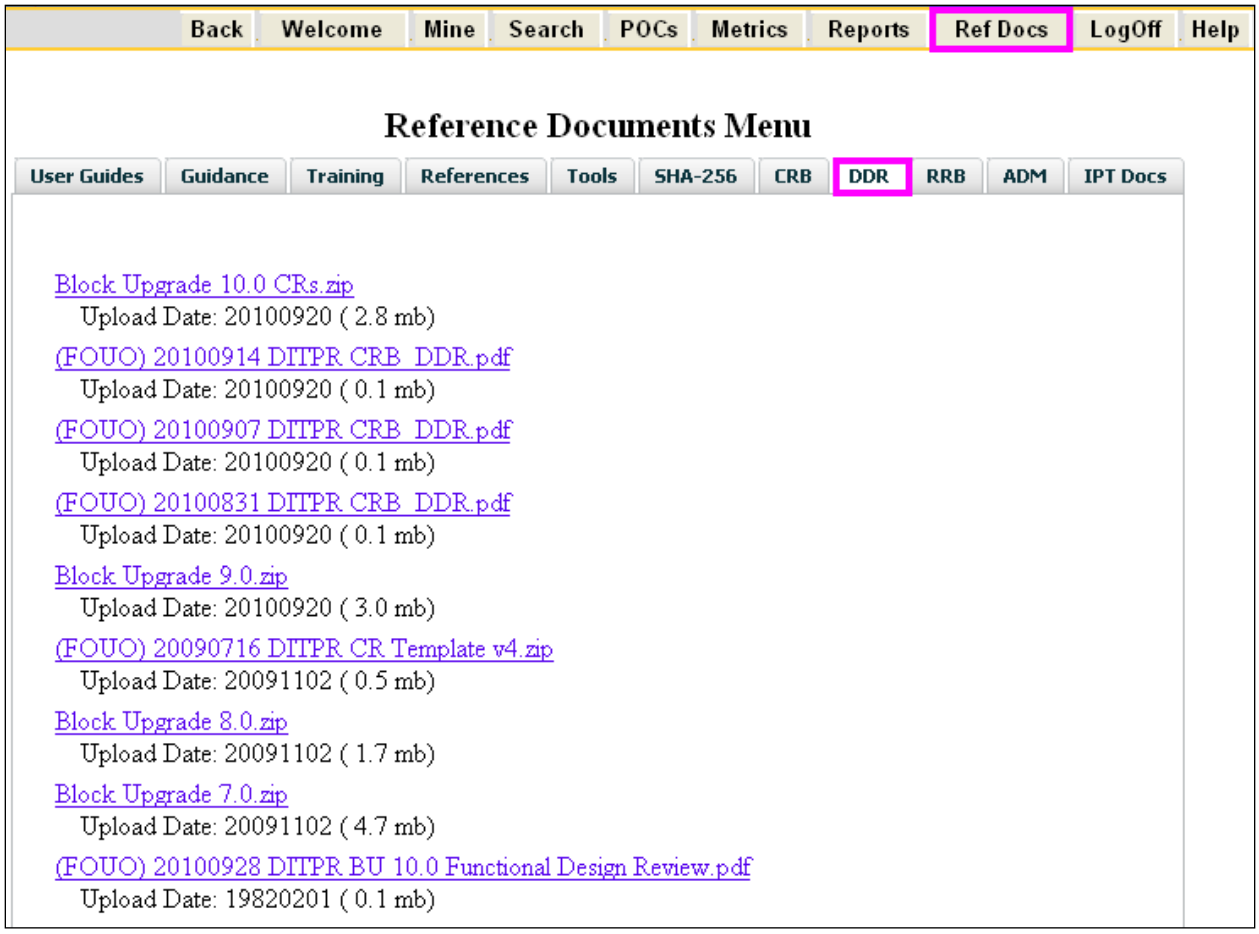


Figure 28 Reference Documents Menu Screen, DDR Tab

Click the reference **DDR** document link of interest and the document will appear.

2.12.9. RRB Reference Documents

NOTE: The **RRB** button is not visible to all users.

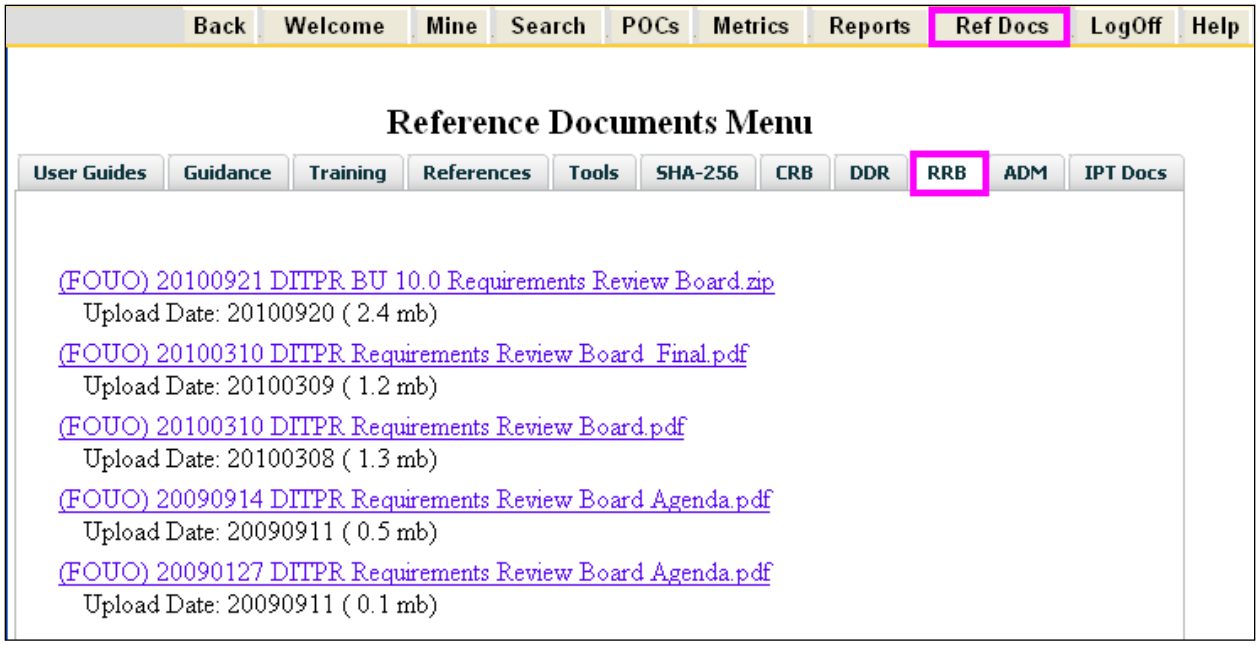


Figure 29 Reference Documents Menu Screen, RRB Tab

Click the reference **RRB** document link of interest and the document will appear.

2.12.10. ADM Reference Documents

NOTE: The **IPT Docs** button is not visible to all users.

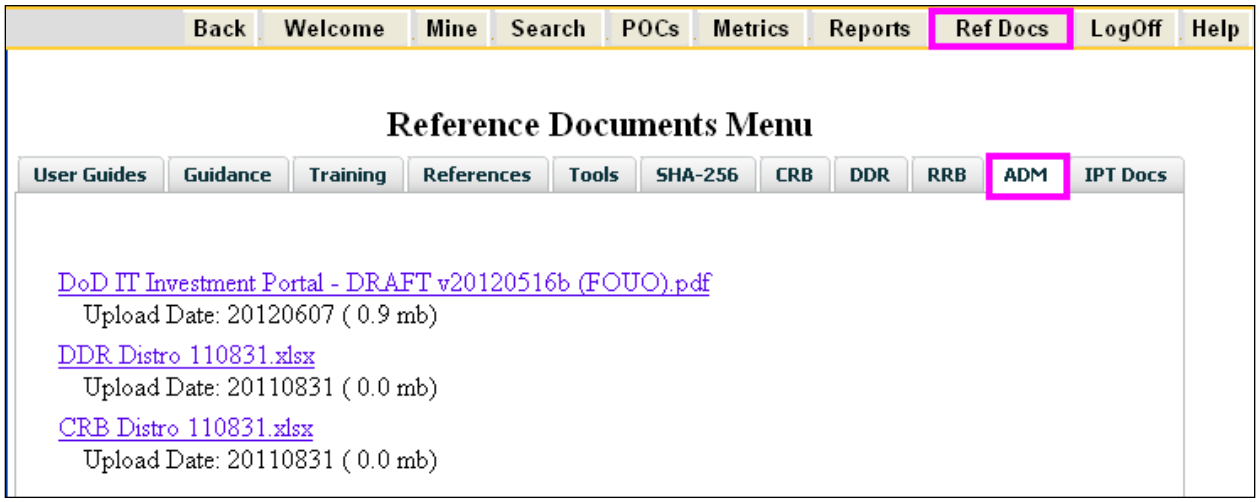


Figure 30 Reference Documents Menu Screen, ADM Tab

Click the reference **ADM** document link of interest and the document will appear.

2.12.11. IPT Reference Documents

NOTE: The **IPT Docs** button is not visible to all users.

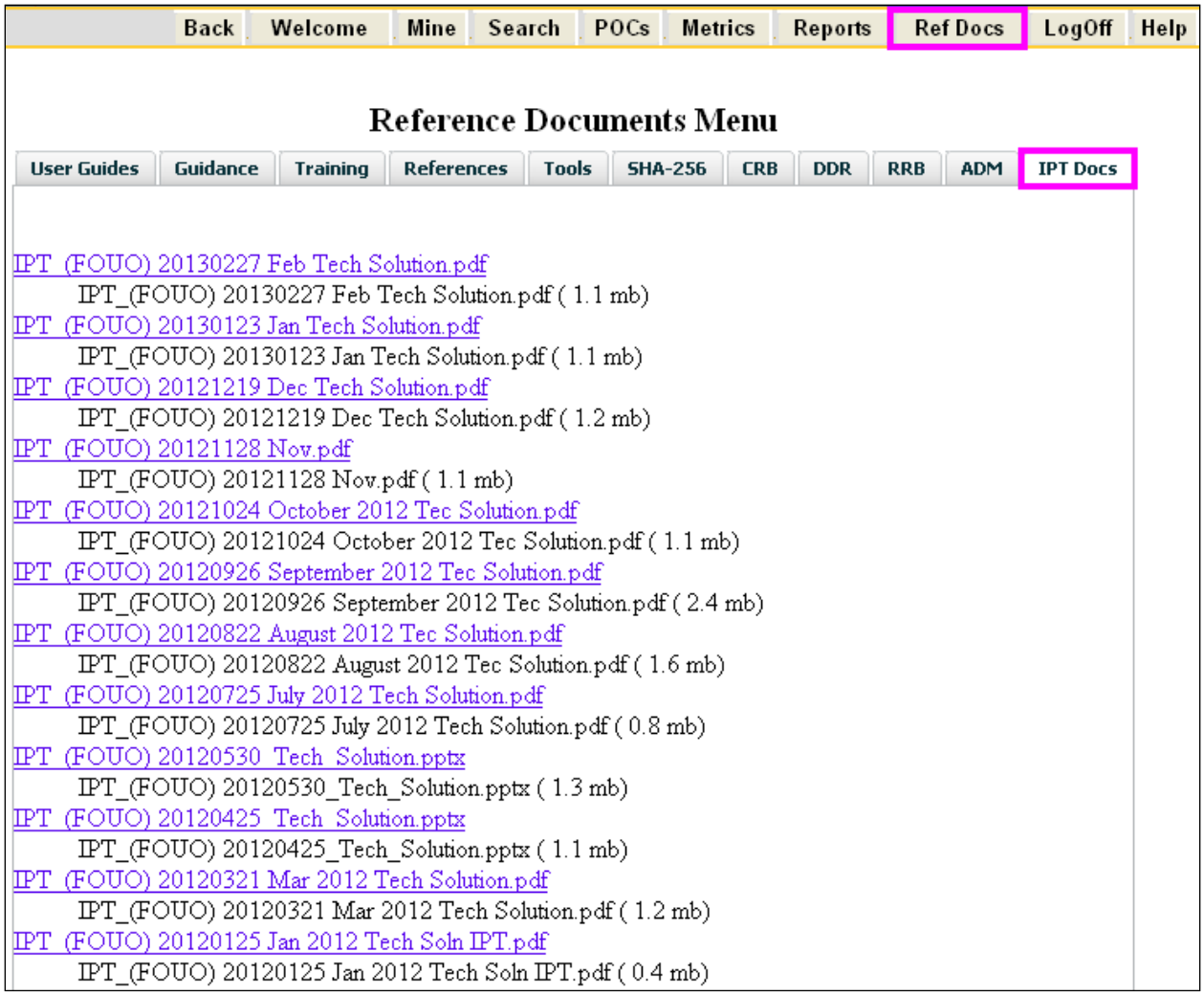


Figure 31 Reference Menu Documents Screen, IPT Tab (1 of 2)

IPT_(FOUO) 20111111 DITPR IPT 11Nov11.pdf
IPT_(FOUO) 20111111 DITPR IPT 11Nov11.pdf (0.5 mb)
IPT_(FOUO) 20111026 Oct 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20111026 Oct 2011 Tech Soln IPT.pdf (0.9 mb)
IPT_(FOUO) 20110824 Aug 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20110824 Aug 2011 Tech Soln IPT.pdf (0.5 mb)
IPT_(FOUO) 20110727 July 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20110727 July 2011 Tech Soln IPT.pdf (1.3 mb)
IPT_(FOUO) 20110615 June 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20110615 June 2011 Tech Soln IPT.pdf (1.3 mb)
IPT_(FOUO) 20110426 April 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20110426 April 2011 Tech Soln IPT.pdf (1.5 mb)
IPT_(FOUO) 20110222 February 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20110222 February 2011 Tech Soln IPT.pdf (1.4 mb)
IPT_(FOUO) 20110119 January 2011 Tech Soln IPT.pdf
IPT_(FOUO) 20110119 January 2011 Tech Soln IPT.pdf (1.2 mb)
IPT_(FOUO) 20101215 December Tech Soln IPT.pdf
IPT_(FOUO) 20101215 December Tech Soln IPT.pdf (0.6 mb)
IPT_(FOUO) 20101027 October 27 Tech Soln IPT.pdf
IPT_(FOUO) 20101027 October 27 Tech Soln IPT.pdf (0.3 mb)

Figure 32 Reference Menu Documents Screen, IPT Tab (2 of 2)

Click the reference **IPT Docs** link of interest and the document will appear.

2.13. DITPR Help Desk

DITPR users should contact the DITPR Help Desk as a last resort for assistance. Users should try to resolve any issues using the DITPR on-line Help, Reference Documents, and this User's Guide before contacting the DITPR Help Desk. The preferred method of contacting the DITPR Help Desk is via email (**DITPR@att.com**). When contacting the DITPR Help Desk, include the DITPR ID for system assistance and applicable screen shots to facilitate problem resolution.

DITPR Help Desk Email: **DITPR@att.com**. Please do not send emails directly to individuals without including the DITPR Help Desk in the **To** line if you need assistance as this could delay a response.

DITPR Help Desk Telephone: **703-506-5220**. Please note the **preferred method** of contacting the Help Desk is **via email**.

DITPR Help Desk Hours of Operation: 0800 to 1700 ET, Monday through Friday.

DITPR Privileges: The DITPR Help Desk is **NOT AUTHORIZED** to grant DITPR user privileges. Users should contact the appropriate Administrator for expanded privileges. Contact the DITPR Help Desk if you do not know the appropriated Administrator for the privileges you require.

>> See: DITPR User Roles and Group Privileges section for detailed information.

DITPR Policy: The DITPR Help Desk is NOT A SOURCE to answer policy questions. Policy questions should be addressed to DOD CIO.

DITPR-DON, DADMS Help Desk: DITPR-DON AND DADMS users SHOULD CONTACT the DADMS Help Desk (DADMS@att.com) for assistance with DITPR-DON and/or DADMS, NOT the DITPR Help Desk. DITPR-DON and DADMS are Navy/Marine Corps systems while DITPR is a DoD system.

2.14. Edit User Information

PRIVILEGES: No **User Group Privilege** is required for a valid DITPR user to edit their own personnel description.

>> See: Figure 9 for **Welcome to DITPR** (**Main Menu**) screen features.

1. On the left panel of the **Welcome to DITPR** (**Main Menu**) screen, click the **USER PROFILE** link or click the **Change Your Information** link. The **Edit User Profile** screen appears.

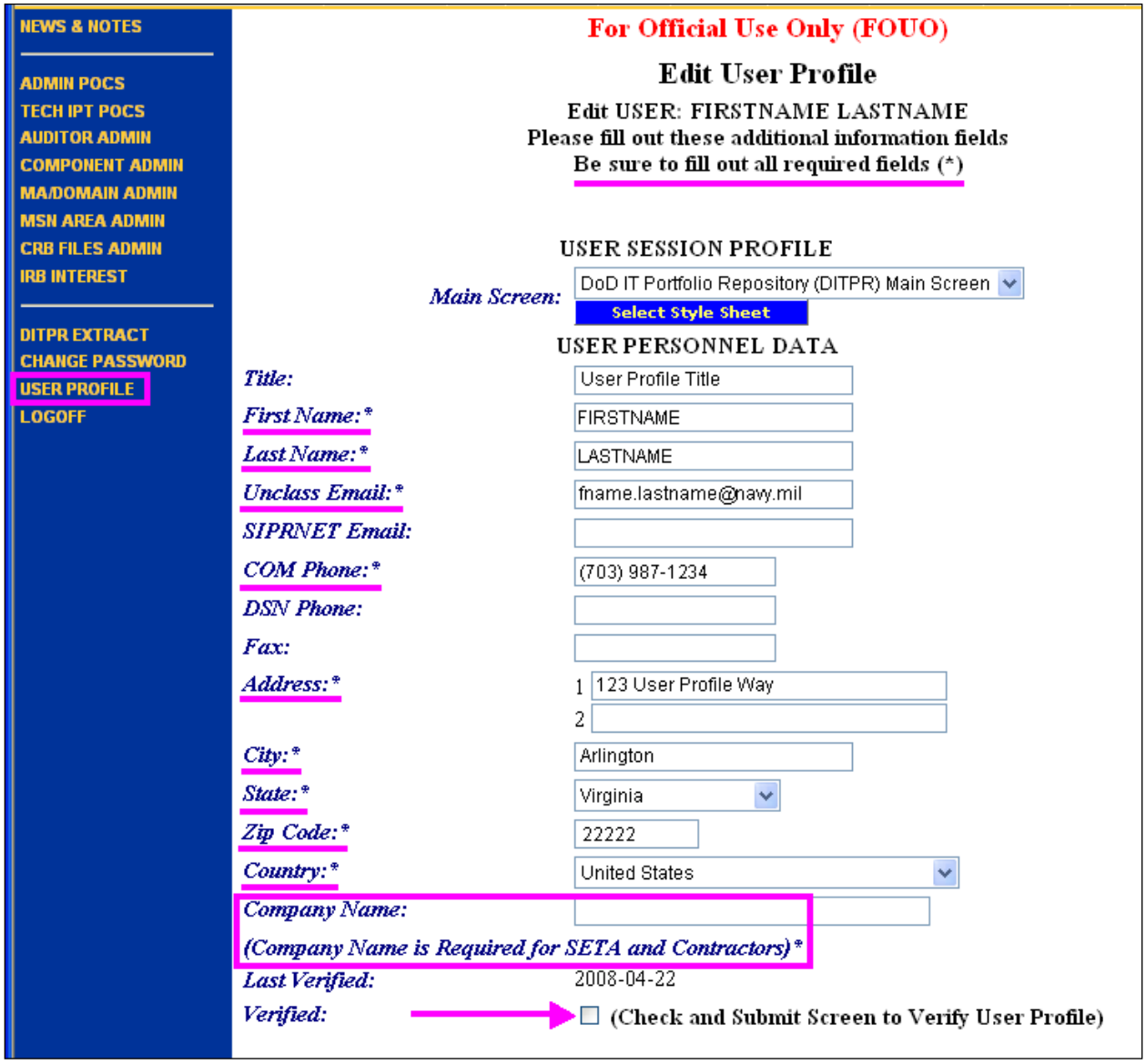


Figure 33 Edit User Profile Screen

NOTE: An asterisk (*) indicates **REQUIRED** fields and drop list.

2. Edit or correct any data as necessary. Pay particular attention to the accuracy in the required fields: ***First Name***, ***Last Name***, ***Email***, ***COM Phone***, ***Address***, ***City***, ***State***, ***Zip Code***, and ***Country***. For Contractors, including SETA contractors, ***Company Name*** is a required field.
3. Click the ***Verified*** checkbox once the information has been updated.
4. Click the **Submit** button.

NOTE: For **Name Changes**, send your update request to the DITPR Help Desk at **DITPR@att.com**.

2.15. DITPR Log Off

NOTE: We encourage you to use the **LogOff** procedures to exit the system and clear your DITPR Session.

>> See: Figure 9 for **Welcome to DITPR** (**Main Menu**) screen features.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen showing the **LogOff** button at the top or **LOGOFF** button along the left panel, link, click one of the logoff buttons. The **DITPR Log Off** screen appears indicating **Your CAC Session has been Closed**.
2. Click the **CLOSE** button to exit the system and complete the log off.

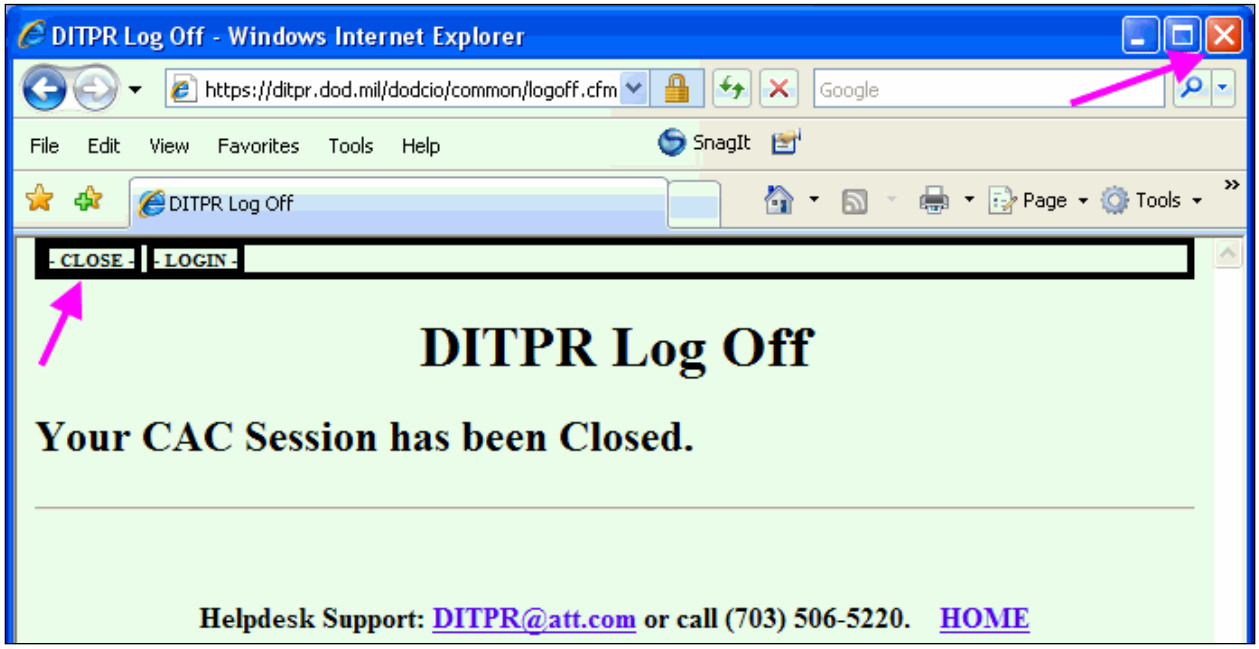


Figure 34 DITPR Log Off Screen

3. ADMINISTRATOR FUNCTIONS

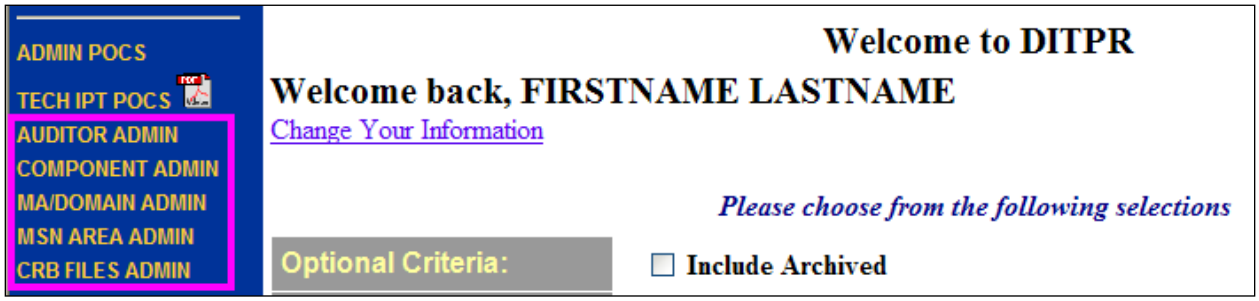


Figure 35 Administrator Links, Welcome to DITPR (Main Menu) Screen

3.1. Auditor Administrator

PRIVILEGES: The **Auditor User Group Privilege** "**Manager**" is required to administer **Auditor Users and Privileges**.

To administer Auditor Users and Privileges, do the following:

>> See: **Figure 35** above for **Administrator Links**, **Welcome to DITPR** (**Main Menu**) screen.

NOTE: Users with the Auditor **Manager** privilege allows you to assign other users as Auditor **Managers**, as **Auditors**, or to **Archive** users with the Auditor privileges. The Auditor **Manager** privilege **DOES NOT** allow users to view all reports.

NOTE: Users with the **Auditor** privilege allows you to **View All** reports in the role as an auditor. The **Auditor** privilege does not allow users to edit any data or assign privileges.

NOTE: Users **CANNOT** have both Auditor **Manager** and **Auditor** privileges at the same time, only one or the other.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen that shows the **AUDITOR ADMIN** link, click the **AUDITOR ADMIN** link. The **Auditor Privilege Admin** screen appears.

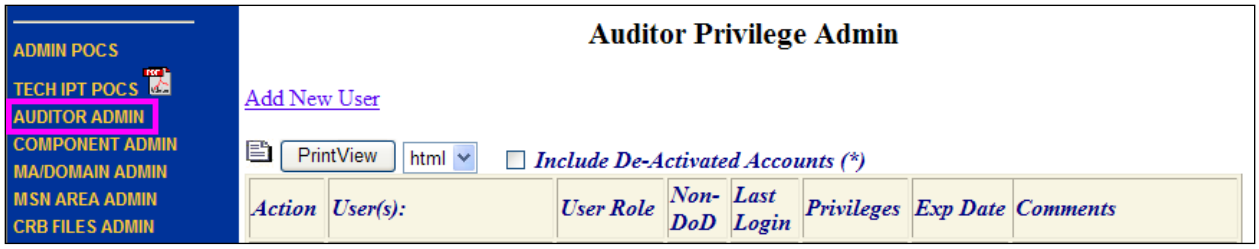


Figure 36 Auditor Privilege Admin Screen (1 of 2)

2. The screen lists the users who have **Manager** or **Auditor** privileges. To include users in the list who have had **Manager** or **Auditor** privileges in the past but the accounts are now archived, click the ***Include De-Activated Accounts (*)*** checkbox. The screen automatically updates.
3. For Managers to add another **Manager** or **Auditor**, select the Component of the user to be added from the ***Component*** drop list. The **Add New User(s)** list automatically updates with the names associated with the Component selected.

NOTE: Component association may be through assignment or privileges.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

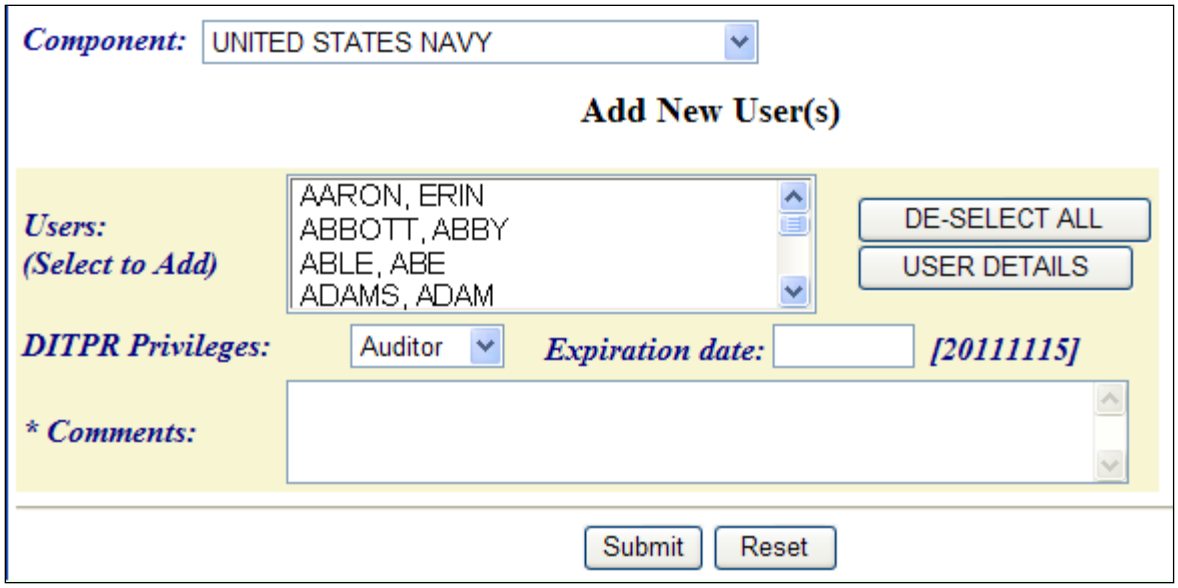


Figure 37 Auditor Privilege Admin Screen (2 of 2)

4. From the **Add New User(s)** section, select the user(s) for the Auditor **Manager** or **Auditor** privilege from the ***Users: (Select to Add)*** multi-select (**Ctrl+Click**) drop list.
5. To see **User Details** of the first user in the selection list, click the **USER DETAILS** button. The **Personnel Description** screen of the first user selected in the ***Users: (Select to Add)*** multi-select (**Ctrl+Click**) drop list appears.

NOTE: The **Personnel Description** screen fields are: ***Name***, ***Title***, ***Address***, ***Commercial Phone***, ***Government Phone***, ***Fax***, ***Company Name***, ***Gov. Organization (Code)***, ***Email***, ***Status***, ***Created BY***, ***Create Date***, and ***Last Updated***. The fields in the ***DITPR USER PROFILE*** section are: ***User Record***, ***User Role***, ***User Component***, ***Comments***, ***Privileges***, and ***Status***.

NOTE: If more than one user has been selected in the ***Users*** multi-select drop list, only the **Personnel Description** screen of the first user selected will show when you click the **USER DETAILS** button.

6. To de-select all users before clicking the **Submit** button, click the **DE-SELECT ALL** button. The ***Users: (Select to Add)*** drop list automatically updates.
7. In the ***DITPR Privileges*** drop list { **Auditor** | **Manager** }, select the proper privilege.
8. In the ***Expiration date*** numeric text box (maximum 8 effective numeric characters), enter a date in YYYYMMDD format.
9. In the required ***Comments*** text box, enter appropriate comments.
10. Click the **Submit** button to save the data. The screen automatically updates and the users submitted for the auditor privileges are listed.

NOTE: An invalid numeric year (valid between 1900-2111) or month (valid between 01-12) entry into the ***Expiration date*** numeric text box will result in an **Error Message**, and the Manager will not be able to continue until correcting the entry. An invalid numeric day entry greater than the last day of the month will default to the last day of the month. An invalid character entry into the ***Expiration date*** numeric text box will result in an Error Message after submission but the ***Exp Date*** field will be blank with a red background. No entry or a date in the past will result in a red background in the ***Exp Date*** field in the privileges list.

11. To edit or delete an auditor privilege, Managers click the **Edit** button adjacent to the user for deletion or date change. The screen automatically updates with a **DEL**(ETE) checkbox adjacent to the user for deletion and the ***Privileges*** drop list, ***Exp Date*** numeric text box, and ***Comments*** text box opens for editing.

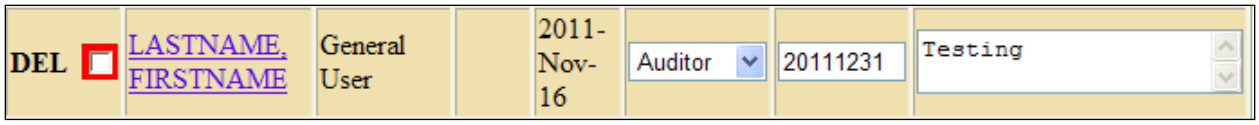


Figure 38 Auditor Privilege Admin Screen, Change or Delete Privilege

12. To change an Auditor privilege, Manager makes the appropriate changes in the ***Privileges*** drop list, ***Exp Date*** numeric text box, and ***Comments*** text box. Click the **Submit** button to save the changes.

NOTE: An invalid numeric year (valid between 1900-2111) or month (valid between 01-12) entry into the open ***Exp Date*** numeric text box will result in an **Error Message**, and the Manager will not be able to continue until correcting the entry. An invalid numeric day entry greater than the last day of the month will default to the last day of the month. An invalid character entry into the ***Exp Date*** numeric text box will result in an Error Message after submission but the ***Exp Date*** field will be blank with a red background. No entry or a date in the past will result in a red background in the ***Exp Date*** field in the privileges list.

13. To delete Auditor privilege, Manager clicks the **DEL**(ETE) checkbox and clicks the **Submit** button. The screen automatically updates, and the user is removed from the Auditor Privilege list, and the name returns to the ***Users (Select to Add)*** drop list.
14. To print the Auditor Privilege list from the **Auditor Privilege Admin** screen, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **Auditor Privilege Admin** list appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

3.2. Component Administrator

PRIVILEGES: Component User Group Privilege "**ACU**" or "**POC**" is required to administer **Component Users and Privileges**.

To administer Component Users and Privileges, do the following:

>> See: **Figure 35** above for **Administrator Links**, **Welcome to DITPR** (**Main Menu**) screen.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen that shows the **COMPONENT ADMIN** link, click the **COMPONENT ADMIN** link. The **Edit Component User Privileges** screen appears.

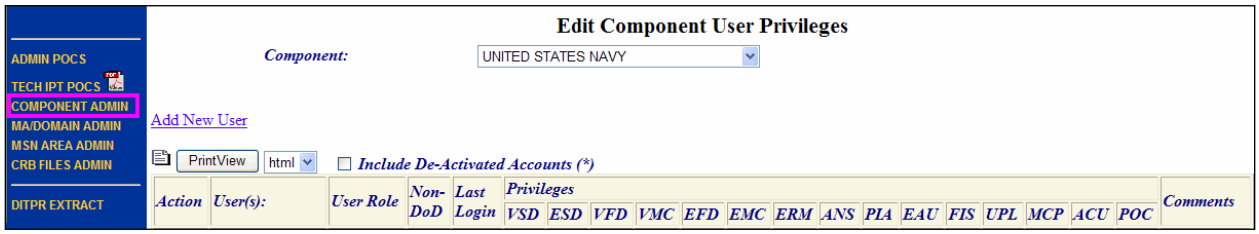


Figure 39 Edit Component User Privileges Screen (1 of 2)

2. In the ***Component*** drop list, select the Component for which you are responsible. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

3. To include users whose accounts have been deactivated, click the ***Include De-Activated Accounts (*)*** checkbox. The screen automatically updates, and these account are indicated with a red asterisk "*" following the users name.
4. To view the **DITPR User Roles and Privileges Matrix**, click the document icon; the **DITPR User Roles and Privileges Matrix** appears.

>> See: **Table 1** above for the **DITPR User Roles and Privileges Matrix**.

5. To print the **Component User Privileges** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **Component User Privileges** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

6. To add a new user, click the **Add New User** link. The **Add New User(s)** section at the bottom of the **Edit Component User Privileges** screen appears.

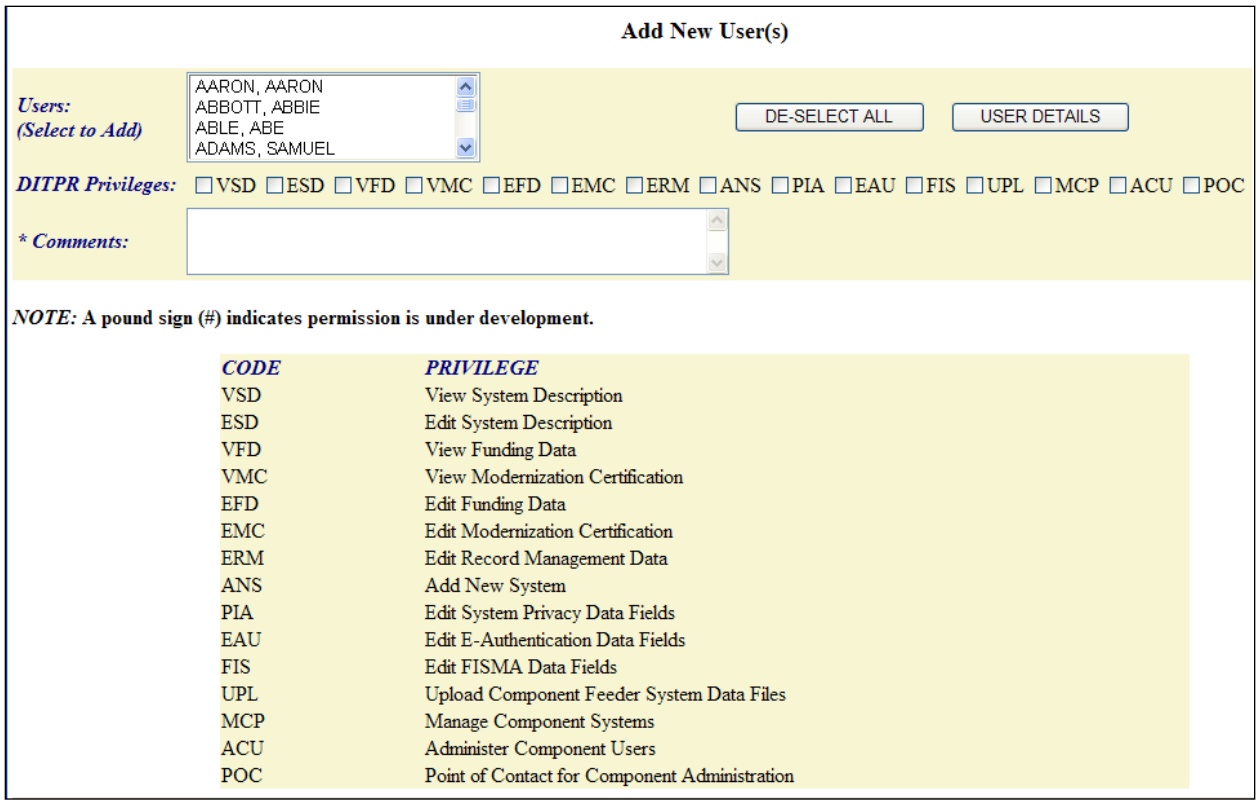


Figure 40 Edit Component User Privileges Screen (2of 2)

7. Select the new user(s) from the ***Users*** multi-select (**Ctrl+Click**) drop list.
8. Click the **USER DETAILS** button. The **Personnel Description** screen of the first user selected in the Users multi-select (**Ctrl+Click**) drop list appears.

NOTE: The **Personnel Description** screen fields are: ***Name***, ***Title***, ***Address***, ***Commercial Phone***, ***Government Phone***, ***Fax***, ***Company Name***, ***Gov. Organization (Code)***, ***Email***, ***Status***, ***Created BY***, ***Create Date***, and ***Last Updated***. The fields in the ***DITPR USER PROFILE*** section are: ***User Record***, ***User Role***, ***User Component***, ***Comments***, ***Privileges***, and ***Status***.

NOTE: If more than one user has been selected in the ***Users*** multi-select drop list, only the **Personnel Description** screen of the first user selected will show when you click the **USER DETAILS** button.

9. Click the appropriate privilege(s) in the ***DITPR Privileges*** checkbox(es).
10. Enter appropriate comments on the privilege assignments in the ***Comments*** text box (maximum 1,000 characters).
11. Click the **DE-SELECT ALL** button to de-select users selected in the ***Users*** multi-select drop list.
12. To edit privileges of a user, click the **Edit** button adjacent to the user of interest. The screen automatically updates and shows a **DEL** checkbox adjacent to the selected user and checkboxes in the ***Privileges*** columns become active.
13. Click the appropriate ***Privileges*** checkbox(es) to add or remove privileges.
14. To delete a person as a DITPR user, click the **DEL** checkbox adjacent to the user's name.
15. Click the **Submit** button to save the changes.

3.3. Mission Area - Domain Administrator

PRIVILEGES: The **Mission Area – Domain User Group Privilege** "**ADU**" or "**POC**" is required to administer **Mission Area – Domain Users and Privileges**.

To administer Mission Area – Domain Users and Privileges, do the following:

>> See: Figure 35 above for **Administrator Links**, **Welcome to DITPR** (**Main Menu**) screen.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen the shows the **MA/DOMAIN ADMIN** link, click the **MA/DOMAIN ADMIN** link. The **Edit MA/Domain User Privileges** screen appears.

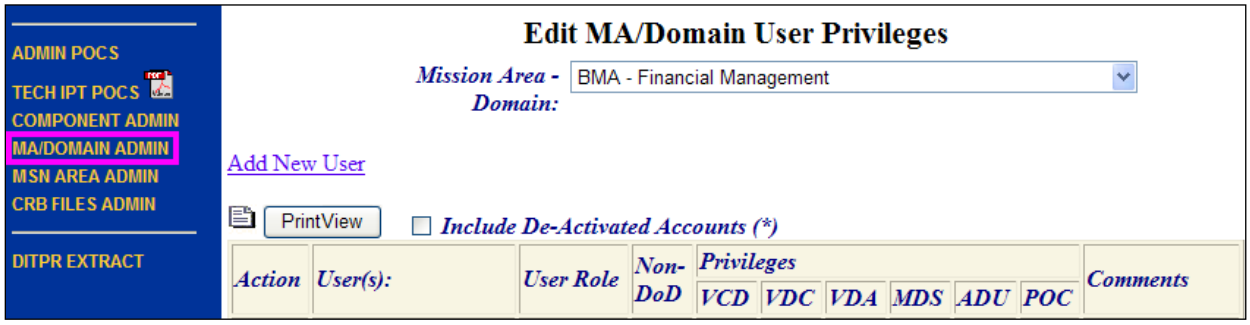


Figure 41 Edit MA/Domain User Privileges Screen (1 of 2)

2. In the ***Mission Area – Domain*** drop list, select the Mission Area – Domain for which you are responsible. The screen automatically updates.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

3. To include users whose accounts have been deactivated, click the ***Include De-Activated Accounts (*)*** checkbox. The screen automatically updates, and these account are indicated with a red asterisk "*" following the users name.
4. To view the **DITPR User Roles and Privileges Matrix**, click the document icon; the **DITPR User Roles and Privileges Matrix** appears.

>> See: Table 1 above for the **DITPR User Roles and Privileges Matrix**.

5. To print the **MA/Domain User Privileges** report in HTML format, click the **PrintView** button. The **MA/Domain User Privileges** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

6. To add a new user, click the **Add New User** link. The **Add New User(s)** section at the bottom of the **Edit MA/Domain User Privileges** screen appears.

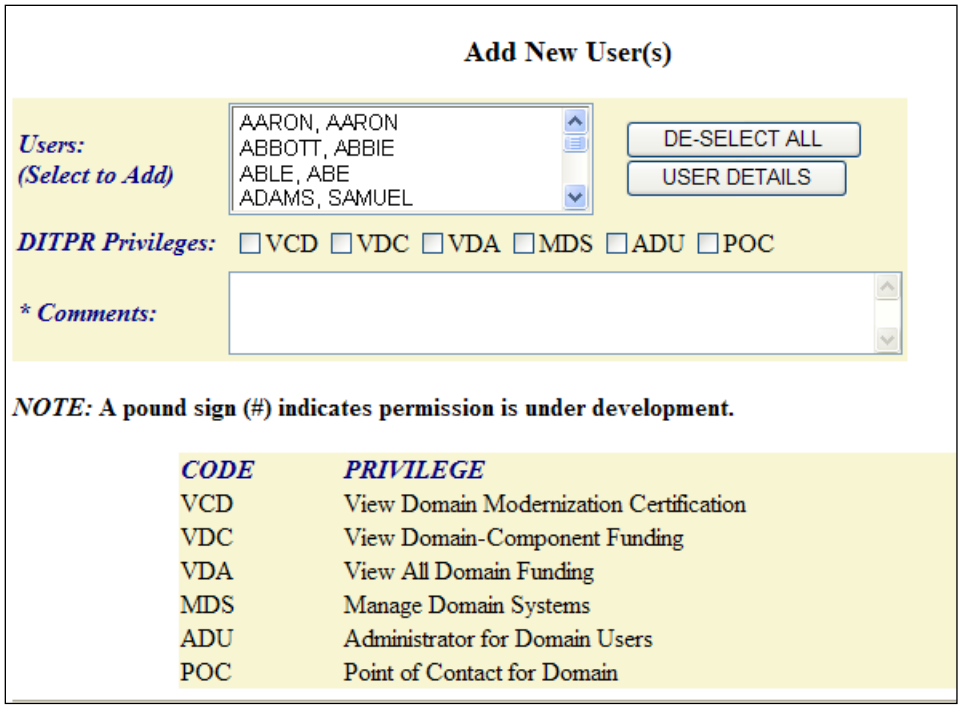


Figure 42 Edit MA/Domain User Privileges Screen (2 of 2)

7. Select the new user(s) from the ***Users*** multi-select (**Ctrl+Click**) drop list.
8. Click the **USER DETAILS** button. The **Personnel Description** screen of the first user selected in the Users multi-select drop list appears.

NOTE: The **Personnel Description** screen fields are: ***Name***, ***Title***, ***Address***, ***Commercial Phone***, ***Government Phone***, ***Fax***, ***Company Name***, ***Gov. Organization (Code)***, ***Email***, ***Status***, ***Created BY***, ***Create Date***, and ***Last Updated***. The fields in the ***DITPR USER PROFILE*** section are: ***User Record***, ***User Role***, ***User Component***, ***Comments***, ***Privileges***, and ***Status***.

NOTE: If more than one user has been selected in the ***Users*** multi-select drop list, only the **Personnel Description** screen of the first user selected will show when you click the **USER DETAILS** button.

9. Click the appropriate privilege(s) in the ***DITPR Privileges*** checkbox(es).
10. Enter appropriate comments on the privilege assignments in the ***Comments*** text box (maximum 1,000 characters).
11. Click the **DE-SELECT ALL** button to de-select users selected in the ***Users*** multi-select drop list.
12. To edit privileges of a user, click the **Edit** button adjacent to the user of interest. The screen automatically updates and shows a **DEL** checkbox adjacent to the selected user and checkboxes in the ***Privileges*** columns become active.
13. Click the appropriate ***Privileges*** checkbox(es) to add or remove privileges.
14. To delete a person as a DITPR user, click the **DEL** checkbox adjacent to the user's name.
15. Click the **Submit** button to save the changes.

3.4. Mission Area Administrator

PRIVILEGES: The **Mission Area User Group Privilege** "**MDM**" or "**POC**" is required to administer **Mission Area Users and Privileges**.

To administer Mission Area Users and Privileges, do the following:

>> See: Figure 35 above for **Administrator Links**, **Welcome to DITPR** (**Main Menu**) screen.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen the shows the **MSN AREA ADMIN** link, click the **MSN AREA ADMIN** link. The **Edit Mission Area Privileges** screen appears.

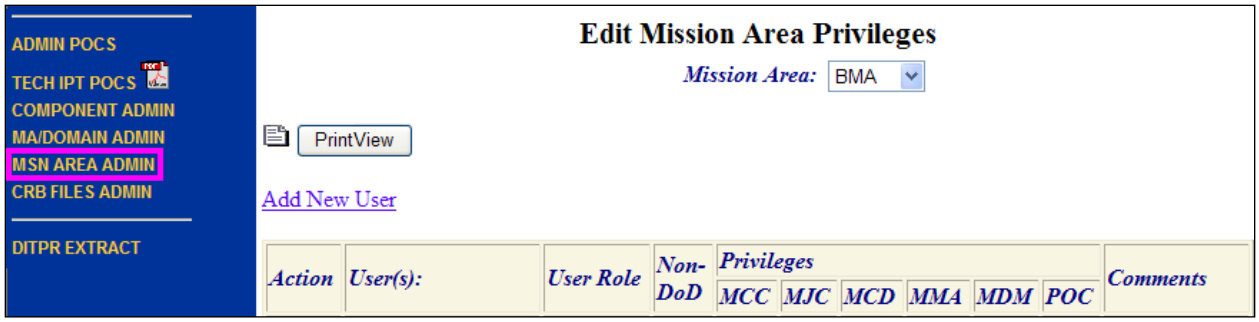


Figure 43 Edit Mission Area Privileges Screen (1 of 2)

2. In the ***Mission Area*** drop list { **BMA** | **DIMA** | **EIEMA** | **WMA** }, select the Mission Area for which you are responsible. The screen automatically updates.
3. To view the **DITPR User Roles and Privileges Matrix**, click the document icon; the **DITPR User Roles and Privileges Matrix** appears.

>> See: **Table 1** above for the **DITPR User Roles and Privileges Matrix**.

4. To print the **Mission Area Users List** report in HTML format, click the **PrintView** button. The **Mission Area Users List** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To add a new user, click the **Add New User** link. The **Add New User(s)** section at the bottom of the **Edit Mission Area Privileges** screen appears.

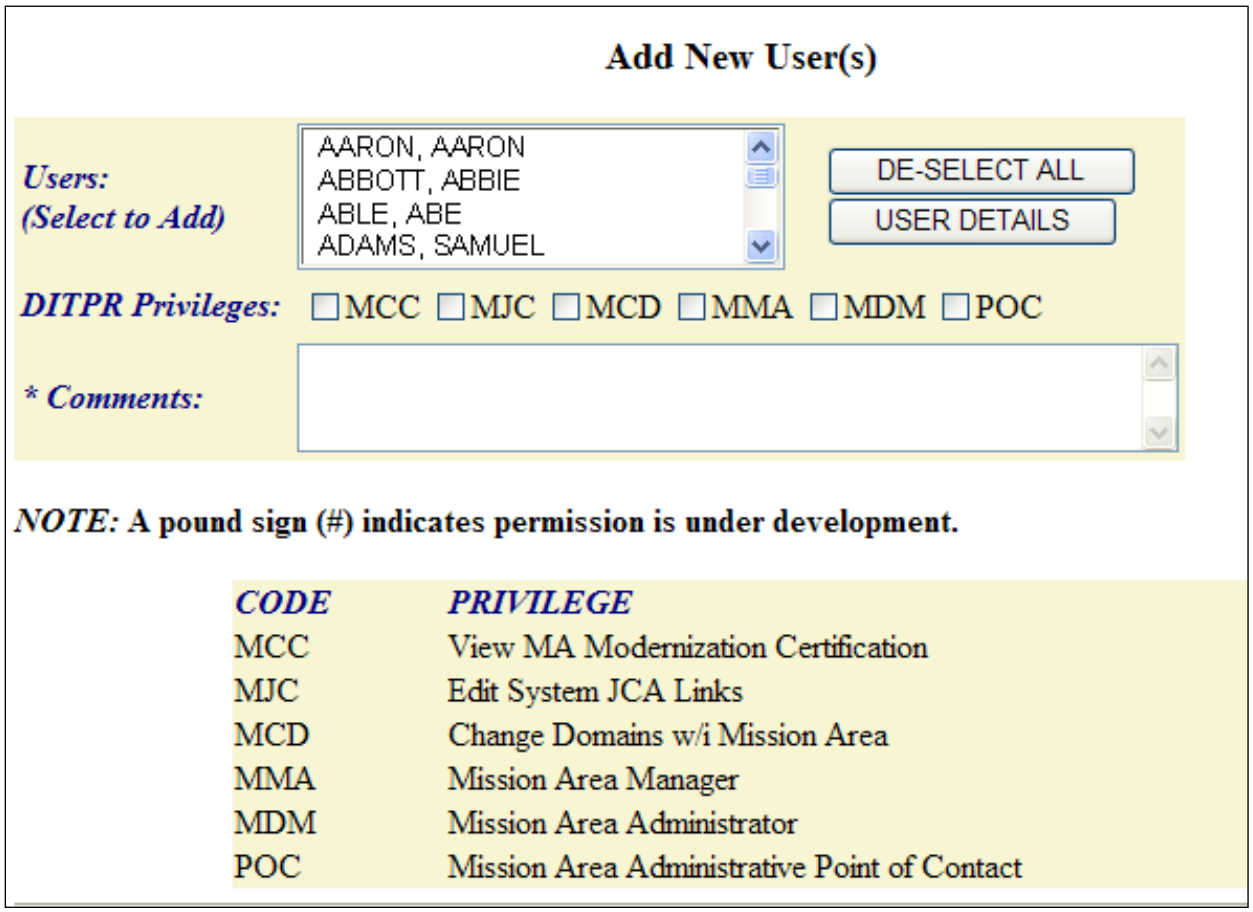


Figure 44 Edit Mission Area Privileges Screen (2 of 2)

6. Select the new user(s) from the ***Users*** multi-select (**Ctrl+Click**) drop list.

7. Click the **USER DETAILS** button. The **Personnel Description** screen of the first user selected in the Users multi-select drop list appears.

NOTE: The **Personnel Description** screen fields are: ***Name***, ***Title***, ***Address***, ***Commercial Phone***, ***Government Phone***, ***Fax***, ***Company Name***, ***Gov. Organization (Code)***, ***Email***, ***Status***, ***Created BY***, ***Create Date***, and ***Last Updated***. The fields in the ***DITPR USER PROFILE*** section are: ***User Record***, ***User Role***, ***User Component***, ***Comments***, ***Privileges***, and ***Status***.

NOTE: If more than one user has been selected in the ***Users*** multi-select drop list, only the **Personnel Description** screen of the first user selected will show when you click the **USER DETAILS** button.

8. Click the appropriate privilege(s) in the ***DITPR Privileges*** checkbox(es).
9. Enter appropriate comments on the privilege assignments in the ***Comments*** text box (maximum 1,000 characters).
10. Click the **DE-SELECT ALL** button to de-select users selected in the ***Users*** multi-select drop list.
11. To edit privileges of a user, click the **Edit** button adjacent to the user of interest. The screen automatically updates and shows a **DEL** checkbox adjacent to the selected user and checkboxes in the ***Privileges*** columns become active.
12. Click the appropriate ***Privileges*** checkbox(es) to add or remove privileges.
13. To delete a person as a DITPR user, click the **DEL** checkbox adjacent to the user's name.
14. Click the **Submit** button to save the changes.

3.5. Change Request Board (CRB) Administrator

PRIVILEGES: The **Mission Area User Group Privilege** "**ADM**" or "**POC**" is required to administer **Configuration Review Board Users and Privileges**.

To administer Change Request Board Users and Privileges, do the following:

>> See: Figure 35 above for **Administrator Links**, **Welcome to DITPR** (**Main Menu**) screen.

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen the shows the **CRB FILES ADMIN** link, click the **CRB FILES ADMIN** link. The **CRB FILES ADMIN** screen appears.

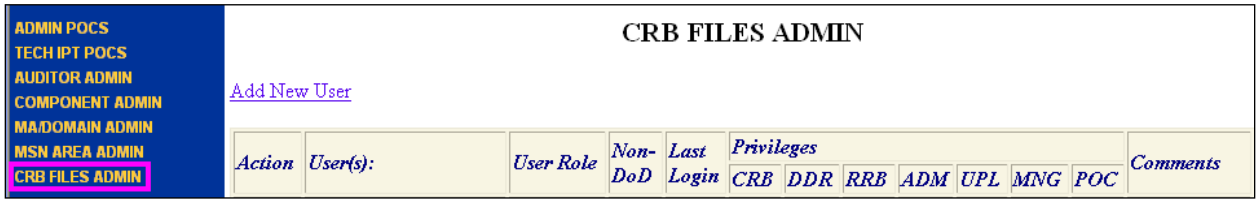


Figure 45 CRB FILES ADMIN Screen (1 of 2)

2. To add a new user, click the **Add New User** link. The **Add New User(s)** section at the bottom of the **CRB ADMIN FILES** screen comes in to view.

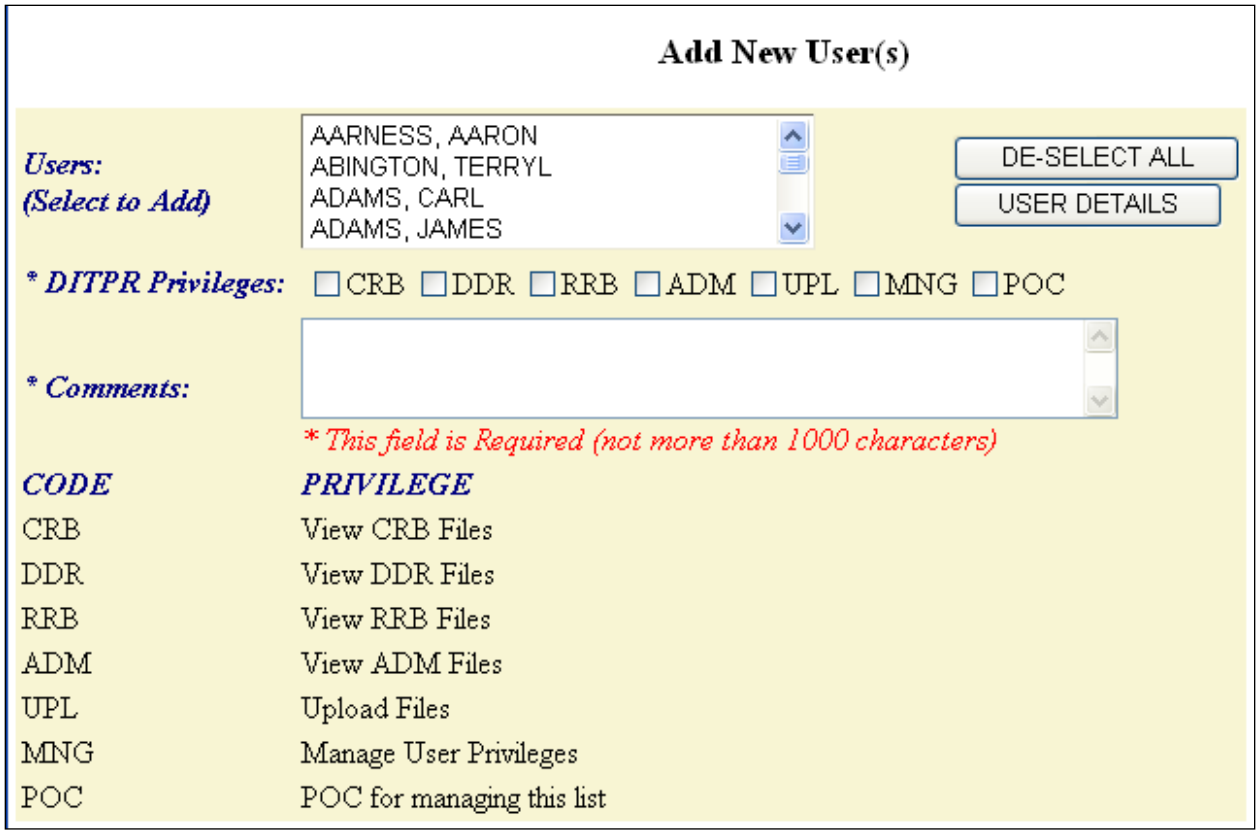


Figure 46 CRB FILES ADMIN Screen (2 of 2)

3. Select the new user(s) from the ***Users*** multi-select (**Ctrl+Click**) drop list.
4. Click the **USER DETAILS** button. The **Personnel Description** screen of the first user selected in the Users multi-select drop list appears.

NOTE: The **Personnel Description** screen fields are: ***Name***, ***Title***, ***Address***, ***Commercial Phone***, ***Government Phone***, ***Fax***, ***Company Name***, ***Gov. Organization (Code)***, ***Email***, ***Status***, ***Created BY***, ***Create Date***, and ***Last Updated***. The fields in the ***DITPR USER PROFILE*** section are: ***User Record***, ***User Role***, ***User Component***, ***Comments***, ***Privileges***, and ***Status***.

NOTE: If more than one user has been selected in the ***Users*** multi-select drop list, only the **Personnel Description** screen of the first user selected will show when you click the **USER DETAILS** button.

5. Click the appropriate privilege(s) in the ***DITPR Privileges*** checkbox(es).
6. Enter appropriate comments on the privilege assignments in the ***Comments*** text box (maximum 1,000 characters).
7. Click the **DE-SELECT ALL** button to de-select users selected in the ***Users*** multi-select drop list.
8. To edit privileges of a user, click the **Edit** button adjacent to the user of interest. The screen automatically updates and shows a **DEL** checkbox adjacent to the selected user and checkboxes in the ***Privileges*** columns become active.
9. Click the appropriate ***Privileges*** checkbox(es) to add or remove privileges.
10. To delete a person as a DITPR user, click the **DEL** checkbox adjacent to the user's name.
11. Click the **Submit** button to save the changes.

4. DITPR DATA ELEMENTS

Users may find information on DITPR data elements from DITPR Data Dictionary and the DITPR extract files.

4.1. DITPR Data Dictionary

The **DITPR Data Dictionary** contains the list of DITPR data elements, their descriptions, and other metadata. The **DITPR Data Dictionary** is available on-line as an Excel file (DITPR_DATA_DICT_YYYYMMDD.xls) in zipped format. The file contains seven sections: **DITPR Data Dictionary**, **Domain Value Definitions**, **Changes Since Last Major Update**, **All Dictionary Records Changed**, **Data Dictionary Change Details**, **Block Upgrade Data Elements**, and **Data Dictionary Records Deleted**. Metadata fields in the **DITPR Data Dictionary** include: **DD_PK_ID**, **Sequence Number**, **Data Element**, **Entry Screen Label**, **Description**, **Applies To**, **Field Format**, **Max Length**, **Values**, **Subject**, **Data Entry Screen**, **Entry Screen Path**, **Data Producers**, **Data Consumers**, **Trigger Element**, **Trigger Element Comments**, **Mandatory or Optional Function**, **Mandatory or Optional DB**, **Requirement, Comment**, **Date Approved by DITPR CCB**, **Date Implemented in DITPR**, **Physical Data Element**, **Physical Table**, **Status Code**, **Uploadable**, **Edited By**, and **Date Edited**. The sections relating to data element changes also include the metadata field **Update Notes** and **Change Reference**.

To download the DITPR Data Dictionary

>> See: Figure 9 for **Welcome to DITPR** (**Main Menu**) screen features.

1. At the top right of the **Welcome to DITPR** (**Main Menu**) screen or any **DITPR** screen showing the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears.
2. Click the **References** button on the **Reference Documents Menu** screen. The **References** page on the **Reference Documents Menu** screen appears.

>> See: Figure 24 for the **References** page, **Reference Documents Menu** screen features.

3. Click the **DITPR Data Dictionary** link. The **File Download** dialog box appears giving you the options to **Open**, **Save**, or **Cancel** the operation.
4. Click the **Save** button to download the zipped file (**DITPR_DATA_DICT_YYYYMMDD.zip**) to your computer.

>> See: Reference Documents section and **References** section in Appendix A – References for location and additional information on the DITPR Data Dictionary.

4.2. DITPR Extract Files

DITPR Extract files contain the physical tables and data elements available for export: **DITPRExportYYMMDD####.mdb**, **DITPRExpBudgetYYMMDD####.mdb**, **DITPRExpFismaYYMMDD####.mdb**, and a blank database (**DITPRExport122_Blank120703.mdb** for DITPR Block Upgrade 12.2). These files are in zipped format and may be downloaded. The "**Ref**" tables contain drop list elements. Many drop list data elements have been included in this edition to assist the user; however, the **DITPR Extract** (**DITPRExportYYMMDD####.zip**) should be used for the most current items in the drop lists.

NOTE: The download links to the **Budget** and **FISMA** data files (**DITPRExpBudgetYYMMDD####.zip** and **DITPRExpBudgetYYMMDD####.zip**, respectively) are only visible to the user with download privileges.
>> See: DITPR Extract chapter for detailed download procedures.

5. SYSTEM METRICS

PRIVILEGES: No **User Group Privilege** is required to view **System Metrics** reports.

The **System Metrics** reports provide Component and Domain systems' status linkages to allow both Component and Domain users to view their systems by **IRB Certification Metrics**, **Missing Data Metrics**, **Data Breakout Metrics**, **Data Quality Metrics**, **ETP Metrics**, and **Taxonomy Metrics**. Metrics reports are grouped in tabs by these subject areas to facilitate more logical access by the user. The tab metrics report groupings are: **IRB Certs**, **Missing Data**, **Data Breakouts**, **Data Quality**, **ETP**, and **Taxonomy**.

The following Report Links will take the users to metrics reports as shown in the table below.

Subject	Metrics Report Link	Metrics Report Title
IRB Certs	System IRB Certification Status	System IRB Certification Status
IRB Certs	Alternate IRB Certification Status	IRB Certification Status
IRB Certs	IRB Certification Review Status	IRB Certification Review Status
IRB Certs	Next Annual Review Due	Next Annual IRB Cert Review Due
IRB Certs	Readiness of Data Status	Readiness of Data.Status Metrics
Missing Data	Missing Core Data	Missing Core Data Metrics
Missing Data	Missing Trigger Data	Missing Trigger Data Metrics
Missing Data	Missing FISMA Data	Missing FISMA Data Counts
Missing Data	Missing ETP Data	Enterprise Transition Plan Metrics
Missing Data	Missing Eauth Data	Missing Eauth Questions
Missing Data	Missing Infrastructure Data	Missing Infrastructure Data
Missing Data	MA/Domain by Components	System Counts By MA-Domain/Components
Missing Data	Components by MA/Domain	Components System Counts for Selected MA-Domain
Missing Data	WMA Mod Data	WMA and EIEMA Modernization Metrics
Data Breakouts	PIA	PIA Metrics Data
Data Breakouts	Privacy Act	Systems By Privacy Act
Data Breakouts	PKI	Public Key Infrastructure (PKI) Metrics
Data Breakouts	Information Assurance (IA) Data	Information Assurance (IA) Breakout Metrics
Data Breakouts	SSN and Forms	SSN and Forms System Counts
Data Breakouts	Records Management	System Records Management Metrics
Data Breakouts	Type of IT/NSS	Systems By Type of IT/NSS
Data Breakouts	Record Type	Systems By Record Type
Data Breakouts	999X BIN Values	BIN Value Breakout Metrics
Data Breakouts	C&A NR Reason	Systems By C&A Not Required Reason
Data Breakouts	SFIS Data	SFIS Data Metrics
Data Breakouts	System Update Status	System Update Status
Data Breakouts	Archive Request Status	Archive Request Status Metrics
Data Breakouts	Mission Area Systems By Component	Mission Area Systems By Component
Data Breakouts	Cross Plot Values	Cross-Plot Metrics
Data Quality	FISMA Data Quality	FISMA Data Quality Metrics
Data Quality	Systems Data Quality	Suspect or Possibly Invalid Data Metrics
Data Quality	FISMA Status	FISMA Status and Upcoming Expirations
Data Quality	FISMA/PIA Status	FISMA/PIA Status
Data Quality	DoD Submission Validation Status	Data Quality – Blank Values by Component

Subject	Metrics Report Link	Metrics Report Title
Data Quality	WMA Data Quality Scorecard	WMA Data Quality Scorecard
Data Quality	BIN Explain Breakout	BIN Explain Breakout Metrics
Data Quality	Multi-System BIN Values	Multi-System BIN Number Breakout Metrics
Data Quality	BIN 9990 Age	BIN 9990 AGE
ETP	ETP Enterprise Systems	ETP Enterprise Systems Metrics
ETP	ETP Component Systems	ETP Component Systems Metrics
ETP	ETP Legacy Systems	ETP Legacy Systems Metrics
ETP	ETP Missing Data	Enterprise Transition Plan Metrics
Taxonomy	Taxonomy Mappings	System Taxonomy
Taxonomy	JCA Mappings	JCA Mappings
Taxonomy	COI Mappings	Systems By COI
Taxonomy	ITIL Mappings	ITIL Mappings

Table 2 Metrics Reports by Subject Area, Links, and Titles

5.1. IRB Certification Metrics

PRIVILEGES: No **User Group Privilege** is required to view **IRB Certification Metrics** reports.

To view IRB Certification Metrics reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu** screen with Subject tabs showing the **IRB Certs** metrics report links appears.

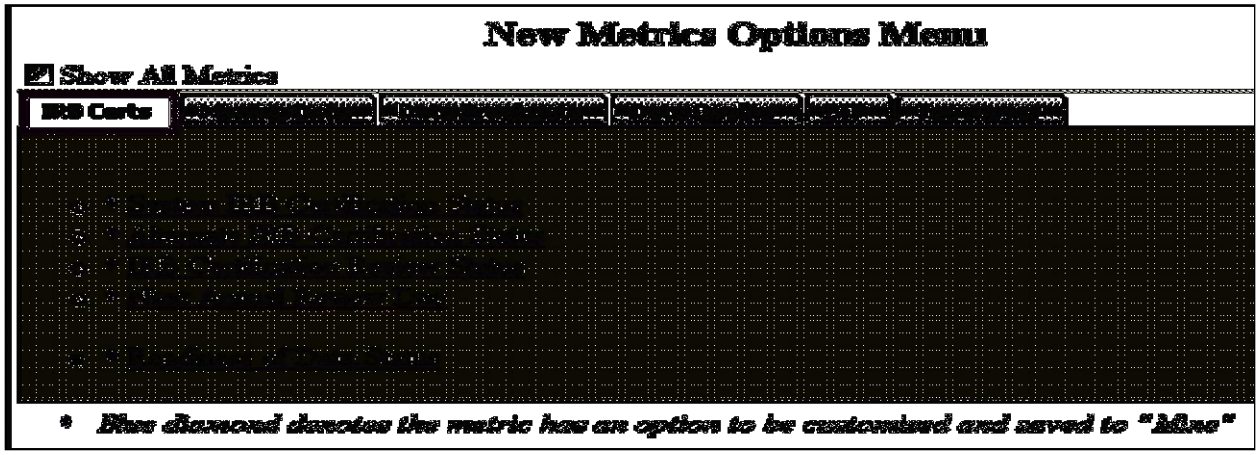


Figure 47 New Metrics Options Menu Screen, IRB Certs Tab

2. Click the **Show All Metrics** checkbox to show all metrics report inks on one screen. The **New Metrics Options Menu** screen automatically updates showing all metrics report links on one screen.

NOTE: A blue diamond (♦) preceding the link indicates the metric report can be saved as a **Mine** user-specified metric report.

>> See: User-Customized Reports section for procedures on saving a **Mine** user-specified metric report.

NOTE: A balck square (■) preceding the link indicates is for emphasis on the associated metric reportt.

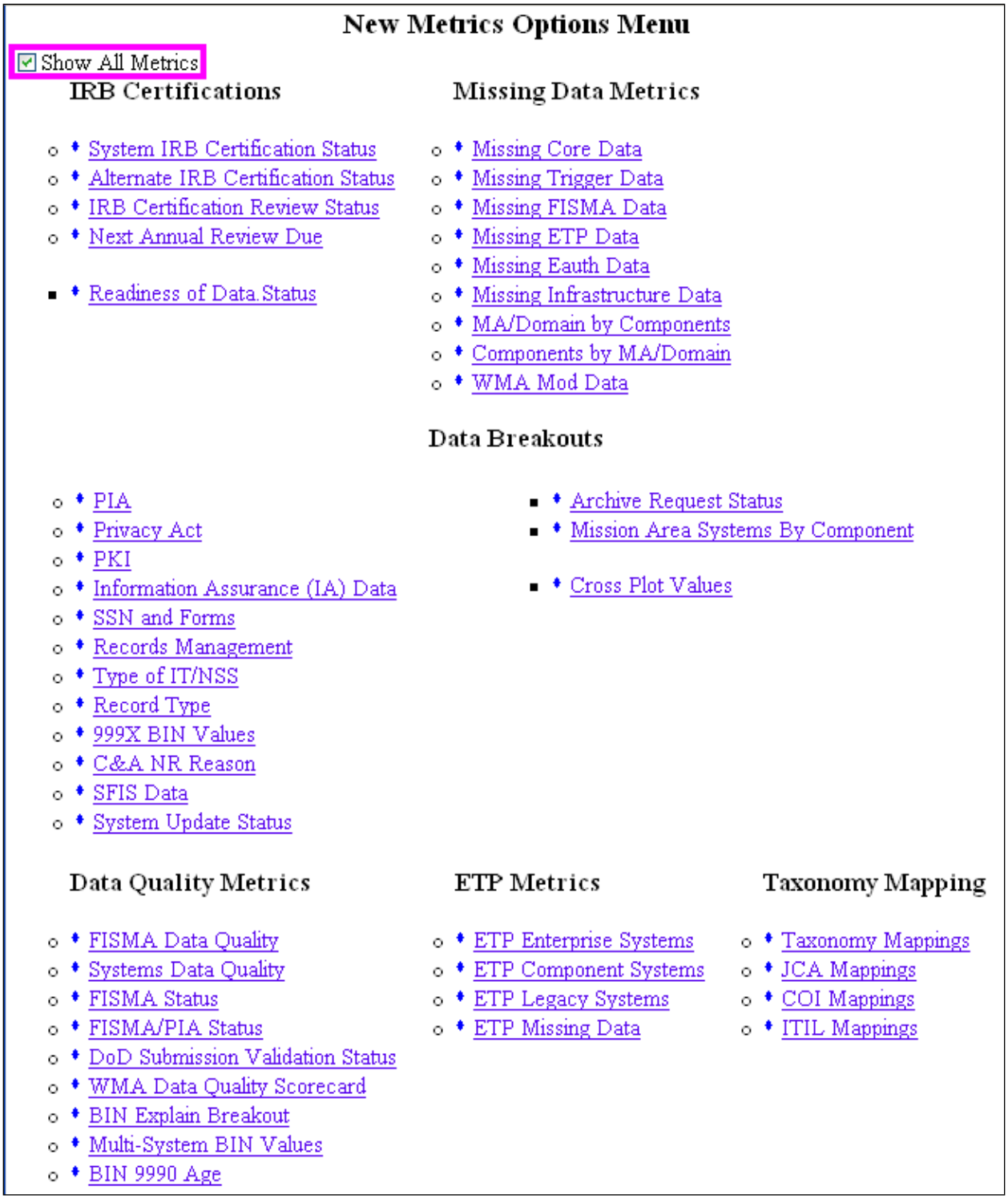


Figure 48 New Metrics Options Menu Screen, Show All Metrics

5.1.1. System IRB Certification Status Metrics

PRIVILEGES: No **User Group Privilege** is required to view **System IRB Certification Status** metrics.

To view System IRB Certification Status metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 and Figure 48 above for **New Metrics Options Menu** screen features showing **IRB Certs** metrics links.

2. Click the **System IRB Certification Status** link on the **IRB Certs** tab or under the **IRB Certifications** label. The **System IRB Certification Status** screen appears.

System IRB Certification Status

Print View | html | Save to Mine

Component: All Components **FY:** 2013

Mission Area / Domains: All

	Total DITPR Certs	Certifications Started	Pre-Certs Completed	Accepted By IRB	IRB Results		DBSMC Results	
					C	N	A	N
None (BMA)	622	622	0	0	0	0	0	0
Tier 1	9	9	3	0	0	0	1	0
Tier 2	3	3	0	0	0	0	0	0
Tier 3	4	4	2	0	0	0	0	0
Tier 5	3	3	2	1	1	0	0	0
TOTAL	641	641	7	1	1	0	1	0

Total Systems with Certifications in FY2013: 691

Figure 49 System IRB Certification Status Screen

3. From the **Component** drop list, select **All Components** (default) or your desired Component. The screen automatically updates.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

4. From the **FY** drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2013** }, select the Fiscal Year of interest. The screen automatically updates.
5. From the **Mission Area / Domains** drop list, select **All** (default) or a desired **Mission Area – Domain**. The screen automatically updates.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

6. To print the **System IRB Certification Status** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **System IRB Certification Status** metrics report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

7. Click any active system number link. The **Certification Search Results** screen appears.

>> See: Figure 319 for **Certification Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.1.2. IRB Certification Status Metrics

PRIVILEGES: No **User Group Privilege** is required to view **IRB Certification Status** metrics.

To view IRB Certification Status metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 and Figure 48 above for **New Metrics Options Menu** screen features showing **IRB Certs** metrics links.

2. Click the **Alternate IRB Certification Status** link on the **IRB Certs** tab or under the **IRB Certifications** label. The **IRB Certification Status** screen appears.

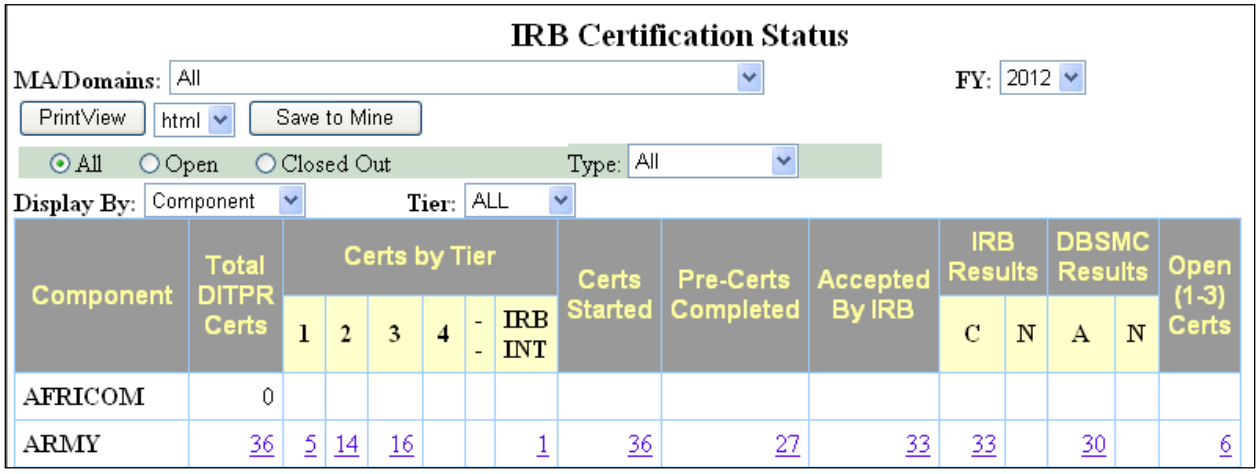


Figure 50 IRB Certification Status Screen

3. From the **MA/Domains** drop list, select **All** (default) or a Mission Area – Domain of interest. The screen automatically updates.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

4. From the **FY** drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }, select the Fiscal Year of interest. The screen automatically updates.
5. Select **All**, **Open**, or **Closed Out** radio button for all certifications, open certification, or closed out certifications, respectively. The screen automatically updates.
6. From the **Type** drop list { **All** | **Certification** | **Decertification** | **Recertification** }, select the appropriate response. The screen automatically updates.
7. From the **Tier** drop list { **ALL** | **1** | **2** | **3** | **4** | **1-3** | **--** | **IRB INT** }, select the Tier. The screen automatically updates.
8. From the **Display By** drop list { **Component** | **MA/Domain** | **Mission Area** }, select the display option. The screen shows the **MA/Domains** drop list option with **Component** as the first column heading. The screen automatically updates.
9. Select the **MA/Domain** or **Mission Area** from the **Display By** drop list for Mission Area – Domain or Mission Area metrics, respectively. The screen shows the **Component** drop list option with **MA/Domain** or **Mission Area** as the first column heading. The screen automatically updates.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

10. To print the **IRB Certification Status** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **IRB Certification Status Summary** metrics report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

11. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized Reports section for procedures on saving a **Mine** user-specified metric report.

12. Click any active system number link. The **Certification Search Results** screen appears.

>> See: Figure 319 for **Certification Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.1.3. IRB Certification Review Status Metrics

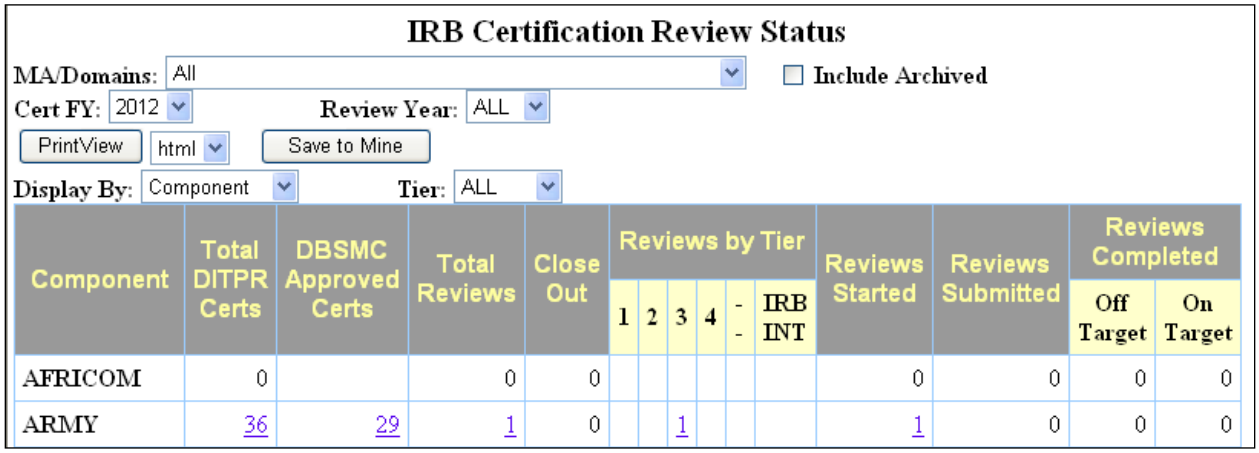
PRIVILEGES: No **User Group Privilege** is required to view **IRB Certification Review Status** metrics.

To view IRB Certification Review Status metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 and Figure 48 above for **New Metrics Options Menu** screen features showing **IRB Certs** metrics links.

2. Click the **IRB Certification Review Status** link on the **IRB Certs** tab or under the **IRB Certifications** label. The **IRB Certification Review Status** screen appears.



Component	Total DITPR Certs	DBSMC Approved Certs	Total Reviews	Close Out	Reviews by Tier						Reviews Started	Reviews Submitted	Reviews Completed	
					1	2	3	4	- -	IRB INT			Off Target	On Target
AFRICOM	0		0	0							0	0	0	0
ARMY	36	29	1	0			1				1	0	0	0

Figure 51 IRB Certification Review Status Screen

3. From the **MA/Domains** drop list, select **All** (default) or a MA/Domain of interest. The screen automatically updates.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

4. From the **Review Year** drop list { **ALL** | **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** | **2014** | **2015** }, select (**ALL** default) or the Review Year of interest. The screen automatically updates.
5. From the **Cert FY** drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }, select the current fiscal year (default)or the Certification Fiscal Year of interest. The screen automatically updates.
6. From the **Tier** drop list { **ALL** | **1** | **2** | **3** | **4** | **1-3** | **--** | **IRB INT** }, select the Tier. The screen automatically updates.
7. From the **Display By** drop list { **Component** | **MA/Domain** | **Mission Area** }, select the display option. The screen automatically updates. The screen shows the **MA/Domains** drop list option with **Component** as the first column heading. The screen automatically updates.
8. Select the **MA/Domain** or **Mission Area** from the **Display By** drop list for Mission Area – Domain or Mission Area metrics, respectively. The screen shows the **Component** drop list option with **MA/Domain** or **Mission Area** as the first column heading. The screen automatically updates.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

9. To print the **IRB Certification Review Status** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **IRB Certification Review Summary** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized Reports** section for procedures on saving a **Mine** user-specified metric report.

11. Click an active system number link in the **Total DITPR Certs** or **DBSMC Approved Certs** column, and the **Certification Search Results** screen appears. Click any active system number link not in the **Total DITPR Certs** or **DBSMC Approved Certs** column, and the **Certification Review Search Results** screen appears.

>> See: **Figure 319** for **Certification Search Results** screen features.

>> See: **Figure 320** for **Certification Review Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.1.4. Next Annual IRB Cert Review Due Metrics

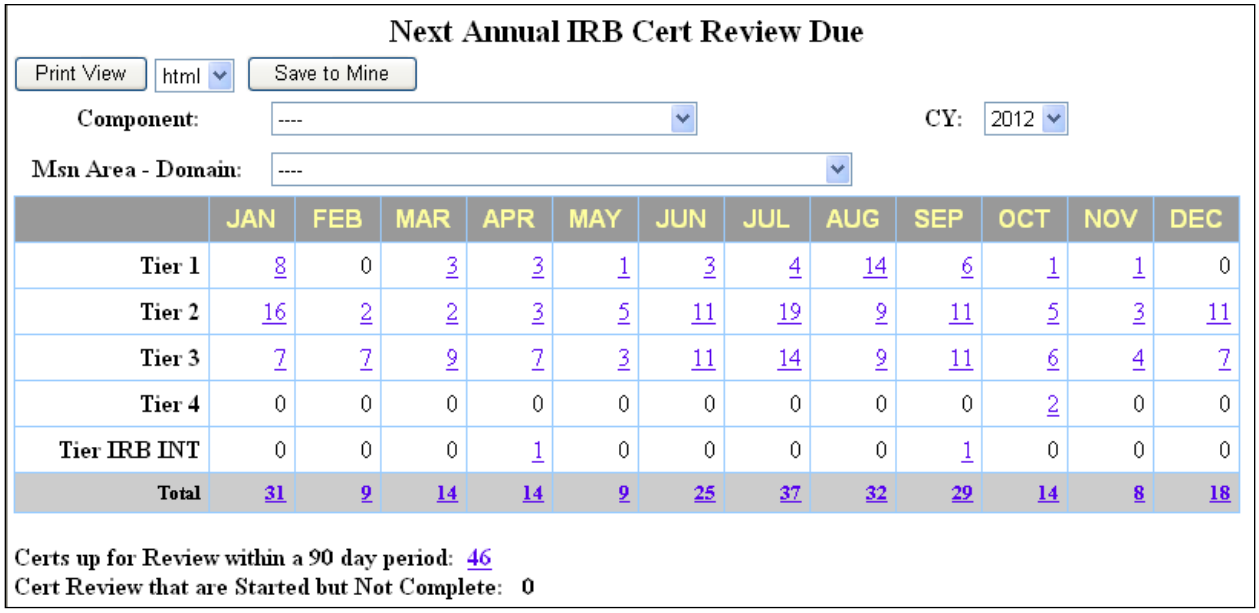
PRIVILEGES: No **User Group Privilege** is required to view **Next Annual IRB Cert Review Due** metrics.

To view Next Annual Cert Review Due metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** and **Figure 48** above for **New Metrics Options Menu** screen features showing **IRB Certs** metrics links.

2. Click the **Next Annual Review Due** link on the **IRB Certs** tab or under the **IRB Certifications** label. The **Next Annual IRB Cert Review Due** screen appears.



Next Annual IRB Cert Review Due

Print View | html | Save to Mine

Component: ---- CY: 2012

Msn Area - Domain: ----

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Tier 1	8	0	3	3	1	3	4	14	6	1	1	0
Tier 2	16	2	2	3	5	11	19	9	11	5	3	11
Tier 3	7	7	9	7	3	11	14	9	11	6	4	7
Tier 4	0	0	0	0	0	0	0	0	0	2	0	0
Tier IRB INT	0	0	0	1	0	0	0	0	1	0	0	0
Total	31	9	14	14	9	25	37	32	29	14	8	18

Certs up for Review within a 90 day period: 46
Cert Review that are Started but Not Complete: 0

Figure 52 Next Annual IRB Cert Review Due Screen

3. From the **Component** drop list, select a Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

4. From the **CY** drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }, select calendar year (**CY**) of interest. The screen automatically updates.

5. From the **Msn Area – Domain** drop list, select the Mission Area – Domain of interest. The screen automatically updates.

>> See: **Msn Area – Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

6. To print the **Next Annual RB Cert Review Due** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Next Annual IRB Cert Review Due Metric** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

7. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

8. Click an active system number link in the Tier – Month table or the **Certs up for Review within a 90 day period** field, and the **Certification Search Results** screen appears. Click an active system number link in the **Cert Review that are Started but Not Complete** field, and the **Certification Review Search Results** screen appears.

>> See: **Figure 319** for **Certification Search Results** screen features.

>> See: **Figure 320** for **Certification Review Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.1.5. Readiness of Data Status Metrics

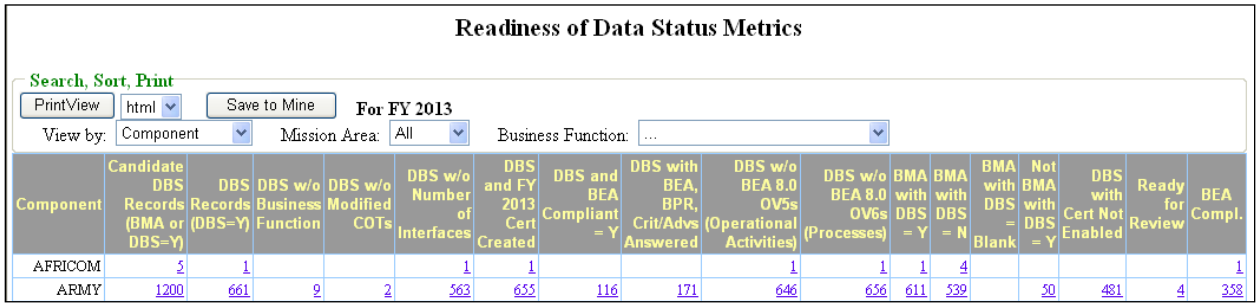
PRIVILEGES: No **User Group Privilege** is required to view **Readiness of Data Status Metrics**.

To view Readiness of Data Status Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** and **Figure 48** above for **New Metrics Options Menu** screen features showing **IRB Certs** metrics links.

2. Click the **Readiness of Data Status** link on the **IRB Certs** tab or under the **IRB Certifications** label. The **Readiness of Data Status Metrics** screen appears.



Readiness of Data Status Metrics

Search, Sort, Print

PrintView | html | Save to Mine | For FY 2013

View by: Component | Mission Area: All | Business Function: ...

Component	Candidate DBS Records (BMA or DBS=Y)	DBS Records (DBS=Y)	DBS w/o Business Function	DBS w/o Modified COTs	DBS w/o Number of Interfaces	DBS and FY 2013 Cert Created	DBS and BEA Compliant = Y	DBS with BEA, BPR, Crit/Advs Answered	DBS w/o BEA 8.0 OV5s (Operational Activities)	DBS w/o BEA 8.0 OV6s (Processes)	BMA with DBS = Y	BMA with DBS = N	BMA with DBS = Blank	Not BMA with DBS = Y	DBS with Cert Not Enabled	Ready for Review	BEA Compl.
AFRICOM	5	1			1	1			1	1	1	4					1
ARMY	1200	661	9	2	563	655	116	171	646	656	611	539		50	481	4	358

Figure 53 Readiness of Data Status Metrics Screen

3. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
4. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

5. From the **Mission Area** drop list { **All** | **BMA** | **DIMA** | **EIEMA** | **WMA** }, select the **Mission Area** of interest. The screen automatically updates.
6. From the **Business Function** drop list { **Financial Management** | **Acquisition** | **Defense Security Enterprise** | **Logistics & Materiel Readiness** | **Installations & Environment** | **Human Resources Management** | **Security Cooperation** | **Enterprise IT Infrastructure** }, select the **Business Function** of interest. The screen automatically updates.
7. To print the **Readiness of Data Status Metrics** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Readiness of Data Status Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

8. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

9. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2. Missing Data Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Missing Data Metrics** reports.

To view Missing Data Metrics reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu** screen with Subject tabs showing the **IRB Certs** metrics report links appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

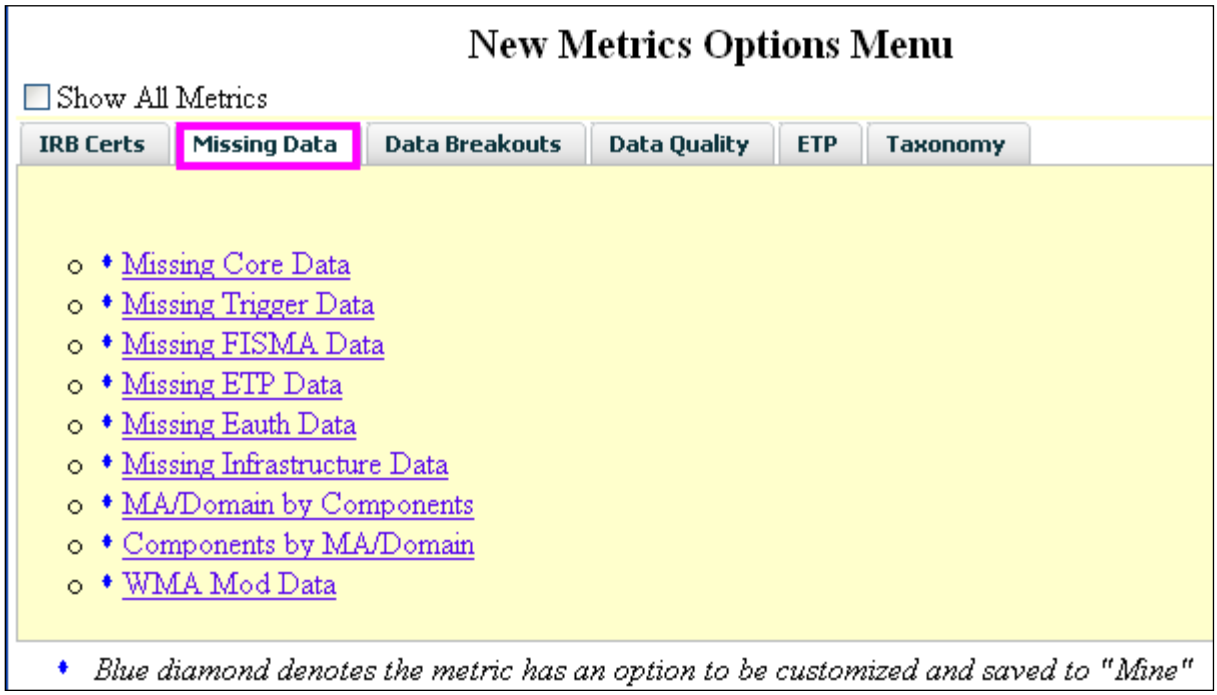


Figure 54 New Metrics Options Menu Screen, Missing Data Tab

5.2.1. Missing Core Data Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Missing Core Data Metrics**.

To view Missing Core Data Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: Figure 48 and Figure 54 above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Missing Core Data Metrics** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Missing Core Data Metrics** screen appears.

Missing Core Data Metrics

PrintView | html | Save to Mine | View by: Component | JCA Version: FY11

Component / Mine	TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING CORE DATA															Total Blank	Total Possible (13)
			PM	POC	REC TYPE	LIFE-CYCLE	MC /ME /MS	IT Cont Plan *2	Cnt Inter-faces *2	ACAT *2	SYS OP *2	IT/NSS *2	TRANS-PLAN *2	LEAD JCA *3	Mod COTS *2	Bus Func *4	BIN *1		
AFRICOM	7	7	7	5		7	5	5	5					7	3			37	84

Figure 55 Missing Core Data Metrics Screen

NOTE: Column heading asterisk notes are: ***1** – The Count is of 9990 BIN w/ a blank explanation field. ***2** – Includes Other Than Initiatives. ***3** – Includes All Records (Only MA Managers can Link JCAs).

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. In the **JCA Version** drop list { **FY11** | **FY09** }, select the fiscal year of interest. The screen automatically updates.
8. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the **View by** drop list selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

9. To print the **Missing Core Data Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Missing Core Data Metrics** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2.2. Missing Trigger Data Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Missing Trigger Data Metrics**.

To view Missing Trigger Data Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: Figure 48 and Figure 54 above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Missing Trigger Data Metrics** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Missing Trigger Data Metrics** screen appears.

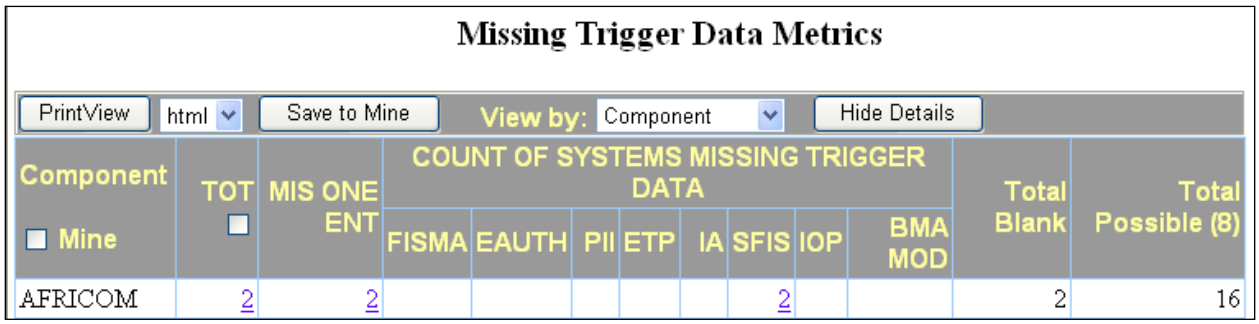


Figure 56 Missing Trigger Data Metrics Screen, Details

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the **View by** drop list selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Missing Trigger Data Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Missing Trigger Data Metrics** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **Missing Trigger Data Metrics** screen to see the graphics (3-D perspective column chart) displaying **Miss**(ing) **1 or More Entry** and **Total** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D perspective column chart.
13. Click the **Show Details** button to show the table details and move the 3-D perspective column chart display at the bottom of the **Missing Trigger Data Metrics** screen.
14. Select the **Bar Chart Columns** radio button to show 3-D perspective column chart graphics. The screen automatically updates with the **Systems Missing Trigger Data Status** chart.

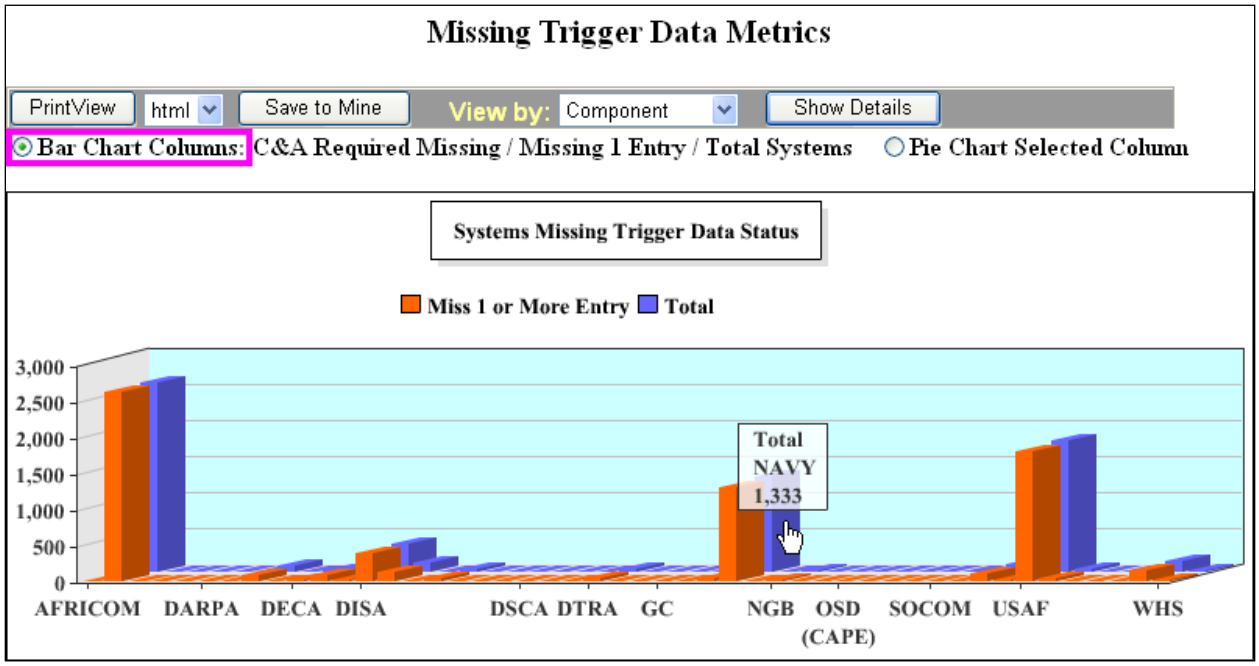


Figure 57 Missing Trigger Data Metrics Screen, 3-D Perspective Column Chart Graphics

15. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected along the horizontal axis.
16. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D perspective column chart automatically updates with the horizontal axis dependent on the **View by** or **View by – Component** selections.

NOTE: The horizontal axis of the **Missing Trigger Data Metric** screen 3-D perspective column chart is dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

>> See: Select Row (View by Sub-Comp) Drop Lists section in **Appendix D – Drop Lists** for the list of Sub-

Component – Component combinations.

>> See: Domain Drop List (2) section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

17. Select the **Pie Chart Selected Column** radio button to show 3-D pie chart graphics. The screen automatically updates with the **Total Systems** chart.

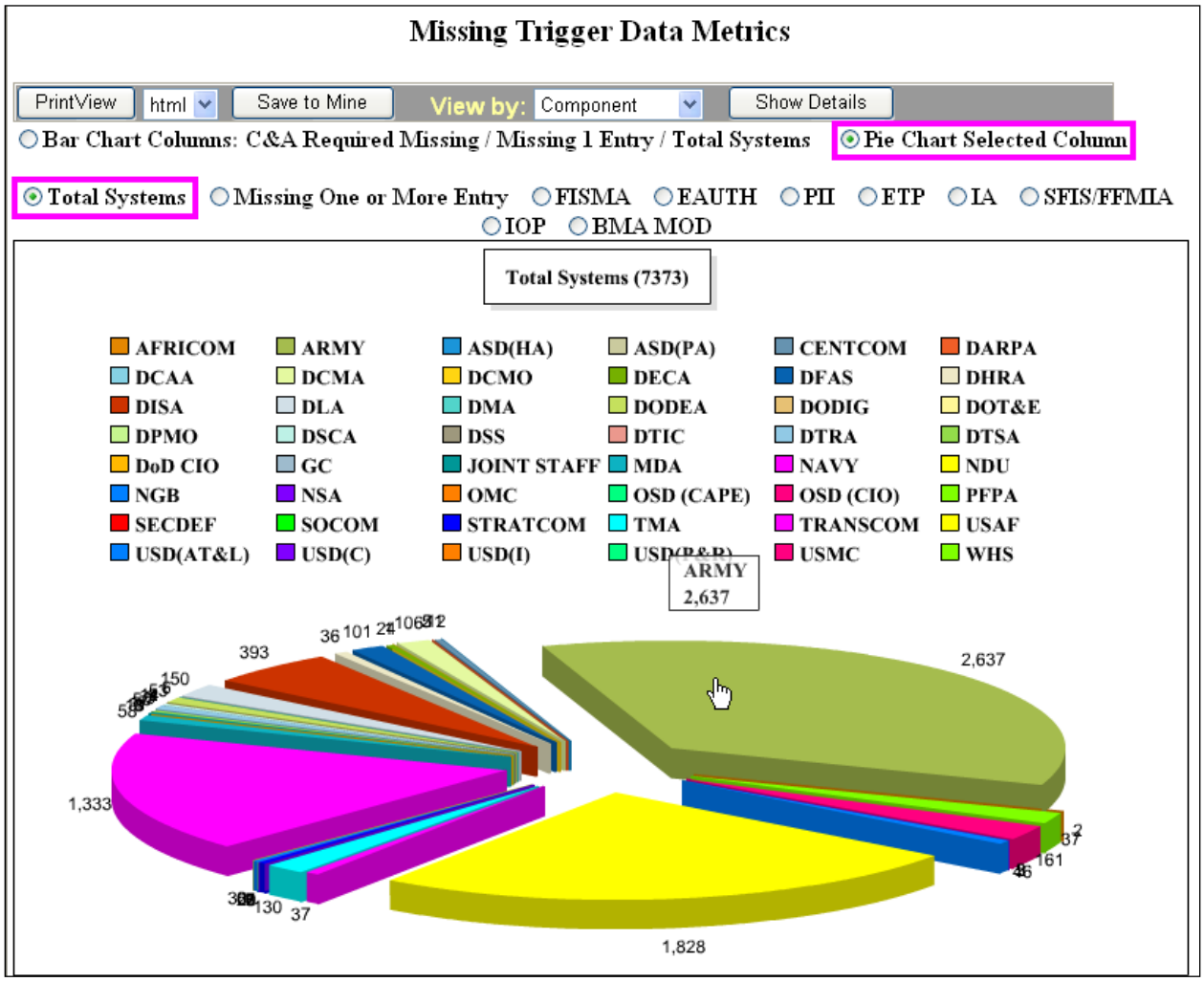


Figure 58 Missing Trigger Data Metrics Screen, 3-D Pie Chart Graphics

18. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates.
19. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates with the metrics dependent on the **View by** or **View by – Component** selections.

NOTE: The wedges of the **Missing Trigger Data Metrics** screen 3-D pie chart are dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

>> See: Select Row (View by Sub-Comp) Drop Lists section in **Appendix D – Drop Lists** for the list of Sub-Component – Component combinations.

>> See: Domain Drop List (2) section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

20. Select the metrics for the 3-D pie chart by making a selection of one of the radio buttons { **Total Systems** | **Missing One or More Entry** | **FISMA** | **EAUTH** | **PII** | **ETP** | **IA** | **SFIS/FFMIA** | **IOP** | **BMA MOD** }. The chart automatically updates.
21. To print only the graphics 3-D pie chart of the **Missing Trigger Data Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Missing Trigger Data Metrics** report appears showing only the graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: Print Options section for additional information on printing reports.

22. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

5.2.3. Missing FISMA Data Counts

PRIVILEGES: No **User Group Privilege** is required to view **Missing FISMA Data Counts**.

To view Missing FISMA Data Counts, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: Figure 48 and Figure 54 above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Missing FISMA Data** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Missing FISMA Data Counts** screen appears.

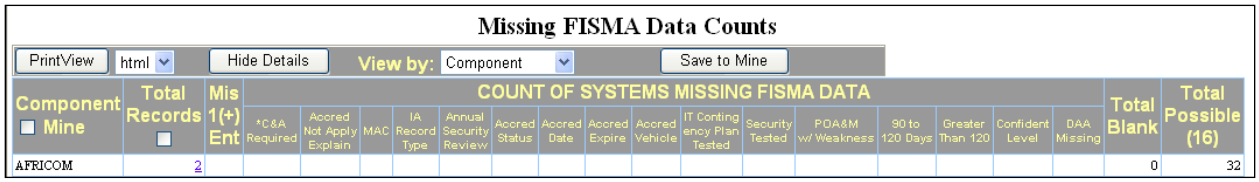


Figure 59 Missing FISMA Data Counts Screen, Details

NOTE: C&A Required column is the FISMA Trigger Question.

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **Total Records** checkbox to sort by total systems count (descending). Un-check the **Total Records** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

8. To print the **Missing FISMA Data Counts** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Missing FISMA Data Counts** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **Missing FISMA Data Counts** screen to see the graphics (3-D perspective column chart) displaying **C&A Required Blank**, **Miss**(ing) **1 or More Entry**, and **Total** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D perspective column chart.
13. Click the **Show Details** button to show the table details and move the 3-D perspective column chart display at the bottom of the **Missing FISMA Data Counts** screen.
14. Select the **Bar Chart Columns** radio button to show 3-D perspective column chart graphics. The screen automatically updates with the **Systems Missing Fisma Data Status** chart.

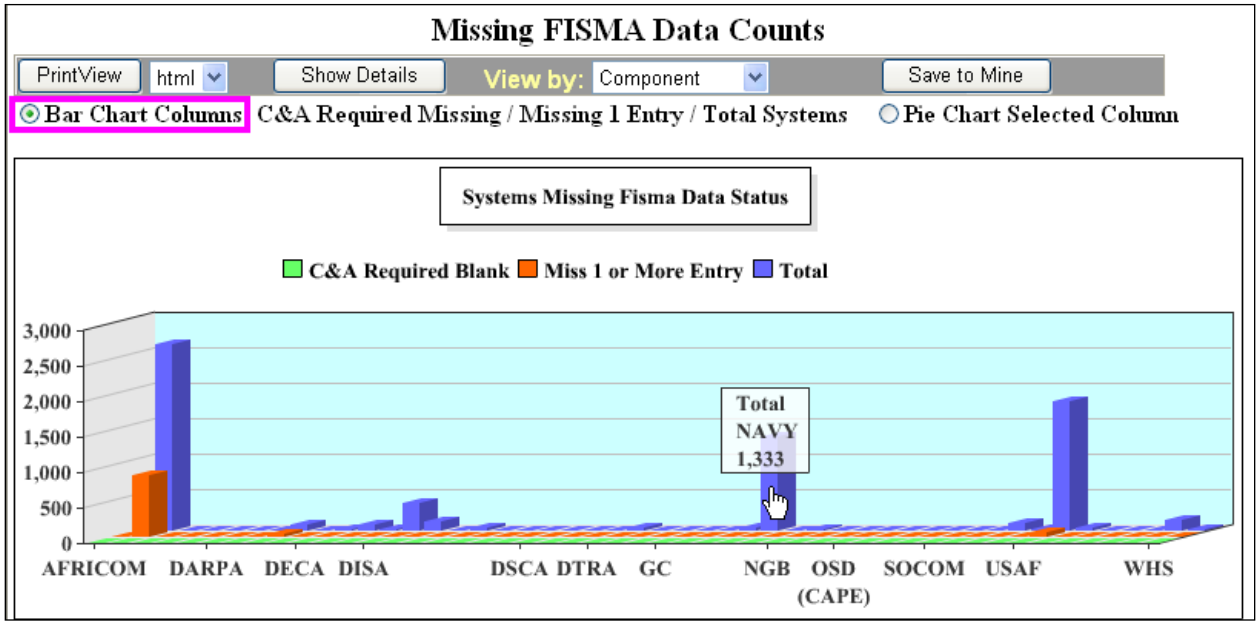


Figure 60 Missing FISMA Data Counts Screen, 3-D Perspective Column Chart Graphics

15. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected along the horizontal axis.
16. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D perspective column chart automatically updates with the horizontal axis dependent on the **View by** or **View by – Component** selections.

NOTE: The horizontal axis of the **Missing FISMA Data Counts** screen 3-D perspective column chart is dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows { **MAC I** | **MAC II** | **MAC**

III | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Sub-Component – Component combinations.

>> See: **Domain Drop List (2)** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains

17. Select the **Pie Chart Selected Column** radio button to show 3-D pie chart graphics. The screen automatically updates with the **Total Systems** chart.

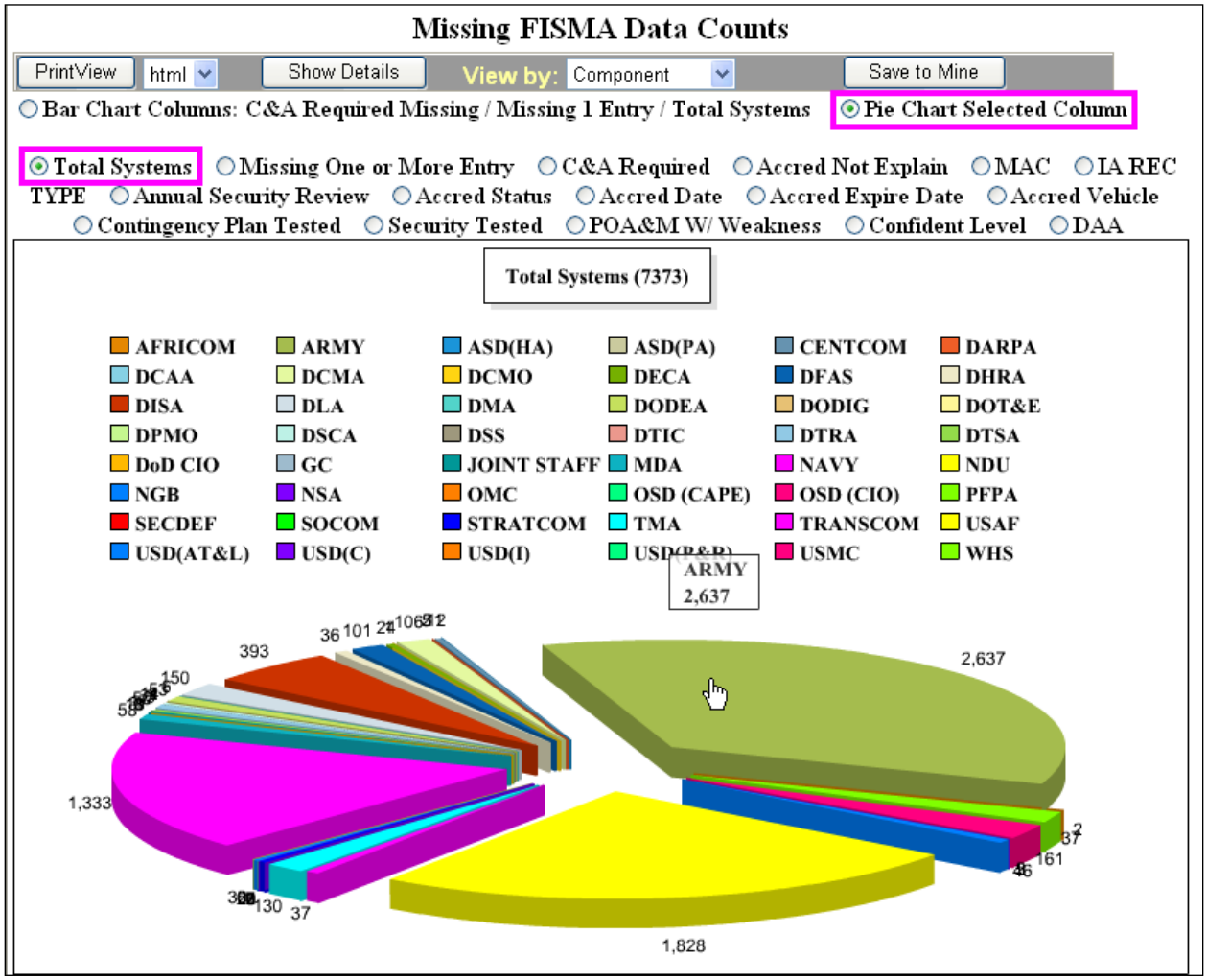


Figure 61 Missing FISMA Data Counts Screen, 3-D Pie Chart Graphics

18. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates.
19. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates with the metrics dependent on the **View by** or **View by – Component** selections.

NOTE: The wedges of the **Missing FISMA Data Counts** screen 3-D pie chart are dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** };

ACAT shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Sub-Component – Component combinations.

>> See: **Domain Drop List (2)** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains

20. Select the metrics for the 3-D pie chart by making a selection of one of the radio buttons { **Total Systems** | **Missing One or More Entry** | **C&A Required** | **Accred Not Explain** | **MAC** | **IA REC TYPE** | **Annual Security Review** | **Accred Status** | **Accred Date** | **Accred Expire Date** | **Accred Vehicle** | **Contingency Plan Tested** | **Security Tested** | **POA&M W/ Weakness** | **Confident Level** | **DAA** }. The chart automatically updates.
21. To print only the graphics 3-D pie chart of the **Missing FISMA Data Counts** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Missing Trigger Data Metrics** report appears showing only the graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

22. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.2.4. Enterprise Transition Plan Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Enterprise Transition Plan Metrics**.

To view Enterprise Transition Plan Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: **Figure 48** and **Figure 54** above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Missing ETP Data** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Enterprise Transition Plan Metrics** screen appears.

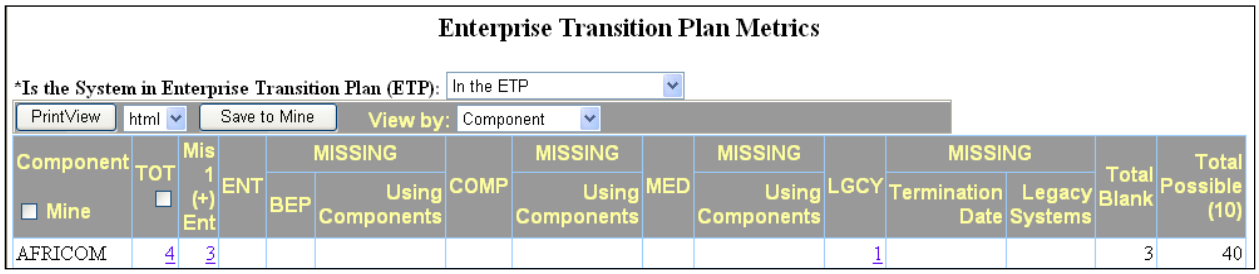


Figure 62 Enterprise Transition Plan Metrics Screen

4. In the ***Is the System in Enterprise Transition Plan (ETP)** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Both** }, select the appropriate response. The screen automatically updates.
5. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
6. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of

interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

7. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
8. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

9. To print the **Enterprise Transition Plan Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Enterprise Transition Plan Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2.5. Missing Eauth Questions

PRIVILEGES: No **User Group Privilege** is required to view **Missing Eauth Questions**.

To view Missing Eauth Questions, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: **Figure 48** and **Figure 54** above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Missing Eauth Data** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Missing Eauth Questions** screen appears.

Missing Eauth Questions

PrintView | html | Save to Mine | View by: Component

Component	TOT	System Counts Missing Eauth Entries																													
Mine		1	2	3	4	5	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	Cmts	Rule3a	Rule3b
AFRICOM	7	2	2	2	2	4	4	4	4	4	4	4	4	4	4	4	4	4		4	4	4	4	4	4	4	4	4	4			

Figure 63 Missing Eauth Questions Screen

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Missing Eauth Questions** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems Missing Eauth Entries** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2.6. Missing Infrastructure Data

PRIVILEGES: No **User Group Privilege** is required to view **Missing Infrasturcture Data**.

To view Missing Infrastructure, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: Figure 48 and Figure 54 above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Missing Infrastructure Data** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Missing Infrastructure Data** screen appears.

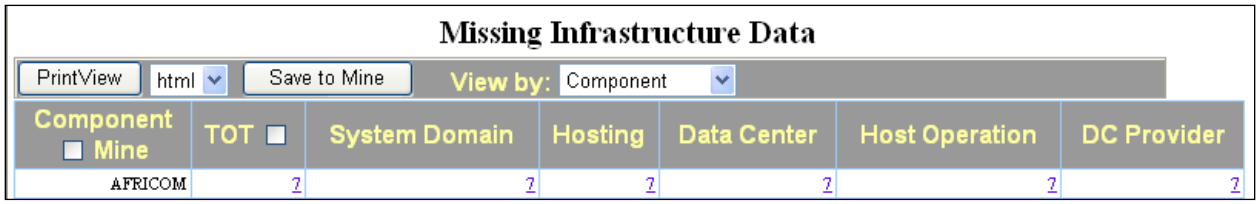


Figure 64 Missing Infrastructure Data Screen

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Missing Eauth Questions** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems Missing Eauth Entries** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2.7. System Counts By MA/Domain Components

PRIVILEGES: No **User Group Privilege** is required to view **System Counts By MA-Domain/Components**.

To view System Counts By MA/Domain Components, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: **Figure 48** and **Figure 54** above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **MA/Domain by Component** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **System Counts By MA-Domain/Component** screen appears.

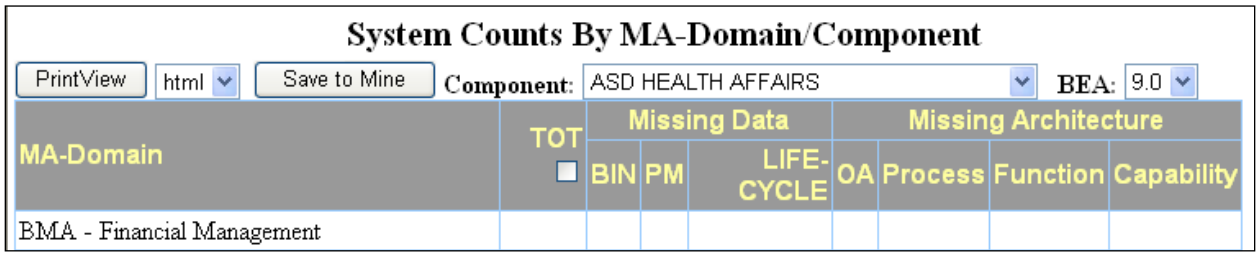


Figure 65 System Counts By MA-Domain/Component Screen

NOTE: BEA is version 9.0.

4. In the **Component** drop list, select the Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

5. In the **BEA** drop list { **3.1** | **4.0** | **4.1** | **5.0** | **6.0** | **7.0** | **8.0** | **9.0** }, select **9.0** (default, most recent architecture) or the architecture taxonomy of interest. The screen automatically updates.
6. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **MA-Domain** (ascending). The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

7. To print the **System Counts By MA-Domain/Component** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Counts By MA/Domain/Component** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

8. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

9. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2.8. Components by MA/Domain

PRIVILEGES: No **User Group Privilege** is required to view **Component System Counts for Selected MA-Domain** metrics.

To view Component System Counts for Selected MA-Domain metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: **Figure 48** and **Figure 54** above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **Components by MA/Domain** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **Component System Counts for Selected MA-Domain** screen appears.

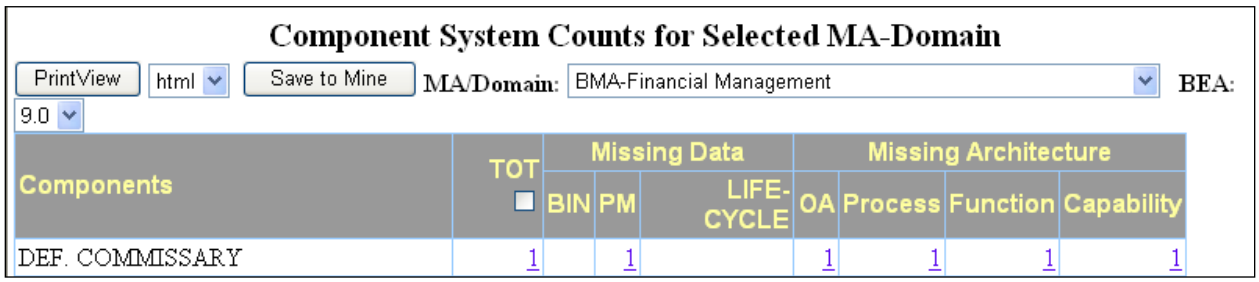


Figure 66 Component System Counts for Selected MA-Domain Screen

NOTE: Current BEA version is 9.0.

4. In the **MA/Domain** drop list, select the Mission Area – Domain of interest. The screen automatically updates.

>> See: **Mission Area / Domains Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

5. In the **BEA** drop list { **3.1** | **4.0** | **4.1** | **5.0** | **6.0** | **7.0** | **8.0** | **9.0** }, select **9.0** (default, most recent architecture) or the architecture taxonomy of interest. The screen automatically updates.
6. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Components** (ascending). The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

7. To print the **Component System Counts for Selected MA-Domain** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel,

or PDF format, respectively. The **Component System Counts for Selected MA/Domain** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

8. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

9. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.2.9. WMA and EIEMA Modernization Metrics

PRIVILEGES: No **User Group Privilege** is required to view **WMA and EIEMA Modernization Metrics**.

To view WMA and EIEMA Modernization Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Missing Data** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Missing Data** metrics report links appears.

>> See: **Figure 48** and **Figure 54** above for **New Metrics Options Menu** screen features showing **Missing Data** metrics links.

3. Click the **WMA Mod Data** link on the **Missing Data** tab or under the **Missing Data Metrics** label. The **WMA and EIEMA Modernization Metrics** screen appears.

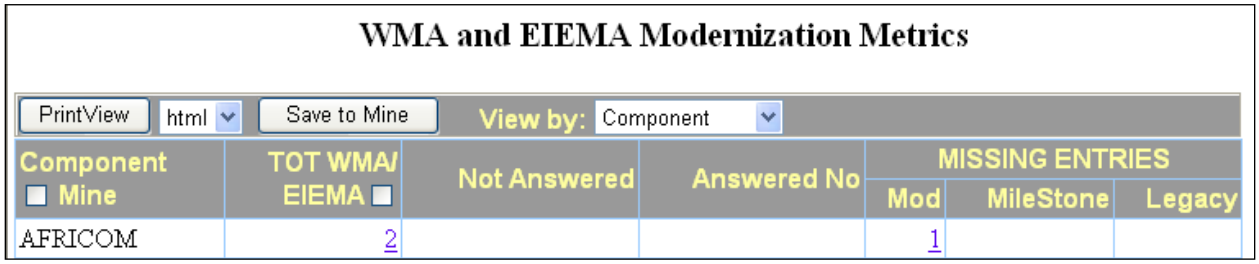


Figure 67 WMA and EIEMA Modernization Metrics Screen

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT WMA/EIEMA** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

8. To print the **WMA and EIEMA Modernization Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **WMA and EIEMA Modernization Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3. Data Breakouts Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Data Breakout Metrics** reports.

To view Data Breakout Metrics reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu** screen with Subject tabs showing the **IRB Certs** metrics report links appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

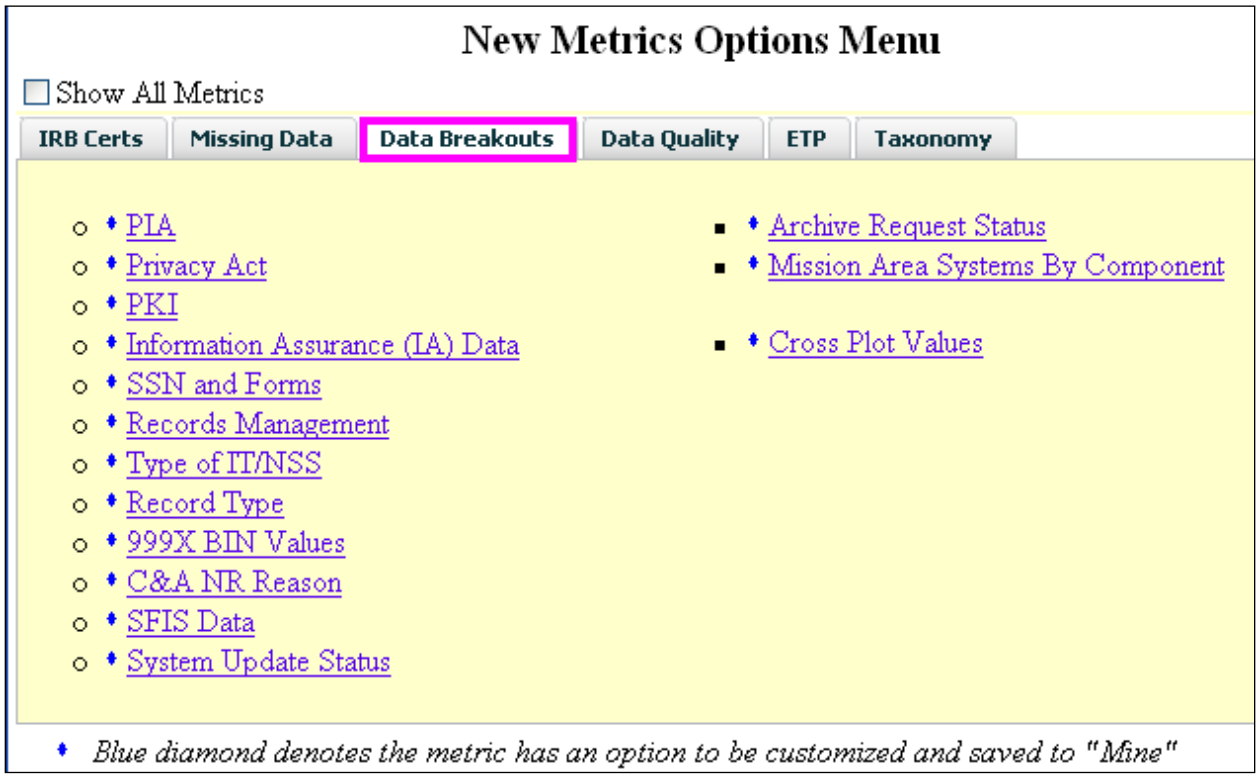


Figure 68 New Metrics Options Menu Screen, Data Breakouts Tab

5.3.1. Privacy Impact Assessment (PIA) Metrics Data

PRIVILEGES: No **User Group Privilege** is required to view **PIA Metrics Data**.

To view Privacy Impact Assessment metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: Figure 48 and Figure 68 above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **PIA** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **PIA Metrics Data** screen appears.

PIA Metrics Data

PrintView | html | Save to Mine | View by: Component

Component	TOT	System Counts by PIA Entries												
		Identifiable Info				PIA Required					Reviewed	Submitted to OMB	Publically Available	ALL
Mine		No	Yes	SSN	DoD Forms	Blank	No	Gen Public	Federal	Both				
AFRICOM	7	2	1			1	2							

Figure 69 PIA Metrics Data Screen

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **PIA Metrics Data** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **PIA Response Metrics** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.2. Systems By Privacy Act (PA) Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Systems By Privacy Act** metrics.

To view Systems By Privacy Act metrics, do the following:

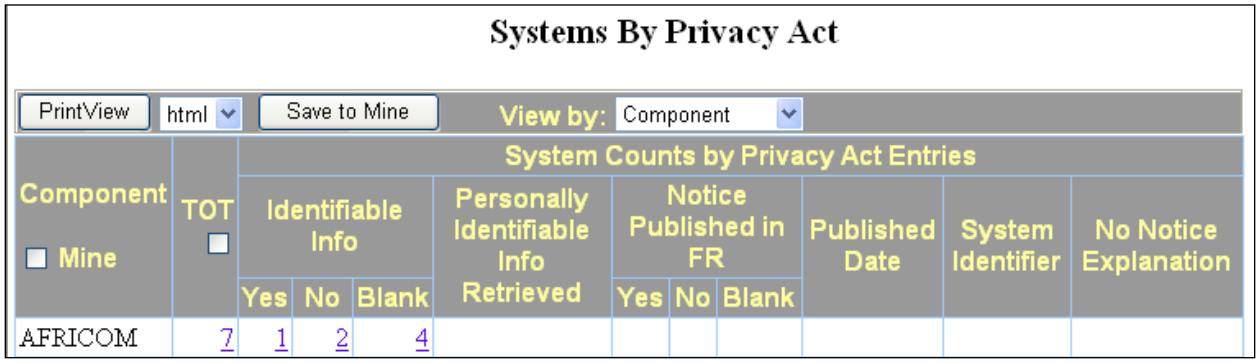
1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: Figure 48 and Figure 68 above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Privacy Act** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Systems By Privacy Act** screen appears.



Systems By Privacy Act

PrintView | html | Save to Mine | View by: Component

Component ☐ Mine	TOT ☐	System Counts by Privacy Act Entries									
		Identifiable Info			Personally Identifiable Info Retrieved	Notice Published in FR			Published Date	System Identifier	No Notice Explanation
		Yes	No	Blank		Yes	No	Blank			
AFRICOM	7	1	2	4							

Figure 70 Systems By Privacy Act Screen

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area - Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Systems By Privacy Act** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By Privacy Act** metrics report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.3. Public Key Infrastructure (PKI) Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Public Key Infrastructure (PKI) Metrics**.

To view Public Key Infrastructure (PKI) metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: Figure 48 and Figure 68 above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **PKI** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Public Key Infrastructure (PKI) Metrics** screen appears.

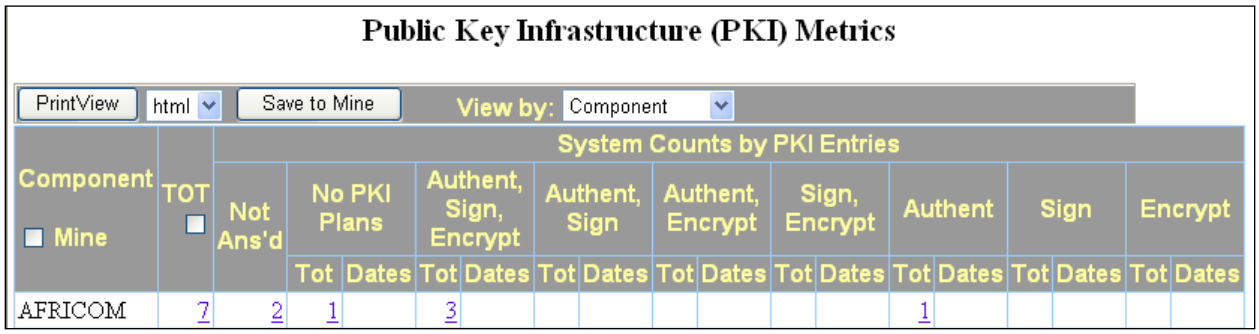


Figure 71 Public Key Infrastructure (PKI) Metrics Screen

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Public Key Infrastructure (PKI) Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **PKI System Counts** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.4. Information Assurance (IA) Breakout Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Information Assurance (IA) Breakout Metrics**.

To view Information Assurance (IA) Breakout Metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: Figure 48 and Figure 68 above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Information Assurance (IA) Data** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Information Assurance (IA) Breakout Metrics** screen appears.

Information Assurance (IA) Breakout Metrics

PrintView | html | Save to Mine | View by: Component

Component ☐ Mine	TOT ☐	IPV6 Compliance			HBSS Compliance			SHA-256 Compatibility		
		Blank	Yes	No	Blank	Yes	No	Blank	Yes	No
AFRICOM	7	7			7			7		

Figure 72 Information Assurance (IA) Breakout Metrics

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Information Assurance (IA) Breakout Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **PKI System Counts** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.5. SSN and Forms System Counts

PRIVILEGES: No **User Group Privilege** is required to view **SSN and Forms System Counts**.

To view SSN and Forms System Counts, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: Figure 48 and Figure 68 above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **SSN and Forms** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **SSN and Forms System Counts** screen appears which consists of a table and active links to systems and a graphics (3-D column chart) section with pop-up details at the bottom of the screen.

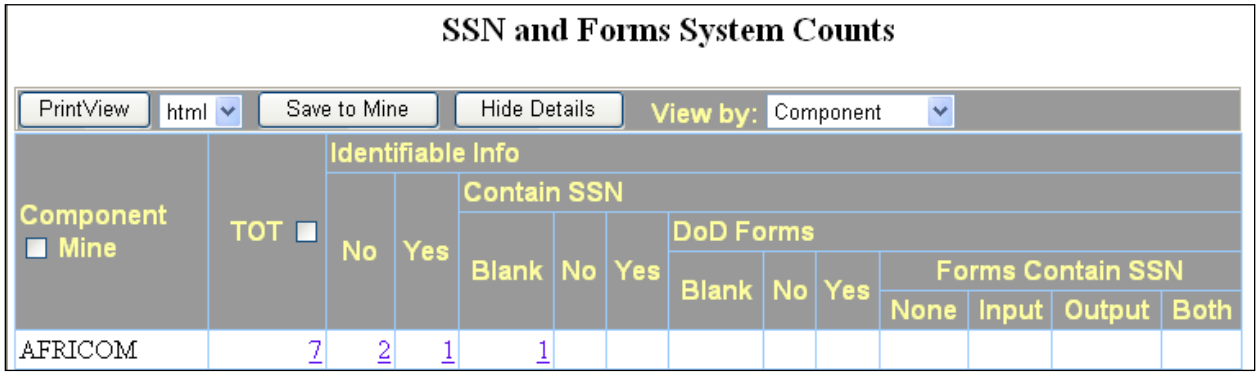


Figure 73 SSN and Forms System Counts Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **SSN and Forms System Counts** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **SSN and Forms System Counts** report appears, including the table and graphics 3-D column chart.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **SSN and Forms System Counts** screen to see the graphics (3-D column chart) displaying **Identifiable Info**, **Contains SSN**, and **Uses DoD Forms** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D column chart.
13. Click the **Show Details** button to show the table details and move the 3-D column chart display to the bottom of the **SSN and Forms System Counts** screen.

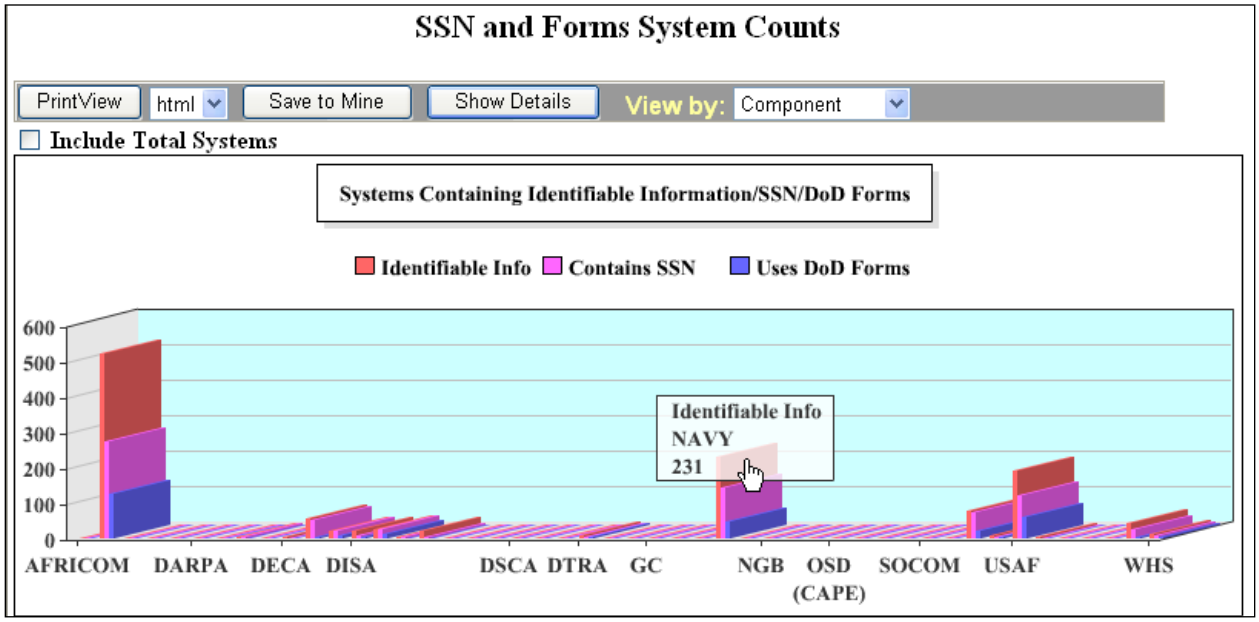


Figure 74 Graphics Section (3-D Column Chart), SSN and Forms System Counts Screen

14. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected along the horizontal axis.
15. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D column chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

16. Click the **Include Total Systems** checkbox to show **Total Sys** metrics along with **Identifiable Info**, **Contains SSN**, and **Uses DoD Forms** metrics. The screen automatically updates.

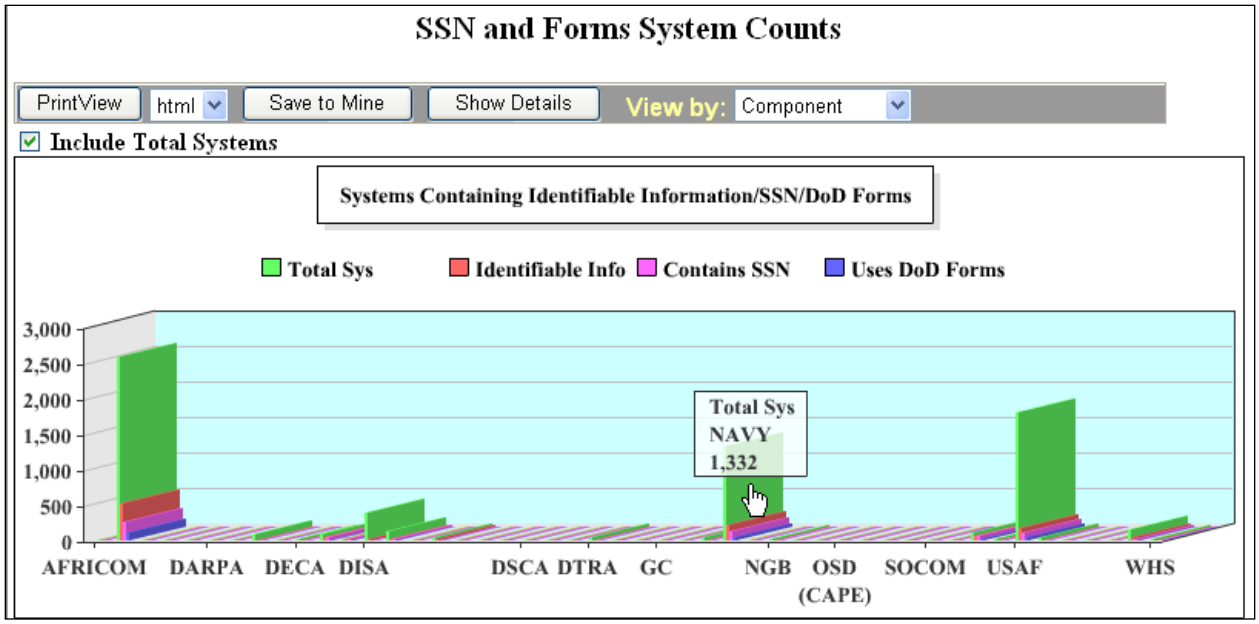


Figure 75 SSN and Forms System Counts Screen, Total Systems, 3-D Column Chart Graphics

17. To print only the graphics 3-D column chart of the **SSN and Forms System Counts** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **SSN and Forms System Counts** report appears showing only the graphics 3-D column chart.

>> See: **Print Options** section for additional information on printing reports.

18. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.3.6. System Records Management Metrics

PRIVILEGES: No **User Group Privilege** is required to view **System Records Management Metrics**.

To view System Records Management Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Records Management** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **System Records Management Metrics** screen appears.

System Records Management Metrics

PrintView | html | Save to Mine | Hide Details | View by: Component

Component	TOT	Contains Record Data											
					Scheduled With NARA								
						Yes			No				
☐ Mine	☐	Blank	No	Yes	Blank	Total	Disposition Authority	Date Completed	Total	Submitted to NARA	Schedule under development	Awaiting Survey Completion	Date Submitted
AFRICOM	7	7											

Figure 76 System Records Management Metrics Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Records Management System Counts** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Records Management System Counts** report appears in the print format selected.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **System Records Management Metrics** screen to see the graphics displaying the related metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the graphics section.
13. Click the **Show Details** button to show the table details and move the 3-D perspective column chart display to the bottom of the **System Records Management Metrics** screen.
14. Select the **Bar Chart For Selected Columns** radio button to show 3-D perspective column chart graphics. The screen automatically updates with the **Total Systems / Contains Record Data –Blank, No, Yes** chart (**Total** radio button).

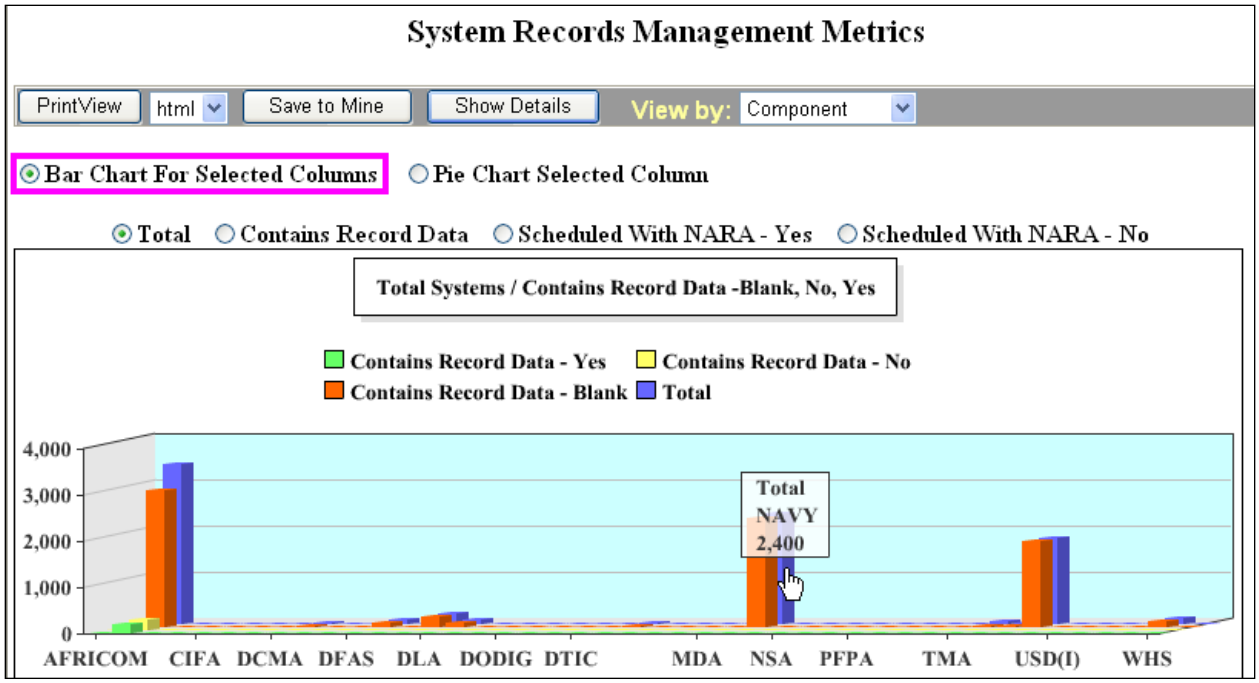


Figure 77 System Records Management Metrics Screen, 3-D Perspective Column Chart Graphics

15. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected along the horizontal axis.
16. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D perspective column chart automatically updates with the horizontal axis dependent on the **View by** or **View by** – **Component** selections.

NOTE: The horizontal axis of the **System Records Management Metrics** screen 3-D perspective column chart is dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }. For the ACAT selection, **Non-ACAT** is not graphically displayed.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Sub-Component – Component combinations.

>> See: **Domain Drop List (2)** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

17. Select the metrics for the 3-D perspective column chart by making a selection of one of the radio buttons { **Total** | **Contains Record Data** | **Scheduled With NARA – Yes** | **Scheduled With NARA – No** }. The chart automatically updates.

NOTE: The metrics displayed by the radio button selections are: **Total** { **Contains Record Data – Yes** | **Contains Record Data – No** | **Contains Record Data – Blank** | **Total** }; **Contains Record Data** { **Yes** | **No** | **Blank** }; **Scheduled With NARA – Yes** { **Date Completed Entered** | **Disposition Authority Entered** | **Total Scheduled** }; and **Scheduled With NARA – No** { **Awaiting Survey Completion** | **Schedule Under Development** | **Submitted to NARA** | **Total Not Scheduled** }.

18. Select the **Pie Chart Selected Column** radio button to show 3-D pie chart graphics. The screen automatically updates with the Total Systems chart.

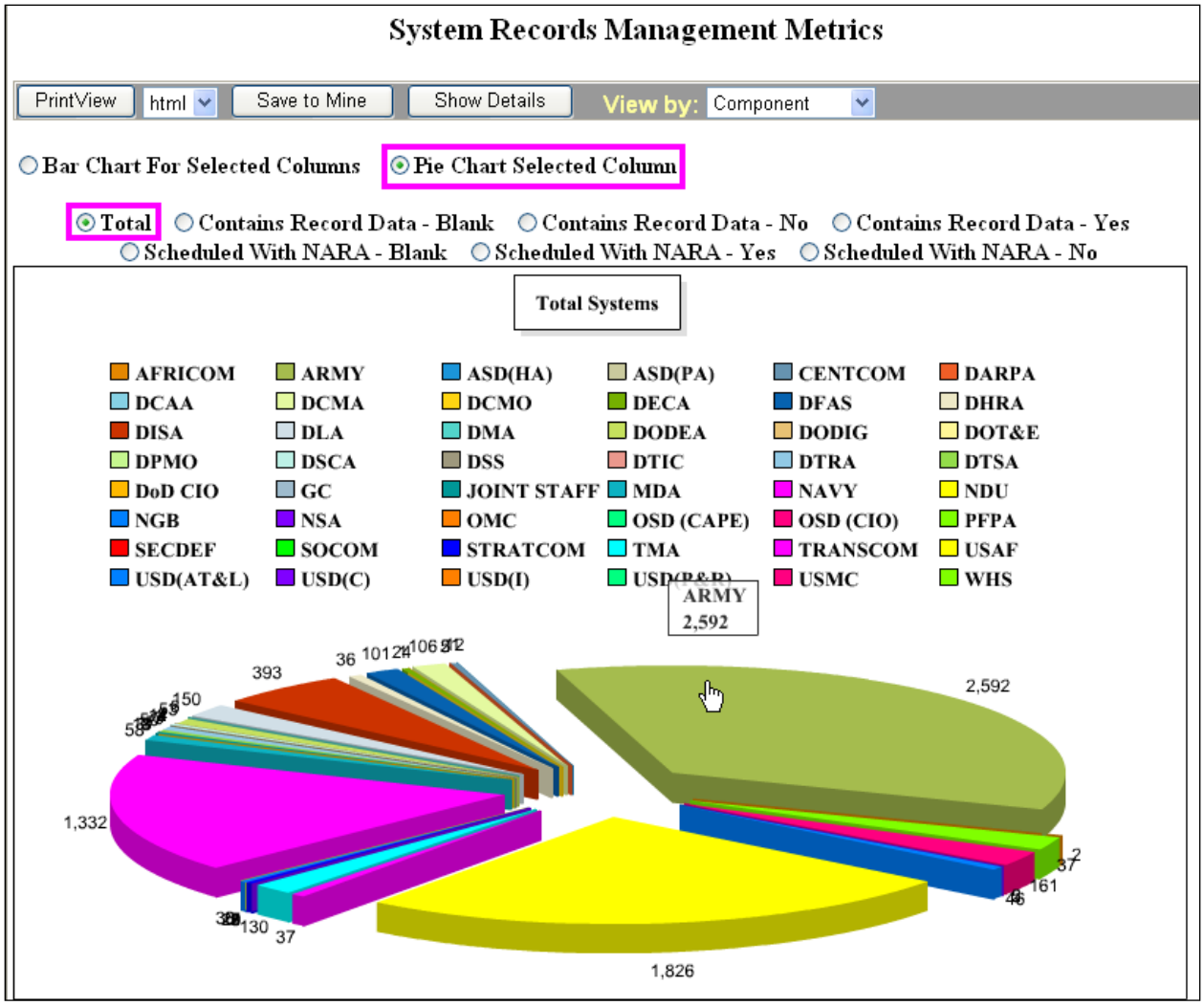


Figure 78 System Records Management Metrics Screen, 3-D Pie Chart Graphics

19. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates.
20. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates with the metrics dependent on the **View by** or **View by** – **Component** selections.

NOTE: The wedges of the **System Records Management Metrics** screen 3-D pie chart are dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }. For the ACAT selection, **Non-ACAT** is not graphically displayed.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

>> See: Select Row (View by Sub-Comp) Drop Lists section in **Appendix D – Drop Lists** for the list of Sub-Component – Component combinations.

>> See: Domain Drop List (2) section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

21. Select the metrics for the 3-D pie chart by making a selection of one of the radio buttons { **Total** | **Contains Record Data - Blank** | **Contains Record Data – No** | **Contains Record Data – Yes** | **Scheduled With NARA – Blank** | **Scheduled With NARA – Yes** | **Scheduled With NARA – No** }. The chart automatically updates.
22. To print only the graphics 3-D pie chart of the **System Records Management Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Records Management System Counts** report appears showing only the graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

23. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.3.7. Systems By Type of IT/NSS Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Systems By Type of IT/NSS** metrics.

To view Systems By Type of IT/NSS metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Type of IT/NSS** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **System By Type of IT/NSS** screen appears, which consists of a table and active links to systems and a graphics (3-D pie chart) section with pop-up details at the bottom of the screen.

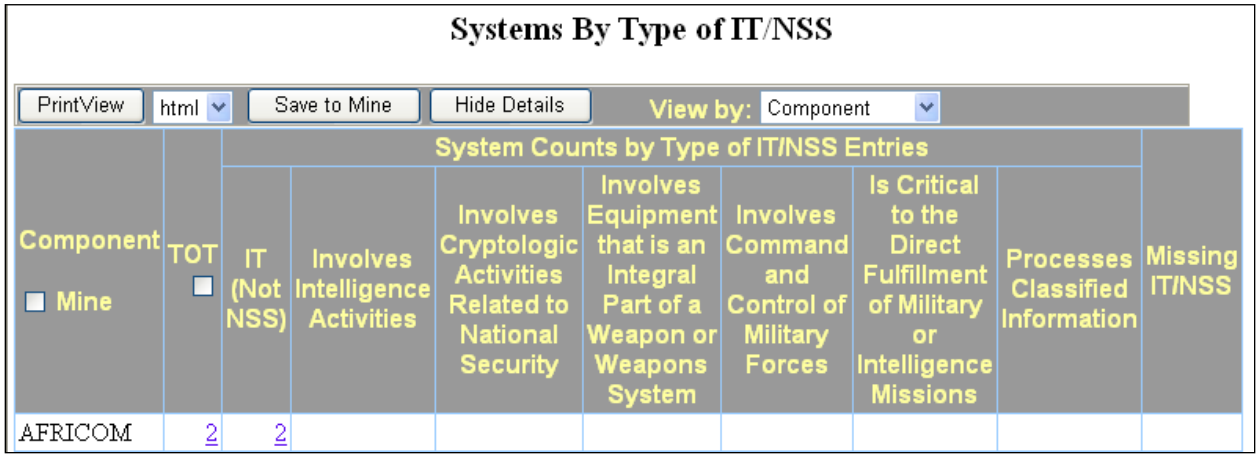


Figure 79 Systems By Type of IT/NSS Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Systems By Type of IT/NSS** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By Type of IT/NSS** metrics report appears, including the table and graphics 3-D pie chart.

>> See: Print Options section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **Systems By Type of IT/NSS** screen to see the graphics (3-D pie chart) displaying **IT (Not NSS)**, **Involves Intelligence Activities**, **Involves Cryptologic Activities Related to National Security**, **Involves Equipment that is an Integral Part of a Weapon**, **Involves Command and Control of Military Forces**, **Is Critical to the Direct Fulfillment of Military**, **Processes Classified Information**, and **Missing IT/NSS** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D pie chart.
13. Click the **Show Details** button to show the table details and move the 3-D pie chart section to the bottom of the **Systems By Type of IT/NSS** screen.

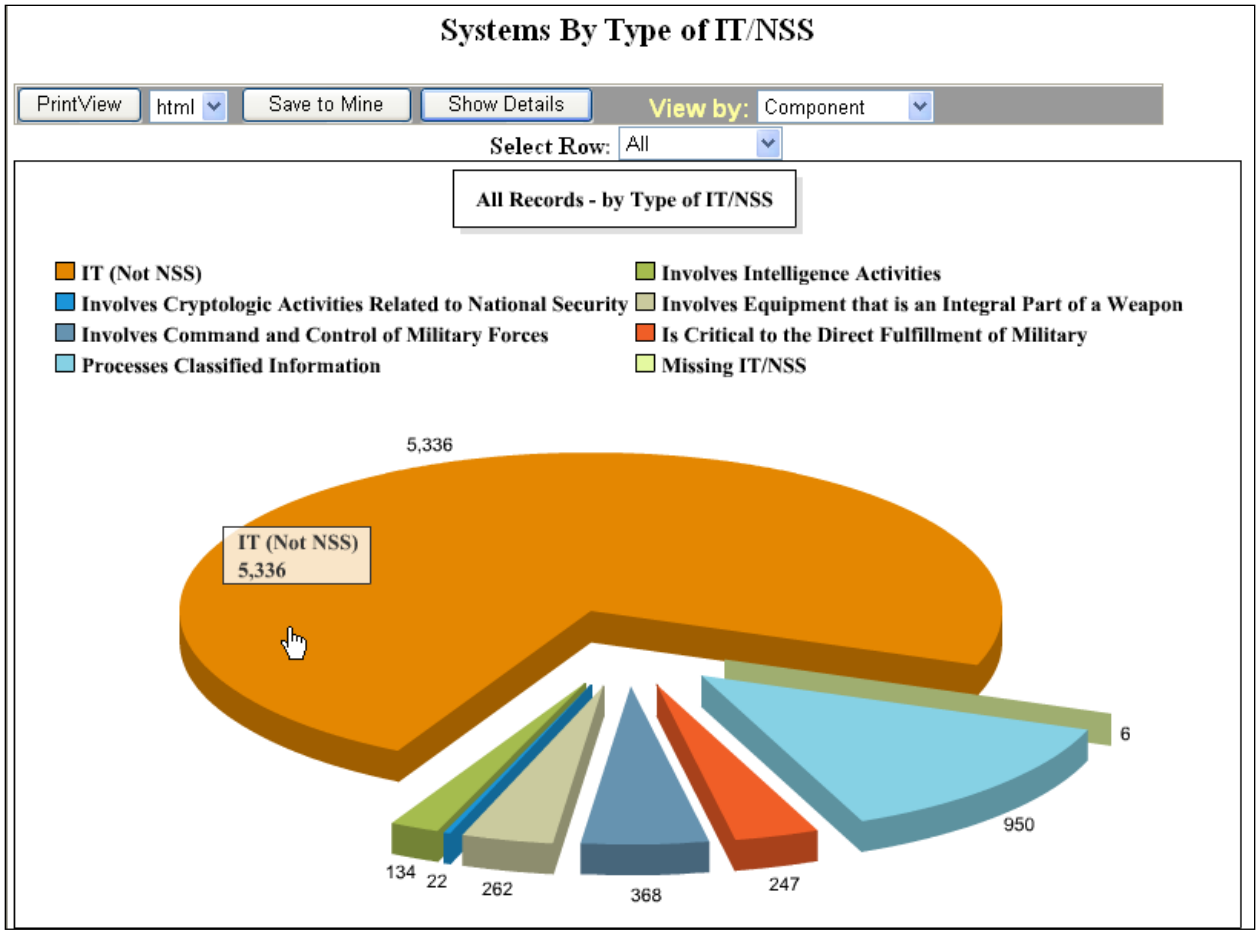


Figure 80 Systems By Type of IT/NSS Screen, 3-D Pie Chart Graphics

14. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected in the **Select Row** drop list and metrics in the 3-D pie chart.
15. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

16. In the **Select Row** drop list, select **All** (default) or one of the entities associated with the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** } selection. The screen automatically updates with the selected **View by** parameter providing the basis for the 3-D pie chart graphics.

NOTE: The **Select Row** drop list is dependent on the **View by** parameter selected in the **View by** drop list and the Component selected in the **Component** drop list. Sub-Component elements are unique to the Component selected and are listed in **Appendix D – Drop Lists**.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Component – Sub-Component combinations.

>> See: **Select Row (View by MA/Domain, Component All) Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: The **Select Row (View by Mission Area, Component All)** drop list elements are { **All** | **BMA** | **DIMA** | **EIEMA** | **WMA** }.

NOTE: The **Select Row (View by Mission Critical, Component All)** drop list elements are { **All** | **MC** | **ME** | **MS** | **[NONE]** }.

NOTE: The **Select Row (View by MAC, Component All)** drop list elements are { **All** | **MAC I** | **MAC II** | **MAC III** | **[NONE]** }.

NOTE: The **Select Row (View by ACAT, Component All)** drop list elements are { **All** | **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non—ACAT** | **[NONE]** }.

NOTE: The **Select Row (View by Record Type, Component All)** drop list elements are { **All** | **Family of Systems** | **Initiative** | **System** | **System of Systems** | **[NONE]** }.

17. To print only the graphics 3-D pie chart of the **Systems By Type of IT/NSS** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By Type of IT/NSS** report appears showing only the graphics 3-D pie chart.

>> See: **Print Options** section for additional information on printing reports.

18. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.3.8. Systems By Record Type Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Systems By Record Type** metrics.

To view System By Record Type metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Record Type** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **System By Record Type** screen appears, which consists of a table and active links to systems and a graphics (3-D pie chart) section with pop-up details at the bottom of the screen.

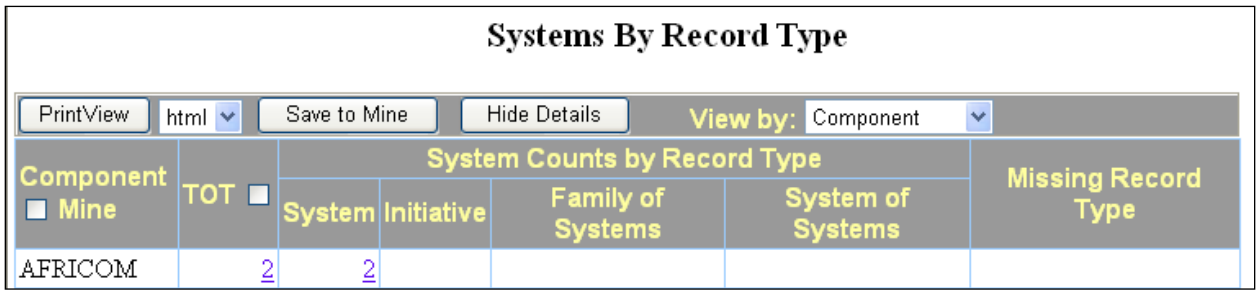


Figure 81 Systems By Record Type Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Systems By Record Type** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By Record Type** metrics report appears, including the table and graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **Systems By Record Type** screen to see the graphics (3-D pie chart) displaying **System**, **Initiative**, **Family of Systems**, **System of System**, and **Missing Type** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D pie chart.
13. Click the **Show Details** button to show the table details and move the 3-D pie chart section to the bottom of the **Systems By Record Type** screen.

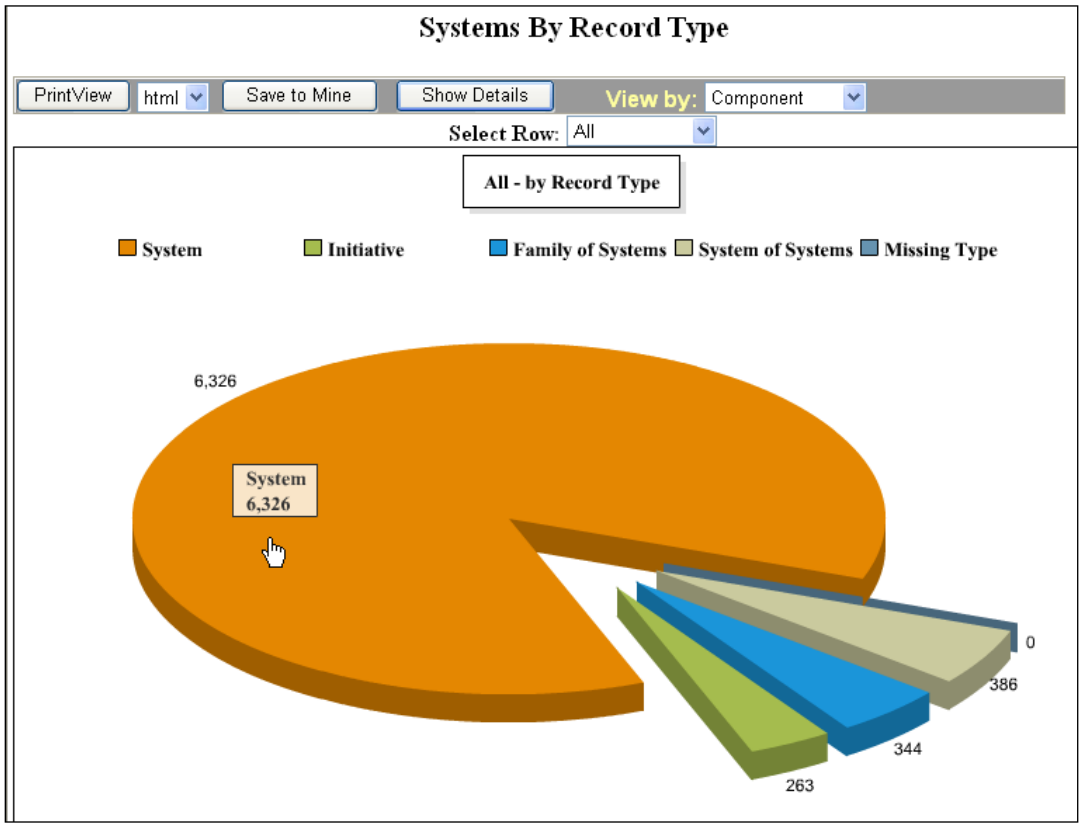


Figure 82 Systems By Record Type Screen, 3-D Pie Chart Graphics

14. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected in the **Select Row** drop list and metrics in the 3-D pie chart.
15. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

16. In the **Select Row** drop list, select **All** (default) or one of the entities associated with the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** } selection. The screen automatically updates with the selected **View by** parameter providing the basis for the 3-D pie chart graphics.

NOTE: The **Select Row** drop list is dependent on the **View by** parameter selected in the **View by** drop list and the Component selected in the **Component** drop list. Sub-Component elements are unique to the Component selected and are listed in **Appendix D – Drop Lists**.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Component – Sub-Component combinations.

>> See: **Select Row (View by MA/Domain, Component All) Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: The **Select Row (View by Mission Area, Component All)** drop list elements are { **All** | **BMA** | **DIMA** | **EIEMA** | **WMA** }.

NOTE: The **Select Row (View by Mission Critical, Component All)** drop list elements are { **All** | **MC** | **ME** | **MS** | **[NONE]** }.

NOTE: The **Select Row (View by MAC, Component All)** drop list elements are { **All** | **MAC I** | **MAC II** | **MAC III** | **[NONE]** }.

NOTE: The **Select Row (View by ACAT, Component All)** drop list elements are { **All** | **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }.

NOTE: The **Select Row (View by Record Type, Component All)** drop list elements are { **All** | **Family of Systems** | **Initiative** | **System** | **System of Systems** | **[NONE]** }.

17. To print only the graphics 3-D pie chart of the **Systems By Record Type** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By Record Type** report appears showing only the graphics 3-D pie chart.

>> See: **Print Options** section for additional information on printing reports.

18. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.3.9. BIN Value Breakout Metrics

PRIVILEGES: No **User Group Privilege** is required to view **BIN Value Breakout Metrics**.

To view BIN Value Breakout Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **999X BIN Values** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **BIN Value Breakout Metrics** screen appears, which consists of a table and active links to systems and a graphics (3-D pie chart) section with pop-up details at the bottom of the screen.

BIN Value Breakout Metrics

PrintView | html | Save to Mine | Hide Details | View by: Component

Component ☐ Mine	TOT ☐	COUNT OF SYSTEMS WITH BIN ENTRIES										
		9990	Explain Entered	9991	9992	9993	9994	9995	9996	9997	9998	Below 9990
AFRICOM	2								1		1	

Figure 83 BIN Value Breakout Metrics Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area/Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by total systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **BIN Values Breakout Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **BIN Values Breakout Metrics** report appears, including the table and graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **BIN Values Breakout Metrics** screen to see the graphics (3-D pie chart) displaying **Count of BIN 9990**, **9993-Federal Contractor Incidental**, **9994-BRAC**, **9995-Crypto/C2/SAP**, **9996-Embedded NSS**, **9997-Civil Works**, **9998-NAF**, and **Below 9990** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D pie chart.
13. Click the **Show Details** button to show the table details and move the 3-D pie chart section to the bottom of the **BIN Values Breakout Metrics** screen.

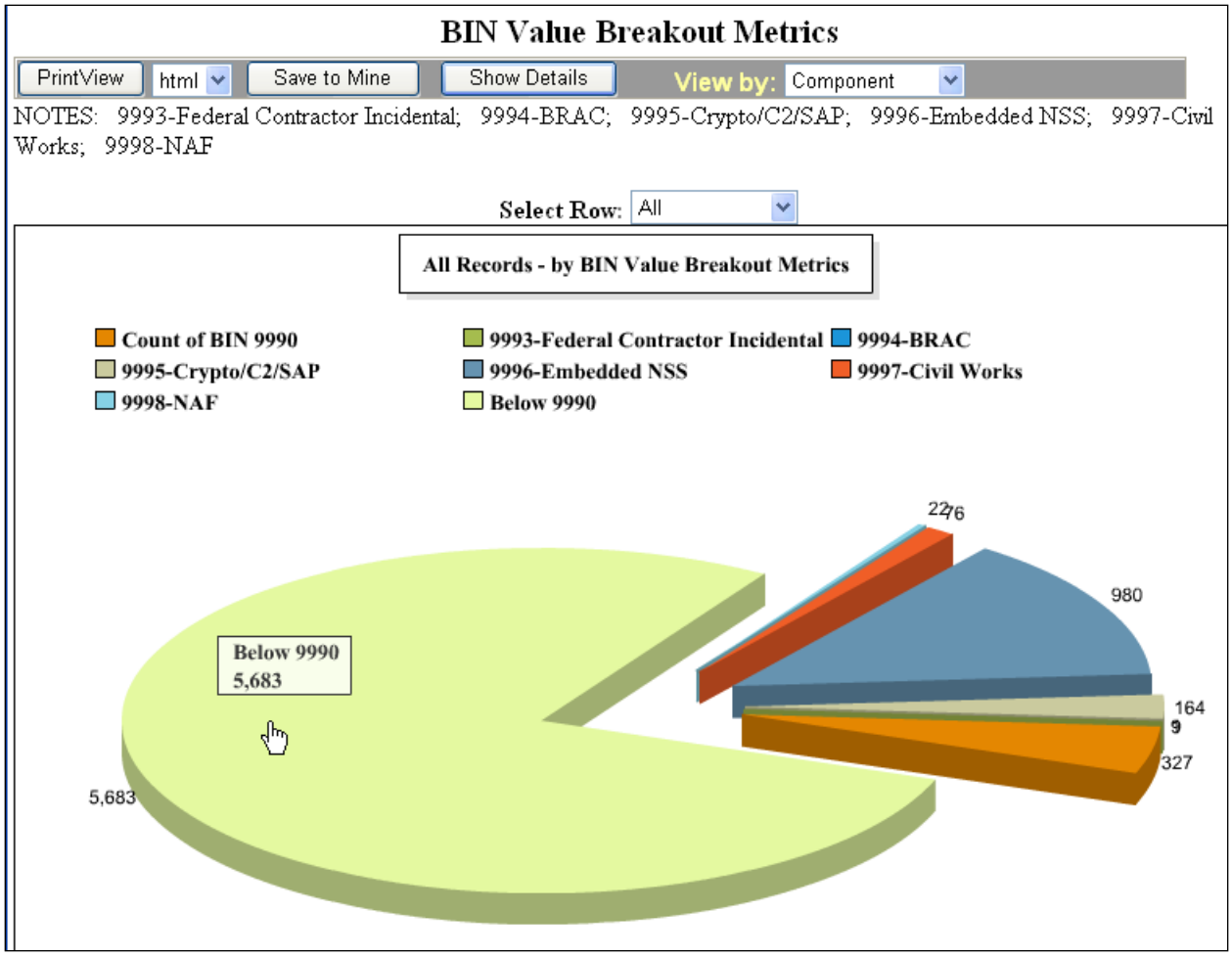


Figure 84 BIN Value Breakout Metrics Screen, 3-D Pie Chart Graphics

14. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected in the **Select Row** drop list and metrics in the 3-D pie chart.
15. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

16. In the **Select Row** drop list, select **All** (default) or one of the entities associated with the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** } selection. The screen automatically updates with the selected **View by** parameter providing the basis for the 3-D pie chart graphics.

NOTE: The **Select Row** drop list is dependent on the **View by** parameter selected in the **View by** drop list and the Component selected in the **Component** drop list. Sub-Component elements are unique to the Component selected and are listed in **Appendix D – Drop Lists**.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Component – Sub-Component combinations.

>> See: **Select Row (View by MA/Domain, Component All) Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: The **Select Row (View by Mission Area, Component All)** drop list elements are { **All** | **BMA** | **DIMA** | **EIEMA** | **WMA** }.

NOTE: The **Select Row (View by Mission Critical, Component All)** drop list elements are { **All** | **MC** | **ME** | **MS** | **[NONE]** }.

NOTE: The **Select Row (View by MAC, Component All)** drop list elements are { **All** | **MAC I** | **MAC II** | **MAC III** | **[NONE]** }.

NOTE: The **Select Row (View by ACAT, Component All)** drop list elements are { **All** | **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT [NONE]** }.

NOTE: The **Select Row (View by Record Type, Component All)** drop list elements are { **All** | **Family of Systems** | **Initiative** | **System** | **System of Systems** | **[NONE]** }.

17. To print only the graphics 3-D pie chart of the **BIN Value Breakout Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **BIN Value Breakout Metrics** report appears showing only the graphics 3-D pie chart.

>> See: **Print Options** section for additional information on printing reports.

18. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.3.10. Certification and Accreditation Not Required Reason Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Systems BY C&A Not Required Reason** metrics.

To view Systems By C&A Not Required Reason metrics, do the following:

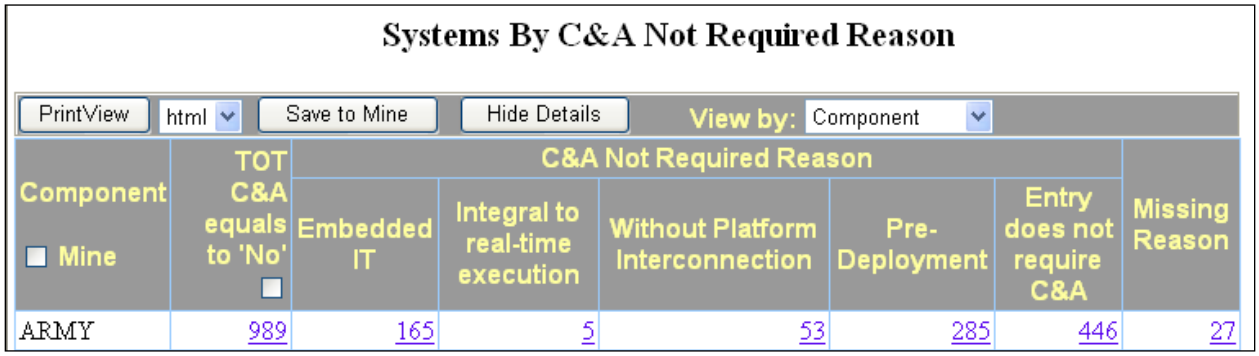
1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **C&A NR Reason** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Systems By C&A Not Required Reason** screen appears, which consists of a table and active links to systems and a graphics (3-D pie chart) section with pop-up details at the bottom of the screen.



Systems By C&A Not Required Reason

PrintView | html | Save to Mine | Hide Details | View by: Component

Component ☐ Mine	TOT C&A equals to 'No' ☐	C&A Not Required Reason					Missing Reason
		Embedded IT	Integral to real-time execution	Without Platform Interconnection	Pre-Deployment	Entry does not require C&A	
ARMY	989	165	5	53	285	446	27

Figure 85 Systems By C&A Not Required Reason Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of

interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT C&A equals to 'No'** checkbox to sort by systems count (descending). Un-check the **TOT C&A equals to 'No'** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **Systems By C&A Not Required Reason** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By FISMA Reason** report appears, including the table and graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **Systems By C&A Not Required Reason** screen to see the graphics (3-D pie chart) displaying **Embedded IT**, **Integral to Real-Time Execution**, **Without Platform Interconnection**, **Pre-Deployment**, **Entry does not Require C&A**, and **Missing Reason** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D pie chart.
13. Click the **Show Details** button to show the table details and move the 3-D pie chart section to the bottom of the **Systems By C&A Not Required Reason** screen.

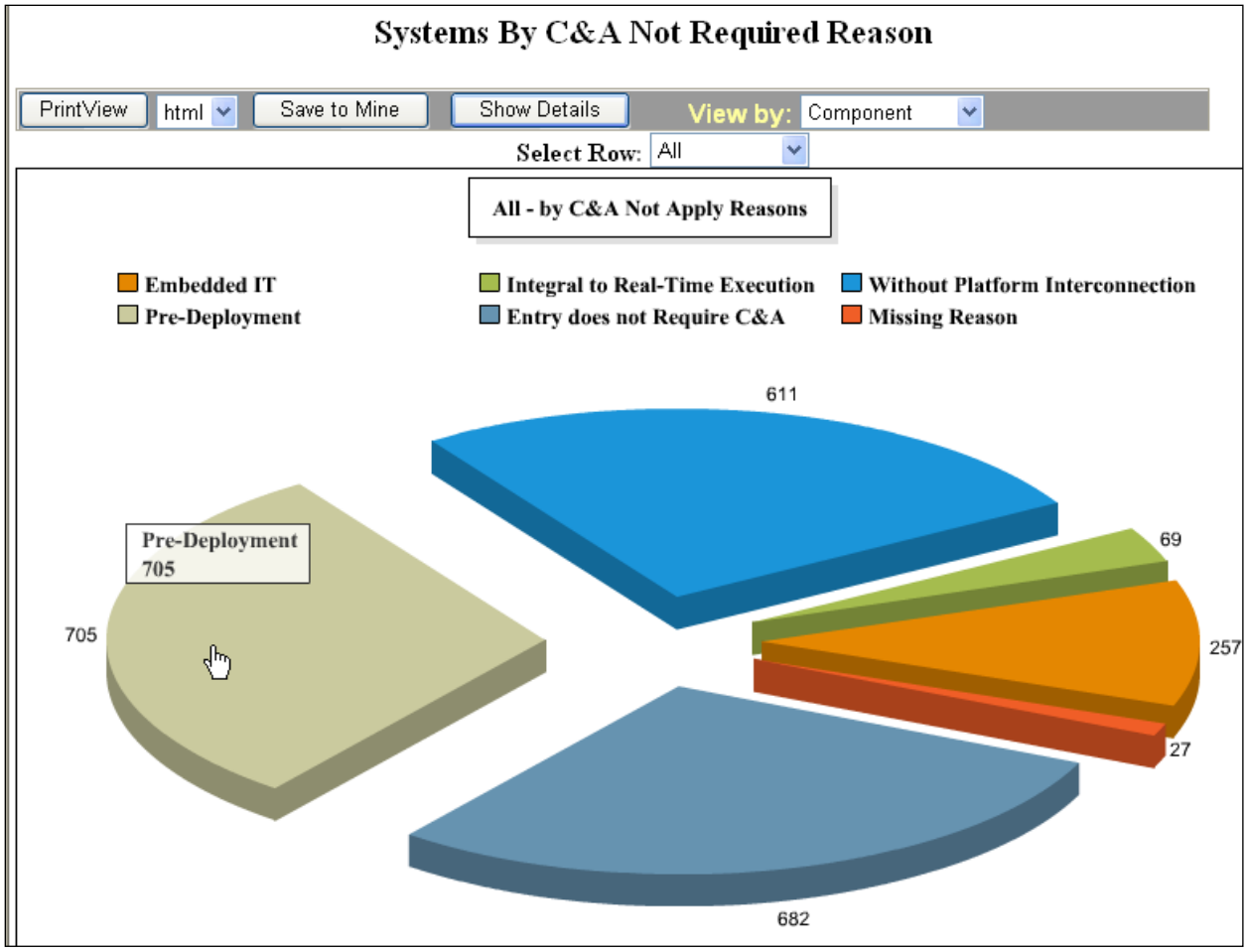


Figure 86 Systems By C&A Not Required Reason Screen, 3-D Pie Chart Graphics

14. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected in the **Select Row** drop list and metrics in the 3-D pie chart.
15. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

16. In the **Select Row** drop list, select **All** (default) or one of the entities associated with the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** } selection. The screen automatically updates with the selected **View by** parameter providing the basis for the 3-D pie chart graphics.

NOTE: The **Select Row** drop list is dependent on the **View by** parameter selected in the **View by** drop list and the Component selected in the **Component** drop list. Sub-Component elements are unique to the Component selected and are listed in **Appendix D – Drop Lists**.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Component – Sub-Component combinations.

>> See: **Select Row (View by MA/Domain, Component All) Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: The **Select Row (View by Mission Area, Component All)** drop list elements are { **All** | **BMA** | **DIMA** | **EIEMA** | **WMA** }.

NOTE: The **Select Row (View by Mission Critical, Component All)** drop list elements are { **All** | **MC** | **ME** | **MS** | **[NONE]** }.

NOTE: The **Select Row (View by MAC, Component All)** drop list elements are { **All** | **MAC I** | **MAC II** | **MAC III** | **[NONE]** }.

NOTE: The **Select Row (View by ACAT, Component All)** drop list elements are { **All** | **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }.

NOTE: The **Select Row (View by Record Type, Component All)** drop list elements are { **All** | **Family of Systems** | **Initiative** | **System** | **System of Systems** | **[NONE]** }.

17. To print only the graphics 3-D pie chart of the **Systems By C&A Not Required Reason** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By C&A Not Required Reason** report appears showing only the graphics 3-D pie chart.

>> See: Print Options section for additional information on printing reports.

18. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

5.3.11. SFIS Data Metrics

PRIVILEGES: No **User Group Privilege** is required to view **SFIS Data Metrics**.

To view SFIS Data Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: Figure 48 and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **SFIS Data** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **SFIS Data Metrics** screen appears, which consists of a table and active links to systems and a graphics (3-D pie chart) section with pop-up details at the bottom of the screen.

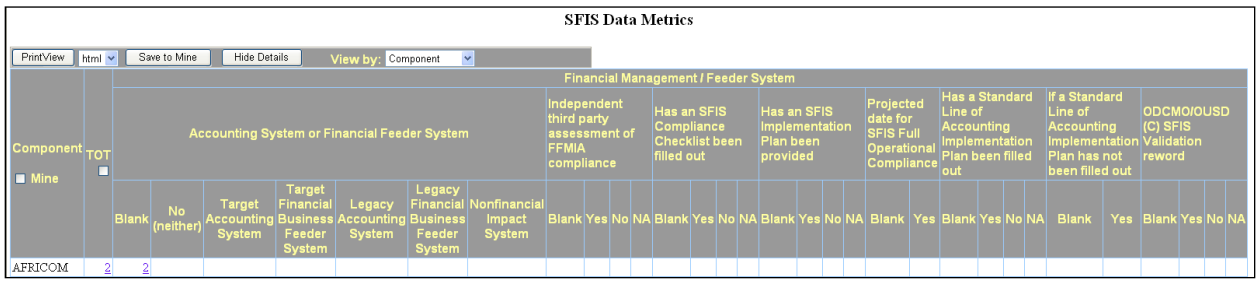


Figure 87 SFIS Data Metrics Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.

NOTE: With **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** selected in the **View by** drop list, the **Component** drop list appears to the right of the **View by** drop list. The **Component** drop list does not appear with **Component** selected in the **View by** drop list.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of

interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **TOT** checkbox to sort by systems count (descending). Un-check the **TOT** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.

NOTE: Column heading mouseovers provide column heading descriptions.

8. To print the **SFIS Data Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems by SFIS Data Metrics** report appears, including the table and graphics 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

11. Scroll to the bottom of the **SFIS Data Metrics** screen to see the graphics (3-D column chart) displaying **Total** metrics.

OR

12. Click the **Hide Details** button to hide the table details and show only the 3-D column chart.
13. Click the **Show Details** button to show the table details and move the 3-D column chart display to the bottom of the **SFIS Data Metrics** screen.
14. Select the **Bar Chart For Selected Columns** radio button to show 3-D perspective column chart graphics. The screen automatically updates with the **Total** report for the **View by** parameter selected.

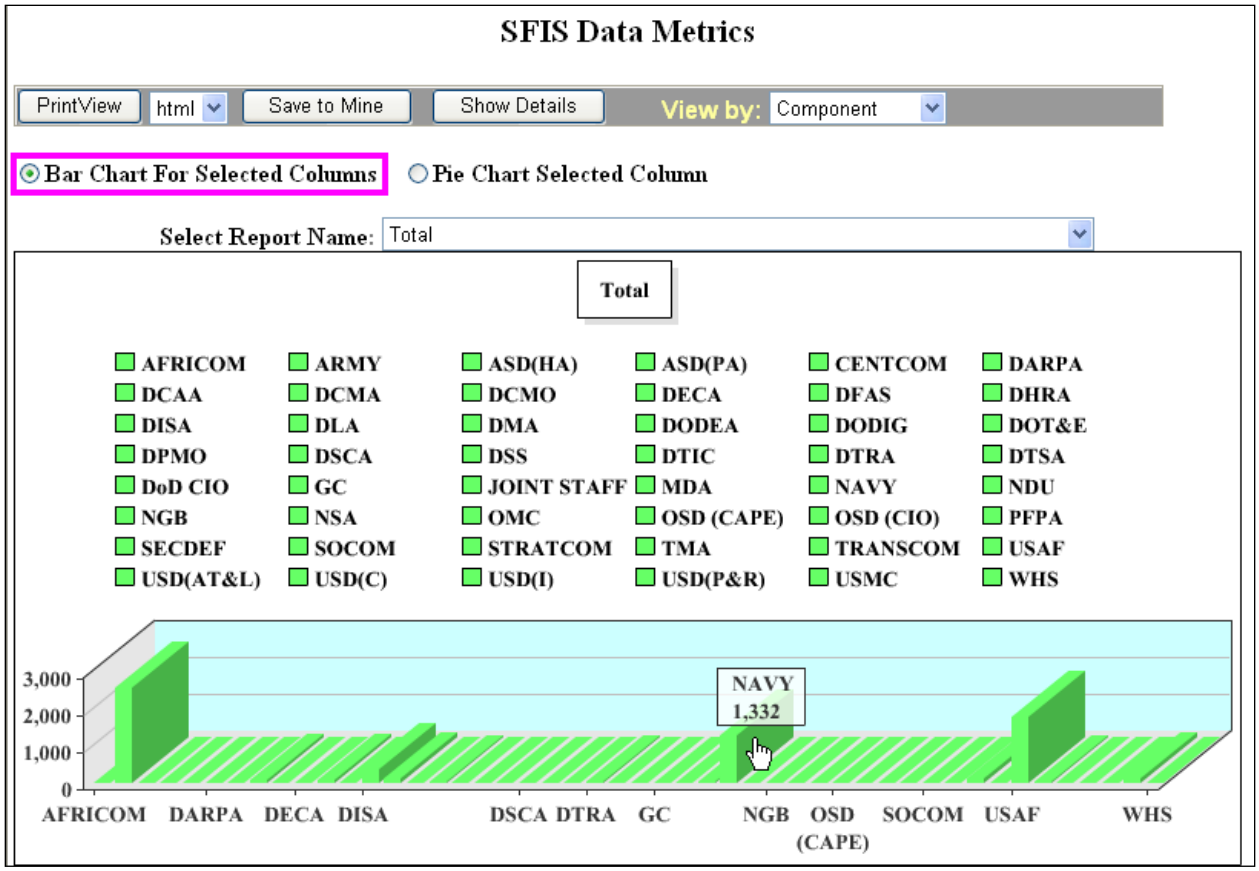


Figure 88 SFIS Data Metrics Screen, 3-D Perspective Column Chart Graphics

15. From the **View by** drop list { **Component** | **Sub-Component** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected along the horizontal axis.
16. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D perspective column chart automatically updates with the horizontal axis dependent on the **View by** or **View by – Component** selections.

NOTE: The horizontal axis of the **SFIS Data Metrics** screen 3-D perspective column chart is dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

>> See: Domain Drop List (2) section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

17. From the **Select Report Name** drop list { **Total** | **Accounting System or Financial Feeder System** | **Independent third party assessment of FFMIA compliance** | **Has an SFIS Compliance Checklist been filled out** | **Has an SFIS Implementation Plan been provided** | **Projected date for SFIS Full Operational Compliance** | **Has a Standard Line of Accounting Implementation Plan been filled out** | **If a Standard Line of Accounting Implementation Plan has not been filled out** | **ODCMO/OUSD(C) SFIS Validation reword** }, select the report of interest. The screen automatically updates. Parameters for the individual reports are shown in the following table.

Report Name	Report Parameters

Report Name	Report Parameters
Total	**Parameters are based on View by selection**
Accounting System or Financial Feeder System	**No (neither)** **Target Accounting System** **Target Financial Business Feeder system** **Legacy Accounting System** **Legacy Financila Bussiness Feeder System** **Nonfinancial Impact System** **Blank**
Independent third party assessment of FFMIA compliance	**Blank | Yes | No | NA**
Has an SFIS Compliance Checklist been filled out	**Blank | Yes | No | NA**
Has an SFIS Implementation Plan been provided	**Blank | Yes | No | NA**
Projected date for SFIS Full Operational Compliance	**Blank | Yes**
Has a Standard Line of Accounting Implementation Plan been filled out	**Blank | Yes | No | NA**
If a Standard Line of Accounting Implementation Plan has not been filled out	**Blank | Yes**
ODCMO/OUSD(C) SFIS Validation reword	**Blank | Yes | No | NA**

Table 3 SFIS Data Metrics Column Chart Report Parameters

18. Select the **Pie Chart Selected Column** radio button to show 3-D pie chart graphics. The screen automatically updates with the **Total Systems** chart.

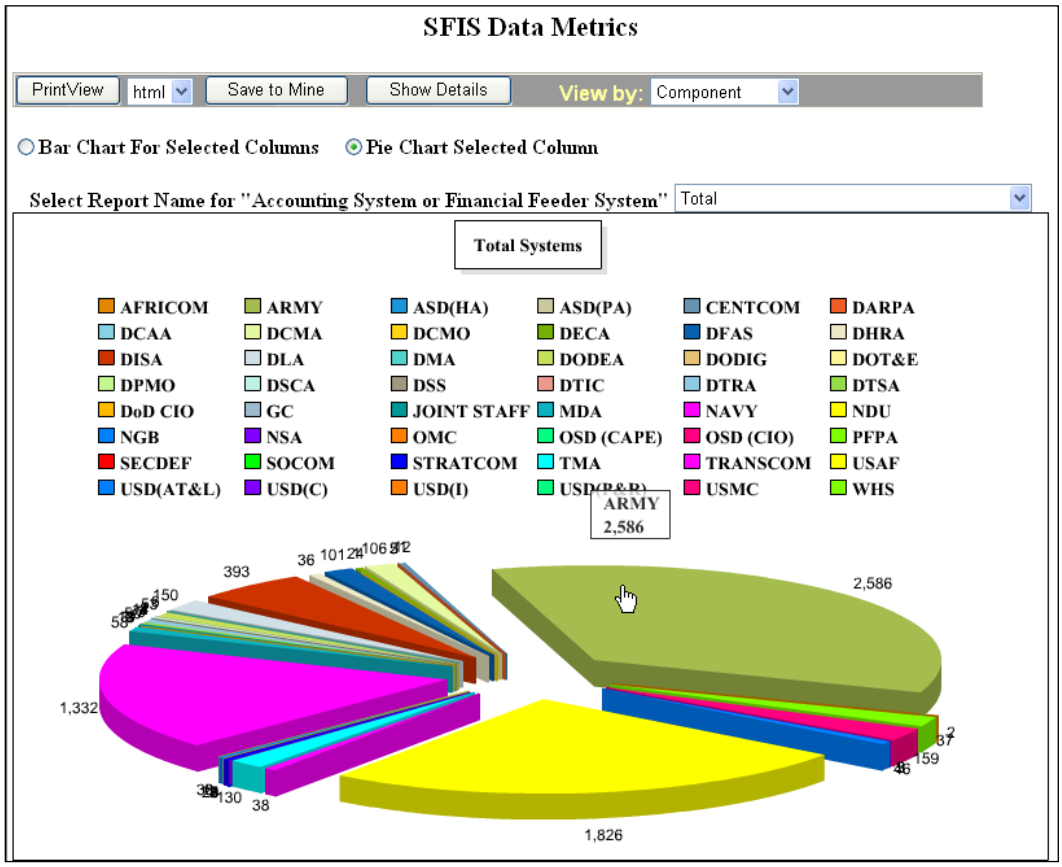


Figure 89 SFIS Data Metrics Screen, 3-D Pie Chart Section Graphics

19. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected in the **Select Row** drop list and metrics in the 3-D pie chart.
20. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates with the metrics dependent on the **View by** or **View by** – **Component** selections.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

21. From the **Select Report Name for "Accounting System or Financial Feeder System"** drop list { **Total** | **Blank** | **No (neither)** | **Target Accounting System** | **Target Financial Business Feeder System** | **Legacy Accounting System** | **Legacy Financial Business Feeder System** | **Nonfinancial Impact System** }, select the metric of interest. The screen automatically updates.

NOTE: The wedges of the **SFIS Data Metric** screen 3-D pie chart are dependent on the **View by** selection. **Component** shows Components; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains; **Mission Area** shows { **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows { **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows { **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows { **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

>> See: **Domain Drop List (2)** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

22. To print only the graphics 3-D pie chart of the **Systems By SFIS Data Metric** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems By SFIS Data Metric** report appears showing only the graphics 3-D pie chart.

>> See: **Print Options** section for additional information on printing reports.

23. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.3.12. System Update Status Metrics

PRIVILEGES: No **User Group Privilege** is required to view **System Update Status** metrics.

To view System Update Status metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **System Update Status** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **System Update Status** screen appears.

System Update Status

Print View | html | Save to Mine

Component	Total	Systems Not Updated in Two Years			
		Main	FISMA	EAUTH	PIA
AFRICOM	2	0	0	1	1

Figure 90 System Update Status Screen (1 of 2, Upper Section)

Component	Total	Systems Updated in Past Six Months			
		Main	FISMA	EAUTH	PIA
AFRICOM	2	2	1	0	0

Figure 91 System Update Status Screen (2 of 2, Lower Section)

NOTE: Column heading mouseovers provide column heading descriptions.

4. To print the **System Update Status** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Update Status** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.13. Archive Request Status Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Archive Request Status** metrics.

To view Archive Request Status metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Archive Request Status** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Archive Request Status Metrics** screen appears.

Archive Request Status Metrics

PrintView | html | Save to Mine | Component | MA/Domain | Mission Area

Component	Requested & Archive within Last 30 Days	In Request Status	Modernization/ Certification Trigger	Disconnect w/ Future Migration Dates	Life-Cycle Disconnect	ETP Target System
ARMY	52	2		1		1

Figure 92 Archive Request Status Metrics Screen

4. Click the **Component**, **MA/Domain**, or **Mission Area** radio button. The screen automatically updates with the selection listed in the first column.
5. To print the **Archive Request Status Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Archive Request Status Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

6. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

7. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.14. Mission Area Systems By Component Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Mission Area Systems by Component** metrics.

To view Mission Area Systems by Component metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Mission Area Systems By Component** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Mission Area Systems By Component** screen appears.

Mission Area Systems By Component

Print View | html | Save to Mine

Record Type: ...

Component	Total Systems	BMA	WMA	EIEMA	DIMA
AFRICOM	2	1	0	1	0

Figure 93 Mission Area Systems By Component Screen

4. From the **Record Type** drop list { **…** | **System** | **Initiative** | **Family of Systems** | **System of Systems** }, select the appropriate type. The screen automatically updates.

5. To print the **Mission Area Systems By Component** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Mission Area Systems By Component** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

6. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

7. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.3.15. Cross-Plot Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Cross-Plot Metrics**.

To view Cross Plot Metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Breakouts** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Breakouts** metrics report links appears.

>> See: **Figure 48** and **Figure 68** above for **New Metrics Options Menu** screen features showing **Data Breakouts** metrics links.

3. Click the **Cross Plot Values** link on the **Data Breakouts** tab or under the **Data Breakouts** label. The **Cross-Plot Metrics** screen appears, which consists of a table and active links to systems and a graphics (3-D perspective column chart) section with pop-up details at the bottom of the screen.

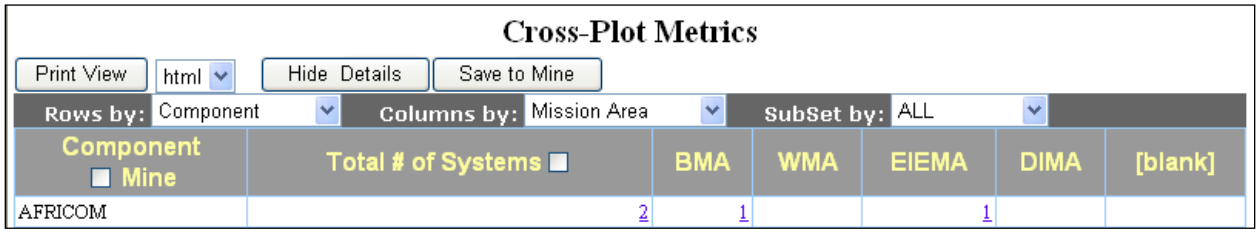


Figure 94 Cross Plot Metrics Screen, Details

4. From the **Rows by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Lead JCA** | **Current Lifecycle** }, select the graph row of interest. The screen automatically updates.
5. From the **Columns by** drop list { **ACAT** | **Current Lifecycle** | **JPD** | **MAC** | **Mission Area** | **Mission Critical** | **Record Type** | **System Operation** | **Transition Plan** | **Type NSS** | **Total Users** }, select the graph column of interest. The screen automatically updates.

NOTE: The combination of the same parameter selected in the **Columns by** drop list as that in the **Rows by** drop list will result in a non-responsive screen. In other words, the following combinations will not update and are invalid: **Mission Area – Mission Area**, **Mission Critical – Mission Critical**, **MAC – MAC**, and **ACAT – ACAT**.

6. From the **SubSet by** drop list { **ALL** | **Component** | **MA/Domain** | **Mission Area** }, select the subset of interest to display in the first column. The screen automatically updates with a drop list based on the subset selection: **Component** drop list, **MA/Domain** drop list, or **Mission Area** drop list { **All** | **BMA** | **WMA** | **EIEMA** | **DIMA** }.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area –

Domains.

7. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
8. Click the **Total # of Systems** checkbox to sort by total systems count (descending). Un-check the **Total # of Systems** checkbox and the screen returns to the default sort by the row selected in the **Rows by** drop list (ascending). The screen automatically updates.
9. To print the **Cross-Plot Metrics** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Cross Plot Variables Metric** report appears, including the table and graphics 3-D perspective column chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: Print Options section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

12. Scroll to the bottom of the **Cross-Plot Metrics** screen to see the graphics (3-D perspective column chart) displaying the metrics selected in the **Columns by** drop list.

OR

13. Click the **Hide Details** button to hide the table details and show only the 3-D perspective column chart.
14. Click the **Show Details** button to show the table details and move the graphics section to the bottom of the **Cross-Plot Metrics** screen.

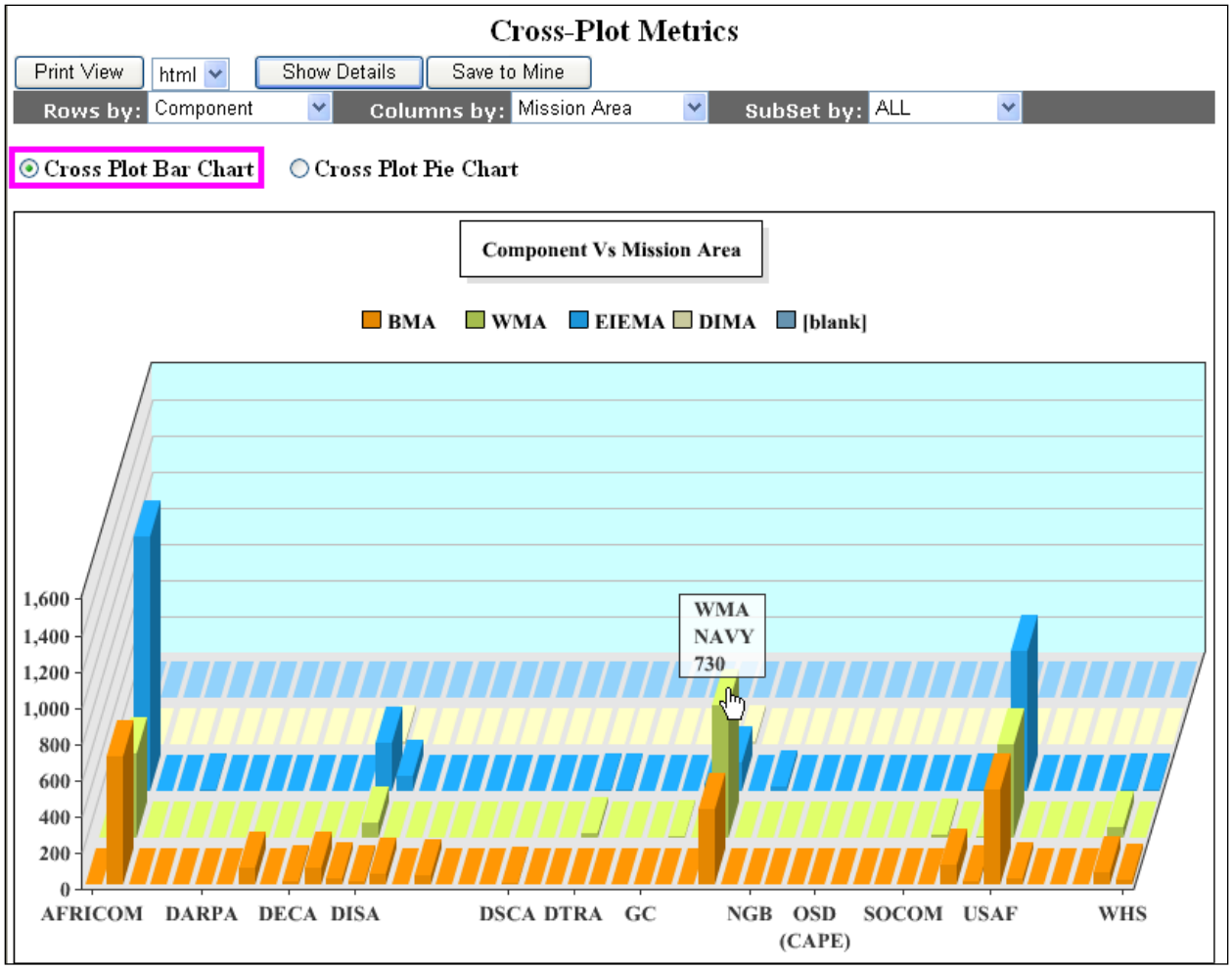


Figure 95 Cross-Plot Metrics Screen, 3-D Perspective Column Chart Graphics

15. Click the **Cross Plot Pie Chart** radio button to show the metrics in 3-D perspective pie chart format. The screen automatically updates.

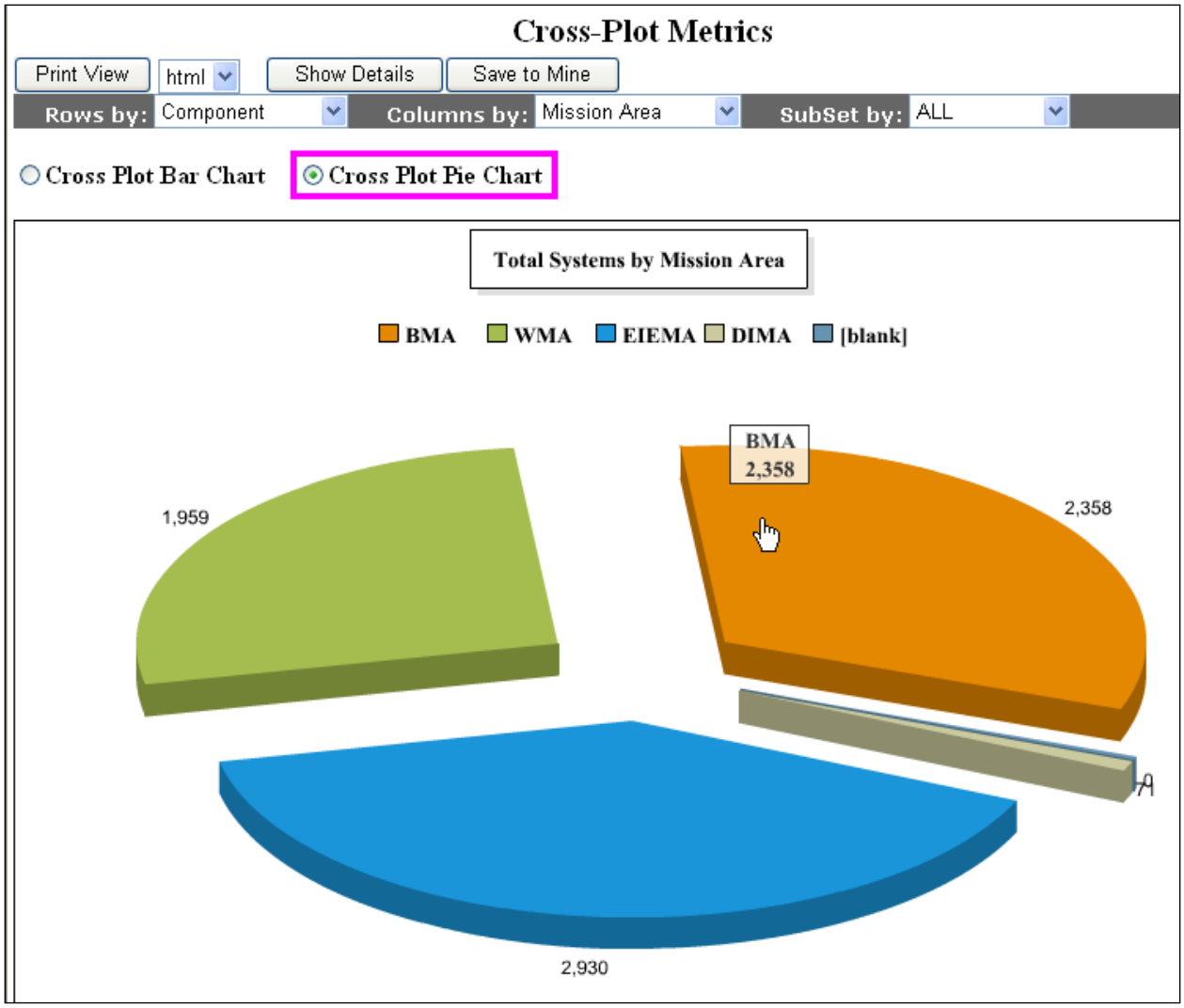


Figure 96 Cross Plot Metrics Screen, 3-D Perspective Pie Chart Graphics

16. From the **Rows by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Lead JCA** | **Current Lifecycle** }, select the graph row of interest. The 3-D perspective column or pie chart automatically updates.

NOTE: Selecting **Component** in the **Rows by** drop list shows Components on the X-axis or pie depending on the chart selected; selecting **MA/Domain** shows Mission Area – Domains; selecting **Mission Area** shows Mission Areas { **BMA** | **DIMA** | **EIEMA** | **WMA** }; selecting **Misson Critical** show Mission Critical categories { **MC** | **ME** | **MS** | **[NONE]** }; selecting **MAC** shows MAC categories { **MAC I** | **MAC II** | **MAC III** | **[blank]** }; selecting **ACAT** shows ACAT categories { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[blank]** }; selecting **Lead JCA** show JCA categories { **J1** | **J2** | **J3** | **J4** | **J5** | **J6** | **J7** | **J8** | **J9** | **[blank]** }; and selecting **Current Lifecycle** show Lifecycle categories { **Materiel Solution Analysis** | **Technology Development** | **Engineering & Manufacturing Development** | **Production & Deployment** | **Operations & Support** | **No Current Lifecycle** }.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components on the X-axis or pie of the 3-D perspective column chart or 3-D perspective pie chart, respectively, on the **Cross-Plot Metrics** screen.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains on the X-axis or pie of the 3-D perspective column chart or 3-D perspective pie chart, respectively, on the **Cross-Plot Metrics** screen.

17. From the **Columns by** drop list { **ACAT** | **Acquisition Status** | **Current Lifecycle** | **JPD** | **MAC** | **Mission Area** | **Mission Critical** | **Record Type** | **System Operation** | **Transition Plan** | **Type NSS** }, select the graph column of interest. The 3-D perspective column chart or 3-D perspective pie chart automatically updates.

NOTE: The combination of the same parameter selected in the **Columns by** drop list as that in the **Rows by** drop list will result in a non-responsive screen. In other words, the following combinations will not update and are invalid: **Mission Area - Mission Area**, **Mission Critical - Mission Critical**, **MAC – MAC**, and **ACAT – ACAT**.

18. From the **SubSet by** drop list { **ALL** | **Component** | **MA/Domain** | **Mission Area** }, select the subset of interest to display in the first column. The screen automatically updates with a drop list based on the subset selection: **Component** drop list, **MA/Domain** drop list, or **Mission Area** drop list { **All** | **BMA** | **WMA** | **EIEMA** | **DIMA** }.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: Column metrics as selected in the **Columns by** drop list { **ACAT** | **Current Lifecycle** | **JPD** | **MAC** | **Mission Area** | **Mission Critical** | **Record Type** | **System Operation** | **Transition Plan** | **Type NSS** | **Total Users** } with **Rows by Component** and **SubSet by ALL** are shown below in the following figures.

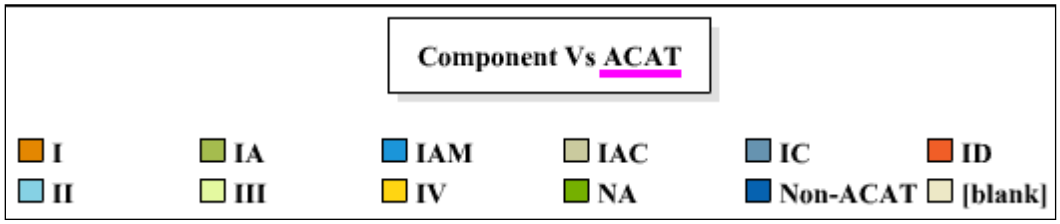


Figure 97 Cross-Plot Metrics Screen, Columns by ACAT Metrics

Figure 98 Cross-Plot Metrics Screen, Columns by Life Cycle Phase Metrics

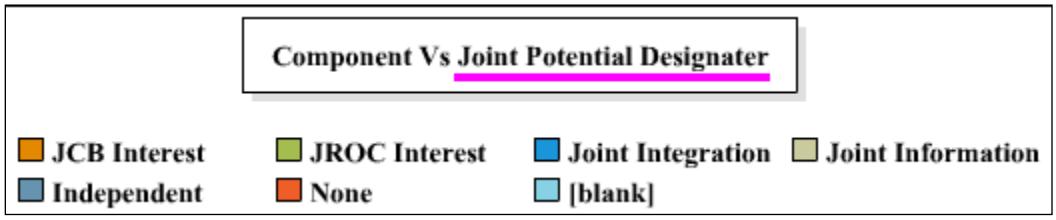


Figure 99 Cross-Plot Metrics Screen. Columns by Joint Potential Designator Metrics

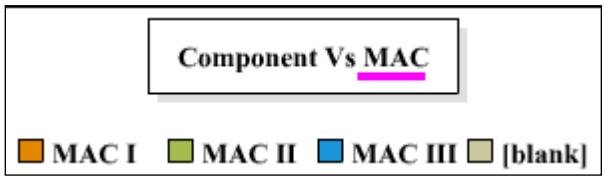


Figure 100 Cross-Plot Metrics Screen, Columns by MAC Metrics

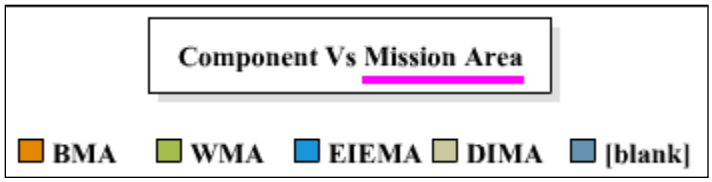


Figure 101 Cross-Plot Metrics Screen, Columns by Mission Area Metrics

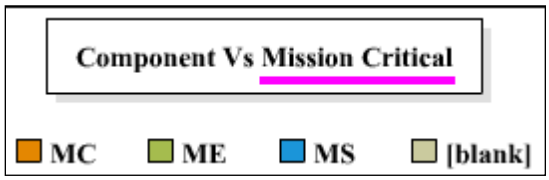


Figure 102 Cross-Plot Metrics Screen, Columns by Mission Critical Metrics

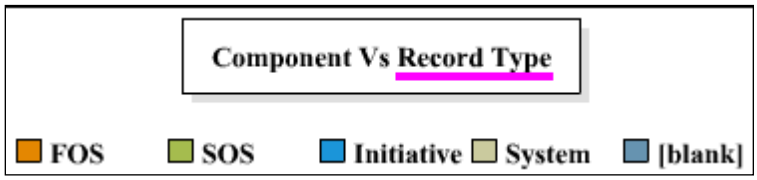


Figure 103 Cross-Plot Metrics Screen, Columns by Record Type Metrics

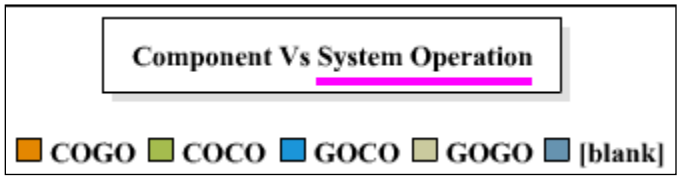


Figure 104 Cross-Plot Metrics Screen, Columns by System Operation Metrics

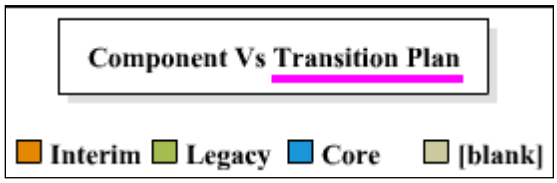


Figure 105 Cross-Plot Metrics Screen, Columns by Transition Plan Metrics

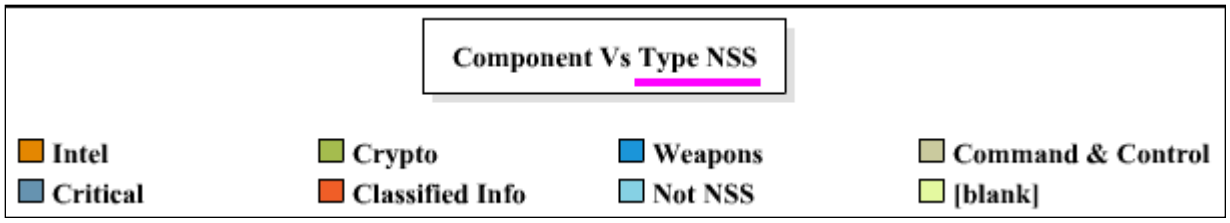


Figure 106 Cross-Plot Metrics Screen, Columns by Type NSS Metrics,

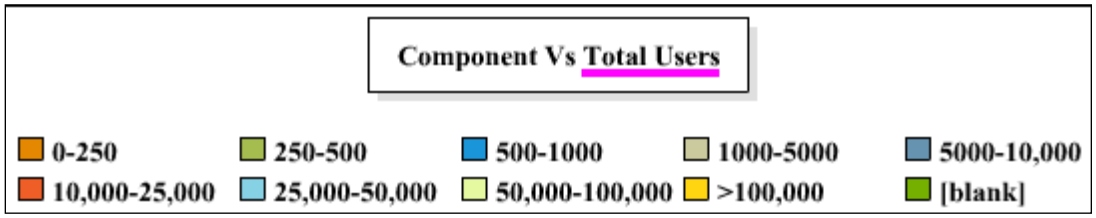


Figure 107 Cross-Plot Metrics Screen, Columns by Total Users Metrics

19. To print only the graphics 3-D perspective column chart or 3-D perspective pie chart of the **Cross Plot Variables Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The

Cross Plot Variables Metrics report appears showing only the graphics 3-D perspective column chart or 3-D perspective pie chart.

>> See: **Print Options** section for additional information on printing reports.

20. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.4. Data Quality Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Data Quality Metrics** reports.

To view Data Quality Metrics reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu** screen with Subject tabs showing the **IRB Certs** metrics report links appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

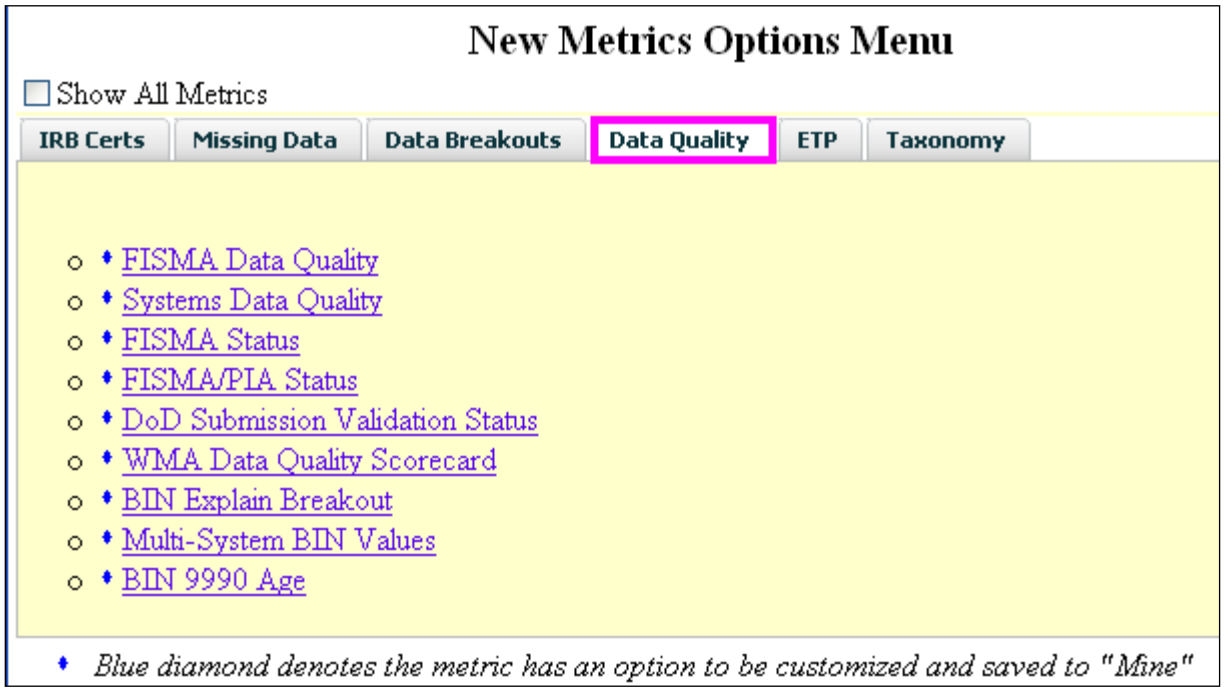


Figure 108 New Metrics Options Menu Screen, Data Quality Tab

5.4.1. FISMA Data Quality Metrics

PRIVILEGES: No **User Group Privilege** is required to view **FISMA Data Quality Metrics**.

To view FISMA Data Quality Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

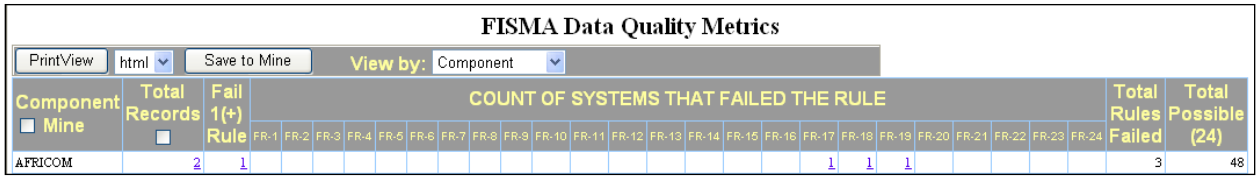
>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: **Figure 48** and **Figure 108** above for **New Metrics Options Menu** screen features showing **Data Quality**

metrics links.

3. Click the **FISMA Data Quality** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **FISMA Data Quality Metrics** screen appears.



FISMA Data Quality Metrics

PrintView | html | Save to Mine | View by: Component

Component ☐ Mine	Total Records ☐	Fail 1(+) Rule	COUNT OF SYSTEMS THAT FAILED THE RULE																									Total Rules Failed	Total Possible (24)
			FR-1	FR-2	FR-3	FR-4	FR-5	FR-6	FR-7	FR-8	FR-9	FR-10	FR-11	FR-12	FR-13	FR-14	FR-15	FR-16	FR-17	FR-18	FR-19	FR-20	FR-21	FR-22	FR-23	FR-24		
AFRICOM	2	1																	1	1	1						3	48

Figure 109 FISMA Data Quality Metrics Screen

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **Total Records** checkbox to sort by total systems count (descending). Un-check the **Total Records** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.
8. Scroll to the bottom of the table to see the FISMA data quality column heading codes and descriptions.

- **FR-1**: If C&A Status None, accreditation date and/or expiration date have dates listed
- **FR-2**: Future dates for Accreditation Date
- **FR-3**: Future date for annual security review
- **FR-4**: Future date for IT Contingency Plan Test Date
- **FR-5**: Future date for Security Control Test
- **FR-6**: DELETED in 5.0 - Future date for POA&M date submitted
- **FR-7**: Accreditation Date cannot be more recent than Accreditation Expiration Date
- **FR-8**: Accreditation Expiration is greater than 3 years if Accreditation Status is ATO
- **FR-9**: Accreditation Expiration is greater than 1 year if Accreditation Status is IATO
- **FR-10**: POA&M No if Accreditation Status is IATO, None, or blank
- **FR-11**: DELETED in 5.0 - POA&M date submitted listed if POA&M required is no
- **FR-12**: If C&A Required No, and Explanation is Entry Does Not Require C&A
- **FR-13**: DELETED in 5.0 - If C&A Required Yes and IA Record Type is Not an IA record Type
- **FR-14**: If C&A Required Yes and Accreditation Vehicle is N/A
- **FR-15**: IT Contingency Plan is no and date provided for IT Contingency Test Date
- **FR-16**: If C&A required is No, not required explanation is blank.
- **FR-17**: Annual Security Review Date over One Year Old
- **FR-18**: IT Contingency Plan Test Date over One Year Old
- **FR-19**: Security Control Test over One Year Old
- **FR-20**: More than one DAA
- **FR-21**: Greater Than 36 Months Date Difference for DITSCAP ATO
- **FR-22**: Greater Than 12 Months Date Difference for DITSCAP IATO
- **FR-23**: Greater Than 36 Months Date Difference for DIACAP ATO
- **FR-24**: Greater Than 6 Months Date Difference for DIACAP IATO

Figure 110 FISMA Data Quality Metrics Screen, Column Heading Codes and Descriptions

NOTE: Column heading mouseovers provide column heading descriptions.

9. To print the **FISMA Data Quality Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Missing Core Data Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.4.2. Suspect or Possibly Invalid Data Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Suspect or Possibly Invalid Data Metrics**.

To view Suspect or Possibly Invalid Data Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: Figure 48 and Figure 108 above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **Systems Data Quality** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **Suspect or Possibly Invalid Data Metrics** screen appears.

Suspect or Possibly Invalid Data Metrics

PrintView | html | Save to Mine | Hide Details | View by: Component

Component ☐ Mine	Total Records ☐	Suspect or Possibly Invalid Data																				Total Rules Failed	Total Possible (20)
		SDR-1	SDR-2	SDR-3	SDR-4	SDR-5	SDR-6	SDR-7	SDR-8	SDR-9	SDR-10	SDR-11	SDR-12	SDR-13	SDR-14	SDR-15	SDR-16	SDR-17	SDR-18	SDR-19	SDR-20		
AFRICOM	2																1	1			1	3	40

Figure 111 Suspect or Possibly Invalid Data Metrics Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Component Mine** or **MA/Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
7. Click the **Total Records** checkbox to sort by total systems count (descending). Un-check the **Total Records** checkbox and the screen returns to the default sort by **Component**, **Sub-Comp**, **MA/Domain**, or **Mission Area** (ascending) depending on the selection. The screen automatically updates.
8. Scroll to the bottom of the table to see the Suspect or Possibly Iinvalid Data Metrics column heading codes and descriptions.

- **SDR-1**: If MC = MC and MAC = MAC III
- **SDR-2**: If MC = MS and MAC = MAC I
- **SDR-3**: If C&A = No and External Facing = Y
- **SDR-4**: If NSS = IT and MC = MC
- **SDR-5**: If MC = MS and NSS = (Any kind of NSS except "NSS-Processes Classified Information" and not "IT")
- **SDR-6**: If NSS = (Any kind of NSS and not "IT") and Primary MA = BMA (except for "BMA-Weapons Systems LM (ACQ)")
- **SDR-7**: If Financial/Feeder System = Y and C&A = No
- **SDR-8**: If C&A Not Required Reason = Pre-Deployment and Lifecycle = Production & Development or Operations & Support
- **SDR-9**: PKI Enabled Date is a Future Date
- **SDR-10**: If C&A = Yes and PKI Enabled = No or Blank
- **SDR-11**: If C&A = No and Has Using Components (review)
- **SDR-12**: If Browser Based = Yes and URL is Blank
- **SDR-13**: If PII = No and SSN = Yes
- **SDR-14**: If SSN = Yes and Contains Record Data = No
- **SDR-15**: If Financial/Feeder System = Yes and Contains Record Data = No
- **SDR-16**: If Confidentiality Level = Classified and IT/NSS = IT (Not NSS)
- **SDR-17**: Expired Future Using Component Date
- **SDR-18**: PK Enabled Date after C&A Certification Date
- **SDR-19**: If DBS = No and MA Domain = BMA and IT/NSS = IT (Not NSS)
- **SDR-20**: If PKI Enabled = Yes and Authentication Method=(PIN or Password)

Figure 112 Suspect or Possibly Invalid Data Metrics Screen, Column Heading Codes and Descriptions

NOTE: Column heading mouseovers provide column heading descriptions.

9. To print the **Suspect or Possibly Invalid Data Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Suspect or Possibly Invalid Data Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

12. Scroll to the bottom of the **Suspect or Possibly Invalid Data Metrics** screen to see the graphics (3-D pie chart) displaying the **Suspect or Possibly Invalid Data Metrics**.

OR

13. Click the **Hide Details** button to hide the table details and show only the 3-D pie chart.
14. Click the **Show Details** button to show the table details and move the 3-D pie chart section to the bottom of the **Suspect or Possibly Invalid Data Metrics** screen showing the **SDR-1** (**If MC = MC and MAC = MAC III**) column name selection.

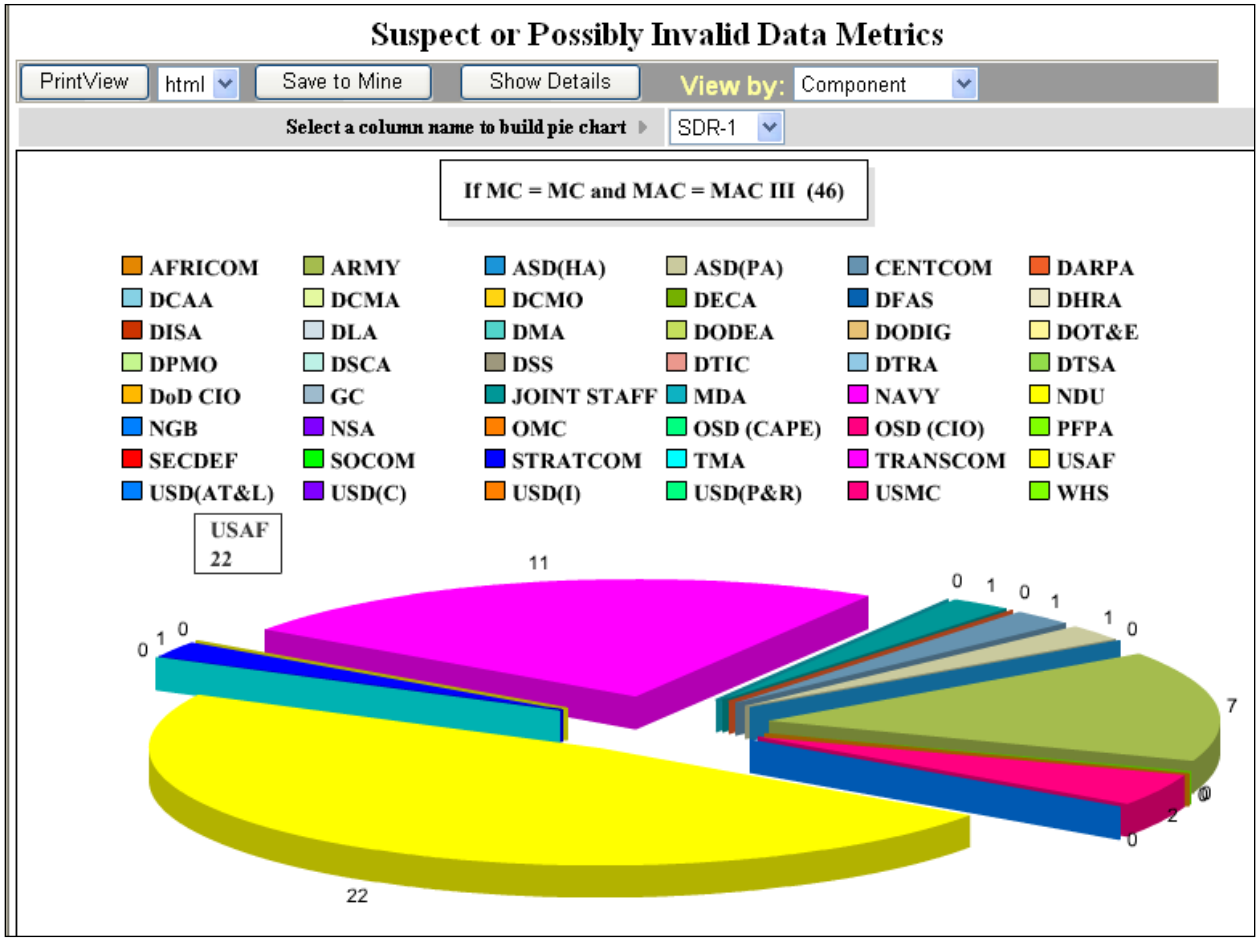


Figure 113 Suspect or Possibly Invalid Data Metrics Scree, 3-D Pie Chart Graphics

15. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates

showing the elements of the **View by** parameter selected in the **Select a column name to build pie chart** drop list and metrics in the 3-D pie chart.

16. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D pie chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

17. From the **Select a column name to build pie chart** drop list, select the **Suspect or Possibly Invalid Data Metric** of interest. The screen automatically updates showing the counts of the metric for the elements of the **View by** or **View by** – **Component** combination selection in the 3-D pie chart graphics.

>> See: Select a column name to build pie chart Drop List section in **Appendix D – Drop Lists** for the list of **Suspect or Possibly Invalid Data Metrics** options.

NOTE: The **View by Sub-Comp** elements are dependent on the Component selected in the Component drop list.

NOTE: The **View by MA/Domain** (**Component All**) show MA/Domain elements in the 3-D pie chart.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of MA/Domains.

NOTE: The **View by Mission Area (Component All)** show Mission Area elements { **BMA** | **DIMA** | **EIEMA** | **WMA** } in the 3-D pie chart.

NOTE: The **View by Mission Critical (Component All)** show Mission Critical elements { **MC** | **ME** | **MS** | **[NONE]** } in the 3-D pie chart.

NOTE: The **View by MAC** (**Component All)** show MAC elements { **MAC I** | **MAC II** | **MAC III** | **[NONE]** } in the 3-D pie chart.

NOTE: The **View by ACAT** (**Component All)** show ACAT elements { **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }.

NOTE: The **View by Record Type** (**Component All)** show Record Type elements { **Family of Systems** | **Initiative** | **System** | **System of Systems** } in the 3-D pie chart.

18. To print only the graphics 3-D pie chart of the **Suspect or Possibly Invalid Data Metrics**, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Suspect or Possibly Invalid Data Metrics** report appears showing only the graphics 3-D pie chart.

>> See: **Print Options** section for additional information on printing reports.

19. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.4.3. FISMA Status and Upcoming Expirations Metrics

PRIVILEGES: No **User Group Privilege** is required to view **FISMA Status and Upcoming Expirations** metrics.

To view FISMA Status and Upcoming Expirations metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: **Figure 48** and **Figure 108** above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **FISMA Status** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **FISMA Status and Upcoming Expirations** screen appears which consists of a table and active links to systems and a graphics (3-D perspective column chart and 3-D pie chart) section with pop-up details at the bottom of the screen.

FISMA Status and Upcoming Expirations

Print View | html | Save to Mine | Hide Details

Expire By: 02/15/2013 02/16/2013 View by: Component

Component / Mine	Total # of Systems	C&A Not Req	C&A Req	Status (ATO+ IATO)	Status (ATO Only)	Current			Expired by 02/15/2013					Expired C&A by		Systems Disposed Since 02/15/ 2012
						ATO + IATO	ATO	IATO	ATO	IATO	Annual Security Review	Annual Controls Tested	Annual IT Cont Plan Eval	04/14/ 2013	06/14/ 2013	
AFRICOM	2		2	50.0%	50.0%	1	1		1		1	1	1			

Figure 114 FISMA Status and Upcoming Expirations Screen, Details

4. From the **Expire By** radio button, click the date of interest, either the current system date or the default subsequent FISMA quarterly mid-quarter extract date (February 15, May 15, August 15, and November 15). The screen automatically updates.

NOTE: The **Expire By** radio buttons show the current date for calculating expirations and the FISMA quarterly pull date for calculating expirations. The FISMA quarterly pull date is the next one scheduled and transitions to the next quarter ten days after the most recent pull date. The FISMA quarterly pull date is the default when the **FISMA Status and Upcoming Expirations** screen appears.

5. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** }, select the View parameter of interest. The screen automatically updates.
6. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, or **MAC** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

7. Click the **Component Mine** or **Mission Area/ Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
8. Click the **Total # of Systems** checkbox to sort by total systems count (descending). Un-check the **Total # of Systems** checkbox and the screen returns to the default sort by the view selected in the **View by** drop list (ascending). The screen automatically updates.

NOTE: Column headings **Expired by MM/DD/YYYY** and **Systems Disposed Since MM/DD/YYYY** are based on the current date and the FISMA quarterly pull date. Column heading **Expired by MM/DD/YYYY** is the same as the FISMA quarterly pull date in the **Expire By** radio button, and column heading **Systems Disposed Since MM/DD/YYYY** is one year prior. Dates in the **Expired C&A by** columns are two and four months in the future of the current date.

NOTE: Column heading mouseovers provide column heading descriptions.

9. To print the **FISMA Status and Upcoming Expirations** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **FISMA Status and Upcoming Expirations** report appears, including the table and either the graphics 3-D perspective column chart or 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

12. Scroll to the bottom of the **FISMA Status and Upcoming Expirations** screen to see the graphics section with 3-D perspective column chart and 3-D pie chart options. The 3-D perspective column chart is the default in the graphics section.

OR

13. Click the **Hide Details** button to hide the table details and show only the graphics section.
14. Click the **Show Details** button to show the table details and move the graphics section to the bottom of the **FISMA Status and Upcoming Expirations** screen.

NOTE: The **Systems by C&A Status Compared to Total Systems** 3-D perspective column chart on the **FISMA Status and Upcoming Expirations** screen shows the metrics **C&A Current**, **C&A Required**, and **Total**. The **Total Systems** 3-D pie chart has the following metrics options: **Total**, **C&A Not Required**, **C&A Required**, **Current C&A**, **Current ATO**, **Current IATO**, **Expired ATO**, and **Expired IATO**.

15. Select the **Bar Chart Columns Total / C&A Required / C&A Current** radio button to show 3-D perspective column chart graphics. The screen automatically updates with the **Systems by C&A Status Compared to Total Systems** chart.

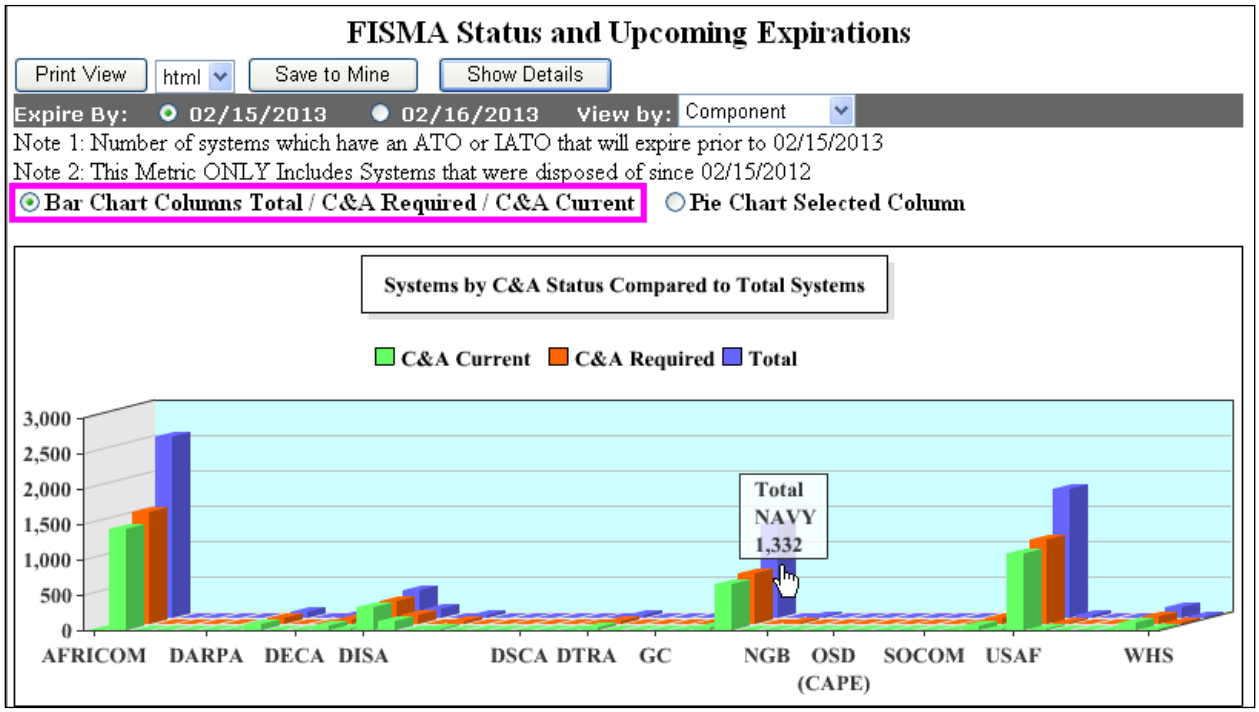


Figure 115 FISMA Status and Upcoming Expirations Screen, 3-D Perspective Column Chart Graphics

16. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** }, select the View parameter of interest. The screen automatically updates.
17. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, or **MAC** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The 3-D perspective column chart automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

18. With the cursor displaying a mouseover metric, click on the metric to show the details in a pop-up table.
19. To print only the graphics 3-D perspective column chart of the the **FISMA Status and Upcoming Expirations** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **FISMA Status and Upcoming Expirations** report appears showing only the graphics 3-D perspective column chart.

>> See: **Print Options** section for additional information on printing reports.

20. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

21. To view or print specific details of the 3-D perspective column chart, double click over the column of interest. The chart report appears in HTML format.

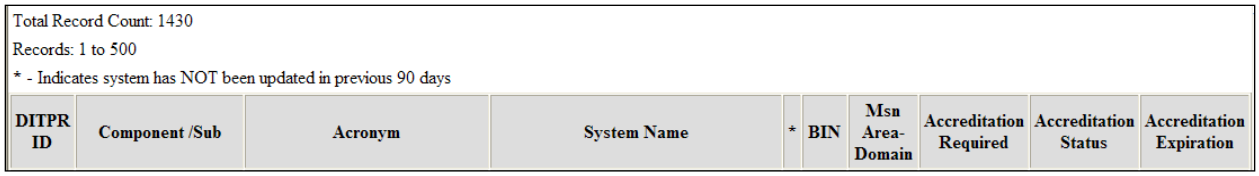


Figure 116 Chart Report in HTML Format

22. Select the **Pie Chart** radio button to show 3-D pie chart graphics. The screen automatically updates with the **Total Systems** chart.

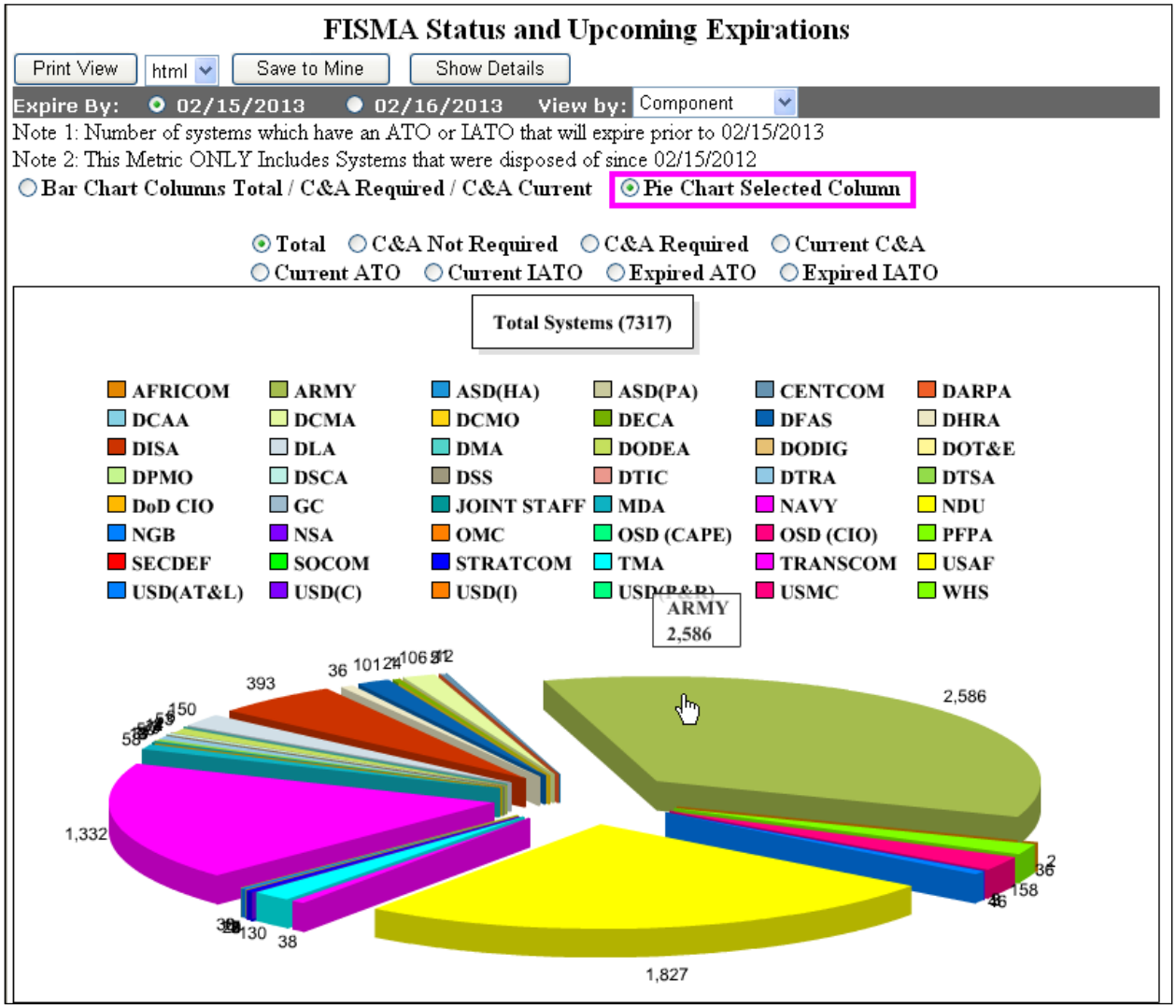


Figure 117 FISMA Status and Upcoming Expirations Screen, 3-D Pie Chart Graphics

23. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** }, select the View parameter of interest. The screen automatically updates.

NOTE: With **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, or **MAC** selected in the **View by** drop list, the **Component** drop list appears to the right of the **View by** drop list. The **Component** drop list does not appear with **Component** selected in the **View by** drop list.

24. From the **Component** drop list, select the appropriate response for **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critica**l, or **MAC** in the **View by** drop list. The screen automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

25. With the cursor displaying a mouseover metric, click on the metric to show the details in a pop-up table.
26. To view or print specific details of the 3-D pie chart, double click over the area of the 3-D pie chart of interest. The 3-D pie chart report details appear in HTML format.

>> See: **Figure 116** above for chart report details.

27. To print only the graphics of the **FISMA Status and Upcoming Expirations** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems by C&A Status Compared to Total Systems** report (3-D perspective column chart) or **Total Systems** (3-D pie chart) appears depending on the radio button selected.

>> See: **Print Options** section for additional information on printing reports.

28. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.4.4. FISMA/PIA Status Metrics

PRIVILEGES: No **User Group Privilege** is required to view **FISMA/PIA Status** metrics.

To view FISMA/PIA metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: **Figure 48** and **Figure 108** above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **FISMA/PIA Status** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **FISMA/PIA Status** screen appears which consists of a table and active links to systems and a graphics (3-D perspective column chart and 3-D pie chart) section with pop-up details at the bottom of the screen.

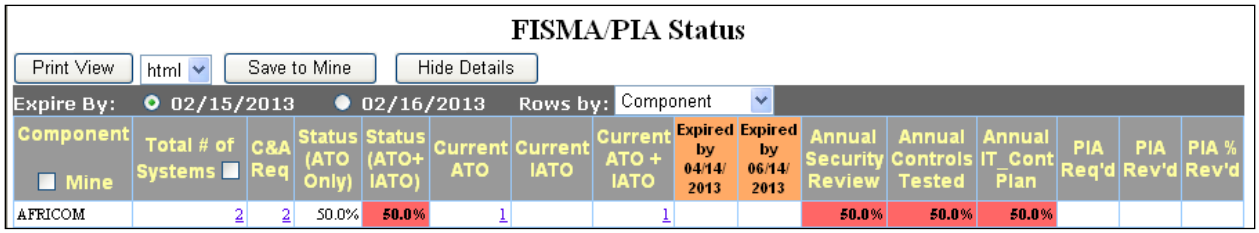


Figure 118 FISMA/PIA Status Screen, Details

4. From the **Expire By** radio button, click the date of interest, either the current system date or the default subsequent FISMA quarterly mid-quarter extract date (February 15, May 15, August 15, and November 15). The screen automatically updates.

NOTE: The **Expire By** radio buttons show the current date for calculating expirations and the FISMA quarterly pull date for calculating expirations. The FISMA quarterly pull date is the next one scheduled and transitions to the next quarter ten days after the most recent pull date. The FISMA quarterly pull date is the default when the **FISMA Status and Upcoming Expirations** screen appears.

NOTE: The percentage columns on the FISMA/PIA Status screen are color coded to represent values: Green = 90%+; Yellow = 80 – 89%; Pink = <80%; and Orange = Alert!.

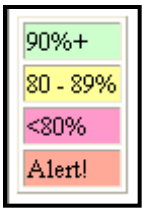


Figure 119 Percentage Color Codes, FISMA/PIA Status Screen

5. From the **Rows by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critica**l | **MAC** }, select the Row parameter of interest. The screen automatically updates.

NOTE: With **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critica**l, or **MAC** selected in the **Rows by** drop list, the **Component** drop list appears to the right of the **Rows by** drop list. The **Component** drop list does not appear with **Component** selected in the **Rows by** drop list.

6. From the **Component** drop list, select the appropriate response for **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critica**l, or **MAC** in the **Rows by** drop list. The screen automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

7. Click the **Component Mine** or **Mission Area/ Domain Mine** checkbox to show missing core data metrics for the Components or Mission Area – Domains associated only with the user, respectively.
8. Click the **Total # of Systems** checkbox to sort by total systems count (descending). Un-check the **Total # of Systems** checkbox and the screen returns to the default sort by the view selected in the **View by** drop list (ascending). The screen automatically updates.

NOTE: Column headings **Expired by MM/DD/YYYY** and **Systems Disposed Since MM/DD/YYYY** are based on the current date and the FISMA quarterly pull date. Column heading **Expired by MM/DD/YYYY** is the same as the FISMA quarterly pull date in the **Expire By** radio button, and column heading **Systems Disposed Since MM/DD/YYYY** is one year prior. Dates in the **Expired C&A by** columns are two and four months in the future of the current date.

NOTE: Column heading mouseovers provide column heading descriptions.

9. To print the **FISMA Status and Upcoming Expirations** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **FISMA Status and Upcoming Expirations** report appears, including the table and either the graphics 3-D perspective column chart or 3-D pie chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

11. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

12. Scroll to the bottom of the **FISMA/PIA Status** screen to see the graphics section with 3-D perspective column chart and 3-D pie chart options. The 3-D perspective column chart is the default in the graphics section.

OR

13. Click the **Hide Details** button to hide the table details and show only the graphics section.
14. Click the **Show Details** button to show the table details and move the graphics section to the bottom of the **FISMA/PIA Status** screen.

NOTE: The 3-D perspective column chart on the **FISMA/PIA Status** screen shows the metrics **C&A Current**, **C&A Required**, and **Total**. The **Total Systems** 3-D pie chart has the following metrics options: **Total**, **C&A Not Required**, **C&A Required**, **Current C&A**, **Current ATO**, **Current IATO**, **Expired ATO**, and **Expired IATO**.

15. Select the **Bar Chart** radio button to show 3-D perspective column chart graphics. The screen automatically updates with the **Systems by C&A Status Compared to Total Systems** chart.

>> See: **Figure 115** above for the 3-D perspective column chart **FISMA/PIA Status** screen features.

16. Select the **Pie Chart** radio button to show 3-D pie chart graphics. The screen automatically updates with the **Total Systems** chart.

>> See: **Figure 117** above for the **Total Systems** 3-D pie chart **FISMA/PIA Status** screen features.

NOTE: The **Rows by** drop list on the **FISMA/PIA Status** screen functions the same as the **View by** drop list on the **FISMA Status and Upcoming Expirations** screen.

> See: **FISMA Status and Upcoming Expirations Metrics** section above for using the the drop list options and retrieving data from the **FISMA/PIA Status** screen.

17. To print only the graphics of the **FISMA Status and Upcoming Expirations** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } in the "**Hide Details**" mode. Click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems by C&A Status Compared to Total Systems** report (3-D perspective column chart) or **Total Systems** (3-D pie chart) appears depending on the radio button selected.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

18. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.4.5. DoD Submission Validation Status

PRIVILEGES: No **User Group Privilege** is required to view **Data Quality – Blank Values by Component** metrics.

To view DoD Submission Validation Status metrics data, do the following:

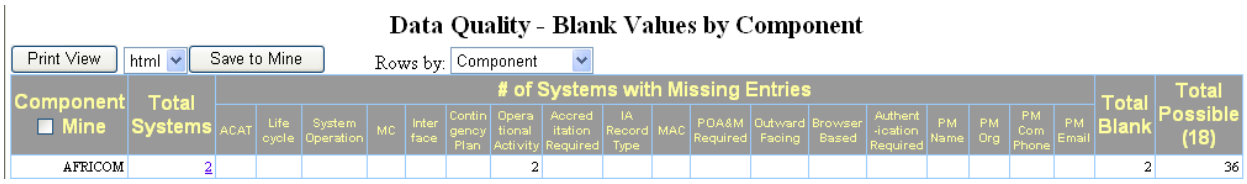
1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: **Figure 48** and **Figure 108** above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **DoD Submission Validation Status** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **Data Quality – Blank Values by Component** screen appears.



Component ☐ Mine	Total Systems	# of Systems with Missing Entries																		Total Blank	Total Possible (18)
		ACAT	Life cycle	System Operation	MC	Inter face	Contin gency Plan	Opera tional Activity	Accred itation Required	IA Record Type	MAC	POA&M Required	Outward Facing	Browser Based	Authent -ication Required	PM Name	PM Org	PM Com Phone	PM Email		
AFRICOM	2							2												2	36

Figure 120 Data Quality – Blank Values by Component Screen

4. To print the **Data Quality – Blank Values by Component** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Data Quality – blank Values by Component** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

6. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.4.6. WMA Data Quality Scorecard Metrics

PRIVILEGES: No **User Group Privilege** is required to view **WMA Data Quality Scorecard** metrics.

To view WMA Data Quality Scorecard metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: Figure 48 and Figure 108 above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **WMA Data Quality Scorecard** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **WMA Data Quality Scorecard** screen appears.

WMA Data Quality Scorecard

PrintView | html | Save to Mine | Mission Area: WMA

Mission Area-Domain	Component	Total IT Investments	Joint Capability Area	Joint Potential Designator	System Description	BIN	Program Element (PE)	ITI NSS	JROCM	COI	Contingency Plan	Interfaces Identified	Associated Systems ID	Interop Cert Required	Interop Cert Date	JITC Cert Date	C&A Required
Total		1,969	610	767			1,962		1,028	1,779	47	120	1,550	45	1,558	1,573	
WMA-BA	ARMY	103	53	48			103		55	89	10	16	90	11	85	88	
	DISA	2	2	2			2		2	2		1	2		2	2	
	NAVY	100	21	16			100		22	92		7	77		77	78	
	USAF	110	49	52			110		56	105	3	9	109		90	90	
	USMC	14	1	1			14		1	11		1	12		3	3	

Figure 121 WMA Data Quality Scorecard Screen (1 of 2)

Certification Status	Accreditation Status	Mission Criticality	Modernization Status	*Cost Risk Mitigation	*Schedule Risk Mitigation	*Performance Risk Mitigation	*Denial Impact of Modernization	*Legacy System Eliminated	Users
762	755	9	69	267	266	268	264	281	540
21	21		16	31	31	31	31	31	9
				1	1	1	1	1	
1	1								1
80	80	1	7	11	11	11	11	11	13
				28	28	28	28	30	28

Figure 122 WMA Data Quality Scorecard Screen (2 of 2)

NOTE: Asterisk (*) columns (***Cost Risk Mitigation**, ***Schedule Risk Mitigation**, ***Performance Risk Mitigation**, ***Denial Impact of Modernization**, ***Legacy System Eliminated**) Only Includes Records where Modernization Response is either Null or Yes. Counts indicate number of IT Asset records that are missing the entry.

4. In the **Mission Area** drop list { **BMA** | **DIMA** | **EIEMA** | **WMA** }, select **WMA** (default) or another Mission Area of interest. The screen automatically updates.
5. To print the **WMA Data Quality Scorecard** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **WMA Data Quality Scorecard** metrics report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

6. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

7. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.4.7. BIN Explain Breakout Metrics

PRIVILEGES: No **User Group Privilege** is required to view **BIN Explain Breakout Metrics**.

To view BIN Explain Breakout Metrics, do the following:

1. At the top of the **DITPR Main Menu (Welcome to DITPR)** screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: Figure 48 and Figure 108 above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **BIN Explain Breakout Metrics** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **BIN Explain Breakout Metrics** screen appears.

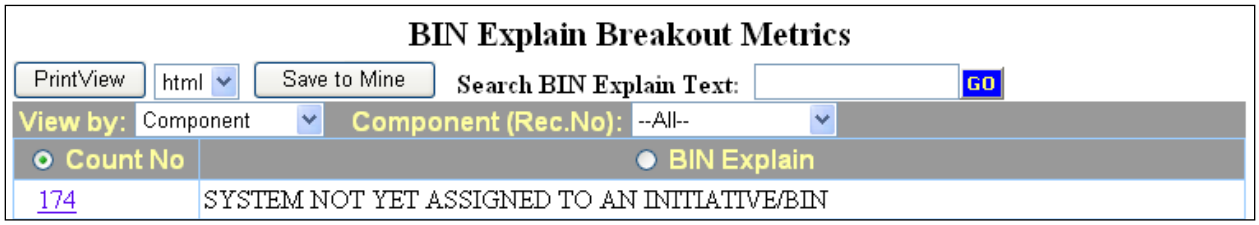


Figure 123 BIN Explain Breakout Metrics Screen

4. From the **View by** drop list { **Component** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The subordinate **View by** drop list automatically updates.

NOTE: The subordinate **View by** drop list is dependent on the selection in the primary **View by** drop list. **View by Component** shows Components in the **Component (Rec.No)** drop list; **Sub-Comp** shows Sub-Components in the **Sub-Component (Rec.No)** drop list; **MA/Domain** shows Mission Area – Domains in the **MA/Domain (Rec.No)** drop list; **Mission Area** shows Mission Areas in the **Mission Area (Rec.No)** drop list { **--All--** | **BMA** | **DIMA** | **EIEMA** | **WMA** }; **Mission Critical** shows Mission Critical categories in the **Mission Critical (Rec.No)** drop list { **--All--** | **MC** | **ME** | **MS** | **[NONE]** }; **MAC** shows MAC categories in the **MAC (Rec.No)** drop list { **--All--** | **MAC I** | **MAC II** | **MAC III** | **[NONE]** }; **ACAT** shows ACAT categories in the **ACAT (Rec.No)** drop list { **--All--** | **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **[NONE]** }; and **Record Type** shows Record Types in the **Record Type (Rec.No)** drop list { **--All--** | **Family of Systems** | **Initiative** | **System** | **System of Systems** }.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components in the subordinate **Component (Rec.No)** drop list.

>> See: Mission Area / Domains Drop List in **Appendix D – Drop Lists** for the list of Mission Area – Domains in the subordinate **MA/Domain (Rec.No)** drop list.

5. From the subordinate **View by** drop list, select the associated entity of interest. The **BIN Explain Breakout Metrics** screen automatically updates.
6. To search the **BIN Explain Breakout** records by text string, type in the search text criteria in the text box (maximum 15 characters) adjacent to the **GO** button and click the **GO** button. The screen automatically updates.

NOTE: The **BIN Explain** text box search is a text string search so records will be returned if any portion of the target text contains the input text string. The search is **NOT** case sensitive.

7. Click the **Count No** radio button to sort the records by number descending order; click the **BIN Explain** radio button to sort the records by **BIN Explain** alphabetical order.
8. To print the **BIN Explain Breakout Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **BIN Explain Breakout Metrics** report appears in the format selected.

>> See: **Print Options** section for additional information on printing reports.

9. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

10. Click any active **Count No** number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers in the **Count No** column. Clicking an active system number link will take you to another screen.

5.4.8. Multi-System BIN Number Breakout Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Multi-Systems BIN Number Breakout Metrics**.

To view Multi-System BIN Number Breakout Metrics, do the following:

1. At the top of the **DITPR Main Menu (Welcome to DITPR)** screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** and **Figure 48** above for **New Metrics Options Menu** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: **Figure 48** and **Figure 108** above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **Multi-System BIN Values** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **Multi-System BIN Number Breakout Metrics** screen appears.

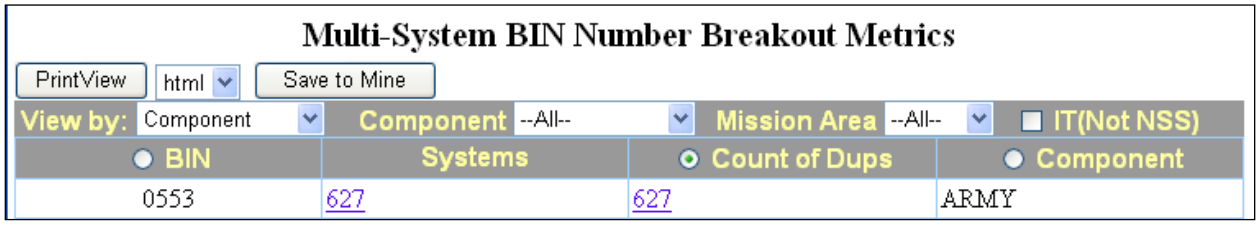


Figure 124 Multi-System BIN Number Breakout Metrics Screen

4. From the **View by** drop list { **--All--** | **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the last column heading and listing the associated elements.
5. From the **Component** drop list, select the **Component** of interest. The screen automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. From the **Mission Area** drop list { **--All--** | **BMA** | **DIMA** | **EIEMA** | **WMA** }, select the **Mission Area** of interest. The screen automatically updates.
7. Click the **IT(Not NSS)** checkbox to show metrics only on those systems that meet **IT(Not NSS)** criteria. The screen automatically updates.
8. Click one of the radio buttons in the table header row { **BIN** | **Count of Dups** | <**View by** selection> **}** and the records sort in ascending/ descending order by the column selected. The screen automatically updates.

9. To print the **Multi-System BIN Number Breakout Metrics** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Multi-System BIN Number Breakout Metrics** report appears.

>> See: **Print Options** section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

11. Click any active number link in the **Systems** or **Count of Dups** column. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.4.9. BIN 9990 Age Metrics

PRIVILEGES: No **User Group Privilege** is required to view **BIN 9990 Age Metrics**.

To view BIN 9990 Age Metrics, do the following:

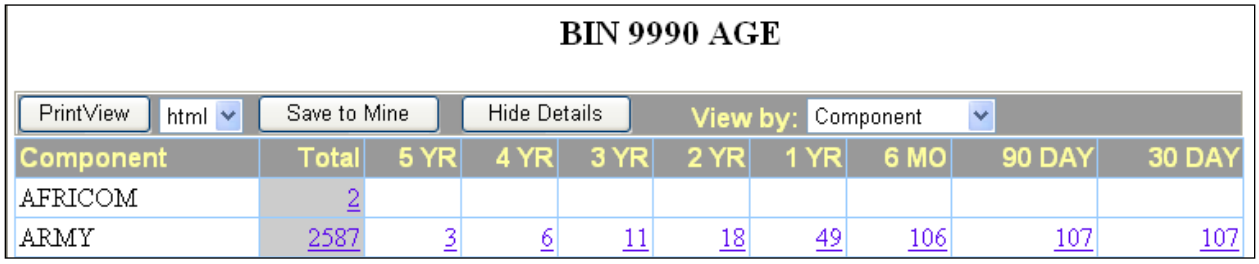
1. At the top of the **DITPR Main Menu (Welcome to DITPR)** screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** and **Figure 48** above for **New Metrics Options Menu** screen features.

2. Click the **Data Quality** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Data Quality** metrics report links appears.

>> See: **Figure 48** and **Figure 108** above for **New Metrics Options Menu** screen features showing **Data Quality** metrics links.

3. Click the **BIN 9990 Age** link on the **Data Quality** tab or under the **Data Quality Metrics** label. The **BIN 9990 AGE** screen appears.



Component	Total	5 YR	4 YR	3 YR	2 YR	1 YR	6 MO	90 DAY	30 DAY
AFRICOM	2								
ARMY	2587	3	6	11	18	49	106	107	107

Figure 125 BIN 9990 AGE Screen, Details

4. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the **View by** parameter selected as the first column heading and listing the associated elements.
5. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The screen automatically updates with the selected **View by** parameter listed in the first column.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. To print the **BIN 9990 AGE** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **BIN 9990 AGE** report appears, including the table and the graphics line chart.

>> See: **Print Options** section for additional information on printing reports.

7. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

8. Click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

9. Scroll to the bottom of the **BIN 9990 AGE** screen to see the graphics (line chart) displaying the number of BIN 9990 records by their age in the system for Components.

OR

10. Click the **Hide Details** button to hide the table details and show only the line chart.
11. Click the **Show Details** button to show the table details and move the line chart section to the bottom of the **BIN 9990 AGE** screen.

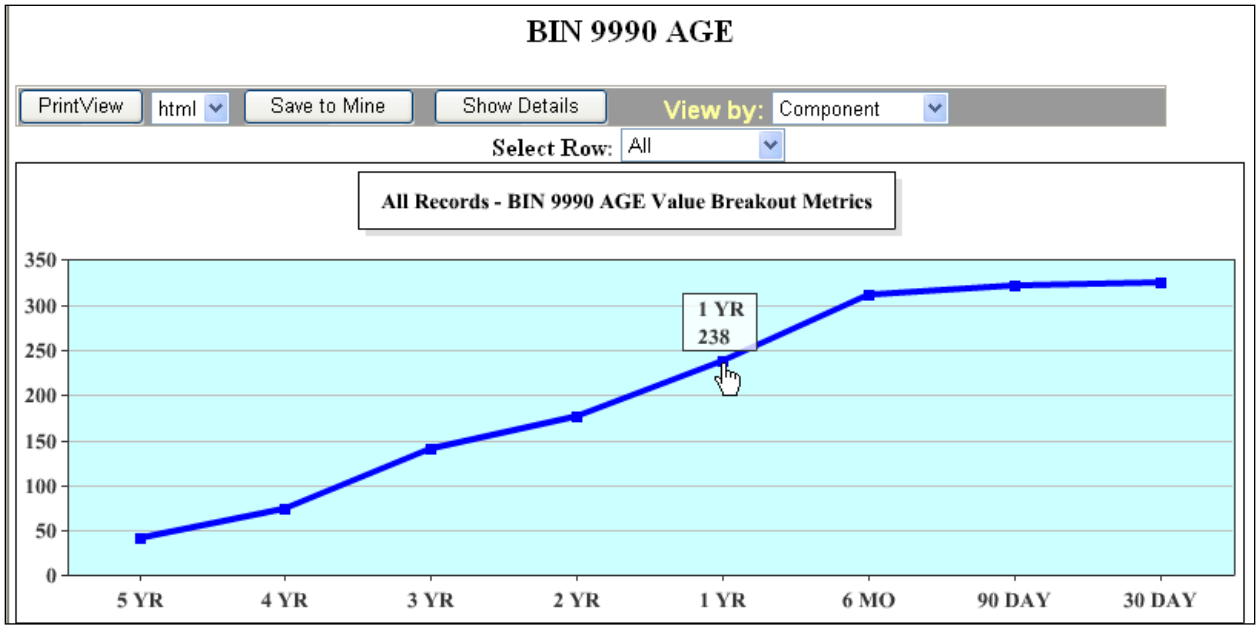


Figure 126 BIN 9990 AGE Screen, Line Chart Graphics

12. From the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** }, select the **View by** parameter of interest. The screen automatically updates showing the elements of the **View by** parameter selected in the **Select Row** drop list and metrics in the line chart.
13. When you select the **Sub-Comp**, **MA/Domain**, **Mission Area**, **Mission Critical**, **MAC**, **ACAT**, or **Record Type** from the **View by** drop list, the screen updates with a **Component** drop list. Select the Component of interest from the **Component** drop list. The line chart automatically updates with the metrics dependent on the **View by** or **View by – Component** selections.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

14. In the **Select Row** drop list, select **All** (default) or one of the entities associated with the **View by** drop list { **Component** | **Sub-Comp** | **MA/Domain** | **Mission Area** | **Mission Critical** | **MAC** | **ACAT** | **Record Type** } selection. The screen automatically updates with the selected **View by** parameter providing the basis for the line chart graphics.

NOTE: The data points of the **BIN 9990 AGE** screen line chart is dependent on the **View by**, **Select Row**, and **Component** drop lists selections. **Component** shows Components in the **Select Row** drop list; **Sub-Comp** shows sub-components associated with the **Component** selection; **MA/Domain** shows Mission Area – Domains associated with the **Component** selection; **Mission Area** shows { **All** | **BMA** | **DIMA** | **EIEMA** | **WMA** } associated with the **Component** selection; **Mission Critical** shows { **All** | **MC** | **ME** | **MS** | **[NONE]** } associated with the **Component** selection; **MAC** shows { **All** | **MAC I** | **MAC II** | **MAC III** | **[NONE]** } associated with the **Component** selection;

ACAT shows { **All** | **I** | **IA** | **IAC** | **IAM** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** } associated with the **Component** selection; and **Record Type** shows { **All** | **Family of Systems** | **Initiative** | **System** | **System of Systems** } associated with the **Component** selection.

>> See: **Select Row (View by Component) Drop List** section in **Appendix D – Drop Lists** for the list of Components.

>> See: **Select Row (View by Sub-Comp) Drop Lists** section in **Appendix D – Drop Lists** for the list of Sub-Components.

>> See: **Select Row (View by MA/Domain, Component All) Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

15. To print the **BIN 9990 AGE** metrics report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **BIN 9990 AGE Metric** report appears, including the table and graphics line chart.

NOTE: The HTML format produces the best results for printing chart graphics.

>> See: **Print Options** section for additional information on printing reports.

16. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

5.5. ETP Metrics

PRIVILEGES: No **User Group Privilege** is required to view **ETP Metrics** reports.

To view ETP Metrics reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu** screen with Subject tabs showing the **IRB Certs** metrics report links appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features

2. Click the **ETP** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **ETP** metrics report links appears.

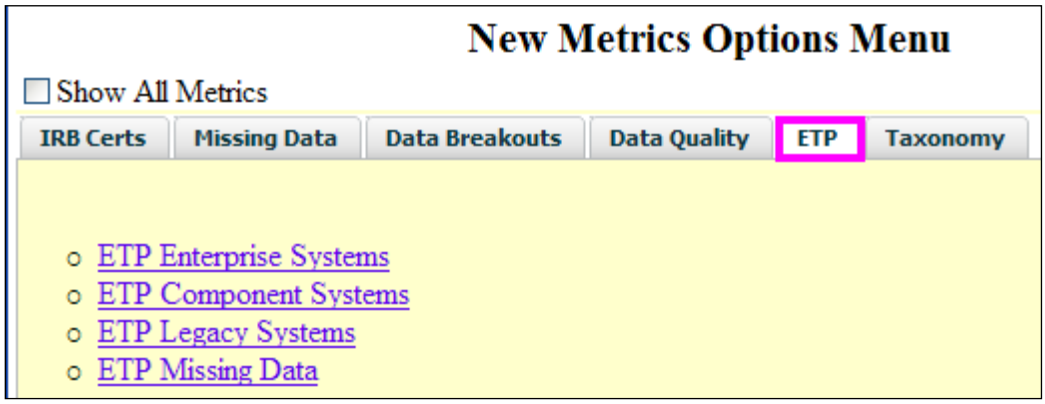


Figure 127 New Metrics Options Menu Screen, ETP Tab

5.5.1. ETP Enterprise Systems Metrics

PRIVILEGES: No **User Group Privilege** is required to view **ETP Enterprise System Metrics**.

To view ETP Enterprise Systems Metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **ETP** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **ETP** metrics report links appears.

>> See: **Figure 48** and **Figure 127** above for **New Metrics Options Menu** screen features showing **ETP** metrics links.

3. Click the **ETP Enterprise Systems** link on the **ETP** tab or under the **ETP Metrics** label. The **ETP Enterprise Systems Metrics** screen appears.

ETP Enterprise Systems Metrics

Print View | html | Save to Mine

Business Enterprise Priorities	Total ETP Systems	ETP Description	Using Component	Future Using Components	POC for PM	Linkage to BEA Functions
AV	10	10	3	0	9	3

Figure 128 ETP Enterprise Systems Metrics Screen

4. To print the **ETP Enterprise Systems Metrics** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **ETP Enterprise Target Systems Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.5.2. ETP Component Systems Metrics

PRIVILEGES: No **User Group Privilege** is required to view **ETP Component Systems Metrics**.

To view ETP Component Systems Metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **ETP** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **ETP** metrics report links appears.

>> See: **Figure 48** and **Figure 127** above for **New Metrics Options Menu** screen features showing **ETP** metrics links.

3. Click the **ETP Component Systems** link on the **ETP** tab or under the **ETP Metrics** label. The **ETP Component Systems Metrics** screen appears.

ETP Component Systems Metrics

Print View | html | Save to Mine

Component	Total ETP Systems	ETP Description	ETP Objective	ETP Benefits	Using Component	Future Using Components	POC for PM	Linkage to BEA Functions	Linkage to BEA Activities	Component Priorities
ARMY	107	107	35	52	10	4	103	8	49	29

Figure 129 ETP Component Systems Metrics Screen

4. To print the **ETP Component Systems Metrics** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **ETP Component Target Systems Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.5.3. ETP Legacy Systems Metrics

PRIVILEGES: No **User Group Privilege** is required to view **ETP Legacy System Metrics**.

To view ETP Legacy Systems Metrics, do the following:

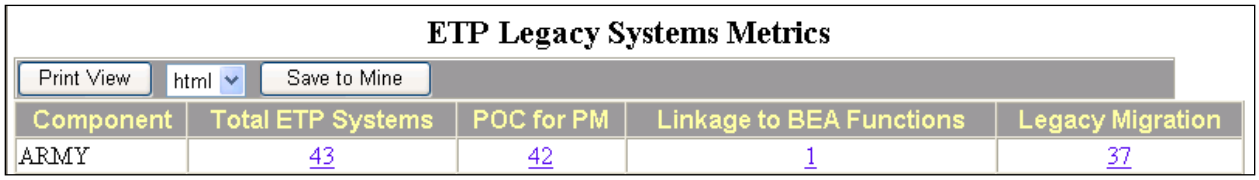
1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: **Figure 47** above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **ETP** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **ETP** metrics report links appears.

>> See: **Figure 48** and **Figure 127** above for **New Metrics Options Menu** screen features showing **ETP** metrics links.

3. Click the **ETP Legacy Systems** link on the **ETP** tab or under the **ETP Metrics** label. The **ETP Legacy Systems Metrics** screen appears.



Component	Total ETP Systems	POC for PM	Linkage to BEA Functions	Legacy Migration
ARMY	43	42	1	37

Figure 130 ETP Legacy Systems Metrics Screen

4. To print the **ETP Legacy Systems Metrics** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **ETP Legacy Systems Metrics** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6. Click any active system number link. The **System Search Results** screen appears.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.5.4. ETP Missing Data Metrics

PRIVILEGES: No **User Group Privilege** is required to view **ETP Enterprise Transition Plan Metrics**.

To view Enterprise Transition Plan Metrics, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **ETP** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **ETP** metrics report links appears.

>> See: Figure 48 and Figure 127 above for **New Metrics Options Menu** screen features showing **ETP** metrics links.

3. Click the **ETP Missing Data** link on the **ETP** tab or under the **ETP Metrics** label. The **Enterprise Transition Plan Metrics** screen appears.

>> See: Figure 62 for **Enterprise Transition Plan Metrics** screen details and Enterprise Transition Plan Metrics section above for detailed procedures.

5.6. Taxonomy Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Taxonomy Metrics** reports.

To view Taxonomy Metrics reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu** screen with Subject tabs showing the **IRB Certs** metrics report links appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Taxonomy** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Taxonomy** metrics report links appears.

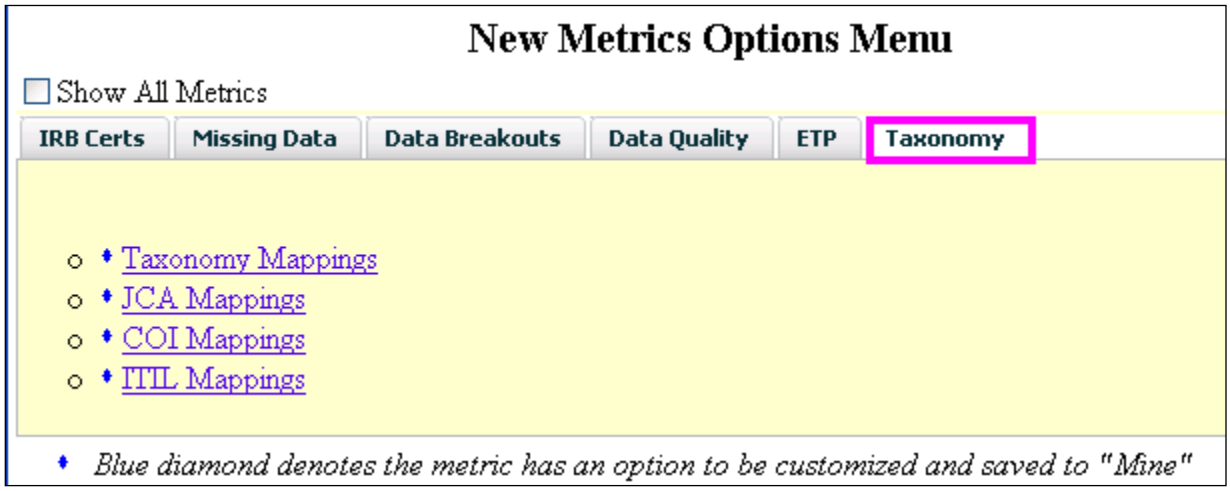


Figure 131 New Metrics Options Menu Screen, Taxonomy Tab

5.6.1. System Taxonomy Metrics

PRIVILEGES: No **User Group Privilege** is required to view **System Taxonomy** metrics or the **System Basic Data Report**.

To view System Taxonomy metrics data or System Basic Data Report, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Taxonomy** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Taxonomy** metrics report links appears.

>> See: Figure 48 and Figure 131 above for **New Metrics Options Menu** screen features showing **Taxonomy**

metrics links.

3. Click the **Taxonomy** link on the **Taxonomy** tab or under the **Taxonomy Mapping** label. The **System Taxonomy** screen appears.

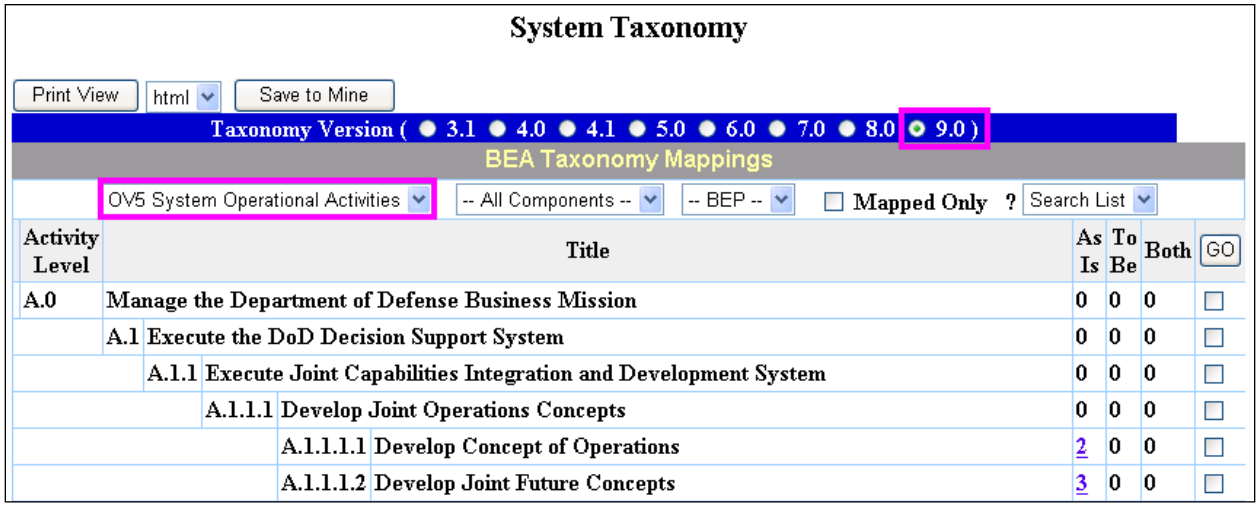


Figure 132 System Taxonomy Screen, OV5 System Operational Activities, BEA 9.0

NOTE: BEA Taxonomy **OV5 System Operational Activities** is the default type.

4. At the **Taxonomy Version** section, click one of the **Taxonomy Version 3.1** , **4.0**, **4.1**, **5.0**, **6.0**, **7.0**, **8.0**, or **9.0** (default is current BEA) radio buttons for the taxonomy data you want to view. The screen automatically updates.
5. In the Components drop list, select the Component of interest. The screen automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. In the BEP category drop list { **-- BEP --** | **AV** | **CSE** | **FV** | **MV** | **PV** | **RPA** }, select the category of interest. The screen automatically updates.
7. For listing only the **Activity Levels** and **Titles** mapped, click the **Mapped Only** check box. The screen automatically updates.
8. With **Search List** selected in the { **Search List** | **Basic Data** } drop list, click active link(s) in the **As Is**, **To Be** or **Both** columns following the **OV5 System Operational Activities Title** of interest. The **System Search Results** screen appears.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

9. To select multiple **OV5 System Operational Activities Title** of interest, make the selections in the **GO** column check boxes and click the **GO** button. The **System Search Results** screen appears.

NOTE: The **System Search Results** screen appears with **Architecture** in the ***Display*** drop list as default for **As Is**, **To Be**, and **Both** active link selections; **Core** in the ***Display*** drop list is the default when using the **GO** button.

>> See: **System Search Results** section for additional information and **Figure 309** for **System Search Results** screen features.

NOTE: BEA taxonomy versions **6.0** and **5.0** have notes associated with their processes as shown below.

10. With the **Taxonomy 6.0** radio button selected, click the **Show 6.0 Note** button and then click the **Show undefined Note** button to view BEA 6.0 Operational Node Tree issues. Click the **Hide Note** button to hide the OV-5 Activity note. The screen automatically updates.

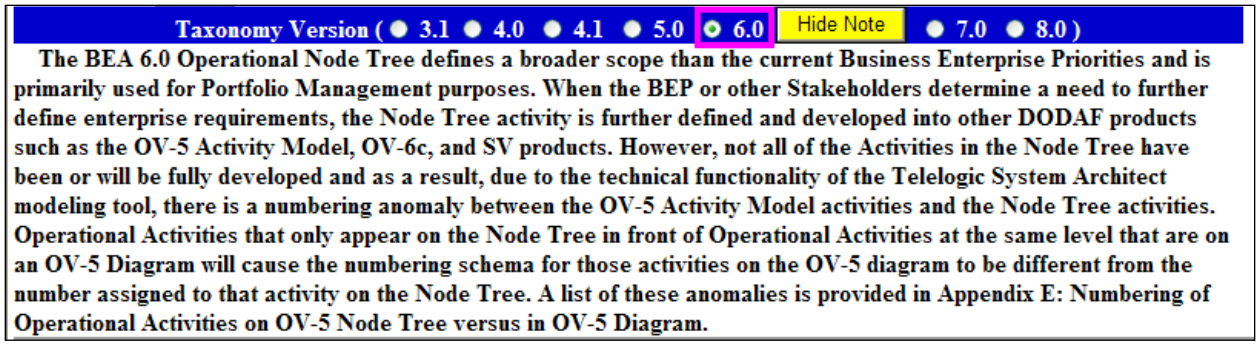


Figure 133 BEA 6.0 Note, System Taxonomy Screen

11. With the **Taxonomy 5.0** radio button selected, click the **Show 5.0 Note** button and then click the **Show undefined Note** button to view OV-5 Activity numbering issues. Click the **Hide Note** button to hide the OV-5 Activity note. The screen automatically updates.

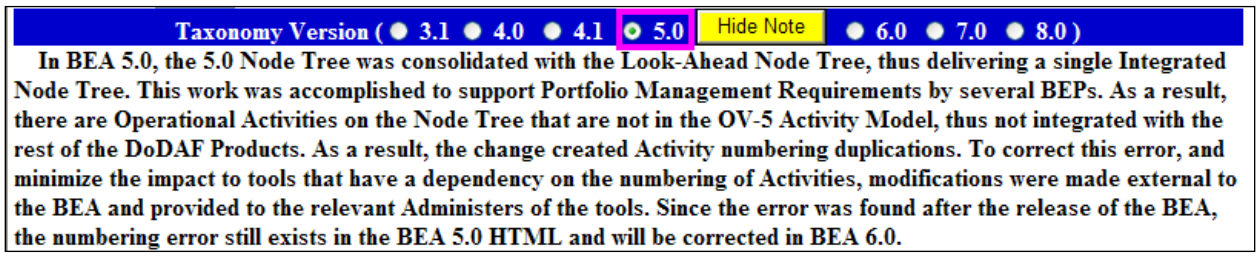


Figure 134 BEA 5.0 Note, System Taxonomy Screen

NOTE: For the other taxonomies, i.e. **OV-6C Processes**, **SV4 Functions**, and **Capabilities**, the procedures are similar to the **OV5 System Operational Activities** procedures.

12. Under **BEA Taxonomy Mappings** section from the Taxonomy Mapping drop list { **OV5 System Operational Activities** | **OV-6C Processes** | **SV4 Functions** | **Capabilities** }, select the taxonomy of interest. The screen automatically updates.

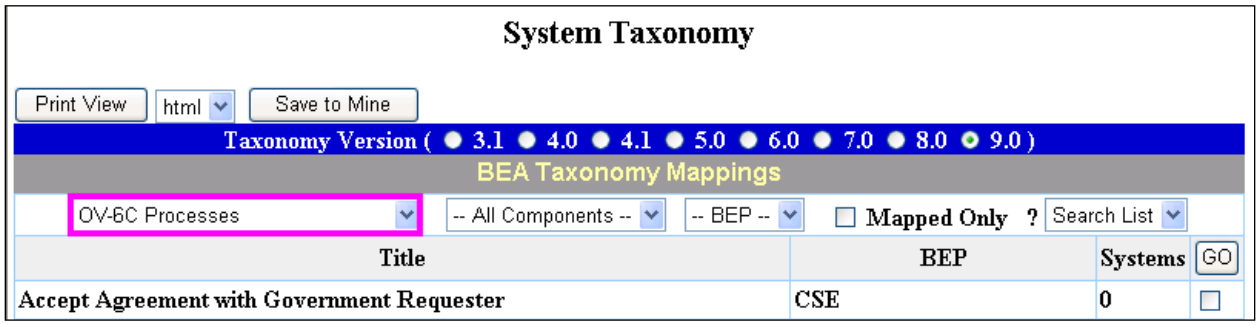


Figure 135 System Taxonomy Screen, OV-6C Processes

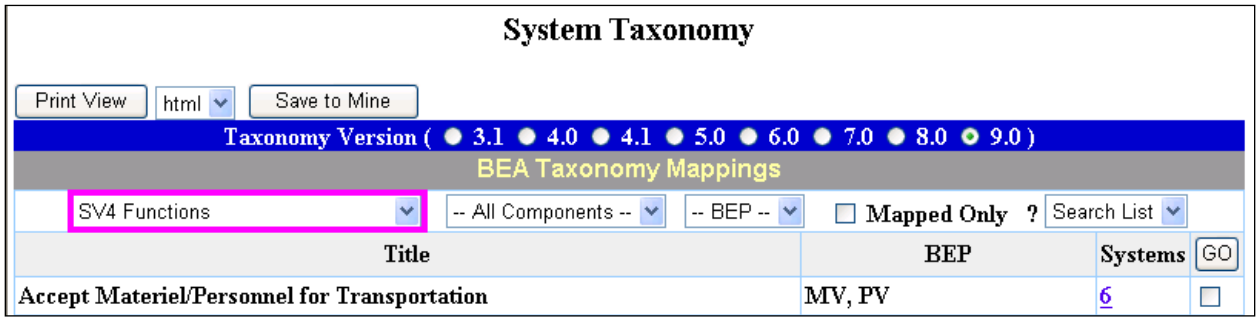


Figure 136 System Taxonomy Screen, SV4 Functions

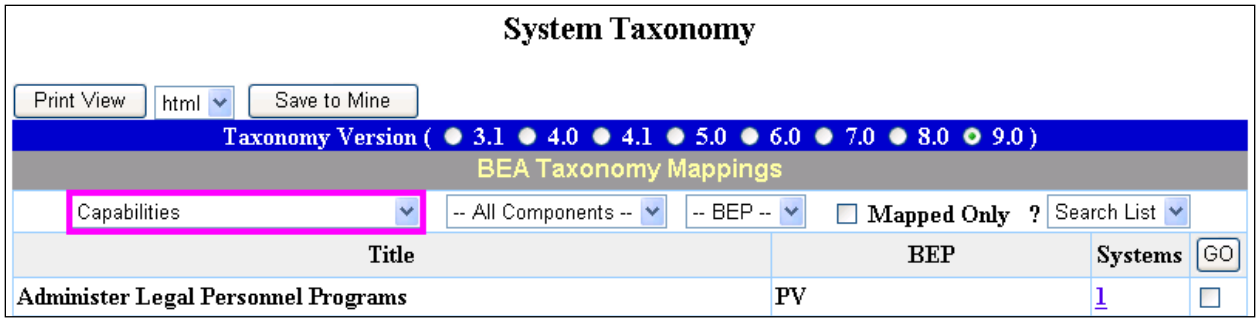


Figure 137 System Taxonomy Screen, Capabilities

13. In the **-- All Components --** drop list, select the Component of interest. The screen automatically updates.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

14. In the **BEP** drop list { **AV** | **CSE** | **FV** | **MV** | **PV** | **RPA** }, select the priority. The screen automatically updates.
15. Click the **Mapped Only** checkbox if you want to view mapped taxonomy only. The screen automatically updates.

NOTE: Taxonomy mapping **Title** mouseovers provide taxonomy mapping descriptions.

16. To print the **BEA Taxonomy Mappings** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **BEA Taxonomy Mappings** metrics report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

17. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

18. To go to the **System Search Results** screen, select **Search List** (default) in the { **Search List** | **Basic Data** } drop list and click any active system number link. The **System Search Results** screen appears.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

19. To go to the **System Basic Data Report** screen, select **Basic Data** in the { **Search List** | **Basic Data** } drop list and click any active system number link. The **System Basic Data Report** screen with taxonomy mapping data appears in the format selected in the **Print View** drop list.

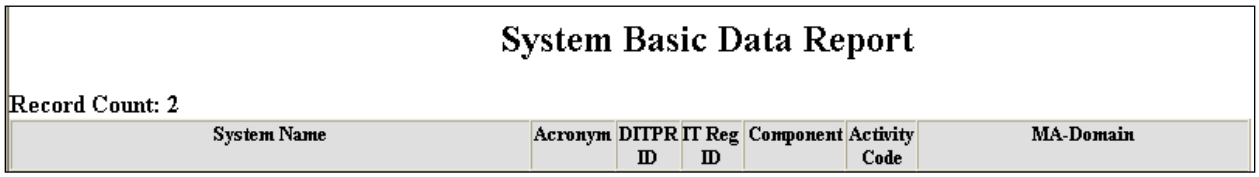


Figure 138 System Basic Data Report

20. To select multiple taxonomy titles, click the **Go** checkboxes associated with the **Title**(s) of interest and then click the **GO** button. The **System Search Results** report or **System Basic Data Report** screen appears depending on the **Search List**, **Basic Data** drop list selection, respectively.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen. Active system number links are in the **As Is** and **To Be** columns when **OV5 System Operational Activities** is selected on the **System Taxonomy** screen or the **Systems** column when **OV-6C Processes**, **SV4 Functions**, or **Capabilities** is selected.

NOTE: In addition to going to the **System Search Results** screen from the **System Taxonomy** screen, users can access the **System Basic Data Report** via the active system number links in the **As Is**, **To Be**, or **Systems** columns on the **System Taxonomy** screen.

5.6.2. JCA Mapping Metrics

PRIVILEGES: No **User Group Privilege** is required to view **JCA Mapping** metrics.

To view Joint Capability Area Mapping metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Taxonomy** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Taxonomy** metrics report links appears.

>> See: Figure 48 and Figure 131 above for **New Metrics Options Menu** screen features showing **Taxonomy** metrics links.

3. Click the **JCA Mappings** link on the **Taxonomy** tab or under the **Taxonomy Mapping** label. The **JCA Mappings** screen appears.

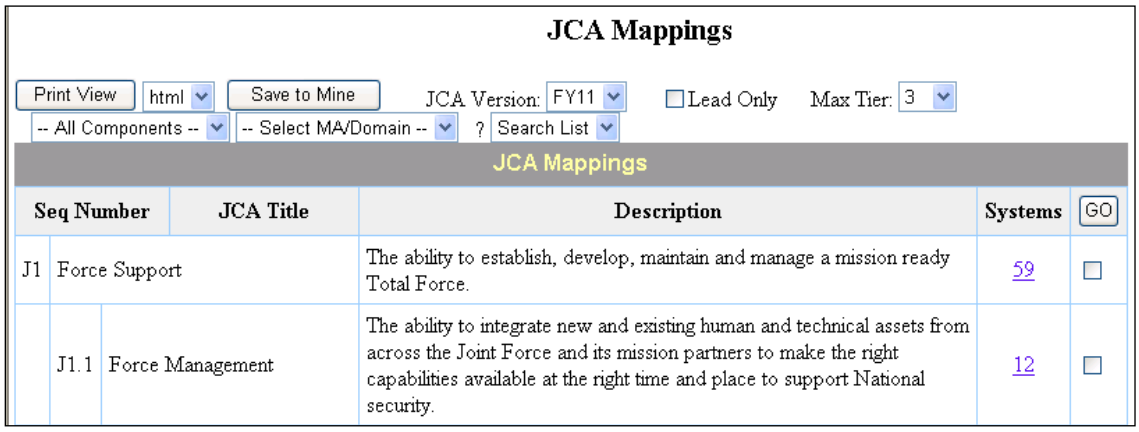


Figure 139 JCA Mappings Screen

4. In the **JCA Version** drop list { **FY11** | **FY09** }, select the fiscal year of interest. The screen automatically updates.
5. To display lead systems only, click the **Lead Only** checkbox. The screen automatically updates showing lead JCAs only.
6. To display JCA tiers below the lead tier, un-check the Lead Only check box and make a selection from the Max Tier drop list { **All** | **2** | **3** }. The screen automatically updates.
7. To display the JCA Mapping of All Components, leave the default selection (**-- All Components --**) in the Component drop list. For a specific Component, make your selection in the Component drop list.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

8. To display the JCA Mapping of a specific MA – Domain, make a selection in the **Select MA/Domain** drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: You may display the JCA Mappings of specific Components or Mission Area – Domains by making selections in the respective drop lists; or display Component and Mission Area – Domain combinations by making selections in both.

NOTE: JCA mapping **Description** mouseovers provide taxonomy mapping descriptions.

9. To print the **JCA Mapping** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the status report in HTML, Excel, or PDF Format, respectively.

>> See: Print Options section for additional information on printing reports.

10. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

11. To go to the **System Search Results** screen, select **Search List** (default) in the { **Search List** | **Basic Data** } drop list and click any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

12. To go to the **Basic System Data (By Component)** report screen, select **Basic Data** in the { **Search List** | **Basic Data** } drop list and click any active system number link. The **Basic System Data (By Component)** report screen with taxonomy mapping data appears in the format selected in the **Print View** drop list.

Basic System Data (By Component)

Taxonomy: J1.1.2 Force Configuration,

System Name	Acronym	DITPR ID	IT Reg ID	Component	MA-Domain	Description	MC/ME/MS	ACAT	Secondary MA	Bin	Bin Explain	Transition State Plan

Figure 140 Basic System Data (By Component) Report Screen (1 of 2)

National Security	Life Cycle				BEA JCA Operational Activity		
	Lifecycle Phase	Start Date	End Date	Max End Date	Type	Sequence	OA Title
					LEAD	J1.	Force Support

Figure 141 Basic System Data (By Component) Report Screen (2 of 2)

13. To go to multiple titles, click the **GO** checkboxes associated with the **Seq**(uence) **Number** and **JCA Title**(s) of interest and then click the **Go** button. The **System Search Results** report or **Basic System Data (By Component)** screen appears depending on the **Search List**, **Basic Data** drop list selection, respectively.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.6.3. Systems By COI Metrics

PRIVILEGES: No **User Group Privilege** is required to view **Systems By COI** metrics.

To view Systems By COI metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Taxonomy** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Taxonomy** metrics report links appears.

>> See: Figure 48 and Figure 131 above for **New Metrics Options Menu** screen features showing **Taxonomy** metrics links.

3. Click the **COI Mappings** link on the **Taxonomy** tab or under the **Taxonomy Mapping** label. The **Systems BY COI** screen appears.

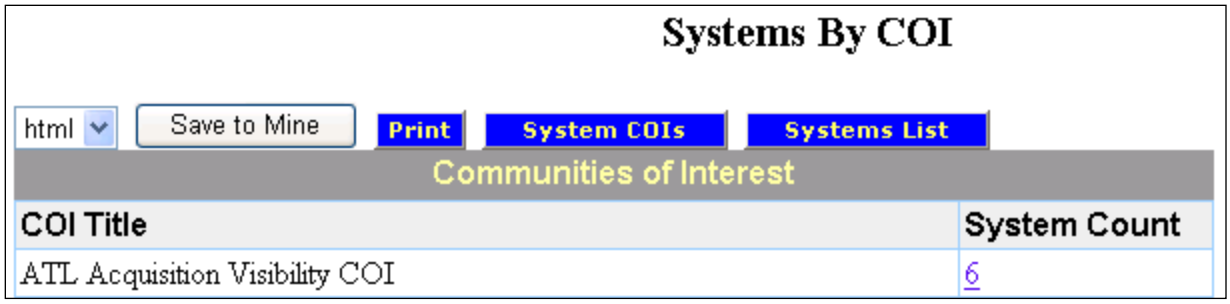


Figure 142 Systems By COI Screen

4. To print the **Systems with COI** metrics report, make a selection in the **Print** drop list { **html** | **xls** | **pdf** } and click the **System COIs** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems with COI** metrics report appears.
5. To print the **Systems By COI** metrics report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **Print** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems with COI** metrics report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

6. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

7. Click the **Systems List** button or any active system number link. The **System Search Results** screen appears.

>> See: Figure 309 and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

5.6.4. ITIL Mapping Metrics

PRIVILEGES: No **User Group Privilege** is required to view **ITIL Mapping** metrics.

To view ITIL Mapping metrics data, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Metrics** button, click the **Metrics** button. The **New Metrics Options Menu**, **IRB Certs** screen appears.

>> See: Figure 47 above for **New Metrics Options Menu**, **IRB Certs** screen features.

2. Click the **Taxonomy** button link. The **New Metrics Options Menu** screen with Subject tabs showing the **Taxonomy** metrics report links appears.

>> See: Figure 48 and **Figure 131** above for **New Metrics Options Menu** screen features showing **Taxonomy** metrics links.

3. Click the **ITIL Mappings** link on the **Taxonomy** tab or under the **Taxonomy Mapping** label. The **ITIL Mappings** screen appears.

ITIL Mappings

Print View | html | Save to Mine | ? Search List

JCA Mappings

Seq Number	JCA Title	Description	Systems	GO
1	Information Transport	The ability to transport signal and data to enable information and services via assured end-to-end connectivity across the environment (This is the commonly associated with Wide Area Networks (WAN))	2	☐
2	Network Distribution	The ability to route, switch, distribute, and manage signals, data, and information using networks, and/or communication links(This is commonly associated with Local, Campus or Installation-Campus area Networks (LAN, CAN or ICAN))	2	☐
3	Computing Services	The ability to process data and provide physical and virtual access to hosted information and data centers across the enterprise based on established data standards	3	☐
4	Application Services	The ability to employ logic and control through software to process, display, produce, and consume information	3	☐
5	Network Management	The ability to monitor, control, configure and reconfigure networks, services and the underlying physical assets that provide end-user services, as well as connectivity to enterprise application service	1	☐
6	Information Assurance	The ability to provide the measures to confidently share, protect, defend and restore information content, services and systems	1	☐

JCA Mappings

Figure 143 ITIL Mappings Screen

4. To print the **ITIL JCA Mappings** metrics report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **ITIL JCA Mappings** metrics report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized** section for procedures on saving a **Mine** user-specified metric report.

6. To go to the **System Search Results** screen, select **Search List** (default) in the { **Search List** | **Basic Data** } drop list and click any active system number link. The **System Search Results** screen appears.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

>> See: **System Search Results** section for additional information and **Figure 309** and **Figure 310** for **System Search Results** screen features.

7. To go to the **Basic System Data (By Component)** report screen, select **Basic Data** in the { **Search List** | **Basic Data** } drop list and click any active system number link. The **Basic System Data (By Component)** report screen with taxonomy **ITIL Mapping** data appears in the format selected in the **Print View** drop list.

>> See: **Figure 140** and **Figure 141** above for **Basic System Data (By Component)** metrics report screen features.

8. To go to multiple titles, click the **GO** checkboxes associated with the **JCA Title**(s) of interest and then click the **Go** button. The **System Search Results** report or **Basic System Data (By Component)** screen appears depending on the **Search List**, **Basic Data** drop list selection, respectively.

5.7. User-Customized Reports

5.7.1. Create User-Customized Reports

PRIVILEGES: No **User Group Privilege** is required to create and save **User-Customized Reports**. Privileges are based on the specific report.

To create a User-Customized Report, do the following:

1. On the selected report or metrics report screen, click the **Save to Mine** button to save the selections as a customizedreport or metrics report, repectively. The **Save Custom Report** screen appears showing the basic report title in the ***Title*** text box.

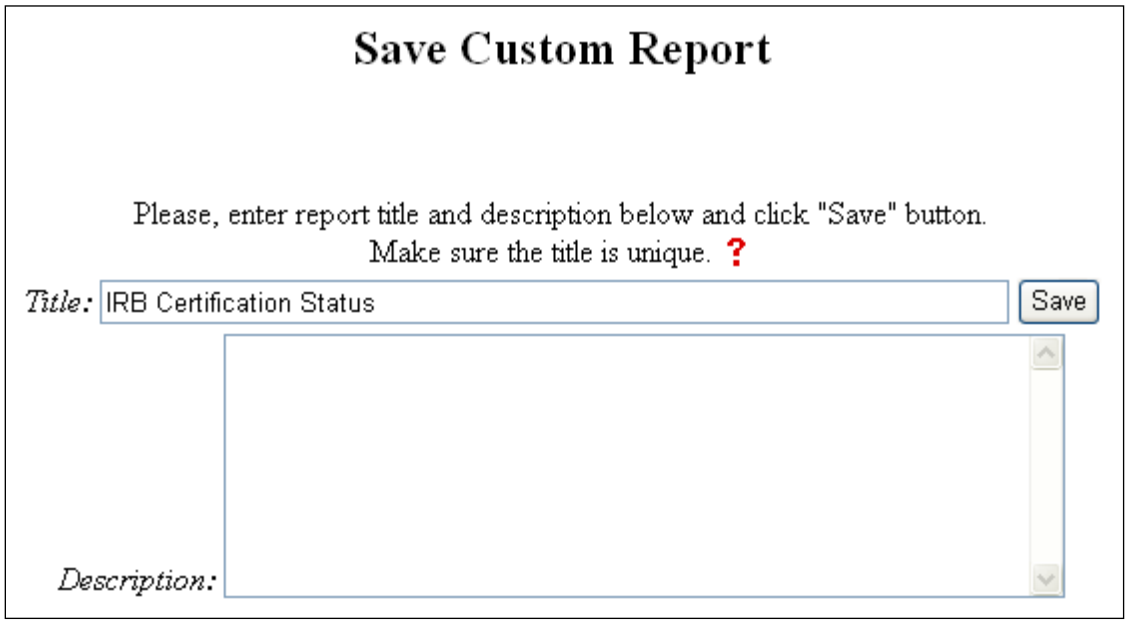


Figure 144 Save Custom Report Screen from Metrics List

2. In the ***Title*** text box (maximum 100 characters), type in a report name that is unique from all other saved user-customized metrics report titles.

NOTE: Mouseover the question mark (**?**) to show a list of saved user-customized metric report titles down the left of the page under the column **YOUR CUSTOM REPORTS** for title deconfliction.

3. In the ***Description*** text box, type in information that will be helpful in describing the metric report.
4. Click the **Save** button; a successful save will show a message similar to the following.

Report IRB Certification Status successfully saved.
Please close this page and find the report link by selecting "Mine" button in upper section of the screen.

Figure 145 Successful Metric Report Save Message

5. A conflict with the title already existing in the database, a message similar to the following will appear.

"IRB Certification Status" title name already exists in the database

Figure 146 Conflicting Metric Report Title Message

6. For a conflicting title save attempt, edit the name to make it unique to the user and click the **Save** button again. With a unique title, the metric report will be saved and retrievable from the **User-Specified Reports/ Metrics** screen.

5.7.2. View User-Customized Reports

PRIVILEGES: No **User Group Privilege** is required to retrieve and view **User-Customized Reports** . Privileges are based on the specific report.

To retrieve and view a User-Customized Reports, do the following:

1. At the top of the **Welcome to DITPR (Main Menu)** screen or any other screen showing the **Mine** button, click the **Mine** button. The **User-Specified Reports/ Metrics** screen appears with the **Reports** default view, showing the saved reports.

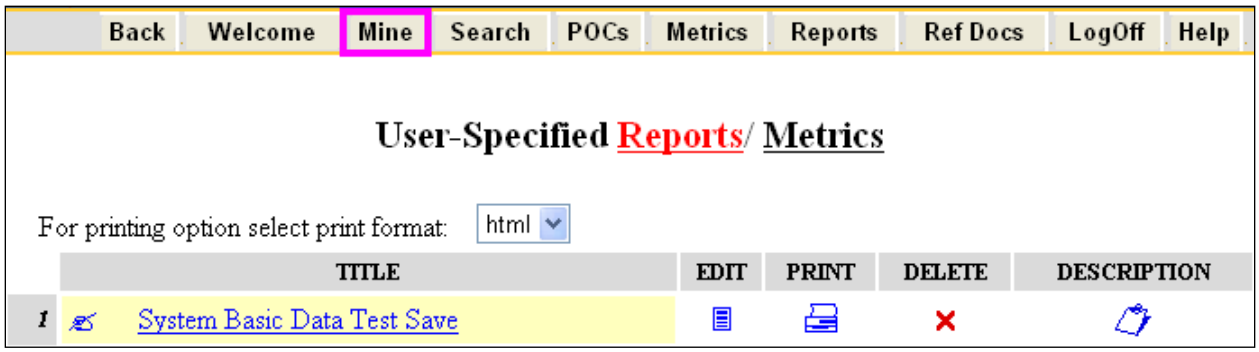


Figure 147 User-Specified Reports/ Metrics Screen, Reports View

2. Click the **TITLE** link to bring up the saved report of interest. The **User-Specified Report** of interest appears.

NOTE: The saved metric reports are dynamic so that retrieved reports show the latest data, including all updates from the the initial save.

NOTE: Changes made to the parameters of a retrieved report do not alter the settings of the saved report. Users must save the report (click the **Save to Mine** button) again to preserve the new parameters.

3. To edit filters or change settings of a saved report, click the **EDIT** button; the saved report (search) screen appears for the saved report of interest.
4. To print the saved report of interest, select the print format in the **For printing option select print format** drop list { **html** | **xls** | **pdf** } and click the **PRINT** link button. The saved report will show in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. To delete a saved report, click the associated red " ✘" button in the **DELETE** column. A Message from webpage pop asks "**Do you really want to delete tis record?**" Click the **OK** button to continue with the delete, or click the **Cancel** button to cancel the delete.
6. To see the associated description of the metric report, click the notebook icon ( ) in the **DESCRIPTION** column; the description appears in a pop up window.

5.7.3. View User-Customized Metric Reports

PRIVILEGES: No **User Group Privilege** is required to retrieve and view **User-Customized Metrics Reports** . Privileges are based on the specific report.

To retrieve and view a User-Customized Metrics Reports, do the following:

1. At the top of the **Welcome to DITPR (Main Menu)** screen or any other screen showing the **Mine** button, click the **Mine** button. The **User-Specified Reports/ Metrics** screen appears with the **Reports** default view, showing the saved reports.
2. Click the **Metrics** button in the screen title. The **User-Specified Reports/ Metrics** screen, **Metrics** view showing the saved metrics reports appears.

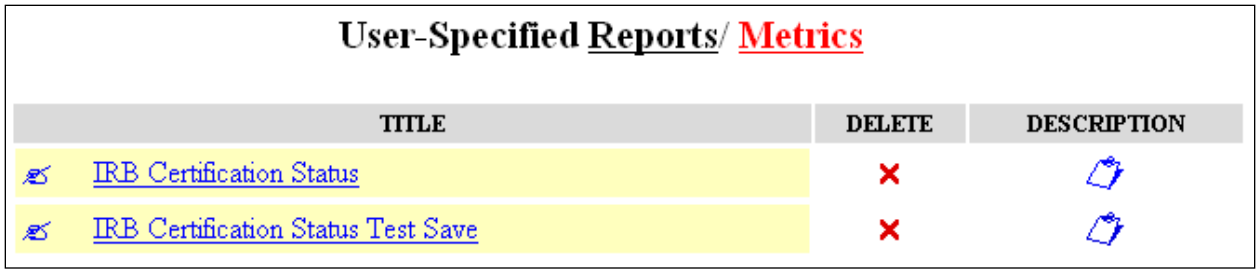


Figure 148 User-Specified Reports/ Metrics Screen, Metrics View

3. Click the **TITLE** link to bring up the saved metrics report of interest. The **User-Specified Metrics Report** of interest appears.

NOTE: The saved metric reports are dynamic so that retrieved reports show the latest data, including all updates from the the initial save.

NOTE: Changes made to the parameters of a retrieved report do not alter the settings of the saved report. Users must save the report (click the **Save to Mine** button) again to preserve the new parameters.

4. To see the associated description of the metric report, click the notebook icon ( ) in the **DESCRIPTION** column; the description appears in a pop up window.
5. To delete a saved metric report, click the associated red "X" (✖) in the **DELETE** column. A Message from webpage pop asks "**Do you really want to delete tis record?**" Click the **OK** button to continue with the delete, or click the **Cancel** button to cancel the delete.
6. To print the saved metrics report of interest, click on the TITLE to bring up the saved metrics report of interest and print directly for the report screen.

6. DITPR SYSTEM REPORTS

PRIVILEGES: No **User Group Privilege** is required to view most system reports.

Reports are grouped by **Subject Area** to facilitate more logical access by the user. The report groupings are: **CORE**, **ETP**, **EAUTH**, **FISMA**, **IRB**, **PIA**, and **Others**.

The following Report Links will take the users to reports as shown in the table below.

Subject	Report Link	Report Title
Core	System Basic Data…	System Basic Data
Core	POC Data…	System POCs Basic Data
Core	MC, ME, MS Count…	Component MC, ME, MS Count Report
Core	Record Counts by MAC…	Record Counts by MAC/Component
Core	Archived Systems	Archived Systems By Date
Core	Outstanding Archive Requests…	Outstanding Archive Requests
Core	System Processing History…	System Processing History
ETP	ETP Data Report…	ETP Data Report
ETP	ETP Legacy Validation…	Legacy System Validation Report
EAUTH	E-Authentication Report…	E-Authentication Report
EAUTH	E-Authentication Summary (Excel Type)	E-Authentication Systems Summary
EAUTH	eAuthentication (eGov) Data	eAuthentication (eGov)Data
EAUTH	Systems Numbers Breakdown	Systems Numbers Breakdown
FISMA	FISMA Data…	On-line Queries of FISMA Data
FISMA	OMB Quarterly FISMA Report (ATOs Only)…	OMB Quarterly FISMA Report
FISMA	OMB Quarterly FISMA Report (ATOs and IATOs Reported Separately)…	OMB Quarterly FISMA Report
FISMA	POA&M Status…	POA&M Status
FISMA	Expired Certified & Accredited Systems…	Expired Certified & Accredited Systems Report
IRB	IRB Cert Reviews…	IRB System Certification Reviews
IRB	DBSMC System Certification…	DBSMC System Certification Status
IRB	BMA Cert Conditions…	Certification Conditions Report
IRB	Certification Status…	IRB System Certification Tracking Report
IRB	IRB Cert Funding…	IRB System Certification Funding Tracking Report
IRB	IRB Cert Mod Req…	IRB System Certification Modernization Request Report
IRB	IRB Cert EV Cost EV Data…	Certification EV Data
PIA	PIA/PA SSN and Forms Report…	PIA/PA, SSN and Forms Report
PIA	Privacy and PIA OMB Report…	Privacy and PIA OMB Report
PIA	Privacy Impact Assessment…	Privacy Impact Assessment
PIA	Privacy Act…	Privacy Act
PIA	Component PIA Data…	Component PIA Data
PIA	SSN MEMO Report…	SSN Data Report
Others	Interop Report…	Interoperability Report
Others	System WMA Report…	System WMA Report
Others	BEA OA Taxonomy Gap	Operational Activity Gap Report
Others	System Taxonomy…	System Taxonomy

Subject	Report Link	Report Title
Others	Missing Taxonomy…	Systems Missing Taxonomy
Others	SFIS Data...	SFIS Data Report
Other	INFRA Data…	Infrastructure Data Report

Table 4 Reports by Subject Area, Links, and Titles

6.1. Core Reports

PRIVILEGES: No **User Group Privilege** is required to view **Core** System reports.

To view Core Systems' reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

Figure 149 Reports Options Menu Screen, CORE Tab

2. Click the **Show All Reports** checkbox to show all report links on one screen. The **Reports Options Menu** screen automatically updates showing all report links on one screen.

NOTE: A blue diamond (♦) preceding the link indicates the report can be saved as a **Mine** user-specified report.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

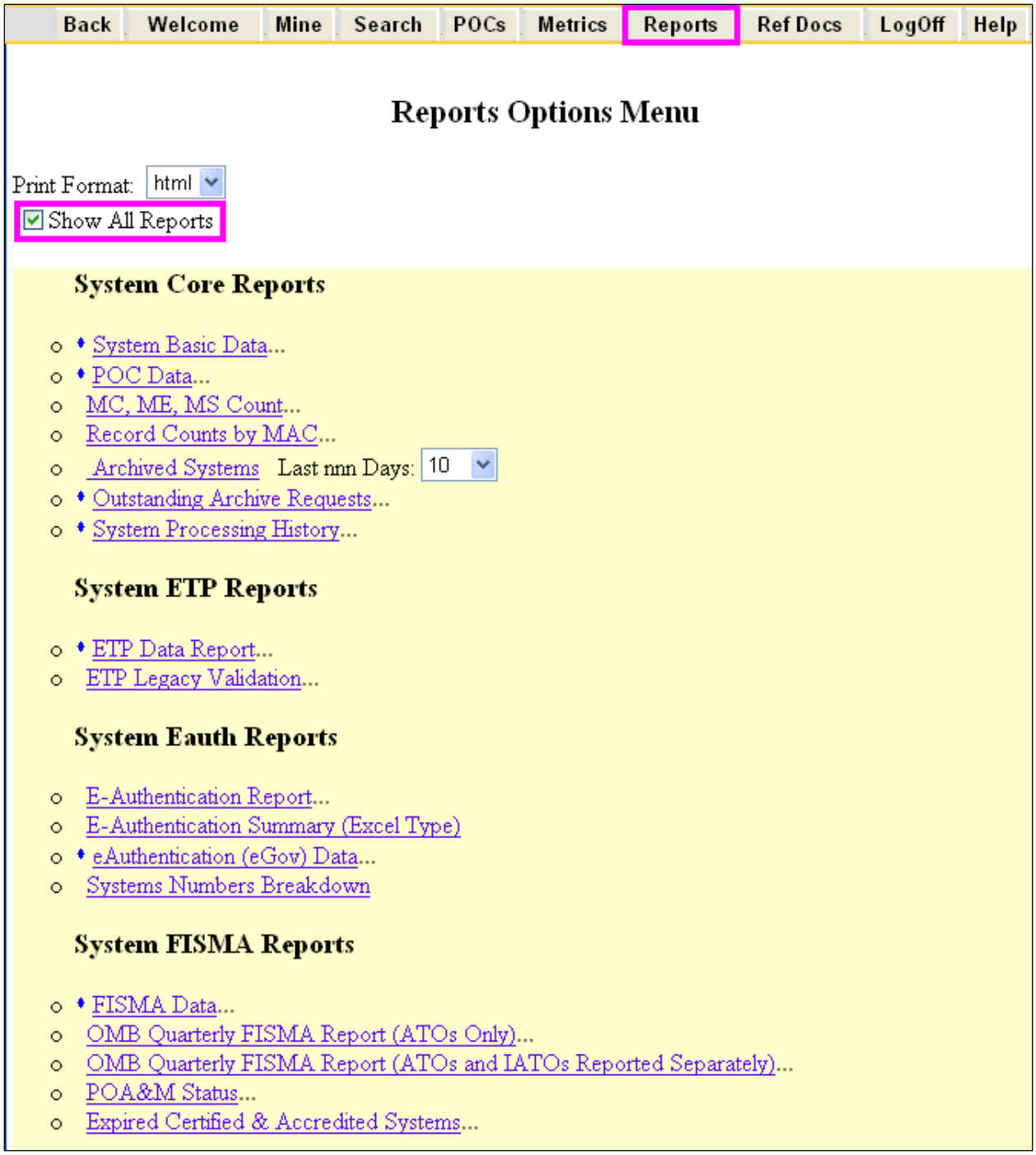


Figure 150 Reports Options Menu Screen, Show All Reports (1 of 2)

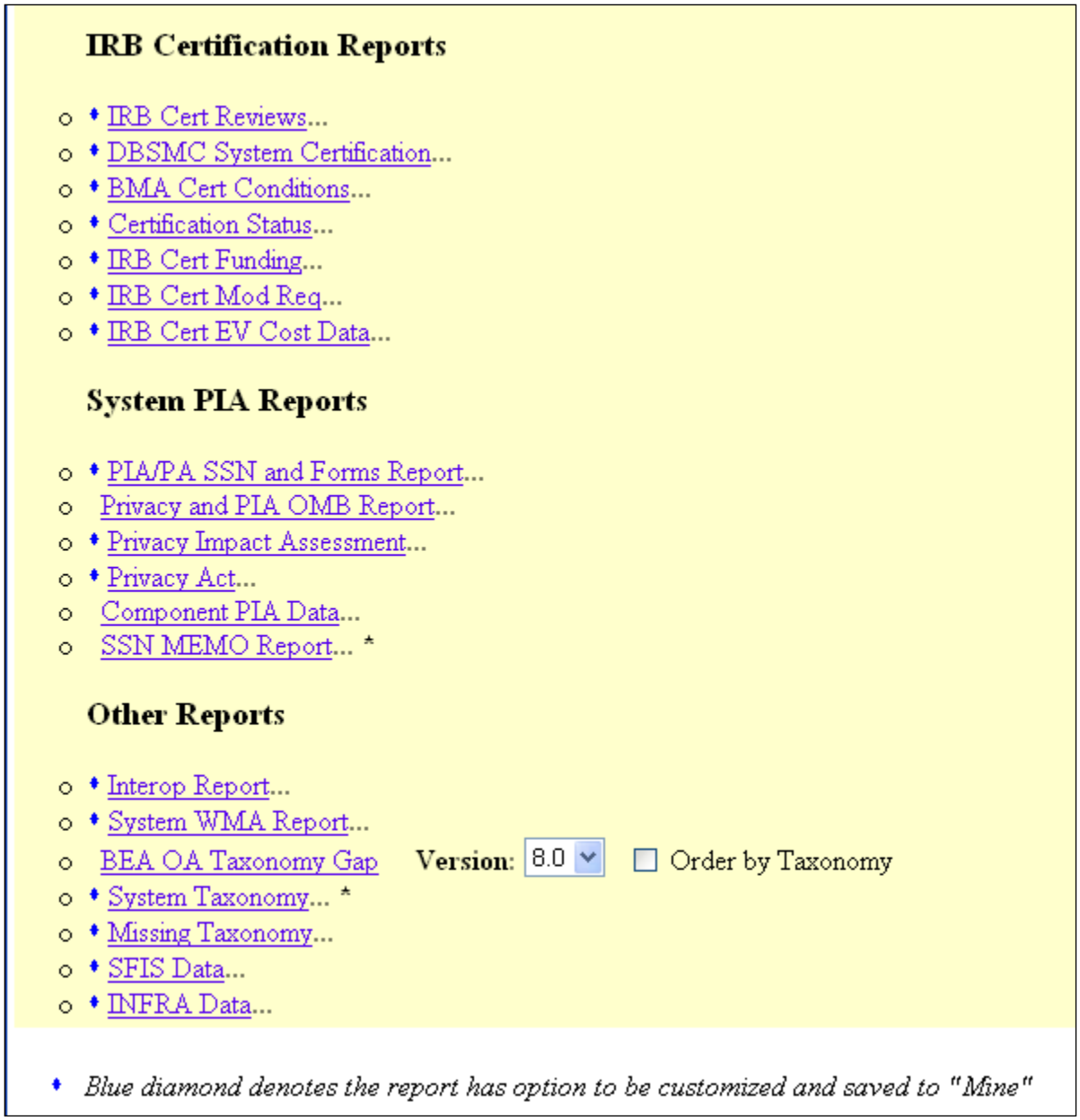


Figure 151 Reports Options Menu Screen, Show All Reports (2 of 2)

6.1.1. System Basic Data Report

PRIVILEGES: No **User Group Privilege** is required to view **System Basic Data** reports.

To view System Basic Data reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** and **Figure 150** above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. Click the **System Basic Data…** link on the **CORE** tab or under the **System Core Reports** label. The **System Basic Data** (search) screen appears.

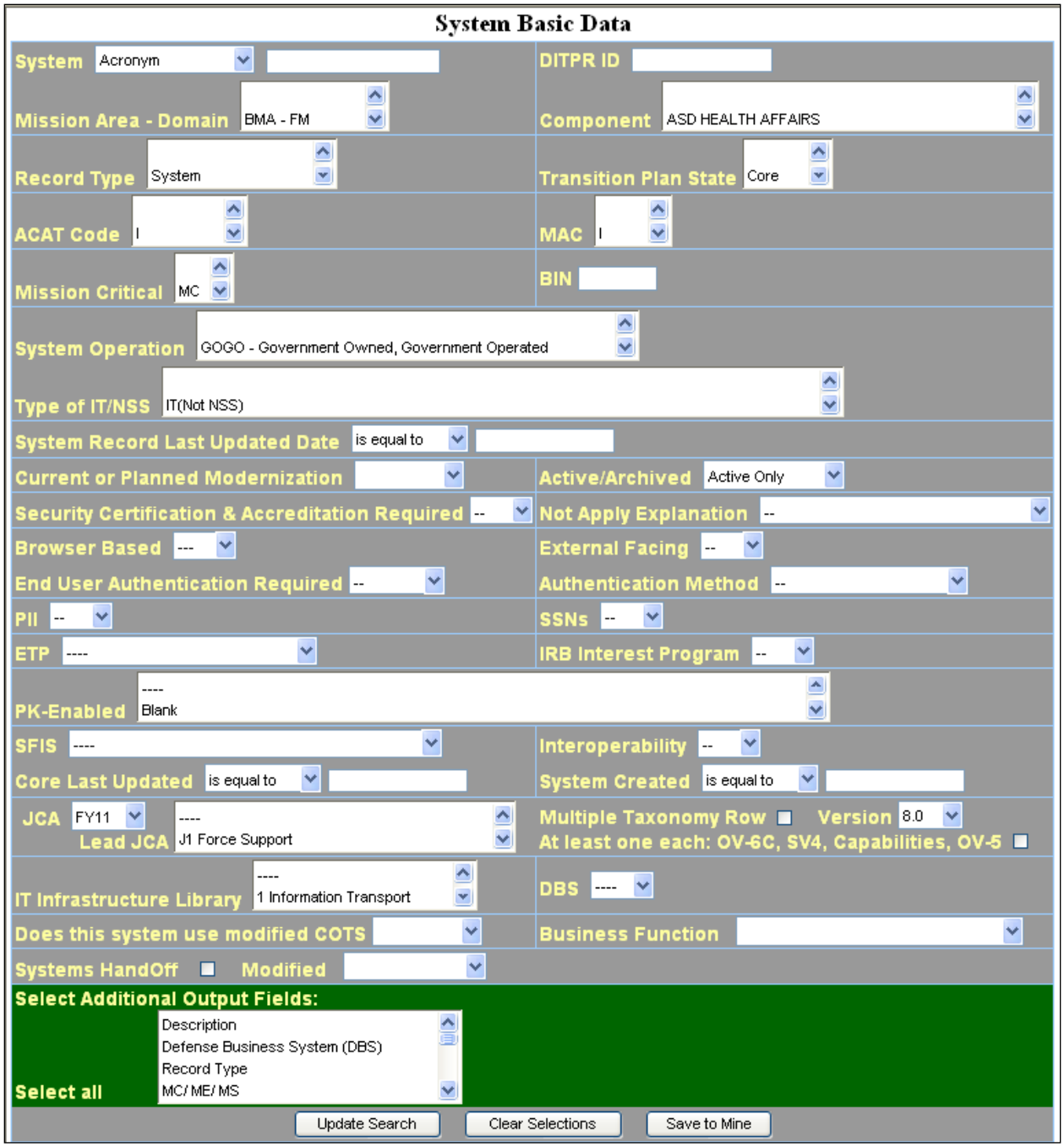


Figure 152 System Basic Data (Search) Screen

3. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

4. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

5. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

6. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

7. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
8. To search by **Transition Plan State**, make a selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
9. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
10. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
11. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
12. To search by **BIN**, enter the BIN value in the **BIN** numeric text box (maximum 4 effective numeric characters).

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

13. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
14. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
15. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
16. To Search by **Current orPlanned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
17. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
18. To search by **Security Certification & Accreditation Required** status, make a selection in the **Security Certification & Accreditation Required** drop list { **Yes** | **No** }.
19. To search by **Not Apply Explanation** status, make a selection in the **Not Apply Explanation** drop list { **Embedded IT** | **Integral to real-time execution** | **Without Platform Interconnection** | **Pre-Deployment** | **Entry does not require C&A** }.
20. To search by **Browser Based** status, make a selection in the **Browser Based** drop list { **Yes** | **No** }.
21. To search by **External Facing** status, make a selection in the **External Facing** drop list { **Yes** | **No** }.
22. To search by **End User Authentication Required** status, make a selection in the **End User Authentication Required** drop list { **None** | **Partially** | **All** }.
23. To search by **Authentication Method**, make a selection in the **Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **NA** }.
24. To search by **PII** status, make a selection in the **PII** drop list { **Yes** | **No** }.
25. To search by **SSNs** status, make a selection in the **SSNs** drop list { **Yes** | **No** }.
26. To search by **ETP** status, make a selection in the **ETPs** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Not in ETP** }.

27. To search by **IRB Interest Program** status, make a selection in the **IRB Interest Program** drop list { **Yes** | **No** }.
28. To search by **PK-Enabled** status, make a selection(s) in the **PK-Enabled** multi-select (**Ctrl+Click**) drop list { **Blank** | **No, system not currently PK-Enabled and no plan to PK-Enable** | **Yes, system is PK-Enabled for user authentication, digital signature and encryption** | **Yes, system is PK-Enabled for user authentication, digital signature** | **Yes, system is PK-Enabled for user authentication and encryption** | **Yes, system is PK-Enabled for digital signature and encryption** | **Yes, system is PK-Enabled for user authentication** | **Yes, system is PK-Enabled for digital signature** | **Yes, system is PK-Enabled for encryption** }.
29. To search by **SFIS** status, make a selection in the **SFIS** drop list { **No (neither)** | **Target Accounting System** | **Target Financial Business Feeder System** | **Legacy Accounting System** | **Legacy Financial Business Feeder System** | **Nonfinancial Impact System** }.
30. To search by **Interoperability** status, make a selection in the **Interoperability** drop list { **Yes** | **No** }.
31. To search by **Core Last Updated** date, make a selection in the **Core Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Core Last Updated** numeric text box (maximum 17 effective numeric characters).
32. To search by **System Created** date, make a selection in the **System Created** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Created** numeric text box (maximum 17 effective numeric characters).
33. To search by **JCA** fiscal year, make a selection in the **JCA** drop list { **FY09** | **FY11** }. This is used in conjunction with the **Lead JCA** drop list selection(s).
34. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
35. To show only the first GIG taxonomy row, leave the Multiple Taxonomy Row checkbox unchecked. Click the **Multiple Taxonomy Row** checkbox to show multiple GIG taxonomy rows.
36. To search by Taxonomy **Version**, select from the **Version** drop list { **Last** | **9.0** | **8.0** | **7.0** | **6.0** | **5.0** | **4.1** | **4.0** | **3.1 }**.
37. To show at least one row each of OV-6C, SV4, Capabilities, and OV-5 taxonomy, click the **At least one each: OV-6C, SV4, Capabilities, OV-5** checkbox.
38. To search by **IT Infrastructure Library** taxonomy, make selection(s) in the **IT Infrastructure Library** multi–select (**Ctrl+Click**) drop list { **1 Information Transport** | **2 Network Distribution** | **3 Computing Services** | **4 Application Services** | **5 Network Management** | **6 Information Assurance** }.
39. To search by **DBS** status, make a selection in the **DBS** drop list { **No** | **Yes** }.
40. To search by use of modified COTS status, make a selection in the **Does this system use modified COTS** drop list { **Yes** | **No** | **Answered** | B**lank** }.
41. To search by **Business Function**, make a selection in the **Business Function** drop list { **Financial Management** | **Acquisition** | **Defense Security Enterprise** | **Logistics & Materiel Readiness** | **Installations & Environment** | **Human Resources Management** | **Security Cooperation** | **Enterprise IT Infrastructure** }.
42. To search by **Systems HandOff** status, click the **Systems HandOff** checkbox. To include time period when the Systems handoff status was **Modified**, make a selection in the **Modified** droplist { **Last 5 days** | **Last 10 days** | **Last 30 days** | **Last 90 days** | **Last 180 days** | **Last 1 year** }.
43. To **Select Additional Output Fields** to display, make selection(s) in the **Select Additional Output Fields** multi-select (**Ctrl+Click**) drop list { **Description** | **Defense Business System (DBS)** | **Record Type** | **MC/ ME/ MS** | **Number of Interfaces** | **ACAT** | **Secondary MA** | **Bin** | **Bin Explain** | **Transition State Plan** | **System Operation** | **Total Users** | **Type of IT/NSS (National Security)** | **Stakeholders** | **Life Cycle** | **BEA 8.0 Operational Activity** | **Lead JCA** | **IT Infrastructure Library** | **Uses Modified COTS** | **Business Function** }.
44. Click the **Select all** button to select all additional fields at once in the **Select Additional Output Fields** drop list.
45. Click the **Update Search** button. The **System Basic Data** report screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

System Basic Data

Print View | html | Show Form

Record Count: 1

System Name	Acronym	DITPR ID	IT Reg ID	Component	Activity Code	MA-Domain

Figure 153 System Basic Data Report (Results) Screen

Description	DBS	Record Type	MC/ ME/ MS	Number of Interfaces	ACAT	Secondary MA	Bin	Bin Explain	Transition State Plan	System Operation	Total Users	National Security	Stakeholders

Figure 154 System Basic Data Report (Results) Screen, Additional Output Fields (1 of 2)

Life Cycle				BEA 8.0 Operational Activity				Lead JCA	ITIL	Uses Modified COTS	Business Function
Lifecycle Phase	Start Date	End Date	Max End Date	Last Vers Map'd	Type	Sequence	OA Title				

Figure 155 System Basic Data Report (Results) Screen, Additional Output Fields (2 of 2)

46. To print the **System Basic Data** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Basic Data Report** appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

47. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **System Basic Data** report (results) screen.
48. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
49. To save the selections as a customized report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified report.

6.1.2. System POCs Basic Data Report

PRIVILEGES: No **User Group Privilege** is required to view **System POCs Basic Data** reports.

To view System POCs Basic Data reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 and Figure 150 above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. Click the **POC Data…** report link on the **CORE** tab or under the **System Core Reports** label. The **System POCs Basic Data** (search) screen appears.

System POCs Basic Data

Component: ===

Mission Area / Domains: ===

Poc Role: First of - PM,TM,DAA,PCAP,others

Update Search | Clear Selections | Save to Mine

Figure 156 System POCs Basic Data (Search) Screen

3. To search by **Component**, make a selection in the **Component** drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

4. To search by Mission Area – Domains, make a selection in the **Mission Area / Domains** drop list.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

5. To search by **Poc Role**, make a selection in the **Poc Role** drop list { { **First of - PM,TM,DAA,PCAP,others** | **(CERT)Certifying Authority (CA)** | **(CBP)Component Budget POC (CBP)** | **(DAA)Designated Approving Authority (DAA)** | **(FMGR)Functional Manager (FM)** | **(IRBS)IRB Support** | **(MDA)Milestone Decision Authority (MDA)** | **(OTH)Other** | **(PCA)Pre-Certification Authority (PCA)** | **(PCAP)Pre-Certification Authority POC (PCAP)** | **(PRGM)Program Manager (PM)** | **(ISSM)Security Manager (ISSM)** | **(APOC)Technical Manager TM** }.
6. Click the **Update Search** button. The **System POCs Basic Data** report (results) screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

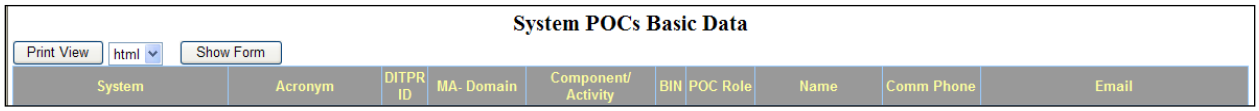


Figure 157 System POCs Basic Data Report (Results) Screen

7. To print the **System POCs Basic Data** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **System POCs Basic Data Report** appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

8. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **System Basic Data** report (results).
9. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
10. To save the selections as a customized report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified report.

6.1.3. Component MC, ME, MS Count Report

PRIVILEGES: No **User Group Privilege** is required to view **Component MC, ME, MS Count Reports**.

To view Component MC, ME, MS Count Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 and Figure 150 above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. Click the **MC, ME, MS Count…** report link on the **CORE** tab or under the **System Core Reports** label. The **Component MC, ME, MS Count Report** screen appears.

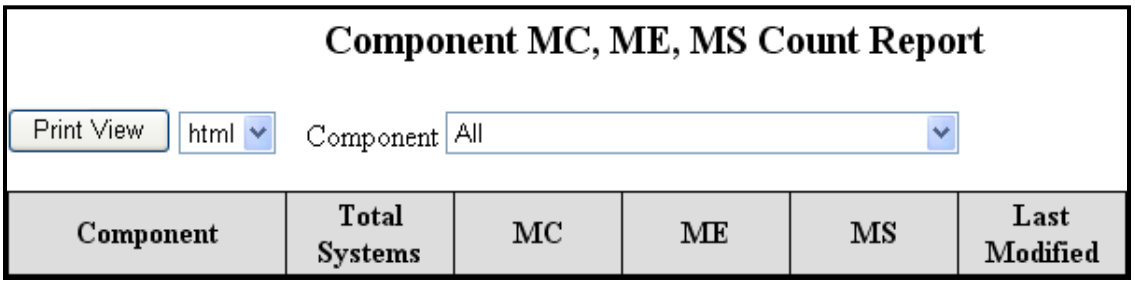


Figure 158 Component MC, ME, MS Count Report Screen

3. In the **Component** drop list, select **All** (default) or a Component of interest. The screen automatically updates.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

4. To print the **Component MC, ME, MS Count Report**, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Component MC, ME, MS Count Report** screen appears.

>> See: **Print Options** section for additional information on printing reports.

6.1.4. Record Counts by MAC/Component Report

PRIVILEGES: No **User Group Privilege** is required to view **Record Counts by MAC/Component** reports.

To view Record Counts by MAC Component reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** and **Figure 150** above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. Click the **Record Counts by MAC…** report link on the **CORE** tab or under the **System Core Reports** label. The **Record Counts by MAC/Component** screen appears.

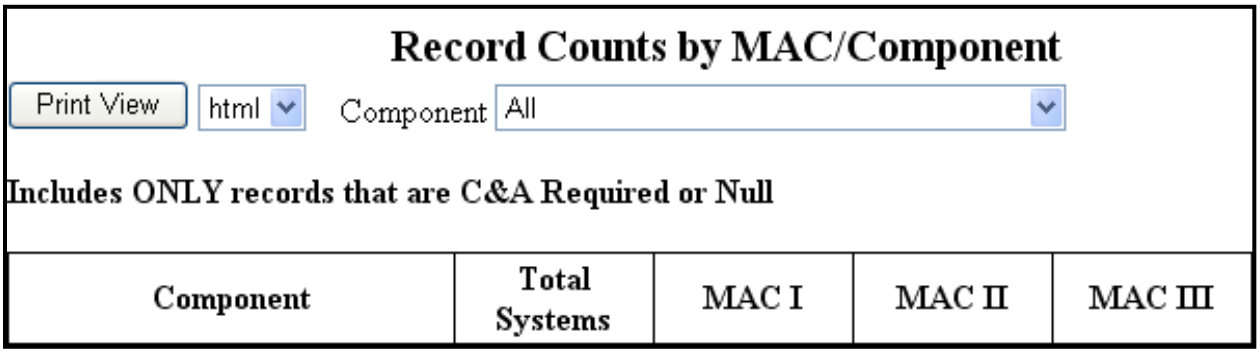


Figure 159 Record Counts by MAC/Component Report Screen

3. In the **Component** drop list, select **All** (default) or a Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

4. To print the **Record Counts by MAC Component** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Record Counts by MAC Component** report screen appears.

>> See: **Print Options** section for additional information on printing reports.

6.1.5. Archived Systems By Date Report

PRIVILEGES: No **User Group Privilege** is required to view **Archived Systems By Date** reports.

To view Archived Systems By Date reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** and **Figure 150** above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. For the **Archived Systems By Date** report, make a selection from the **Last nnn Days** drop list { **10** | **30** | **90** | **180** | **365** | **ALL** } and click the **Archived Systems** report link on the **CORE** tab or under the **System Core Reports** label. The **Archived Systems By date** report screen appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

Archived Systems By Date

Date	Archived System Name	Acronym	DITPR ID	MA-Domain	Pri Component	Reason	User	Comm Phone	Email

Figure 160 Archived Systems By Date Report Screen (1of 2)

Archive Code	Archive Comment

Figure 161 Archived Systems By Date Report Screen (2 of 2)

6.1.6. Outstanding Archive Requests Report

PRIVILEGES: No **User Group Privilege** is required to view **Outstanding Archive Requests** reports.

To view Outstanding Archive Requests reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 and Figure 150 above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. Click the **Outstanding Archive Requests…** report link on the **CORE** tab or under the **System Core Reports** label. The **Outstanding Archive Requests** report (search) screen appears.

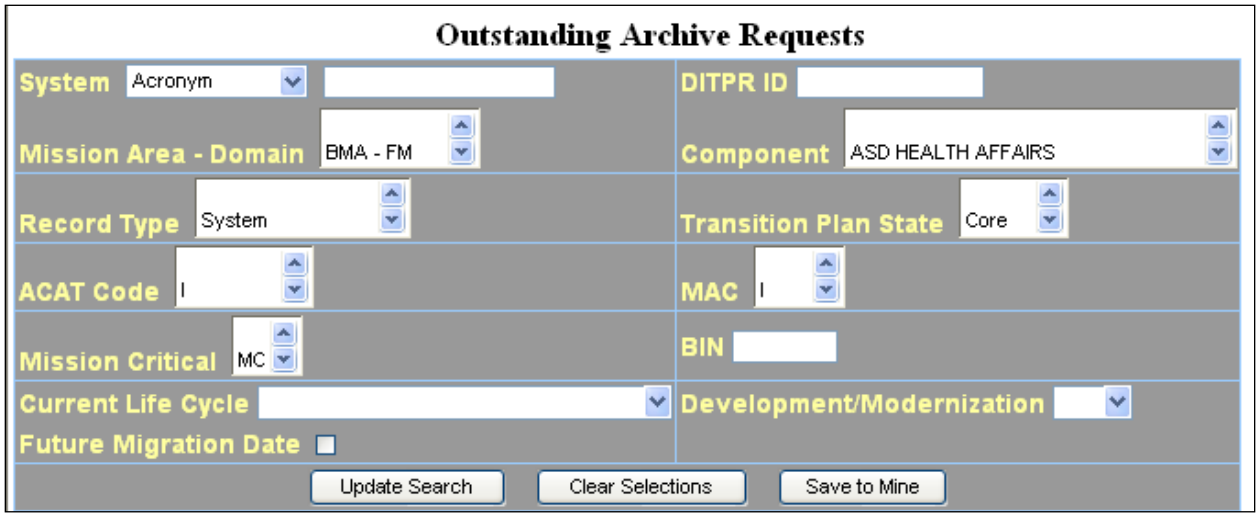


Figure 162 Outstanding Archive Requests Report (Search) Screen

3. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

4. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

5. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

6. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

7. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
8. To search by **Transition Plan State**, make a selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
9. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
10. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
11. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
12. To search by **BIN**, enter the BIN value in the **BIN** numeric text box (maximum 4 effective numeric characters).

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

13. To search by **Current Lifecycle**, make a selection in the **Current Lifecycle** drop list { **Materiel Solution Analysis** | **Technology Development** | **Engineering & Manufacturing Development** | **Production & Deployment** | **Operations & Support** | **O&S – Modernization / Enhancement** | **O&S – Migration** | **O&S – Brown Out/Retirement** | **Archive** }.
14. To search by **Development/Modernization** status, make a selection in the **Development/Modernization** drop list { **Yes** | **No** }.
15. Click the **Future Migration Date** checkbox to search for records with a **Future Migration Date**.
16. Click the **Update Search** button. The **Outstanding Archive Requests** report (results) screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

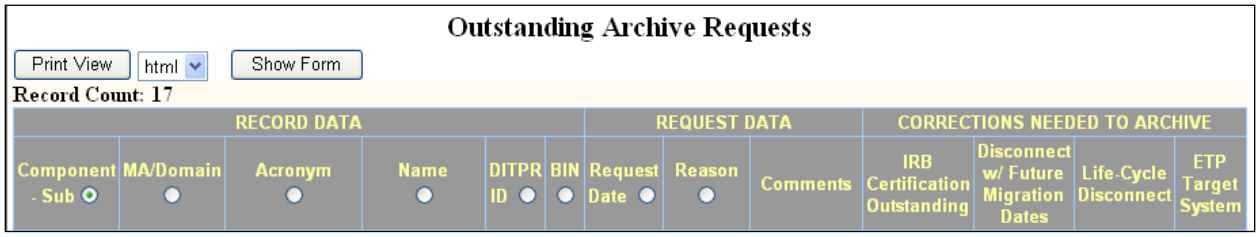


Figure 163 Outstanding Archive Requests (Results) Screen

17. Click any of the radio buttons { **Component – Sub** | **MA/Domain** | **Acronymn** | **Name** | **DITPR ID** | **BIN** | **Request Date** | **Reason** } and the screen automatically updates ssorting the records by the selected field.
18. From the **Outstanding Archive Requests** (results) screen, **Name** field, click any active system name link to go to the **System Core Basic** screen.
19. To print the **System Basic Data** (results) report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Basic Data Report** appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

20. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Outstanding Archive Requests** report (results) screen.
21. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
22. To save the selections as a customized report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified report.

6.1.7. System Processing History Report

PRIVILEGES: No **User Group Privilege** is required to view **Outstanding Archive Requests** reports.

To view Outstanding Archive Requests reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 and Figure 150 above for **Reports Options Menu** screen features showing **System Core Reports** links.

2. Click the **System Processing History…** report link on the **CORE** tab or under the **System Core Reports** label. The **System Processing History** report screen appears.

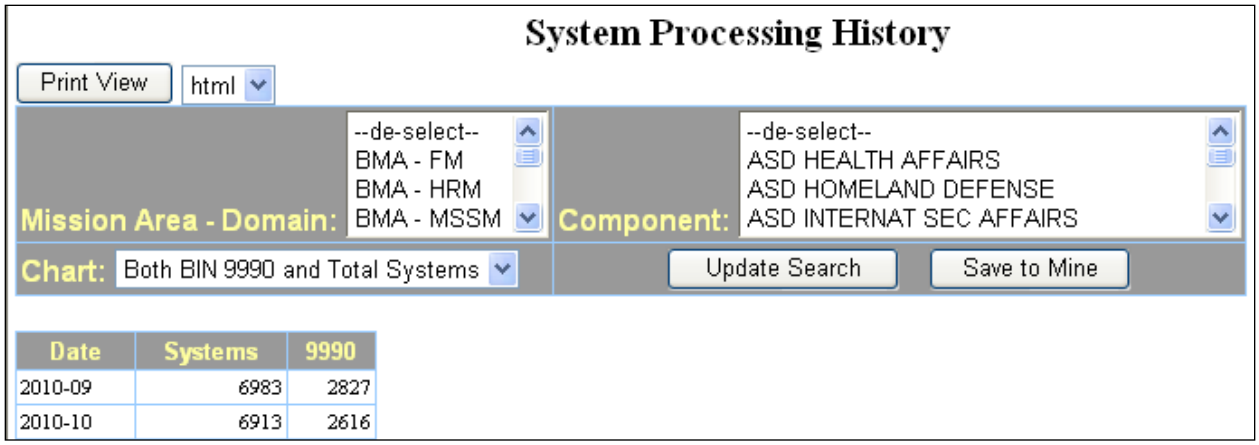


Figure 164 System Processing History Report Screen (1 of 2)

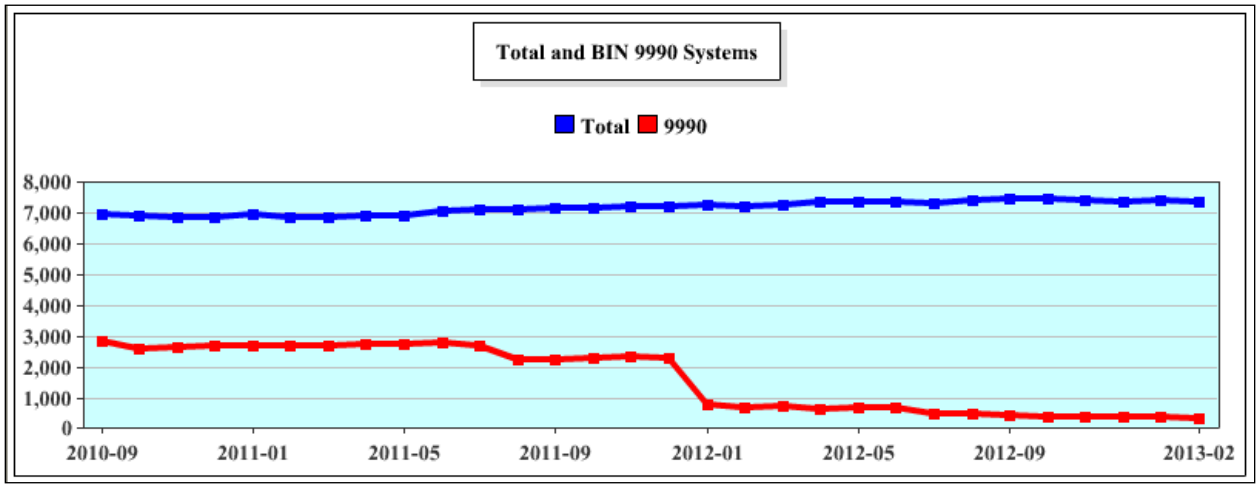


Figure 165 System Processing History Report Screen (2 of 2)

3. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

4. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

5. To select the Chart to display, make a selection in the **Chart** drop list { **Total Systems** | **BIN 9990 Systems** | **Both BIN 9990 and Total Systems** (default) }.
6. Click the **Update Search** button. The screen automatically updates.
7. To print the **System Processing History** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **System Processing History** report screen appears.

>> See: Print Options section for additional information on printing reports.

NOTE: The data points associated with the date (month) along the X-axis represents a snapshot the first of the month.

8. To save the selections as a customized report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified report.

6.2. Enterprise Transition Plan (ETP) Reports

PRIVILEGES: No **User Group Privilege** is required to view **ETP** System reports.

To view ETP Systems' reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **ETP** button link. The **Reports Options Menu** screen with Subject tabs showing the **ETP** report links appears.

Figure 166 Reports Options Menu Screen, ETP Tab

6.2.1. ETP Data Report

PRIVILEGES: No **User Group Privilege** is required to view System **ETP Data Reports**.

To view System ETP Data Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **ETP** button link. The **Reports Options Menu** screen with Subject tabs showing the **System ETP Reports** links appears.

>> See: Figure 150 and Figure 166 above for **Reports Options Menu** screen features showing **System ETP Reports** links.

3. Click the **ETP Data Report…** link on the **ETP** tab or under the **System ETP Reports** label. The **ETP Data Report** (search) screen appears.

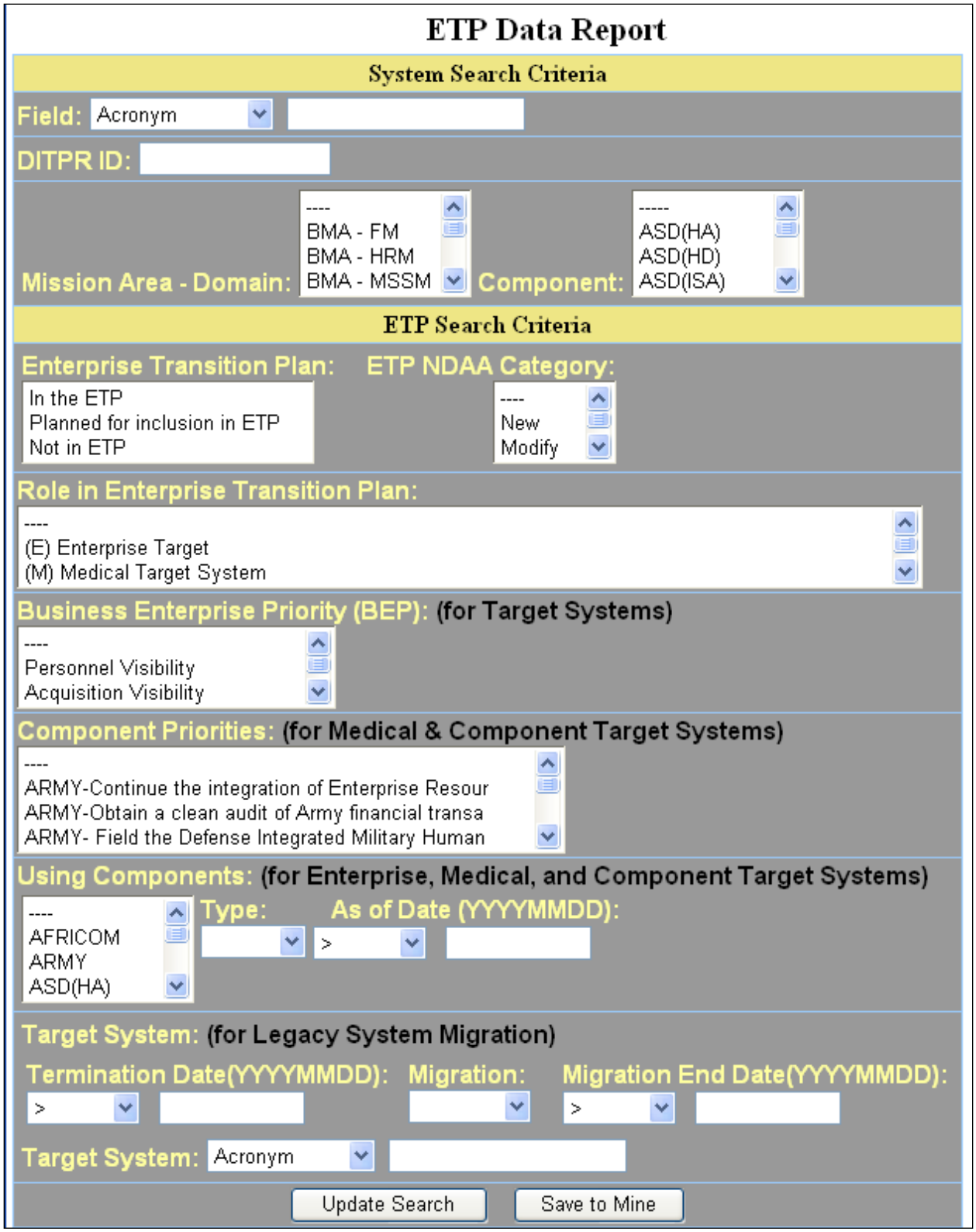


Figure 167 ETP Data Report (Search) Screen

4. From the **ETP Data Report** (search) screen, make your search criteria selections using the text boxes and drop lists.

System Search Criteria Section

5. To search by **Acronym**, **System Name**, or **Sub Component**, use the **Field** drop list { **System Name** | **Acronym** | **Sub Component** } to make a selection and enter the value in the **Field** text box.

NOTE: Field is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

ETP Search Criteria Section

9. To search by ETP status, make selection(s) in the **Enterprise Transition Plan** multi–select (**Ctrl+Click**) drop list { **In the ETP** | **Planned for inclusion in ETP** | **Not in ETP** }.
10. To search by **ETP NDAA Category**, make selection(s) in the **ETP NDAA Category** multi–select (**Ctrl+Click**) drop list { **New** | **Modify** | **Legacy** | **Unknown** }.
11. To search by **Role in Enterprise Transition Plan**, make selection(s) in the **Role in Enterprise Transition Plan** multi–select (**Ctrl+Click**) drop list { **(E) Enterprise Target** | **(M) Medical Target System** | **(C) Component Target** | **(L) Legacy** | **(O) Other Component System of Interest (Not E C or L above)** | **(B) Other System in BEA (SV–1) (Not E C L or O above)** | **(F) Other System in FIAR (Financial Improvement and Audit Readiness) (Not E C L O or B above)** }.
12. To search by **Business Enterprise Priority (BEP)**, make selection(s) in the **Business Enterprise Priority (BEP) (for Target Systems)** multi–select (**Ctrl+Click**) drop list { **Personnel Visibility** | **Acquisition Visibility** | **Common Supplier Engagement** | **Materiel Visibility** | **Real Property Accountability** | **Financial Visibility** }.
13. To search by **Component Priorities**, make selection(s) in the **Component Priorities (for Medical & Component Target Systems)** multi–select (**Ctrl+Click**) drop list.

>> See: Component Priorities Drop List section in **Appendix D – Drop Lists** for the list of Component Priorities (for Medical and Component Target Systems).

14. To search by **Using Components**, make selection(s) in the **Using Components (for Enterprise, Medical, and Component Target Systems)** multi-select (**Ctrl+Click**) drop list for a Component. From the **Type** drop list { **Current** | **Future** | **Both** }, make a selection. From the **As of Date (YYYYMMDD)** drop list { > | < | <= | = | **is Blank** }, make a selection, and enter a date in the numeric text box (maximum 8 effective numerals).

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

15. To search **Target System**, make selection(s) in the **Target System (For Legacy System Migration)** section. From the **Termination Date (YYYYMMDD)** drop list { > | < | <= | = | **is Blank** }, make a selection, and enter a date the numeric text box enter a date. From the **Migration** drop list { **FULL** | **PARTIAL** }, make a selection. From the **Migration End Date(YYYYMMDD)** drop list { > | < | <= | = | **is Blank** }, make a selection, and enter a date in the numeric text box (maximum 8 effective numerals).
16. To search for a Target System by **Acronym**, **System Name**, or **DITPR ID**, use the **Target System** drop list { **System Name** | **Acronym** | **ID** } to make a selection and enter the value in the **Target System** text box.
17. Click the **Update Search** button to bring up the **ETP Data Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

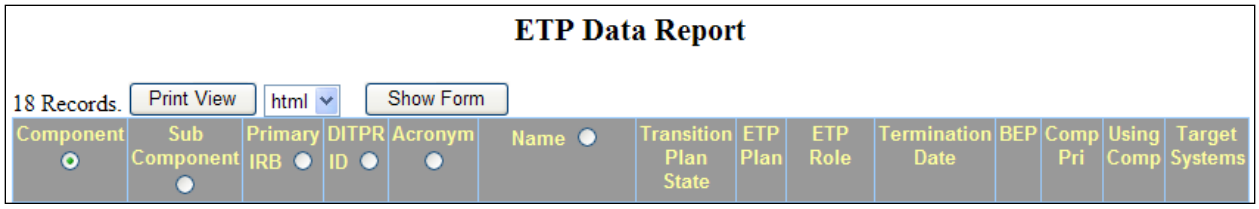


Figure 168 ETP Data Report (Results) Screen

18. Click any of the radio buttons in the column header row { **Component** | **Sub Component** | **Activity** | **Primary IRB** | **DITPR ID** | **Acronym** | **Name** } and the screen automatically updates sorting by the column selected.
19. Click on an active **DITPR ID** link to go to the **Enterprise Transition Plan Information** screen of the selected system.

>> See: Figure 378 for **Enterprise Transition Plan Information** screen features.

20. To print the **ETP Data Report**, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **ETP Data Report** (results) screen appears.

>> See: Print Options section for additional information on printing reports.

21. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **ETP Data Report** (results) screen.
22. To save the selections as a customized report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified report.

6.2.2. Legacy System Validation Report

PRIVILEGES: No **User Group Privilege** is required to view **Legacy System Validation Reports**.

To view Legacy System Validation Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **ETP** button link. The **Reports Options Menu** screen with Subject tabs showing the **System ETP Reports** links appears.

>> See: Figure 150 and Figure 166 above for **Reports Options Menu** screen features showing **System ETP Reports** links.

3. Click the **ETP Legacy Validation…** link on the **ETP** tab or under the **System ETP Reports** label. The **Legacy System Validation Report** (search) screen appears.

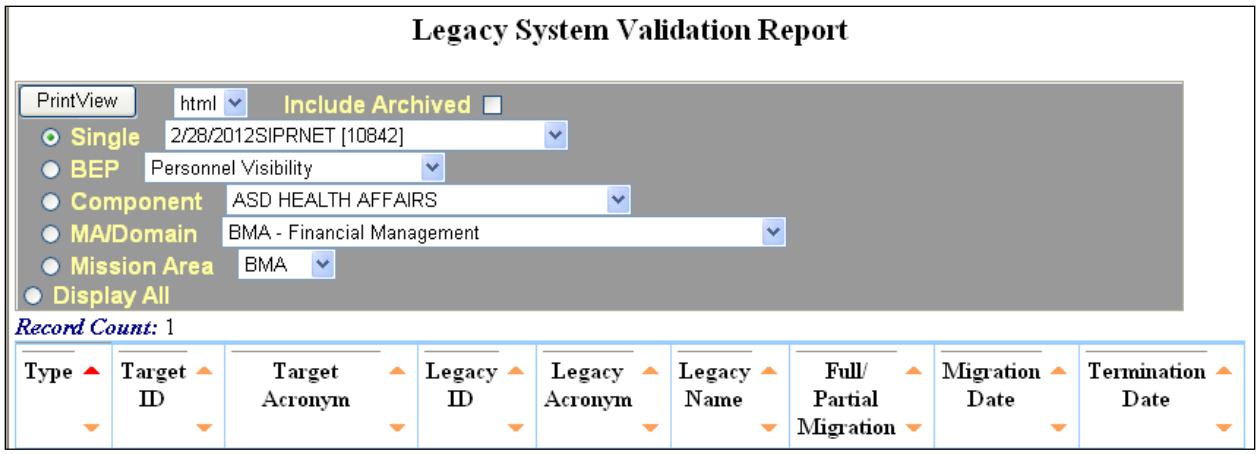


Figure 169 Legacy System Validation Report Screen (Search) Screen

4. To search for a **Single** legacy system, click the **Single** radio button and make a selection in the **Single** drop list. The screen automatically updates.

>> See: **Single Drop List** section in **Appendix D – Drop Lists** for the list of legacy systems.

5. To search by **Business Enterprise Priority**, click the **BEP** radio button and make a selection in the **BEP** drop list { **Personnel Visibility** | **Acquisition Visibility** | **Common Supplier Engagement** | **Materiel Visibility** | **Real Property Accountability** | **Financial Visibility** }. The screen automatically updates.
6. To search by **Component**, click the **Component** radio button and make a selection in the **Component** drop list. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

7. To search by **MA/Domain**, click the **MA/Domain** radio button and make a selection in the **MA/Domain** drop list. The screen automatically updates.

>> See: **Mission Area / Domains Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Mission Area**, click the **Mission Area** radio button and make a selection in the **Mission Area** drop list { **BMA** | **DIMA** | **EIEMA** | **WMA** }. The screen automatically updates.
9. To display all legacy systems, click the **Display All** radio button. The screen automatically updates and provides for **Component**, **MA/Domain**, **Mission Area**, and **ALT** radio button selections. The screen automatically updates.

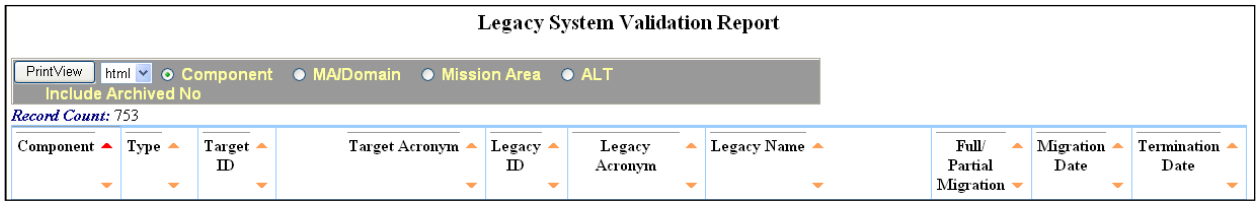


Figure 170 Legacy System Validation Report (Display All) Screen

10. Select the **Component**, **MA/Domain**, or **Mission Area** radio button for Component, Mission Area – Domain, or Mission Area metrics, respectively. The screen shows **Component**, **MA/Domain**, or **Mission Area** as the first column heading depending on the selection. The screen automatically updates. Clicking the **ALT** radio button takes you back to the original **Legacy System Validation Report** screen.
11. To print the **Legacy System Validation Report**, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button. The **Legacy System Validation Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

6.3. E-Authentication Reports

PRIVILEGES: No **User Group Privilege** is required to view **E-Authentication** system reports.

To view E-Authentication Systems' reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. On the **Reports Options Menu** screen, click the **EAUTH** reports links tab. The **Reports Options Menu** screen with Subject tabs showing the **EAUTH** report links appears.

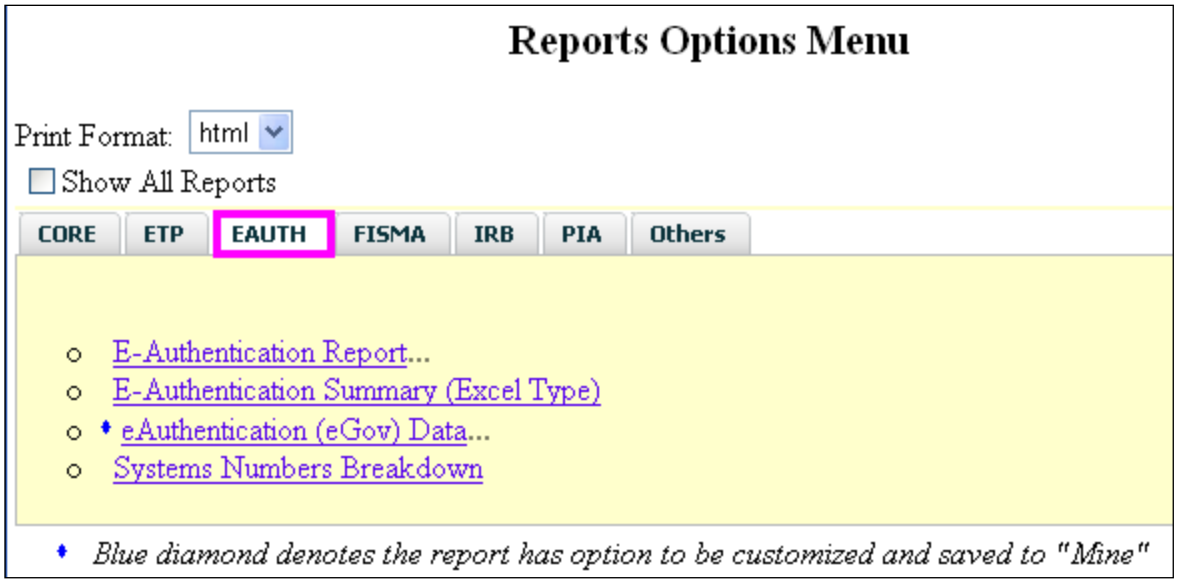


Figure 171 Reports Options Menu Screen, EAUTH Tab

6.3.1. E-Authentication Report

PRIVILEGES: No **User Group Privilege** is required to view **E-Authentication Reports**.

To view E-Authentication Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **EAUTH** button link. The **Reports Options Menu** screen with Subject tabs showing the **System EAUTH Reports** links appears.

>> See: Figure 150 and Figure 171 above for **Reports Options Menu** screen features showing **System EAUTH Reports** links.

3. Click the **E-Authentication Report…** link on the **EAUTH** tab or under the **System Eauth Reports** label. The **E-Authentication Report** (query) screen appears.

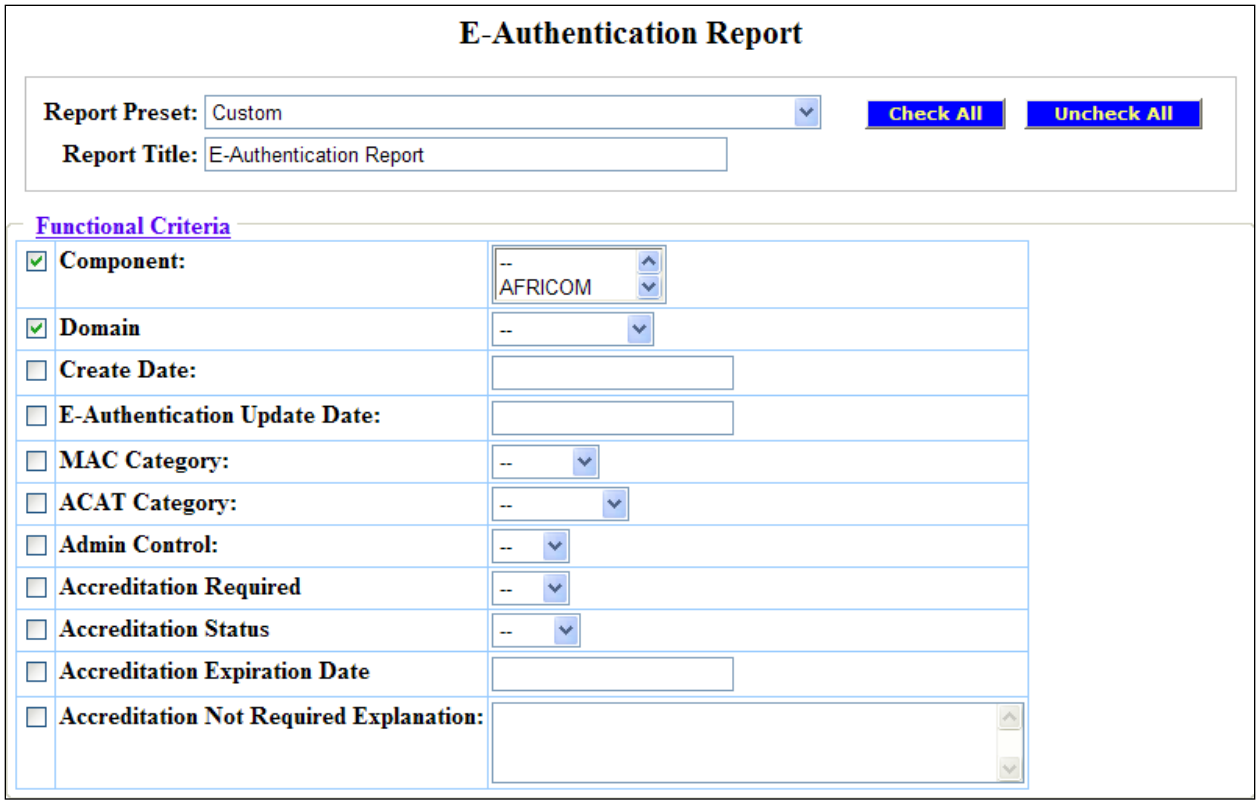


Figure 172 E-Authentication Report (Query) Screen (1 of 3)

4. To use a preset custom report, use the **Report Preset** drop list { **Custom** | **Incomplete E-Authentication Fields** | **Final OMB Report: Fielded** | **Final OMB Report: Pre-deploy** | **Anomaly Report: "MAC Code" vs "Assurance Level"** | **Anomaly Report: "Admin Controls" vs "Authentication Required"** | **Compliance Report: Completed Systems** }. Using one of the preset custom reports will generate a report title in the **Report Title** text box as indicated in the following table. A preset report will also automatically select the appropriate checkbox fields to be displayed in the query results.

E-Authentication Preset Report	Report Title
Custom	**E-Authentication Report**
Incomplete E-Authentication Fields	**E-Authentication Report Incomplete Fields**
Final OMB Report: Fielded	**E-Authentication Status Report: Fielded Systems**
Final OMB Report: Pre-deploy	**E-Authentication Status Report: Pre-Deployed Systems**
Anomaly Report: "MAC Code" vs "Assurance Level"	**MAC / Assurance Level Anomaly Repot**
Anomaly Report: "Admin Controls" vs "Authentication Required"	**Admin Controls / Authentication Required Anomaly Report**
Compliance Report: Completed Systems	

Table 5 E-Authentication Preset Reports

NOTE: The **Compliance Report: Completed Systems** is not associated with a specific report title so the user should edit the **Report Title** text box when selecting this report. The Report Title defaults to the last title shown in the **Report Title** text box.

5. Use the **Check All** and **Uncheck All** buttons in conjunction with the individual checkboxes to facilitate the field selections to be displayed in the **E-Authentication Report** (results). Edit the title of the report in the **Report Title** text box as appropriate.
6. You can hide or display individual sections by clicking the section titles: **Functional Criteria**, **E-Authentication Criteria**, **Additional E-Authentication Criteria**, or **Report Options**.

NOTE: Hiding the individual sections does not affect criteria items or columns selected for display in the report by the checkboxes within the hidden sections; the checked criteria and columns will be displayed in the generated report.

Functional Criteria Section

7. To query by **Component(s)**, make a selection in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

8. To query by **Domain**, make a selection in the **Domain** drop list.

>> See: Domain Drop List (2) section in **Appendix D – Drop Lists** for the list of Domains.

9. To query by **Create Date**, enter the "Since" date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **Create Date** numeric text box (maximum 17 effective numeric characters).

NOTE: Text box mouseovers for some of the text boxes, including the date numeric text boxes, provide data entry hints.

10. To query by **E-Authentication Update Date**, enter the "Since" date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **E-Authentication Update Date** numeric text box (maximum 17 effective numeric characters).
11. To query by **MAC Category**, make a selection in the **MAC Category** drop list { **MAC I** | **MAC II** | **MAC III** | **Null** }.
12. To query by **ACAT Category**, make a selection in the **ACAT Category** drop list { **I** | **II** | **III** | **IAC** | **IAM** | **ID** | **Non-ACAT** | **Null** }.
13. To query by **Admin Control** status, make a selection in the **Admin Control** drop list { **Yes** | **No** | **Null** }.
14. To query by **Accreditation Required** status, make a selection in the **Accreditation Required** drop list { **Yes** | **No** | **Null** }.
15. To query by **Accreditation Status**, make a selection in the **Accreditation Status** drop list { **ATO** | **IATO** | **None** | **Null** }.
16. To query by **Accreditation Expiration Date**, enter the "Since" date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **Accreditation Expiration Date** numeric text box (maximum 17 effective numeric characters).
17. To query by **Accreditation Not Required Explanation**, enter one of the values from the **Not Apply Explanation** (**Edit FISMA Information** screen) drop list { **Embedded IT** | **Integral to real-time execution** | **Without Platform Interconnection** | **Pre-Deployment** | **Denial Authorization to Operate (DATO)** | **Interim Authorization to Test (IATT)** | **Entry does not require C&A** } in the **Accreditation Not Required Explanation** text box.

NOTE: You may enter a partial text string of the full value of an element in the **Not Apply Explanation** (**Edit FISMA Information** screen) drop list and get the same results as typing in the full value in the **Accreditation Not Required Explanation** text box. For example, typing "**embed**" will produce the same results as typing in "**Embedded IT**". The search engine is **NOT** case sensitive.

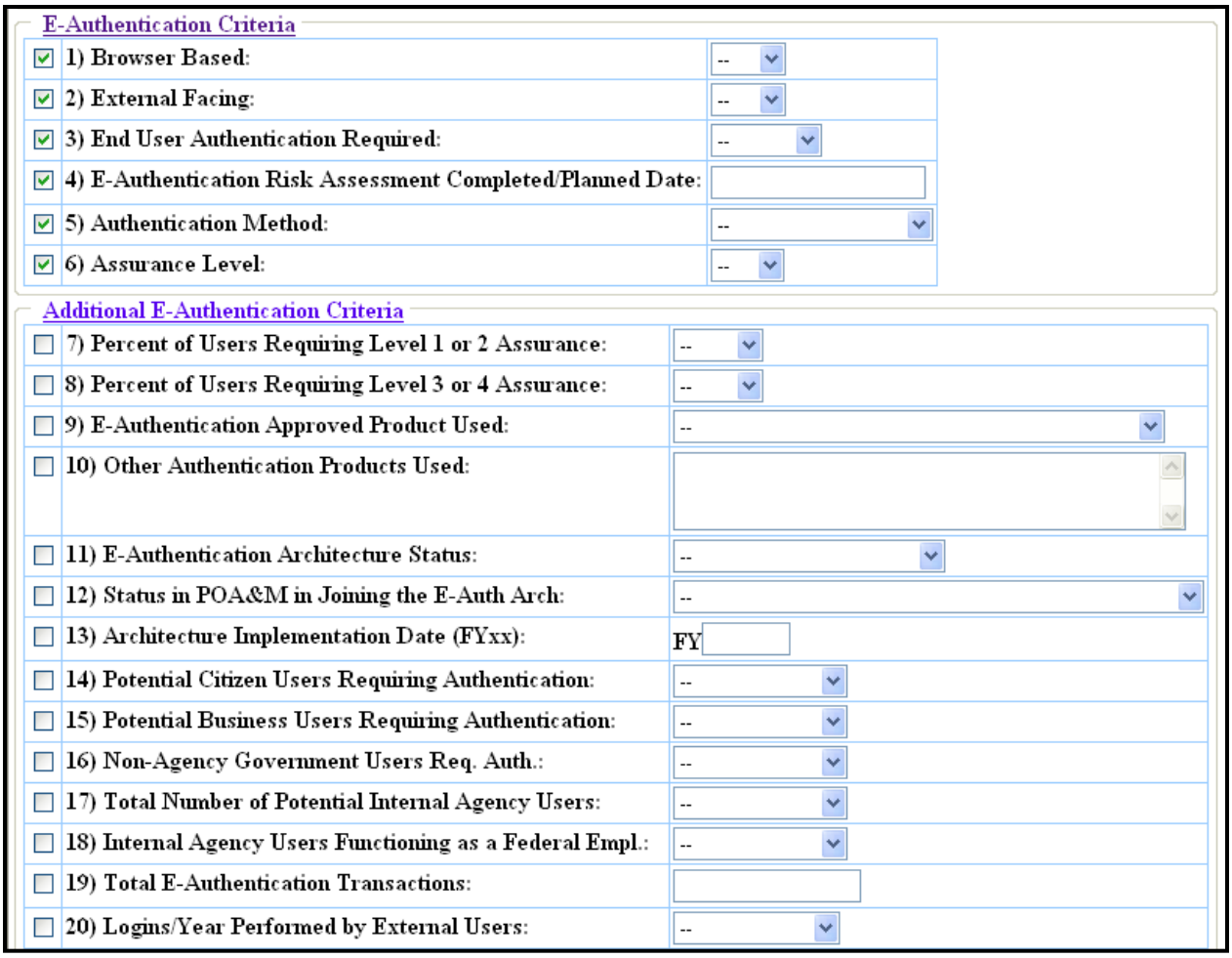


Figure 173 E-Authentication Report (Query) Screen (2 of 3)

E-Authentication Criteria Section

18. To query by **Browser Based** status, make a selection in the **1) Browser Based** drop list { **Yes** | **No** | **Null** }.
19. To query by **External Facing** status, make a selection in the **2) External Facing** drop list { **Yes** | **No** | **Null** }.
20. To query by **End User Authentication Required** status, make a selection in the **3) End User Authentication Required** drop list { **None** | **Partially** | **All** | **Null** }.
21. To query by **Authentication Method**, make a selection in the **4) Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **N/A** | **Null** }.
22. To query by the **E-Authentication risk assessment completed or planned date**, enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **5) E-Authentication Risk Assessment Completed/Planned Date** numeric text box (maximum 17 effective numeric characters).
23. .To query by **Assurance Level**, make a selection in the **6) Assurance Level** drop list { **4** | **3** | **2** | **1** | **0** | **Null** }.

Additional E-Authentication Criteria Section

24. To query by **Percent of Users Requiring Level 1 or 2 Assurance**, make a selection in the **7) Percent of Users Requiring Level 1 or 2 Assurance** drop list { **0%** | **10%** | **25%** | **50%** | **75%** | **90%** | **100%** | **Null** }.
25. To query by **Percent of Users Requiring Level 3 or 4 Assurance**, make a selection in the **8) Percent of Users Requiring Level 3 or 4 Assurance** drop list { **0%** | **10%** | **25%** | **50%** | **75%** | **90%** | **100%** | **Null** }.
26. To query by **E-Authentication Approved Product Used**, make a selection in the **9) E-Authentication Approved Product Used** drop list { **Entegrity AssureAccess** | **Hewlett-Packard Select Access** | **Oblix NetPoint** | **RSA Security Federal Identity Manager** | **Sun Microsystems Sun Java System Identity Server** | **Other** | **Null** }.

27. To query by **Other Authentication Products Used**, enter the value in the **10) Other Authentication Products Used** text box.

NOTE: Other Authentication Products Used is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

28. To query by **E-Authentication Architecture Status**, make a selection in the **11) E-Authentication Architecture Status** drop list { **Credential Service Provider** | **Relying Party** | **Other** | **Null** }.
29. To query by **Status in POA&M in Joining the E-Authentication Architecture**, make a selection in the **12) Status in POA&M in Joining the E-Auth Arch** drop list { **Determined OMB-defined Assurance Level** | **Completed the E-RA Credential Assessment Framework** | **Completed Boarding Checklist** | **Successful Acceptance Testing** | **Application Performs Live E-Authentication Transactions** | **Null** }.
30. To query by **Architecture Implementation Date (Fiscal Year)**, enter the last two digits of the Fiscal Year (YY format) in the **13) Architecture Implementation Date (FYxx)** text box.
31. To query by **Potential Citizen Users Requiring Authentication**, make a selection in the **14) Potential Citizen Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
32. To query by **Potential Business Users Requiring Authentication**, make a selection in the **15) Potential Business Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
33. To query by **Non-Agency Government Users Requiring Authentication**, make a selection in the **16) Non-Agency Government Users Req. Auth.** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
34. To query by **Total Number of Potential Internal Agency Users**, make a selection in the **17) Total Number of Potential Internal Agency Users** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
35. To query by **Internal Agency Users Functioning as a Federal Employees**, make a selection in the **18) Internal Agency Users Functioning as a Federal Empl.** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
36. To query by **Total E-Authentication Transactions**, enter a numerical value in the **19) Total E-Authentication Transactions** numeric text box.

NOTE: Entering a non-numeric character in the **19) Total E-Authentication Transactions** numeric text box will return records matching 0 transactions.

37. To query by **Logins/Year Performed by External Users**, make a selection in the **20) Logins/Year Performed by External Users** drop list { **N/A** | **Less than 10K** | **10K-100K** | **100K-1M** | **1M-10M** | **>10M** | **Null** }.

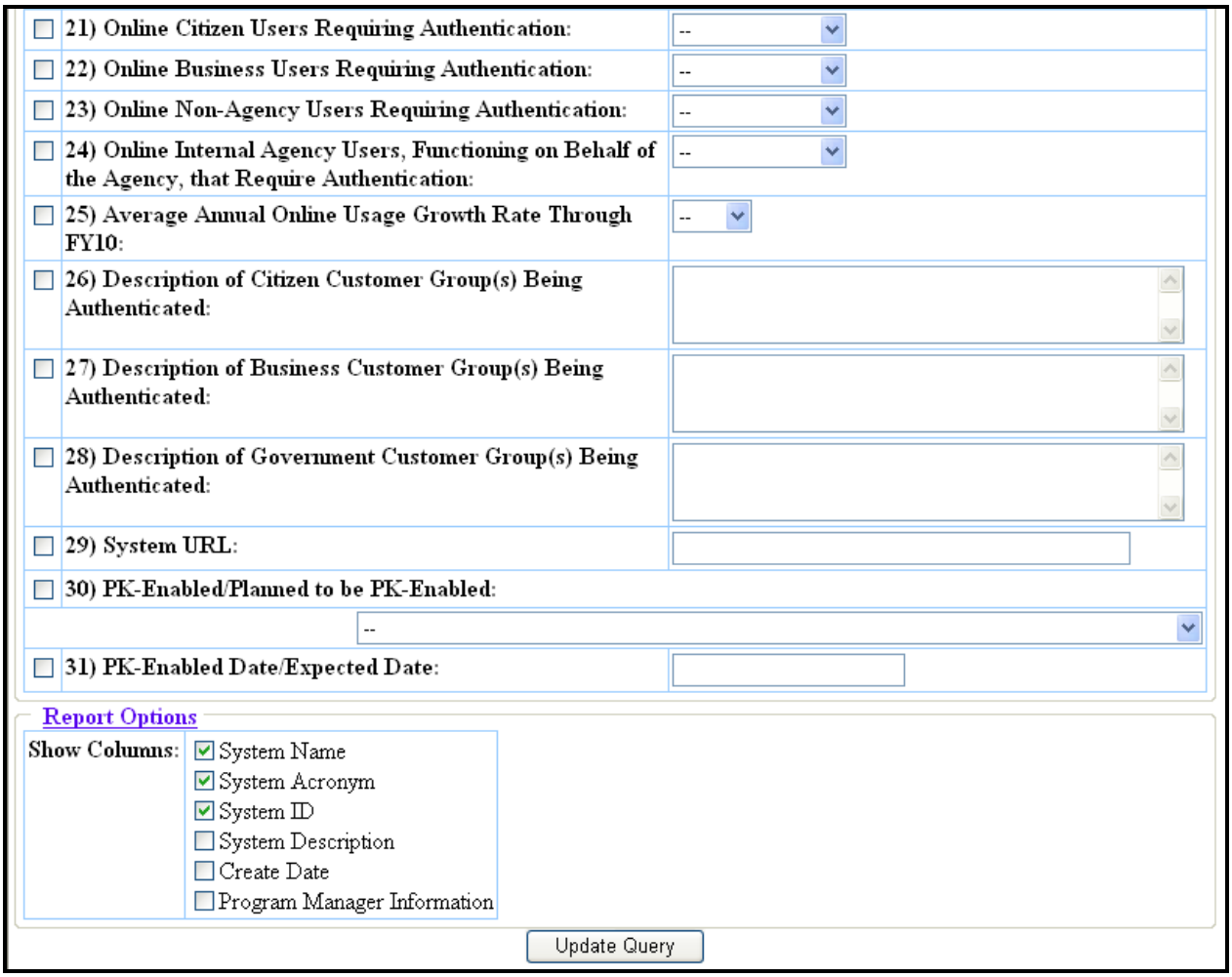


Figure 174 E-Authentication Report (Query) Screen (3 of 3)

38. To query by **Online Citizen Users Requiring Authentication**, make a selection in the **21) Online Citizen Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
39. To query by **Online Business Users Requiring Authentication**, make a selection in the **22) Online Business Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
40. To query by **Online Non-Agency Users Requiring Authentication**, make a selection in the **23) Online Non-Agency Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
41. To query by **Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication**, make a selection in the **24) Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication** drop list { **N/A** | **Less than 100** | **100-1,000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** | **Null** }.
42. To query by **Average Annual Online Usage Growth Rate Through FY10**, make a selection in the **25) Average Annual Online Usage Growth Rate Through FY10** drop list { **0%** | **3%** | **5%** | **10%** | **15%** | **20%** | **Null** }.
43. To query by **Description of Citizen Customer Group(s) Being Authenticated**, enter a descriptive text string in the **26) Description of Citizen Customer Group(s) Being Authenticated** text box.
44. To query by **Description of Business Customer Group(s) Being Authenticated**, enter a descriptive text string in the **27) Description of Business Customer Group(s) Being Authenticated** text box.

45. To query by **Description of Government Customer Group(s) Being Authenticated** enter a descriptive text string in the **28) Description of Government Customer Group(s) Being Authenticated** text box.
46. To query by **System URL**, enter a URL in the **29) System URL** text box.

NOTE: 26) Description of Citizen Customer Group(s) Being Authenticated, **27) Description of Business Customer Group(s) Being Authenticated**, **28) Description of Government Customer Group(s) Being Authenticated**, and **29) System URL** are text string searches so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

47. To query by **PK-Enabled/Planned to be PK-Enabled** status, make a selection in the **30) PK-Enabled/Planned to be PK-Enabled** drop list { **No, system not currently PK-Enabled and no plan to PK-Enable** | **Yes, system is PK-Enabled for user authentication, digital signature and encryption** | **Yes, system is PK-Enabled for user authentication, digital signature** | **Yes, system is PK-Enabled for user authentication and encryption** | **Yes, system is PK-Enabled for digital signature and encryption** | **Yes, system is PK-Enabled for user authentication** | **Yes, system is PK-Enabled for digital signature** | **Yes, system is PK-Enabled for encryption** | **Null** }.
48. To query by **PK-Enabled Date/Expected Date**, enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **31) PK-Enabled Date/Expected Date** numeric text box (maximum 17 effective numeric characters).

Report Options Section

49. Click the checkboxes adjacent to **System Name**, **System Acronym**, **System ID**, **System Description**, **Create Date**, and **Program Manager Information** for columns you want displayed in the report.
50. Click the **Update Query** button to generate the report based on the selected criteria and display columns. The **E-Authentication Report** (results) screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

1 record found. Print View html Show Form

	Domain/Mission Area	Component	System Name	System Acronym	System ID	System Description	PM Name	PM Commercial Phone	PM Email	Create Date	Last Updated Date	MAC Category	ACAT Category	Admin Control

Figure 175 E-Authentication Report (Results) Screen (1 of 4)

Accred Req	Accred Status	Accreditation Not Required Explanation	Browser Based	External Facing	End User Authentication Required	Authentication Method	E-Authentication Risk Assess Completed/Planned Date	Assurance Level	Percentage of Users Requiring Level 1 or 2 Assurance	Percentage of Users Requiring Level 3 or 4 Assurance	E-Authentication Approved Product Used	Other Authentication Products Used

Figure 176 E-Authentication Report (Results) Screen (2 of 4)

E-Authentication Architecture Status	Status in POA&M in Joining the E-Authentication Architecture	E-Authentication Architecture Implementation Date	Universe of Potential Citizen Users Requiring Authentication	Universe of Potential Business Users Requiring Authentication	Universe of Potential Non-Agency Government Users Requiring Authentication	Total Number of Potential Internal Agency Users	Total Number of Potential Internal Agency Users Functioning as a Federal Employee	Current Total Volume of Authentication Eligible Transactions	Electronic Authentications/Logins Per Year That Are Performed by External Users

Figure 177 E-Authentication Report (Results) Screen (3 of 4)

Online Citizen Users Requiring Authentication	Online Business Users Requiring Authentication	Online Non-Agency Users Requring Authentication	Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication	Average Annual Online Usage Growth Rate Through FY10	Description of Citizen Customer Groups Being Authenticated	Description of Business Customer Groups Being Authenticated	Description of Govenrment Customer Groups Being Authenticated	System URL	PK-Enabled/Planned to be PK-Enabled	PK-Enabled Date

Figure 178 E-Authentication Report (Results) Screen (4 of 4)

NOTE: The **E-Authentication Report** screen only displays the first 100 records, but clicking the **Print View** button will display all records meeting the search criteria.

51. To print the **E-Authentication Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **E-Authentication Report** (results) appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

52. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **E-Authentication Report** (results) screen.

6.3.2. E-Authentication Systems Summary Report

PRIVILEGES: No **User Group Privilege** is required to view **E-Authentication Systems Summary** reports.

To view E-Authentication Summary Systems reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **EAUTH** button link. The **Reports Options Menu** screen with Subject tabs showing the **System EAUTH Reports** links appears.

>> See: **Figure 150** and **Figure 171** above for **Reports Options Menu** screen features showing **System EAUTH Reports** links.

3. Click the **E-Authentication Summary (Excel Type)** link on the **EAUTH** tab or under the **System Eauth Reports** label. The **E-Authentication Summary** Excel report in Excel (.xls) format appears, overriding the selection in the **Print Format** drop list { **html** | **xls** | **pdf**} on the **Reports Options Menu** screen.

>> See: **Print Options** section for additional information on printing reports.

NOTE: Users have the option to **Open** or **Save** the **E-Authentication Summary** Excel report when selected.

E-Authentication Systems Summary

Agency:
Submitted Date:
Contact Name: LASTNAME,FIRSTNAME
Contact Phone: (123) 456-7890
Contact Email: flastname@navy.mil

As Of: 10/11/2007

Component	Total Systems	Complete Count	Incomplete Count	Percent Complete

Figure 179 E-Authentication Systems Summary Report

6.3.3. E-Authentication (eGov) Data Report

PRIVILEGES: No **User Group Privilege** is required to view **E-Authentication (eGov) Data** reports.

To view E-Authentication (eGov) Data reports, do the following:

>> See: E-Authentication Reports section above to access **Reports Options Menu** screen with Subject tabs and Figure 171 for screen details.

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **EAUTH** button link. The **Reports Options Menu** screen with Subject tabs showing the **System EAUTH Reports** links appears.

>> See: Figure 150 and Figure 171 above for **Reports Options Menu** screen features showing **System EAUTH Reports** links.

3. Click the **eAuthentication (eGov) Data…** link on the **EAUTH** tab or under the **System Eauth Reports** label. The **eAuthentication (eGov) Data** report (search) screen appears.

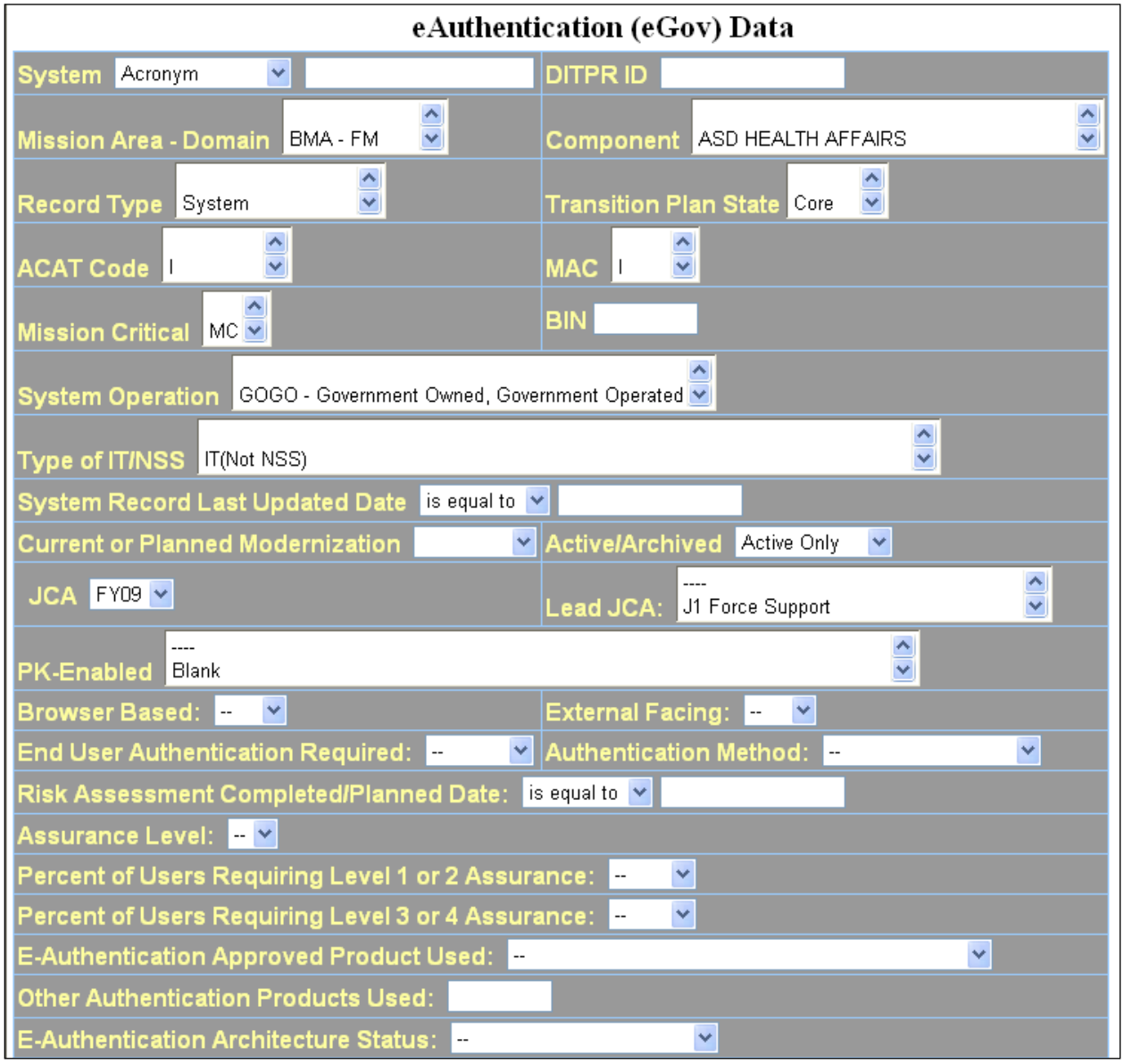


Figure 180 eAuthentication (eGov) Data Report (Search) Screen (1 of 2)

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make a selection in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
15. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
16. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Last Updated Date** numeric text box (maximum 17 effective numeric characters).
17. To Search by **Current of Planned Modernization** status, make a selection in the **Current of Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
18. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
19. To search by JCA fiscal year, make a selection in the JCA drop list { **FY09** | **FY11** }.
20. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
21. To search by **PK-Enabled** status, make a selection(s) in the **PK-Enabled** multi-select (**Ctrl+Click**) drop list { **Blank** | **No, system not currently PK-Enabled and no plan to PK-Enable** | **Yes, system is PK-Enabled for user authentication, digital signature and encryption** | **Yes, system is PK-Enabled for user authentication,**

digital signature | **Yes, system is PK-Enabled for user authentication and encryption** | **Yes, system is PK-Enabled for digital signature and encryption** | **Yes, system is PK-Enabled for user authentication** | **Yes, system is PK-Enabled for digital signature** | **Yes, system is PK-Enabled for encryption** }.

22. To search by **Browser Based**, make a selection in the **Browser Based** drop list { **Yes** | **No** }.
23. To search by **External Facing**, make a selection in the **External Facing** drop list { **Yes** | **No** }.
24. To search by **End User Authentication Required**, make a selection in the **End User Authentication Required** drop list { **None** | **Partially** | **All** }.
25. To search by **Authentication Method**, make a selection in the **Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **NA** }.
26. To search by **Risk Assessment Completed/Planned Date**, make a selection in the **Risk Assessment Completed/Planned Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Risk Assessment Completed/Planned Date** numeric text box (maximum 17 effective numeric characters)..
27. To search by **Assurance Level**, make a selection in the **Assurance Level** drop list { **0** | **1** | **2** | **3** | **4** | **5** }.
28. To search by **Percent of Users Requiring Level 1 or 2 Assurance**, make a selection in the **Percent of Users Requiring Level 1 or 2 Assurance** drop list { **0%** | **10%** | **25%** | **50%** | **75%** | **90%** | **100%** }.
29. To search by **Percent of Users Requiring Level 3 or 4 Assurance**, make a selection in the **Percent of Users Requiring Level 3 or 4 Assurance** drop list { **0%** | **10%** | **25%** | **50%** | **75%** | **90%** | **100%** }.
30. To search by **E-Authentication Approved Product Used**, make a selection in the **E-Authentication Approved Product Used** drop list { **Entegrity AssureAccess** | **Hewlett-Packard Select Access** | **Oblix NetPoint** | **RSA Security Federal Identity Manager** | **Sun Microsystems Sun Java System Identity Server** | **Other** }.
31. To search by **Other Authentication Products Used**, enter the value in the **Other Authentication Products Used** text box.

NOTE: Other Authentication Products Used is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

32. To search by **E-Authentication Architecture Status**, make a selection in the **E-Authentication Architecture Status** drop list { **Credential Service Provider** | **Relying Party** | **Other** }.
33. To search by **Status in POA&M in Joining the E-Authentication Architecture**, make a selection in the **Status in POA&M in Joining the E-Auth Arch** drop list { **Determined OMB-defined Assurance Level** | **Completed the E-RA Credential Assessment Framework** | **Completed Boarding Checklist** | **Successful Acceptance Testing** | **Application Performs Live E-Authentication Transactions** }.
34. To search by Fiscal Year **Architecture Implementation Date**, enter the two-digit fiscal year value in the **Architecture Implementation Date (FYxx)** numeric text box (maximum 2 numerals).
35. To search by **Potential Citizen Users Requiring Authentication**, make a selection in the **Potential Citizen Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.
36. To search by **Potential Business Users Requiring Authentication**, make a selection in the **Potential Business Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.

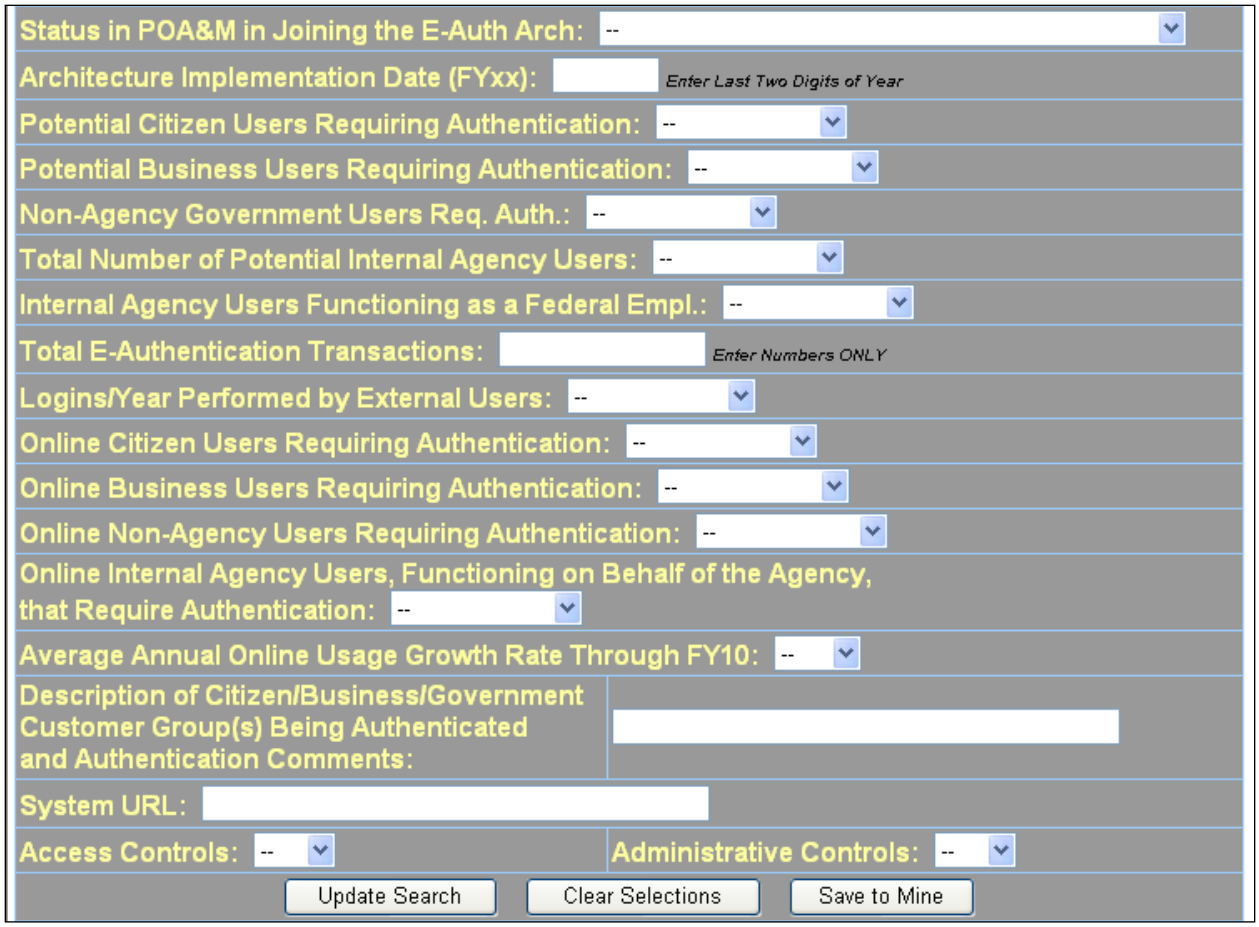


Figure 181 eAuthentication (eGov) Data Report (Search) Screen (2 of 2)

37. To search by **Non-Agency Government Users Requiring Authentication**, make a selection in the **Non-Agency Government Users Req. Auth.** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.
38. To search by **Total Number of Potential Internal Agency Users**, make a selection in the **Total Number of Potential Internal Agency Users** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.
39. To search by **Internal Agency Users Functioning as a Federal Employees**, make a selection in the **Internal Agency Users Functioning as a Federal Empl.** drop list { **N/A** | **Less than 10K** | **10K-100K** | **100K-1M** | **1M-10M** | **More than 10M** }.
40. To search by **Total E-Authentication Transactions**, enter the number in the **Total E-Authentication Transactions** numeric text box (numerals only).
41. To search by **Logins/Year Performed by External Users**, make a selection in the **Logins/Year Performed by External Users** drop list { **NA** | **Relying Party** | **Other** }.
42. To search by **Online Citizen Users Requiring Authentication**, make a selection in the **Online Citizen Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.
43. To search by **Online Business Users Requiring Authentication**, make a selection in the **Online Business Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.
44. To search by **Online Non-Agency Users Requiring Authentication**, make a selection in the **Online Non-Agency Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.

45. To search by **Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication**, make a selection in the **Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **More than 10M** }.
46. To search by **Average Annual Online Usage Growth Rate Through FY10**, make a selection in the **Average Annual Online Usage Growth Rate Through FY10** drop list { **0%** | **3%** | **5%** | **10%** | **15%** | **20%** }.
47. To search by **Description of Citizen/Business/Government Customer Group(s) Being Authenticated and Authentication Comments**, enter the group description in the **Description of Citizen/Business/Government Customer Group(s) Being Authenticated and Authentication Comments** text box.
48. To search by **System URL**, enter the URL in the **System URL** text box.
49. To search by **Access Controls**, make a selection in the **Access Controls** drop list { **Yes** | **No** }.
50. To search by **Administrative Controls**, make a selection in the **Administrative Controls** drop list { **Yes** | **No** }.
51. Click the **Update Search** button. The **eAuthentication (eGov) Data** report (results) screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

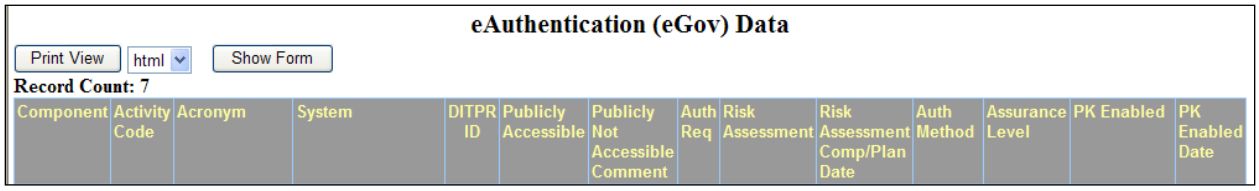


Figure 182 eAuthentication (eGov) Data Report (Results) Screen

52. To print the **eAuthentication (eGov) Data** (results) report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **eAuthentication (eGov) Data** (results) report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

53. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **eAuthentication (eGov) Data** report (results) screen.
54. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
55. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.3.4. Systems Numbers Breakdown Report

PRIVILEGES: No **User Group Privilege** is required to view **Systems Numbers Breakdown** reports.

To view Systems Numbers Breakdown reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **EAUTH** button link. The **Reports Options Menu** screen with Subject tabs showing the **System EAUTH Reports** links appears.

>> See: **Figure 150** and **Figure 171** above for **Reports Options Menu** screen features showing **System EAUTH Reports** links.

3. Click the **Systems Numbers Breakdown** link on the **EAUTH** tab or under the **System Eauth Reports** label. The **Systems Numbers Breakdown** Excel report appears in the format selected n in the **Print Format** drop list { **html** | **xls** | **pdf**} on the **Reports Options Menu** screen.

>> See: **Print Options** section for additional information on printing reports.

NOTE: Users have the option to **Open** or **Save** the **Systems Numbers Breakdown** report when Excel (.xls) format is selected.

Systems Numbers Breakdown

Agency:
Submitted Date:
Contact Name: LASTNAME,FIRSTNAME
Contact Phone: (703) 123-456
Contact Email: firstname.lastname@navy.mil

As Of: 12/02/2008

Pre-deployed	*Systems Not Browser Based*	*Systems Browser Based Not External Facing*	*Systems Not Requiring End User Authentication*	*Systems Reported to OMB*	*E-Authentication Status Unknown*	*Total Systems*

Figure 183 Systems Numbers Breakdown Report Screen

6.4. FISMA Reports

PRIVILEGES: No **User Group Privilege** is required to view **FISMA** System reports.

To view FISMA Systems' reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. On the **Reports Options Menu** screen, click the **FISMA** reports links tab. The **Reports Options Menu** screen with Subject tabs showing the **FISMA** report links appears.

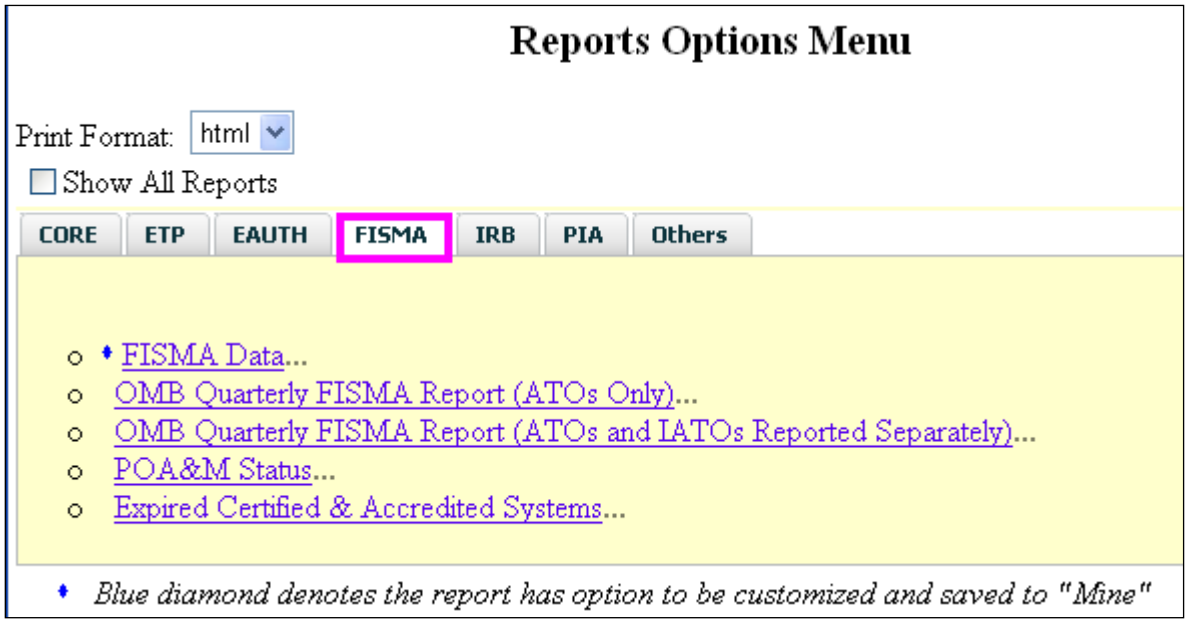


Figure 184 Reports Options Menu Screen, FISMA Tab

6.4.1. On-line Queries of FISMA Data Report

PRIVILEGES: No **User Group Privilege** is required to view **On-line Queries of FISMA Data** reports.

To view On-line Queries of FISMA Data reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **FISMA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System FISMA Reports** links appears.

>> See: Figure 150 and Figure 184 above for **Reports Options Menu** screen features showing **System FISMA Reports** links.

3. Click the **FISMA Data…** link on the **FISMA** tab or under the **System FISMA Reports** label. The **On-line Queries of FISMA Data** report (search) screen appears.

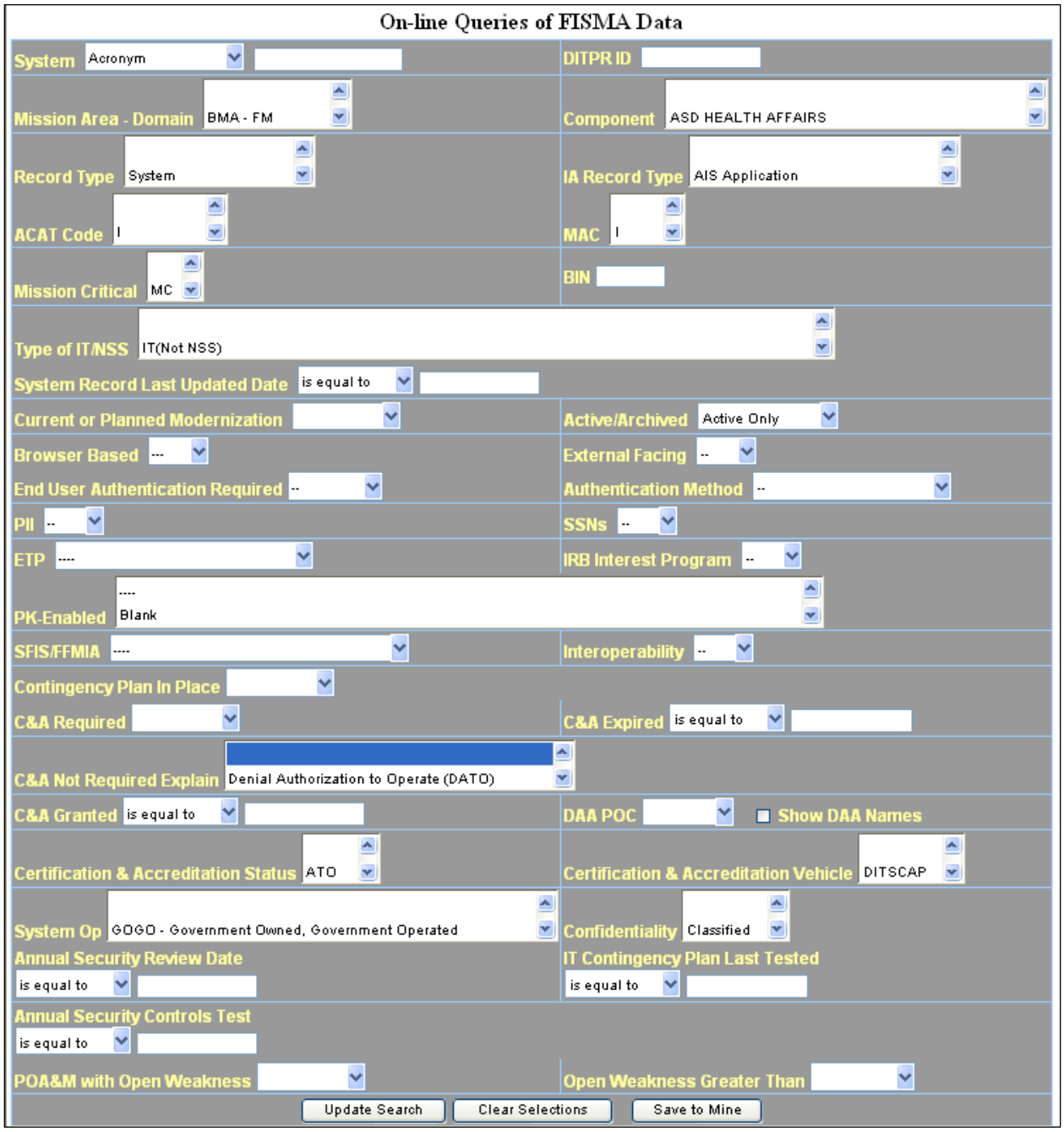


Figure 185 On-line Queries of FISMA Data Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **IA Record Type**, make selection(s) in the **IA Record Type** multi-select (**Ctrl+Click**) drop list { **AIS Application** | **Enclave** | **Outsourced IT-based Process** | **Platform IT Interconnection** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **Type of IT/NSS**, make selection(s) in the Type of IT/NSS multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
15. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
16. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
17. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
18. To search by **Browser Based** status, make a selection in the **Browser Based** drop list { **Yes** | **No** }.
19. To search by **External Facing** status, make a selection in the **External Facing** drop list { **Yes** | **No** }.
20. To search by **End User Authentication Required** status, make a selection in the **End User Authentication Required** drop list { **None** | **Partially** | **All** }.
21. To search by **Authentication Method**, make a selection in the **Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **NA** }.
22. To search by **PII** status, make a selection in the **PII** drop list { **Yes** | **No** }.
23. To search by **SSNs** status, make a selection in the **SSNs** drop list { **Yes** | **No** }.
24. To search by **ETP** status, make a selection in the **ETPs** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Not in ETP** }.

25. To search by **IRB Interest Program** status, make a selection in the **IRB Interest Program** drop list { **Yes** | **No** }.
26. To search by **PK-Enabled** status, make a selection(s) in the **PK-Enabled** multi-select (**Ctrl+Click**) drop list { **Blank** | **No, system not currently PK-Enabled and no plan to PK-Enable** | **Yes, system is PK-Enabled for user authentication, digital signature and encryption** | **Yes, system is PK-Enabled for user authentication, digital signature** | **Yes, system is PK-Enabled for user authentication and encryption** | **Yes, system is PK-Enabled for digital signature and encryption** | **Yes, system is PK-Enabled for user authentication** | **Yes, system is PK-Enabled for digital signature** | **Yes, system is PK-Enabled for encryption** }.
27. To search by **SFIS/FFMIA** status, make a selection in the **SFIS/FFMIA** drop list { **No (neither)** | **Financial Management System** | **Financial Feeder System (mixed)** }.
28. To search by **Interoperability** status, make a selection in the **Interoperability** drop list { **Yes** | **No** }.
29. To search by **Contingency Plan In Place** status, make a selection in the **Contingency Plan In Place** drop list { **No** | **Yes** | **Answered** | **Blank** }.
30. To search by **C&A Required** status, make a selection in the **C&A Required** drop list { **Yes** | **No** | **Answered** | **Blank** }.
31. To search by **C&A Expired** date, make a selection in the **C&A Expired** drop list { **is after** | **is before** | **is between** | **is equal to** | **is Blank** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **C&A Expired** numeric text box (maximum 17 effective numeric characters).
32. To search by **C&A Not Required Explain**, make selection(s) in the **C&A Not Required Explain** multi-select (**Ctrl+Click**) drop list { **Denial Authorization to Operate (DATO)** | **Embedded IT** | **Entry does not require C&A** | **Integral to real-time execution** | **Interim Authorization to Test (IATT)** | **Pre-Deployment** | **Without Platform Interconnection** }.
33. To search by **C&A Granted** status, make a selection in the **C&A Granted** drop list { **is after** | **is before** | **is between** | **is equal to** | **is Blank** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **C&A Granted** numeric text box (maximum 17 effective numeric characters).
34. To search by **DAA POC**, make a selection in the **DAA POC** drop list { **No** | **Yes** | **Multiple** }.
35. To show **DAA POC** names, click the **Show DAA Names** checkbox.
36. To search by **Certification & Accreditation Status**, make selection(s) in the **Certification & Accreditation Status** multi-select (**Ctrl+Click**) drop list { **ATO** | **IATO** | **IATT** | **DATO** | **None** | **Blank** }.
37. To search by **Certification & Accreditation Vehicle**, make selection(s) in the **Certification & Accreditation Vehicle** multi-select (**Ctrl+Click**) drop list { **DITSCAP** | **DIACAP** | **DCID 6/3** | **NIST** | **NISPOM** | **NA** }.
38. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
39. To search by **Confidentiality** status, make selection(s) in the **Confidentiality** multi-select (**Ctrl+Click**) drop list { **Classified** | **Sensitive** | **Public** | **Blank** }.
40. To search by **Annual Security Review Date**, make a selection in the **Annual Security Review Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is Blank** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Annual Security Review Date** numeric text box (maximum 17 effective numeric characters).
41. To search by **IT Contingency Plan Last Tested** date**,** make a selection in the **IT Contingency Plan Last Tested** drop list { **is after** | **is before** | **is between** | **is equal to** | **is Blank** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **IT Contingency Plan Last Tested** numeric text box (maximum 17 effective numeric characters).
42. To search by **Annual Security Controls Test** date, make a selection in the **Annual Security Controls Test** drop list { **is after** | **is before** | **is between** | **is equal to** | **is Blank** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Annual Security Controls Test** numeric text box (maximum 17 effective numeric characters).
43. To search by **POA&M with Open Weakness**, make a selection in the **POA&M Required** drop list { **No** | **Yes** | **Answered** | **Blank** }.

44. To search by **Open Weakness Greater Than** date, make a selection in the **Open Weakness Greater Than** drop list { **90 to 120** | **GT 120** | **Either** | **Blank** }.
45. Click the **Update Search** button to bring up the **On-line Queries of FISMA Data** report (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

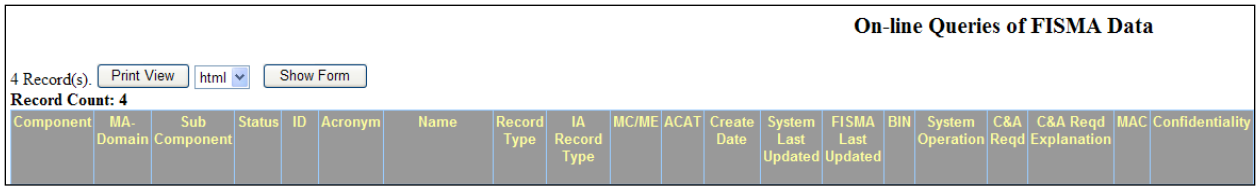


Figure 186 On-line Queries of FISMA Data Report (Results) Screen (1 of 2)

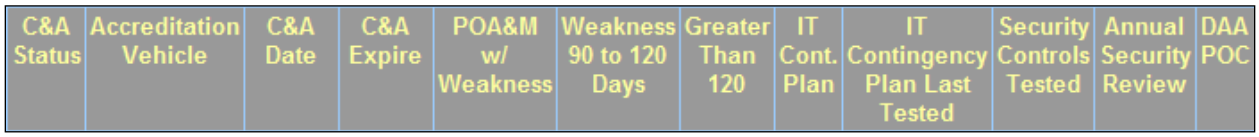


Figure 187 On-line Queries of FISMA Data Report (Results) Screen (2 of 2)

46. To print the **On-line Queries of FISMA Data** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **On-line Queries of FISMA Data** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

47. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **On-line Queries of FISMA Data** report (results) screen.
48. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
49. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.4.2. OMB Quarterly FISMA Report (ATOs Only)

PRIVILEGES: No **User Group Privilege** is required to view **OMB Quarterly FISMA Reports**.

To view OMB Quarterly FISMA Reports (ATOs Only), do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **FISMA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System FISMA Reports** links appears.

>> See: **Figure 150** and **Figure 184** above for **Reports Options Menu** screen features showing **System FISMA Reports** links.

3. Click the **OMB Quarterly FISMA Report (ATOs Only)…** report link on the **FISMA** tab or under the **System FISMA Reports** label . The **OMB Quarterly FISMA Report** screen appears.

OMB Quarterly FISMA Report

Print View html Component All

		FISMA Inventory						Certified and Accreditation (C&A) and Testing							POA&M	
		a. Agency Systems		b. Contractor Systems		c. Total Systems		a. Certified and Accredited (ATO)		b. Security Controls Tested in Past Year		c. Contigency Plan Tested in Past Year		d. Systems C&Aed this Quarter	e. Systems Operating with one or more Security Weaknesses	
Component	Impact Level	Total Number	Number Reviewed	Total Number	Number Reviewed	Total Number	Number Reviewed	Total Number	% of Total	Total Number	% of Total	Total Number	% of Total	Number	90 to 120 days overdue	Over 120 days overdue
ARMY	High	74	54	0	0	74	54	62	83.8	57	77.0	54	73.0	5	0	0
	Moderate	226	205	4	3	230	208	193	83.9	210	91.3	198	86.1	35	0	0
	Low	709	541	6	5	715	546	561	78.5	549	76.8	515	72.0	28	0	0
	Not Categorized	0	0	0	0	0	0	0	0.0	0	0.0	0	0.0	0	0	0
	Subtotal	**1009**	**800**	**10**	**8**	**1019**	**808**	**816**	**80.1**	**816**	**80.1**	**767**	**75.3**	**68**	**0**	**0**

Figure 188 OMB Quarterly FISMA Report (ATO's Only)

4. In the **Component** drop list, select **All** (default) or a Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

5. To print the **OMB Quarterly FISMA Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **OMB Quarterly FISMA Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports

6.4.3. OMB Quarterly FISMA Report (ATOs and IATOs Reported Separately)

PRIVILEGES: No **User Group Privilege** is required to view **OMB Quarterly FISMA Reports**.

To view OMB Quarterly FISMA Reports (ATOs and IATOs Reported Separately), do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **FISMA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System FISMA Reports** links appears.

>> See: **Figure 150** and **Figure 184** above for **Reports Options Menu** screen features showing **System FISMA Reports** links.

3. Click the **OMB Quarterly FISMA Report (ATOs and IATOs Reported Separately)…** report link on the **FISMA** tab or under the **System FISMA Reports** label. The **OMB Quarterly FISMA Report** screen appears.

OMB Quarterly FISMA Report

Print View html Component All

		FISMA Inventory						Certified and Accreditation (C&A) and Testing								POA&M		
		a. Agency Systems		b. Contractor Systems		c. Total Systems		a. Certified and Accredited (ATO/IATO)				b. Security Controls Tested in Past Year		c. Contigency Plan Tested in Past Year		d. Systems C&Aed this Quarter	e. Systems Operating with one or more Security Weaknesses	
Component	Impact Level	Total Number	Number Reviewed	Total Number	Number Reviewed	Total Number	Number Reviewed	Total Number (ATO)	% of Total (ATO)	Total Number (IATO)	% of Total (IATO)	Total Number	% of Total	Total Number	% of Total	Number	90 to 120 days overdue	Over 120 days overdue
AFRICOM	High	0	0	0	0	0	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0	0
	Moderate	0	0	0	0	0	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0	0
	Low	1	0	0	0	1	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0	0
	Not Categorized	1	0	0	0	1	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0	0
	Subtotal	**2**	**0**	**0**	**0**	**2**	**0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0**	**0**

Figure 189 OMB Quarterly FISMA Report (ATO's and IATOs)

4. In the **Component** drop list, select **All** (default) or a Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

5. To print the **OMB Quarterly FISMA Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **OMB Quarterly FISMA Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

6.4.4. POA&M Status Report

PRIVILEGES: No **User Group Privilege** is required to view **POA&M Status** reports.

To view POA&M Status reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **FISMA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System FISMA Reports** links appears.

>> See: **Figure 150** and **Figure 184** above for **Reports Options Menu** screen features showing **System FISMA Reports** links.

3. Click the **POA&M Status…** report link on the **FISMA** tab or under the **System FISMA Reports** label. The **POA&M Status** report screen appears.

POA&M Status

Print View html Component All

Includes ONLY records that are C&A Required or Null

Component	Not Answered	Open Weakness	Between 90 and 120	Greater Than 120

Figure 190 POA&M Status Report (1 of 2)

SYSTEM LIST

Component	System	DITPR ID	Between 90 and 120	Greater Than 120

Figure 191 POA&M Status Report (2 of 2)

4. In the **Component** drop list, select **All** (default) or a Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

5. To print the **Record Counts by MAC Component** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Record Counts by MAC Component** report screen appears.

>> See: **Print Options** section for additional information on printing reports.

6.4.5. Expired Certified and Accredited Systems Report

PRIVILEGES: No **User Group Privilege** is required to view **Expired Certified and Accredited Systems Reports**.

To view Expired Certified and Accredited Systems Reports, do the following:

>> See: **FISMA Reports** section above to access **Reports Options Menu** screen with Subject tabs, **FISMA** tab, and **Figure 184** for screen details.

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **FISMA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System FISMA Reports** links appears.

>> See: **Figure 150** and **Figure 184** above for **Reports Options Menu** screen features showing **System FISMA Reports** links.

3. Click the **Expired Certified & Accredited Systems…** report link on the **FISMA** tab or under the **System FISMA Reports** label. The **Expired Certified & Accredited Systems Report** screen appears.

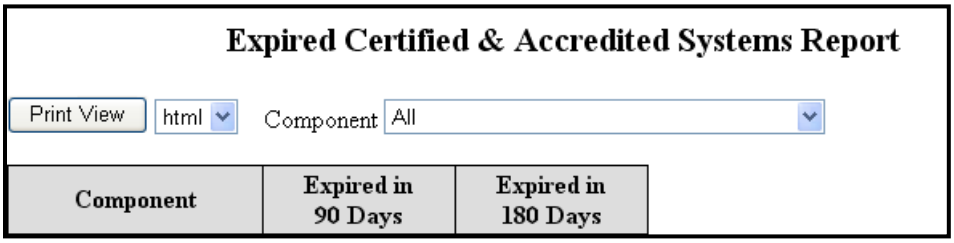


Figure 192 Expired Certified & Accredited Systems Report

4. In the **Component** drop list, select **All** (default) or a Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

5. To print the **Expired Certified & Accredited Systems Report**, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Expired Certified & Accredited Systems Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

6.5. Investment Review Board (IRB) Reports

PRIVILEGES: No **User Group Privilege** is required to view **IRB** reports.

To view IRB reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. On the **Reports Options Menu** screen, click the **IRB** reports links tab. The **Reports Options Menu** screen with Subject tabs showing the **IRB** report links appears.

Figure 193 Reports Options Menu Screen, IRB Tab

6.5.1. IRB System Certification Reviews Report

PRIVILEGES: No **User Group Privilege** is required to view **IRB System Certification Reviews** reports.

To view IRB System Certification Reviews reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: Figure 151 and Figure 193 above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **IRB Cert Reviews…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **IRB System Certification Reviews** report (search) screen appears.

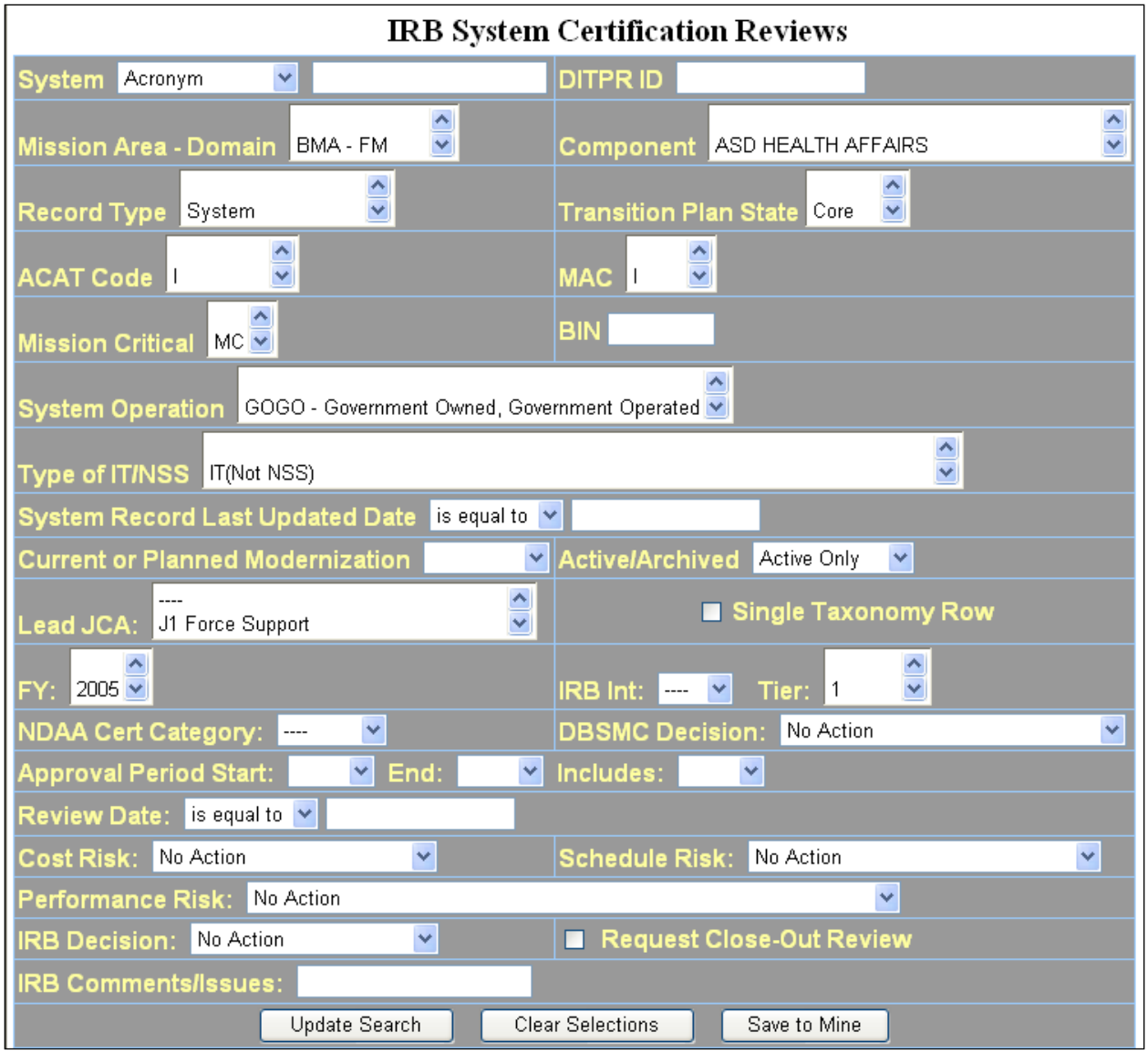


Figure 194 IRB System Certification Reviews Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
15. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
16. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
17. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
18. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
19. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
20. To show a **Single Taxonomy Row**, click the **Single Taxonomy Row** checkbox.
21. To search by Fiscal Year, make selection(s) in the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.

NOTE: The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.

22. To search by **IRB Interest**, make a selection in the **IRB Int** drop list { **Yes** | **No** }.
23. To search by **Tier**, make a selection in the **Tier** drop list { **1** | **2** | **3** | **4** | **IRB INT** }.
24. To search by **NDAA Cert Category**, make a selection in the **NDAA Cert Category** drop list { **Class A** | **Class B** | **Class C** }.
25. To search by **DBSMC Decision**, make a selection in the **DBSMC Decision** drop list { **No Action** | **Approved** | **Approved with Conditions** | **Not Approved** | **Withdrawn** | **Approved Decertification Close-Out** }.
26. To search by **Approval Period Start** Fiscal Year, make a Fiscal Year selection in the **Approval Period Start** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
27. To search by **Approval Period End** Fiscal Year, make a Fiscal Year selection in the Approval Period **End** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.

28. To search by **Approval Period Includes** Fiscal Year, make a Fiscal Year selection in the Approval Period **Includes** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
29. To search by **Review Date**, make a selection from the drop down box { **Is after | Is before | Is between | Is equal to** } and enter date { **YYYYMMDD }**.
30. To search by **Cost Risk**, make a selection in the **Cost Risk** drop list { **No Action** | **Within 5% of program cost** | **Within 10% of program cost** | **> 10% from program cost** }.
31. To search by **Schedule Risk**, make a selection in the **Schedule Risk** drop list { **No Action** | **Milestone/Schedule slip < 30 days** | **Milestone/Schedule slip 30-90 days** | **Milestone/Schedule slip > 90 days** }.
32. To search by **Performance Risk**, make a selection in the **Performance Risk** drop list { **No Action** | **All Medium / high risk items have mitigation strategies** | **One or more medium risk items without a mitigation strategy/plan** | **One or more High risk items without a defined mitigation strategy/plan** }.
33. To search by **IRB Decision**, make a selection in the **IRB Decision** drop list { **No Action** | **Approved** | **Approved w/ Conditions** | **Recertification Required** | **Decertification Required** | **Approved for Close-Out** }.
34. To search by **Request Close-Out Review** status, click the **Request Close-Out Review** check box.
35. To search by **IRB Comments/Issues**, enter the search criteria in the **IRB Comments/Issues** text box.

NOTE: IRB Comments/Issues is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

36. Click the **Update Search** button to bring up the **IRB System Certification Reviews** report.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

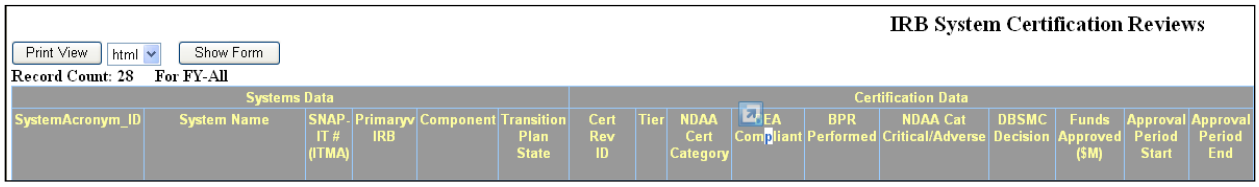


Figure 195 IRB System Certification Reviews Report (Results) Screen (1 of 2)

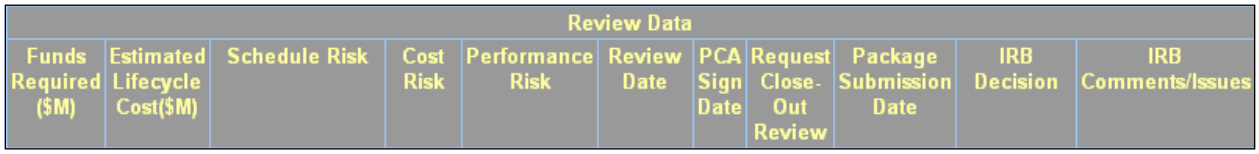


Figure 196 IRB System Certification Reviews Report (Results) Screen (2 of 2)

NOTE: The **Schedule Risk**, **Cost Risk**, and **Performance Risk** fields are color coded with green, yellow, and red cell backgrounds to indicate the degree of risk for low, medium, and high as shown in the table below.

Risk	Schedule Risk	Cost Risk	Performance Risk
Low	Milestone/Schedule slip < 30 days	Within 5% of program cost	All Medium / high risk items have mitigation strategies
Medium	Milestone/Schedule slip 30-90 days	Within 10% of program cost	One or more medium risk items without a mitigation strategy/plan
High	Milestone/Schedule slip >90 days	> 10% from program cost	One or more High risk items without a defined mitigation strategy/plan

Table 6 Color Coding for Schedule Risk, Cost Risk, and Performance Risk

37. To print the **IRB System Certification Reviews** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **IRB System Certification Reviews** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

38. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **IRB System Certification Reviews** report (results) screen.
39. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
40. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.5.2. DBSMC System Certification Status Report

PRIVILEGES: No **User Group Privilege** is required to view **DBSMC System Certification Status** reports.

To view DBSMC System Certification Status reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: **Figure 151** and **Figure 193** above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **DBSMC System Certification…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **DBSMC System Certification Status** report (search) screen appears.

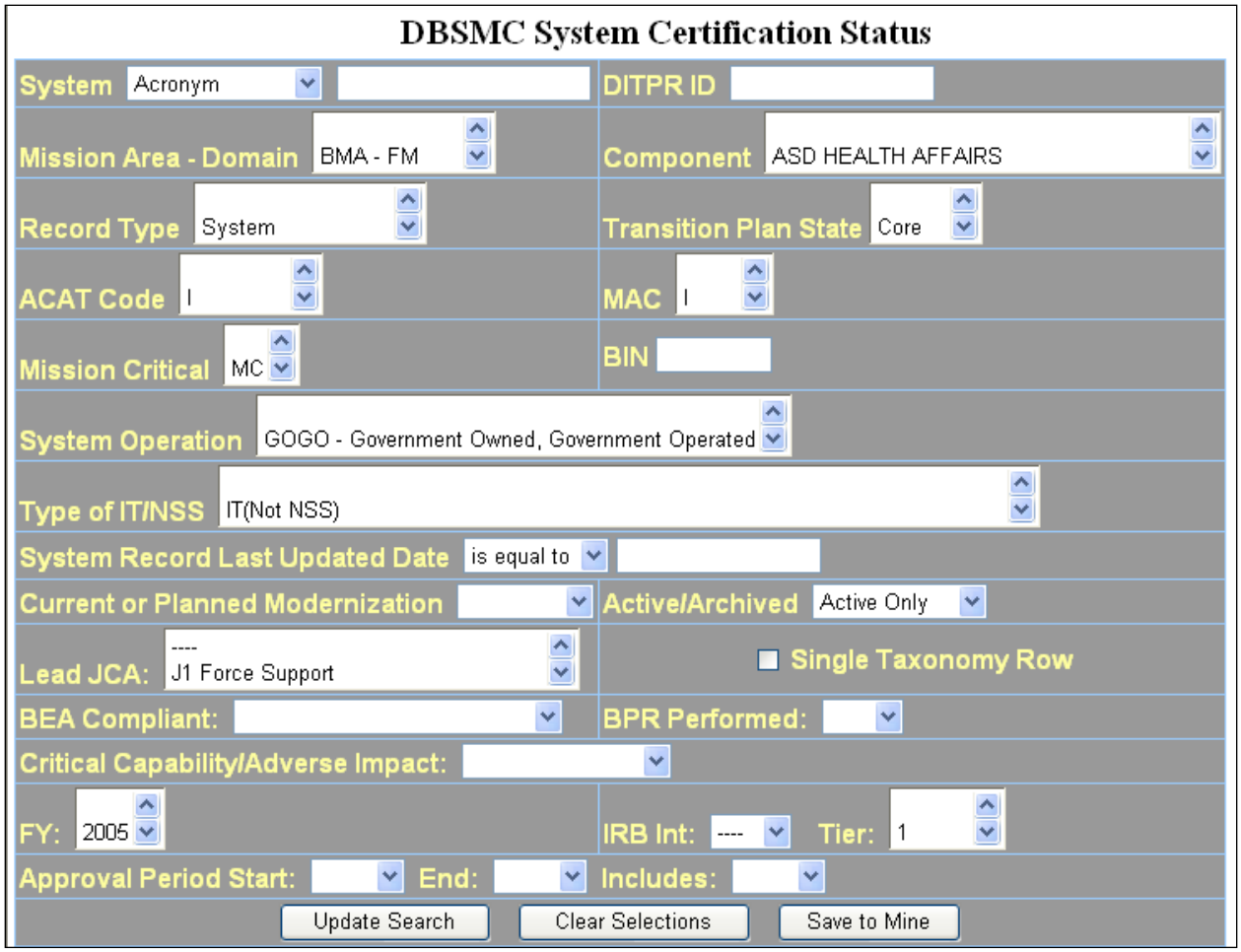


Figure 197 DBSMC System Certification Status Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.

11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
15. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
16. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
17. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
18. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
19. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
20. To show a **Single Taxonomy Row**, click the **Single Taxonomy Row** checkbox.
21. To search by **BEA Compliant** status, make a selection in the **BEA Compliant** drop list { **Y-Assessed-Compliant** | **N-Assessed-Not Compliant** | **X-Assessment Not Completed** | **L-Legacy (Not Required)** }.
22. To search by **BPR Performed** status, make a selection in the **BPR Performed** drop list { **Yes** | **No** }.
23. To search by **Critical Capability/Adverse Impact** status, make a selection in the **Critical Capability/Adverse Impact** drop list { **Critical Capability** | **Adverse Impact** | **Neither** }.
24. To search by **Fiscal Year**, make selection(s) in the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.

NOTE: The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.

25. To search by **IRB Interest**, make a selection in the **IRB Int** drop list { **Yes** | **No** }.
26. To search by **Tier**, make selection(s) in the **Tier** multi-select (**Ctrl+Click**) drop list { **1** | **2** | **3** | **4** | **IRB INT** }.
27. To search by **Approval Period Start** Fiscal Year, make a Fiscal Year selection in the **Approval Period Start** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
28. To search by **Approval Period End** Fiscal Year, make a Fiscal Year selection in the Approval Period **End** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
29. To search by **Approval Period Includes** Fiscal Year, make a Fiscal Year selection in the Approval Period **Includes** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
30. Click the **Update Search** button to bring up the **DBSMC System Certification Status** report.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

DBSMC System Certification Status

Print View | html | Show Form

For Component: DISA

Record Count: 34 For FY-All

Business System ID	Certification	SNAP-IT # (ITMA)	Tier	Req Mod Amount ($M)	CA Decision Date	Transition Plan State	Approval Period	Approved Amount ($M)	Primary IRB	Recommendation	BEA Compliant	BPR Performed:	Critical Capability /Adverse Impact

Figure 198 DBSMC System Certification Status Report (Results) Screen

31. To print the **DBSMC System Certification Status** report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **DBSMC System Certification Status** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

32. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **DBSMC System Certification Status** report (results) screen.
33. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
34. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.5.3. Certification Conditions Report

PRIVILEGES: No **User Group Privilege** is required to view **Certification Conditions Reports**.

To view Certification Conditions Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: **Figure 151** and **Figure 193** above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **BMA Cert Conditions…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **Certification Conditions Report** (search) screen appears.

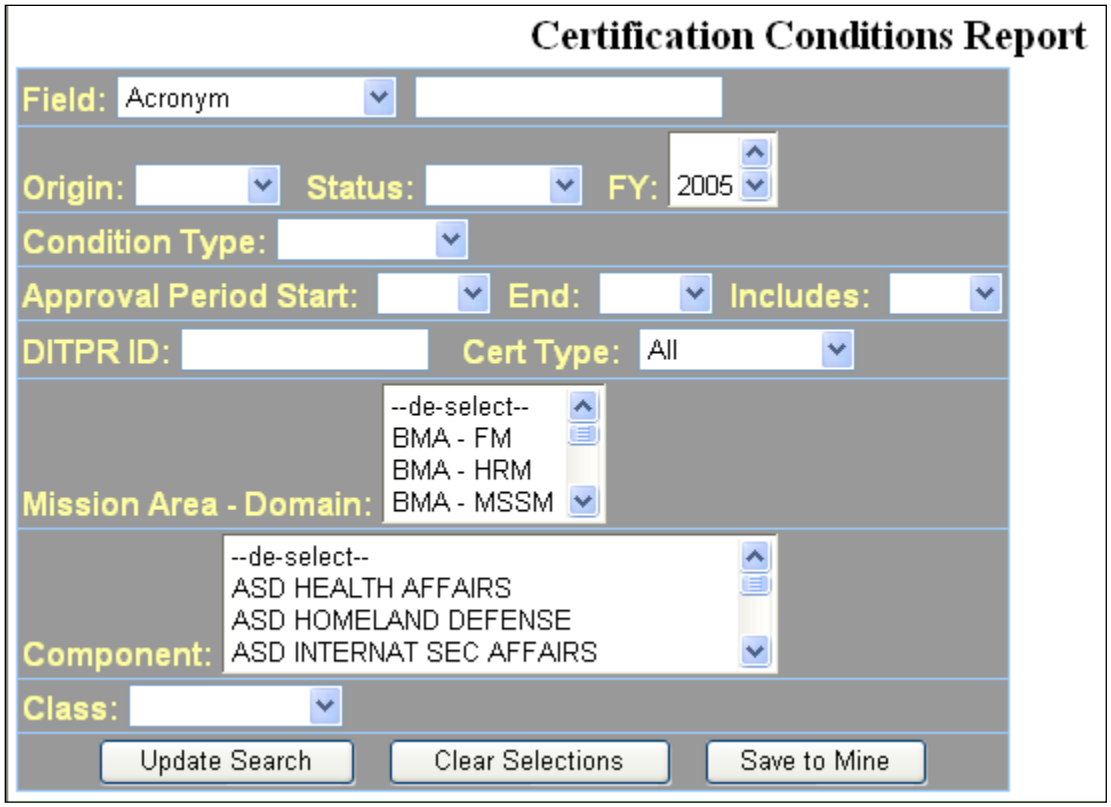


Figure 199 Certification Conditions Report (Search) Screen

4. From the **Certification Conditions Report** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **System Name**, **Condition Text**, **Condition Comment**, or **Sub Component**, use the **Field** drop list { **System Name** | **Acronym** | **Condition Text** | **Condition Comment** | **Sub Component** } to make a selection and enter the value in the **Field** text box.

NOTE: Field is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **Origin**, make selection(s) in the **Origin** drop list { **IRB** | **CA** | **DBSMC** | **AnRev** | **P-Dec** }.
7. To search by **Status**, make a selection in the **Status** drop list { **OPEN** | **CLOSED** }.
8. To search by **Fiscal Year**, make selection(s) from the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.

NOTE: The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.

9. To search by **Condition Type**, make a selection in the **Condition Type** drop list { **BEA** | **BPR/DCMO** | **CSE** | **DBSMC** | **FV** | **FV IGT** | **FV SFIS** | **HRM** | **HRM Ptnr C** | **IRB** | **Joint Staff** | **MV** | **PV** | **RPA** | **RPILM** }.
10. To search by **Period**, select the start and end fiscal years in the **Period** drop lists { **FY05** | **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** } and { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** }, respectively.
11. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

12. To search by **Certification Type**, make a selection in the **Cert Type** drop list { **All** | **Certification** | **Decertification** | **Recertification** }.
13. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

14. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

15. To search by **Certification Classification**, make a selection in the **Class** drop list { **System** | **Modernization** }.
16. Click the **Update Search** button to bring up the **Certification Conditions Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

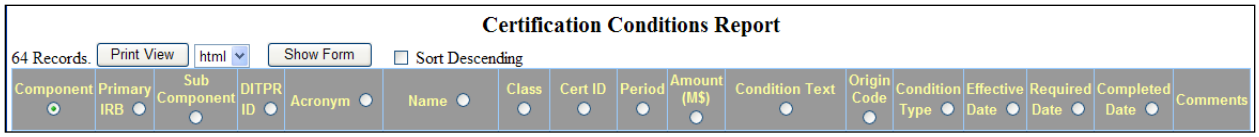


Figure 200 Certification Conditions Report (Results) Screen

17. Click any of the radio buttons in the column header row and the screen automatically updates sorting by the column selected in ascending order.
18. Click the **Sort Descending** checkbox to sort the column selected by the radio button in descending order. The screen automatically updates.
19. To print the **Certification Conditions Report**, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Certification Conditions Report** appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

20. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Certification Conditions Report**.
21. To save the selections as a customized report, click the **Save to Mine** button.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified report.

6.5.4. IRB System Certification Tracking Report

PRIVILEGES: No **User Group Privilege** is required to view **IRB System Certification Tracing Reports**.

To view IRB System Certification Tracking Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: Figure 151 and Figure 193 above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **Certification Status…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **IRB System Certification Tracking Report** (search) screen appears.

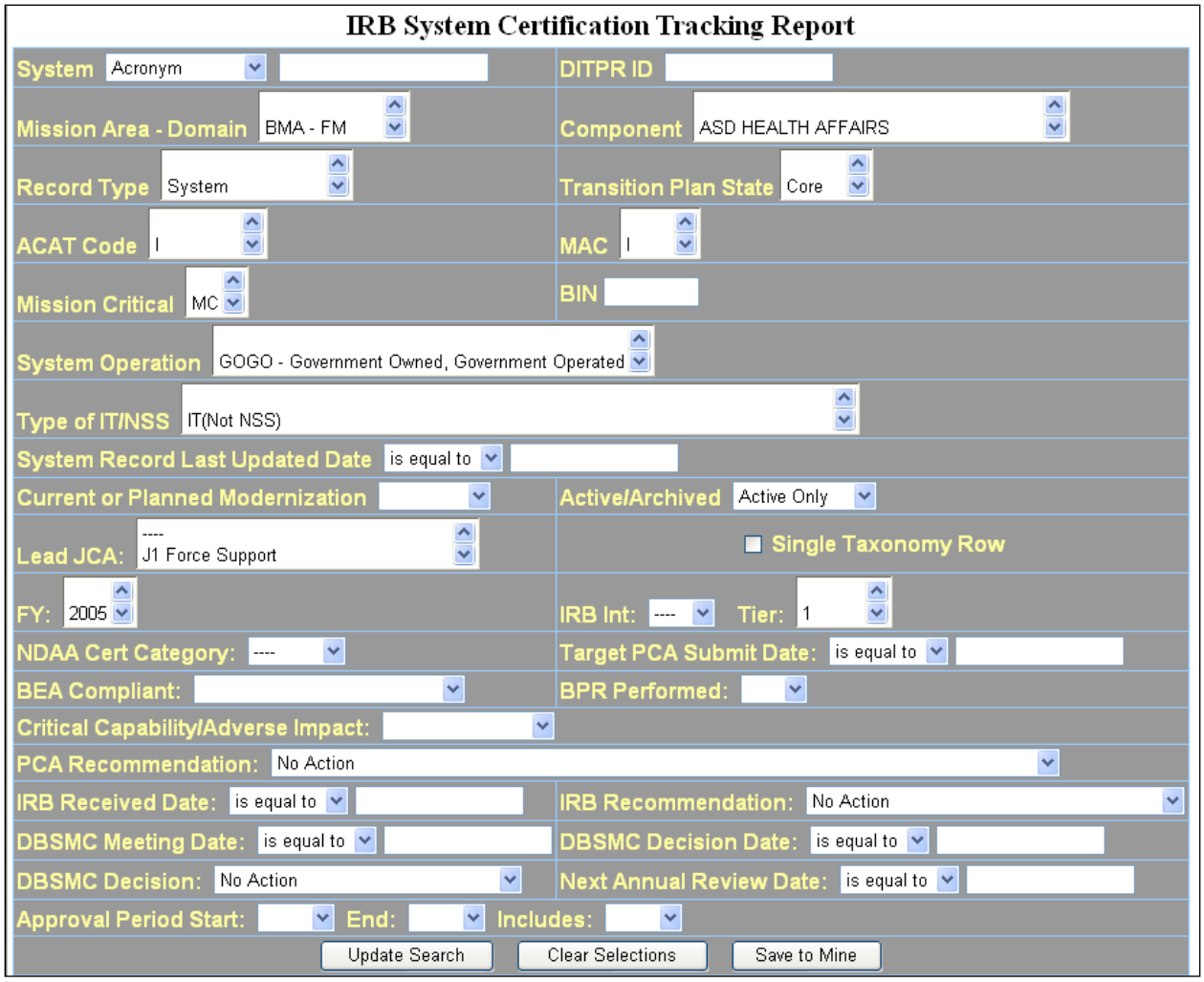


Figure 201 IRB System Certification Tracking Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.

10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
15. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
16. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
17. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
18. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
19. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
20. To show a **Single Taxonomy Row**, click the **Single Taxonomy Row** checkbox.
21. To search by **Fiscal Year**, make selection(s) in the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.

NOTE: The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.

22. To search by **IRB Interest**, make a selection in the **IRB Int** drop list { **Yes** | **No** }.
23. To search by **Tier**, make selection(s) in the **Tier** multi-select (**Ctrl+Click**) drop list { **1** | **2** | **3** | **4** | **IRB INT** }.
24. To search by **NDAA Cert Category**, make a selection in the **NDAA Cert Category** drop list { **Class A** | **Class B** | **Class C** }.
25. To search by **Target PCA Submit Date**, make a selection in the **Target PCA Submit Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Target PCA Submit Date** numeric text box (maximum 17 effective numeric characters).
26. To search by **BEA Compliant** status, make a selection in the **BEA Compliant** drop list { **Y-Assessed-Compliant** | **N-Assessed-Not Compliant** | **X-Assessment Not Completed** | **L-Legacy (Not Required)** }.
27. To search by **BPR Performed** status, make a selection in the **BPR Performed** drop list { **Yes** | **No** }.
28. To search by **Critical Capability/Adverse Impact** status, make a selection in the **Critical Capability/Adverse Impact** drop list { **Critical Capability** | **Adverse Impact** | **Neither** }.
29. To search by **PCA Recommendation**, make a selection in the **PCA Recommendation** drop list { **No Action** | **Recommended - NDAA New/Core future state system** | **Recommended - NDAA New/Interim system** | **Recommended - NDAA Legacy system part of objective enterprise/Core future state system** | **Recommended - NDAA Legacy system part of objective enterprise/Interim system** | **Recommended -**

NDAA Legacy system not part of objective enterprise/Legacy transition system | **Insufficient Info - Explanation in Certification Comments** | **Disapproved - Explanation in Certification Comments** }.

30. To search by **IRB Received Date**, make a selection in the **IRB Received Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **IRB Received Date** numeric text box (maximum 17 effective numeric characters).
31. To search by **IRB Recommendation**, make a selection in the **IRB Recommendation** drop list { **No Action** | **Recommended for Approval** | **Recommended for Approval with Conditions** | **Not Recommended for Approval** | **Withdrawn** | **Recommended for Decertification Close-Out** | **N/A - Comptroller Cert** }.
32. To search by **DBSMC Meeting Date**, make a selection in the **DBSMC Meeting Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **DBSMC Meeting Date** numeric text box (maximum 17 effective numeric characters).
33. To search by **DBSMC Decision Date**, make a selection in the **DBSMC Decision Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **DBSMC Decision Date** numeric text box (maximum 17 effective numeric characters).
34. To search by **DBSMC Decision**, make a selection in the **DBSMC Decision** drop list { **No Action** | **Approved** | **Approved with Conditions** | **Not Approved** | **Withdrawn** | **Approved Decertification Close-Out** }.
35. To search by **Next Annual Review Date**, make a selection in the **Next Annual Review Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Next Annual Review Date** numeric text box (maximum 17 effective numeric characters).
36. To search by **Approval Period Start** Fiscal Year, make a Fiscal Year selection in the **Approval Period Start** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
37. To search by **Approval Period End** Fiscal Year, make a Fiscal Year selection in the Approval Period **End** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
38. To search by **Approval Period Includes** Fiscal Year, make a Fiscal Year selection in the Approval Period **Includes** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
39. Click the **Update Search** button to bring up the **IRB System Certification Tracking Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

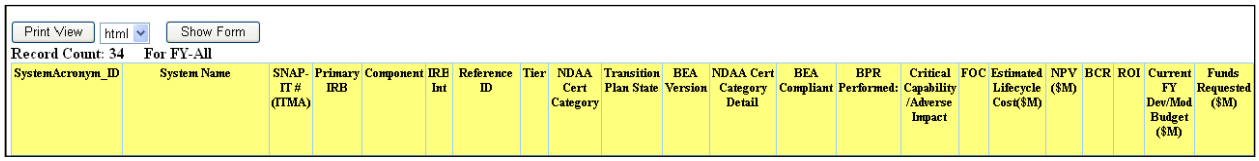


Figure 202 IRB System Certification Tracking Report (Results) Screen (1 of 3)

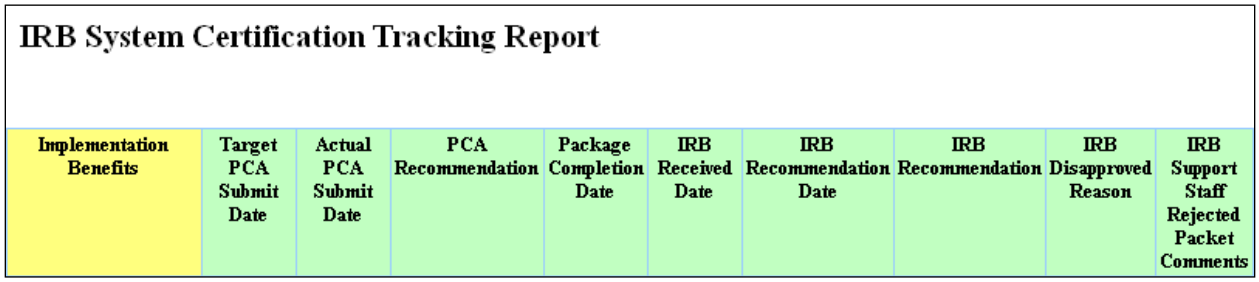


Figure 203 IRB System Certification Tracking Report (Results) Screen (2 of 3)

Comptroller Decision Date [OLD PROCESS]	Comptroller Decision [OLD PROCESS]	CA Decision Date	CA Recommendation	Appeal Submissions Date if applicable	DBSMC Meeting Date	DBSMC Decision Date	DBSMC Decision	Funds Approved ($M)	Approval Period Start	Approval Period End	Next Annual Review Date	Other Comments/Issues

Figure 204 IRB System Certification Tracking Report (Results) Screen (3 of 3)

40. To print the **IRB System Certification Tracking Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **IRB System Certification Tracking Report** (results) screen appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

41. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **IRB System Certification Tracking Report** (results) screen.
42. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
43. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.5.5. IRB System Certification Funding Tracking Report

PRIVILEGES: No **User Group Privilege** is required to view **IRB System Certification Funding Tracking Reports**.

To view IRB System Certification Funding Tracking reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: **Figure 151** and **Figure 193** above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **IRB Cert Funding…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **IRB System Certification Funding Tracking Report** (search) screen appears.

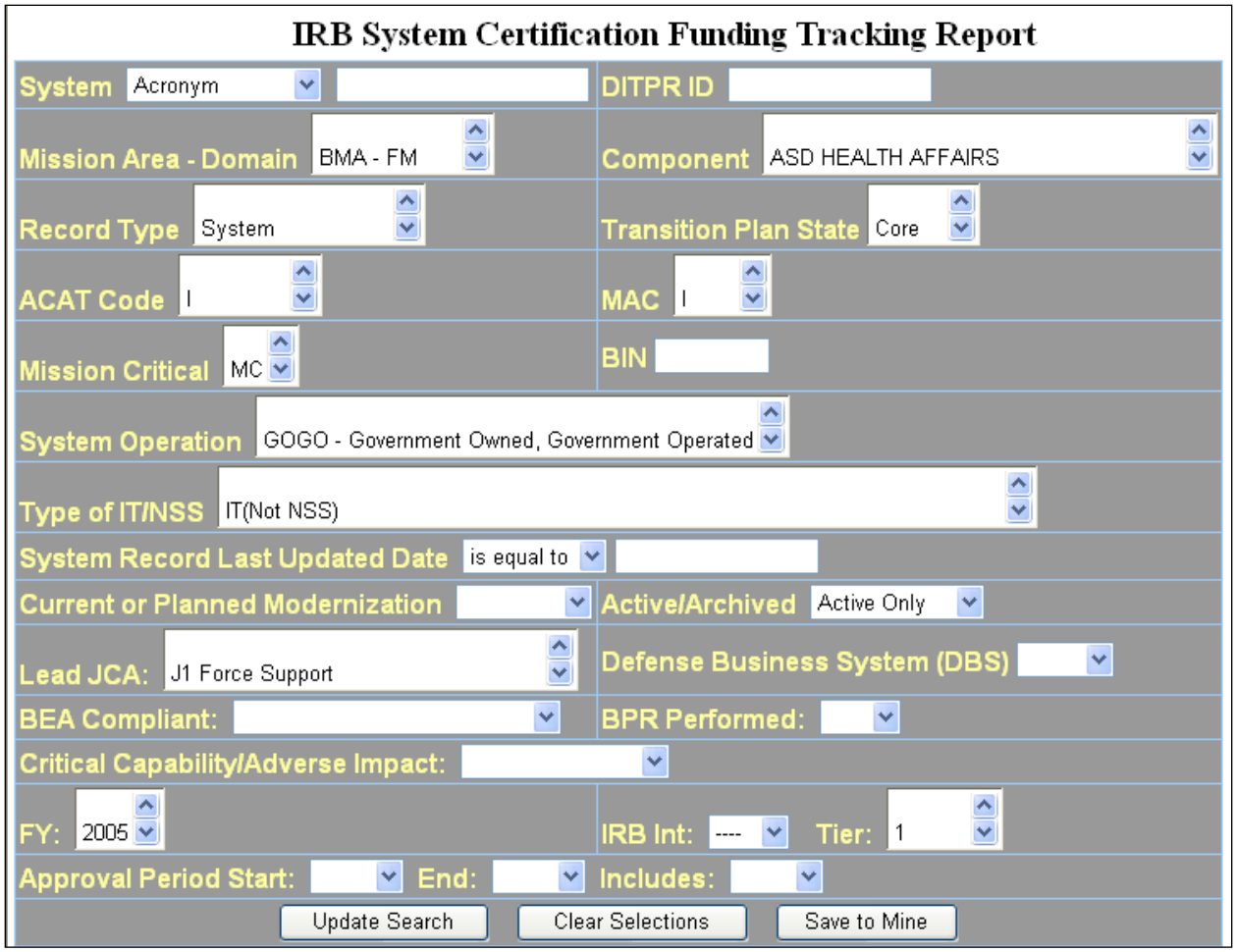


Figure 205 IRB System Certification Funding Tracking (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** }, make a selection and enter the value in the **System** text box (maximum 20 characters).

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.

11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.
14. **NOTE:** The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.
15. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
21. To search by **Defense Business System (DBS)** status, make a selection in the **Defense Business System (DBS)** drop list { **Yes** | **No** | **Blank** }.
22. To search by **BEA Compliant** status, make a selection in the **BEA Compliant** drop list { **Y-Assessed-Compliant** | **N-Assessed-Not Compliant** | **X-Assessment Not Completed** | **L-Legacy (Not Required)** }.
23. To search by **BPR Performed** status, make a selection in the **BPR Performed** drop list { **Yes** | **No** }.
24. To search by **Critical Capability/Adverse Impact** status, make a selection in the **Critical Capability/Adverse Impact** drop list { **Critical Capability** | **Adverse Impact** | **Neither** }.
25. To search by **Fiscal Year**, make selection(s) in the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.
26. **NOTE:** The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.
27. To search by **IRB Interest**, make a selection in the **IRB Int** drop list { **Yes** | **No** }.
28. To search by **Tier**, make selection(s) in the **Tier** multi-select (**Ctrl+Click**) drop list { **1** | **2** | **3** | **4** | **IRB INT** }.
29. To search by **Approval Period Start** Fiscal Year, make a Fiscal Year selection in the **Approval Period Start** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
30. To search by **Approval Period End** Fiscal Year, make a Fiscal Year selection in the Approval Period **End** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
31. To search by **Approval Period Includes** Fiscal Year, make a Fiscal Year selection in the Approval Period **Includes** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
32. Click the **Update Search** button to bring up the **IRB System Certification Funding Tracking Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually exclusive situation where no records or unexpected results are returned.

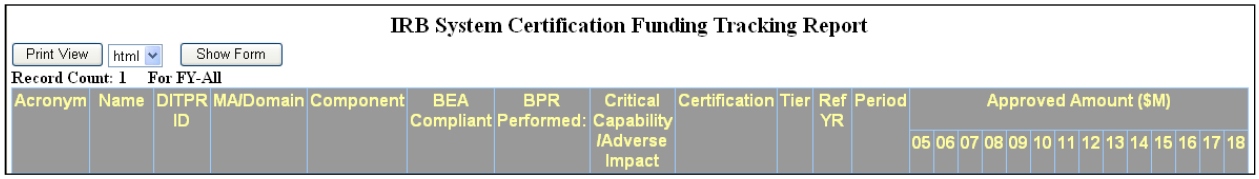


Figure 206 IRB System Certification Funding Tracking Report (Results) Screen

33. To print the **IRB System Certification Funding Tracking** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **IRB System Certification Funding Tracking Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

34. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **IRB System Certification Funding Tracking Report** (results) screen.
35. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
36. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.5.6. IRB System Certification Modernization Request Report

PRIVILEGES: No **User Group Privilege** is required to view **IRB System Certification Modernization Request Reports**.

To view IRB System Certification Modernization Request Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: **Figure 151** and **Figure 193** above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **IRB Cert Mod Req…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **IRB System Certification Modernization Request Report** (search) screen appears.

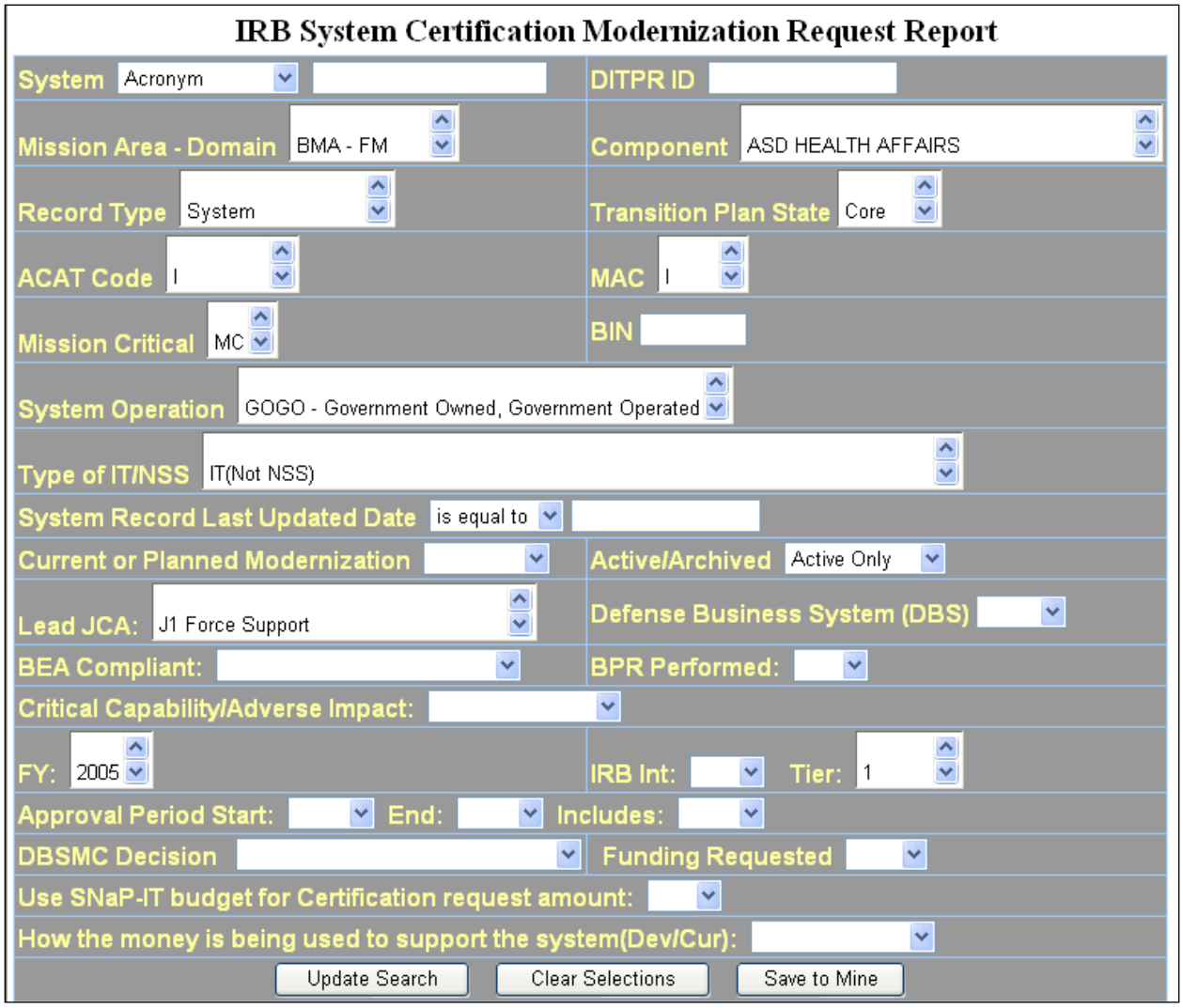


Figure 207 IRB System Certification Modernization Request Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** }, make a selection and enter the value in the **System** text box (maximum 20 characters).

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.

9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.
14. **NOTE:** The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.
15. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
21. To search by **Defense Business System (DBS)** status, make a selection in the **Defense Business System (DBS)** drop list { **Yes** | **No** | **Blank** }.
22. To search by **BEA Compliant** status, make a selection in the **BEA Compliant** drop list { **Y-Assessed-Compliant** | **N-Assessed-Not Compliant** | **X-Assessment Not Completed** | **L-Legacy (Not Required)** }.
23. To search by **BPR Performed** status, make a selection in the **BPR Performed** drop list { **Yes** | **No** }.
24. To search by **Critical Capability/Adverse Impact** status, make a selection in the **Critical Capability/Adverse Impact** drop list { **Critical Capability** | **Adverse Impact** | **Neither** }.
25. To search by **Fiscal Year**, make selection(s) in the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.
26. **NOTE:** The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.
27. To search by **IRB Interest**, make a selection in the **IRB Int** drop list { **Yes** | **No** }.
28. To search by **Tier**, make selection(s) in the **Tier** multi-select (**Ctrl+Click**) drop list { **1** | **2** | **3** | **4** | **IRB INT** }.
29. To search by **Approval Period Start** Fiscal Year, make a Fiscal Year selection in the **Approval Period Start** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
30. To search by **Approval Period End** Fiscal Year, make a Fiscal Year selection in the Approval Period **End** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.

31. To search by **Approval Period Includes** Fiscal Year, make a Fiscal Year selection in the Approval Period **Includes** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
32. To search by **DBSMC Decision**, make a selection in the **DBSMC Decision** drop list { **No Selection** | **Approved** | **Approved with Conditions** | **Not Approved** | **Withdrawn** | **Approved Decertification Close-Out** }.
33. To search by **Funding Requested** fiscal year, make a selection in the **Funding Requested** drop list { **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.
34. To search by **Use SNaP-IT budget for Certification request amount**, make a selection in the **Use SNaP-IT budget for Certification request amount** drop list { **Yes** | **No** }.
35. To search by **How the money is being used to support the system(Dev/Cur)**, make a selection in the **How the money is being used to support the system(Dev/Cur)** drop list { **DevMod** | **Current Services** }.
36. Click the **Update Search** button to bring up the **IRB System Certification Modernization Request Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually exclusive situation where no records or unexpected results are returned.

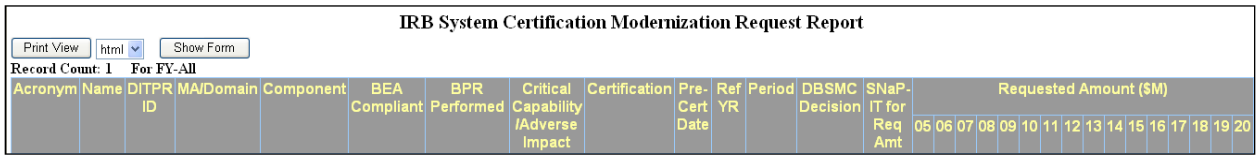


Figure 208 IRB System Certification Modernization Request Report (Results) Screen

37. To print the **IRB System Certification Modernization Request Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **IRB System Certification Modernization Request Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

38. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **IRB System Certification Modernizaiton Request Report** (results) screen.
39. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
40. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.5.7. Certification EV Data

PRIVILEGES: No **User Group Privilege** is required to view **Certification EV Data** reports.

To view Certification EV Data reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **IRB** button link. The **Reports Options Menu** screen with Subject tabs showing the **IRB Certification Reports** links appears.

>> See: **Figure 151** and **Figure 193** above for **Reports Options Menu** screen features showing **IRB Certification Reports** links.

3. Click the **IRB Cert EV Cost Data…** report link on the **IRB** tab or under the **IRB Certification Reports** links label. The **Certification EV Data** report (search) screen appears.

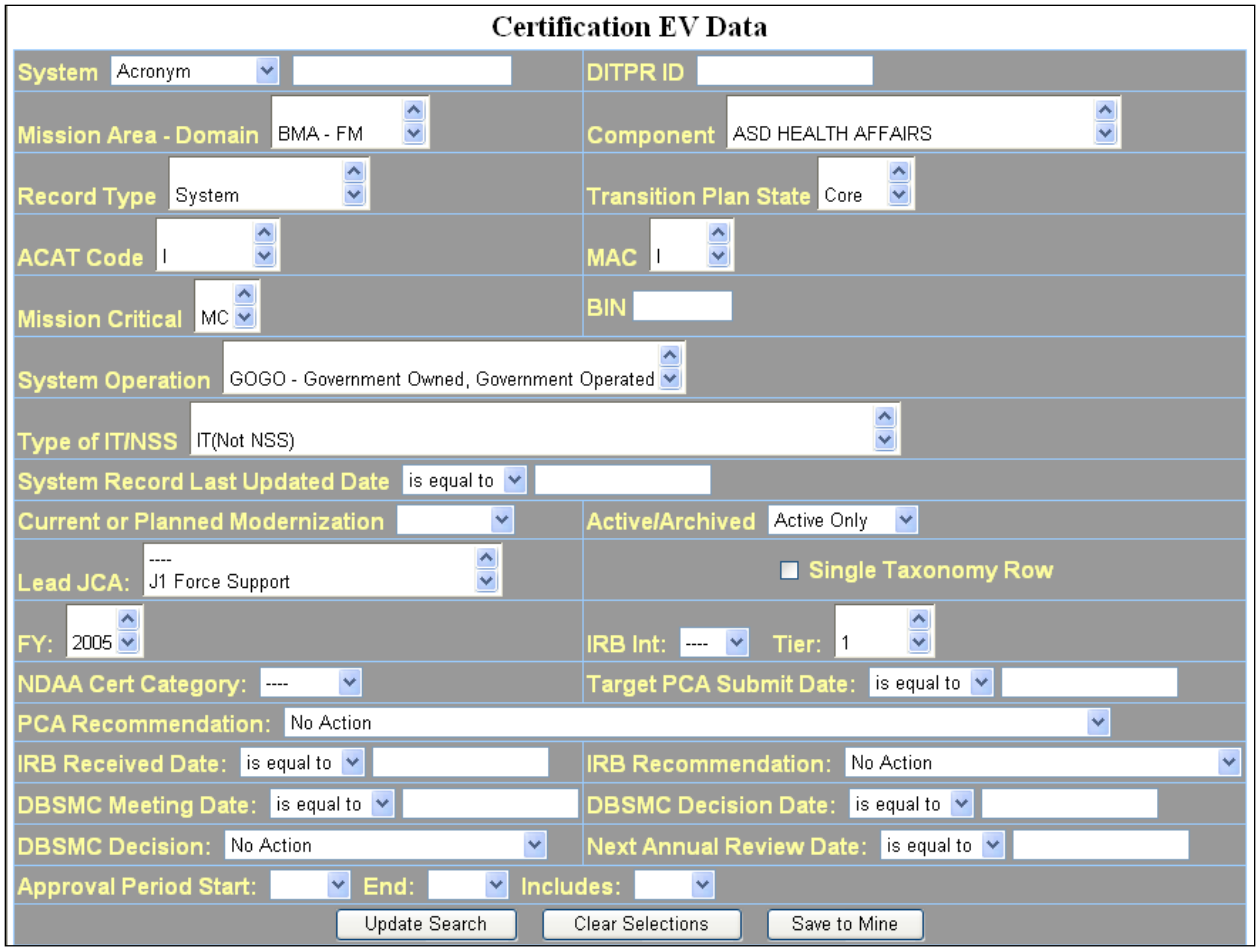


Figure 209 Certification EV Data Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** }, make a selection and enter the value in the **System** text box (maximum 20 characters).

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.

11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.
14. **NOTE:** The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.
15. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
21. To show a **Single Taxonomy Row**, click the **Single Taxonomy Row** checkbox.
22. To search by Fiscal Year, make selection(s) in the **FY** multi-select (**Ctrl+Click**) drop list { **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** }.
23. **NOTE:** The **FY** drop list is based on user fiscal year inputs. The format for this fiscal year drop list is YYYY; fiscal years entered in invalid formats, e.g. FY10, will not return any records.
24. To search by **IRB Interest**, make a selection in the **IRB Int** drop list { **Yes** | **No** }.
25. To search by **Tier**, make selection(s) in the **Tier** multi-select (**Ctrl+Click**) drop list { **1** | **2** | **3** | **4** | **IRB INT** }.
26. To search by **NDAA Cert Category**, make a selection in the **NDAA Cert Category** drop list { **Class A** | **Class B** | **Class C** }.
27. To search by **Target PCA Submit Date**, make a selection in the **Target PCA Submit Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Target PCA Submit Date** numeric text box (maximum 17 effective numeric characters).
28. To search by **PCA Recommendation**, make a selection in the **PCA Recommendation** drop list { **No Action** | **Recommended – NDAA New/Core future state system** | **Recommended – NDAA New/Interim system** | **Recommended – NDAA Legacy system part of objective enterprise/Core future state system** | **Recommended – NDAA Legacy system part of objective enterprise/Interim system** | **Recommended – NDAA Legacy system not part of objective enterprise/Legacy transition system** | **Insufficient Info – Explanation in Certification Comments** | **Disapproved – Explanation in Certification Comments** }.
29. To search by **IRB Received Date**, make a selection in the **IRB Received Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **IRB Received Date** numeric text box (maximum 17 effective numeric characters).
30. To search by **IRB Recommendation**, make a selection in the **IRB Recommendation** drop list { **No Action** | **Recommended for Approval** | **Recommended for Approval with Conditions** | **Not Recommended for Approval** | **Withdrawn** | **Recommended for De-Certification Close-Out** | **N/A – Comptroller Cert** }.

31. To search by **DBSMC Meeting Date**, make a selection in the **DBSMC Meeting Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **DBSMC Meeting Date** numeric text box (maximum 17 effective numeric characters).
32. To search by **DBSMC Decision Date**, make a selection in the **DBSMC Decision Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **DBSMC Decision Date** numeric text box (maximum 17 effective numeric characters).
33. To search by **DBSMC Decision**, make a selection in the **DBSMC Decision** drop list { **No Action** | **Approved** | **Approved with Conditions** | **Not Approved** | **Withdrawn** | **Approved Decertification Close-Out** }.
34. To search by **Next Annual Review Date**, make a selection in the **Next Annual Review Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Next Annual Review Date** numeric text box (maximum 17 effective numeric characters).
35. To search by **Approval Period Start** FY, make a selection in the **Approval Period Start** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
36. To search by **Approval Period End** FY, make a selection in the Approval Period **End** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
37. To search by **Approval Period Includes** FY, make a selection in the Approval Period **Includes** drop list { **FY06** | **FY07** | **FY08** | **FY09** | **FY10** | **FY11** | **FY12** | **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** | **FY22** }.
38. Click the **Update Search** button to bring up the **Certification EV Data** report (reulsts) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually exclusive situation where no records or unexpected results are returned.

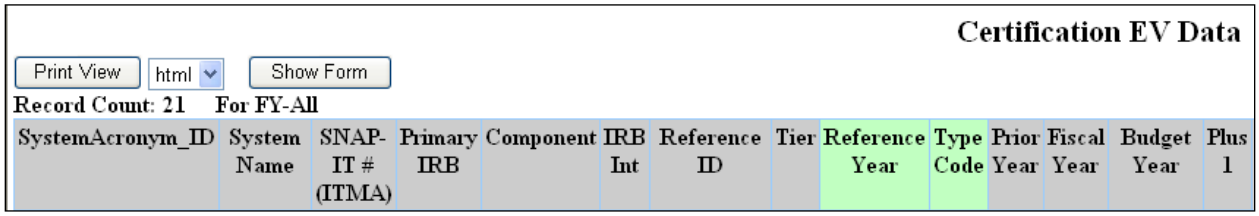


Figure 210 Certification EV Data Report (Results) Screen (1 of 2)

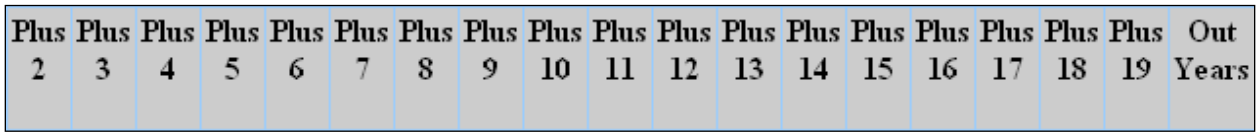


Figure 211 Certification EV Data Report (Results) Screen (2 of 2)

39. To print the **Certification EV Data** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Certification EV Data** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

40. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Certification EV Data** report (results) screen.
41. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
42. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.6. Privacy Impact Assessment (PIA) Reports

PRIVILEGES: No **User Group Privilege** is required to view **PIA** reports.

To view PIA reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. On the **Reports Options Menu** screen, click the **PIA** reports links tab. The **Reports Options Menu** screen with Subject tabs showing the **PIA** report links appears.

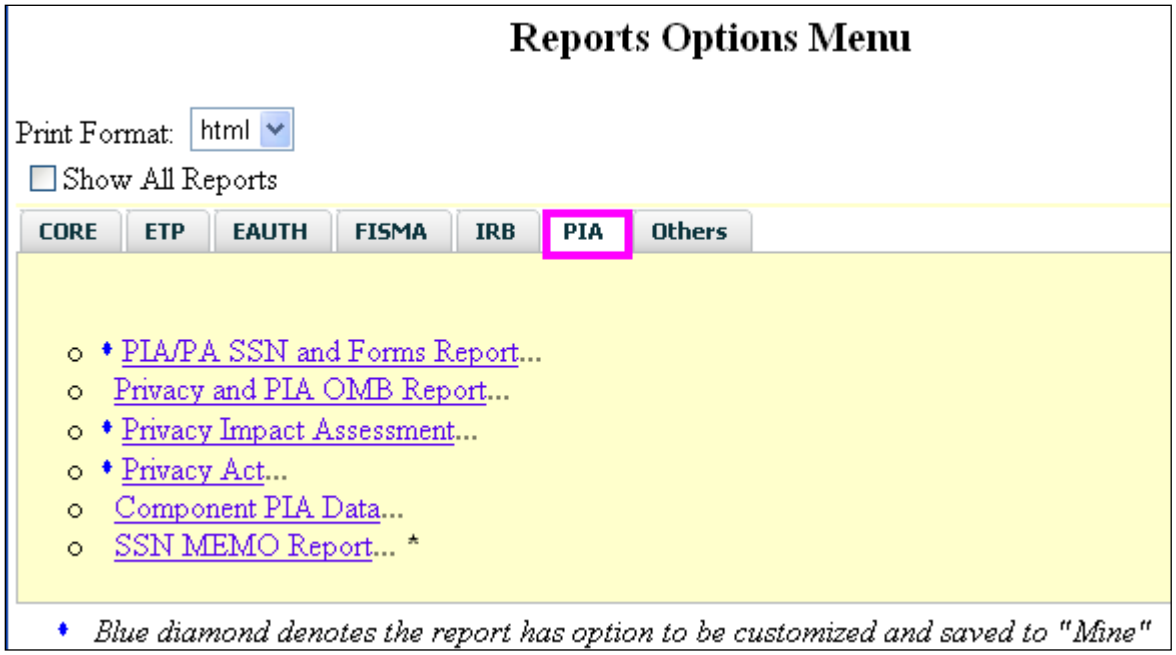


Figure 212 Reports Options Menu Screen, PIA Tab

6.6.1. PIA/PA SSN and Forms Report

PRIVILEGES: No **User Group Privilege** is required to view **PIA/PA, SSN and Forms Reports**.

To view PIA/PA, SSN and Forms Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **PIA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System PIA Reports** links appears.

>> See: Figure 151 and Figure 212 above for **Reports Options Menu** screen features showing **System PIA Reports** links.

3. Click the **PIA/PA SSN and Forms Report…** link on the **PIA** tab or under the **System PIA Reports** links label. The **PIA/PA, SSN and Forms Report** (search) screen appears.

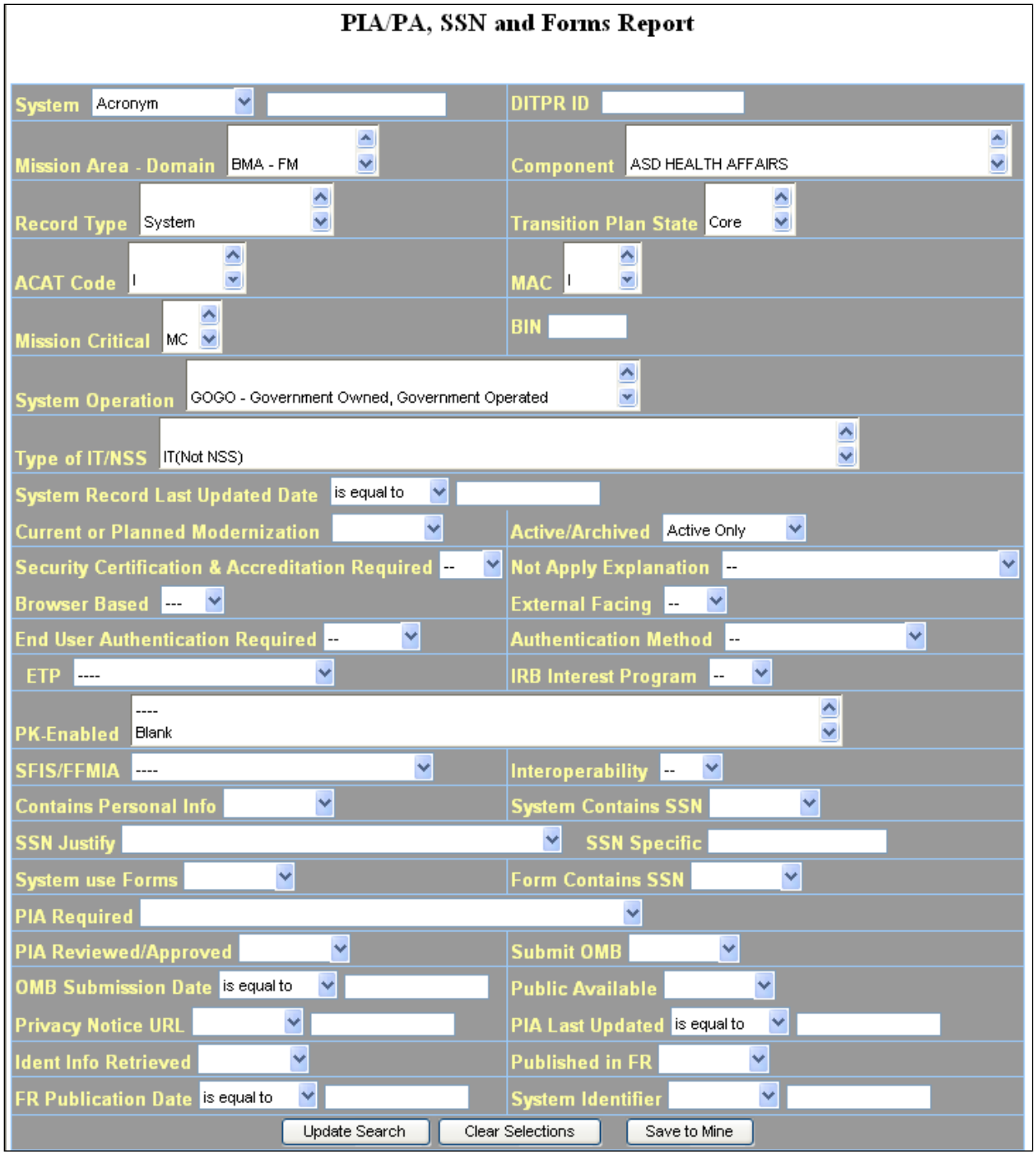


Figure 213 PIA/PA, SSN and Forms Report (Search) Screen

NOTE: Field label mouseovers provide additional information.

4. From the **PIA/PA, SSN and Forms Report** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make a selection in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Security Certification & Accreditation Required** status, make a selection in the **Security Certification & Accreditation Required** drop list { **Yes** | **No** }.
21. To search by **Not Apply Explanation** status, make a selection in the **Not Apply Explanation** drop list { **Embedded IT** | **Integral to real-time execution** | **Without Platform Interconnection** | **Pre-Deployment** | **Entry does not require C&A** }.
22. To search by **Browser Based** status, make a selection in the **Browser Based** drop list { **Yes** | **No** }.
23. To search by **External Facing** status, make a selection in the **External Facing** drop list { **Yes** | **No** }.
24. To search by **End User Authentication Required** status, make a selection in the **End User Authentication Required** drop list { **None** | **Partially** | **All** }.
25. To search by **Authentication Method**, make a selection in the **Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **NA** }.

26. To search by **ETP** status, make a selection in the **ETPs** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Not in ETP** }.
27. To search by **IRB Interest Program** status, make a selection in the **IRB Interest Program** drop list { **Yes** | **No** }.
28. To search by **PK-Enabled** status, make a selection(s) in the **PK-Enabled** multi-select (**Ctrl+Click**) drop list { **Blank** | **No, system not currently PK-Enabled and no plan to PK-Enable** | **Yes, system is PK-Enabled for user authentication, digital signature and encryption** | **Yes, system is PK-Enabled for user authentication, digital signature** | **Yes, system is PK-Enabled for user authentication and encryption** | **Yes, system is PK-Enabled for digital signature and encryption** | **Yes, system is PK-Enabled for user authentication** | **Yes, system is PK-Enabled for digital signature** | **Yes, system is PK-Enabled for encryption** }.
29. To search by **SFIS/FFMIA** status, make a selection in the **SFIS/FFMIA** drop list { **No (neither)** | **Financial Management System** | **Financial Feeder System (mixed)** }.
30. To search by **Interoperability** status, make a selection in the **Interoperability** drop list { **Yes** | **No** }.
31. To search by **Personal Info** status, make a selection in the **Contains Personal Info** drop list { **Yes** | **No** | **Answered** | **Blank** }.
32. To search by **System Contains SSN** status, make a selection in the **System Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
33. To search by primary legislative or legal reason justification for using **SSN**, make a selection in the **SSN Justify** drop list { **Geneva Conventions Serial Number** | **Law Enforcement, National Security, Credentialing** | **Security Clearance Investigation or Verification** | **Interactions With Financial Institutions** | **Confirmation of Employment Eligibility** | **Administration of Federal Worker's Compensation** | **Federal Taxpayer Identification Number** | **Computer Matching** | **Foreign Travel** | **Noncombatant Evacuation Operations (NEOs)** | **Legacy System Interface** | **Other Cases** | **Not Acceptable Use** | **Answered** | **Blank** }.
34. To search by **SSN Specific**, type the descriptive text string in the **SSN Specific** text box.

NOTE: SSN Specific is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

35. To search whether the systems use any DD, SD, or computer-wide, paper-based, or electronic forms for input/output, make a selection in the **System use Forms** drop list { **Yes** | **No** | **Answered** | **Blank** }.
36. To search whether the system uses DoD forms that contain SSNs, use the **Form Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
37. To search by **PIA Required**, make a selection in the **PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** | **Answered** | **Blank** }.
38. To search by **PIA Reviewed/Approved** status, make a selection in the **PIA Reviewed/Approved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
39. To search by **Submit OMB** status, make a selection in the **Submit OMB** drop list { **Yes** | **No** | **Answered** | **Blank** }.
40. To search by **OMB Submission Date**, make a selection in the **OMB Submission Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **OMB Submission Date** numeric text box (maximum 17 effective numeric characters).
41. To search by **Public Available** status, make a selection in the **Public Available** drop list { **Yes** | **No** | **Answered** | **Blank** }.
42. To search by **Privacy Notice URL** status, make a selection in the **Privacy Notice URL** drop list { **Answered** | **blank** }.
43. To narrow the search for a specific **Privacy Notice URL**, enter the URL in the **Privacy Notice URL** text box.

NOTE: The **Privacy Notice URL** text string search functions when **NO** selection is made in the **Privacy Notice URL** drop list. A **Privacy Notice URL** drop list selection will take precedence over any value entered into the text box. The **Privacy Notice URL** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

44. To search by **PIA Last Updated** status, make a selection in the **PIA Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD

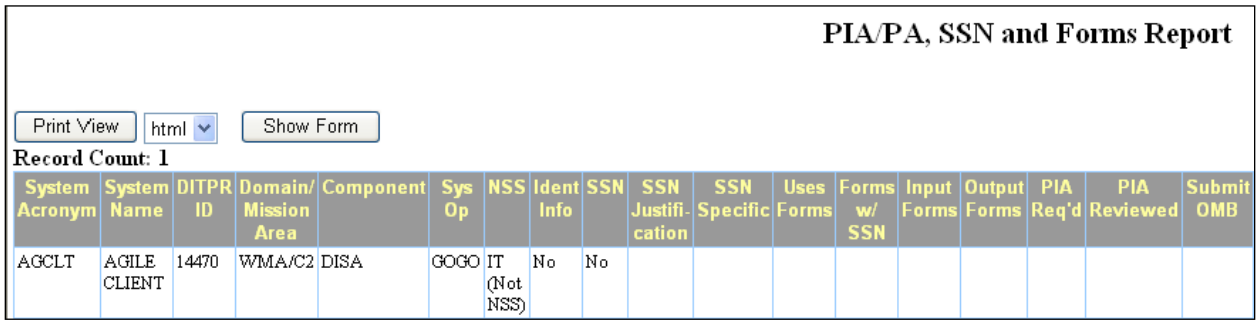
format for **is between** selection) in the **PIA Last Updated** numeric text box (maximum 17 effective numeric characters).

45. To search by **Ident Info Retrieved** status, make a selection in the **Ident Info Retrieved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
46. To search by **Published in FR** status, make a selection in the **Published in FR** drop list { **Yes** | **No** | **Answered** | **Blank** }.
47. To search by **FR Publication Date**, make a selection in the **FR Publication Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **FR Publication Date** numeric text box (maximum 17 effective numeric characters).
48. To search by **System Identifier**, whether answered or not, make a selection in the **System Identifier** drop list { **Answered** | **blank** }.
49. To narrow the search for a specific **System Identifier**, enter the identifier in the **System Identifier** text box.

NOTE: The **System Identifier** text string search functions when **NO** selection is made in the **System Identifier** drop list. A **System Identifier** drop list selection will take precedence over any value entered into the text box. The **System Identifier** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

50. Click the **Update Search** button to bring up the **PIA/PA, SSN and Forms Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.



System Acronym	System Name	DITPR ID	Domain/ Mission Area	Component	Sys Op	NSS	Ident Info	SSN	SSN Justifi-cation	SSN Specific	Uses Forms	Forms w/ SSN	Input Forms	Output Forms	PIA Req'd	PIA Reviewed	Submit OMB
AGCLT	AGILE CLIENT	14470	WMA/C2	DISA	GOGO	IT (Not NSS)	No	No									

Figure 214 PIA/PA, SSN and Forms Report (Results) Screen (1 of 2)

Submit Date	Publicly Avail	Notice URL	PIA Comments	Ident Info Retrieved	Published in FR	FR Publicationv Date	FR System Identifier	FR Explain

Figure 215 PIA/PA, SSN and Forms Report (Results) Screen (2 of 2)

51. To print the **PIA/PA, SSN and Forms Report** (results), make a selection in the pint format drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **PIA/PA, SSN and Records Management Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

52. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **PIA/PA, SSN and Forms Report**.
53. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
54. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.6.2. Privacy and PIA OMB Report

PRIVILEGES: No **User Group Privilege** is required to view **Privacy and PIA OMB Reports**.

To view Privacy and PIA OMB Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **PIA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System PIA Reports** links appears.

>> See: Figure 151 and Figure 212 above for **Reports Options Menu** screen features showing **System PIA Reports** links.

3. Click the **Privacy and PIA OMB Report…** link on the **PIA** tab or under the **System PIA Reports** links label. The **Privacy and PIA OMB Report** screen appears.

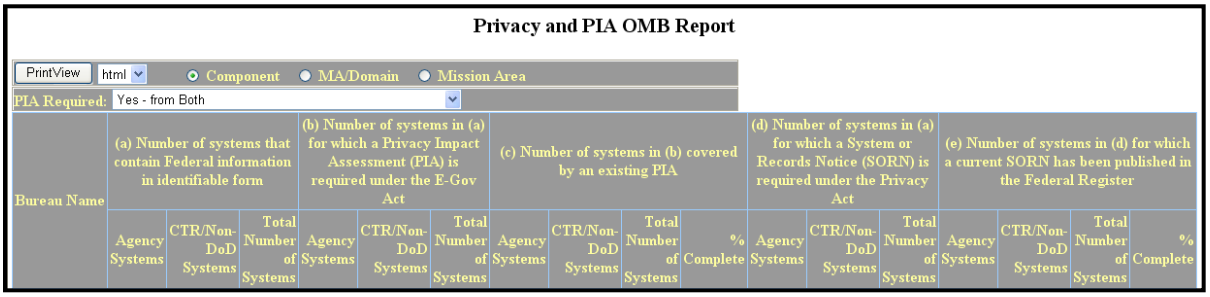


Figure 216 Privacy and PIA OMB Report

4. Select the **Component**, **MA/Domain**, or **Mission Area** radio button for Component, Mission Area – Domain, or Mission Area metrics, respectively. The screen shows **Bureau Name**, **MA/Domain**, or **Mission Area** as the first column heading depending on the selection, respectively. The screen automatically updates.
5. From the **PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** | **Public and Both** | **Yes – Total** }, select the appropriate response.
6. To print the **Privacy and PIA OMB Report**, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Privacy and PIA OMB Report** appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

6.6.3. Privacy Impact Assessment Report

PRIVILEGES: No **User Group Privilege** is required to view **Privacy Impact Assessment** reports.

To view Privacy Impact Assessment reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: Figure 149 above for **Reports Options Menu**, **CORE** screen features.

2. Click the **PIA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System PIA Reports** links appears.

>> See: Figure 151 and Figure 212 above for **Reports Options Menu** screen features showing **System PIA Reports** links.

3. Click the **Privacy Impact Assessment…** link on the **PIA** tab or under the **System PIA Reports** links label. The **Privacy Impact Assessment** (search) screen appears.

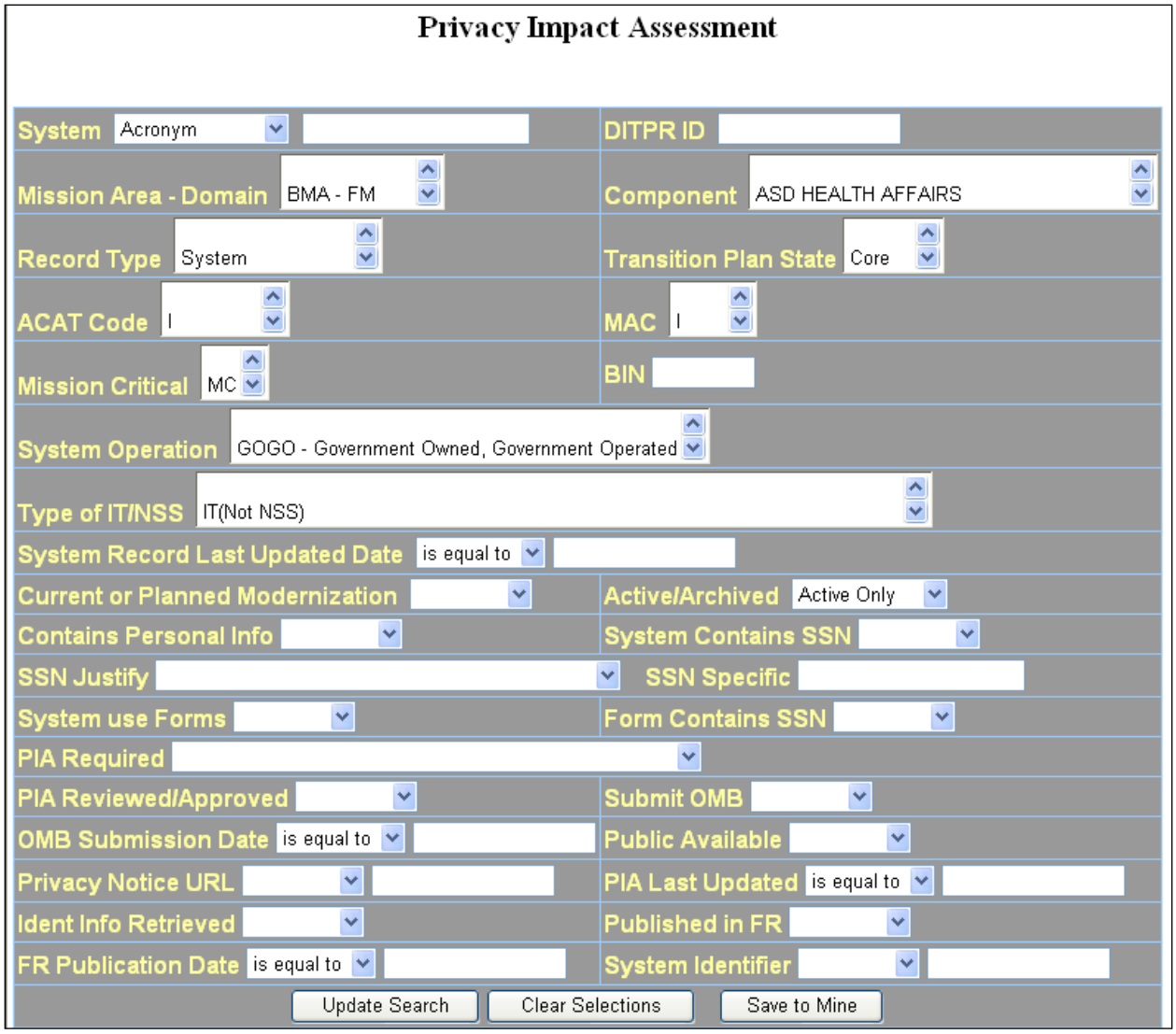


Figure 217 Privacy Impact Assessment (Search) Screen

NOTE: Field label mouseovers provide additional information.

4. From the **Privacy Impact Assessment** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: **System** is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make a selection in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by Personal Info status, make a selection in the **Contains Personal Info** drop list { **Yes** | **No** | **Answered** | **Blank** }.
21. To search by **System Contains SSN** status, make a selection in the **System Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
22. To search by primary legislative or legal reason justification for using **SSN**, make a selection in the **SSN Justify** drop list { **Geneva Conventions Serial Number** | **Law Enforcement, National Security, Credentialing** | **Security Clearance Investigation or Verification** | **Interactions With Financial Institutions** | **Confirmation of Employment Eligibility** | **Administration of Federal Worker's Compensation** | **Federal Taxpayer Identification Number** | **Computer Matching** | **Foreign Travel** | **Noncombatant Evacuation Operations (NEOs)** | **Legacy System Interface** | **Other Cases** | **Not Acceptable Use** | **Answered** | **Blank** }.
23. To search by **SSN Specific**, type the descriptive text string in the **SSN Specific** text box.

NOTE: SSN Specific is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

24. To search whether the systems use any DD, SD, or computer-wide, paper-based, or electronic forms for input/output, make a selection in the **System Use Forms** drop list { **Yes** | **No** | **Answered** | **Blank** }.
25. To search whether the system uses DoD forms that contain SSNs, use the **Form Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
26. To search by **PIA Required**, make a selection in the **PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** | **Answered** | **Blank** }.

27. To search by **PIA Reviewed/Approved** status, make a selection in the **PIA Reviewed/Approved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
28. To search by **Submit OMB** status, make a selection in the **Submit OMB** drop list { **Yes** | **No** | **Answered** | **Blank** }.
29. To search by **OMB Submission Date**, make a selection in the **OMB Submission Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **OMB Submission Date** numeric text box (maximum 17 effective numeric characters).
30. To search by **Public Available** status, make a selection in the **Public Available** drop list { **Yes** | **No** | **Answered** | **Blank** }.
31. To search by **Privacy Notice URL** status, make a selection in the **Privacy Notice URL** drop list { **Answered** | **blank** }.
32. To narrow the search for a specific **Privacy Notice URL**, enter the URL in the **Privacy Notice URL** text box.

NOTE: The **Privacy Notice URL** text string search functions when **NO** selection is made in the **Privacy Notice URL** drop list. A **Privacy Notice URL** drop list selection will take precedence over any value entered into the text box. The **Privacy Notice URL** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

33. To search by **PIA Last Updated** status, make a selection in the **PIA Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **PIA Last Updated** numeric text box (maximum 17 effective numeric characters).
34. To search by **Ident Info Retrieved** status, make a selection in the **Ident Info Retrieved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
35. To search by **Published in FR** status, make a selection in the **Published in FR** drop list { **Yes** | **No** | **Answered** | **Blank** }.
36. To search by **FR Publication Date**, make a selection in the **FR Publication Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **FR Publication Date** numeric text box (maximum 17 effective numeric characters).
37. To search by **System Identifier**, whether answered or not, make a selection in the **System Identifier** drop list { **Answered** | **blank** }.
38. To narrow the search for a specific **System Identifier**, enter the identifier in the **System Identifier** text box.

NOTE: The **System Identifier** text string search functions when **NO** selection is made in the **System Identifier** drop list. A **System Identifier** drop list selection will take precedence over any value entered into the text box. The **System Identifier** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

39. Click the **Update Search** button to bring up the **Privacy Impact Assessment** report (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

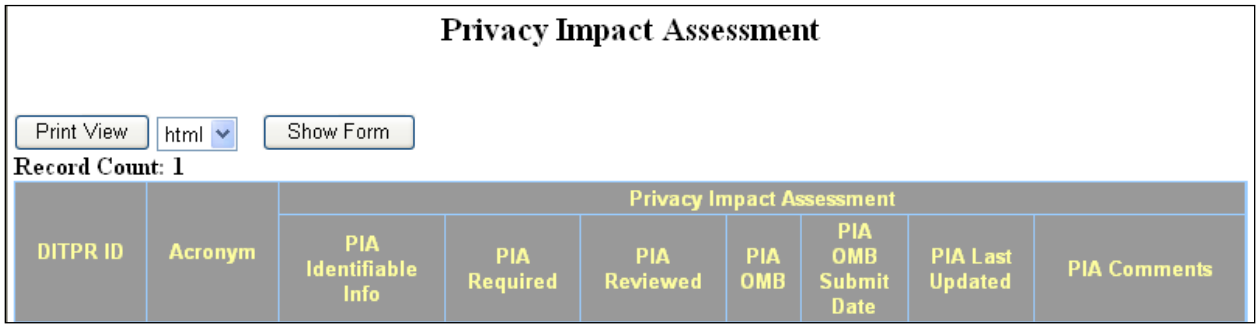


Figure 218 Privacy Impact Assessment Report (Results) Screen

40. To print the **Privacy Impact Assessment** report (results), make a selection in the pint format drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Privacy Impact Assessment** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

41. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Privacy Impact Assessment** report (results) screen.
42. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
43. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.6.4. Privacy Act Report

PRIVILEGES: No **User Group Privilege** is required to view **Privacy Act** reports.

To view Privacy Act reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **PIA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System PIA Reports** links appears.

>> See: **Figure 151** and **Figure 212** above for **Reports Options Menu** screen features showing **System PIA Reports** links.

3. Click the **Privacy Act…** link on the **PIA** tab or under the **System PIA Reports** links label. The **Privacy Act** report (search) screen appears.

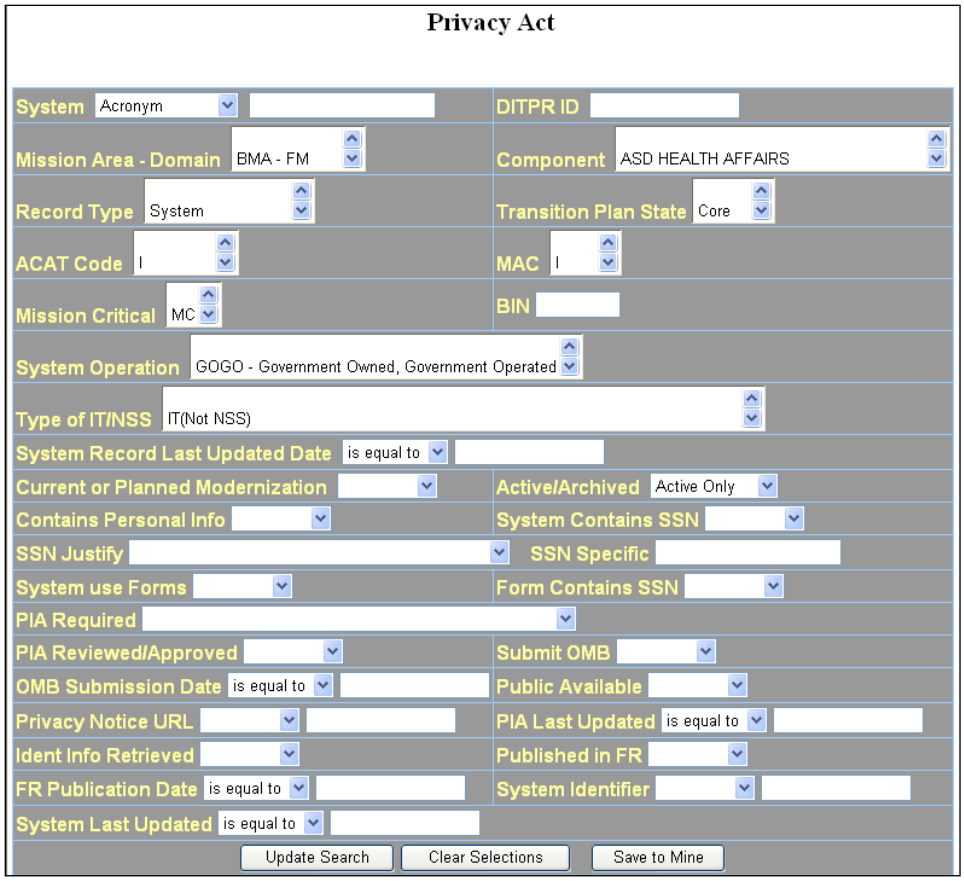


Figure 219 Privacy Act Report (Search) Screen

NOTE: Field label mouseovers provide additional information.

4. From the **Privacy Act** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make a selection in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.

12. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date** status, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by Personal Info status, make a selection in the **Contains Personal Info** drop list { **Yes** | **No** | **Answered** | **Blank** }.
21. To search by **System Contains SSN** status, make a selection in the **System Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
22. To search by primary legislative or legal reason justification for using **SSN**, make a selection in the **SSN Justify** drop list { **Geneva Conventions Serial Number** | **Law Enforcement, National Security, Credentialing** | **Security Clearance Investigation or Verification** | **Interactions With Financial Institutions** | **Confirmation of Employment Eligibility** | **Administration of Federal Worker's Compensation** | **Federal Taxpayer Identification Number** | **Computer Matching** | **Foreign Travel** | **Noncombatant Evacuation Operations (NEOs)** | **Legacy System Interface** | **Other Cases** | **Not Acceptable Use** | **Answered** | **Blank** }.
23. To search by **SSN Specific**, type the descriptive text string in the **SSN Specific** text box.

NOTE: SSN Specific is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

24. To search whether the systems use any DD, SD, or computer-wide, paper-based, or electronic forms for input/output, make a selection in the **System Use Forms** drop list { **Yes** | **No** | **Answered** | **Blank** }.
25. To search whether the system uses DoD forms that contain SSNs, use the **Form Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
26. To search by **PIA Required**, make a selection in the **PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** | **Answered** | **Blank** }.
27. To search by **PIA Reviewed/Approved** status, make a selection in the **PIA Reviewed/Approved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
28. To search by **Submit OMB** status, make a selection in the **Submit OMB** drop list { **Yes** | **No** | **Answered** | **Blank** }.
29. To search by **OMB Submission Date**, make a selection in the **OMB Submission Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **OMB Submission Date** numeric text box (maximum 17 effective numeric characters).

30. To search by **Public Available** status, make a selection in the **Public Available** drop list { **Yes** | **No** | **Answered** | **Blank** }.
31. To search by **Privacy Notice URL** status, make a selection in the **Privacy Notice URL** drop list { **Answered** | **blank** }.
32. To narrow the search for a specific **Privacy Notice URL**, enter the URL in the **Privacy Notice URL** text box.

NOTE: The **Privacy Notice URL** text string search functions when **NO** selection is made in the **Privacy Notice URL** drop list. A **Privacy Notice URL** drop list selection will take precedence over any value entered into the text box. The **Privacy Notice URL** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

33. To search by **PIA Last Updated** status, make a selection in the **PIA Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **PIA Last Updated** numeric text box (maximum 17 effective numeric characters).
34. To search by **Ident Info Retrieved** status, make a selection in the **Ident Info Retrieved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
35. To search by **Published in FR** status, make a selection in the **Published in FR** drop list { **Yes** | **No** | **Answered** | **Blank** }.
36. To search by **FR Publication Date**, make a selection in the **FR Publication Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **FR Publication Date** numeric text box (maximum 17 effective numeric characters).
37. To search by **System Identifier**, whether answered or not, make a selection in the **System Identifier** drop list { **Answered** | **blank** }.
38. To narrow the search for a specific **System Identifier**, enter the identifier in the **System Identifier** text box.

NOTE: The **System Identifier** text string search functions when **NO** selection is made in the **System Identifier** drop list. A **System Identifier** drop list selection will take precedence over any value entered into the text box. The **System Identifier** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

39. To search by **System Last Updated** status, make a selection in the **System Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Last Updated** numeric text box (maximum 17 effective numeric characters).
40. Click the **Update Search** button to bring up the **Privacy Act Assessment** report (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

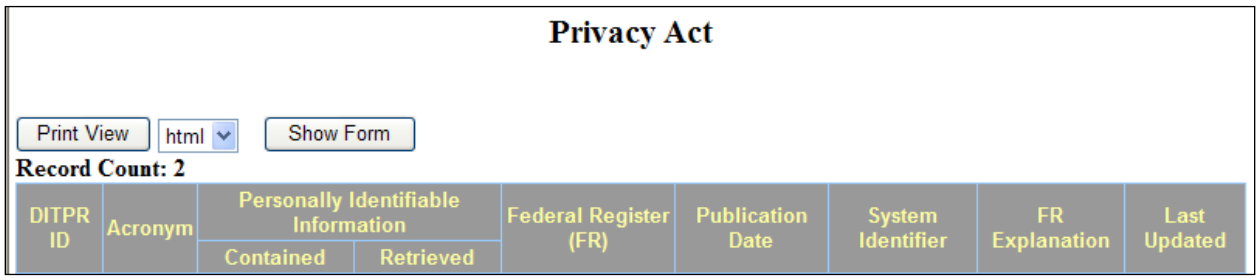


Figure 220 Privacy Act Report (Results) Screen

41. To print the **Privacy Act** report, make a selection in the pint format drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Privacy Act** report (results) appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

42. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Privacy Act** report (results) screen.
43. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.

44. To save the selections as a customized report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified report.

6.6.5. Component PIA Data Report

PRIVILEGES: No **User Group Privilege** is required to view **Component PIA Data** reports.

To view Component PIA Data reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **PIA** button link. The **Reports Options Menu** screen with Subject tabs showing the **System PIA Reports** links appears.

>> See: **Figure 151** and **Figure 212** above for **Reports Options Menu** screen features showing **System PIA Reports** links.

3. Click the **Component PIA Data…** link on the **PIA** tab or under the **System PIA Reports** links label. The **Component PIA Data** (search) screen appears.

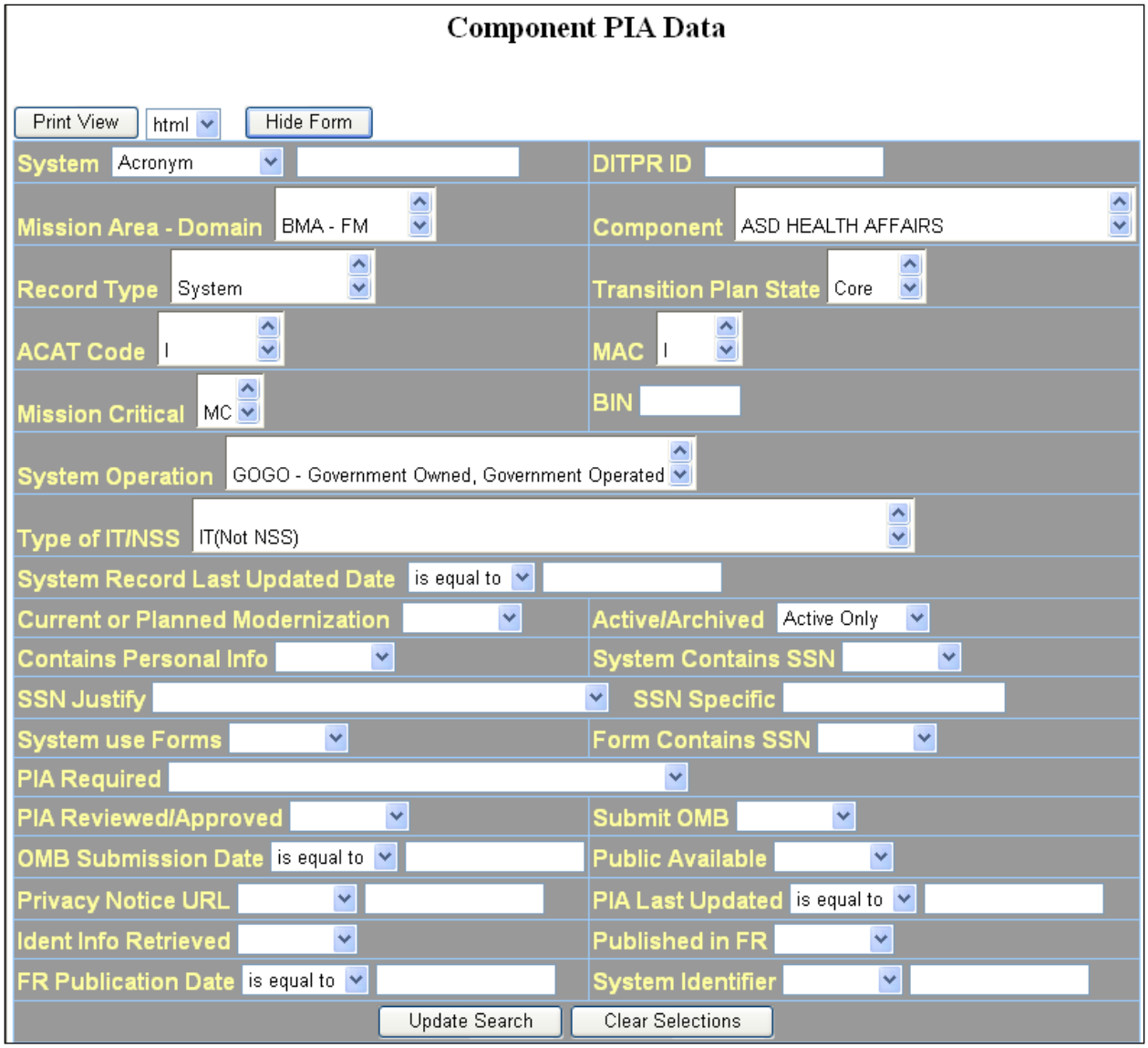


Figure 221 Component PIA Data Report (Search) Screen

NOTE: Field label mouseovers provide additional information.

4. From the **Component PIA Data** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make a selection in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by Personal Info status, make a selection in the **Contains Personal Info** drop list { **Yes** | **No** | **Answered** | **Blank** }.
21. To search by **System Contains SSN** status, make a selection in the **System Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
22. To search by primary legislative or legal reason justification for using **SSN**, make a selection in the **SSN Justify** drop list { **Geneva Conventions Serial Number** | **Law Enforcement, National Security, Credentialing** | **Security Clearance Investigation or Verification** | **Interactions With Financial Institutions** | **Confirmation of Employment Eligibility** | **Administration of Federal Worker's Compensation** | **Federal Taxpayer Identification Number** | **Computer Matching** | **Foreign Travel** | **Noncombatant Evacuation Operations (NEOs)** | **Legacy System Interface** | **Other Cases** | **Not Acceptable Use** | **Answered** | **Blank** }.
23. To search by **SSN Specific**, type the descriptive text string in the **SSN Specific** text box.

NOTE: SSN Specific is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

24. To search whether the systems use any DD, SD, or computer-wide, paper-based, or electronic forms for input/output, make a selection in the **System Use Forms** drop list { **Yes** | **No** | **Answered** | **Blank** }.
25. To search whether the system uses DoD forms that contain SSNs, use the **Form Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
26. To search by **PIA Required**, make a selection in the **PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** | **Answered** | **Blank** }.

27. To search by **PIA Reviewed/Approved** status, make a selection in the **PIA Reviewed/Approved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
28. To search by **Submit OMB** status, make a selection in the **Submit OMB** drop list { **Yes** | **No** | **Answered** | **Blank** }.
29. To search by **OMB Submission Date**, make a selection in the **OMB Submission Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **OMB Submission Date** numeric text box (maximum 17 effective numeric characters).
30. To search by **Public Available** status, make a selection in the **Public Available** drop list { **Yes** | **No** | **Answered** | **Blank** }.
31. To search by **Privacy Notice URL** status, make a selection in the **Privacy Notice URL** drop list { **Answered** | **blank** }.
32. To narrow the search for a specific **Privacy Notice URL**, enter the URL in the **Privacy Notice URL** text box.

NOTE: The **Privacy Notice URL** text string search functions when **NO** selection is made in the **Privacy Notice URL** drop list. A **Privacy Notice URL** drop list selection will take precedence over any value entered into the text box. The **Privacy Notice URL** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

33. To search by **PIA Last Updated** status, make a selection in the **PIA Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **PIA Last Updated** numeric text box (maximum 17 effective numeric characters).
34. To search by **Ident Info Retrieved** status, make a selection in the **Ident Info Retrieved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
35. To search by **Published in FR** status, make a selection in the **Published in FR** drop list { **Yes** | **No** | **Answered** | **Blank** }.
36. To search by **FR Publication Date**, make a selection in the **FR Publication Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **FR Publication Date** numeric text box (maximum 17 effective numeric characters).
37. To search by **System Identifier**, whether answered or not, make a selection in the **System Identifier** drop list { **Answered** | **blank** }.
38. To narrow the search for a specific **System Identifier**, enter the identifier in the **System Identifier** text box.

NOTE: The **System Identifier** text string search functions when **NO** selection is made in the **System Identifier** drop list. A **System Identifier** drop list selection will take precedence over any value entered into the text box. The **System Identifier** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

39. Click the **Update Search** button to bring up the **Privacy Impact Assessment** report (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

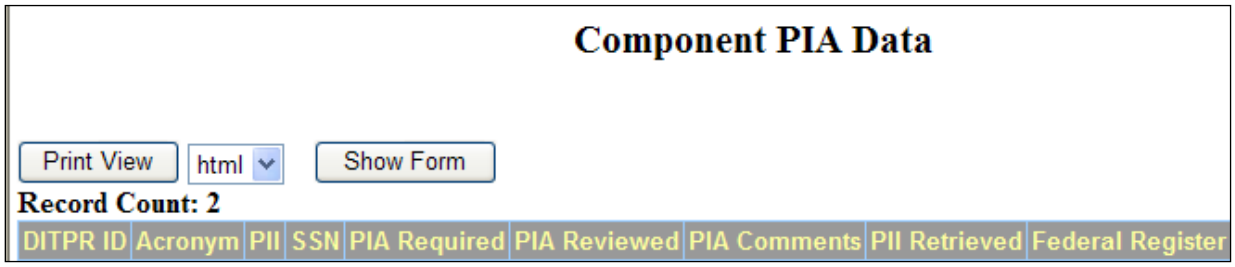


Figure 222 Component PIA Data Report (Results) Screen

40. To print the **Component PIA Data** report (results), make a selection in the pint format drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Component PIA Data** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

41. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Component PIA Data** report (results) screen.
42. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.

6.6.6. SSN Data Report

PRIVILEGES: No **User Group Privilege** is required to view **SSN Data Reports**.

To view SSN Data Reports, do the following:

>> See: Privacy Impact Assessment (PIA) Reports section above to access **Reports Options Menu** screen with Subject tabs, **PIA** tab, and Figure 212 for screen details.

1. From the **Reports Options Menu** screen, **PIA** tab, click the **SSN MEMO Report…** link. The **SSN Data Report** (search) screen appears.

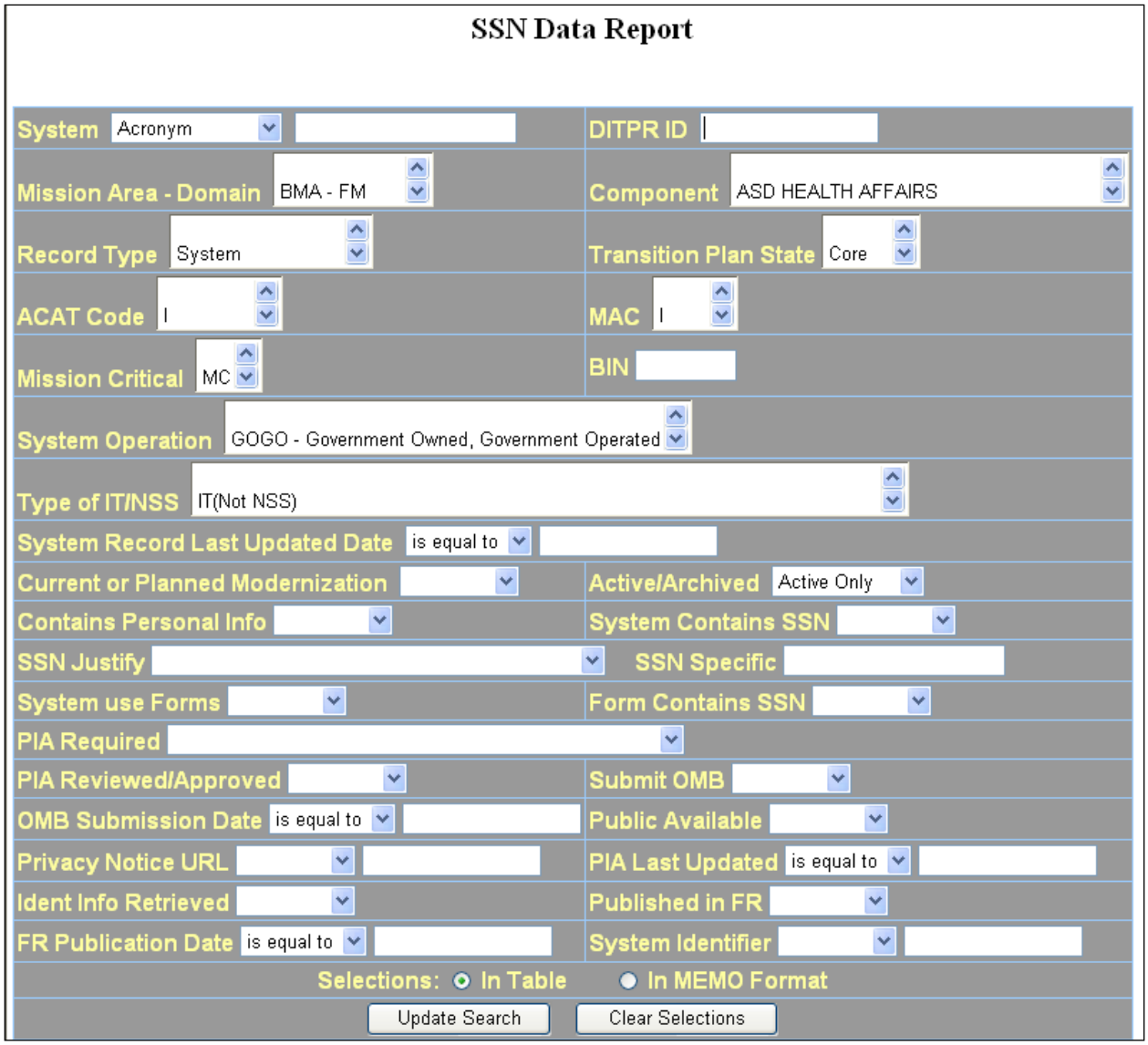


Figure 223 SSN Data Report (Search) Screen

2. From the **SSN Data Report** (search) screen, make your search criteria selections using the text boxes and drop lists.

3. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

4. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

5. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

6. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

7. To search by **Record Type**, make selection(s) in the **Record Type** multi–select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
8. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi–select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
9. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi–select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
10. To search by **MAC**, make selection(s) in the **MAC** multi–select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
11. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi–select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
12. To search by **BIN**, type the value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

13. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
14. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
15. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
16. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
17. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
18. To search by **Contains Personal Information**, make a selection in the **Contains Personal Info** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **System Contains SSN**, make a selection in the **System Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
20. To search by primary legislative or legal reason justification for using **SSN**, make a selection in the **SSN Justify** drop list { **Geneva Conventions Serial Number** | **Law Enforcement, National Security, Credentialing** | **Security Clearance Investigation or Verification** | **Interactions With Financial Institutions** | **Confirmation**

of Employment Eligibility | **Administration of Federal Worker's Compensation** | **Federal Taxpayer Identification Number** | **Computer Matching** | **Foreign Travel** | **Noncombatant Evacuation Operations (NEOs)** | **Legacy System Interface** | **Other Cases** | **Not Acceptable Use** | **Answered** | **Blank** }.

21. To search by specific legislative or legal reference that justifies using **SSN**, enter the reference in the **SSN Specific** text box.

NOTE: **SSN Specific** is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

22. To search whether the systems use any DD, SD, or computer-wide, paper-based, or electronic forms for input/output, make a selection in the **System Use Forms** drop list { **Yes** | **No** | **Answered** | **Blank** }.
23. To search whether the system uses DoD forms that contain SSNs, use the **Form Contains SSN** drop list { **Yes** | **No** | **Answered** | **Blank** }.
24. To search by **PIA Required**, make a selection in the **PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** | **Answered** | **Blank** }.
25. To search by **PIA Reviewed/Approved**, make a selection in the **PIA Reviewed/Approved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
26. To search by PIA **Submit OMB** for Exhibit 53s and 300s, make a selection in the **PIA Submit OMB** drop list { **Yes** | **No** | **Answered** | **Blank** }.
27. To search by **OMB Submission Date**, make a selection in the **OMB Submission Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **OMB Submission Date** numeric text box (maximum 17 effective numeric characters).
28. To search by **Public Available** status, make a selection in the **Public Available** drop list { **Yes** | **No** | **Answered** | **Blank** }.
29. To search by **Privacy Notice URL** status, make a selection in the **Privacy Notice URL** drop list { **Answered** | **blank** }.
30. To narrow the search for a specific **Privacy Notice URL**, enter the URL in the **Privacy Notice URL** text box.

NOTE: The **Privacy Notice URL** text string search functions when **NO** selection is made in the **Privacy Notice URL** drop list. A **Privacy Notice URL** drop list selection will take precedence over any value entered into the text box. The **Privacy Notice URL** text string search will return record(s) if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

31. To search by **PIA Last Updated** date, make a selection in the **PIA Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **PIA Last Updated** numeric text box (maximum 17 effective numeric characters).
32. To search whether personally identifiable information is retrieved from the system, make a selection in the **Ident Info Retrieved** drop list { **Yes** | **No** | **Answered** | **Blank** }.
33. To search whether Privacy Act information has been **Published in FR**, make a selection in the **Published in FR** drop list { **Yes** | **No** | **Answered** | **Blank** }.
34. To search by **FR Publication Date**, make a selection in the **FR Publication Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **is null** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **FR Publication Date** numeric text box (maximum 17 effective numeric characters
35. To search by **System Identifier** for the system notice, make a selection in the **System Identifier** drop list { **Answered** | **blank** }. for non-compliance or not applicable, enter the value in the **If not compliant or applicable, explain why not** text box.

NOTE: System Identifier search is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

36. Choose either the **Selections In Table** or **In MEMO Format** radio button for the format to display the results of the search in either tabular form or memorandum text form, respectively.
37. Click the **Update Search** button to bring up the **SSN Data Report** (results) screen.

38. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually exclusive situation where no records or unexpected results are returned.

SSN Data Report

Print View | html | Show Form

Record Count: 21

System Acronym	System Name	DITPR ID	Domain/ Mission Area	Component	Sys Op	NSS	Ident Info	SSN	SSN Justifi-cation	SSN Specific	Uses Forms	Forms w/ SSN	Input Forms	Output Forms	PIA Req'd

Figure 224 SSN Data Report (Results, Table Format) Screen

PIA Reviewed	Submit OMB	Submit Date	Publicly Avail	Notice URL	PIA Comments	Ident Info Retrieved	Published in FR	FR Publication Date	FR System Identifier	FR Explain

Figure 225 SSN Data Report (Results Table) Screen (2 of 2)

SSN Data Report

Print View | html | Show Form

MEMORANDUM FOR THE RECORD

SUBJECT: Justification for the Use of the Social Security Number (SSN)

Name of the DoD information system: AUTHORITATIVE DATA ENVIRONMENT

DITPR ID: 13419

Description: Single integrated Authoritatve Data Environment (ADE) to enable a Navy Total Force HR data management capability.

Specific use case that grants authority for use of the SSN:
Legacy System Interface

What is the specific legislative or legal reference that justifies using SSN:

Privacy Act System of Records Notice Identifier:

If continued use of the SSN is not justified by one of the 13 acceptable use cases specified in section 2 of Enclosure 2, a plan to eliminate the use of the SSN as described in section 4 is required.

Figure 226 SSN Data Report (Results, Memorandum Format) Screen

39. From the **SSN Data Report Table** (results) screen, click the **System Acronym** link for a system of interest to bring that system's report up in memo PDF format.

40. To print the **SSN Data Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **SSN Data Report** appears in the print format selected.

NOTE: To print only one **SSN Data Report** in memo format for a system of interest, click the **System Acronym** active link from the **SSN Data Report Table** (results) screen.

>> See: **Print Options** section for additional information on printing reports.

41. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **SSN Data Report** (results) screen.
42. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.

6.7. Other Reports

PRIVILEGES: No **User Group Privilege** is required to view **Other** System reports.

To view Other Systems' reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu** screen with Subject tabs showing the **CORE** report links appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. On the **Reports Options Menu** screen, click the **Others** reports links tab. The **Reports Options Menu** screen with Subject tabs showing the **Others** report links appears.

Figure 227 Reports Options Menu Screen, Others Tab

6.7.1. Interoperability Report

PRIVILEGES: No **User Group Privilege** is required to view **Interoperability Reports**.

To view Interoperability Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: Figure 151 and Figure 227 above for **Reports Options Menu** screen features showing **Other Reports** links.

3. Click the **Interop Report…** link on the **Others** tab or under the **Other Reports** links label. The **Interoperability Report** (search) screen appears.

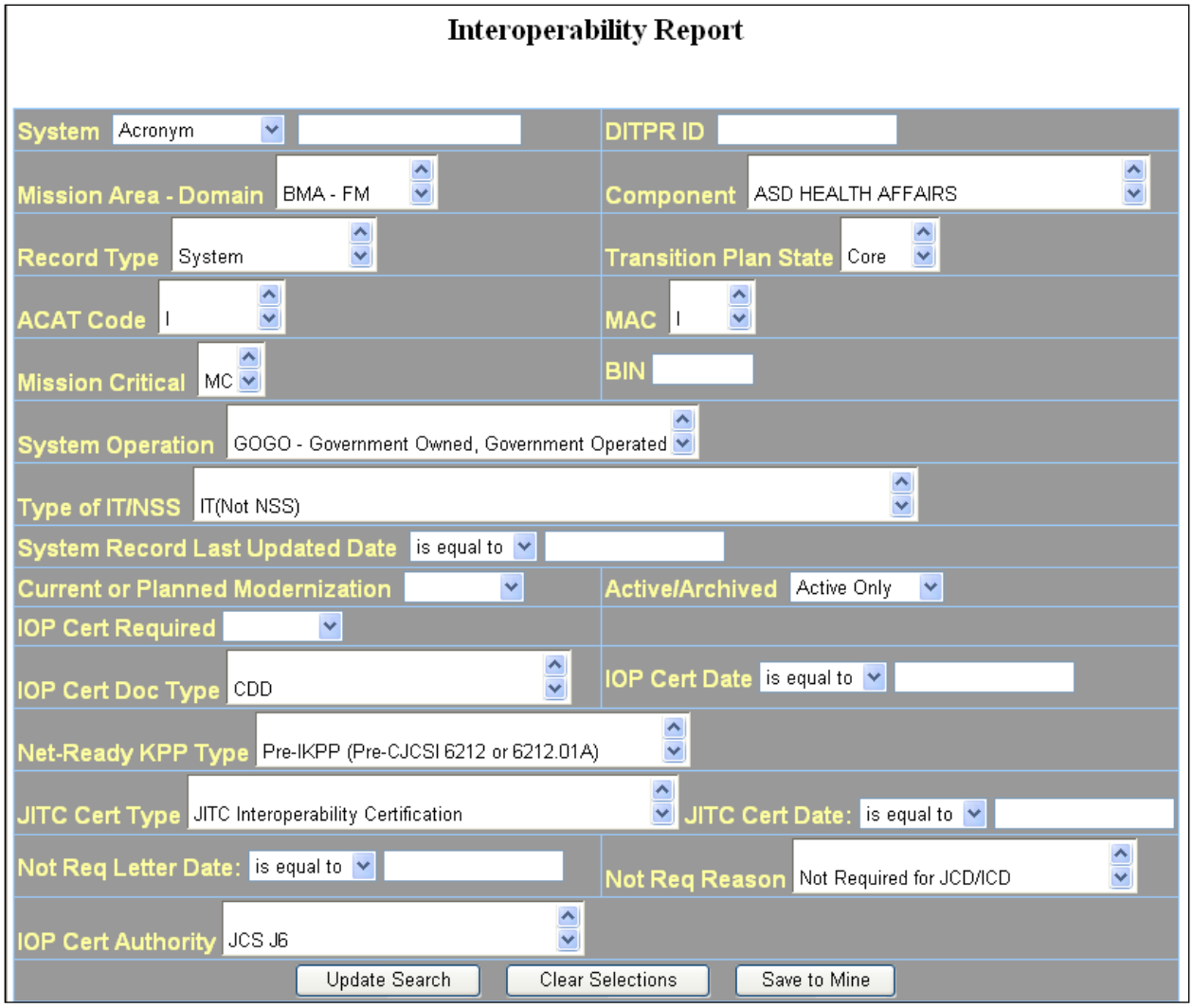


Figure 228 Interoperability Report (Search) Screen

4. From the **Interoperability Report** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: **Mission Area - Domain Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi–select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi–select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi–select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi–select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, type the value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **IOP Cert Required** status, make a selection in the **IOP Cert Required** drop list { **Yes** | **No** | **Answered** | **Blank** }.
21. To search by **IOP Cert Doc Type**, make selection(s) in the **IOP Cert Doc Type** multi–select (**Ctrl+Click**) drop list { **CDD** | **CPD** | **ORD** | **ISP** | **Other (Explain in Interop Comments)** | **TISP** | **Blank** }.
22. To search by **IOP Cert Date**, make a selection in the **IOP Cert Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **pending** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **IOP Cert Date** numeric text box (maximum 17 effective characters).
23. To search by **Net-Ready KPP Type**, make selection(s) in the **Net-Ready KPP Type** multi–select (**Ctrl+Click**) drop list { **Pre-IKPP (Pre-CJCSI 6212 or 6212.01A)** | **Interoperability KPP (IKPP) (CJCSI 6212.01B)** | **Net-Ready KPP (NR-KPP) (CJCSI 6212.01C/D)** | **Other (Explain in Interop Comments)** | **Blank** }.
24. To search by **JITC Cert Type**, make selection(s) in the **JITC Cert Type** multi–select (**Ctrl+Click**) drop list { **JITC Interoperability Certification** | **JITC Certification with Specified Interfaces** | **JITC Standards Compliance/Conformance Certification** | **JITC Special Certification** | **Other (Explain in Interop Comments)** | **Blank** }.
25. To search by **JITC Cert Date**, make a selection in the **JITC Cert Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **pending** } and enter a specific date (YYYYMMDD format) or a date range

(YYYYMMDD-YYYYMMDD format) in the **JITC Cert Date** numeric text box (maximum 17 effective numeric characters).

26. To search by **Not Required Letter Date**, make a selection in the **Not Req Letter Date** drop list { **is after** | **is before** | **is between** | **is equal to** | **pending** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **Not Req Letter Date** numeric text box (maximum 17 effective numeric characters).
27. To search by **Not Required Reason**, make selection(s) in the **Not Req Reason** multi–select (**Ctrl+Click**) drop list { **Not Required for JCD/ICD** | **No Interoperability Parameters** | **J6 Interop Cert Not Required Letter** | **Other (Explain in Interop Comments** | **Blank** }.
28. To search by **IOP Cert Authority**, make selection(s) in the **IOP Cert Authority** multi–select (**Ctrl+Click**) drop list { **JCS J6** | **Component (List in Interop Comments)** | **Blank** }.
29. Click the **Update Search** button to bring up the **Interoperability Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

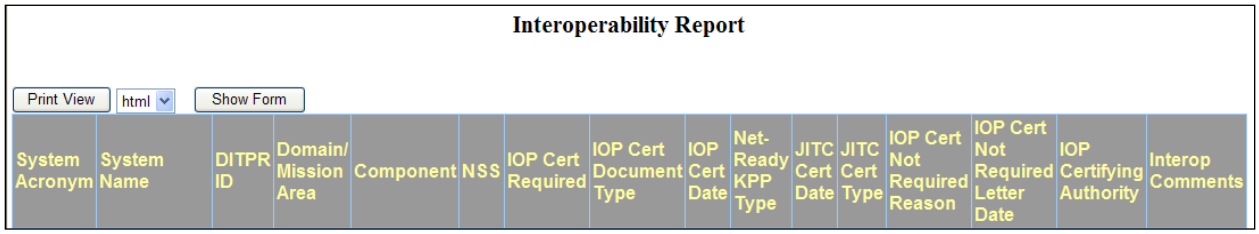


Figure 229 Interoperability Report (Results) Screen

30. To print the **Interoperability Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Interoperability Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

31. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Interoperability Report** (results) screen.
32. Click the **Clear Entries** button to clear all entries made in the drop lists and text boxes.
33. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6.7.2. System WMA Report

PRIVILEGES: No **User Group Privilege** is required to view **System WMA Reports**.

To view System WMA Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: **Figure 151** and **Figure 227** above for **Reports Options Menu** screen features showing **Other Reports** links.

3. Click the **System WMA Report…** link on the **Others** tab or under the **Other Reports** links label. The **System WMA Report** (search) screen appears.

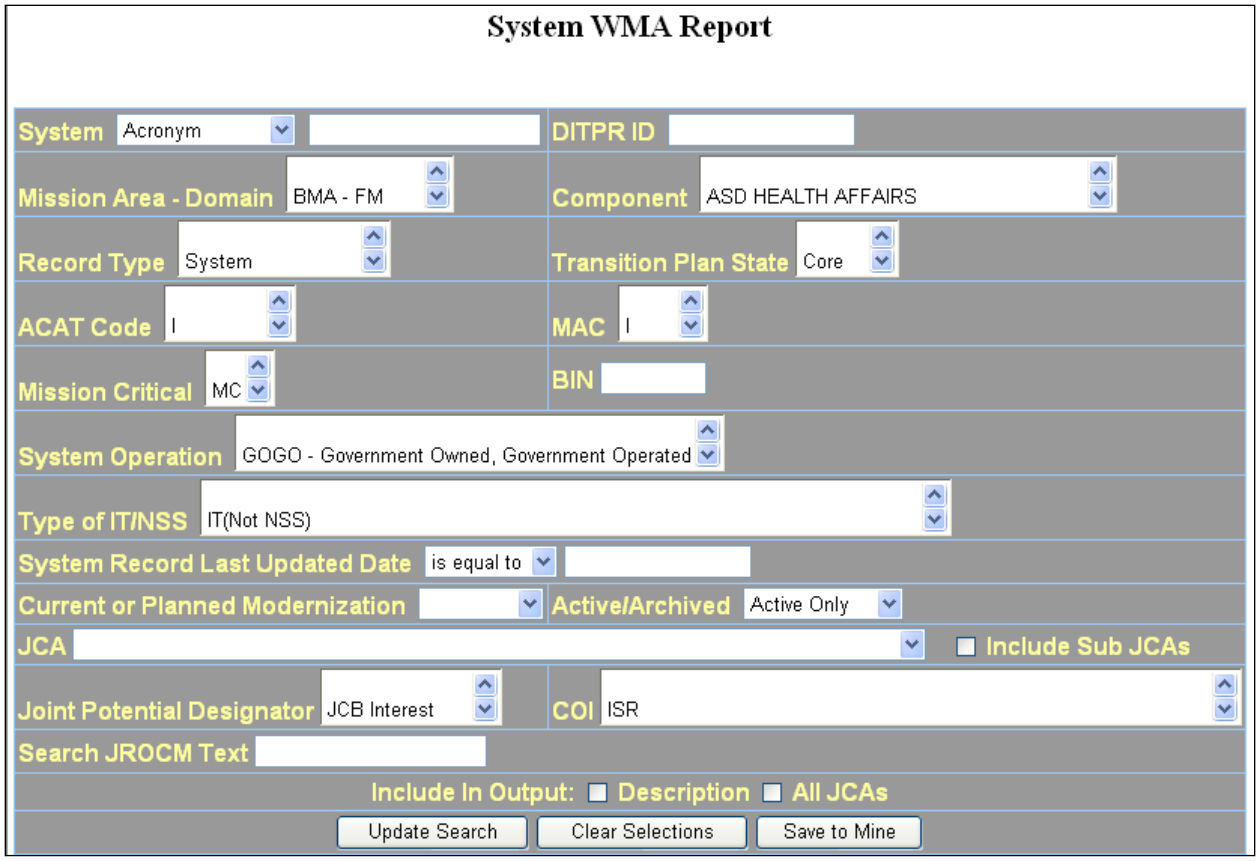


Figure 230 System WMA Report (Search) Screen

4. From the **System WMA Report** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **MA – Domain** drop list.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi–select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi–select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi–select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi–select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.

13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi–select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, type the value in the **BIN** text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Joint Capability Area**, make a selection in the **JCA** drop list.

>> See: JCA Drop List section in **Appendix D – Drop Lists** for the list of JCAs.

21. To include subordinate JCAs in the JCA search, click the **Include Sub JCAs** checkbox.
22. To search by **Joint Potential Designator**, make selection(s) in the **Joint Potential Designator** multi–select (**Ctrl+Click**) drop list { **JCB Interest** | **JROC Interest** | **Joint Integration** | **Joint Information** | **Independent** | **None** | **Blank** }.
23. To search by **Communities of Interest**, make selection(s) in the **COI** multi–select (**Ctrl+Click**) drop list.

>> See: COI Drop List section in **Appendix D – Drop Lists** for the list of COIs.

24. To **Search JROCM Text**, type the value in the **Search JROCM Text** box.

NOTE: Search JROCM Text is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

25. To search by **Last Updated Date**, make a selection in the **Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a specific date (YYYYMMDD format) or a date range (YYYYMMDD-YYYYMMDD format) in the **Last Updated Date** numeric text box (maximum 17 effective numeric characters).
26. Click the **Update Search** button to bring up the **System WMA Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

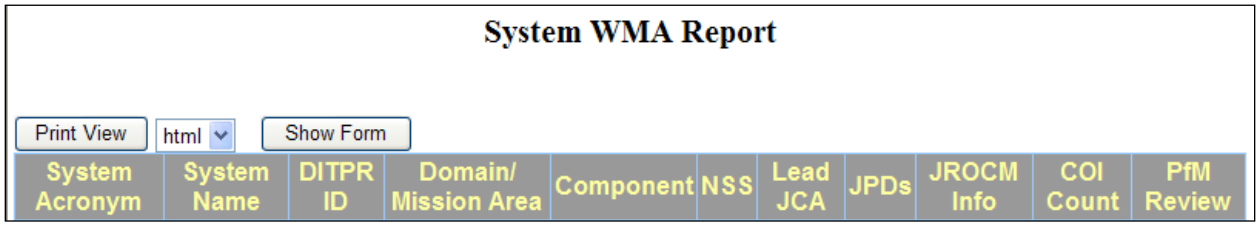


Figure 231 System WMA Report (Results) Screen

27. To print the **System WMA Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **System WMA Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

28. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **System WMA Report** (results) screen.
29. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
30. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6.7.3. Operational Activity Gap Report

PRIVILEGES: No **User Group Privilege** is required to view **Operational Activity Gap Reports**.

To view Operational Activity Gap Reports, do the following:

>> See: **Other Reports** section above to access **Reports Options Menu** screen with Subject tabs, **Others** tab, and **Figure 227** for screen details.

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: **Figure 151** and **Figure 227** above for **Reports Options Menu** screen features showing **Other Reports** links.

3. On the **Reports Options Menu** screen, **Others** tab, or under the **Other Reports** links label, select the BEA version from the **Version** drop list { **9.0** | **8.0** | **7.0** | **6.0** }.
4. Click the **Order by Taxonomy** checkbox to sort the records by Taxonomy (**Gap Seq CD** column).

NOTE: The normal sort order for the **Operational Activity Gap Report** is **Acronym** order.

5. Click the **BEA OA Taxonomy Gap** link on the **Others tab** or under the **Other Reports** links label. The **Operation Activity Gap Report** screen appears in the format selected in the **Print Format** drop list { **html** | **xls** | **pdf** } on the **Reports Options Menu** screen, **Others** tab.

Operational Activity Gap Report									
Acronym	System	DITPR ID	Component	MA-Domain	GAP Seq CD	GAP Title	GAP Description	User	Email

Figure 232 Operational Activity Gap Report, Acronym Order

Operational Activity Gap Report									
GAP Seq CD	GAP Title	GAP Description	Acronym	System	DITPR ID	Component	MA-Domain	User	Email

Figure 233 Operational Activity Gap Report, Taxonomy (Gap Seq CD) Order

6.7.4. System Taxonomy Report

PRIVILEGES: No **User Group Privilege** is required to view **System Taxonomy Reports**.

To view System Taxonomy Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: Figure 151 and Figure 227 above for **Reports Options Menu** screen features showing **Other Reports** links.

3. Click the **System Taxonomy…** link on the **Others** tab or under the **Other Reports** links label. The **System Taxonomy** report (search) screen appears.

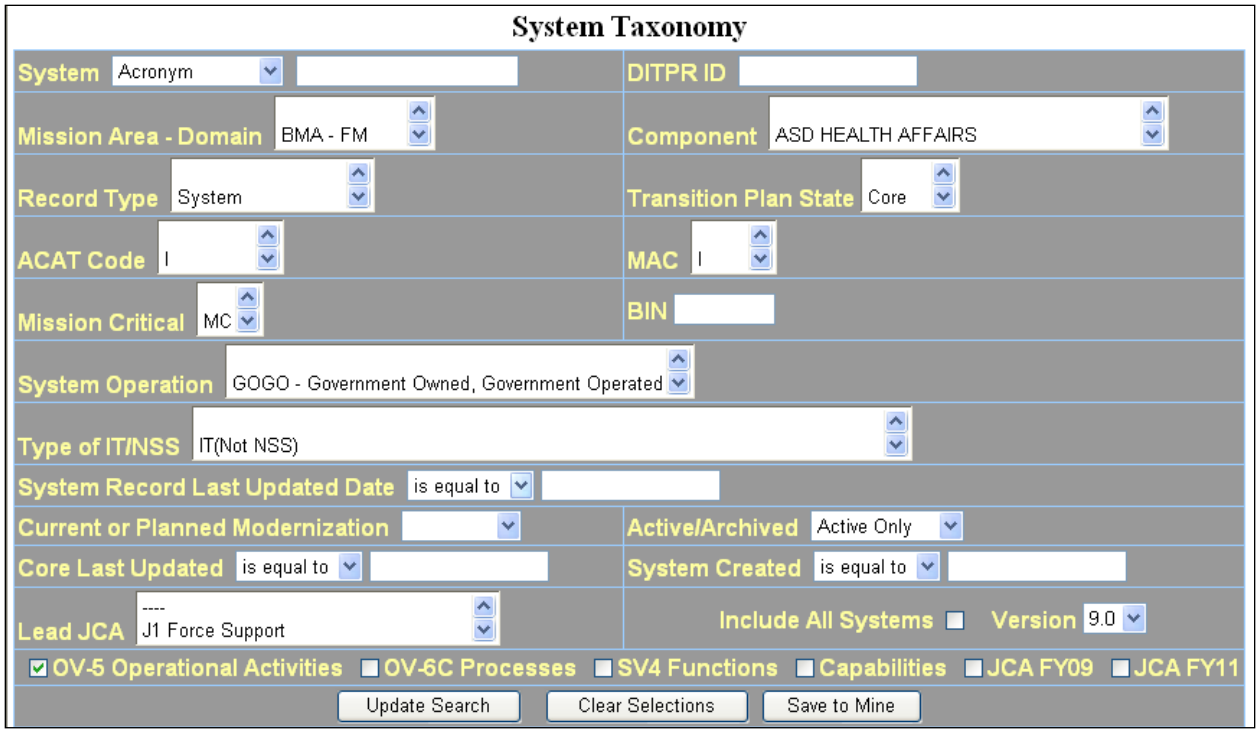


Figure 234 System Taxonomy Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.

12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
15. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
16. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
17. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
18. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
19. To search by **Core Last Updated** date, make a selection in the **Core Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Core Last Updated** numeric text box (maximum 17 effective numeric characters).
20. To search by **System Created** date, make a selection in the **System Created** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Created** numeric text box (maximum 17 effective numeric characters).
21. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
22. To search by **All Systems**, click the **Include All Systems** checkbox.
23. To search by Taxonomy **Version**, select from the **Version** drop list { **9.0** | **8.0** | **7.0** | **6.0** | **5.0** | **4.1** | **4.0** | **3.1 }**.
24. To search by **Operational Activities** taxonomy, click the **Operational Activities** checkbox (default selected).
25. To search by **OV-6C Processes** taxonomy, click the **OV-6C Processes** checkbox.
26. To search by **SV4 Functions** taxonomy, click the **SV4 Functions** checkbox.
27. To search by **Capabilities** taxonomy, click the **Capabilities** checkbox.
28. To search by **JCA FY09** taxonomy, click the **JCA FY09** checkbox.
29. To search by **JCA FY11** taxonomy, click the **JCA FY11** checkbox.

NOTE: Clicking any one or any combination of the **Operational Activities**, **OV-6C Processes**, **SV4 Functions**, **Capabilities**, **JCA FY09**, and **JCA FY11** checkboxes will return all the records associated with each taxonomy. Searching by these combinations **DOES NOT** result in a mutually-exclusive situation.

30. Click the **Update Search** button. The **System Taxonomy** report (results) screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

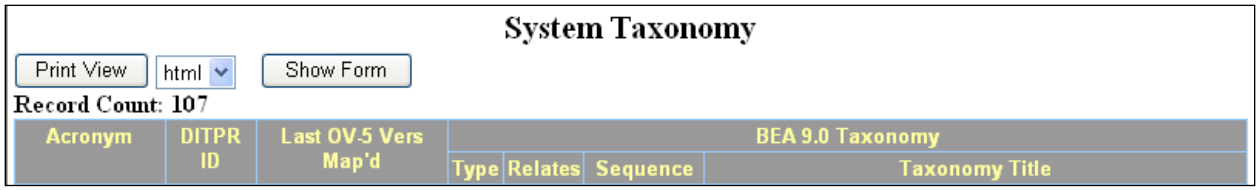


Figure 235 System Taxonomy Report (Results) Screen

31. To print the **System Taxonomy** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Basic Data Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

32. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **System Taxonomy** report (results) screen.
33. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
34. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6.7.5. Systems Missing Taxonomy Report

PRIVILEGES: No **User Group Privilege** is required to view **System Missing Taxonomy Reports**.

To view Systems Missing Taxonomy Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: **Figure 151** and **Figure 227** above for **Reports Options Menu** screen features showing **Other Reports** links.

3. Click the **System Taxonomy…** link on the **Others** tab or under the **Other Reports** links label. The **Systems Missing Taxonomy** report (search) screen appears.

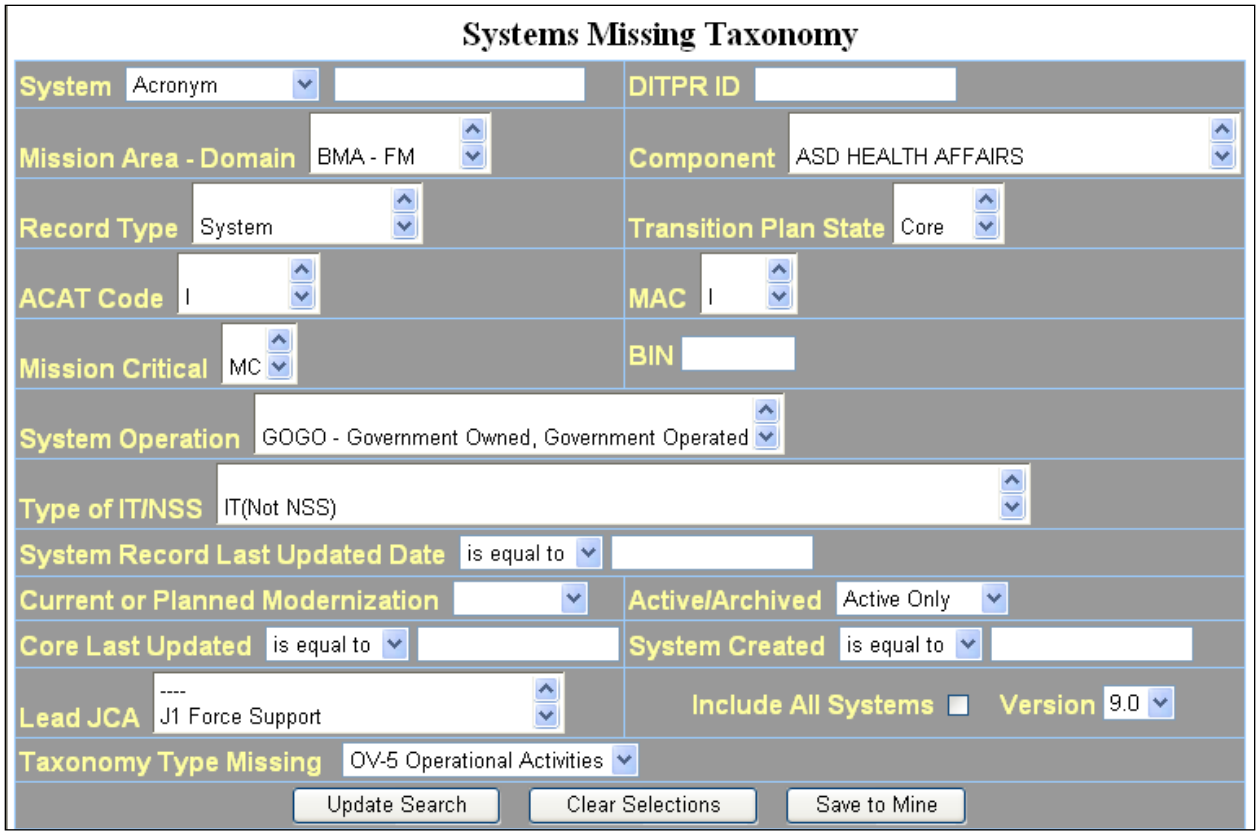


Figure 236 Systems Missing Taxonomy Report (Search) Screen

4. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

5. To search by **DITPR ID**, enter the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

6. To search by **Mission Area –Domain**, make selection(s) in the **Mission Area – Domain** multi-select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. To search by **Component**, make selection(s) in the **Component** multi-select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

8. To search by **Record Type**, make selection(s) in the **Record Type** multi-select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
9. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi-select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
10. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
11. To search by **MAC**, make selection(s) in the **MAC** multi-select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
12. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi-select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
13. To search by **BIN**, enter the BIN value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

14. To search by **System Operation**, make selection(s) in the **System Op** multi-select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
15. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi-select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
16. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
17. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
18. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
19. To search by **Core Last Updated** date, make a selection in the **Core Last Updated** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **Core Last Updated** numeric text box (maximum 17 effective numeric characters).
20. To search by **System Created** date, make a selection in the **System Created** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Created** numeric text box (maximum 17 effective numeric characters).
21. To search by **Lead JCA**, make selection(s) in the **Lead JCA** multi-select (**Ctrl+Click**) drop list { **----** | **J1 Force Support** | **J2 Battlespace Awareness** | **J3 Force Application** | **J4 Logistics** | **J5 Command and Control** | **J6 Net-Centric** | **J7 Protection** | **J8 Building Partnerships** | **J9 Corporate Management and Support** }.
22. To search by **All Systems**, click the **Include All Systems** checkbox.
23. To search by Taxonomy **Version**, select from the **Version** drop list { **9.0** | **8.0** | **7.0** | **6.0** | **5.0** | **4.1** | **4.0** | **3.1** }.
24. To search by **Taxonomy Type Missing**, make a selection in the **Taxonomy Type Missing** drop list { **OV-5 Operational Activities** | **OV-6C Processes** | **SV4 Functions** | **Capabilities** | **JCA FY09** | **JCA FY11** }.
25. To search by **OV-6C Processes** taxonomy, click the **OV-6C Processes** checkbox.
26. Click the **Update Search** button. The **Systems Missing Taxonomy** report (results) screen appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

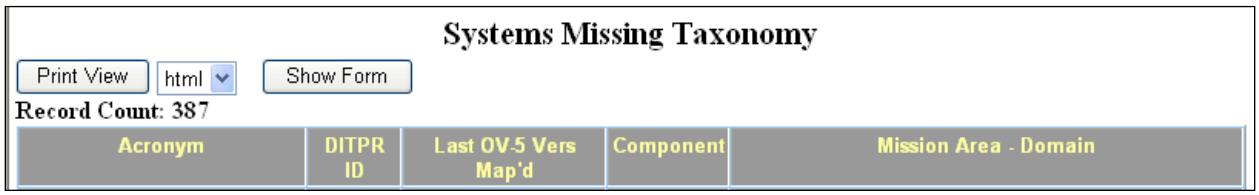


Figure 237 Systems Missing Taxonomy Report (Results) Screen

27. .To print the **Systems Missing Taxonomy** report (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Systems Missing Taxonomy** report (results) appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

28. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Systems Missing Taxonomy** report (results) screen.

29. Click the Clear Selections button to clear all entries made in the drop lists and text boxes.
30. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6.7.6. SFIS Data Report

PRIVILEGES: No **User Group Privilege** is required to view **SFIS Data Reports**.

To view SFIS Data Reports, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: **Figure 151** and **Figure 227** above for **Reports Options Menu** screen features showing **Other Reports** links.

3. Click the **SFIS Data…** link on the **Others** tab or under the **Other Reports** links label. The **SFIS Data Report** (search) screen appears.

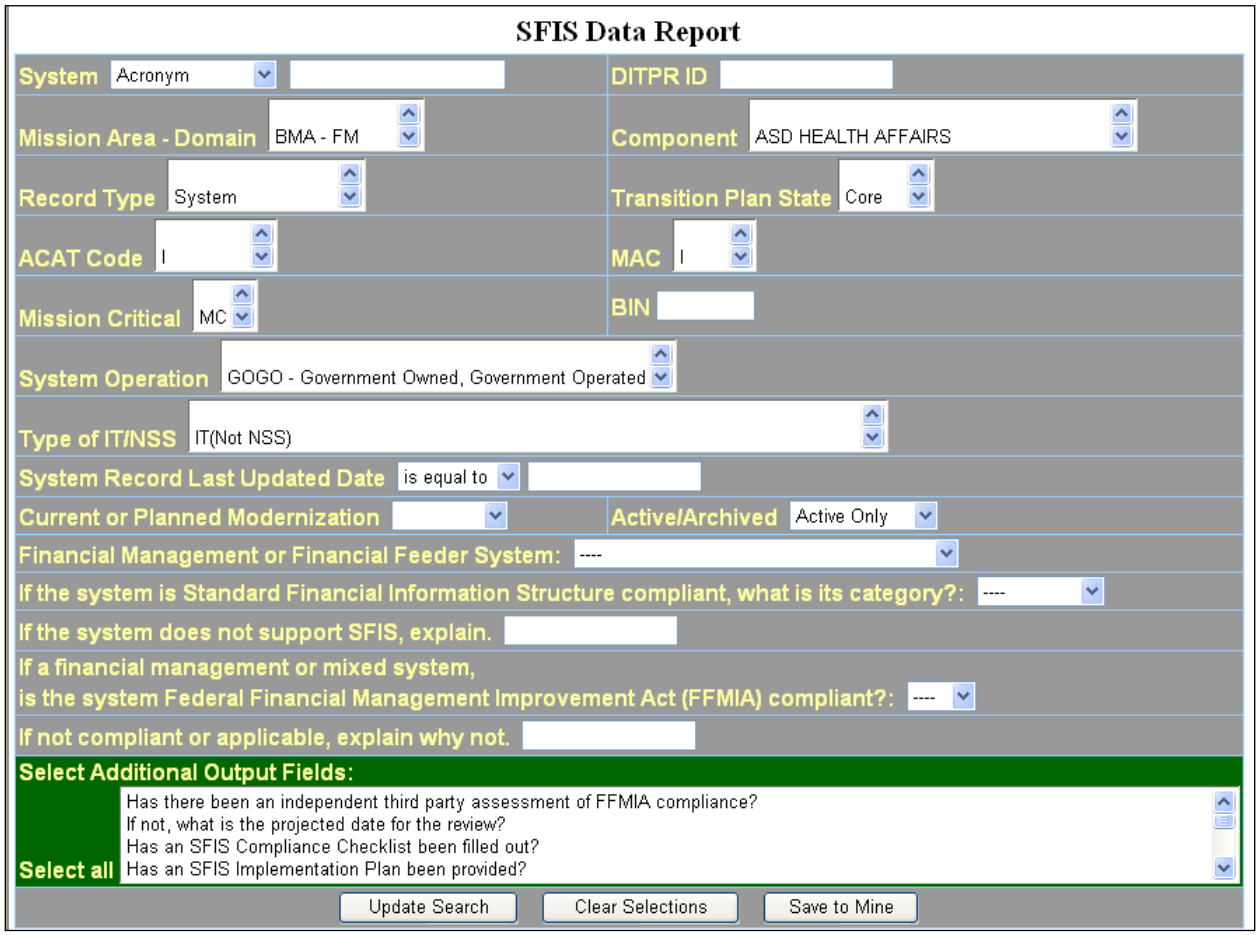


Figure 238 SFIS Data Report (Search) Screen

4. From the **SFIS Data Report** (search) screen, make your search criteria selections using the text boxes and drop lists.

5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi–select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi–select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi–select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi–select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi–select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, type the value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Financial Management or Financial Feeder System**, make a selection in the **Financial Management or Financial Feeder System** drop list { **No (Neither)** | **Target Accounting System** | **Target Financial Business Feeder System** | **Legacy Accounting System** | **Legacy Financial Business Feeder System** }.
21. To search by **Standard Financial Information Structure** compliance category, make a selection in the **If the system is Standard Financial Information Structure compliant, what is its category?** drop list { **Category A** | **Category B** | **Category C** | **No** | **NA** }.

22. To search by explanation for not supporting SFIS, enter the value in the **If the system does not support SFIS, explain** text box.

NOTE: If the system does not support SFIS, explain search is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

23. To search by **Federal Financial Management Improvement Act (FFMIA)** compliance, make a selection in the **If a financial management or mixed system, is the system Federal Financial Management Improvement Act (FFMIA) compliant?** drop list { **Yes** | **No** | **NA** }.
24. To search by explanation for non-compliance or not applicable, enter the value in the **If not compliant or applicable, explain why not** text box.

NOTE: If not compliant or applicable, explain why not search is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

25. Click the **Update Search** button to bring up the **SFIS Data Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually exclusive situation where no records or unexpected results are returned.

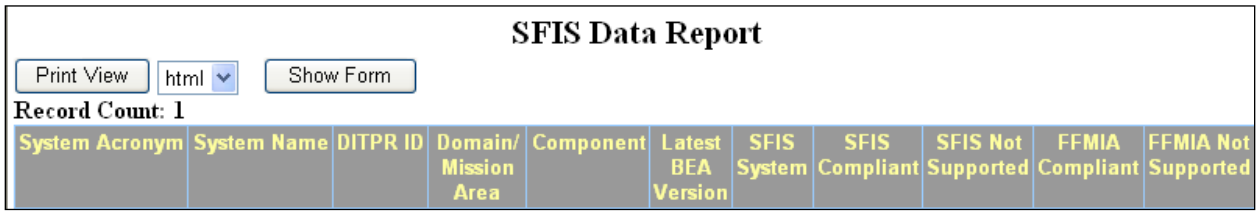


Figure 239 SFIS Data Report (Results) Screen

26. To **Select Additional Output Fields**, use the **Select Additional Output Fields** multi–select (**Ctrl+Click**) drop list to select spedific field(s) or click the **Select all** button to select all of the additional field options.

>> See: Select Additional Output Fields Drop List section in **Appendix D – Drop Lists** for the list of additional output field options and the table below for the associated output field labels (column headings).

Additional Output Field Options, SFIS Data Report	Field Labels
Has there been an independent third party assessment of FFMIA compliance?	Third Party Assessment
If not, what is the projected date for the review?	Date review
Has an SFIS Compliance Checklist been filled out?	Compliance Checklist
Has an SFIS Implementation Plan been provided?	Implementation Plan
What is the projected date for SFIS Full Operational Compliance?	Full Operational Compliance
With what accounting systems will this system be interfacing?	Count system be Interfacing
What systems will this system replace?	Count System Replace
Has the System undergone an ODCMO/OUSD(C) SFIS Validation?	SFIS Validation
1. How many SFIS business rules are applicable to the system?	SFIS business rules
2. With how many applicable SFIS business rules is the system compliant?	SFIS business rules system compliant
3. Percentage compliant with applicable SFIS business rules	Percentage compliant rules
4. How many DoD Reporting Chart of Account values are applicable to the system?	Reporting Chart applicable
5. With how many applicable DoD Reporting Chart of Account values is the system compliant?	Reporting Chart compliant
6. Percentage of compliance with applicable DoD Reporting Chart of Account values?	Percentage compliance Chart
7. How many DoD Posting Chart of Account values does the system have?	Posting Chart
8. How many Posting Accounts are SFIS/USSGL compliant?	Posting Accounts compliant
9. Percentage of the system's posting Chart of Accounts which are SFIS/USSGL compliant?	Percentage posting Accounts compliant
10. What is the number of transactions tested for proper posting logic?	Transactions tested for logic
11. Of the sample, what is the number of transactions which have proper posting logic?	Transactions proper logic
12. Percentage of transactions tested have proper posting logic?	Percentage of transactions logic
13. How many system-to-system data exchanges does the system have?	Data exchanges have
14. How many system-to-system data exchanges will need to be SFIS Compliant?	Data exchanges need
15. How many system-to-system data exchanges currently are SFIS Compliant?	Data exchanges currently Compliant
16. Does the system transmit an SFIS compliant trial balance?	Compliant trial balance

Additional Output Field Options, SFIS Data Report	Field Labels
17. Have the system's internal controls been tested? If so, what is the finding?	Internal controls tested finding
18. Has the system been reviewed to ensure proper documentation is maintained to support the transaction? If so, what is the finding?	Reviewed transaction Finding

Table 7 SFIS Data Report Additional Output Fields

27. Click the **Update Search** button to bring up the **SFIS Data Report** (results) screen with the additional output fields.

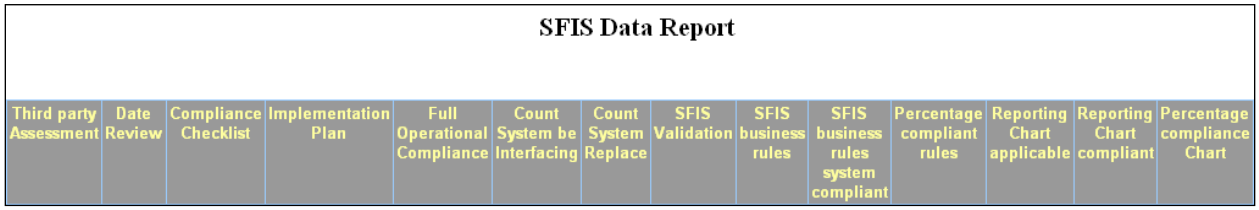


Figure 240 SFIS Data Report (Results) Screen, Additional Output Fields (1 of 2)

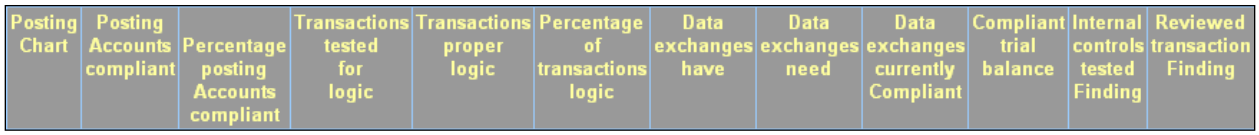


Figure 241 SFIS Data Report (Results) Screen, Additional Output Fields (2 of 2)

28. To print the **SFIS Data Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **SFIS Data Report** appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

29. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **SFIS Data Report** (results) screen.
30. Click the **Clear Selections** button to clear entries made in the drop lists and text boxes. With entries marked in the **Select Additional Output Fields** drop list, click the **Select All** button once or twice to clear these entries.
31. To save the selections as a customized metric report, click the **Save to Mine** button.

>> See: **User-Customized ReportsUser-Customized** section for procedures on saving a **Mine** user-specified metric report.

6.7.7. Infrastructure Data Report

PRIVILEGES: No **User Group Privilege** is required to view **Infrastructure Data Report**.

To view Infrastructure Data Report, do the following:

1. At the top of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **Reports** button, click the **Reports** button. The **Reports Options Menu**, **CORE** screen appears.

>> See: **Figure 149** above for **Reports Options Menu**, **CORE** screen features.

2. Click the **Others** button link. The **Reports Options Menu** screen with Subject tabs showing the **Other Reports** links appears.

>> See: **Figure 151** and **Figure 227** above for **Reports Options Menu** screen features showing **Other Reports** links.

3. Click the **INFRA Data…** link on the **Others** tab or under the **Other Reports** links label. The **Infrastructure Data Report** (search) screen appears.

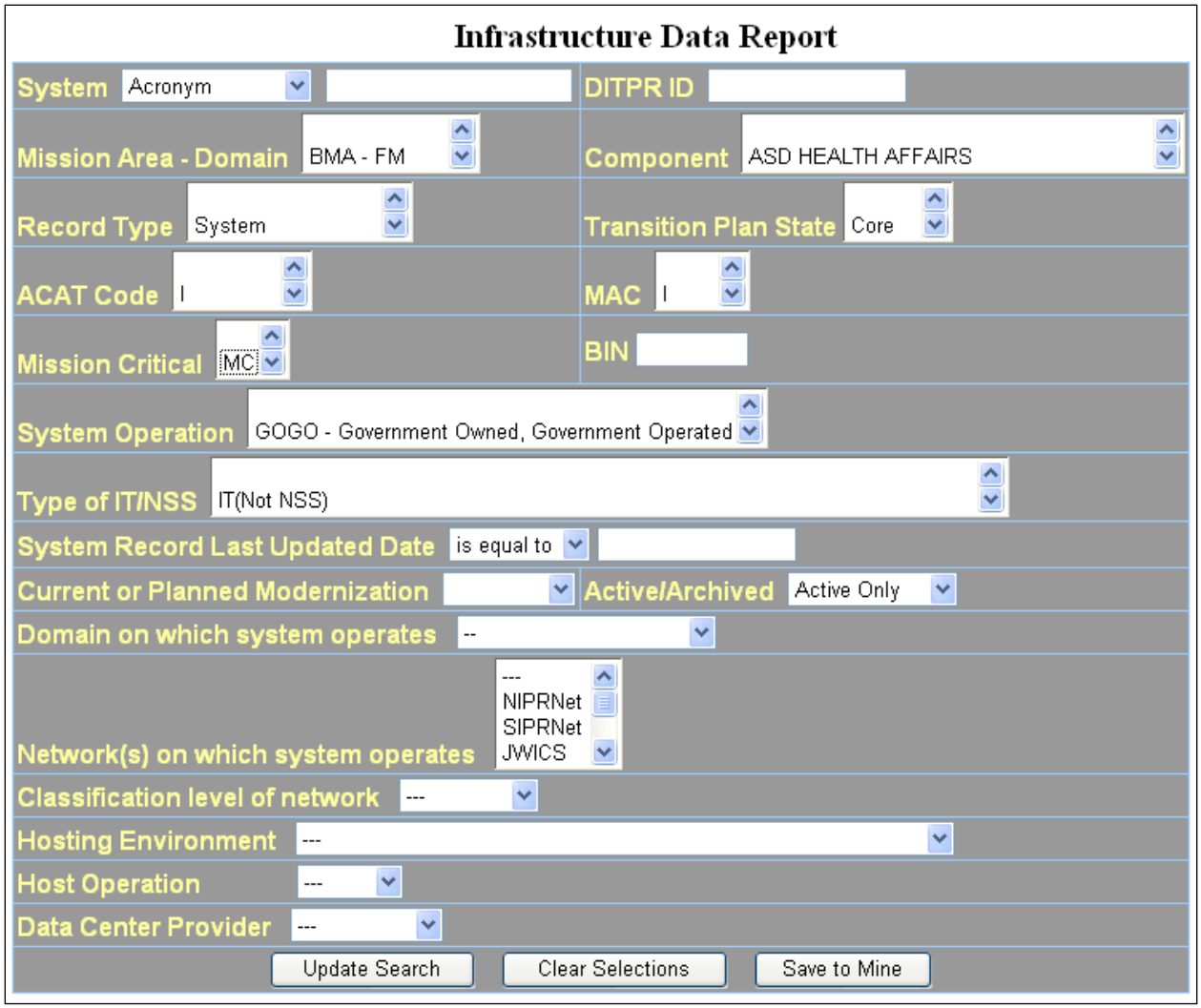


Figure 242 Infrastructure Data Report (Search) Screen

4. From the **Infrastructure Data Report** (search) screen, make your search criteria selections using the text boxes and drop lists.
5. To search by **Acronym**, **Comment**, **Description**, **Name**, or **Sub Component**, use the **System** drop list { **Acronym** | **Comment** | **Description** | **Name** | **Sub Component** } to make a selection and enter the value in the **System** text box.

NOTE: System is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

6. To search by **DITPR ID**, type the value in the **DITPR ID** numeric text box.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned.

7. To search by **Mission Area – Domain**, make selection(s) in the **Mission Area – Domain** multi–select (**Ctrl+Click**) drop list.

>> See: Mission Area - Domain Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

8. To search by **Component**, make selection(s) in the **Component** multi–select (**Ctrl+Click**) drop list.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

9. To search by **Record Type**, make selection(s) in the **Record Type** multi–select (**Ctrl+Click**) drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }.
10. To search by **Transition Plan State**, make selection(s) in the **Transition Plan State** multi–select (**Ctrl+Click**) drop list { **Core** | **Interim** | **Legacy** }.
11. To search by **ACAT Code**, make selection(s) in the **ACAT Code** multi–select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **NA** | **Non-ACAT** | **blank** }.
12. To search by **MAC**, make selection(s) in the **MAC** multi–select (**Ctrl+Click**) drop list { **I** | **II** | **III** | **Blank** }.
13. To search by **Mission Critical** status, make selection(s) in the **Mission Critical** multi–select (**Ctrl+Click**) drop list { **MC** | **ME** | **MS** }.
14. To search by **BIN**, type the value in the **BIN** numeric text box.

NOTE: The **BIN** value entered into the numeric text box must be an exact match with the BIN of system(s) in DITPR or no results will be returned.

15. To search by **System Operation**, make selection(s) in the **System Operation** multi–select (**Ctrl+Click**) drop list { **GOGO – Government Owned, Government Operated** | **GOCO – Government Owned, Contractor Operated** | **COGO – Contractor Owned, Government Operated** | **COCO – Contractor Owned, Contractor Operated** | **NON_DOD – No Relation to DoD** | **Blank** }.
16. To search by **Type of IT/NSS**, make selection(s) in the **Type of IT/NSS** multi–select (**Ctrl+Click**) drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** | **Blank** }.
17. To search by **System Record Last Updated Date**, make a selection in the **System Record Last Updated Date** drop list { **is after** | **is before** | **is between** | **is equal to** } and enter a date (YYYYMMDD format or YYYYMMDD-YYYYMMDD format for **is between** selection) in the **System Record Last Updated Date** numeric text box (maximum 17 effective numeric characters).
18. To search by **Current or Planned Modernization** status, make a selection in the **Current or Planned Modernization** drop list { **Yes** | **No** | **Answered** | **Blank** }.
19. To search by **Active/Archived** status, make a selection in the **Active/Archived** drop list { **All** | **Active Only** | **Archived Only** }.
20. To search by **Domain on which sustem operates**, make a selection in the **Domain on which sustem operates** drop list { **.mil** | **.gov** | **.edu** | **.com** | **.org** | **.net** | **Other** | **No Network Connection** }.
21. To search by **Network(s) on which sustem operates**, make a selection in the **Network(s) on which sustem operates** multi–select (**Ctrl+Click**) drop list { **NIPRNET** | **SIPRNET** | **JWICS** | **Other Mil** | **Other** | **None** }.
22. To search by **Classification level of network**, make a selection in the **Classification level of network** drop list { **UNCLASS** | **SBU** | **SECRET** | **TS** | **Other** }.
23. To search by **Hosting Environment**, make a selection in the **Hosting Environment** drop list { **Defense Enterprise Computing Center (DECC)** | **Component/Service/Agency Enterprise Data Center** | **DoD Core Data Center (CDC)** | **Installation Processing Node (IPN)** | **Tactical/Mobile Processing Node (TPN)** | **Special Purpose Processing Node (SPPN)** | **Component/Service/Agency Legacy Data Center Slated for Closure** | **Other** }.
24. To search by **Host Operation**, make a selection in the **Host Operation** drop list { **GOGO** | **GOCO** | **COCO** | **Other** }.
25. To search by **Data Center Provider**, make a selection in the **Data Center Provider** drop list { **DISA** | **Commerical** | **Component** | **Other** }.
26. Click the **Update Search** button to bring up the **Infrastructure Data Report** (results) screen.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually exclusive situation where no records or unexpected results are returned.

Infrastructure Data Report

Print View html Show Form

Record Count: 1

System Acronym	System Name	DITPR ID	Domain/ Mission Area	Component	Domain	Domain Rationale	Network	Network Rationale	Classification	Hosting Environment	Data Center	Host Operation	Data Center Provider	If Other Provider

Figure 243 Infrastructure Data Report (Results) Screen

27. To print the **Infrastructure Data Report** (results), make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button. The **Infrastructure Data Report** appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

28. Use the **Show Form** and **Hide Form** buttons to switch between displaying and hiding the search criteria form with the generated **Infrastructure Data Report** (results) screen.
29. Click the **Clear Selections** button to clear all entries made in the drop lists and text boxes.
30. Click the **Save to Mine** button to save the selections as a customized report.

>> See: User-Customized ReportsUser-Customized section for procedures on saving a **Mine** user-specified metric report.

7. SYSTEM SPECIFIC REPORTS

DITPR uses a **Print Format** drop list { **html** | **xls** | **pdf** } allowing the user to select reports in HTML, Excel (xls), or PDF format wherever there is a print button on a system screen. To print a report in one of the optional formats, make a selection in the **Print Format** drop list { **html** | **xls** | **pdf** } and then click one of the available print buttons { **Print Core** | **PrintView** | **Print View** | **PRINT** | **Print All** }. Any of these reports allow you to save the data to the local drive. System specific reports may be generated from the following screens: **System Core Basic**, **System POC Listing**, **Edit IT Infrastructure Library (ITIL)**, **Edit System Life Cycle Status**, **Mission Criticality Compliance**, **System Core Trigger Questions**, **Warfighting Mission Area Questions**, **System Modernization Status**, **Enterprise Transition Plan Information**, **Architecture**, **OV5 System Operational Activities**, **IRB Reports List**, **Economic Viability Dashboard**, **Mission Area / Domain View**, **PA&E View for Certification**, **Business Mission Area Certification Dashboard**, **Annual Review Data**, **Certification Cost Manual Inputs**, and **Annual Review Dashboard**. **Table 8** below shows the System Specific Reports.

Report	Screen (Button, Link)	Format
BEA Taxonomy Mappings	Architecture (PRINT All Mappings)	html, xls, pdf
Certification Cost Manual Inputs	Certification Cost Manual Inputs (PrintView)	html, xls, pdf
Defense Business Systems Annual Review Dashboard	Annual Review Dashboard (PrintView)	html, xls, pdf
Defense Business Systems Certification Dashboard	Business Mission Area Certification Dashboard (PrintView Cert)	html, xls, pdf
Defense Business Systems Decertification Dashboard	Business Mission Area Certification Dashboard (PrintView DeCert)	html, xls, pdf
Defense Business Systems Recertification Dashboard	Business Mission Area Certification Dashboard (PrintView ReCert)	html, xls, pdf
Enterprise Transition Plan Information	Enterprise Transition Plan Information (PrintView)	html, xls, pdf
IRB System Certification Status	IRB/DBSMC Process Information (PrintView)	html, xls, pdf
Mapped Operational Activities	Architecture (PRINT All OV5); OV5 System Operational Activities (Print All)	html, xls, pdf
Mission Area / Domain View	Economic Viability Dashboard (PrintView); IRB Reports List (EV – Domain); Mission Area / Domain View (PrintView)	html, xls, pdf; html; html, xls, pdf
PA&E View for Certification	IRB Reports List (EV – PA&E); PA&E view for Certification (PrintView)	html; html, xls, pdf
System Certification Status	IRB Reports List (Certification)	html
System Core All	System Core Basic (All)	html, xls, pdf
System Core Basic	IRB Reports List (General System Information); System Core Basic (PrintView)	html; html, xls, pdf
System Core Extended	Edit IT Infrastructure Library (ITIL) (Print Core); Edit System Life Cycle Status (Print Core); Mission Criticality Compliance (Print Core); System Core Basic (Print Core); System Core Trigger Questions (Print Core); System Modernization Status (Print Core); System POC Listing (Print Core); Warfighting Mission Area Questions (Print Core)	html, xls, pdf
System Regulatory Compliance Report	IRB Reports List (PDF); IRB Reports List (Print view)	pdf; html

Table 8 System Specific Reports

PRIVILEGES: No **User Group Privilege** is required to view most of the System Specific Reports. Certification, Modernization, and Economic Viability (EV) data reports require special **User Group Privileges**.

PRIVILEGES: Component User Group Privileges "**VFD**" or "**EFD**" or **Mission Area – Domain User Group Privileges** "**VDC**" is required to view system **Funding** reports.

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view system **Certification**, **Modernization**, and **Economic Viability (EV)** reports.

7.1. System Core Reports

PRIVILEGES: No **User Group Privilege** is required to view **System Core** reports.

System Core reports consist of three reports accessed from the **System Core Basic** screen: **System Core Basic**, **System Core Extended**, and **System Core All**. **System Core All** report can only be accessed from the **System Core Basic** screen while **System Core Basic** and **System Core Extended** reports may be accessed from other DITPR screens.

>> See: **Table 8** above for the list of screens that access the **System Core** reports.

The sections in the three System Basic reports are shown in the following table.

Report (Button) / Section	System Core Basic (Print View)	System Core Extended (Print Core)	System Core All (All)
Core System Information	X	X	X
General System Information	X	X	X
Using Components	X	X	X
Other Related Mission Area - Domains	X	X	X
IT Infrastructure Library (ITIL)		X	X
Designated System of Interest	X	X	X
System POC Listing		X	X
System Life Cycle Status		X	X
Mission Criticality Questions		X	X
Core Trigger Questions		X	X
Core - Trigger Questions		X	X
Core WMA Questions		X	X
Joint Capability Areas		X	X
Joint Information		X	X
Communities of Interest		X	X
PFM Review		X	X
System Modernization Status		X	X
Federal Information Security Management Act (FISMA)			X
E-Authentication			X
System Interoperability Questions			X
Privacy Impact Assessment (PIA)/ Privacy Act (PA)			X
Privacy Impact Assessment (PIA)			X
Privacy Act (PA)			X
System SFIS			X
System Infrastructure			X
Hosting Environmnet			X
Enterprise Transition Plan (ETP)			X
BEP for Target Systems Only			X
Termination Date for Legacy Systems Only			X
Legacy System Migration			X
Information Assurance / Public Key Infrastructure (PKI)			X
Records Management Status			X
OV5 System Operational Activities			X
OV-6C Processes			X
SV4 Functions			X
Capabilities			X
Information Exchanges (only if mapped in BEA 6.0, 7.0)			X

Table 9 System Core Reports Sections

7.1.1. System Core Basic Report

PRIVILEGES: No **User Group Privilege** is required to view the **System Core Basic** reports.

To view System Core Basic reports, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, make a selection from **Print Core** drop list { **html** | **xls** | **pdf** }.
2. Click the **PrintView** button. The **System Core Basic Report** screen appears in the print format selected.

>> See: Table 9 above for the list of sections in the **System Core Basic** report.

Core System Information (20023)			
* System Name:	HVB TESTING		
*Acronym:	HVB	*Record Type:	System
*Component:	ARMY	Sub-Organization:	SUB ORG
Primary MA-Domain:	EIEMA-Communications		
DBS:	No	BIN:	9995
Explain (for BIN:9990)	Explanation for BIN 9990.		
ACAT Code:	I	Transition Plan State:	Core
System_Operation:	GOGO	Total Users:	250-500
**Type of IT/NSS:	IT(Not NSS)		
Use modified COTS:		Business Function:	For DBS Systems Only
Investment Stakeholders:		System Active	
Description:	DITPR system testing record.		
Updated By:	FLASTNAME	Last Updated:	02/20/2013 !11:16:21

General System Information

Relation-ship	DITPR ID	Acronym	System Name	Component	Relationship Comments
Other	20822	0002 MD HHC BDE (COMMZ)	0002 Medical Headquarters and Headquarters Company Brigade (Communications)	ARMY	test and date

Using Components

Component	Current	Future	As of Date	Investment Stakeholder
There are No Associations				

Other Related Mission Area - Domains

Mission Area-Domain	Role
BMA-Human Resource Management	HANDOFF
*No Secondary Mission Area - Domains	

Designated System of Interest

Interest Capability	Interest Start Date	End Date	Comments
No	20101101	20101230	Testing

NOTE: ** Required for ALL Record Types except Initiatives

Figure 244 System Core View Report Screen

NOTE: You may access the **System Core Basic Report** from the **IRB Reports List** screen in addition to the **System Core Basic** screen.

>> See: System Regulatory Compliance Report section below for procedures to access the **IRB Reports List** screen and Figure 267 for **IRB Reports List** screen features.

3. On the **IRB Reports List** screen, click the **General System Information** link. The **System Core Basic Report** screen appears in HTML format.

>> See: Print Options section for additional information on printing reports.

7.1.2. System Core All Report

PRIVILEGES: No **User Group Privilege** is required to view **System Core All** reports.

To view System Core All Reports, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, make a selection from **Print Core** drop list { **html** | **xls** | **pdf** }.
2. Click the **All** button. The **System Core All Report** screen appears in the print format selected.

>> See: Table 9 above for the list of sections in the **System Core All** report.

Core System Information (20023)			
* System Name:	HVB TESTING		
*Acronym:	HVB	*Record Type:	System
*Component:	ARMY	Sub-Organization:	SUB ORG
Primary MA-Domain:	EIEMA-Communications		
DBS:	No	BIN:	9995
Explain (for BIN:9990)	Explanation for BIN 9990.		
ACAT Code:	I	Transition Plan State:	Core
System_Operation:	GOGO	Total Users:	250-500
**Type of IT/NSS:	IT(Not NSS)		
Use modified COTS:		Business Function:	For DBS Systems Only
Investment Stakeholders:		System Active	
Description:	DITPR system testing record.		
Updated By:	FLASTNAME	Last Updated:	02/20/2013 !11:16:21

General System Information

Relation-ship	DITPR ID	Acronym	System Name	Component	Relationship Comments
Other	20822	0002 MD HHC BDE (COMMZ)	0002 Medical Headquarters and Headquarters Company Brigade (Communications)	ARMY	test and date

Using Components

Component	Current	Future	As of Date	Investment Stakeholder
There are No Associations				

Other Related Mission Area - Domains

Mission Area-Domain	Role
BMA-Human Resource Management	HANDOFF
*No Secondary Mission Area - Domains	

Designated System of Interest

Interest Capability	Interest Start Date	End Date	Comments
No	20101101	20101230	Testing

NOTE: ** Required for ALL Record Types except Initiatives

Figure 245 System Core All Report Screen (1 of 12)

System POC Listing						
Role	**Contact Name**	**Title**	**Component/ Organization**	**Phone**	**DSN**	**E-mail**
Program Manager (PM)	LASTNAME, FIRSTNAME		ARMY/ (ASAALT) ASSISTANT SECRETARY OF THE ARMY FOR	(123) 456-7890	456-7890	f.lastname@att.com
Role	**Contact Name**	**Title**	**Component**	**Phone**	**DSN**	**E-mail**

Note: PCA is shown on the Certification Dashboard.

System Life Cycle Status				
Lifecycle Phase	**Start Date [YYYYMMDD]**	**End Date [YYYYMMDD]**	**Comments**	**Last Edited**
Operations & Support	20100101	20131231	Testing	(20130222) LASTNAME, FIRSTNAME

Mission Criticality Questions	
Mission Critical/Mission Essential/Mission Support	
Mission Criticality:	
IT Contingency Plan In Place?:	Note: This answer should not conflict with the IT Contingency Plan Last Exercised date recorded in FISMA 12.
Number of interfaces to other systems?:	

Figure 246 System Core All Report Screen (2 of 12)

Core - Trigger Questions	
Federal Information Security Management Act (FISMA)	
***Security Certification & Accreditation Required:**	**Yes**
Not Apply Explanation:	
E-Authentication	
***Browser Based:**	**Yes**
***External Facing:**	**Yes**
***End User Authentication Required:**	**None**
***Authentication Method:**	**NA**
Privacy Impact Assessment (PIA)/ Privacy Act (PA)	
***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System:**	**No**
***Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system:**	**No**
Enterprise Transition Plan (ETP)	
***Is the System in Enterprise Transition Plan (ETP):**	**Not in ETP**
Information Assurance (IA)	
***PK-Enabled:**	
Yes, system is PK-Enabled for user authentication, digital signature and encryption Your network/system/application is Public Key Enabled if you use CACs, Alt Tokens, or software certificates and are able to invoke one or more of the following public key cryptography based functions: digital signature generation; digital signature verification; encryption; decryption.	
SFIS	
***Accounting System or Financial Feeder System:**	**No (neither)**
IRB and Modernization/Certification	
IRB Interest Program:	NO
***Current or Planned System Modernization:**	**No**

Figure 247 System Core All Report Screen (3 of 12)

Joint Capability Areas			
Assoc	**JCA Title**	**Assigned By**	**Date**
LEAD	J3:Force Application	LASTNAME,FIRSTNAME	20111026

Joint Information	
***Joint Potential Designator**	*This field replaces **Joint Program** from IRB Questionnaire.*
Joint Requirements Oversight Council Memorandum (JROCM):	*Official JROC correspondence generally directed to an audience(s) external to the JROC. JROCMs are usually decisional in nature. **Include Number, Date and Title.***

Communities of Interest
COI Title
No Communities of Interest Associated

PFM Review
Comments:
Not Reviewed

Figure 248 System Core All Report Screen (4 of 12)

System Modernization Status

Modernization Description	
Current or Planned System Modernization:	**No**
The Following are REQUIRED if Current or Planned System Modernization is Yes	
Complete description of the modernization: **20110701**	
Implementation Benefits (Rank in order of importance the specific benefits that will be met): **20110701**	
Would denial of this modernization/enhancement request adversely affect DoD operations? :	**No**
Explanation on how denial of this modernization/enhancement request would adversely affect DoD operations (*if Yes Above): **20110701**	

Risks & Mitigation
Schedule Risk :
Cost Risk :
Performance Risk :
This is a brief summary of the overall Risk & Mitigation and any dependencies.
Dependency :

Milestones of Modernization		
Key Milestone(s)	**Achievement Date [YYYYMMDD]**	**Description**
TESTING	20110527	Testing

Registered Legacy Systems				
ID	**Acronym**	**Name**	**Type**	**Sunset Date:**

IT Infrastructure Library (ITIL)	
ITIL	**Descriptions**
No ITIL are mapped	

Figure 249 System Core All Report Screen (5 of 12)

Federal Information Security Management Act (FISMA)	
1) *Accreditation Required:	Yes
2) **Not Apply Explanation:	
3) MAC Code:	MAC III
4) Confidentiality Level:	Sensitive
5) IA Record Type:	AIS Application
6) Accreditation Status:	ATO
7) Accreditation Vehicle:	DITSCAP
8) Accreditation Date:	20130201
9) Accreditation Expiration:	20140131
10) Is there a POA&M with open weaknesses:	No
10a) Is the system operating with one or more security weaknesses that are currently greater than 120 days beyond the planned remediation date in the POA&M:	
10b) Is the system operating with one or more security weaknesses that are currently 90 to 120 days beyond the planned remediation date in the POA&M:	
11) IT Contingency Plan In Place: Note: Answer to question 12) (below) should be consistent with this answer	(Edit on the 'MC/ME/MS' Tab)
12) IT Contingency Plan Test Date:	20130205
13) Security Controls Tested:	20130205
14) Date Annual Security Review:	20130215
15) Designated Approval Authority (DAA) Name:	
Designated Approval Authority (DAA) Title:	
Designated Approval Authority (DAA) Organization:	
Designated Approval Authority (DAA) Phone:	
Designated Approval Authority (DAA) DSN Phone:	
Designated Approval Authority (DAA) Email:	
FISMA Last Updated :	20130222
FISMA Last Updated By :	LASTNAME, FIRSTNAME

Figure 250 System Core All Report Screen (6 of 12)

E-Authentication	
Questions 1), 2), 3), 4) are Required for ALL Systems. Questions 5) - 29) Required if Question 1) and 2) Answers are 'Yes' and 3) is 'Partially' or 'All'. Question 4) must be 'NA' if 3) is 'None' and can not be 'NA' if 3) is 'Partially' or 'All'. Question 32) is Required if Question 4) Answer is 'Other'.	
1) Browser Based:	Yes
2) External Facing:	Yes
3) End User Authentication Required:	None
4) Authentication Method:	NA
5) Risk Assessment Completed/Planned Date:	
6) Assurance Level:	0 (Value Determined from Authentication Method Selection)
7) Percent of Users Requiring Level 1 or 2 Assurance:	
8) Percent of Users Requiring Level 3 or 4 Assurance:	
9) E-Authentication Approved Product Used:	
10) Other Authentication Products Used:	
11) E-Authentication Architecture Status:	
12) Status in POA&M in Joining the E-Auth Arch:	
13) Architecture Implementation Date (FYxx):	FY
14) Potential Citizen Users Requiring Authentication:	
15) Potential Business Users Requiring Authentication:	
16) Non-Agency Government Users Req. Auth.:	
17) Total Number of Potential Internal Agency Users:	
18) Internal Agency Users Functioning as a Federal Empl.:	
19) Total E-Authentication Transactions:	0
20) Logins/Year Performed by External Users:	
21) Online Citizen Users Requiring Authentication:	
22) Online Business Users Requiring Authentication:	
23) Online Non-Agency Users Requiring Authentication:	
24) Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication:	

Figure 251 System Core All Report Screen (7 of 12)

25) Average Annual Online Usage Growth Rate Through FY10:	
26) Description of Citizen Customer Group(s) Being Authenticated:	
27) Description of Business Customer Group(s) Being Authenticated:	
28) Description of Government Customer Group (s) Being Authenticated:	
29) System URL: *Required for All Browser Based	**https://cpolwapp.belvoir.army.mil/public/CIVPRO/**
30) Access Controls:	
31) Administrative Controls:	
32) Authentication Comments:	
E-Authentication Last Updated :	**20090411**
E-Authentication Last Updated By :	**ADMIN, DITPR**

System Interoperability Questions

***Current Acquisition Status:**		Fielded
*Interoperability Certification Required		No
Yes	Interoperability Certification Document Type	
	Interoperability Certification Date	
	Net-Ready KPP Type	
	JITC Certification Date	
	JITC Certification Type	
No	Interoperability Certification Not Required/Letter Date	Other (Explain in Interop Comments)
*Interoperability Certifying Authority		
Interop Comments		Guidance from G-6 on 7 November is that the Interoperability, JITC, and J6 portions are not applicable to systems that are not classified as Joint Systems.

Figure 252 System Core All Report Screen (8 of 12)

Privacy Impact Assessment (PIA)/ Privacy Act (PA)	
*Is Personally Identifiable Information (e.g., medical, financial, etc.) Contained in the System:	Yes
*Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system:	Yes
*If the system contains SSNs, Answer all of the following Questions	
Select the primary legislative or legal justification for using SSN:	Federal Taxpayer Identification Number
What is the specific legislative or legal reference that justifies using SSN or Explain for 'Other Cases' and 'Not Acceptable Use' selections:	Testing
Does the system use any DD, SD, or component-wide, paper-based or electronic, forms for input/output:	Yes
If such Forms are used, do any contain SSNs:	None
Please provide the following for all INPUT forms that contain SSNs: Provide Form Designations and Number, Form Title and (if applicable) OMB Control Numbers	Testing
Please provide the following for all OUTPUT forms that contain SSNs: Provide Form Designations and Number, Form Title and (if applicable) OMB Control Numbers	Testing
Privacy Impact Assessment (PIA)	
Privacy Impact Assessments (PIAs) are NOT required if: • The system is a National Security system (including systems that process classified information) • The system does not collect, maintain, use or disseminate personally identifiable information (PII) PIAs are required when PII is collected, maintained, used or disseminated about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally.	
--PIA Required:	Yes - from members of the General Public
PIA Reviewed/Approved by Component CIO:	Yes
PIA Submit OMB (for Exhibit 53s and 300s):	Yes
PIA Submitted to OMB Date (for Exhibit 53s and 300s):	20130222
PIA Comments:	Testing
PIA Last Updated :	20130222
PIA Last Updated By :	LASTNAME, FIRSTNAME

Figure 253 System Core All Report Screen (9 of 12)

Privacy Act (PA)	
Is Personally Identifiable Information (e.g., medical, financial, etc) retrieved from the system by name or other identifier (e.g., SSN, fingerprint)?:	No
Has a Privacy Act system notice been published in the Federal Register (FR)?:	
If published, what is the date of publication?:	
What is the System Identifier for the system notice?:	
No notice was published in the FR explanation:	
PA Last Updated :	20130222
PA Last Updated By :	LASTNAME, FIRSTNAME

NOTE: -- Required if First Question (trigger question) is "Yes".

System SFIS	
*Accounting System or Financial Feeder System:	Target Accounting System

NOTE: ** Required for ALL Accounting System or Financial Feeder System

System Infrastructure			
*Domain on which system operates?			
If not '.mil' or'.gov' describe, providing rationale/justification:			
*Network(s) on which system operates?			
If "Other" describe, providing rationale/justification:			
*Classification level of network	---		
Hosting Environment			
*Hosting Environment			
*Enter name and location of data center:		*Host Operation:	
*Data Center Provider:	---	If commercial or Other, describe:	

Figure 254 System Core All Report Screen (10 of 12)

Enterprise Transition Plan (ETP)		
***Is the System in Enterprise Transition Plan (ETP): Not in ETP**		
**** Role in DoD Enterprise Transition Plan (ETP): (L) Legacy**		
BEP for Target Systems Only		
**** Business Enterprise Priority (BEP) for Enterprise Target Systems:**		
Termination Date for Legacy Systems Only		
Lifecycle Phase	**End Date**	**Comments**
Operations & Support	20131231	Testing
**** Termination Date for Legacy Systems:**		
Legacy System Migration		
There are No Target Systems Registered		

Information Assurance / Public Key Infrastructure (PKI)	
***PK-Enabled:**	**Yes, System is PK-Enabled for user authentication, digital signature and encryption**
PK-Enabled Date:	
Internet Protocol Version 6 (IPV6) Compliance	
***Internet Protocol Version 6 (IPV6) enabled?:**	
Host Based Security System (HBSS) Compliance	
***Host Based Security System (HBSS) enabled?**	
***Select all HBSS components that have been implemented:**	
If Other or Not Required selected, explain:	
If not yet HBSS compliant, enter date HBSS will be fully implemented:	
Secure Hash Algorithm (SHA-256) Compatibility	
***Is this system fully SHA-256 comp**	

Figure 255 System Core All Report Screen (11 of 12)

Records Management Status		
*Contains record data (44 USC 3101/36 CFR 1234.2)		If No - STOP, else Continue
Record data scheduled with NARA		
Yes	Records data disposition authority	(provide GRS or NARA job number [3-12] char)
	Date Signed by NARA	Format as YYYYMMDD
No	If not scheduled, status of scheduling	
	Date submitted	Format as YYYYMMDD
RM Review	Reviewer	
	Date	
	Comments:	

OV5 System Operational Activities			
OA Type	**Operational Activity Title**	**BEP Stakeholder**	**CBM Stakeholder**
No Operational Activities Associated			

OV-6C Processes		
Process Title	**BEP Stakeholder**	**CBM Stakeholder**
No Processes Associated		

SV4 Functions		
Function Title	**BEP Stakeholder**	**CBM Stakeholder**
No Functions Associated		

Capabilities		
Capability Title	**BEP Stakeholder**	**CBM Stakeholder**
No Capabilities Associated		

Note: BEA Mappings Shown are for Version 8.0

Figure 256 System Core All Report Screen (12 of 12)

>> See: **Print Options** section for additional information on printing reports.

7.1.3. System Core Extended Report

PRIVILEGES: No **User Group Privilege** is required to view the **System Core Extended** reports.

To view System Core Extended reports, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, make a selection from **Print Core** drop list { **html** | **xls** | **pdf** }.
2. Click the **Print Core** button. The **System Core Extended** screen appears in the print format selected.

>> See: **Table 9** above for the list of sections in the **System Core Extended** report.

Core System Information (20023)			
* System Name:	HVB TESTING		
*Acronym:	HVB	*Record Type:	System
*Component:	ARMY	Sub-Organization:	SUB ORG
Primary MA-Domain:	EIEMA-Communications		
DBS:	No	BIN:	9995
Explain (for BIN:9990)	Explanation for BIN 9990.		
ACAT Code:	I	Transition Plan State:	Core
System_Operation:	GOGO	Total Users:	250-500
**Type of IT/NSS:	IT(Not NSS)		
Use modified COTS:		Business Function:	For DBS Systems Only
Investment Stakeholders:		System Active	
Description:	DITPR system testing record.		
Updated By:	FLASTNAME	Last Updated:	02/22/2013 !05:28:52

General System Information

Relation-ship	DITPR ID	Acronym	System Name	Component	Relationship Comments
Other	20822	0002 MD HHC BDE (COMMZ)	0002 Medical Headquarters and Headquarters Company Brigade (Communications)	ARMY	test and date

Using Components

Component	Current	Future	As of Date	Investment Stakeholder
There are No Associations				

Other Related Mission Area - Domains

Mission Area-Domain	Role
BMA-Human Resource Management	HANDOFF
*No Secondary Mission Area - Domains	

Designated System of Interest

Interest Capability	Interest Start Date	End Date	Comments
No	20101101	20101230	Testing

NOTE: ** Required for ALL Record Types except Initiatives

Figure 257 System Core Extended Report Screen (1 of 5)

IT Infrastructure Library (ITIL)

ITIL	Descriptions
No ITIL are mapped	

System POC Listing

Role	Contact Name	Title	Component/ Organization	Phone	DSN	E-mail
Program Manager (PM)	LASTNAME, FIRSTNAME		ARMY/ (ASAALT) ASSISTANT SECRETARY OF THE ARMY FOR	(123) 456-7890	456-7890	f.lastname@att.com
Role	**Contact Name**	**Title**	**Component**	**Phone**	**DSN**	**E-mail**

Note: PCA is shown on the Certification Dashboard.

System Life Cycle Status

Lifecycle Phase	Start Date [YYYYMMDD]	End Date [YYYYMMDD]	Comments	Last Edited
Operations & Support	20100101	20131231	Testing	(20130222) LASTNAME, FIRSTNAME

Mission Criticality Questions

Mission Critical/Mission Essential/Mission Support

Mission Criticality:	
IT Contingency Plan In Place?:	Note: This answer should not conflict with the IT Contingency Plan Last Exercised date recorded in FISMA 12.
Number of interfaces to other systems?:	

Figure 258 System Core Extended Report Screen (2 of 5)

Core - Trigger Questions	
Federal Information Security Management Act (FISMA)	
***Security Certification & Accreditation Required:**	**Yes**
Not Apply Explanation:	
E-Authentication	
***Browser Based:**	**Yes**
***External Facing:**	**Yes**
***End User Authentication Required:**	**None**
***Authentication Method:**	NA
Privacy Impact Assessment (PIA)/ Privacy Act (PA)	
***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System:**	**Yes**
***Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system:**	**Yes**
Enterprise Transition Plan (ETP)	
***Is the System in Enterprise Transition Plan (ETP):**	**Not in ETP**
Information Assurance (IA)	
***PK-Enabled:**	
Yes, system is PK-Enabled for user authentication, digital signature and encryption Your network/system/application is Public Key Enabled if you use CACs, Alt Tokens, or software certificates and are able to invoke one or more of the following public key cryptography based functions: digital signature generation; digital signature verification; encryption; decryption.	
SFIS	
***Accounting System or Financial Feeder System:**	**Target Accounting System**
IRB and Modernization/Certification	
IRB Interest Program:	NO
***Current or Planned System Modernization:**	**No**

Figure 259 System Core Extended Report Screen (3 of 5)

Joint Capability Areas			
Assoc	**JCA Title**	**Assigned By**	**Date**
LEAD	J3:Force Application	LASTNAME,FIRSTNAME	20111026

Joint Information	
***Joint Potential Designator**	*This field replaces **Joint Program** from IRB Questionnaire.*
Joint Requirements Oversight Council Memorandum (JROCM):	*Official JROC correspondence generally directed to an audience(s) external to the JROC. JROCMs are usually decisional in nature. **Include Number, Date and Title.***

Communities of Interest
COI Title
No Communities of Interest Associated

PFM Review
Comments:
Not Reviewed

Figure 260 System Core Extended Report Screen (4 of 5)

System Modernization Status

Modernization Description	
Current or Planned System Modernization:	No
The Following are REQUIRED if Current or Planned System Modernization is Yes	
Complete description of the modernization: 20110701	
Implementation Benefits (Rank in order of importance the specific benefits that will be met): 20110701	
Would denial of this modernization/enhancement request adversely affect DoD operations? :	No
Explanation on how denial of this modernization/enhancement request would adversely affect DoD operations (*if Yes Above): 20110701	

Risks & Mitigation
Schedule Risk :
Cost Risk :
Performance Risk :
This is a brief summary of the overall Risk & Mitigation and any dependencies.
Dependency :

Milestones of Modernization		
Key Milestone(s)	Achievement Date [YYYYMMDD]	Description
TESTING	20110527	Testing

Registered Legacy Systems				
ID	Acronym	Name	Type	Sunset Date:

Figure 261 System Core Extended Report Screen (5 of 5)

NOTE: In addition to the **System Core Basic** screen, you may access the **System Core Extended** report from the following screens: **Edit System Life Cycle Status**, **Mission Criticality Compliance**, **System Core Trigger Questions**, **System Modernization Status**, **System POC Listing**, and **Warfighting Mission Area Questions**.

3. From one of the screens listed above, make a selection from **Print Format** drop list { **html** | **xls** | **pdf** }.
4. On the selected screen, click the **Print Core** button. The **System Core Extended** report screen appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

7.2. Enterprise Transition Plan Information Report

PRIVILEGES: No **User Group Privilege** is required to view the **Enterprise Transition Plan Information Report**.

To access the Enterprise Transition Plan Information report, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **COMPL** button, click the **COMPL** button. The **Edit FISMA Information** screen appears.

>> See: **Figure 366** and **Figure 367** for **Edit FISMA Information** screen features.

2. On the **Edit FISMA Information** screen or any screen showing the **ETP** button, click the **ETP** button. The **Enterprise Transition Plan Information** screen appears.

>> See: **Figure 378** for **Enterprise Transition Plan Information** screen features.

3. On the **Enterprise Transition Plan Information** screen, make a selection from **PrintView** drop list { **html** | **xls** | **pdf** }.
4. Click the **PrintView** button. The **Enterprise Transition Plan Information Report** screen appears in the print format selected.

General System Information					
System Name:	DOD INFORMATION TECHNOLOGY PORTFOLIO REPOSITORY			**DITPR ID:**	6022
Acronym:	DITPR	**Primary Mission Area Domain:**	EIEMA-CES	**Component:**	NAVY
Type of NSS:	IT(Not NSS)			**BIN:**	9990
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	Non-ACAT

Enterprise Transition Plan (ETP)
***Is the System in Enterprise Transition Plan (ETP): Planned for inclusion in ETP**
**** Role in DoD Enterprise Transition Plan (ETP): (L) Legacy**
BEP for Target Systems Only
**** Business Enterprise Priority (BEP) for Enterprise Target Systems:**
Termination Date for Legacy Systems Only
***No Lifecycle Data (Required)**
**** Termination Date for Legacy Systems:**

Legacy System Migration				
ID	**System**	**Migration**	**Migration End Date**	**If Partial, identify Users/Functions not migrating**
5556	AZ-A1 ELECTRONIC CLASSROOM	PARTIAL	20080315	test

Figure 262 Enterprise Transition Plan Information Report Screen

>> See: **Print Options** section for additional information on printing reports.

7.3. Mapped Operational Activities Report

PRIVILEGES: No **User Group Privilege** is required to view the **Mapped Operational Activities Report**.

To access the Mapped Operational Activities report, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **COMPL** button, click the **COMPL** button. The **Edit FISMA Information** screen appears.

>> See: **Figure 366** and **Figure 367** for **Edit FISMA Information** screen features.

2. On the **Edit FISMA Information** screen or any screen showing the **ARCH** button, click the **ARCH** button. The **Architecture** screen appears.

>> See: **Figure 384** for **Architecture** screen features.

3. On the **Architecture** screen in the **Taxonomy** section, select the BEA version radio button of interest { **3.1** | **4.0** | **4.1** | **5.0** | **6.0 7.0** | **8.0** | **9.0** }. The screen automatically updates.

NOTE: The BEA version radio button defaults to the current year BEA.

4. In the **OV5 System Operational Activities** drop list { **All OV5** | **All Mappings** }, select **All OV5**.
5. Make a selection from **PRINT** drop list { **html** | **xls** | **pdf** }, and click the **PRINT** button. The **Mapped Operational Activities** report screen appears in the print format selected.

Mapped Operational Activities

OV5 Version 6.0 for TEST (7521)

OA Type	OA Code	OA Title	BEP Stakeholder	CBM Stakeholder
	A.0	Manage the Department of Defense Business Mission	MV, CSE, AV, PV, RPA, FV	HRM, WSLM, FM, RPILM, MSSM
	A.1	Execute the DoD Decision Support System	MV, CSE, AV, PV, RPA, FV	HRM, WSLM, FM, RPILM, MSSM
	A.1.1	Execute Joint Capabilities Integration and Development System	AV	WSLM
	A.1.1.1	Develop Joint Operations Concepts	AV	WSLM
AS IS	A.1.1.1.1	Develop Concept of Operations	AV	WSLM

Figure 263 Mapped Operational Activities Report Screen

NOTE: In addition to the **Architecture** screen, you may access the **Mapped Operational Activities** report from the **OV5 System Operational Activities** screen.

>> See: Print Options section for additional information on printing reports.

7.4. BEA Taxonomy Mappings Report

PRIVILEGES: No **User Group Privilege** is required to view the **BEA Taxonomy Mapping Report**.

To access the BEA Taxonomy Mapping Report, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **COMPL** button, click the **COMPL** button. The **Edit FISMA Information** screen appears.

>> See: Figure 366 and **Figure 367** for **Edit FISMA Information** screen features.

2. On the **Edit FISMA Information** screen or any screen showing the **ARCH** button, click the **ARCH** button. The **Architecture** screen appears.

>> See: Figure 384 for **Architecture** screen features.

3. On the **Architecture** screen in the **Taxonomy** section, select the BEA version radio button of interest { **3.1** | **4.0** | **4.1** | **5.0** | **6.0** | **7.0** | **8.0** | **9.0** }. The screen automatically updates.
4. In the **OV5 System Operational Activities** drop list { **All OV5** | **All Mappings** }, select **All Mappings**.
5. Make a selection from **PRINT** drop list { **html** | **xls** | **pdf** }, and click the **PRINT** button. The **BEA Taxonomy Mappings** report screen appears in the print format selected.

BEA Taxonomy Mappings

General System Information					
System Name:	TEST			**DITPR ID:**	7521
Acronym:	TEST	**Primary Mission Area Domain:**	WMA-FS	**Component:**	DMACT
Type of NSS:	IT(Not NSS)			**BIN:**	0123
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	Non-ACAT

OV5 System Operational Activities			
OA Type	**Operational Activity Title**	**BEP Stakeholder**	**CBM Stakeholder**
No Operational Activities Associated			

OV-6C Processes	
Process Title	**BEP Stakeholder**
No Processes Associated	

SV4 Functions	
Function Title	**BEP Stakeholder**
No Functions Associated	

Capabilities	
Capability Title	**BEP Stakeholder**
No Capabilities Associated	

Note: Current BEA Version is 8.0

Figure 264 BEA Taxonomy Mappings Report Screen

>> See: **Print Options** section for additional information on printing reports.

7.5. IRB System Certification Status

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view the **IRB System Certification Status Report**.

To access the IRB System Certification Status report, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: **Figure 278** for **Business Mission Area Certification Dashboard** screen features.

3. From the **Certification** drop list on the **Business Mission Area Certification Dashboard** screen, select the desired certificate you want to view. The screen automatically updates.
4. Click the **IRB Status** button. The **IRB/DBSMC Process Information** screen appears..
5. From the **IRB/DBSMC Process Information** screen, make a selection from the print format drop list { **html** | **xls** | **pdf** }, and click the **PrintView** button. The **IRB System Certification Status** report screen appears in the selected format.

IRB System Certification Status

General System Information					
System Name:	DITPR SYSTEM JLU			DITPR ID:	2543
Acronym:	DITPR SYSTEM JLU	Primary Mission Area Domain:	DIMA-EIT	Component:	NAVY
Type of NSS:	NSS-Involves Command and Control of Military Forces			BIN:	9990
Record Type:	System	Transition Plan State:	Core	ACAT Code:	Non-ACAT

Certification Summary					
Certification:	2011_2543-1C	BEA Version:		Tier:	3

Certification Information					
NDAA Cert Category:		Tier:	3	Current FY Dev/Mod Budget($M):	0
Transition Plan State:	Core	BEA Version:		IRB Action Officer:	,
BEA Compliance Detail:					
Bundle:					
Partner IRB's			Coordination Requested Date:	Coordination Completion Date:	
WMA-L			[place holder]	[place holder]	
BMA-WSLM			[place holder]	[place holder]	
BMA-HRM			[place holder]	[place holder]	
Operational Activities:					

OA Type	Operational Activity Title	BEP Stakeholder	CBM Stakeholder
AS IS	A.6.5.1.1.1 - Provide Estate Planning Services	PV	HRMX
AS IS	A.6.9.1 - Develop Human Resources Management Policy and Guidance	PV	HRMX

Figure 265 IRB System Certification Status Report Screen (1 of 2)

PCA/Information							
	Previously Approved Amounts:						
	Total	FY08	FY09	FY10	FY11	FY12	FY13
Previously Approved($M)	56.000	18.000	18.000	10.000	10.000		
	Requested Amount from PCA:						
Funds Requested($M)	Total	FY08	FY09	FY10	FY11	FY12	FY13
O&M	1.500		0.500	1.000			
Total	1.500		0.500	1.000			
PCA Certification Date:						20081015	
	Approved Amount from DBSMC:						
Funds Approved ($M)	Total	FY08	FY09	FY10	FY11	FY12	FY13
	0	0	0	0	0	0	0
Approval Period Start			Approval Period End				
Approval Conditions:							

Investment Review Board (IRB) and Support Group - Tracking	
*Target PCA Submit Date (YYYYMMDD):	Target DBSMC Date: (YYYYMMDD):
Actual PCA Submit Date:	Actual date PCA package upload to Portal (YYYYMMDD)
Package Completion Date:	Date Package Fully uploaded to Portal (YYYYMMDD)
IRB Received Date:	Date IRB Support Team Completed Analysis (YYYYMMDD)
IRB Support Staff Rejected Packet Comments:	

Investment Review Board (IRB)	
IRB Recommendation:	IRB Recommendation Date (YYYYMMDD)
IRB Disapproved Reason:	

Certification Authority (CA) - Tracking		
CA Recommendation	CA Decision Date	Appeal Date:

DBSMC - Tracking	
DBSMC Decision	DBSMC Decision Date (YYYYMMDD)
DBSMC Disapproved Reason:	
Next Annual Review Date	

General Certification Comments

Figure 266 IRB System Certification Status Report Screen (2 of 2)

>> See: **Print Options** section for additional information on printing reports.

7.6. System Regulatory Compliance Report

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view the **System Regulatory Compliance Report**.

To access the System Regulatory Compliance Report, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. On the **Business Mission Area Certification Request** screen or any screen showing the **IRB Reports** button, click the **IRB Reports** button. The **IRB Reports List** screen appears.

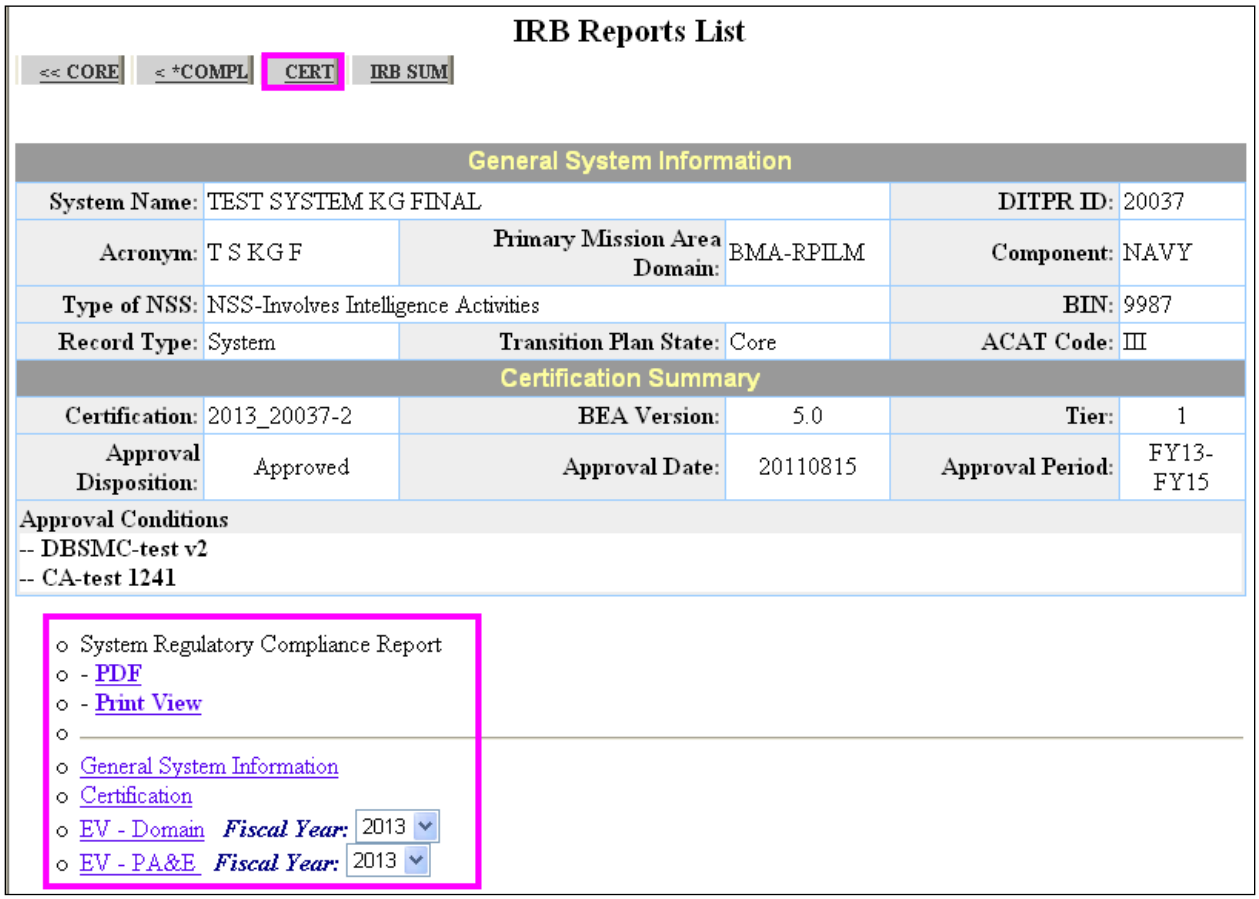


Figure 267 IRB Reports List Screen

3. Click the **PDF** link or the **Print View** link to bring up the **System Regulatory Compliance Report** in PDF or HTML format, respectively. The **System Regulatory Compliance Report** appears in the format selected.

NOTE: The **System Regulatory Compliance Report** is similar to the **System Core All** report, except the **System Regulatory Compliance Report** contains an **Economic Viability Data** along with **PA&E View for Certification** sections at the bottom if applicable.

Economic Viability				
Certification:	2008_135-1	**As Of Fiscal Year 2007**	**Without Other Benefits**	**With Other Benefits**
Current Fiscal Year:	**2007**	**Net Present Value (NPV) $ in Millions**	$ 0.000	$ 0.000
FOC Year :	**2011**	**Return on Investment (ROI)**	No ROI	No ROI
Life Cycle Cost:	**$144.865**	**Benefit Cost Ratio (BCR)**	No BCR	No BCR
Discount Rate:	**0.000%**	**Break-Even (discounted)**	None	None
Last Updated:	**05/14/2007**	**Break-Even (non-discounted)**	None	None
Updated By:		**#Lifecycle NPV:**	0.52	12.68
		#Lifecycle BCR:	1.01	1.3

Figure 268 System Regulatory Compliance Report Screen, Economic Viability Data Section (Tool) (1 of 2)

Then Year $ in Millions	2007	2008	2009	2010	FOC 2011	2012	2013	2014	2015	2016	2017	2018 +	Total
A - PROGRAM / SYSTEM IMPROVEMENT COST													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
B - STATUS QUO TOTAL COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
C - PHASE OUT COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
D - NET PROGRAM BENEFIT DUE TO REDUCTION OF STATUS QUO COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
E - NET PROGRAM BENEFITS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Cumulative	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
F - OTHER PROGRAM COST SAVINGS													
	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
G - TOTAL PROGRAM BENEFITS													
	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
H - NET TOTAL PROGRAM BENEFITS													
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Cumulative	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	

Figure 269 System Regulatory Compliance Report Screen, Economic Viability Data Section (Tool) (2 of 2)

PA&E View for Certification

Certification:	2008_135-1	NPV:	$ 0.000	NPV w/O:	$ 0.000
		ROI:	No ROI	ROI:	No ROI
Discount Rate:		Break Even Year:	None	Break Even Year:	None
Fiscal Year:	2007	FOC Year:	2011		

Program Cost	Prior	2007	2008	2009	2010	FOC 2011	2012	2013	2014	2015	2016	2017	2018 +	Future Total	LCC Total
Preferred Alternative															
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Phase Out Costs (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Phase Out Costs (O&S)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Status Quo															
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Net Program Cost															
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Other Benefits															
Total		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Present Value Calcualtions															
Invest NET		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
O&S NET		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Cumulative PV (w/o Other)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000		
Other Benefits		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Cumulative PV (w/Other)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000		
Period		1	2	3	4	5	6	7	8	9	10	11	12		
Discount Factor		1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000		

Figure 270 System Regulatory Compliance Report Screen, PA&E View Section

Economic Viability Data Registered Manually

EV Tool Manual Entry		
Certification:	2009_20023-2R (09-1)	
FOC Year :		
Break-Even Year(discounted):		
Life Cycle Cost:	0	
Discount Rate:	0	
	w/o Benefits	w/ Benefits
Net Present Value (NPV)$ in Millions:	0	0
Return on Investment (ROI):	0	
Benefit Cost Ratio (BCR):	0	0
#Lifecycle NPV:	0	0
#Lifecycle BCR:	0	0
Last Updated:	**20090824**	
Updated By:	LASTNAME, FIRSTNAME	

Figure 271 Economic Viability Data Section (Manual), System Regulatory Compliance Report Screen

>> See: **Figure 245** through **Figure 255** of the **System Core All** report screen for other details of the **System Regulatory Compliance** report screen.

>> See: **Print Options** section for additional information on printing reports.

7.7. System Certification Status Report

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view the **System Certification Status Report**.

To access the System Certification Status report, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. On the **Business Mission Area Certification Request** screen or any screen showing the **IRB Reports** button, click the **IRB Reports** button. The **IRB Reports List** screen appears.

>> See: **Figure 267** above for **IRB Reports List** screen features.

3. Click the **Certification** link. The **System Certification Status** report screen appears in HTML format.

General System Information					
System Name:	DITPR SYSTEM			DITPR ID:	2543
Acronym:	DITPR SYSTEM JLU	Primary Mission Area Domain:	DIMA-EIT	Component:	NAVY
Type of NSS:	NSS-Involves Command and Control of Military Forces			BIN:	9990
Record Type:	System	Transition Plan State:	Core	ACAT Code:	Non-ACAT
Certification Summary					
Certification:	2011_2543-1C	BEA Version:		Tier:	3

Figure 272 System Certification Status Report Screen (1 of 2)

Business Mission Area Certification Request Information

Designated IRB Interest: No

Current or Planned System Modernization: Yes

REF FY :	2011	Tier 3	Certification ID:	DITPR SYSTEM JLU_2543	Reference No.:	2011_2543-1C

All costs, of any type of funding, incurred to design, develop, implement/deploy and/or functionally enhance/technically upgrade an information technology system. These costs include, but are not limited to, personnel, equipment, software, supplies, contracted services from private sector providers, space occupancy, intra-agency services from within the agency and inter-agency services from other Federal agencies. Essentially enhancement costs; not sustainment costs.

***REQUESTED FUNDING AMOUNTS:**

	Total	FY11	FY12	FY13	FY14	FY15	FY16
RDT&E	323.000	111.000	112.000	100.000			
Total	323.000	111.000	112.000	100.000			

Modernization Funding Deviation Reason:		Testing	
NDAA Cert Category:		* BEA Version:	

*** Complete description of the modernization:**

*** A brief extract of the modernization description (240 Characters - Used in Dashboard):**

*** Implementation Benefits (Rank in order of importance the specific benefits that will be met - Dashboard):**

*** Would denial of this modernization/enhancement request adversely affect DoD operations? :**

Explanation on how denial of this modernization/enhancement request would adversely affect DoD operations (*if Yes Above):

PCA Certification Information

*Req Approval Date (YYYYMMDD):		*Requested Approval Trigger:	
PM Cert Date (YYYYMMDD):		Pre-Cert Date (YYYYMMDD):	
Pre-Certification Disposition:			
*PCA (for Dashboard):		[None]	

Figure 273 System Certification Status Report Screen (2 of 2)

>> See: **Print Options** section for additional information on printing reports.

7.8. Mission Area / Domain View Report

PRIVILEGES: Component User Group Privileges "VMC" or "**EMC**", **Mission Area – Domain User Group Privilege "VCD"**, or **Mission Area User Group Privilege "MCC"** is required to view the **EV Mission Area / Domain View Report**.

To access the Enterprise Transition Plan Information report, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. On the **Business Mission Area Certification Request** screen or any screen showing the **IRB Reports** button, click the **IRB Reports** button. The **IRB Reports List** screen appears.

>> See: Figure 267 above for **IRB Reports List** screen features.

3. On the **IRB Reports List** screen in the **EV - DOMAIN** ***Fiscal Year*** drop list, select the fiscal year.
4. Click the **EV - Domain** link. The **EV Mission Area / Domain View Report** screen appears in HTML format.

Economic Viability

Certification:	2006_4762-1	**As Of Fiscal Year 2007**	**Without Other Benefits**	**With Other Benefits**
Current Fiscal Year:	**2007**	**Net Present Value (NPV) $ in Millions**	($229.683)	($229.683)
FOC Year :	**2006**	**Return on Investment (ROI)**	0.00	0.00
Life Cycle Cost:	**$369.000**	**Benefit Cost Ratio (BCR)**	0.00	0.00
Discount Rate:	**4.700%**	**Break-Even (discounted)**	None	None
Last Updated:	**06/12/2006**	**Break-Even (non-discounted)**	None	None
Updated By:	**ADMIN1, DITPR**	**#Lifecycle NPV:**		
		#Lifecycle BCR:		

Then Year $ in Millions	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018 +	Total
A - PROGRAM / SYSTEM IMPROVEMENT COST													
Investment (Dev/Mod)	$123.000	$123.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$246.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$123.000	$123.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$246.000
B - STATUS QUO TOTAL COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
C - PHASE OUT COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000

Figure 274 EV Mission Area / Domain View Report Screen (1 of 2)

D - NET PROGRAM BENEFIT DUE TO REDUCTION OF STATUS QUO COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
E - NET PROGRAM BENEFITS													
Investment (Dev/Mod)	($123.000)	($123.000)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	($246.000)
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	($123.000)	($123.000)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	($246.000)
Cumulative	($123.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	
F - OTHER PROGRAM COST SAVINGS													
	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
G - TOTAL PROGRAM BENEFITS													
	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
H - NET TOTAL PROGRAM BENEFITS													
Total	($123.000)	($123.000)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	($246.000)
Cumulative	($123.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	

Figure 275 EV Mission Area / Domain View Report Screen (2 of 2)

NOTE: You may access the **EV Mission Area / Domain View Report** from the **Economic Viability Dashboard** screen and the **Mission Area / Domain View** screen in addition to the **IRB Reports List** screen. Make a selection from **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button from either of these screens.

>> See: **Print Options** section for additional information on printing reports.

7.9. PA&E View for Certification Report

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view **PA&E View for Certification Reports**.

To access the PA&E View for Certification report, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. On the **Business Mission Area Certification Request** screen or any screen showing the **IRB Reports** button, click the **IRB Reports** button. The **IRB Reports List** screen appears.

>> See: **Figure 267** above for **IRB Reports List** screen features.

3. On the **IRB Reports List** screen in the **EV - PA&E** ***Fiscal Year*** drop list, select the fiscal year.
4. Click the **EV – PA&E** link. The **PA&E View for Certification Report** screen appears in HTML format.

PA&E View for Certification

Certification:	2011_2543-1C	NPV:	($659.728)	NPV w/O:	($659.728)
		ROI:	-0.22	ROI:	-0.22
Discount Rate:	2.700%	Break Even Year:	None	Break Even Year:	None
Fiscal Year:	2011	FOC Year:	N/A		

Program Cost	Prior	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 +	Future Total	LCC Total
Preferred Alternative															
Investment (Dev/Mod)	$ 0.000	$200.000	$190.000	$180.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$570.000	$570.000
Operations & Support	$ 0.000	$50.000	$30.000	$45.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$125.000	$125.000
Phase Out Costs (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Phase Out Costs (O&S)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total	$ 0.000	$250.000	$220.000	$225.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$695.000	$695.000
Status Quo															
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Net Program Cost															
Investment (Dev/Mod)		$200.000	$190.000	$180.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$570.000	
Operations & Support		$50.000	$30.000	$45.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$125.000	
Total		$250.000	$220.000	$225.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$695.000	
Other Benefits															
Total		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Present Value Calcualtions															
Invest NET		$194.742	$180.141	$166.173	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$541.056	
O&S NET		$48.685	$28.443	$41.543	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$118.672	
Cumulative PV (w/o Other)		$243.427	$452.012	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728		
Other Benefits		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Cumulative PV (w/Other)		$243.427	$452.012	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728		
Period		1	2	3	4	5	6	7	8	9	10	11	12		
Discount Factor		0.974	0.948	0.923	0.899	0.875	0.852	0.830	0.808	0.787	0.766	0.746	0.726		

Figure 276 PA&E View for Certification Report Screen (1 of 2)

Other Benefits													
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Present Value Calcualtions													
Invest NET	$194.742	$180.141	$166.173	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$541.056
O&S NET	$48.685	$28.443	$41.543	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$118.672
Cumulative PV (w/o Other)	$243.427	$452.012	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	
Other Benefits	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Cumulative PV (w/Other)	$243.427	$452.012	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	
Period	1	2	3	4	5	6	7	8	9	10	11	12	
Discount Factor	0.974	0.948	0.923	0.899	0.875	0.852	0.830	0.808	0.787	0.766	0.746	0.726	

Figure 277 PA&E View for Certification Report Screen (2 of 2)

NOTE: You may access the **PA&E View for Certification Report** from the **PA&E View for Certification** report screen in addition to the **IRB Reports List** screen. Make a selection from **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button.

>> See: **Print Options** section for additional information on printing reports.

7.10. Defense Business Systems Certification Dashboard

PRIVILEGES: Component User Group Privileges "VMC" or "**EMC**", **Mission Area – Domain User Group Privilege "VCD"**, or **Mission Area User Group Privilege "MCC"** is required to view **Defense Business Systems Certification Dashboard Report with budget data**.

To access the Defense Business Systems Certification Dashboard Report, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

NOTE: For systems which have **Tier** as **IRB Int** selected, the Dashboard tab button is labeled **IRB Int. Dashboard** and goes to the **Defense Business System IRB Interest without Modernization Dashboard** screen when clicked.

>> See: Defense Business System IRB Interest without Modernization Dashboard section below for details on the **Defense Business System IRB Interest without Modernization Dashboard** screen.

2. On the **Business Mission Area Certification Request** screen or any screen showing the **Dashboard** button, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

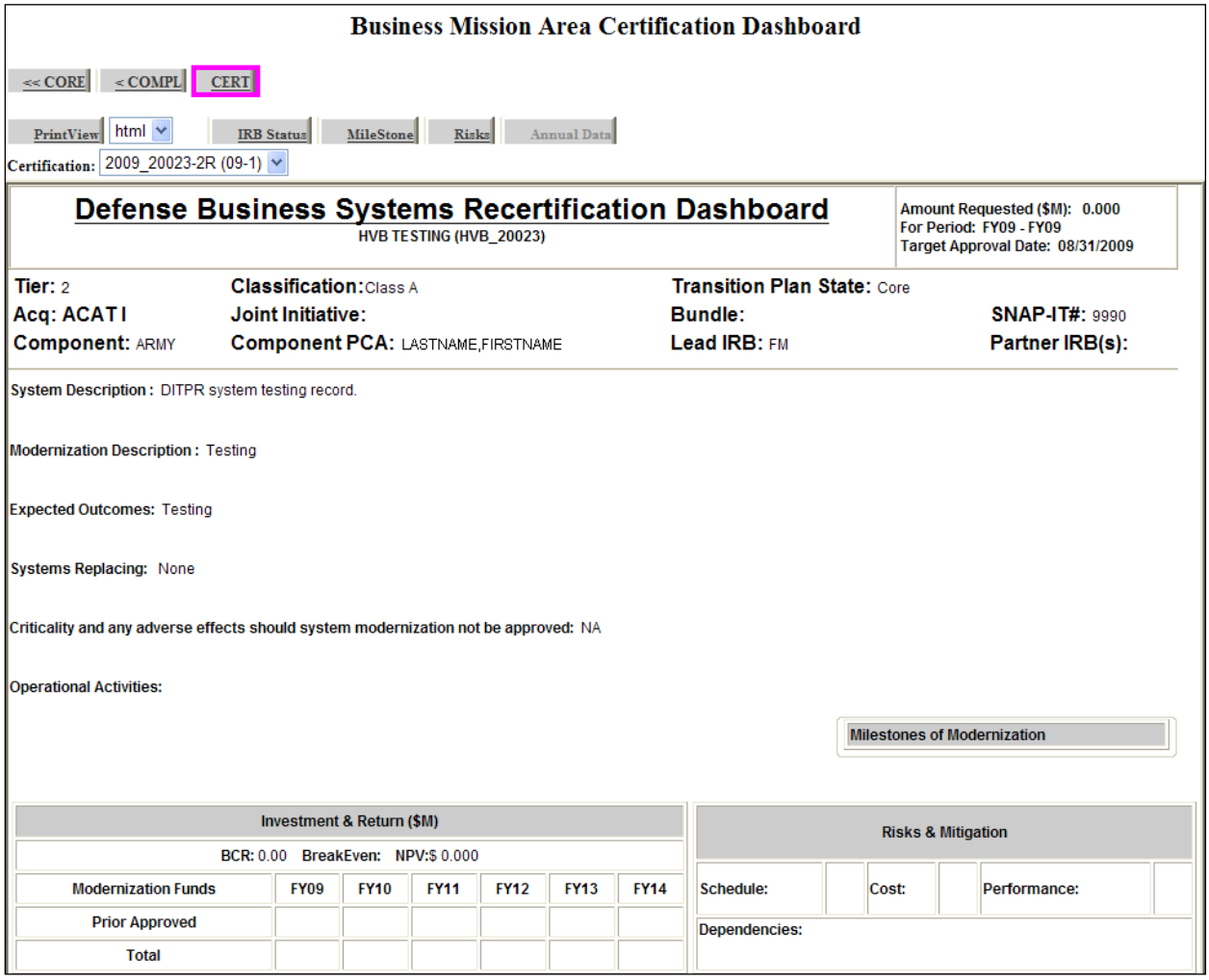
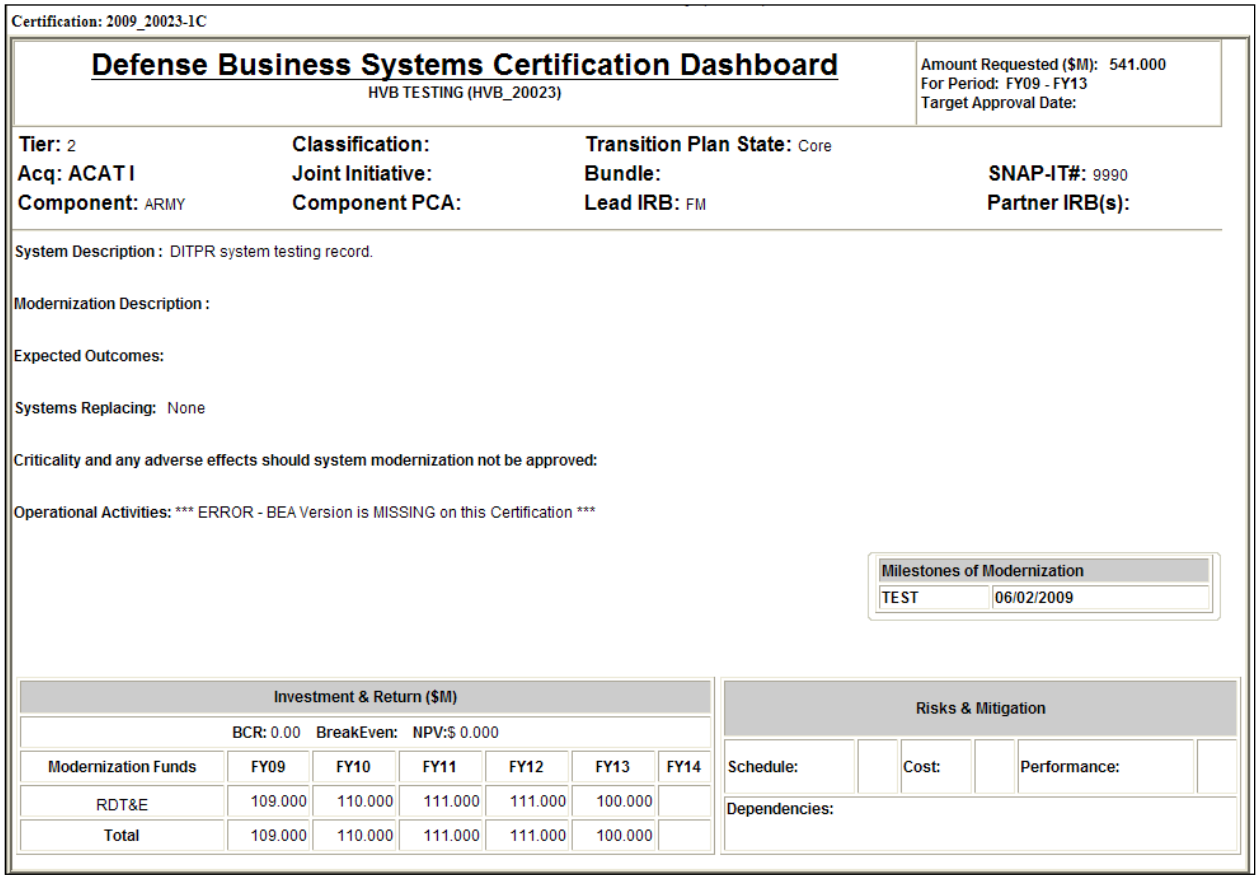


Figure 278 Business Mission Area Certification Dashboard Screen

3. On the **Business Mission Area Certification Dashboard** screen, make a selection from **PrintView** drop list { **html** | **xls** | **pdf** }.
4. Click the **PrintView** button. The **Business Mission Area Certification Dashboard Report** screen appears in the print format selected.



Certification: 2009_20023-1C

Defense Business Systems Certification Dashboard
HVB TESTING (HVB_20023)

Amount Requested ($M): 541.000
For Period: FY09 - FY13
Target Approval Date:

Tier: 2 **Classification:** **Transition Plan State:** Core
Acq: ACAT I **Joint Initiative:** **Bundle:** **SNAP-IT#:** 9990
Component: ARMY **Component PCA:** **Lead IRB:** FM **Partner IRB(s):**

System Description : DITPR system testing record.

Modernization Description :

Expected Outcomes:

Systems Replacing: None

Criticality and any adverse effects should system modernization not be approved:

Operational Activities: *** ERROR - BEA Version is MISSING on this Certification ***

Milestones of Modernization	
TEST	06/02/2009

Investment & Return ($M)						
BCR: 0.00 BreakEven: NPV:$ 0.000						
Modernization Funds	FY09	FY10	FY11	FY12	FY13	FY14
RDT&E	109.000	110.000	111.000	111.000	100.000	
Total	109.000	110.000	111.000	111.000	100.000	

Risks & Mitigation					
Schedule:		Cost:		Performance:	
Dependencies:					

Figure 279 Defense Business Systems Certification Dashboard Report Screen

NOTE: The **Defense Business Mission Area Certification Dashboard** report screen contains the same information as the **Business Mission Area Certification Dashboard** screen (**Figure 278** above) except that the Report screen does not contain the active buttons or links.

NOTE: The **Defense Business Mission Area Decertification Dashboard** report screen and the **Defense Business Mission Area Recertification Dashboard** report screen contain the same information and are in the same format as the **Defense Business Mission Area Certification Dashboard** report screen, except the information is based on decertification or recertification, respectively.

>> **See:** **Print Options** section for additional information on printing reports.

7.11. Defense Business System IRB Interest without Modernization Dashboard

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view **Defense Business System IRB Interest without Modernization Dashboard Report with budget data**.

To access the Defense Business System IRB Interest without Modernization Dashboard Report, do the following:

>> **See:** **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

NOTE: For systems which do not have **Tier** as **IRB Int** selected, the Dashboard tab button is labeled **Dashboard** and goes to the **Business Mission Area Certification Dashboard** screen when clicked.

>> See: Defense Business Systems Certification Dashboard section above for details on the **Defense Business Systems Certification Dashboard** screen.

2. On the **Business Mission Area Certification Request** screen or any screen showing the **IRB Int. Dashboard** button, click the **IRB Int. Dashboard** button. The **Defense Business System IRB Interest without Modernization Dashboard** screen appears.

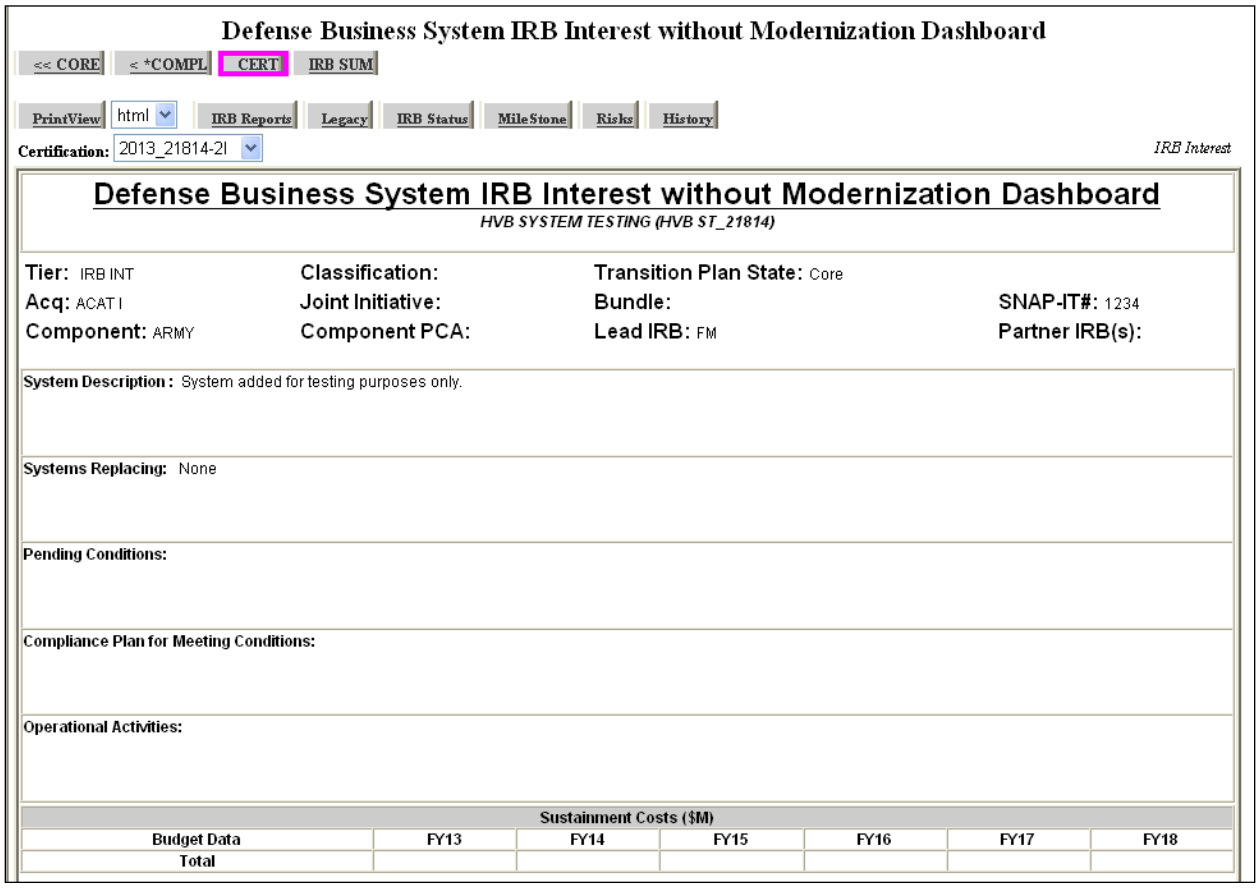


Figure 280 Defense Business System IRB Interest without Modernization Dashboard Screen

3. On the **Defense Business System IRB Interest without Modernization Dashboard** screen, make a selection from **PrintView** drop list { **html** | **xls** | **pdf** }.
4. Click the **PrintView** button. The **Defense Business System IRB Interest without Modernization Dashboard Report** screen appears in the print format selected.

NOTE: The **Defense Business System IRB Interest without Modernization Dashboard** report screen contains the same information as the **Business Mission Area Certification Dashboard** screen (Figure 280 above) except that the Report screen does not contain the active buttons or links.

7.12. Certification Cost Manual Inputs Report

PRIVILEGES: Component User Group Privileges "**VMC**" or "**EMC**", **Mission Area – Domain User Group Privilege** "**VCD**", or **Mission Area User Group Privilege** "**MCC**" is required to view **Certification Cost Manual Inputs** reports.

To access Certification Cost Manual Inputs reports, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. Click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: Figure 278 for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, select the certification to review from the **Certification** drop list. The screen automatically updates.
4. On the **Business Mission Area Certification Dashboard** screen or any screen showing the **Annual Data** button, click the **Annual Data** button. The **Annual Review Data** screen appears.

>> See: Figure 442 and **Figure 443** for **Annual Review Data** screen features.

5. On the **Annual Review Data** screen, click the **Review EV** button. The **Annual Review Economic Viability Dashboard** screen appears.

>> See: Figure 447 for **Annual Review Economic Viability Dashboard** screen features.

6. On the **Annual Review Economic Viability Dashboard** screen in the **Economic Viability Dashboard** section in the **Review** drop list, select the review. The screen automatically updates.
7. Click the **NPV, ROI, BCR …** button. The **Certification Cost Manual Inputs** screen appears.

>> See: Figure 430 for **Certification Cost Manual Inputs** screen features.

8. On the **Certification Cost Manual Inputs** screen, make a selection from **PrintView** drop list { **html** | **xls** | **pdf** }.
9. Click the **PrintView** button, the **Certification Cost Manual Inputs** report screen appears.

EV Tool Manual Entry		
Certification:	2006_4762-1	
Review:	1	
FOC Year :	2006	
Break-Even Year(discounted):		
Life Cycle Cost:	0	
Discount Rate:	0	
	w/o Benefits	w/ Benefits
Net Present Value (NPV)$ in Millions:	0	0
Return on Investment (ROI):	0	
Benefit Cost Ratio (BCR):	0	0
#Lifecycle NPV:	0	0
#Lifecycle BCR:	0	0
Last Updated:	**20080902**	
Updated By:	**ADMIN, DITPR**	

Figure 281 Certification Cost Manual Inputs Report Screen

>> See: **Print Options** section for additional information on printing reports.

7.13. Defense Business Systems Annual Review Dashboard Report

PRIVILEGES: Component User Group Privileges "VFD" or "**EFD**" or **Mission Area – Domain User Group Privilege "VDC"** is required to view the **Defense Business Systems Annual Review Dashboard** report.

To access Defense Business Systems Annual Review Dashboard reports, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. Click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: **Figure 278** for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, select the certification to review from the **Certification** drop list. The screen automatically updates.
4. On the **Business Mission Area Certification Dashboard** screen or any screen showing the **Annual Data** button, click the **Annual Data** button. The **Annual Review Data** screen appears.

>> See: **Figure 442** and **Figure 443** for **Annual Review Data** screen features.

5. On the **Annual Review Data** screen, click the **Annual Dashboard** button. The **Annual Review Dashboard** screen appears.

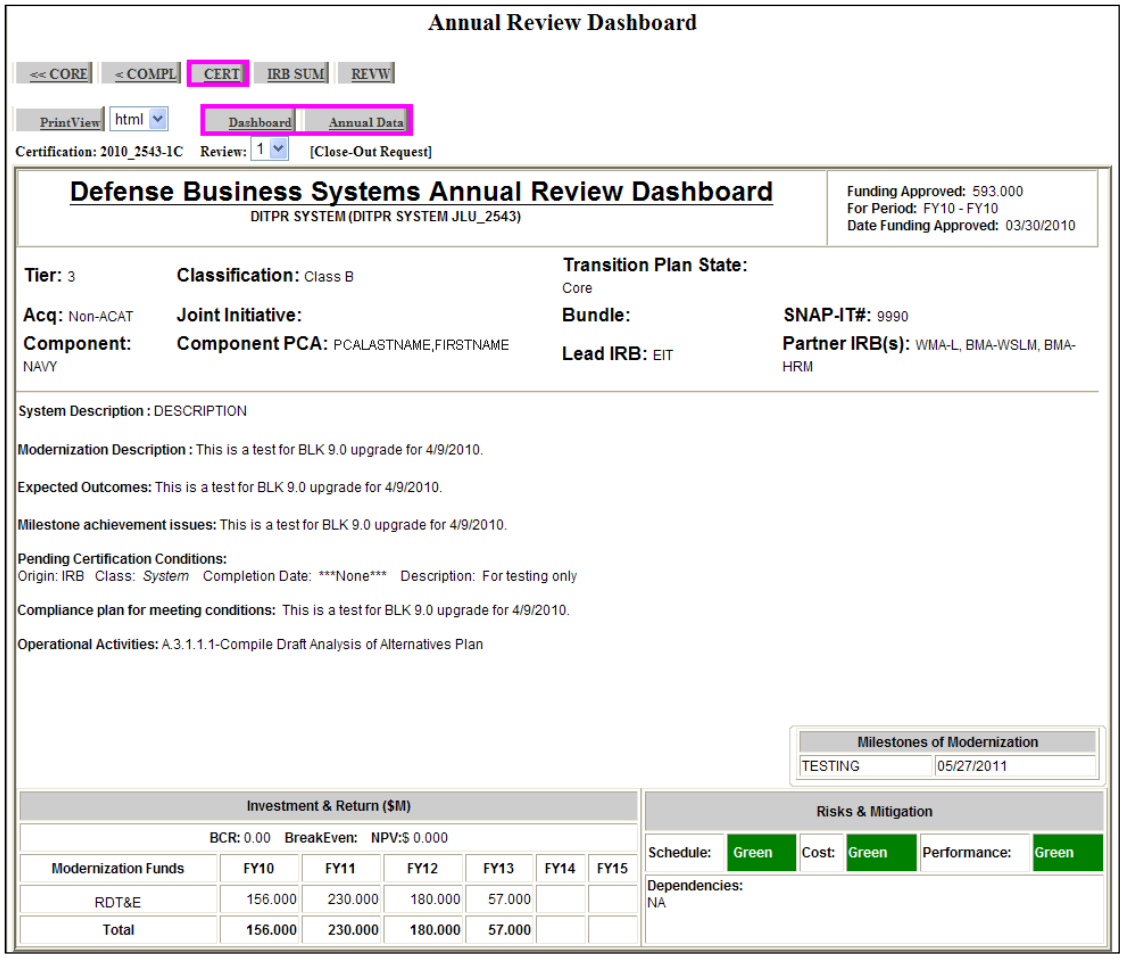


Figure 282 Annual Review Dashboard Screen

6. On the **Annual Review Dashboard** screen, make a selection from **PrintView** drop list { **html** | **xls** | **pdf** }.
7. Click the **PrintView** button, the **Defense Business Systems Annual Review Dashboard Report** screen appears in the print format selected.

NOTE: The **Defense Business Systems Annual Review Dashboard** report screen contains the same information as the **Annual Review Dashboard** screen (**Figure 282** above) except that the Report screen does not contain the active buttons or links.

>> See: **Print Options** section for additional information on printing reports.

8. DITPR EXTRACT

PRIVILEGES: No **User Group Privilege** is required to access the **DITPR Extract** data file.

PRIVILEGES: **Component User Group Privilege** "**FIS**" is required to access the **FISMA DITPR Extract** data file.

PRIVILEGES: **Mission Area – Domain User Group Privilege** "**VDA**" is required to access the **Budget DITPR Extract** data file.

To access the DITPR Extract data, do the following:

From DITPR Main Screen

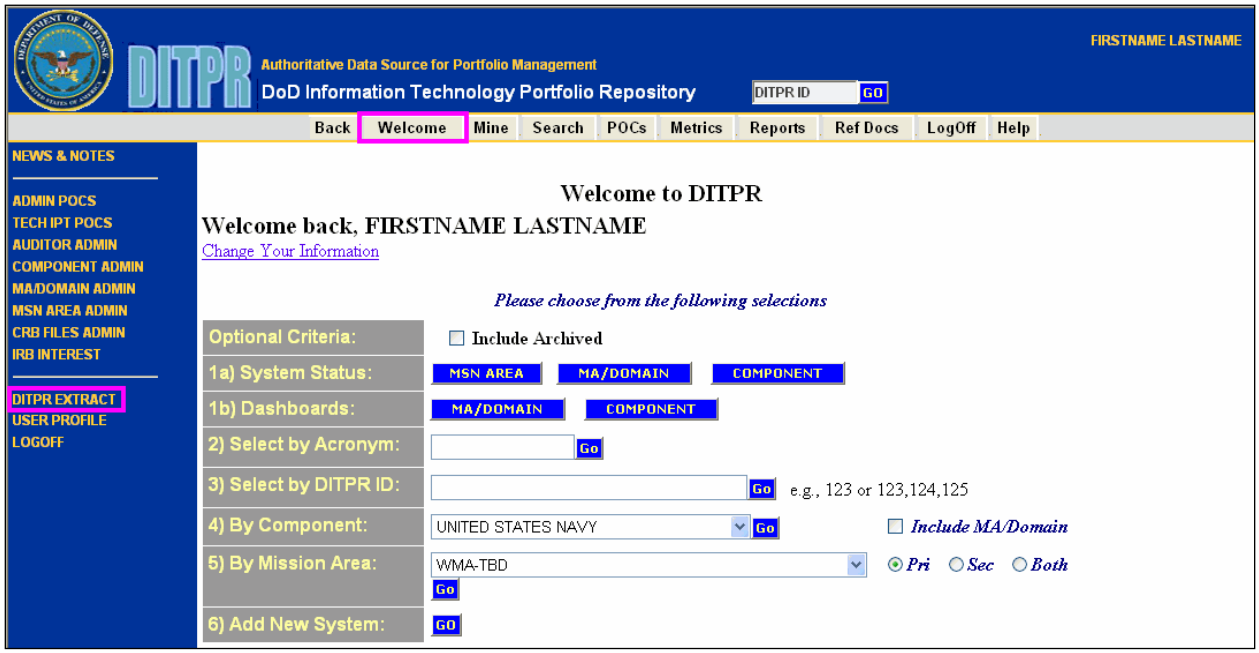


Figure 283 Welcome to DITPR Screen, DITPR Extract Link

1. On the left panel of the **Welcome to DITPR** (**Main Menu**) screen or any other screen showing the **DITPR EXTRACT** link, click the **DITPR EXTRACT** link. The **DITPR Data Export Files** screen appears which contains links to DITPR Systems Export files (zipped MS Access files) and Upload procedures.

The following list of **Export** files, in MS Access 2000, contain a complete list of all DITPR Systems, their description and reference table information. They do NOT contain any Funding data, or queries/forms/reports with which to view or modify the data. If users wish to contribute any queries/forms/reports, they are welcome to email them to DITPR@ATT.COM. Please do not include any funding data with your contribution. Contributions will be reviewed for general applicability and added to future extracts.

The export files are in the **Upload Format** and should provide a basis for working offline as well as online. It is highly recommended that you always use the latest version of export as a basis for any upload. The data model used in creating the Export/Upload file is relational and can be viewed in MS Access using the "Tools/Relationships" option.

The Latest Blank File is: DITPRExport110_Blank110412.zip.

To ADD a New SYSTEM: The APPLIC_ID is a **Required** field and the Primary Key to the SYSTEM table. To add new systems, enter an APPLIC_ID that is greater than One Million (1,000,000). The import routine will recognize these as new records and generate a cross-reference listing that can be provided back to the originator on request.

Data Upload Processing: DITPR upload processing uses the following rules for processing the data provided. Upload data is ALWAYS presumed to be an UPDATE to the existing data. Missing records WILL NOT cause a RECORD DELETION in DITPR. Records are treated as ADD or REPLACE ALL. New records are added. Replace/update records are ONLY processed if the RECORD EDIT DATE is later than the existing record date. All fields, in a replace/update record, are overwritten with the new record data (i.e., a blank field, in a newer record, is presumed to be correct and will replace data in the existing field). DO NOT send partial records (not all columns within a table populated) unless you WANT the rest of the information overwritten with nulls.

Additional Comments:
1. Rename file, prior to upload, with Component name and Date (YYYYMMDD).
2. Compress and Zip the file prior to upload.
3. Only include data for your component in the file. Other component data may confuse Upload routine.
4. Don't violate any of the relationships in this file. If you violate them here, the data will not load in DITPR.

All Upload Data Must Come Via Your Component Admin or their Designated (in DITPR) Rep.

Figure 284 DITPR Data Export Files, Upload Procedures

2. The DITPR download files contain daily Extract and Budget data files and a weekly FISMA file in zipped MS Access format. **DITPRExport100_Blank101109.zip** is the most recent template for file upload.

NOTE: The files are listed in reverse chronological order by the embedded date in the ***File Name***: DITPRExpBudgetYYMMDD####.zip, DITPRExportYYMMDD####.zip, and DITPRExpFismaYYMMDD####.zip.

Download File

NOTE: The File Name Below. IF the File name offered on the save popup is different, Rename it when you Save the File.

File Name	*Size*
DITPRExpFisma1105205933.zip	28,643,518
DITPRExpBudget1105200141.zip	68,955,513
DITPRExport1105201907.zip	20,851,758

Figure 285 DITPR Export File List, Download Files

NOTE: The export files in MS Access contain a complete list of the DITPR Systems, their description and reference table information. They do NOT contain any Funding data or queries/forms/reports with which to view or modify the data. If users wish to contribute any queries/forms/reports they are welcome to email them to **DITPR@att.com**. Please do not include any funding data with your contribution. Contributions will be reviewed for general applicability and added to future extracts.

NOTE: **IF** the **File** name offered on the save dialog box is different, **Rename** it when you Save the File.

3. From the ***File Name*** column, double click the DITPR extract file of interest. The **File Download** dialog box gives you the option to **Open** or **Save** the file, or **Cancel** the operation.

4. Click the **Open** button to view the data on-line and open the Access (.mdb) file directly.
5. Click the **Save** button to download the file to your local computer.

NOTE: The download **Budget** data link and the download **FISMA** data link are only visible to the user with download privileges.

6. To save the DITPR extract file in Access (.mdb) format, click the **Open** button on the **File Download** dialog box. The **WinZip – DITPRdExportYYMMDD####.zip** screen appears.

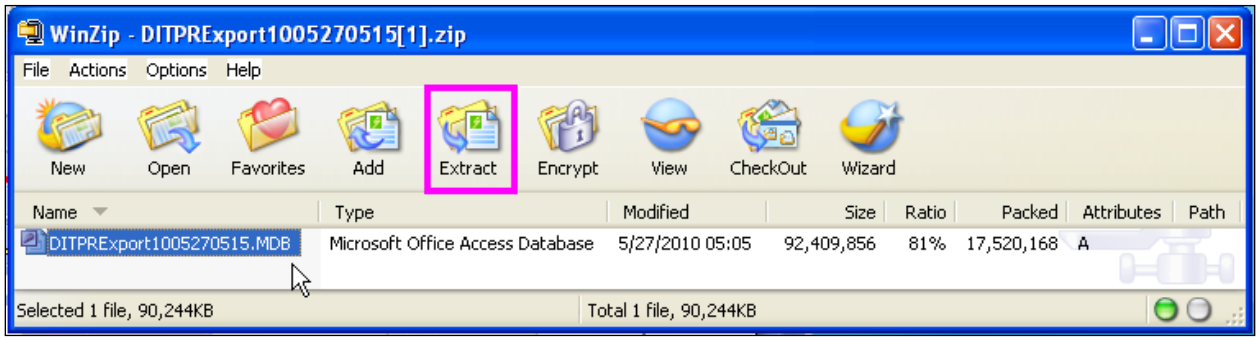


Figure 286 WinZip Directory Screen, DITPR Extract

7. Select the zipped file (**DITPRExport1005270515.MDB** in the figure above) and click the **Extract** button to save the zipped Access (.zip) file to a directory.
8. To save the DITPR extract file in zipped format (.zip), click the **Save** button on the **File Download** dialog box. The **Save As** dialog box appears.
9. Navigate to the directory where you want to save the zipped DITPR extract file in the Save in drop list, use the default name in the **File name** drop list or write in a name, and select the type of file (default **WinZip File**) to save in the **Save as type** drop list. Click the **Save** button to save the zipped file.

NOTE: You must have Microsoft Access installed on your compute to view the DITPR extract physical database.

10. Click open the DITPR Export Access file to view the physical database structure, tables, and data elements; and drop list data elements.

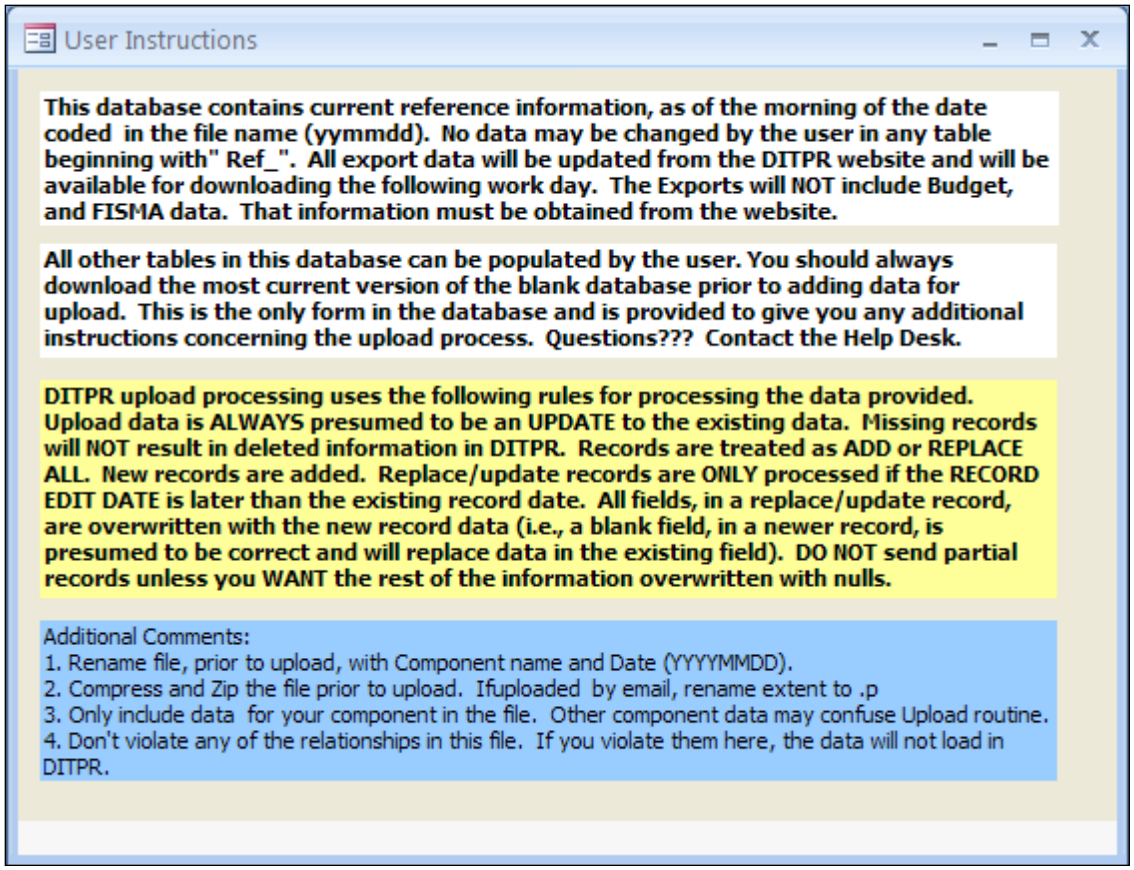


Figure 287 DITPR Extract User Instructions

Figure 288 PPBE NDA Verification, Microsoft Access Dialog Box

11. Click the **OK** button in agreement to the Microsoft Office Access dialog box. The Microsoft Access database opens.

WARNING: The DITPR Budget Extract file contains procurement sensitive information and should not be distributed to contractors who have not signed a Planning, Programming, Budgeting, and Execution (PPBE) Non-Disclosure Agreement (NDA).

>> See: **Program Analysis and Evaluation NDA** section for more information on the contractor NDA requirement.

12. Click the **Tables** link under **Objects** to view the list of physical tables.
13. Manipulate the Microsoft Access database to view the raw data in the tables, view drop list data elements in "**REF**" tables, and other data dictionary characteristics within the database.

NOTE: SYS_BUDGET and **SYS_FISMA** tables are not populated in the DITPR Extract database.

9. SEARCH FUNCTIONS

PRIVILEGES: No **User Group Privilege** is required to search for systems in DITPR. However, depending on the user's privileges(s), some screens may show the message "**Your are Not Authorized to Edit This System**" or that a specific privilege is required to edit a system. Also in some cases, users without the sufficient privileges may not be able to see all the information contained on some of the screens.

DITPR has several ways to search for registered systems, including the **DITPR ID** text box, the **Systems Search Options** screen, the **Welcome to DITPR** (**Main Menu**) screen, and active system links on the **System Display List** screen and **Search Results** screens.

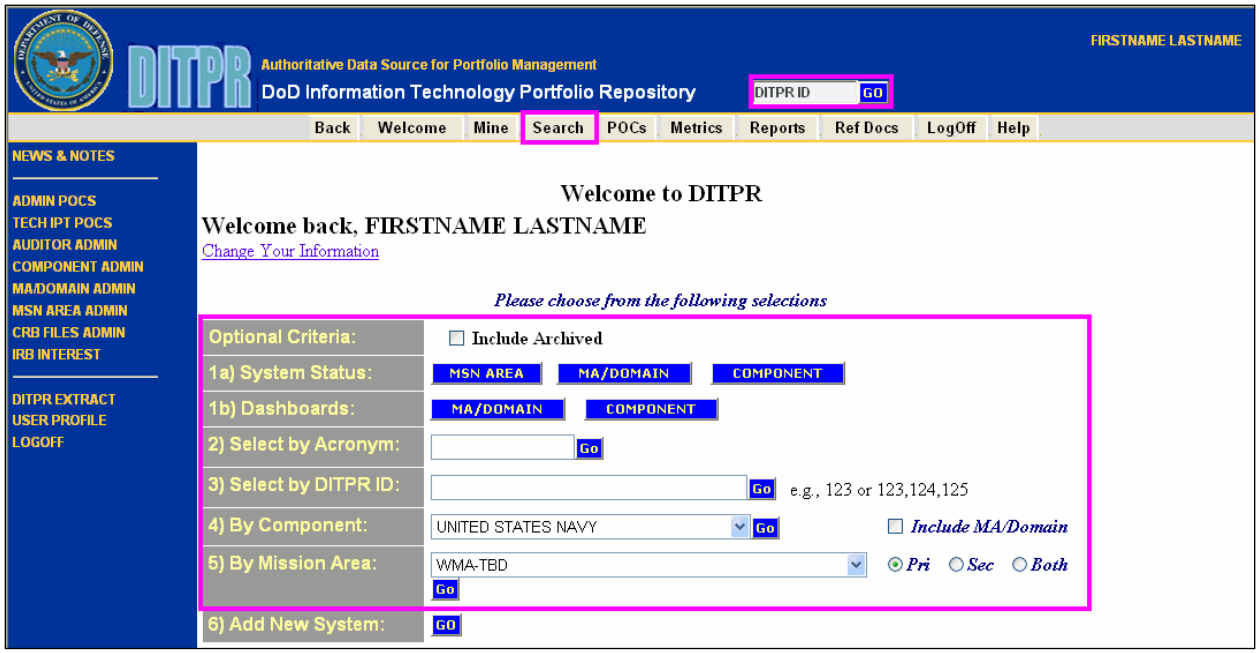


Figure 289 Welcome to DITPR Screen, Search Options

9.1. DITPR ID, Acronym Searches

PRIVILEGES: No **User Group Privilege** is required to search for Systems by **DITPR ID** or **Acronym** from the **DITPR ID** text box.

To search for systems by DITPR ID, do the following:

From the **Welcome to DITPR** (**Main Menu**) screen or any screen which shows the **DITPR ID** text box, enter the **DITPR ID** into the numeric text box and click the **GO** button. The **System Core Basic** screen of the system for the **DITPR ID** entered appears.

>> See: Figure 323 for **System Core Basic** screen features.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned as indicated on the **System Find** screen.

To search for systems by Acronym, do the following:

From the **Welcome to DITPR** (**Main Menu**) screen or any screen which shows the **DITPR ID** text box, enter the text string for the **Acronym** into the **DITPR ID** text box and click the **GO** button. The **System Search Results** screen appears listing the systems matching the text string search; or the **System Core Basic** screen of the system for the **Acronym** entered appears if the text string search is a unique match.

>> See: Figure 309 and Figure 310 for **System Search Results** screen features.

NOTE: The **Acronym** search is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

9.2. Global System Searches

The global search feature allows you to search for all systems that have been registered into DITPR, including both **Active** (default) and **Archived** systems. Filters allow you to narrow the search to various characteristics of the system. The results are displayed on the **System Search Results** screen showing the **DITPR ID**, **Component/Sub**, **Acronym**, **System Name**, **BIN**, and, **Msn Area-Domain** fields. The **Status Flags** and **Secondary Domains** fields can also be displayed with those optional checkboxes selected.

PRIVILEGES: No **User Group Privilege** is required to do **Global System Searches**.

To search for a system using the Global Search Options, do the following:

1. From the **Welcome to DITPR** (**Main Menu**) screen or any screen which shows the **Search** button, click the **Search** button. The **System Search Options** screen appears.

>> See: Figure 290 below for **System Search Options** screen features.

2. Enter your search criteria in the text boxes and/or select from the drop lists.
3. Click the appropriate checkboxes for display of additional data.
4. Click the **Search** button. The **System Search Results** screen appears.

>> See: Figure 309 and **Figure 310** for **System Search Results** screen features.

5. From the **System Search Results** screen, click the **System Name** link. The **System Core Basic** screen of the selected system appears.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

>> See: Figure 323 for **System Core Basic** screen features.

6. Click the **Back** button on the **System Search Results** screen to return to the **System Search Options** screen. The previous search criteria are maintained.
7. Click the **Reset** button to clear all selections and checkboxes.

System Search Options

Name ???
Bin
Search
Include Archived
Reset
Component: ----
Sub-Component:
Primary
Msn Area - Domain: ----
Secondary Domains
Display Missing Data Flags
Missing Core Data
Missing Trigger Data
Missing FISMA Data
Missing EAUTH Data
Missing ETP Data
Missing IOP Data
DBS: ----
System Lifecycle: ---- All*
As Is
Operational Activities: ----
Point of Contact: ----
Display Data Quality Flags
FISMA Data Quality
System Data Quality
System
Updated in Last: ----
Target Systems: ----
Accreditation Required: ----
Mission Critical: ----
ACAT Category: ---- I IA
MAC Code: ----
Transition Plan State: ---
PIA Required: ----
External Facing: ----
Type of IT Investment: ----
System Operation: ---
Designated Interest: --- (BMA Only)
IT/NSS: ---
IT Infrastructure Library (ITIL) ---
Business Function:

Figure 290 System Search Options Screen

<u>Name, Acronym, Description System Search</u>: Select the search type from the **Name** drop list { **Name | Acronym | Description** } and enter the search criteria text string in the text box. Click the **Search** button; the **System Search Results** screen appears.

NOTE: Name, Acronym, Description System Search is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

NOTE: Name, Acronym, Description searches accept a comma-delimited list of words that are "OR" tested in the selected field. If any of the words are found in the field, the record is selected. Spaces do count so do not place a space after a comma in the list unless a leading space is in the name. For example, the list "SYS A,SYS B" will return SYS A and SYS B records while the list "SYS A, SYS B" will only return SYS A records because the space after the comma is read as a leading blank before SYS B.

BIN, IT Reg ID System Search: Select the search type from the **Bin** drop list { **Bin** | **IT Reg ID** } and enter the search criteria in the text box. Click the **Search** button; the **System Search Results** screen appears.

NOTE: BIN, IT Reg ID System Search is a text string search so an exact numerical match is not required. Records will be returned if any portion of the target number contains the input numerical text string.

IRB Tier System Search: Select an option from the **IRB Tier** drop list { **Tier 1** | **Tier 2** | **Tier 3** | **Tier 4** }. Click the **Search** button; the **System Search Results** screen appears.

Component System Search: Select the Component from the **Component** drop list. Click the **Search** button; the **System Search Results** screen appears.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

Sub-Component System Search: Enter the **Sub-Component** search criteria for in the text box. Click the **Search** button; the **System Search Results** screen appears.

NOTE: Sub-Component System Search is an exact-character text string search so an exact match (excluding case) is required. No records will be returned unless the entered text matches the Sub-Component character for character; the search engine is **NOT** case sensitive.

Msn Area - Domain System Search: Select the Mission Area – Domain from **MSN Area – Domain** drop list and then select an attribute search type from the **Primary** drop list { **Primary** | **Secondary** | **Both** }. Click the **Search** button; the **System Search Results** screen appears.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

Defense Business System Search: Select the status option from the **DBS** drop list { **No** | **Yes** }. Click the **Search** button; the **System Search Results** screen appears.

System Lifecycle Status System Search: Select the status from the **System Lifecycle** drop list { **Materiel Solution Analysis** | **Technology Development** | **Engineering & Manufacturing Development** | **Production & Deployment** | **Operations & Support** | **O&S – Modernization / Enhancement** | **O&S – Migration** | **O&S – Brown Out/Retirement** | **Archive** }. Click the **Search** button; the **System Search Results** screen appears displaying systems where the current date is between the Start Date and End Date of the Lifecycle Status selected. To ignore the Lifecycle Status Start Date and End Date, select the Lifecycle Status of interest and click the **All*** check box. Click the **Search** button; the **System Search Results** screen appears displaying all systems associated with the Lifecycle Status of interest regardless of Start Date and End Date.

Operational Activities System Search: Select the Operational Activity from the **Operational Activities** drop list and then select attribute search type from the **As Is** drop list { **As Is | To Be** }. Click the **Search** button; the **System Search Results** screen appears.

>> See: Operational Activities Drop List section in **Appendix D – Drop Lists** for the list of Operational Activities.

Point of Contact System Search: Select the Point of Contact from the **Point of Contact** drop list. Click the **Search** button; the **System Search Results** screen appears.

Updated/Not Updated Timeframe System Search: Select the Time Period from the **in Last** drop list { **3 Days** | **1 Week** | **2 Weeks** | **30 Days** | **90 Days** | **6 Months** | **Year** }, then select the timeframe attribute from the **Updated** drop list { **Updated** | **Not Updated** }, and then select the data entry module update attribute from the **System** drop list { **System | History | Domain | Function | Life Cycle | Budget | FISMA** }. Click the **Search** button; the **System Search Results** screen appears.

Target Systems Search: Select the Target Systems from the **Target Systems** drop list. Click the **Search** button; the **System Search Results** screen appears.

>> See: Target Systems Drop List section in **Appendix D – Drop Lists** for the list of Target Systems.

Accreditation Required Status System Search: Select the status option from the **Accreditation Required** drop list { **No** | **Yes** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

Mission Critical Status System Search: Select the status from the **Mission Critical** drop list { **Mission Critical** | **Mission Essential** | **Mission Support** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

ACAT Category System Search: Select the ACAT Category from the **ACAT Category** multi-select (**Ctrl+Click**) drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **Non-ACAT** }. Multiple ACAT categories may be selected using the **Ctrl+Click** keyboard-mouse multiple selection feature. Click the **Search** button; the **System Search Results** screen appears.

MAC Code Status System Search: Select the MAC Code from the **MAC Code** drop list { **MAC I** | **MAC II** | **MAC III** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

Transition Plan State Search: Select the Transition Plan State from the **Transition Plan State** drop list { **Blank** | **Core** | **Interim** | **Legacy** }. Click the **Search** button; the **System Search Results** screen appears.

PIA Required Status System Search: Select the status from the **PIA Required** drop list { **No** | **Yes** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

External Facing Status System Search: Select the status from the **External Facing** drop list { **No** | **Yes** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

Type of IT Investment Status System Search: Select the type from the **Type of IT Investment** drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }. Click the **Search** button; the **System Search Results** screen appears.

System Operation Search: Select the type from the **System Operation** drop list { **GOGO** | **GOCO** | **COGO** | **COCO** | **NON_DOD** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

Designated Interest System Search: Select the status from the **Designated Interest** drop list { **Current** | **Past** | **All** | **Never** }. Click the **Search** button; the **System Search Results** screen appears. **NOTE**: This option is only available for BMA mission area systems.

IT/NSS Type System Search: Select the type from the **IT/NSS** drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence** | **NSS-Processes Classified Information** | **All NSS** | **Blank** }. Click the **Search** button; the **System Search Results** screen appears.

IT Infrastructure Library (ITIL) Search: Select the category from the **IT Infrastructure Library (ITIL)** drop list { **1 Information Transport** | **2 Network Distribution** | **3 Computing Services** | **4 Application Services** | **5 Network Management** | **6 Information Assurance** }. Click the **Search** button; the **System Search Results** screen appears.

Business Function Search: Select the category from the **Business Function** drop list { **Financial Management** | **Acquisition** | **Defense Security Enterprise** | **Logistics & Materiel Readiness** | **Installations & Environment** | **Human Resources Management** | **Security Cooperation** | **Enterprise IT Infrastructure** }. Click the **Search** button; the **System Search Results** screen appears.

Include Archived Systems Search: Click the **Include Archived** checkbox. Click the **Search** button; the **System Search Results** screen appears including Archived systems that meet the selection criteria.

Include Secondary Domains in System Search: Click the **Secondary Domains** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Secondary Domains** column.

Include Missing Core Data Status in System Search: Click the **Missing Core Data** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Missing Core** data status column.

Include Missing Trigger Data Status in System Search: Click the **Missing Core Data** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Missing Trigger** data status column.

Include Missing FISMA Data Status in System Search: Click the **Missing FISMA Data** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Missing FISMA** data status column.

Include Missing EAUTH Data Status in System Search: Click the **Missing EAUTH Data** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Missing EAUTH** data status column.

Include Missing ETP Data Status in System Search: Click the **Missing ETP Data** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Missing ETP** data status column.

Include Missing Interoperability Data Status in System Search: Click the **Missing IOP Data** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Missing Interop** data status column.

Include FISMA Data Quality Status in System Search: Click the **FISMA Data Quality** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **FISMA Data Quality** status column.

Include System Data Quality Status in System Search: Click the **System Data Quality** checkbox. Click the **Search** button; the **System Search Results** screen appears including a **Systems Data Quality** status column.

>> See: Figure 309 and **Figure 310** for **System Search Results** screen features.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

9.3. Welcome to DITPR (Main Menu) Screen Searches

The **Welcome to DITPR** (**Main Menu**) screen provides several methods to search for registered systems. Archived systems may be included in the search and searches may be limited to those that meet DITPR upload criteria.

PRIVILEGES: No **User Group Privilege** is required to search systems from the **Welcome to DITPR** (**Main Menu**) screen.

9.3.1. Systems Search by Mission Area Systems Status

PRIVILEGES: No **User Group Privilege** is required to do **Mission Area Systems searches**.

To systems search by Mission Area systems status, do the following:

>> See: Figure 289 for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **1) System Status** section, click the **MSN AREA** button. The **Mission Area Systems Processing Summary** screen appears.

Mission Area Systems Processing Summary

Msn Area:

BMA

PrintView | html | Changes

Core Elements Status

TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING CORE DATA															Total Blank	Total Possible (13)
		PM	POC	REC TYPE	LIFE-CYCLE	MC /ME /MS	IT Cont Plan *2	Cnt Inter-faces *2	ACAT *2	SYS OP *2	IT/NSS *2	TRANS-PLAN *2	LEAD JCA *3	Mod COTS *2	Bus Func *4	BIN *1		
2360	2261	173	68	0	334	77	87	231	0	0	0	0	2251	43	38	2	3093	28358

NOTES: 1. The Count is of 9990 BIN w/ a blank explanation field. 2. Includes Other Than Initiatives 3. Includes All Records (Components can Link JCAs) 4. DBS Systems only.

Trigger Elements Status

TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING TRIGGER DATA							Total Blank	Total Possible (7)
		FISMA	EAUTH	PII	ETP	IA	SFIS	BMA MOD		
2360	2271	8	622	42	206	122	2224	102	3326	16520

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

Fisma Elements Status

Total Records	Mis 1 (+) Ent	COUNT OF SYSTEMS MISSING FISMA DATA																Total Blank	Total Possible (16)
		*C&A Required	Accred Not Apply Explain	MAC	IA Record Type	Annual Security Review	Accred Status	Accred Date	Accred Expire	Accred Vehicle	IT Contingency Plan Tested	Security Tested	POA&M w/ Weakness	90 to 120 Days	Greater Than 120	Confident Level	DAA Missing		
2360	180	8	4	5	6	11	5	19	11	9	14	12	6	14	14	5	150	293	37,760

Note: C&A Required column is the FISMA Trigger Question.

FISMA/PIA Status

Expire By: 02/26/2013 05/16/2013

Total # of Systems	C&A Req	Status (ATO Only)	Status (ATO+ IATO)	Current ATO	Current IATO	Current ATO + IATO	Expired by 04/25/ 2013	Expired by 06/25/ 2013	Annual Security Review	Annual Controls Tested	Annual IT_Cont Plan	PIA Req'd	PIA Rev'd	PIA % Rev'd
2360	1686	84.3%	90.5%	1422	103	1525	126	226	79.8%	82.0%	80.8%	274	260	94.9%

Note 1: Number of systems which have an ATO or IATO that will expire prior to 02/26/2013

100% | 99 - 90% | <90% | Alert!

Figure 291 Mission Area Systems Processing Summary Screen (1 of 2)

Interop Elements Status

TOT	MIS ONE ENT	Systems Missing Entries		Cert Is Req	YES - Missing Data					Pending Date		Cert Not Req	NO - Missing Data		Total Blank	Total Possible (11)
		Cert Required	Cert Authority		Cert Doc Type	Cert Date	KPP Type	JITC TYP	JITC Date	Cert Date	JITC Date		NR Ltr Type	NR Ltr Date		
2,326	1,836	62	1,449	327	78	115	86	95	122	145	148	1,929	467	1,164	3,931	25,586

ETP Elements Status

***Is the System in Enterprise Transition Plan (ETP):** In the ETP

TOT	Mis 1 (+) Ent	ENT	MISSING		COMP	MISSING	MED	MISSING	LGCY	MISSING		Total Blank	Total Possible (10)
			BEP	Using Components		Using Components		Using Components		Termination Date	Legacy Systems		
515	89	26	1	4	117	25	70	6	280	16	27	101	5150

Secondary Systems	HandOff OUT		HandOff Request		HandOff IN		Attention	Archive Requests	Archived Last 30 Days
	Sgn	UnSgn	By BMA	By Other	Sgn	UnSgn			
391	5	19	2	4	0	17	33	8	23

Record Type Breakout

Total	Systems	Initative	FOS	SOS	FOS w/o Child	SOS w/o Child
2326	2038	162	84	42	81	42

Current Date & Time: 05/25/2011 10:43 AM

Figure 292 Mission Area Systems Processing Summary Screen (2 of 2)

3. From the ***Msn Area*** drop list { **BMA** | **DIMA** | **EIEMA** | **WMA** }, select the Mission Area of interest. The screen automatically updates.
4. From the ***Is the System in Enterprise Transition Plan (ETP)** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Both** }, make the appropriate selection. The screen automatically updates.
5. Click the **Changes** button to bring up the **Mission Area Systems Processing Summary** screen with a ***System Changes Age*** drop list { **1 Day** | **7 Days** | **14 Days** | **30 Days** | **90 Days** | **180 Days** | **360 Days** }.

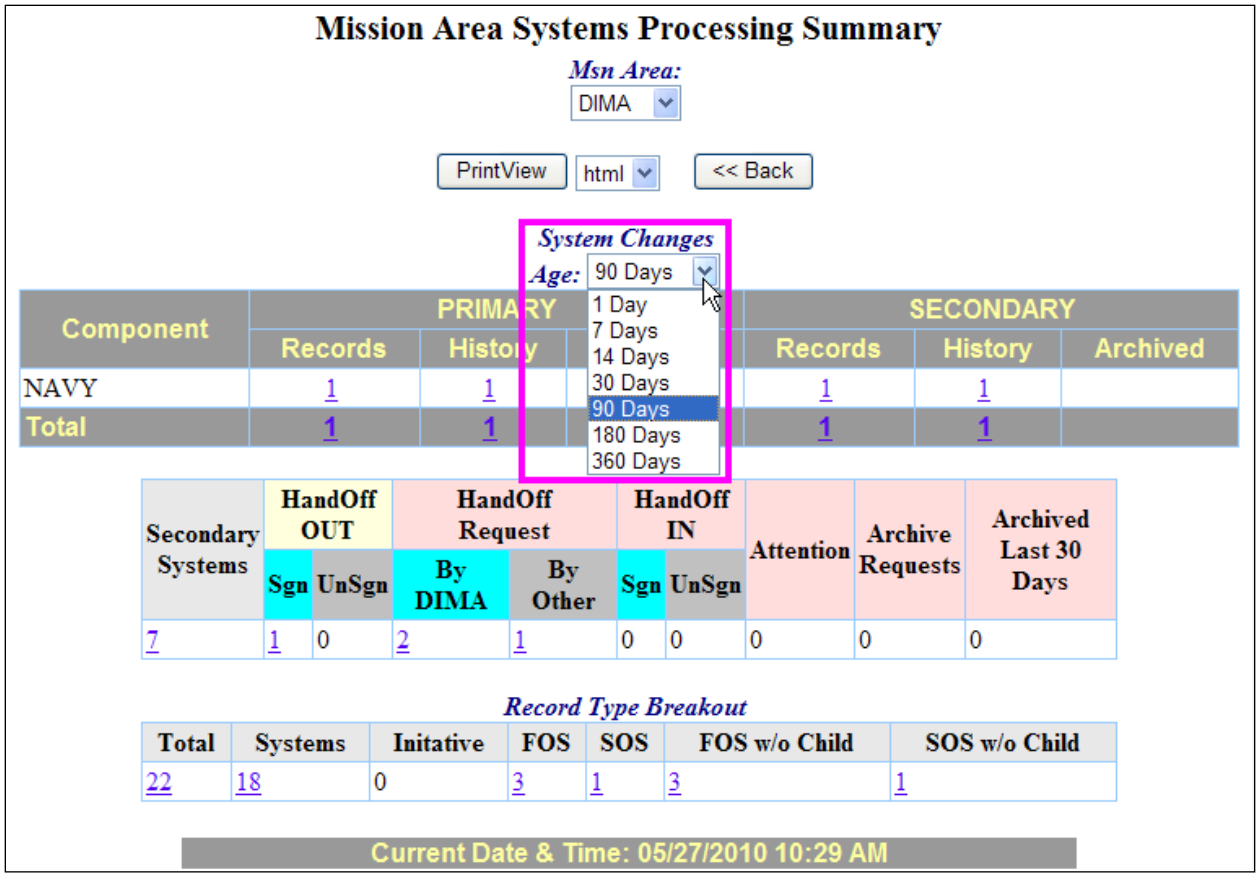


Figure 293 System Changes, Mission Area Systems Processing Summary Screen

6. Keep the original Mission Area selection or make a new selection in the ***Msn Area*** drop list { **BMA** | **DIMA** | **EIEMA** | **WMA** }, and the **Mission Area Systems Processing Summary (System Changes)** screen automatically updates.
7. From the ***System Changes Age*** drop list { **1 Day** | **7 Days** | **14 Days** | **30 Days** | **90 Days** | **180 Days** | **360 Days** }, select a time period. The **Mission Area Systems Processing Summary (System Changes)** screen automatically updates.
8. To print the **System Metrics by Mission Area** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **System Metrics by Mission Area** report appears in the selected format.

>> See: **Print Options** section for additional information on printing reports.

9. Click the **Archive Requests** active system number link, and the **Outstanding Archive Requests** screen appears. Click any active system number link other than the **Archive Requests** active system number link, and the **System Search Results** screen appears.

>> See: Error! Reference source not found. for **Outstanding Archive Requests** screen features.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

9.3.2. Systems Search by MA/Domain Systems Status

PRIVILEGES: No **User Group Privilege** is required to do **MA/Domain Systems searches**.

To systems search by MA/Domain systems status, do the following:

>> See: **Figure 289** for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **1) System Status** section, click the **MA/DOMAIN** button. The **MA/DOMAIN Systems Processing Summary** screen appears.

MA/DOMAIN Systems Processing Summary

Msn Area - Domain:

BMA-Financial Management

PrintView | html | Changes

Core Elements Status

TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING CORE DATA															Total Blank	Total Possible (13)
		PM	POC	REC TYPE	LIFE-CYCLE	MC /ME /MS	IT Cont Plan *2	Cnt Inter-faces *2	ACAT *2	SYS OP *2	IT/NSS *2	TRANS-PLAN *2	LEAD JCA *3	Mod COTS *2	Bus Func *4	BIN *1		
308	300	28	3	0	32	3	3	34	0	0	0	0	300	17	17	0	392	3713

NOTES: 1. The Count is of 9990 BIN w/ a blank explanation field. 2. Includes Other Than Initiatives 3. Includes All Records (Components can Link JCAs) 4. DBS Systems only.

Trigger Elements Status

TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING TRIGGER DATA							Total Blank	Total Possible (7)
		FISMA	EAUTH	PII	ETP	IA	SFIS	BMA MOD		
308	288	1	66	6	11	12	272	12	380	2156

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

FISMA Elements Status

Total Records	Mis 1 (+) Ent	COUNT OF SYSTEMS MISSING FISMA DATA																Total Blank	Total Possible (16)
		*C&A Required	Accred Not Apply Explain	MAC	IA Record Type	Annual Security Review	Accred Status	Accred Date	Accred Expire	Accred Vehicle	IT Contingency Plan Tested	Security Tested	POA&M w/ Weakness	90 to 120 Days	Greater Than 120	Confident Level	DAA Missing		
308	20	1	1			1		1			3	2		1	1		15	26	4,928

Note: C&A Required column is the FISMA Trigger Question.

FISMA/PIA Status

Expire By: 02/26/2013 05/16/2013

Total # of Systems	C&A Req	Status (ATO Only)	Status (ATO+ IATO)	Current ATO	Current IATO	Current ATO + IATO	Expired by 04/25/ 2013	Expired by 06/25/ 2013	Annual Security Review	Annual Controls Tested	Annual IT_Cont Plan	PIA Req'd	PIA Rev'd	PIA % Rev'd
308	244	82.0%	91.8%	200	24	224	34	59	86.5%	86.5%	87.7%	26	26	100.0%

Note 1: Number of systems which have an ATO or IATO that will expire prior to 02/26/2013

100% | 99 - 90% | <90% | Alert!

Figure 294 MA/Domain Systems Processing Summary Screen (1 of 2)

Interop Elements Status

TOT	MIS ONE ENT	Systems Missing Entries		Cert Is Req	YES - Missing Data					Pending Date		Cert Not Req	NO - Missing Data		Total Blank	Total Possible (11)
		Cert Required	Cert Authority		Cert Doc Type	Cert Date	KPP Type	JITC TYP	JITC Date	Cert Date	JITC Date		NR Ltr Type	NR Ltr Date		
1,107	1,039	17	946	174	96	99	101	100	102	9	11	916	142	817	2,440	12,177

ETP Elements Status

***Is the System in Enterprise Transition Plan (ETP):** In the ETP

TOT	Mis 1 (+) Ent	ENT	MISSING		COMP	MISSING	MED	MISSING	LGCY	MISSING		Total Blank	Total Possible (10)
			BEP	Using Components		Using Components		Using Components		Termination Date	Legacy Systems		
15	14	6	2	4	1	1			3	1	3	16	150

WMA Modernization Elements Status

TOT WMA/ EIEMA	Not Answered	Answered No	MISSING ENTRIES		
			Mod	MileStone	Legacy
1107	125	699	273	6	10

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

Secondary Systems	HandOff OUT	HandOff Request	HandOff IN	Attention	Archive Requests
65	2	1	32	3	0

Record Type Breakout

Total	Systems	Initative	FOS	SOS	FOS w/o Child	SOS w/o Child
1107	979	10	34	84	32	84

Current Date & Time: 05/25/2011 11:02 AM

Figure 295 MA/Domain Systems Processing Summary Screen (2 of 2)

3. From the ***Msn Area - Domain*** drop list, select the Mission Area - Domain of interest. The screen automatically updates.

>> See: **Mission Area / Domains Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

4. From the ***Is the System in Enterprise Transition Plan (ETP)** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Both** }, make the appropriate selection. The screen automatically updates.
5. Click the **Changes** button to bring up the **MA/Domain Systems Processing Summary** screen with a ***System Changes Age*** drop list { **1 Day** | **7 Days** | **14 Days** | **30 Days** | **90 Days** | **180 Days** | **360 Days** }.

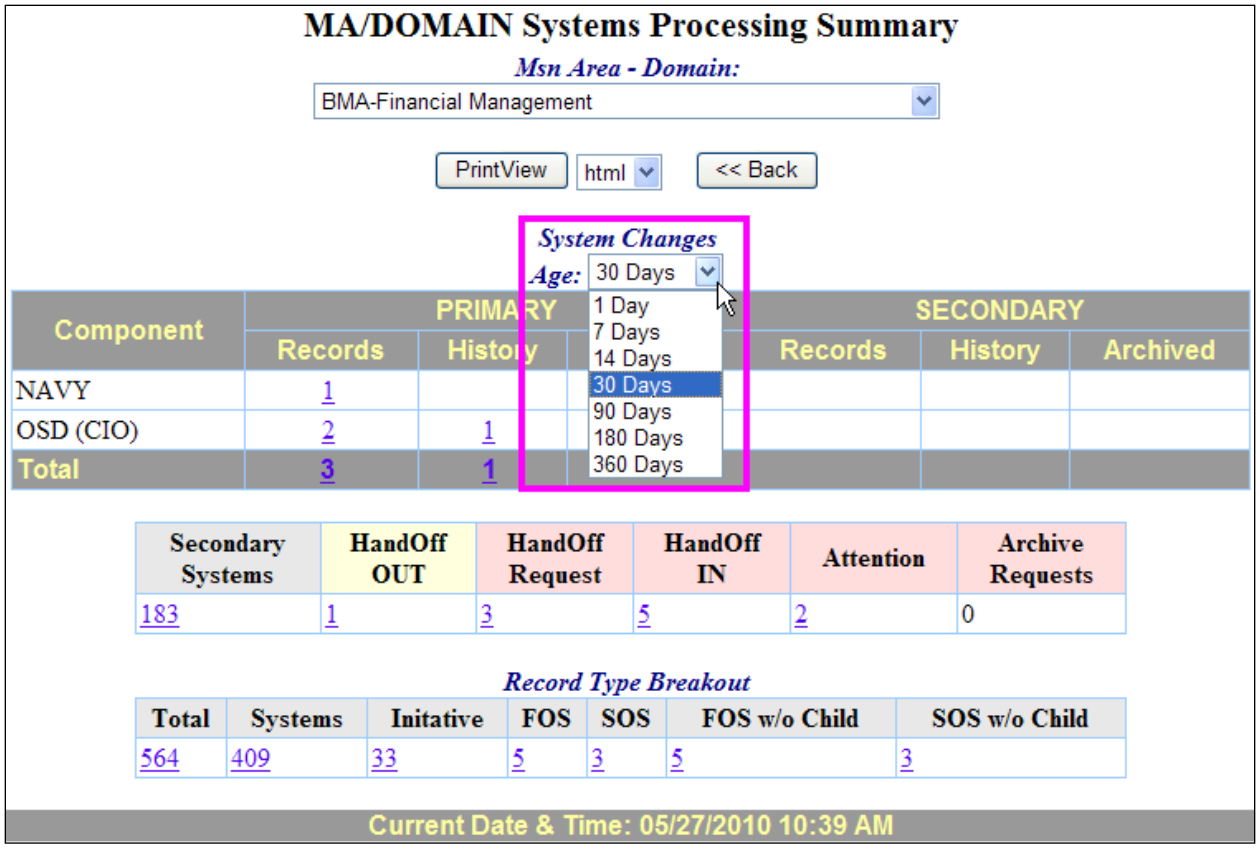


Figure 296 System Changes Age Criteria, MA/Domain Systems Processing Summary Screen

6. Keep the original Mission Area – Domain selection or make a new selection in the ***Msn Area – Domain*** drop list, and the **MA/Domain Systems Processing Summary (System Changes)** screen automatically updates.

>> See: **Mission Area / Domains Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

7. From the ***System Changes Age*** drop list { **1 Day** | **7 Days** | **14 Days** | **30 Days** | **90 Days** | **180 Days** | **360 Days** }, select a time period. The **MA/Domain Systems Processing Summary (System Changes)** screen automatically updates.

8. To print the **System Metrics for a MA/Domain** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **System Metrics for a MA/Domain** report appears in the selected format.

>> See: **Print Options** section for additional information on printing reports.

9. Click the **Archive Requests** active system number link, and the **Outstanding Archive Requests** (search) screen appears. Click any active system number link other than the **Archive Requests** active system number link, and the **System Search Results** screen appears.

>> See: Error! Reference source not found. for **Outstanding Archive Requests** screen features.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

9.3.3. Systems Search by Component Systems Status

PRIVILEGES: No **User Group Privilege** is required to do **Component Systems searches**.

To systems search by Component systems status, do the following:

>> See: **Figure 289** for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **1) System Status** section, click the **COMPONENT** button. The **Component Systems Processing Summary** screen appears.

Component Systems Processing Summary

Component:

UNITED STATES NAVY

PrintView html

Core Elements Status

TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING CORE DATA															Total Blank	Total Possible (13)
		PM	POC	REC TYPE	LIFE-CYCLE	MC /ME /MS	IT Cont Plan *2	Cnt Inter-faces *2	ACAT *2	SYS OP *2	IT/NSS *2	TRANS-PLAN *2	LEAD JCA *3	Mod COTS *2	Bus Func *4	BIN *1		
1332	1324	41	1	0	50	1	1	63	0	0	0	0	1323	46	0	0	1485	15984

NOTES: 1. The Count is of 9990 BIN w/ a blank explanation field. 2. Includes Other Than Initiatives 3. Includes All Records (Components can Link JCAs) 4. DBS Systems only.

Trigger Elements Status

TOT	MIS ONE ENT	COUNT OF SYSTEMS MISSING TRIGGER DATA							Total Blank	Total Possible (7)
		FISMA	EAUTH	PII	ETP	IA	SFIS	BMA MOD		
1332	1261	0	7	6	1	91	1254	6	1365	9324

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

FISMA Elements Status

Total Records	Mis 1 (+) Ent	COUNT OF SYSTEMS MISSING FISMA DATA																Total Blank	Total Possible (16)
		*C&A Required	Accred Not Apply Explain	MAC	IA Record Type	Annual Security Review	Accred Status	Accred Date	Accred Expire	Accred Vehicle	IT Contingency Plan Tested	Security Tested	POA&M w/ Weakness	90 to 120 Days	Greater Than 120	Confident Level	DAA Missing		
1332	17					3	1	5	5	5	6	4	1	1	1		9	41	21,312

Note: C&A Required column is the FISMA Trigger Question.

FISMA/PIA Status

Expire By: 02/26/2013 05/16/2013

Total # of Systems	C&A Req	Status (ATO Only)	Status (ATO+ IATO)	Current ATO	Current IATO	Current ATO + IATO	Expired by 04/25/ 2013	Expired by 06/25/ 2013	Annual Security Review	Annual Controls Tested	Annual IT_Cont Plan	PIA Req'd	PIA Rev'd	PIA % Rev'd
1332	727	84.7%	90.4%	616	41	657	36	77	89.0%	88.2%	90.9%	48	46	95.8%

Note 1: Number of systems which have an ATO or IATO that will expire prior to 02/26/2013

100% 99 - 90% <90% Alert!

Figure 297 Component Systems Processing Summary Screen (1 of 2)

Interop Elements Status

TOT	MIS ONE ENT	Systems Missing Entries		Cert Is Req	YES - Missing Data					Pending Date		Cert Not Req	NO - Missing Data		Total Blank	Total Possible (11)
		Cert Required	Cert Authority		Cert Doc Type	Cert Date	KPP Type	JITC TYP	JITC Date	Cert Date	JITC Date		NR Ltr Type	NR Ltr Date		
1,429	629	5	66	552	32	55	32	40	56	437	447	872	32	32	1,234	15,719

ETP Elements Status

***Is the System in Enterprise Transition Plan (ETP):** In the ETP

TOT	Mis 1 (+) Ent	ENT	MISSING		COMP	MISSING	MED	MISSING	LGCY	MISSING		Total Blank	Total Possible (10)
			BEP	Using Components		Using Components		Using Components		Termination Date	Legacy Systems		
77	17	1			19	8			49		1	17	770

WMA Modernization Elements Status

TOT WMA/ EIEMA	Not Answered	Answered No	MISSING ENTRIES		
			Mod	MileStone	Legacy
960	13	922	22	2	3

NOTE: Trigger Metrics are applied to ALL Records (including Initiatives).

HandOff	Archive Requests	Stakeholder Component	Current Using Component	Future Using Component
0	6	75	138	22

Record Type Breakout

Total	Systems	Initative	FOS	SOS	FOS w/o Child	SOS w/o Child
1429	1311	25	42	51	42	49

Current Date & Time: 05/25/2011 11:08 AM

Figure 298 Component Systems Processing Summary Screen (2 of 2)

3. From the ***Component*** drop list, select the Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

4. From the ***Is the System in Enterprise Transition Plan (ETP)** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Both** }, make the appropriate selection. The screen automatically updates.
5. To print the **System Metrics for a Component** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the status report in HTML, Excel, or PDF Format, respectively. The **System Metrics for a Component** report appears in the selected format.

>> See: **Print Options** section for additional information on printing reports.

6. Click the **Archive Requests** active system number link, and the **Archived Systems List** screen appears. Click any active system number link other than the **Archive Requests** active system number link, and the **System Search Results** screen appears.

>> See: Error! Reference source not found. for **Outstanding Archive Requests** screen features.

>> See: **Figure 309** and **Figure 310** for **System Search Results** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

9.3.4. Systems Search by Mission Area Domain Systems Dashboard

PRIVILEGES: No **User Group Privilege** is required to search by **Mission Area – Domain Systems Dashboard** screen.

To systems search by Mission Area – Domain systems dashboard, do the following:

>> See: **Figure 289** for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **1a) Dashboards** section, click the **MA/DOMAIN** button. The **Mission Area Domain Systems Dashboard** screen appears.

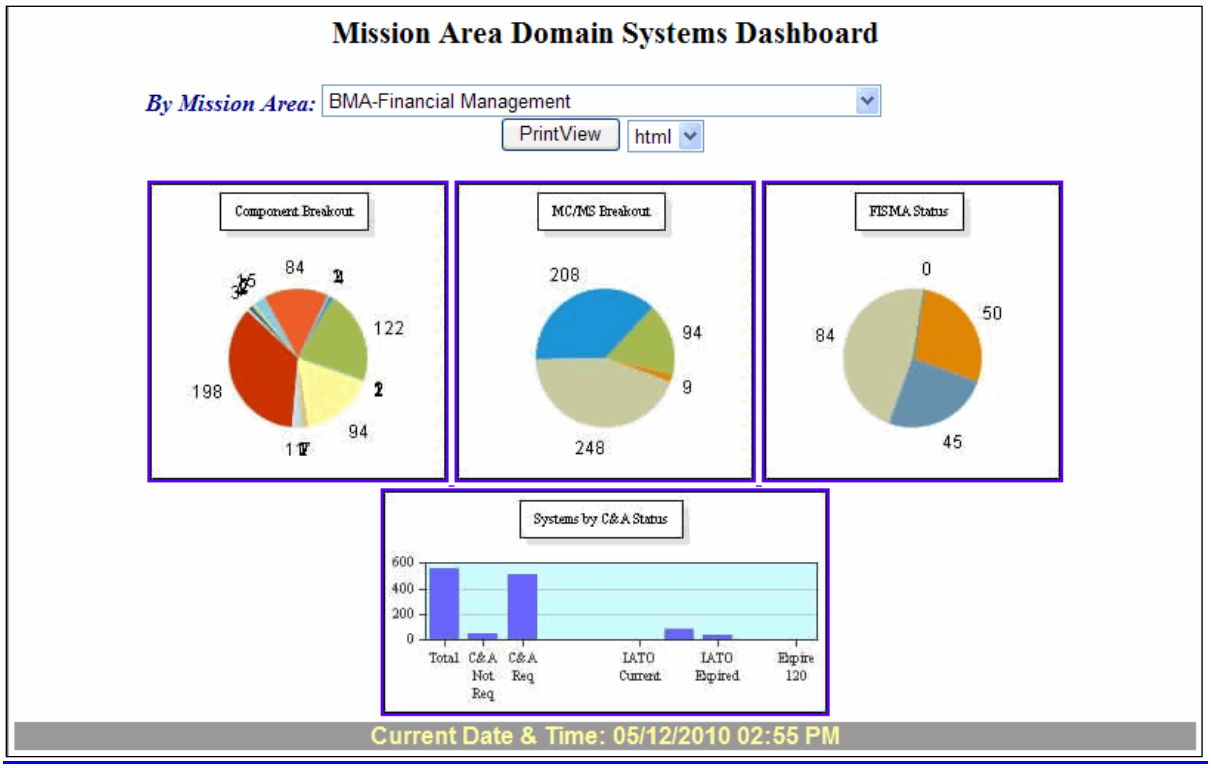


Figure 299 Mission Area Domain Systems Dashboard

3. From the ***By Mission Area*** drop list, select the Mission Area - Domain of interest. The screen automatically updates.

>> See: **Mission Area / Domains Drop List** section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

4. To print the **Mission Area Domain Systems Dashboard** screen with graphics, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Mission Area Domain Systems Dashboard** screen with graphics appears.

>> See: **Print Options** section for additional information on printing reports.

5. To search for Mission Area – Domain systems by Component, click the **Component Breakout** button and an expanded 3-D pie chart listing the Components by color code appears at the bottom of the screen.

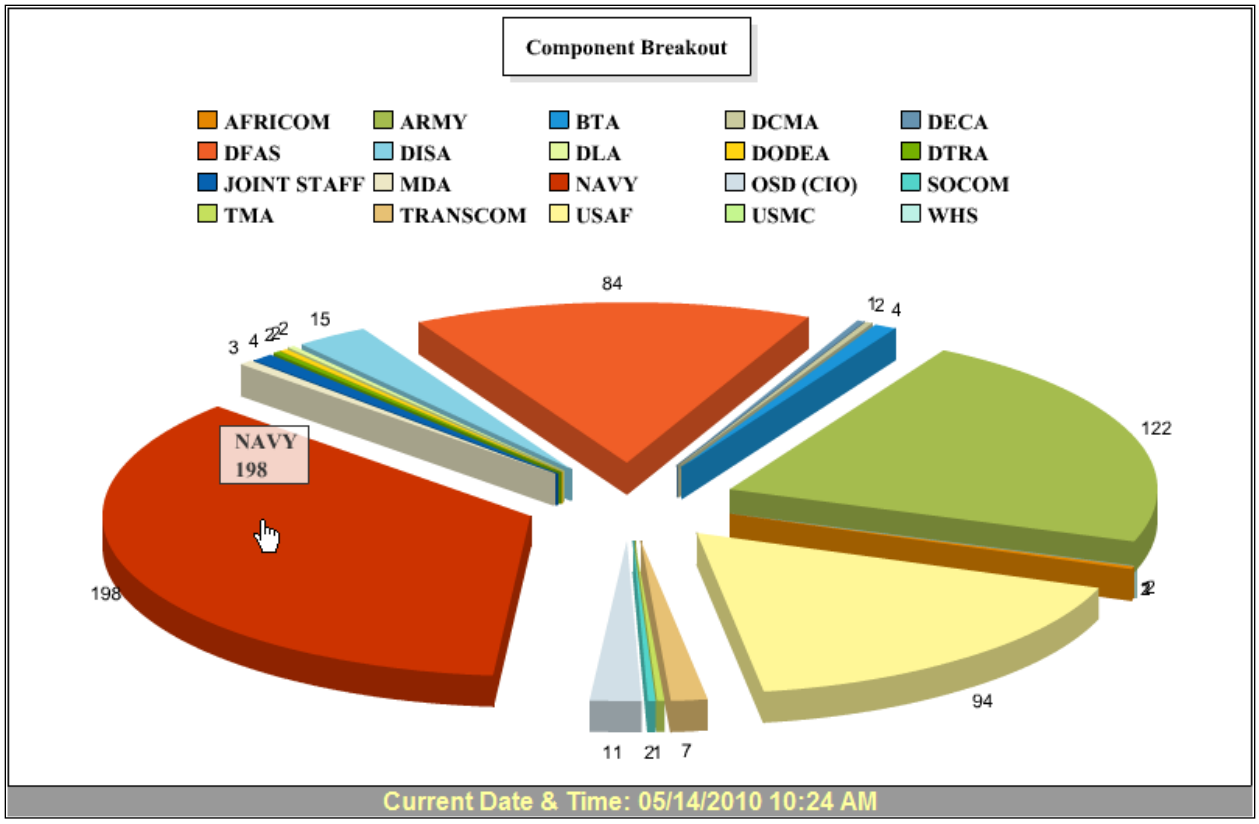
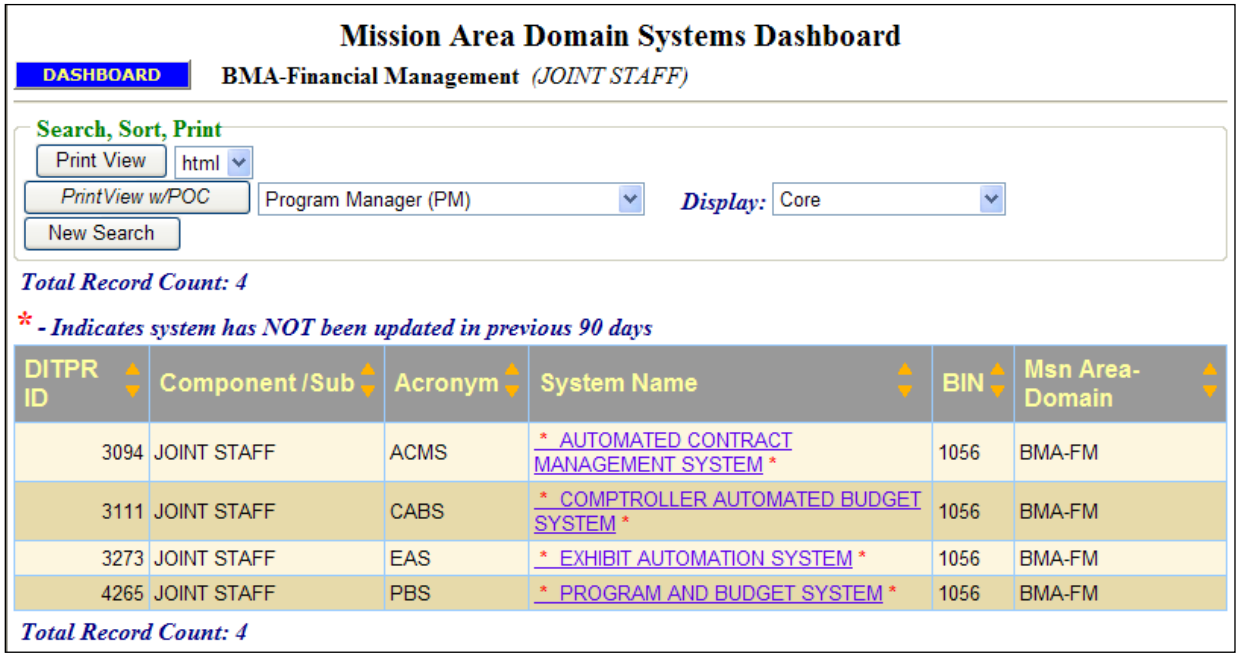


Figure 300 Component Breakout 3-D Pie Chart

6. Click in the pie chart sector representing the Component of interest to bring up the list of systems meeting the selection criteria. The **Mission Area Domain Systems Dashboard** screen automatically updates with the list of systems meeting the selection criteria and the 3-D pie chart displayed at the bottom of the screen.



Mission Area Domain Systems Dashboard

DASHBOARD **BMA-Financial Management** *(JOINT STAFF)*

Search, Sort, Print

Print View html

PrintView w/POC Program Manager (PM) *Display:* Core

New Search

Total Record Count: 4

* *- Indicates system has NOT been updated in previous 90 days*

DITPR ID	Component /Sub	Acronym	System Name	BIN	Msn Area-Domain
3094	JOINT STAFF	ACMS	* AUTOMATED CONTRACT MANAGEMENT SYSTEM *	1056	BMA-FM
3111	JOINT STAFF	CABS	* COMPTROLLER AUTOMATED BUDGET SYSTEM *	1056	BMA-FM
3273	JOINT STAFF	EAS	* EXHIBIT AUTOMATION SYSTEM *	1056	BMA-FM
4265	JOINT STAFF	PBS	* PROGRAM AND BUDGET SYSTEM *	1056	BMA-FM

Total Record Count: 4

Figure 301 System List, Mission Area Domain Systems Dashboard Screen

7. Click the field **A to Z** (up), **Z to A** (down) arrow buttons to sort the records by **DITPR ID**, **Component/Sub**, **Acronym**, **System Name**, **BIN**, or **Msn Area-Domain** for the field and order of interest.

8. Use the ***Display*** drop list { **Display Details** | **Core** | **POCs** | **LifeCycle** | **Mission Critical** | **Trigger** |**WMA** | **WMA Mod** | **FISMA** | **EAUTH** | **Infrastructure** | **PIA Privacy** | **SFIS** | **ETP** | **PKI** | **Records Management** | **Map** | **Architecture** | **IRB Cert** } (duplicates not listed) to select the DITPR screen and information you want to see when you click the system of interest. The following table shows the relationship between the ***Display*** drop list selections and the destination screens.

Display Drop List	DITPR Screen or Report
Display Details	System Core All Report
Core	System Core Basic Screen
POCs	System POC Listing Screen
LifeCycle	Edit System Life Cycle Status Screen
Mission Critical	Mission Criticality Compliance Screen
Trigger	System Core Trigger Questions Screen
WMA	Warfighting Mission Area Questions Screen
WMA Mod	System Modernization Status Screen
FISMA	Edit FISMA Information Screen
EAUTH	Edit E-Authentication Information Screen
Infrastructure	Edit System Infrastructure Information
PIA Privacy	PIA/PA Compliance Screen
SFIS	SFIS/FFMIA Compliance Screen
ETP	Enterprise Transition Plan Information Screen
PKI	Information Assurance Screen
Records Management	Records Management Screen
Map	Mission Area Domain Systems Dashboard
Architecture	Architecture Screen
IRB Cert	Business Mission Area Certification Request Screen

Table 10 Display Drop List – DITPR Screen or Report Destination

9. Click the **System Name** link of the system of interest to go to the screen (or report) selected in the ***Display*** drop list.
10. Click the **New Search** button to go to the **System Search Options** screen.

>> See: Global System Searches section and **Figure 290** for additional information on **System Search Options** functions and screen details.

11. To print the system list report of the **Mission Area Domain Systems Dashboard** screen, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Mission Area Domain Systems Dashboard** system list report appears in the print format selected.
12. To include a point of contact in the **Mission Area Domain Systems Dashboard** system list report, use the default **Program Manager (PM)** value or make a selection in the ***PrintView w/POC*** drop list { **Certifying Authority (CA)** | **Component Budget POC (CBP)** | **Designated Approving Authority (DAA)** | **Functional Manager (FM)** | **IRB Support** | **Milestone Decision Authority (MDA)** | **Other** | **Pre-Certification Authority POC (PCAP)** | **Program Manager (PM)** | **Security Manager (ISSM)** | **Technical Manager TM** | **All** }. Make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the ***PrintView w/POC*** button to generate the report in HTML, Excel, or PDF format, respectively. The **Mission Area Domain Systems Dashboard** system list report with the POC appears.

NOTE: The ***PrintView w/POC*** button and drop list only show if the ***Total Record Count*** returned is 500 records or less.

>> See: Print Options section for additional information on printing reports.

NOTE: The **Mission Area Domain Systems Dashboard** system list screen only displays the first 500 systems.

13. For system lists that contain more than 500 records, use the ***Go to*** drop list to select another group of 500 records for display. For the **Total Record Count** of 2515 as an example, the ***Go to*** drop list would show { **1 – 500** | **501 – 1000** | **1001 – 1500** | **1501 – 2000** | **2001 -2500** | **2501 – 2515** }. Select the record group you want to view and click the ***Go to*** button.
14. Click the ***Next*** -> or <- ***Last*** buttons to navigate to the next or previous 500-record group in the sequence.
15. From the **Mission Area Domain Systems Dashboard** screen with the system list, click the **DASHBOARD** button to return to the basic **Mission Area Domain Systems Dashboard** screen.
16. To search for Mission Area – Domain systems by Mission Criticality, click the **MC/MS Breakout** button and an expanded 3-D pie chart listing **MC**, **ME**, and **MS** by color code appears at the bottom of the screen.

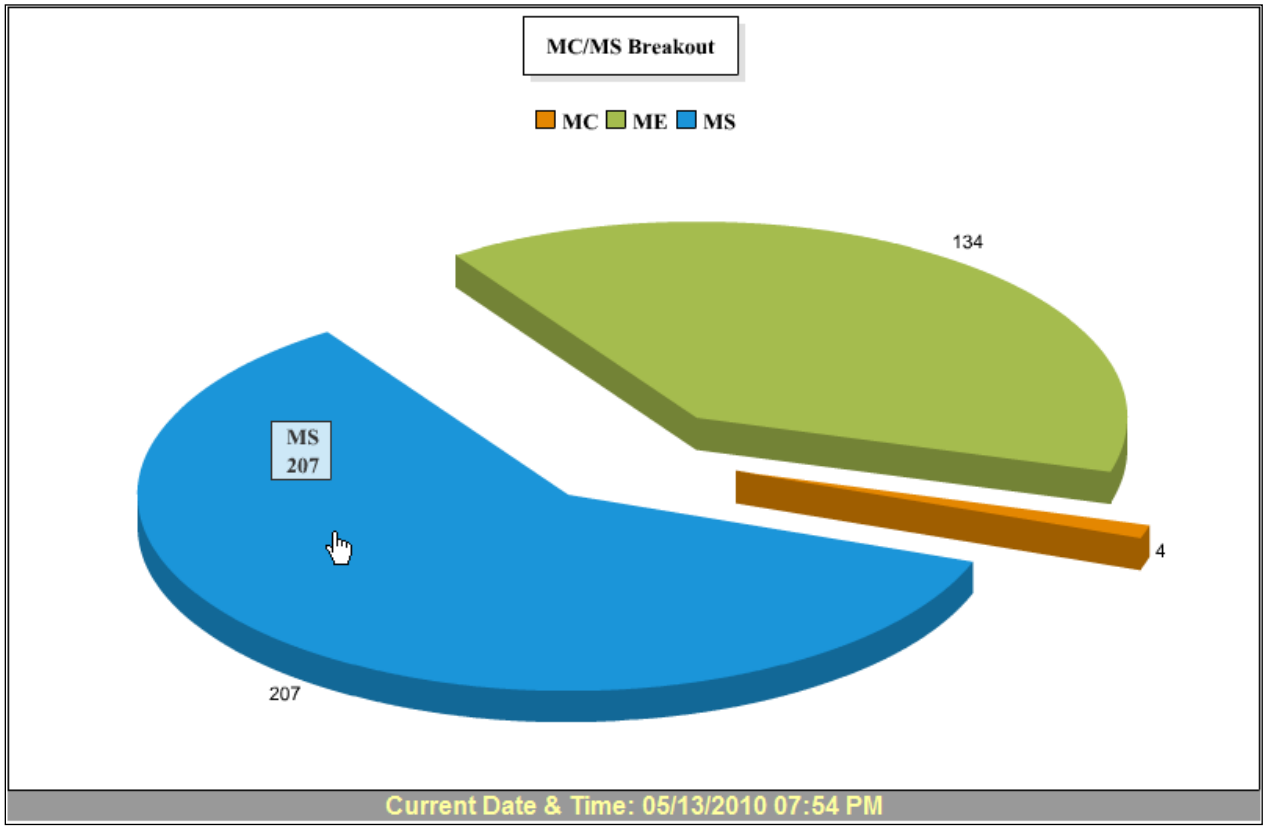


Figure 302MC/MS Breakout 3-D Pie Chart

17. Follow the same procedures as described in steps 6 through 14 above in this section search for Mission Area – Domain systems of interest with respect to Mission Criticality.
18. From the **Mission Area Domain Systems Dashboard** screen with the system list, click the **DASHBOARD** button to return to the basic **Mission Area Domain Systems Dashboard** screen.
19. To search for Mission Area – Domain systems by FISMA Status, click the **FISMA Status** button and an expanded 3-D pie chart listing **FISMA Status** categories by color code appears at the bottom of the screen.

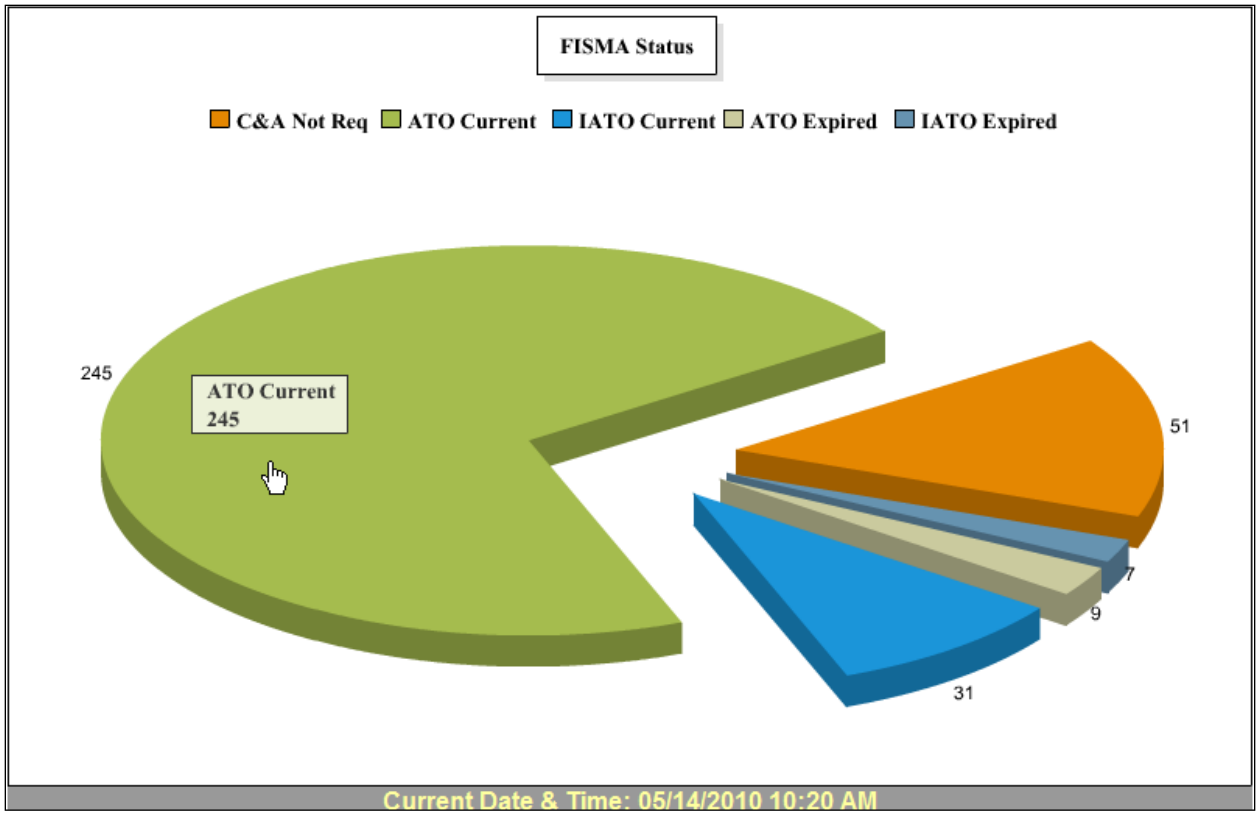


Figure 303 FISMA Status 3-D Pie Chart

20. Follow the same procedures as described in steps 6 through 14 above in this section search for Mission Area – Domain systems of interest with respect to FISMA Status.
21. From the **Mission Area Domain Systems Dashboard** screen with the system list, click the **DASHBOARD** button to return to the basic **Mission Area Domain Systems Dashboard** screen.
22. To search for Mission Area – Domain systems by Certification and Accreditation Status, click the **Systems by C&A Status** button and an expanded 3-D column chart listing **Systems by C&A Status** by color code appears at the bottom of the screen.

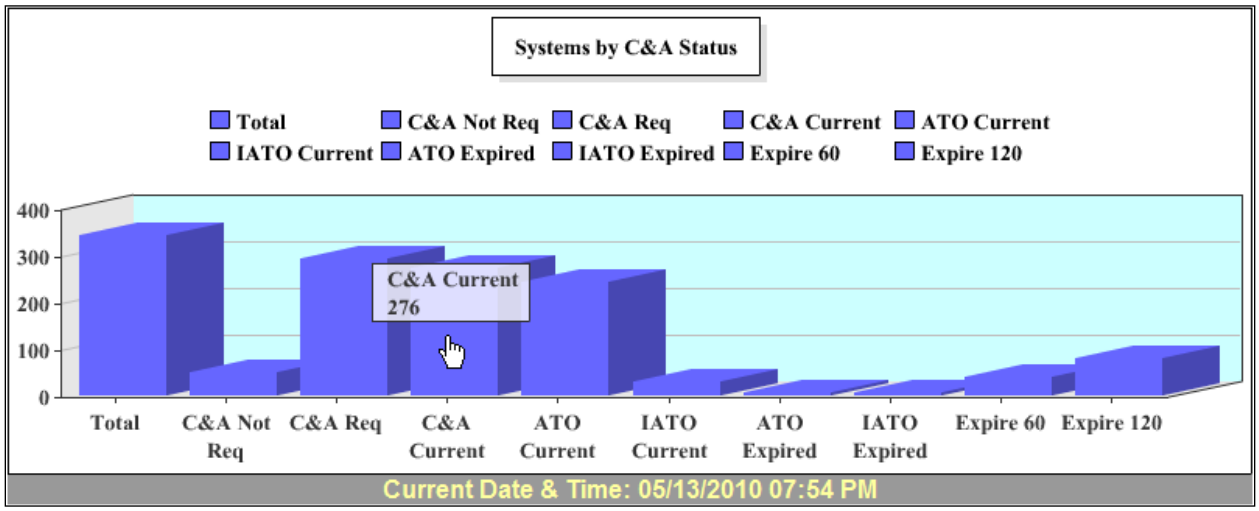


Figure 304 Systems by C&A Status 3-D Column Chart

23. Follow the same procedures as described in steps 6 through 14 above in this section search for Mission Area – Domain systems of interest with respect to Certification and Accreditation Status.

24. To print the **Mission Area Domain Systems Dashboard** screen, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Mission Area – Domain Dashboard** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

9.3.5. Systems Search by Component Systems Dashboard

PRIVILEGES: No **User Group Privilege** is required to view the **Component Systems Dashboard** screen.

To systems search by Component systems dashboard, do the following:

>> See: **Figure 289** for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **1a) Dashboards** section, click the **COMPONENT** button. The **Component Systems Dashboard** screen appears.

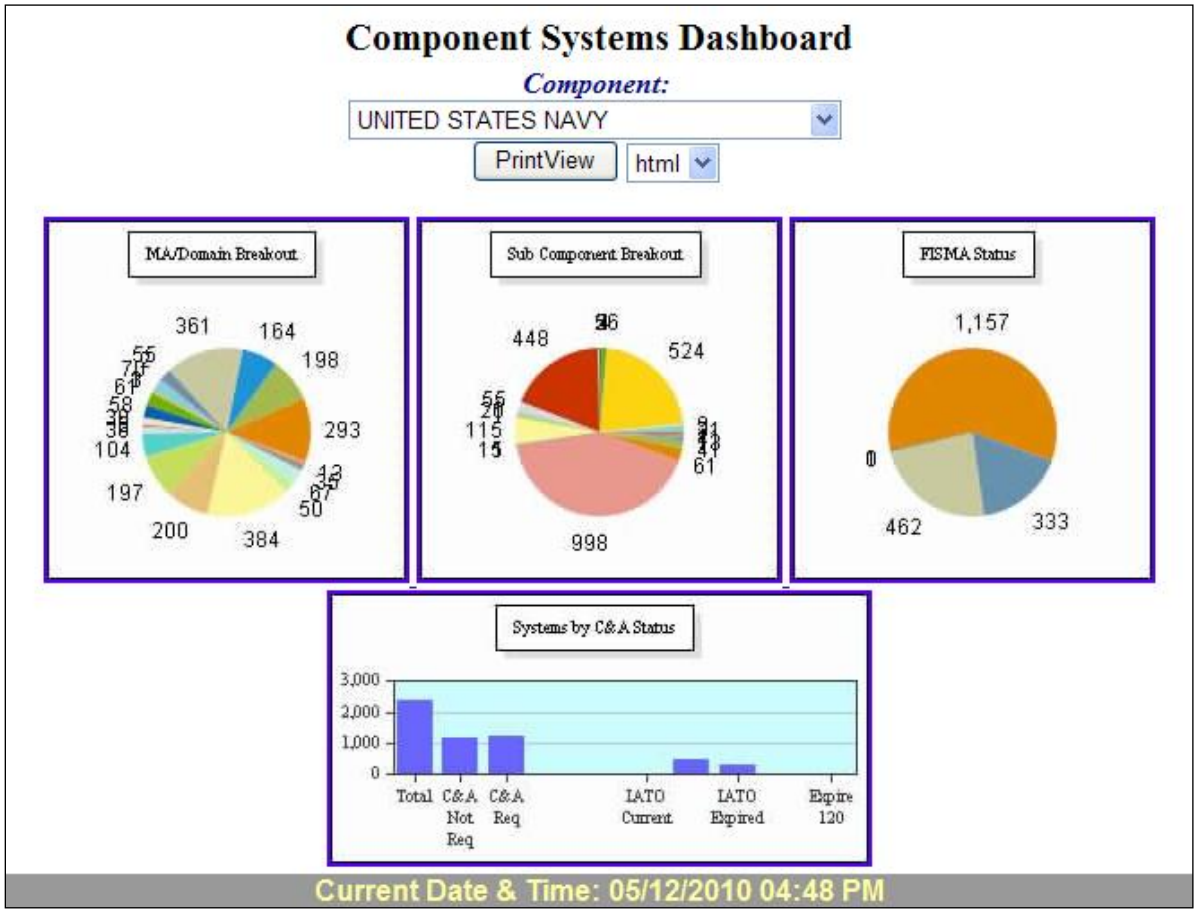


Figure 305 Component Systems Dashboard

3. From the ***Component*** drop list, select the Component of interest. The screen automatically updates.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

4. To print the **Component Systems Dashboard** screen with graphics, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Mission Area Domain Systems Dashboard** screen with graphics appears.
5. To search for Component systems by Mission Area – Domain, click the **MA/Domain Breakout** button and an expanded 3-D pie chart listing the Mission Area - Domains by color code appears at the bottom of the screen.

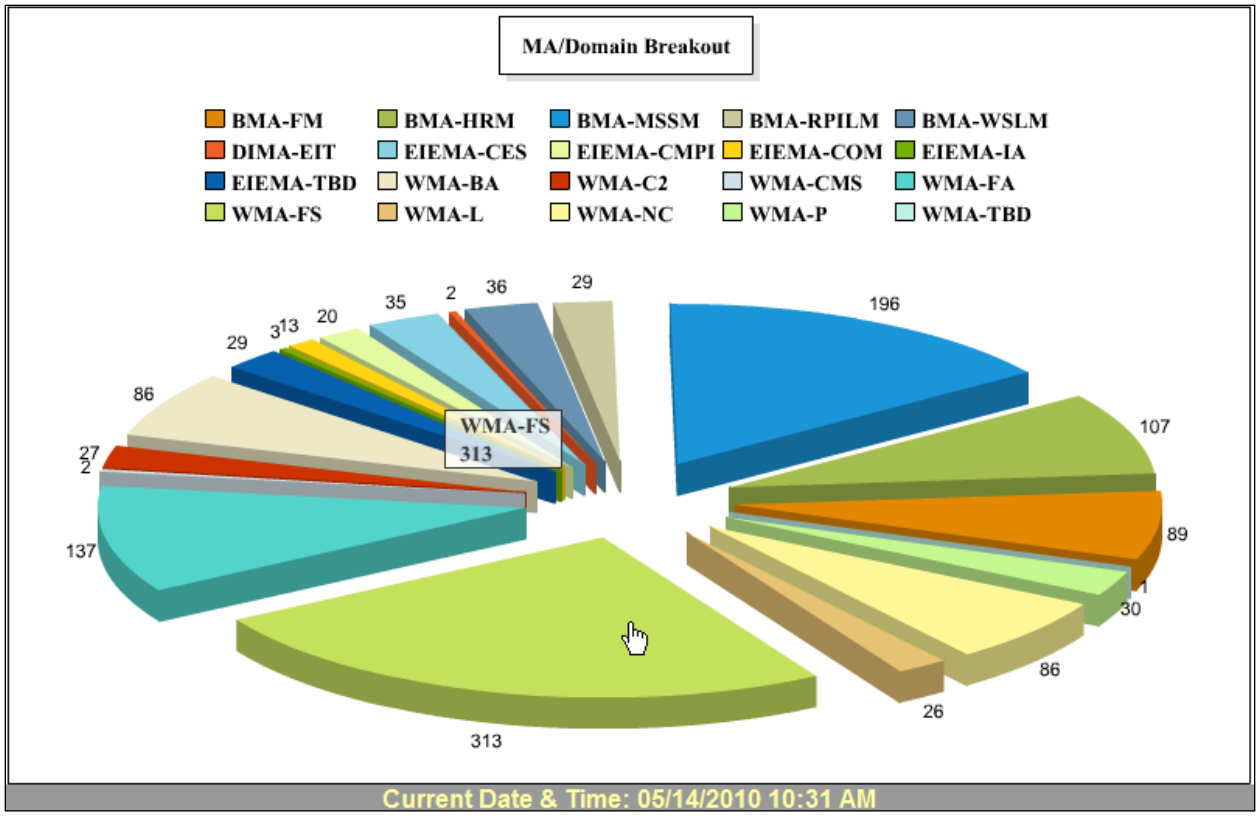


Figure 306 MA/Domain Breakout 3-D Pie Chart

6. Click in the pie chart sector representing the Mission Area – Domain of interest to bring up the list of systems meeting the selection criteria. The **Component Systems Dashboard** screen automatically updates with the list of systems meeting the selection criteria and the 3-D pie chart displayed at the bottom of the screen.

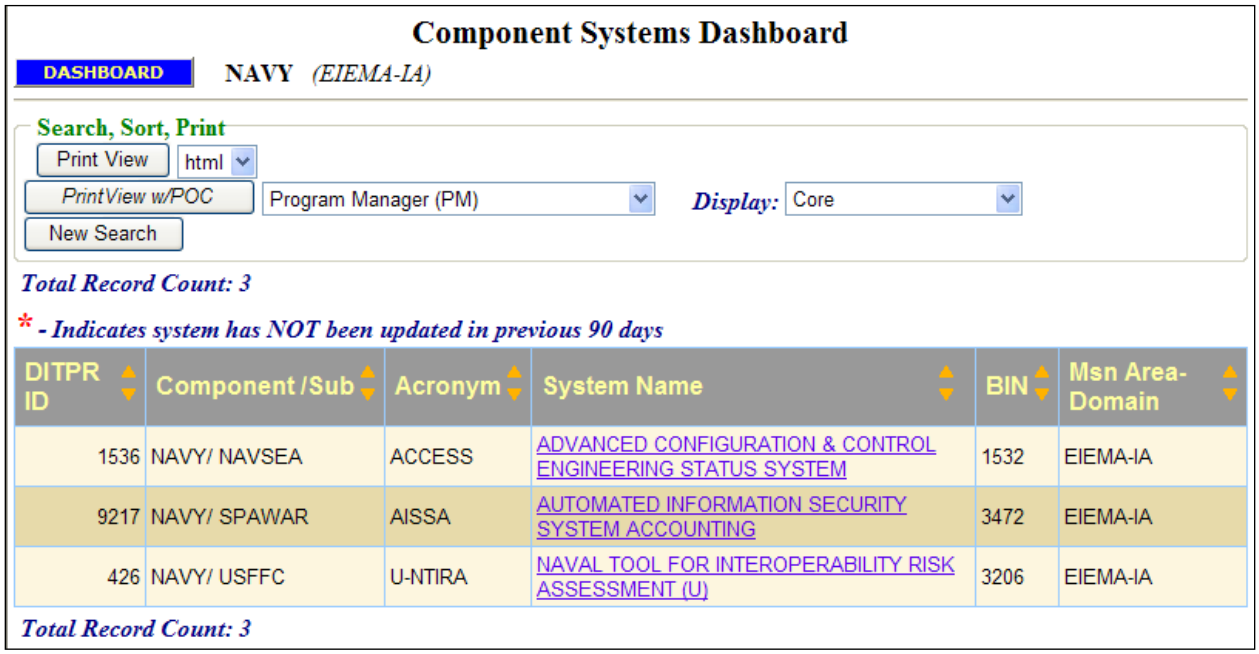


Figure 307 System List, Component Systems Dashboard Screen

7. Use the field **A to Z** arrow buttons to sort the records by **DITPR ID**, **Component/Sub**, **Acronym**, **System Name**, **BIN**, or **Msn Area-Domain**.

8. Use the ***Display*** drop list { **Display Details** | **Core** | **POCs** | **LifeCycle** | **Mission Critical** | **Trigger** |**WMA** | **WMA Mod** | **FISMA** | **EAUTH** | **Infrastructure** | **PIA Privacy** | **SFIS** | **ETP** | **PKI** | **Records Management** | **Map** | **Architecture** | **IRB Cert** } (duplicates not listed) to select the DITPR screen and information you want to see when you click the system of interest.

>> See: **Table 10** above for relationship between the ***Display*** drop list selections and the destination screens.

9. Click the **System Name** link of the system of interest to go to the screen (or report) selected in the ***Display*** drop list.
10. Click the **New Search** button to go to the **System Search Options** screen.

>> See: **Global System Searches** section and **Figure 290** for additional information on **System Search Options** functions and screen details.

11. To print the system list report of the **Component Systems Dashboard** screen, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Component Systems Dashboard** system list report appears in the print format selected.
12. To include a point of contact in the **Component Systems Dashboard** system list report, use the default **Program Manager (PM)** value or make a selection in the ***PrintView w/POC*** drop list { **Certifying Authority (CA)** | **Component Budget POC (CBP)** | **Designated Approving Authority (DAA)** | **Functional Manager (FM)** | **IRB Support** | **Milestone Decision Authority (MDA)** | **Other** | **Pre-Certification Authority POC (PCAP)** | **Program Manager (PM)** | **Security Manager (ISSM)** | **Technical Manager TM** | **All** }. Make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the ***PrintView w/POC*** button to generate the report in HTML, Excel, or PDF format, respectively. The **Component Systems Dashboard** system list report with the POC appears.

NOTE: The ***PrintView w/POC*** button and drop list only show if the ***Total Record Count*** returned is 500 records or less.

>> See: **Print Options** section for additional information on printing reports.

NOTE: The **Mission Area Domain Systems Dashboard** system list screen only displays the first 500 systems.

13. For system lists that contain more than 500 records, use the ***Go to*** drop list to select another group of 500 records for display. For the **Total Record Count** of 2515 as an example, the ***Go to*** drop list would show { **1 – 500** | **501 – 1000** | **1001 – 1500** | **1501 – 2000** | **2001 -2500** | **2501 – 2515** }. Select the record group you want to view and click the ***Go to*** button.
14. Click the ***Next*** -> or <- ***Last*** buttons to navigate to the next or previous 500-record group in the sequence.
15. From the **Component Systems Dashboard** screen with the system list, click the **DASHBOARD** button to return to the basic **Component Systems Dashboard** screen.
16. To search for Component systems by **Sub Component Breakout**, click the **Sub Component Breakout** button, and an expanded 3-D pie chart listing the Sub Components by color code for the Component selected appears at the bottom of the screen.

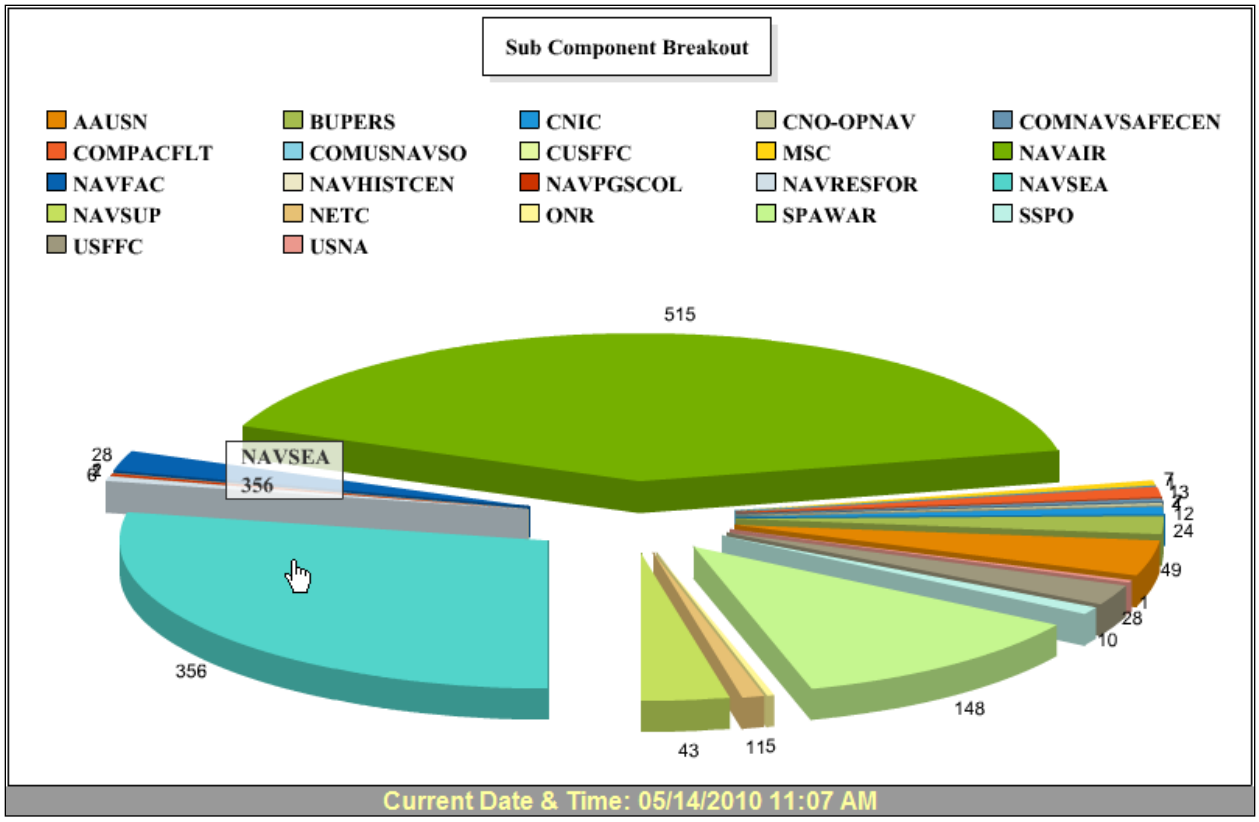


Figure 308 Sub Component Breakout 3-D Pie Chart

17. Follow the same procedures as described in steps 6 through 14 above in this section search for Component systems of interest with respect to Sub Component breakout.
18. From the **Component Systems Dashboard** screen with the system list, click the **DASHBOARD** button to return to the basic **Component Systems Dashboard** screen.
19. To search for Component systems by FISMA Status, click the **FISMA Status** button and an expanded 3-D pie chart listing **FISMA Status** categories by color code appears at the bottom of the screen.

>> See: Figure 303 above for **FISMA Status** 3-D pie chart graphics screen features.

20. Follow the same procedures as described in steps 6 through 14 above in this section search for Component systems of interest with respect to FISMA Status.
21. From the **Component Systems Dashboard** screen with the system list, click the **DASHBOARD** button to return to the basic **Component Systems Dashboard** screen.
22. To search for Component systems by Certification and Accreditation Status, click the **Systems by C&A Status** button and an expanded 3-D column chart listing **Systems by C&A Status** by color code appears at the bottom of the screen.

>> See: Figure 304 above for **Systems by C&A Status** 3-D pie chart graphics screen features.

23. Follow the same procedures as described in steps 6 through 14 above in this section search for Component systems of interest with respect to Certification and Accreditation Status.
24. To print the **Component Systems Dashboard** screen, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **COMPONENT Dashboard** report appears in the print format selected.

>> See: Print Options section for additional information on printing reports.

9.3.6. Systems Search by Acronym

PRIVILEGES: No **User Group Privilege** is required to search Systems by **Acronym**.

To search systems Acronym, do the following:

>> See: Figure 289 for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **2) Select by Acronym** text box, enter the acronym for the system of interest, and click the **Go** button. The **System Display List** screen appears.

NOTE: This **Select by Acronym** function is a text string search so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive.

>> See: Figure 321 for **System Display List** screen features.

9.3.7. Systems Search by DITPR ID

PRIVILEGES: No **User Group Privilege** is required to search Systems by **DITPR ID**.

To search systems by DITPR ID, do the following:

>> See: Figure 289 for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **3) Select by DITPR ID** numerical text box, enter the DITPR ID for the system of interest, and click the **Go** button. The **System Display List** screen appears.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned on the **System Display List** screen. Multiple DITPR identifiers separated by commas may be entered into the numerical text box to return more than one system.

>> See: Figure 321 for **System Display List** screen features.

9.3.8. Systems Search by Component

PRIVILEGES: No **User Group Privilege** is required to search Systems by **Component**.

To search systems by Component, do the following:

>> See: Figure 289 for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **4) By Component** drop list, select the Component of interest, and click the **Go** button. The **System Display List** screen appears.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

3. Click the ***Include MA/Domain*** checkbox to limit the systems returned to those associated with Mission Area – Domain selected in the **By Mission Area** drop list, and click the **Go** button. The **System Display List** screen appears.

>> See: Figure 321 for **System Display List** screen features.

9.3.9. Systems Search by Mission Area

PRIVILEGES: No **User Group Privilege** is required to search Systems by **Mission Area**.

To search systems by Mission Area, do the following:

>> See: Figure 289 for **Welcome to DITPR** screen system search features.

1. On the **Welcome to DITPR** (**Main Menu**) screen, click the **Include Archived** checkbox to include data on archived systems.
2. In the **4) By Mission Area** drop list, select the Mission Area of interest.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

3. Click the ***Pri*** radio button (default), the ***Sec*** radio button, or the ***Both*** radio button to list systems where the Mission Area selected is Primary, Secondary, or both Primary and Secondary, respectively. Click the **Go** button, and the **System Display List** screen appears.

>> See: Figure 321 for **System Display List** screen features.

9.4. System Search Results

PRIVILEGES: No **User Group Privilege** is required to view the **System Search Results** screen.

The **System Search Results** screen displays the results from searches conducted from the **System Search Options** screen and active number links from Metrics screens, Reports screens, and Processing Summary screens. Result fields displayed include: **DITPR ID**, **Component/Sub**, **Acronym**, **System Name**, **BIN**, and **Msn Area-Domain**. Additional columns are added to the **System Search Results** screen when **Secondary Domains**, **Missing Core Data**, **Missing Trigger Data**, **Missing FISMA Data**, **Missing ETP Data**, **Missing IOP Data**, **FISMA Data Quality**, and/or **System Data Quality** checkboxes are selected on the **System Search Options** screen. Active systems meeting the search criteria are displayed; you can include archived systems in the display if you click the **Include Archived** checkbox on the **System Search Options** screen. The display shows the ***Total Record Count*** of the systems meeting the search criteria.

To view systems data in the System Search Results screen, do the following:

>> See: System Metrics and DITPR System Reports chapters and Global System Searches and Welcome to DITPR (Main Menu) Screen Searches sections for methods to get to the **System Search Results** screen.

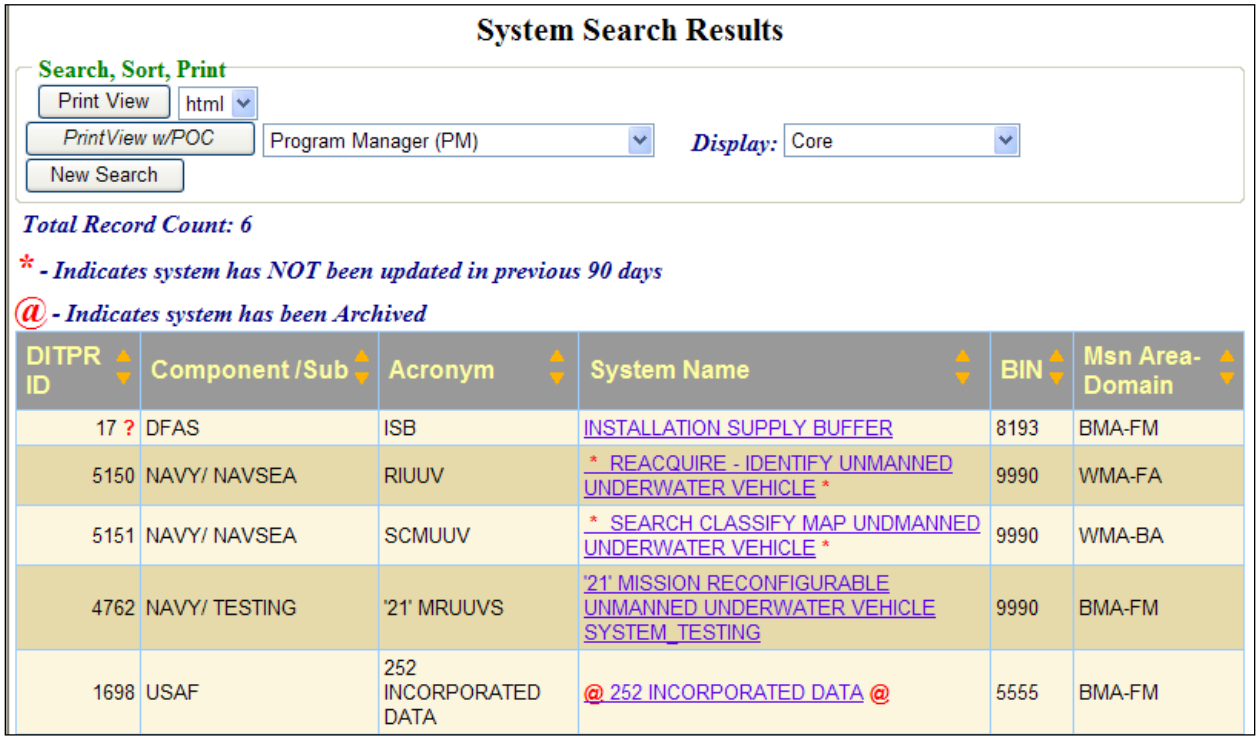


Figure 309 System Search Results Screen

1. On the **System Search Results** screen, click the field **A to Z** up-down arrow buttons to sort the records by **DITPR ID**, **Component/Sub**, **Acronym**, **System Name**, **BIN**, or **Msn Area-Domain** for the field and order of interest. The screen automatically updates.
2. Use the ***Display*** drop list { **Display Details** | **Core** | **POCs** | **LifeCycle** | **Mission Critical** | **Trigger** |**WMA** | **WMA Mod** | **FISMA** | **EAUTH** | **Infrastructure** | **PIA Privacy** | **SFIS** | **ETP** | **PKI** | **Records Management** | **Map** | **Architecture** | **IRB Cert** } (duplicates not listed) to select the DITPR screen and information you want to see when you click the system of interest.

>> See: Table 10 above to see the relationship between the ***Display*** drop list selections and the destination screens.

NOTE: Asterisks (*) bracketing the **System Name** indicates the system has not been updated in the previous 90 days.

NOTE: A question mark (**?**) following the **DITPR ID** indicates a request has been made to place the system in Archived status.

NOTE: The "**at**" signs (**@**) bracketing the **System Name** indicates the system is Archived.

NOTE: A percent sign (**%**) following the **DITPR ID** indicates the system is a current BMA special interest system. This percent sign only appears with records from searches made with the **Designated Interest** option; Designated Interest systems listed on the **System Search Results** screen generated by other search options will not show the percent sign following the DITPR ID.

Missing Core	Missing Trigger	Missing FISMA	Missing Interop	Missing ETP	FISMA Data Quality	Systems Data Quality	Secondary Domains

Figure 310 Additional Columns, System Search Results Screen

3. For the additional columns selected, click the links to go to the letter codes and descriptions.
4. Click the **Missing Core** link and you are taken to the Codes and Descriptions section of the **System Search Results** screen.

Missing Core Description: The Presence of Letters (A ...) Indicate Missing Data (or Record)

A. Program Manager
B. POC
C. Record Type
D. Lifecycle
E. Mission Critical
F. Contingency Plan In Place
G. Number of Interfaces
H. ACAT CODE
I. System Operation
J. IT/NSS
K. Trans Plan
L. BIN
M. Lead JCA
N. Uses Modified COTS
O. Business Function

Figure 311 Missing Core Description Section, System Search Results Screen

5. Click the **Missing Trigger** link and you are taken to the Codes and Descriptions section of the **System Search Results** screen.

Missing Trigger Description: The Presence of Letters (A ...) Indicate Missing Data (or Record)

A. FISMA: Accredidation Required
B. EAUTH: Facing Outward
C. EAUTH: Browser Based
D. EAUTH: Authentication Required
E. EAUTH: Authentication Method
F. IA
G. ETP
H. PKI
I. SFIS
J. Temporarily discontinued
K. BMA Modifications

Figure 312 Missing Trigger Description Section, System Search Results Screen

6. Click the **Missing FISMA** link and you are taken to the Codes and Descriptions section of the **System Search Results** screen.

Missing FISMA Description: The Presence of Letters (A ...) Indicate Missing Data (or Record)

A. Accreditation Required
B. Accreditation Not Apply Explain
C. MAC
D. IA Record Type
E. Annual Security Review
F. Accreditation Status
G. Accreditation Date
H. Accreditation Expire
I. Accreditation Vehicle
J. COOP Tested
K. Security Tested
L. POA&M w/Open Weakness
M. POA&M w/Open Weakness Greater then 90 / 'm' > 120
N. Confident Level
O. DAA Missing

Figure 313 Missing FISMA Description Section, System Search Results Screen

7. Click the **Missing EAUTH Data** link and you are taken to the **Missing Eauth Data Description** section of the **System Search Results** screen.

Missing Eauth Data Description: The Presence of Letters (A ...) Indicate Missing Data (or Record)

A. 1) Browser Based
B. 2) External Facing
C. 3) End User Authentication Required
D. 4) Authentication Method
E. 4) Must be NA if 3) is "None"
F. 4) Can Not be NA if 3) is "Partially" or "All"
G. At least one of 5) through 28) is not answered
H. 29) System URL
I. 32) Authentication Comments

Figure 314 Missing Eauth Data Description Section, System Search Results Screen

8. Click the **Missing ETP** link and you are taken to the Codes and Descriptions section of the **System Search Results** screen.

Missing ETP Data Description: The Presence of Letters (A ...) Indicate Missing/Pending Data (or Record)

A. -- Deleted
B. Role in Enterprise Transition Plan
C. Enterprise Target Systems - BEP
D. Enterprise Target Systems - Using Components
E. -- Deleted Block 6.0
F. Component Target Systems - Using Components
G. Medical Target Systems - Component Priorities
H. Medical Target Systems - Using Components
I. Legacy Target Systems - Termination Date
J. Legacy Target Systems - Target System(s) for Legacy System Migration

Figure 315 Missing ETP Data Description, System Search Results Screen

9. Click the **Missing Interop** link and you are taken to the **Missing IOP Data Description** section of the **System Search Results** screen.

Missing IOP Data Description: The Presence of Letters (A ...) Indicate Missing/Pending Data (or Record)

A. Current Deleted
B. Interoperability (IOP) Certification Required
C. Certification Document Type
D. Certification Date
E. Net-Ready KPP Type
F. JITC Certification Type
G. JITC Certification Date
H. Certification Date Pending
I. JITC Certification Date Pending
J. IOP Certification Not Required Letter Type
K. IOP Certification Not Required Letter Date
L. IOP Certifying Authority

Figure 316 Missing IOP Data Description, System Search Results Screen

10. Click the **FISMA Data Quality** link and you are taken to the **FISMA Data Quality Description** section of the **System Search Results** screen.

FISMA Data Quality Description: The Presence of Letters (A ...) Indicate Missing Data (or Record)

A. **FR-1**: If C&A Status None, accreditation date and/or expiration date have dates listed
B. **FR-2**: Future dates for Accreditation Date
C. **FR-3**: Future date for annual security review
D. **FR-4**: Future date for Contingency Test Date
E. **FR-5**: Future date for Security Control Test
F. **FR-6**: DELETED Block 5.0 - Future date for POA&M date submitted
G. **FR-7**: Accreditation Date cannot be more recent than Accreditation Expiration Date
H. **FR-8**: Accreditation Expiration is greater than 3 years if Accreditation Status is ATO
I. **FR-9**: Accreditation Expiration is greater than 1 year if Accreditation Status is IATO
J. **FR-10**: POA&M No if Accreditation Status is IATO, None, or blank
K. **FR-11**: DELETED Block 5.0 - POA&M date submitted listed if POA&M required is no
L. **FR-12**: If C&A Required No, and Explanation is Entry Does Not Require C&A
M. **FR-13**: If C&A Required Yes and IA Record Type is Not an IA record Type
N. **FR-14**: If C&A Required Yes and Accreditation Vehicle is N/A
O. **FR-15**: Contingency Plan is no and date provided for Contingency Test Date
P. **FR-16**: If C&A required, not required explanation is not blank.
Q. **FR-17**: Annual Security Review Date over One Year Old
R. **FR-18**: IT Contingency Plan Test Date over One Year Old
S. **FR-19**: Security Control Test over One Year Old
T. **FR-20**: More than one DAA
U. **FR-21**: Greater Than 36 Months Date Difference for DITSCAP ATO
V. **FR-22**: Greater Than 12 Months Date Difference for DITSCAP IATO
W. **FR-23**: Greater Than 36 Months Date Difference for DIACAP ATO
X. **FR-24**: Greater Than 6 Months Date Difference for DIACAP IATO

Figure 317 FISMA Data Quality Description Section, System Search Results Screen

11. Click the **Systems Data Quality** link and you are taken to the Codes and Descriptions section of the **System Search Results** screen.

System Data Quality Description: The Presence of Letters (A ...) Indicate Missing Data (or Record)

A. **SDR-1**: If MC = MC and MAC = MAC III
B. **SDR-2**: If MC = MS and MAC = MAC I
C. **SDR-3**: If C&A = No and External Facing = Y
D. **SDR-4**: If NSS = IT and MC = MC
E. **SDR-5**: If MC = MS and NSS = (Any kind of NSS except "NSS-Processes Classified Information" and not "IT")
F. **SDR-6**: If NSS = (Any kind of NSS and not "IT") and Primary MA = BMA (except for "BMA-Weapons Systems LM (ACQ)")
G. **SDR-7**: If Financial/Feeder System = Y and C&A = No
H. **SDR-8**: If C&A Not Required Reason = Pre-Deployment and Lifecycle = Production & Development or Operations & Support
I. **SDR-9**: PKI Enabled Date is a Future Date
J. **SDR-10**: If C&A = Yes and PKI Enabled = No or Blank
K. **SDR-11**: If C&A = No and Has Using Components (review)
L. **SDR-12**: If Browser Based = Yes and URL is Blank
M. **SDR-13**: If PII = No and SSN = Yes
N. **SDR-14**: If SSN = Yes and Contains Record Data = No
O. **SDR-15**: If Financial/Feeder System = Yes and Contains Record Data = No
P. **SDR-16**: If Confidentiality Level = Classified and IT/NSS = IT (Not NSS)
Q. **SDR-17**: Expired Future Using Component Date
R. **SDR-18**: PK Enabled Date after C&A Certification Date
S. **SDR-19**: If DBS = No and MA Domain = BMA and IT/NSS = IT (Not NSS)
T. **SDR-20**: If PKI Enabled = Yes and Authentication Method=(PIN or Password)

Figure 318 System Data Quality Description Section, System Search Results Screen

NOTE: The letter codes in the additional columns indicate the status of the system as shown by the associated descriptions in the Codes and Descriptions section.

12. To print the **System Search Results** data report, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Search Results** data report appears in the print format selected.
13. To include a point of contact in the **System Search Results** data report, use the default **Program Manager (PM)** value or make a selection in the ***PrintView w/POC*** drop list { **Certifying Authority (CA)** | **Component Budget POC (CBP)** | **Designated Approving Authority (DAA)** | **Functional Manager (FM)** | **IRB Support** | **Milestone Decision Authority (MDA)** | **Other** | **Pre-Certification Authority POC (PCAP)** | **Program Manager (PM)** | **Security Manager (ISSM)** | **Technical Manager TM** | **All** }. Make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the ***PrintView w/POC*** button to generate the report in HTML, Excel, or PDF format, respectively. The **System Search Results** data report with the POC appears.

NOTE: The ***PrintView w/POC*** button and drop list only show if the ***Total Record Count*** returned is 500 records or less.

>> See: **Print Options** section for additional information on printing reports.

NOTE: The **System Search Results** screen only displays the first 500 systems.

14. For **System Search Results** lists that contain more than 500 records, use the ***Go to*** drop list to select another group of 500 records for display. For the **Total Record Count** of 2515 as an example, the ***Go to*** drop list would show { **1 – 500** | **501 – 1000** | **1001 – 1500** | **1501 – 2000** | **2001 -2500** | **2501 – 2515** }. Select the record group you want to view and click the ***Go to*** button.
15. Click the ***Next*** -> or <- ***Last*** buttons to navigate to the next or previous 500-record group in the sequence.
16. Click the **System Name** link on a system of interest. The **System Core Basic** screen appears.

>> See: **Print Options** section for additional information on printing reports.

17. Click the ***New Search*** button to bring up the **System Search Options** screen.

NOTE: When you use the ***New Search*** button to go to the **System Search Options** screen, previous search settings are cleared.

9.5. Certification Search Results

PRIVILEGES: No **User Group Privilege** is required to view the **Certification Search Results** screen.

The **Certification Search Results** screen displays the results from searches conducted from active number links from **System IRB Certification Status**, **IRB Certification Status**, and **IRB Certification Review Status** screens. Result fields displayed include: **Cert ID**, **Cert Year**, **Index**, **Reviews**, **System Name**, **BIN**, **Tier**, **Special Interest**, **Primary IRB**, **Component**, **Pre-Cert**, **CA Decision Date**, **Approval Period**, **Approval Conditions if applicable**, **NDAA Cert Category**, **Next Review Dat**e, and **Open/Total Conditions**. The display shows the ***Total Record Count*** of the systems meeting the search criteria.

>> See: **Figure 49**, **Figure 50**, and **Figure 51** for **System IRB Certification Status**, **IRB Certification Status**, and **IRB Certification Review Status** screen features, respectively.

To view systems data in the Certification Search Results screen, do the following:

>> See: **System IRB Certification Status**, **IRB Certification Status**, and **IRB Certification Review Status** sections for methods to get to the **Certification Search Results** screen.

Certification Search Results

Print View html Cert Status

Cert ID	Cert Year	Index	Reviews	System Name	BIN	Tier	IRB Int	Primary IRB	Component	Pre-Cert	CA Decision Date	DBSMC Date	Approval Period	Approval Conditions if applicable	NDAA Cert Category	Next Review Date	Open/ Total Cond-itions
SACS_1067	2008	1	1	SUSPENSE AND CONTROL SYSTEM		0	No	BMA-MSSM	USAF	20060102	20060102	20060102	FY06-FY06		Class A	20090301	

Figure 319 Certification Search Results Screen

1. Click the column heading radio buttons { **Cert ID** | **Cert Year** | **Index** | **Reviews** | **System Name** | **BIN** | **Tier** | **IRB Int** | **Primary IRB** | **Next Review Date** | **Open/ Total Conditions** } to sort the records by the selected field. The screen automatically updates.
2. Click the **Cert ID** active number link. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

3. Click the **System Name** active number link. The **System Core Basic** screen appears.

>> See: **Figure 323** for **System Core Basic** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

4. To print the **Certifications Search Results** data, make a selection in the **Print View** drop list { **html** | **xls** | **pdf** } and click the **Print View** button to generate the report in HTML, Excel, or PDF format, respectively. The **Certifications Search Results** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

5. Click the **Cert Status** button to return to the **System IRB Certification Status** screen.

9.6. Certification Review Search Results

PRIVILEGES: No **User Group Privilege** is required to view the **Certification Review Search Results** screen.

The **Certification Review Search Results** screen displays the results from searches conducted from active number links from the **IRB Certification Review Status** screen. Result fields displayed include: **Cert Review ID**, **Cert Year**, **Index**, **System Name**, **BIN**, **Tier**, **Primary IRB**, **NDAA Cert Category**, Component, CA Decision Date, Approval Period, Approval conditions if applicable, **Review Dat**e, Package submitted, and **Review IRB Results**. The display shows the ***Total Record Count*** of the systems meeting the search criteria.

>> See: **Figure 51** for **IRB Certification Review Status** screen features.

To view systems data in the Certification Review Search Results screen, do the following:

>> See: **IRB Certification Review Status** section for methods to get to the **Certification Review Search Results** screen.

Certification Review Search Results

Print View Excel View Review Metrics

Total Record Count: 1

Cert Review ID	Cert Year	Index	System Name	BIN	Tier	Primary IRB	NDAA Cert Category	Component	CA Decision Date	Approval Period	Approval Conditions if applicable	Review Date	Package Submitted	Review IRB Results
NAVY CASH_804.1	2009	1	NAVY CASHTM	4033	2	BMA-FM	Class C	NAVY	07/14/2008	FY09-FY14				

Figure 320 Certification Review Search Results Screen

1. Click the **Cert Review ID** active number link. The **Annual Review Data** screen appears.

>> See: **Figure 442** and **Figure 443** for **Annual Review Data** screen features.

2. Click the **System Name** active number link. The **System Core Basic** screen appears.

>> See: **Figure 323** for **System Core Basic** screen features.

NOTE: Active system number links are represented by underlined numbers greater than 0 in the table cells. Clicking an active system number link will take you to another screen.

3. To print the **Certifications Review Search Results** data, click the **Print View** button to print the report in HTML format. Click the **Excel View** button to print the report in Excel (**.xls**) format. The **Certifications Review Search Results** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

4. Click the **Review Metrics** button to return to the **IRB Certification Review Status** screen.

9.7. System Display List

PRIVILEGES: No **User Group Privilege** is required to view the **System Display List** screen.

The **System Display List** screen displays the results from searches conducted from the **Welcome to DITPR** screen by Acronym, DITPR ID, Component, and Mission Area. Result fields displayed include: **Component/Sub**, **Application Name**, **Acronym**, **DITPR ID**, **IT Reg ID**, **BIN**, and **Primary Domain**. The display shows the ***Total Record Count*** of the systems meeting the search criteria.

To view systems data in the System Display List screen, do the following:

>> See: **Systems Search by Acronym**, **Systems Search by DITPR ID**, **Systems Search by Component**, and **Systems Search by Mission Area** sections for methods to get to the **System Display List** screen.

System Display List

Search, Sort, Print

Print View New Search *To Create a New System,* Click Here.

Total Record Count: 4

* *- Indicates system has NOT been updated in previous 90 days*

@ *- Indicates system has been Archived*

Component /Sub	Application Name	Acronym	DITPR ID	IT Reg ID	BIN	Primary Domain
NAVY / NAVAIR	@LASER SIMULATOR GPS CARD (MATS/L) @	(MATS/L)	5500	AV001534	9990	-
NAVY / NAVAIR	F/A-18 E/F MAINTENANCE TRAINER SUITE (MTS-1)	11H172A	5706	AV020993	9990	WMA-FS
NAVY / NAVSEA	* AMPHIBIOUS ASSAULT DIRECTION SYSTEM (AADS) AN/KSQ-1 *	AADS	8699	AV020150	9990	WMA-C2
NAVY / NAVSUP	AUTOMATED IDENTIFICATION TECHNOLOGY	AIT	? 304 ?	AV018527	0199	BMA-MSSM

Total Record Count: 4 New Search

Figure 321 System Display List Screen

1. On the **System Display List** screen, click the field **A to Z** up-down arrow buttons to sort the records by **Component/Sub**, Application Name, **Acronym**, **DITPR ID**, IT Reg ID, **BIN**, or **Primary Domain** for the field and order of interest. The screen automatically updates. The screen automatically updates.

NOTE: Asterisks (*****) bracketing the **Application Name** indicates the system has not been updated in the previous 90 days.

NOTE: The "**at**" signs (**@**) bracketing the **System Name** indicates the system is Archived.

NOTE: Question marks (**?**) bracketing the **DITPR ID** indicate a request has been made to place the system in Archived status.

NOTE: The **System Display List** screen only displays the first 500 systems.

2. For the **System Display List** screen that contain more than 500 records, use the ***Go to*** drop list to select another group of 500 records for display. For the **Total Record Count** of 2515 as an example, the ***Go to*** drop list would show { **1 – 500** | **501 – 1000** | **1001 – 1500** | **1501 – 2000** | **2001 -2500** | **2501 – 2515** }. Select the record group you want to view and click the ***Go to*** button.
3. Click the ***Next*** -> or <- ***Last*** buttons to navigate to the next or previous 500-record group in the sequence.
4. To print the **Systems Display List** data report, click the **Print View** button. The **System Display List** data report appears in HTML format.

>> See: Print Options section for additional information on printing reports.

5. Click the **Application Name** link. The **System Core Basic** screen appears.

>> See: Figure 323 for **System Core Basic** screen features.

6. Click the ***To Create a New System,*** **Click Here** button. The **System Core Basic** screen appears in the edit mode for adding a new system.

>> See: Figure 322 for **System Core Basic** (Add New System) screen features.

7. Click the **New Search** button to return to the **Welcome to DITPR** screen.

10. NEW SYSTEMS

PRIVILEGES: Component User Group Privilege "**ANS**" is required to **Add a New System**.

To add a new system in DITPR, do the following:

WARNING: You MUST use the search option **Include Archived** checkbox at the **Welcome to DITPR** (**Main Menu**) screen or use the search option with the **Include Archived** checkbox selected on the **System Search Options** screen to search the records to ensure the system is not already registered.

>> See: Figure 289 for **Welcome to DITPR** (**Main Menu**) screen features and **Figure 290** for **System Search Options** screen features.

1. From the **Welcome to DITPR** (**Main Menu**) screen, click the **GO** button adjacent to **6) Add New System**. The **System Core Basic** screen appears in Add New System edit mode.

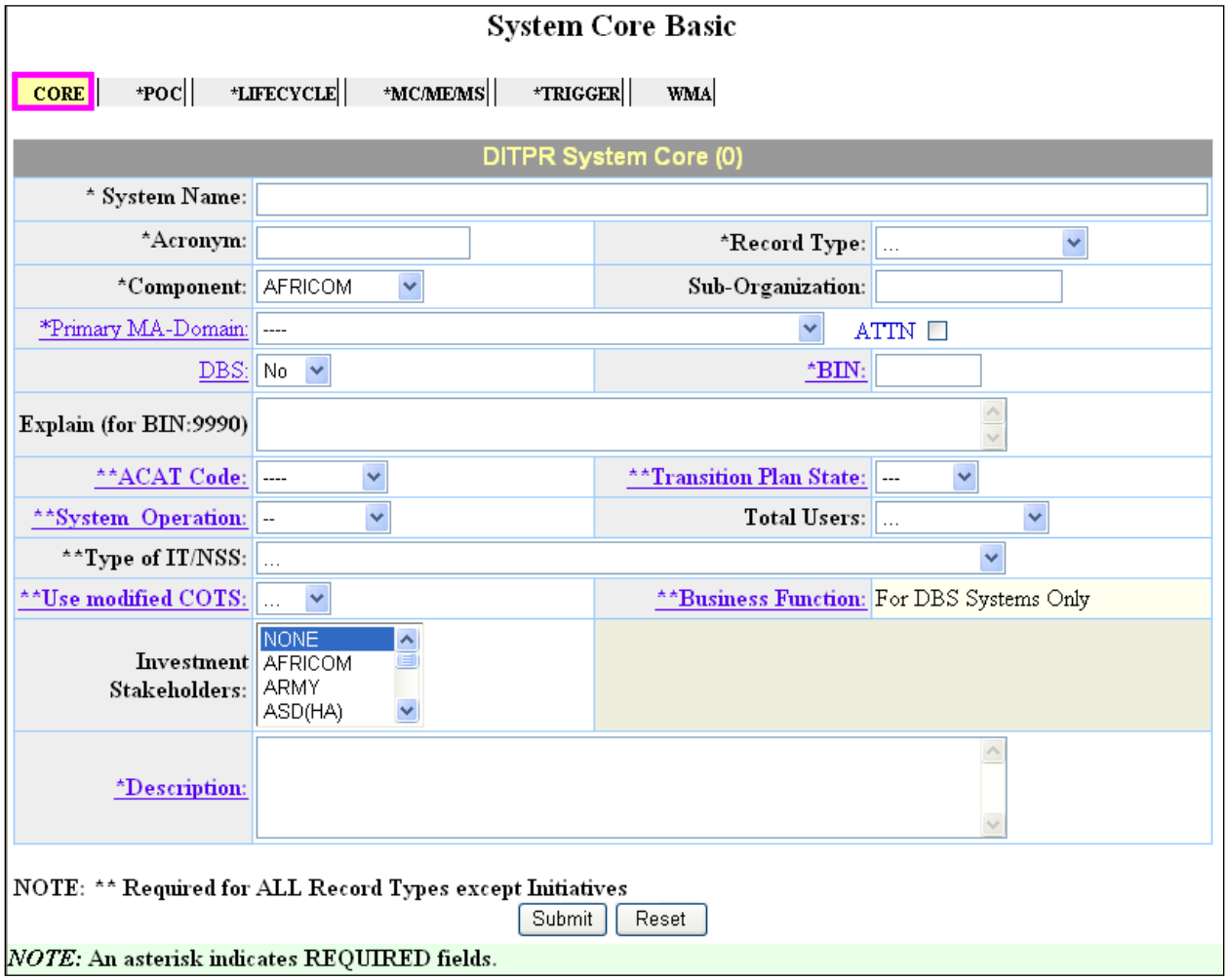


Figure 322 System Core Basic (Add New System) Screen

NOTE: An asterisk (*****) indicates **REQUIRED** fields and drop lists. You **MUST** enter data or select an item. Data element descriptions and additional information is available by mouseovers or by clicking the hot linked field or drop list names. A double asterisk "******" indicates the field and drop list is **NOT REQUIRED** for Initiatives but is still required for all other entries.

2. In the required fields, enter the proper data.
3. From the required drop lists, select the proper item.
4. **Optional.** Enter the correct data for the not required fields or select the correct item from the not required drop list, as you need.

5. In the ***System Name** text box (maximum 200 characters), enter the name.
6. In the ***Acronym** text box (maximum 30 characters), enter the system acronym.
7. From the ***Record Type** drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }, enter the correct type.
8. From the ***Component** drop list, select the Component.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

9. In the **Sub-Organization** text box (maximum 15 characters), enter the organization.
10. From the ***Primary MA-Domain** drop list, select the Mission Area – Domain.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

11. Click the **ATTN** checkbox to request the attention from the Domain manager. The **Explorer User Prompt** dialog box appears.
12. In the **Enter Reason for Requesting Domain Manager Attention** text box (maximum 2,000 characters) in the **Explorer User Prompt** dialog box, enter the reason for the request and click the **OK** button **OR** click the **Cancel** button to discard the attention request.

NOTE: The attention request comments are saved in the **System History** log.

13. From the **DBS** drop list { **Yes** | **No** }, select whether the new record is a Defense Business System.
14. In the ***BIN** numeric text box (maximum 4 effective numerals, maximum 20 characters), enter the proper four digit number.

NOTE: The BIN is a four-character number code entered into a text field so leading 0's should be included if part of the BIN. Only the first four numbers entered into the text box will register; subsequent numbers will be truncated during the **Submit** save. Non-numeric characters entered in this field will not be saved.

15. In the **Explain (for BIN 9990)** text box (maximum 1,000 characters), provide an explanation if BIN is 9990.
16. From the ****ACAT Code** drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **Non-ACAT** }, select the proper code.
17. From the ****Transition Plan State** drop list { **Core** | **Legacy** }, select the proper value.
18. From the ****System Operation** drop list { **GOGO** | **GOCO** | **COGO** | **COCO** | **NON_DOD** }, select the proper value.
19. From the **Total Users** drop list { **0-250** | **250-500** | **500-1000** | **1000-5000** | **5000-10,000** | **10,000-25,000** | **25,000-50,000** | **50,000-100,000** | **>100,000** }, select the proper number range.
20. From the ****Type of IT/NSS** drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** }, select the proper value.
21. From the ****Use modified COTS** drop list{ **Yes** | **No** }, select the appropriate status.

NOTE: The ****Business Function** drop list is not active during the initial record entry. Users must submit the completed form and have selected **Yes** in the **DBS** drop list before the ****Business Function** drop list becomes active.

22. From the **Investment Stakeholders** multi-select (**Ctrl+Click**) drop list, select all applicable organizations. Multiple organizations may be selected using the **Ctrl+Click** keyboard-mouse multiple selection feature.

>> See: Investment Stakeholders Drop List section in **Appendix D – Drop Lists** for the list of Investment Stakeholders.

23. In the ***Description** text box (maximum 2,500 characters), enter the description of the system record being entered.
24. Click the **Submit** button to save the data. The **DITPR ID has been Added Successfully** message appears at top of the screen.

NOTE: IF you selected **Yes** in the **DBS** drop list, you will also receive the reminder "**Please Update Business Function Selection**." message at the top of the screen.

25. **IF** your new DITPR record is a **Defense Business System** and you selected **Yes** in the **DBS** drop list, select the type of DBS sytem in the ****Business Function** drop list { **Financial Management** | **Acquisition** | **Defense Security Enterprise** | **Logistics & Materiel Readiness** | **Installations & Environment** | **Human Resources Management** | **Security Cooperation** | **Enterprise IT Infrastructure** }.
26. Click the **Submit** button to save the data with the Business function entry. The **DITPR ID has been Updated Successfully** message appears at top of the screen.

NOTE: The system creator's name and entry date are recorded and appear on the **System Core Basic** screen in the **Updated by** and **Last Updated** fields, respectively.

NOTE: The **Edit** buttons for the **Associate System** and **Using Domponents**,the **Archive System** or **Archive Request** button, and the **Other Related Mission Area – Domains** section appear on the screen. The appearance of the **Edit** buttons are dependent on user group privileges and only appear for **Domain User Group Privilege** "**MDS**".

NOTE: The **Related Mission Area – Domains** association section appears at the bottom of the screen. The **CORE**, ***POC**, ***LIFECYLE**, ***MC/ME/MS**, ***TRIGGER**, **WMA**, **COMPL**, **PrintView**, **All**, **Print Core** with format drop list { **html** | **xls** | **pdf** }**,** and **History** buttons are available on top of the screen. The **MOD** and **CERT** tabs will not appear at this time as they are dependent on selection made on the **System Core Trigger Questions** screen.

11. EDIT EXISTING SYSTEMS

11.1. Edit DITPR System Core Description

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit System Descriptions**.

PRIVILEGES: Component User Group Privilege "**MCP**" is required to **Change System Primary Mission Area – Domain**.

To edit an existing System Description in DITPR, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. At the **System Core Basic** screen, edit any system description for which you are permitted.

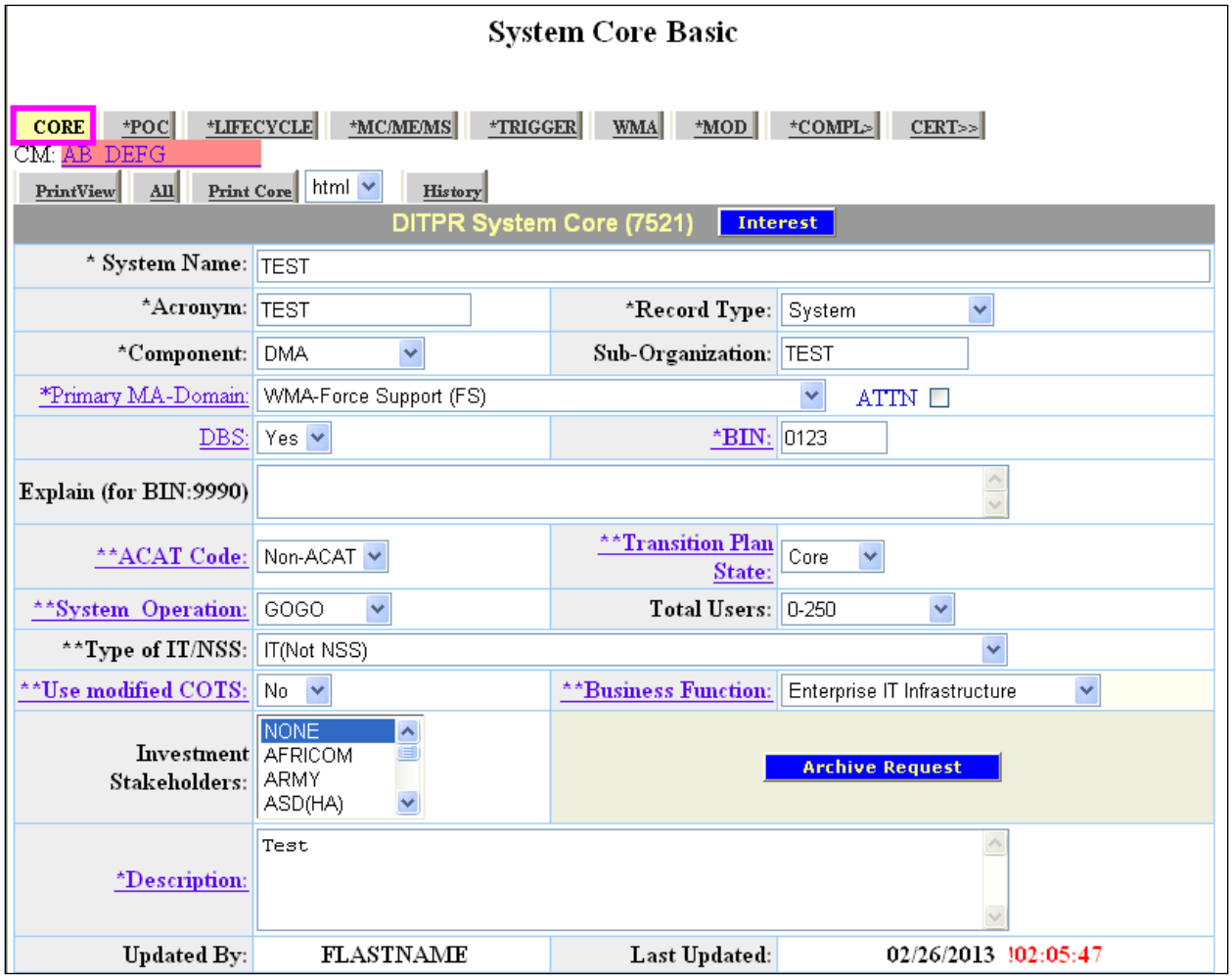


Figure 323 System Core Basic Screen

2. From the **System Core Basic** screen, in the *** System Name** text box (maximum 200 characters), enter the new name. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for System Name Change** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the change.
3. In the ***Acronym** text box (maximum 30 characters), enter the new acronym. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for Acronym Name Change** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the change.
4. From the ***Record Type** drop list { **System** | **Initiative** | **Family of Systems** | **System of Systems** }, select the new type.

5. From the ***Component** drop list, select the new Component. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for Primary Component Change** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the change.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

6. In the **Sub-Organization** text box (maximum 15 characters), enter the new subordinate organization.
7. To change the Primary Mission Area – Domain field, it is necessary to contact the Domain Manager. Click the ***Pri Mission Area-Domain ATTN** check box. The **Explorer User Prompt** dialog box appears.
8. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for Requesting Domain Manager Attention** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the attention request.

NOTE: The attention request comments are saved in the **System History** log.

9. Select the new **Primary Mission Area – Domain** from the **Primary MA-Domain** drop list. The **Explorer User Prompt** dialog box appears.
10. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for Primary Domain Change** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the attention request.

NOTE: The **Reason for Primary Domain Change** comments are saved in the **System History** log.

11. Select the new **Primary Mission Area – Domain** from the **Primary MA-Domain** drop list.

>> See: Mission Area / Domains Drop List section in **Appendix D – Drop Lists** for the list of Mission Area – Domains.

NOTE: Component User Group Privilege "**MCP**" is required to **Change System Primary Mission Area – Domain**. This procedure replaces the **Handoff** procedure employed previously.

12. From the **DBS** drop list { **No** | **Yes** }, select the new status.
13. In the ***BIN** numeric text box (maximum 20 characters), enter the new four-digit Budget Initiative Number. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for BIN Change** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the change.
14. In the **Explain (for BIN:9990)** text box (maximum 1,000 characters), enter the explanation if BIN is changed to 9990.
15. From the ****ACAT Code** drop list { **I** | **IA** | **IAM** | **IAC** | **IC** | **ID** | **II** | **III** | **IV** | **Non-ACAT** }, select the new code.
16. From the ****Transition Plan State** drop list { **Core** | **Interim** | **Legacy** }, select the new value.
17. From the ****System Operation** drop list { **GOGO** | **GOCO** | **COGO** | **COCO** | **NON_DOD** }, select the new value.
18. From the **Total Users** drop list { **0-250** | **250-500** | **500-1000** | **1000-5000** | **5000-10,000** | **10,000-25,000** | **25,000-50,000** | **50,000-100,000** | **>100,000** }, select the new value.
19. From the ****Type of IT/NSS** drop list { **IT(Not NSS)** | **NSS-Involves Intelligence Activities** | **NSS-Involves Cryptologic Activities Related to National Security** | **NSS-Involves Equipment that is an Integral Part of a Weapon or Weapons System** | **NSS-Involves Command and Control of Military Forces** | **NSS-Is Critical to the Direct Fulfillment of Military or Intelligence Missions** | **NSS-Processes Classified Information** }, select the new value.
20. From the ****Use modified COTS** drop list { **Yes** | **No** }, select the new status.
21. From the ****Business Function** drop list { **Financial Management** | **Acquisition** | **Defense Security Enterprise** | **Logistics & Materiel Readiness** | **Installations & Environment** | **Human Resources Management** | **Security Cooperation** | **Enterprise IT Infrastructure** }, select the new function.
22. At the **Explorer User Prompt** dialog box, enter the reason in the **Reason for Changing Business Function** text box (maximum 2,000 characters) and click the **OK** button **OR** click the **Cancel** button to discard the attention request.

NOTE: The **Reason for Changing Business Function** comments are saved in the **System History** log.

NOTE: The ****Business Function** drop list is only active if the record is a **Defense Business System** (**DBS** drop list **Yes** selection).

23. From the **Investment Stakeholders** multi-select (**Ctrl+Click**) drop list, select the new Investment Stakeholders.

>> See: **Investment Stakeholders Drop List** section in **Appendix D – Drop Lists** for the list of Investment Stakeholders.

24. In the ***Description** text box (maximum 2,500 characters), enter the new description.
25. Click the **Archive Request** button to change the system status. The **System Archive** screen appears.

>> See: **Archive Systems** section below for details on archiving systems.

26. Click the **Submit** button to save the changes.

11.2. Change Primary Mission Area – Domain

PRIVILEGES: Component User Group Privilege "MCP" is required to **Change System Primary Mission Area – Domain**.

To change a Primary Mission Area – Domain in DITPR, do the following:

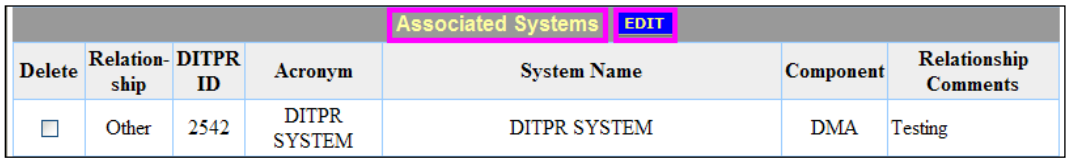
>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

11.3. Associate Systems

PRIVILEGES: Component User Group Privilege "ESD" is required to **Edit a Related System Description**.

To edit a Related System in DITPR, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features and **Figure 324** below for **Associated Systems** section.

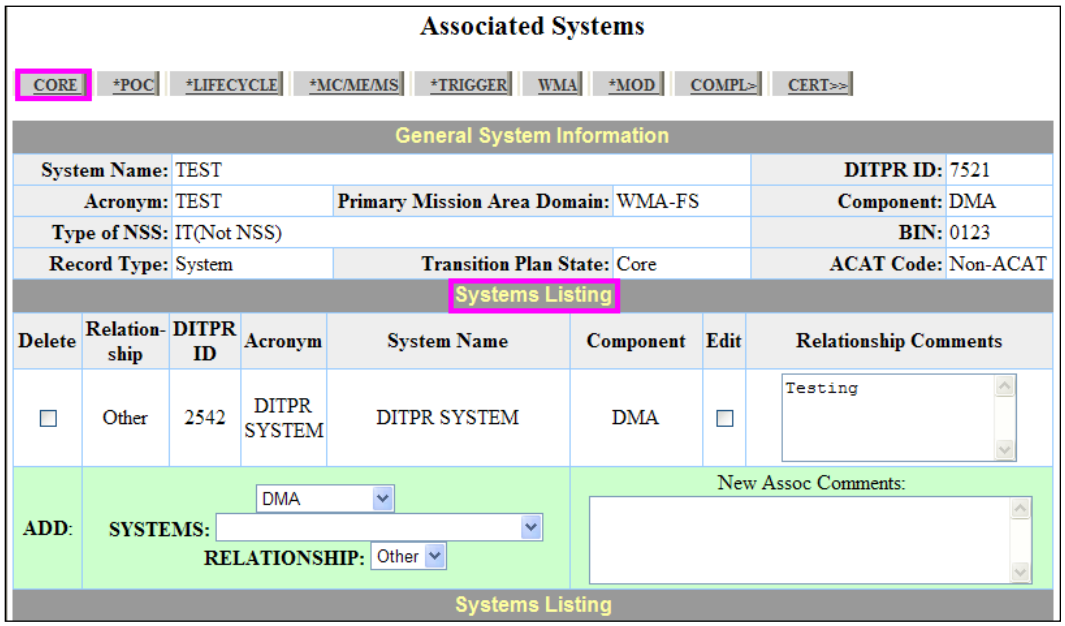


Associated Systems EDIT

Delete	Relation-ship	DITPR ID	Acronym	System Name	Component	Relationship Comments
☐	Other	2542	DITPR SYSTEM	DITPR SYSTEM	DMA	Testing

Figure 324 Associated Systems Section, System Core Basic Screen

1. From the **System Core Basic** screen click the **Associated Systems EDIT** button. The **Associated System** screen appears.



Associated Systems

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | *MOD | COMPL>> | CERT>>

General System Information

System Name:	TEST			DITPR ID:	7521
Acronym:	TEST	Primary Mission Area Domain:	WMA-FS	Component:	DMA
Type of NSS:	IT(Not NSS)			BIN:	0123
Record Type:	System	Transition Plan State:	Core	ACAT Code:	Non-ACAT

Systems Listing

Delete	Relation-ship	DITPR ID	Acronym	System Name	Component	Edit	Relationship Comments
☐	Other	2542	DITPR SYSTEM	DITPR SYSTEM	DMA	☐	Testing

ADD: SYSTEMS: DMA RELATIONSHIP: Other

New Assoc Comments:

Systems Listing

Figure 325 Associated Systems Screen

2. In the **Systems Listing ADD** section, select the Component from the **Component** drop list which has registered the associated system.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

3. From the **SYSTEMS** drop list, select the desired system.

NOTE: The **SYSTEMS** drop list is populated based on the Component selected above in step 2.

4. In the **Relationship** drop list { **Other** | **Child** }, select the type of relationship.
5. In the **Relationship Comments** text box (maximum 255 characters), enter association comments.
6. To **Edit** or **Update** an existing related system comments, click the **Edit** checkbox adjacent to the **Relationship Comments** text box (maximum 255 characters) and enter the desired changes in the text box on the **Associated Systems** screen.
7. To **Delete** an existing system association, click the **Delete** checkbox adjacent to the related system record on either the **Associated Systems** screen or the **System Core Basic** screen.
8. Click the **Submit** button to save the changes.

11.4. Edit Using Components

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit Using Components**.

To edit Using Components, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features and **Figure 326** below for **Using Components** section.

Using Components EDIT				
Component	**Current**	**Future**	**As of Date**	**Investment Stakeholder**
SECDEF		Yes	20080701	

Figure 326 Using Components Section, System Core Basic Screen

1. From the **System Core Basic** screen, click the **Using Components EDIT** button. The **ETP System Component** screen appears.

ETP System Component

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | *MOD | COMPL>> | CERT>>

General System Information					
System Name:	TEST			**DITPR ID:**	7521
Acronym:	TEST	**Primary Mission Area Domain:**	WMA-FS	**Component:**	DMA
Type of NSS:	IT(Not NSS)			**BIN:**	0123
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	Non-ACAT

Components Using this System			
Components	**Current**	**Future**	**** As of Date (YYYYMMDD)**
ARMY	☐	☐	
NAVY	☐	☐	
USAF	☐	☐	
USMC	☐	☐	
OUTSIDE DoD	☐	☐	
ASD(HA)	☐	☐	

Figure 327 ETP System Component Screen

2. Click one or multiple **Current** checkboxes.

3. Click the **Submit** button to save the data.
4. For future dates, click the **Future** checkbox. The **Explorer User Prompt** dialog box appears.
5. In the **Please Enter a Future Date** text box, enter the future date in YYYYMMDD format.
6. Click the **OK** button. The date appears in the ****As of Date (YYYYMMDD)** numeric text box (maximum 8 effective numerals).
7. Click the **Submit** button to save the data.

WARNING: The **** As of Date (YYYYMMDD)** text box can only be populated using the **Future** checkbox. The year must be in the 1900-2108 range, and the month must be valid. Day entries outside the range for the month default to the last day of the month.

NOTE: A double asterisk "******" indicates the field and drop list is **NOT REQUIRED** for Initiatives but is still required for all other entries.

11.5. Associate System Secondary Mission Area – Domain

PRIVILEGES: Mission Area User Group Privilege "**MMA**" is required to **Associate System Secondary Mission Area – Domains**.

To edit a Related System, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features and **Figure 328** below for **Other Related Mission Area – Domains** section.

Other Related Mission Area - Domains		
Delete	**Mission Area-Domain**	**Role**
☐	BMA-Material Supply & Service Mgnt (LOG)	SECONDARY
Add New:	----	SECONDARY

Figure 328 Other Related Mission Area – Domains Section, System Core Basic Screen

1. On the **System Core Basic** screen under **Other Related Mission Area – Domains** section, select the desired secondary Domain from the **Add New** drop list. The **Explorer User Prompt** dialog box appears to enter the reason for adding the secondary Domain.
2. In the **Explorer User Prompt** dialog box, enter the reason for adding the secondary Domain in the **Reason Secondary Domain Added (include domain)?** text box (maximum 2,000 characters) and click the **OK** button (or **Cancel** button to discontinue with the addition).
3. To **Delete** an existing system secondary Mission Area – Domain, click the Delete **Checkbox** adjacent to the **Mission Area-Domain** record. The **Explorer User Prompt** dialog box appears to enter the reason for deleting the secondary Domain.
4. In the **Explorer User Prompt** dialog box, enter the reason for deleting the secondary Domain in the **Reason Secondary Domain Deleted (include domains)?** text box (maximum 2,000 characters) and click the **OK** button. (or **Cancel** button to discontinue with the deletion).
5. Click the **Submit** button to save the data. The **DITPR ID #### has been Updated Successfully** message appears at the top of the **System Core Basic** screen.

11.6. Domain Manager Attention Checkbox

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Archive Duplication, Entered in Error, or Retired Systems**.

Only the Domain owner or Domain system manager has the privilege to archive duplication, entered by error, or retired systems. Component user can use the **Attention Checkbox** to add the archive request to the system for the Domain Manager. The Mission Area Domain Manager monitors their systems recommendations by login to the DITPR website.

To speed up the request process, contact the Domain owner or Domain system manager by email, or via telecom.

To send a request to a domain manager attention message, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen under the **Pri Mission Area – Domain** section, click the **ATTN** checkbox. The **Explorer User Prompt** dialog box appears to enter the reason for requesting Domain manager attention.
2. In the **Explorer User Prompt** dialog box, enter the reason for requesting Domain manager attention in the **Enter Reason for Requesting Domain Manager Attention** text box (maximum 2,000 characters) and click the **OK** button (or **Cancel** button to discontinue with the request).
3. Click the **Submit** button to save the data.

NOTE: The **Domain Manager Attention** message is available in the system **History** listing.

11.7. Designate System of Interest

PRIVILEGES: Mission Area User Group Privilege "**MMA**" within **BMA Domain** is required to **Designate a System of Interest**.

To Designate a System of Interest, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen.

1. At the top of the **DITPR System Core (####)** section of the **System Core Basic** screen, click the **Interest** button. The **Edit Interest Designation** screen appears.

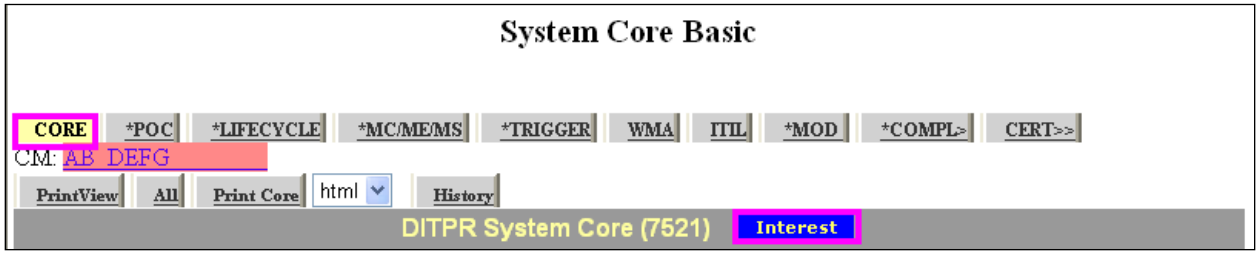


Figure 329 System Core Basic Screen, Interest Button

NOTE: The **Interest** button on the **System Core Basic** screen is not applicable for all systems and is not visible to all users; it is dependent on characteristics of the system and user privileges.

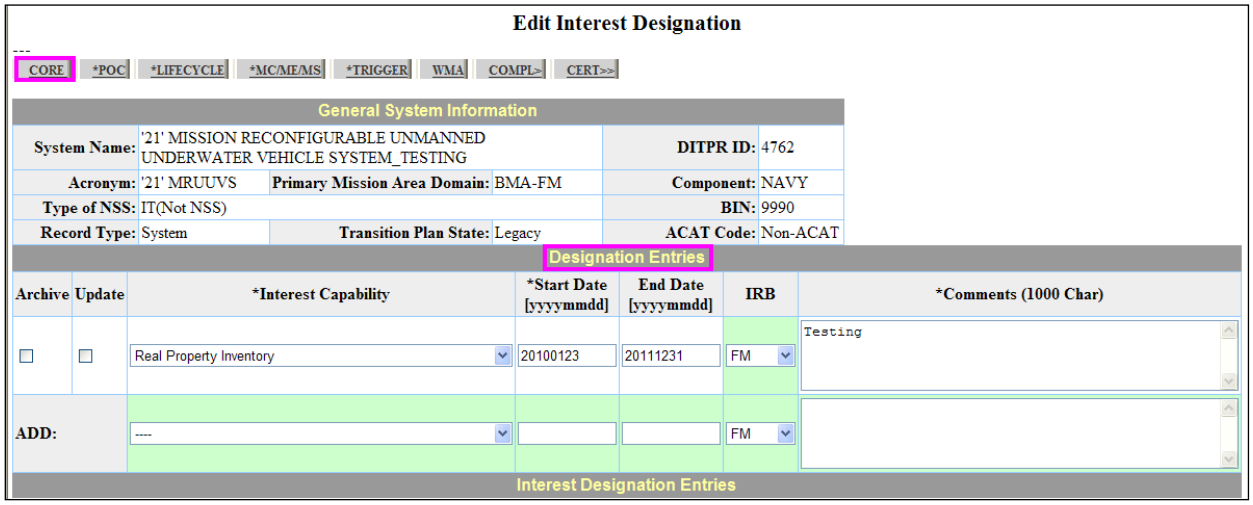


Figure 330 Edit Interest Designation Screen

2. In the **ADD** section on the **Edit Interest Designation** screen in the **Start Date [yyyymmdd]** numeric text box (maximum 8 effective numerals), enter a start date in YYYYMMDD format. This is a required field.
3. In the **End Date [yyyymmdd]** numeric text box (maximum 8 effective numerals), enter an end date in YYYYMMDD format.
4. In the **Comments (1000 Char)** text box (maximum 1,000 characters), enter appropriate comments. This is a required field.

5. Click the **Submit** button to save the data.

WARNING: Entering a Start Date earlier than the first day of the current month will result in a browser dialog box warning message when you click the **Submit** button. Click the **Continue** button to register the entry or click the **Cancel** button to change the Start Date entry.

WARNING: Entering an End Date earlier than the Start Date, not entering a Start Date (required field), or not entering Comments (required field) will result in a browser dialog box warning message when you click the **Submit** button. Click the **OK** button to continue. Correct the discrepancies or click the **Reset** button to clear the erroneous entry.

6. To edit an Interest designation entry, make the editing changes and click the **Update** checkbox adjacent to the entry of interest.
7. To archive an Interest designation entry, click the **Archive** and **Update** checkboxes adjacent to the entry of interest.
8. Click the **Submit** button to save the modified data; the data will be displayed in the **Designated System of Interest** section at the bottom of the **System Core Basic** screen.

Designated System of Interest				
IRB Interest	Interest Capability	Interest Start Date	End Date	Comments
Yes	Real Property Inventory	20100123	20111231	Testing

Figure 331 Designated System of Interest Section, System Core Basic Screen

11.8. Missing Data Element Tool Bar Features

PRIVILEGES: No **User Group Privilege** is required to view **Missing Data Element Tool Bar** on screens visible to the user.

To view Missing Data Element Tool Bars, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. Select one of the screens listed in the table below to see the tool bar for any missing data elements associated with the screen.

Screen	Missing Data Category Code – Description
System Core Basic	CM – Missing Core Data Elements TM – Missing Trigger Data Elements
System POC Listing	CM – Missing Core Data Elements TM – Missing Trigger Data Elements
Edit System Life Cycle Status	CM – Missing Core Data Elements TM – Missing Trigger Data Elements
Missing Criticality Compliance	CM – Missing Core Data Elements TM – Missing Trigger Data Elements
System Core Trigger Questions	TM – Missing Trigger Data Elements
Warfighting Mission Area Questions	CM – Missing Core Data Elements
Edit FISMA Information	FM – Missing FSIMA Data Elements
Edit E-Authentication Information	EAM – Missing E-Authentication Data Elements
Enterprise Transition Plan Information	ETM – Missing ETP Data Elements

Table 11 Missing Data Element Tool Bar Screens

2. Place the cursor over the tool bar to see a description of the tool bar. The mouseover shows the description of the tool bar.

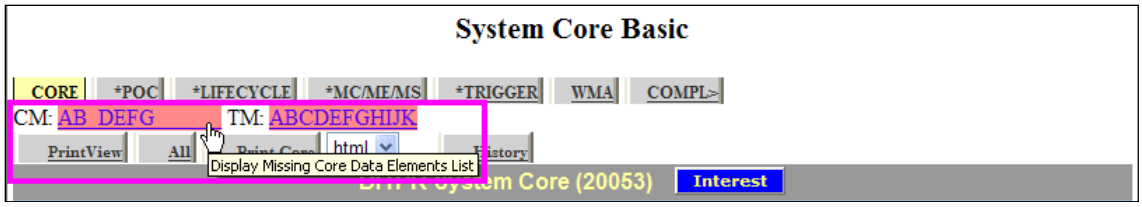


Figure 332 System Core Basic Screen, Missing Core Data Elements Tool Bar Description

3. Click on the tool bar to list the specific Missing Data Elements for the system of interest. The pop-up window displays the specific missing data elements.

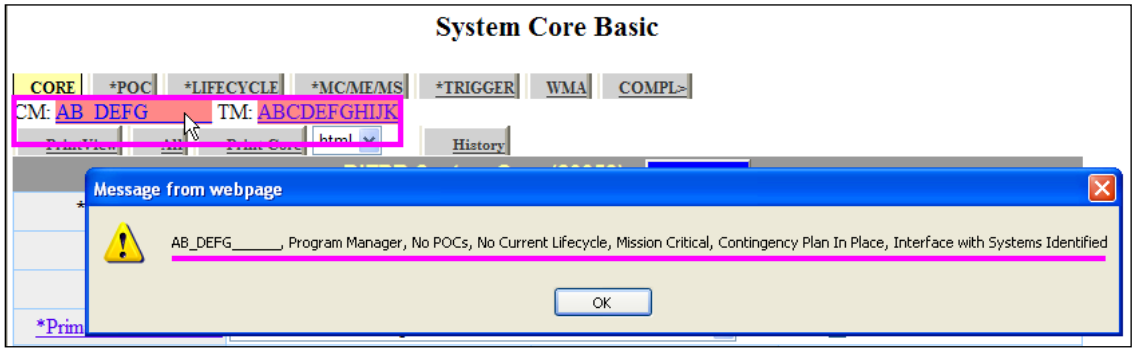


Figure 333 System Core Basic Screen, Missing Core Data Elements Tool Bar List

4. Click the **OK** button on the pop-up window to return to the screen of interest. The pop-up window disappears.

>> See: Figure 323 for **System Core Basic** screen details along with **Figure 332** and **Figure 333** above for Missing Core Data Elements tool bar information.

>> See: Figure 347 for **System POC Listing** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information.

>> See: Figure 354 for **Edit System Life Cycle Status** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information..

>> See: Figure 355 for **Mission Criticality Compliance** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information..

>> See: Figure 356 and Figure 357 for **System Core Trigger Questions** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information.

>> See: Figure 358 for **Warfighting Mission Area Questions** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information.

>> See: Figure 366 for **Edit FISMA Information** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information.

>> See: Figure 368 and Figure 370 for **Edit E-Authentication Information** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information.

>> See: Figure 378 for **Enterprise Transition Plan Information** screen details along with **Figure 332** and **Figure 333** above for Missing Data Elements tool bar information.

>> See: Figure 311 for tool bar code CM, Missing Core Data Elements letter code listing details.

>> See: Figure 312 for tool bar code TM, Missing Trigger Data Elements letter code listing details.

>> See: Figure 313 for tool bar code FM, Missing FISMA Data Elements letter code listing details.

>> See: Figure 314 for tool bar code EAM, Missing E-Authentication Data Elements letter code listing details.

>> See: Figure 315 for tool bar code ETM, Missing ETP Data Elements letter code listing details.

>> See: Figure 316 for tool bar code IM, Missing Interoperability Data Elements letter code listing details.

12. ARCHIVE PROCEDURES

12.1. Archive Systems

PRIVILEGES: Component User Group Privilege "**MCP**" is required to **Archive Systems**.

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Request to Archive Systems**.

To Archive Systems, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **Archive Request** button. The **System Archive** screen appears.

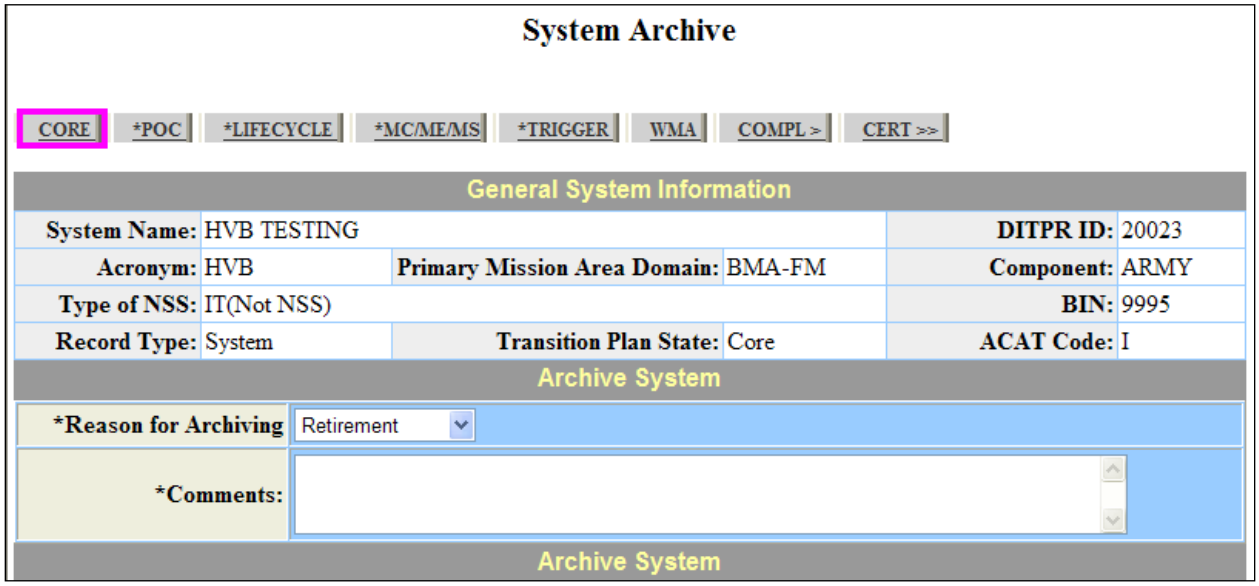


Figure 334 System Archive Screen

2. Under **Archive System** section from the ***Reason for Archiving** drop list { **Retirement** | **Duplication** | **Cancelled** | **Entered in Error** | **Replaced** | **Consolidation** | **Other** }, select the appropriate reason.

NOTE: For assistance, see the **Option** and **Description** fields in the **Reasons for Archiving Record** section.

Reasons for Archiving Record		
Option	**Description**	**Code**
Retirement	System retirement (completely pulling the plug) •Funding no longer applied to this project/Technology no longer supportable •Terminated at the convenience of the government •System removed from the network (lacking an ATO, etc)	A
Replaced	Record was a placeholder and has been replaced by another entry •Platform replaced by embedded IT/NSS or associated IT systems •Initiative that has evolved into an IT system •Family of systems entry decomposed into the IT systems	B
Cancelled	System cancelled [this would apply to systems that never reached the deployment stage and would thus not really qualify as 'retired'] •New IT acquisition that gets cancelled •Development effort for a variant that gets cancelled	C
Duplication	Duplicate record •Within Component •Listed by 2 Components and 1 is being archived to avoid duplicate reporting •Functionality subsumed (migrated) into another system Functionality no longer required Duplicate record	D
Entered in error	Record is something that shouldn't have been entered into DITPR •Initiative with no associated systems not certified by DBSMC •Commercial Off-the-Shelf (COTS) Office Automation •Applications (COTs or already reported as part of a system) •Modules (that are part of a system) •Record was mistakenly uploaded to DITPR from feeder system (may be a sub-case of #3) •Records labeled/changed to initiative only •No longer meets system registration requirements	E
Consolidation	Systems/records have been combined into 1 record (and possibly renamed)	F
Other	Other (needs to be explained in comment field)	O

Figure 335 Reasons for Archiving Record, System Archive Screen

3. In the ***Comments** text box (maximum 4,000 characters), enter appropriate comments.
4. Click the **Submit** button. The **Successfully Updated Record Status** message appears on the **System Archive** screen along with the **Date**, **By** (User), **Comments** associated with the Archiving, and the ***Restore System*** checkbox.

System Archive

Archive Request Successfully Created

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | COMPL > | CERT >>

General System Information					
System Name:	HVB TESTING			**DITPR ID:**	20023
Acronym:	HVB	**Primary Mission Area Domain:**	BMA-FM	**Component:**	ARMY
Type of NSS:	IT(Not NSS)			**BIN:**	9995
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	I

Archive System				
Archived Record:	**Date:** 05/25/2011	**By:** LASTNAME, FIRSTNAME	**Reason:**Retirement **Comments:** TestingArchive Restored - Reason: Testing	***Restore System*** ☐
Archive System				

Figure 336 System Archived, System Archived Screen

5. To cancel the archive, click the ***Restore System*** checkbox. The **Explorer User Prompt**, **Reason for Restoring System?** dialog box appears.
6. In the **Reason for Restoring System?** text box (maximum 2,000 characters), enter the reason for restoring the record and click the **OK** button (or the **Cancel** button to continue with the archive).
7. The **System Archive** screen reappears without the **System Restore** checkbox.
8. The **System Core Basic** screen displays the message **The System is Archived** and shows the date (**Last Updated**) and user (**Archived by**) who archived the system. The **Clear Archive** button is also present.

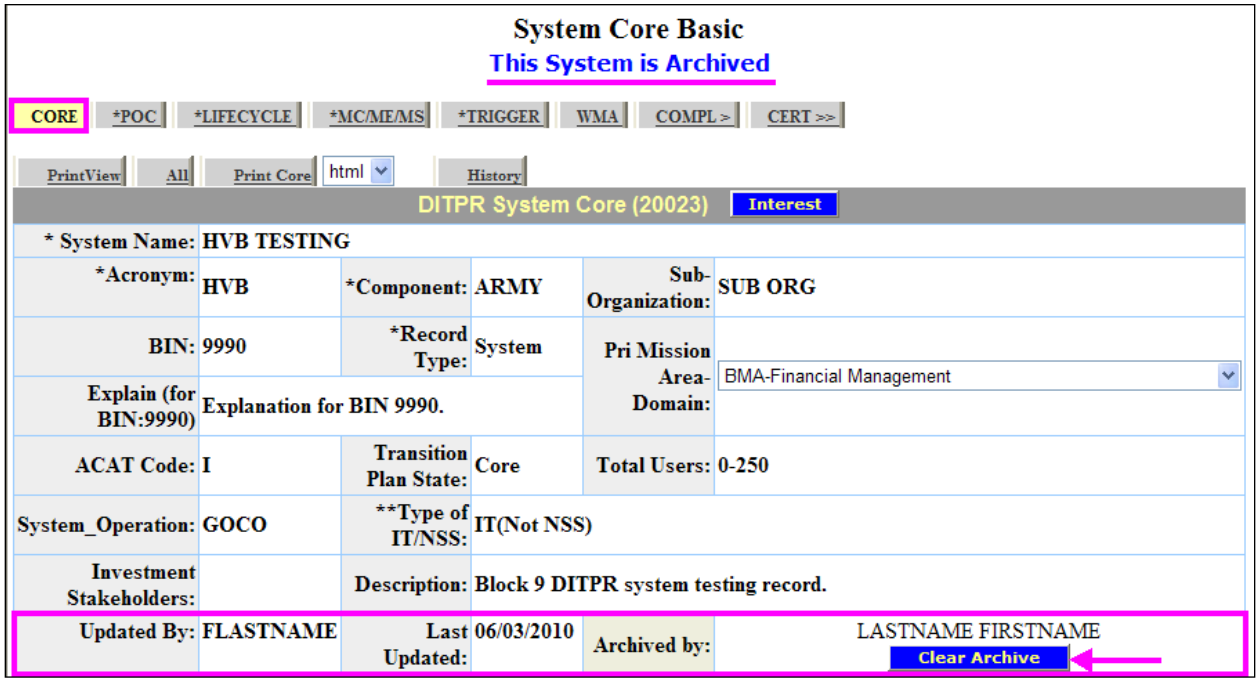


Figure 337 Archived System, System Core Basic Screen

9. Archived systems will show the "**at**" sign "@" with the **System Name** on the **System Search Results** and **System Display List** screens.

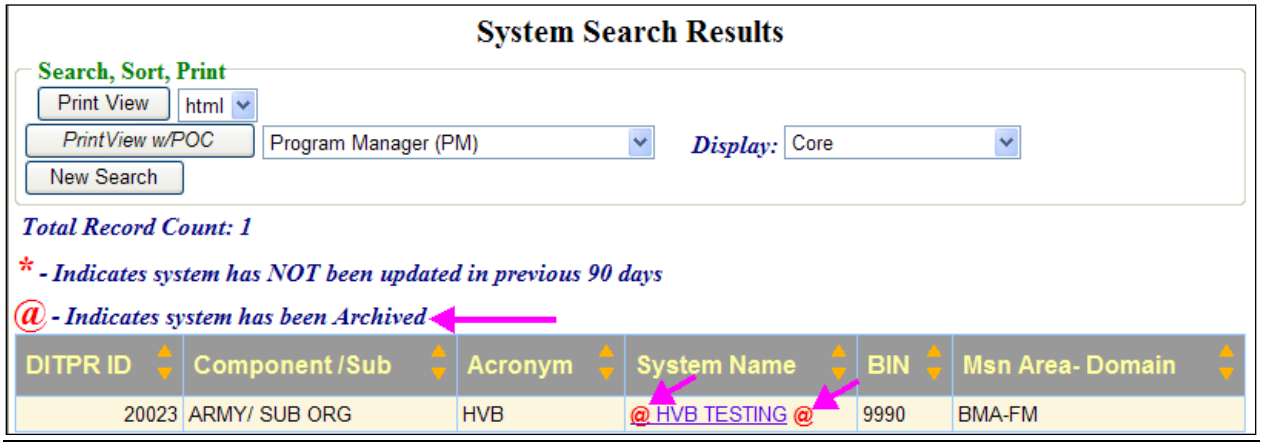


Figure 338 Archived Systems, System Search Results Screen

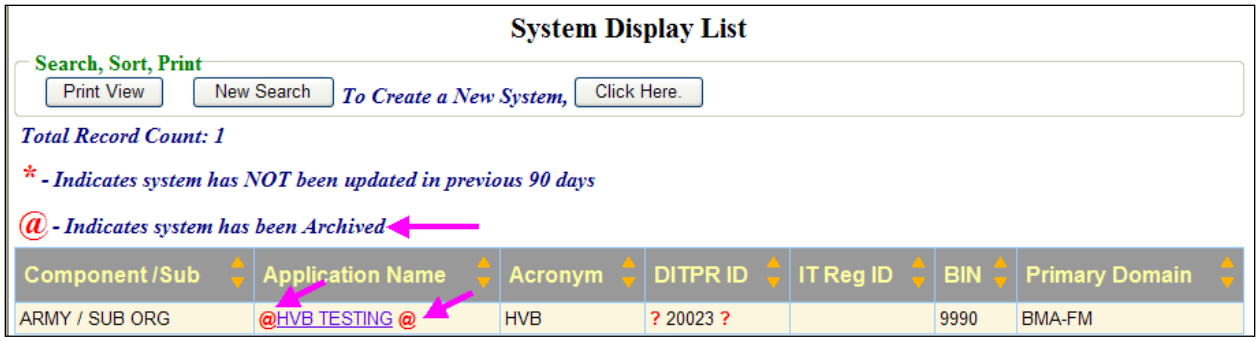


Figure 339 Archived Systems, System Display List Screen

10. Systems that are archived are also shown on the **Archive Request Status Metrics** screen.

>> See: **Figure 92** for an example of the **Archive Request Status Metrics** screen which shows the status of Archived Systems and Requests, and the **Archive Request Status Metrics** section provides additional information on the archive status of systems.

WARNING: The following conditions preclude the archiving of a record:

- Lifecycle/end date must be less than or equal to date of archive (i.e., can't archive before termination date).
- Function Proponents or Mission Areas:
  - Open IRB Certification/Modernization effort (**Trigger** screen, answer **No** to **Current or Planned System Modernization** question).
  - In ETP as Target system (**Enterprise Transition Plan Information** screen, **NOT** an **Enterprise Target**, **Medical Target System**, or **Component Target** as **Role in Enterprise Transition Plan (ETP)** question).
  - Legacy migration date must match end of life cycle phase date (**Enterprise Transition Plan Information** screen, **Legacy Migration End Date** matches **Termination Date for Legacy Systems**).

To Archive Systems in an Archived Requested Status, do the following:

11. **IF** the above conditions are not met, the **System Archive** screen shows the message **Archive Request Successfully Created** and the system is placed in an **Archive Requested** status after the request is submitted.
12. The **System Core Basic** screen displays the status as **Archive Request Submitted**, and the **Cancel Request** button is present.

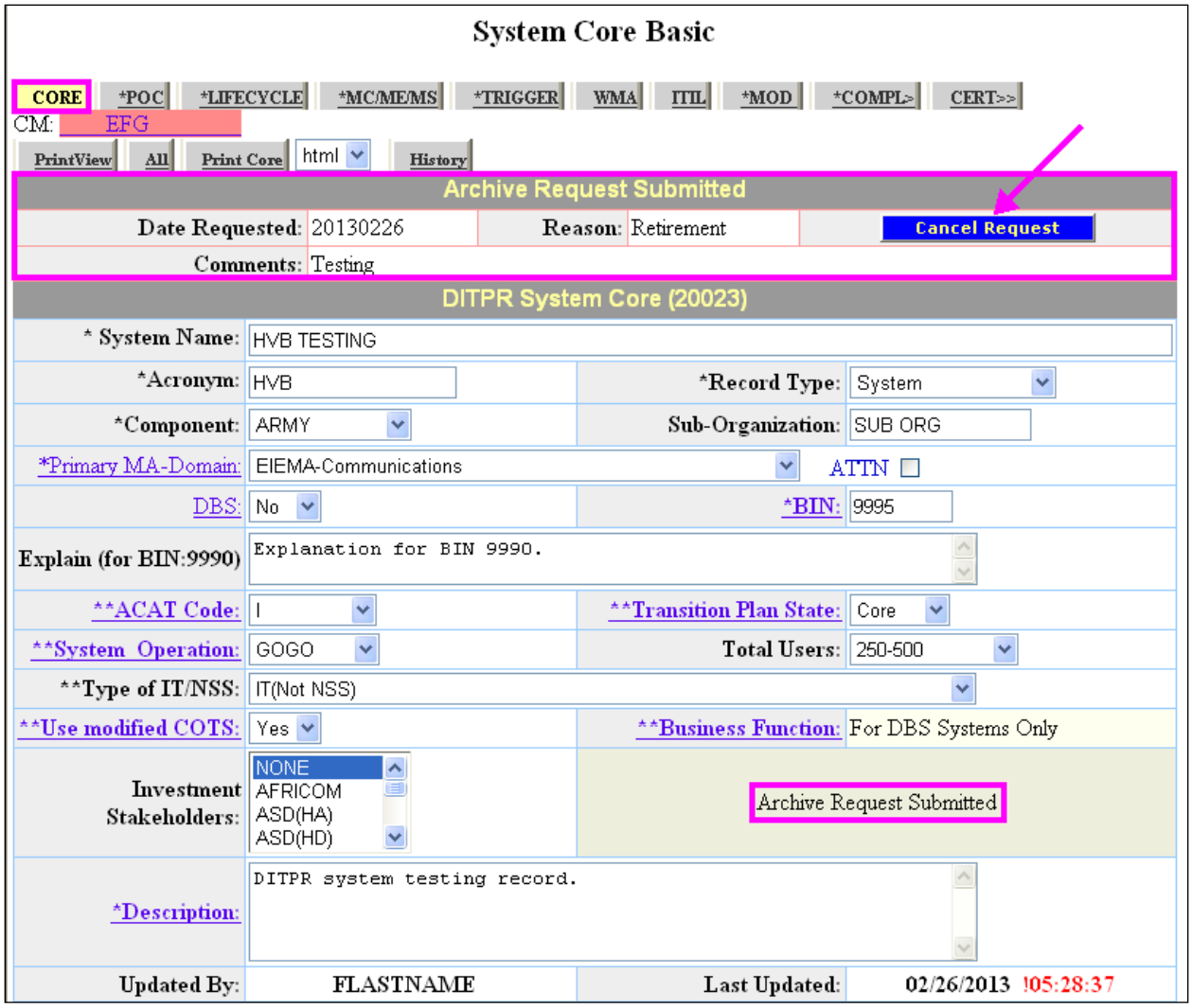


Figure 340 System Core Basic Screen, Archive Request Submitted

13. Systems in an **Archived Requested** status are placed in the **MA/Domain** and **Mission Area** portfolios for review. These systems are identified in the **Archive Request Status Metrics** screen and the **Mission Area Systems Processing Summary** screen.

>> See: **Archive Request Status Metrics** section to access the **Archive Request Status Metrics** screen.

>> See: **Figure 92** for **Archive Request Status Metrics** screen features.

>> See: **Systems Search by Mission Area Systems Status** and **Systems Search by MA/Domain Systems Status** sections to access the **Mission Area Systems Processing Summary** and **MA/Domain Systems Processing Summary** screens, respectively, for **Archive Requests** links to the **Outstanding Archive Requests** screen.

>> See: **Figure 291**, **Figure 292**, **Figure 294**, **Figure 295**, and Error! Reference source not found. for features of the **Mission Area Systems Processing Summary**, **MA/Domain Systems Processing Summary**, and **Outstanding Archive Requests** screens.

NOTE: The **Archive Request Status Metrics** screen links to the **System Search Results** screen, and the **Mission Area Systems Processing Summary** screen links to the **Outstanding Archive Requests** screen. Both the **System Search Results** screen and the **Outstanding Archive Requests** screen link to the **System Core Basic** screen of the **Archive Requested** status systems.

Archive Request Status Metrics

PrintView | html | Component | MA/Domain | Mission Area

Component	Requested & Archive within Last 30 Days	In Request Status	Modernization/ Certification Trigger	Disconnect w/ Future Migration Dates	Life-Cycle Disconnect	ETP Target System
DISA						
NAVY						
TMA		2	1		2	
USAF		1		1	1	
Total	0	3	1	1	3	0

Figure 341 Archive Requested Links, Archive Request Status Metrics Screen

14. From the **Archive Request Status Metrics** screen, click any active link from any of the columns { **In Request Status** | **Modernization/ Certification Trigger** | **Disconnect w/ Future Migration Dates** | **Life-Cycle Disconnect** | **ETP Target System** } to go to the System Search Results screen showing **Archive Requested** systems not yet archived. The **System Search Results** screen appears with the **Archive Request Status Description** section.

System Search Results

Search, Sort, Print

Print View | html

PrintView w/POC | Program Manager (PM) | *Display:* Core

New Search

Total Record Count: 1

* *- Indicates system has NOT been updated in previous 90 days*

DITPR ID	Component /Sub	Acronym	System Name	BIN	Msn Area-Domain	Archive Request
20023 ?	ARMY/ SUB ORG	HVB	HVB TESTING	9990	BMA-FM	_B__E_

Total Record Count: 1

Question mark "?" at end of DITPR ID indicates system is in an Archive Requested status.

Archive Request Status Description

A. Requested & Archive within Last 30 Days
B. In Request Status
C. IRB Certification Outstanding
D. Disconnect w/ Future Migration Dates
E. Life-Cycle Disconnect
F. ETP Target System

Figure 342 Archive Requested Status, System Search Results Screen

NOTE: On the **System Search Results** screen, a question mark "**?**" on either side of the **DITPR ID** indicates the system is in an **Archive Requested** status.

Secondary Systems	HandOff OUT		HandOff Request		HandOff IN		Attention	Archive Requests	Archived Last 30 Days
	Sgn	UnSgn	By BMA	By Other	Sgn	UnSgn			
588	1	5	3	2	0	2	2	7	0

Figure 343 Archive Requests Links, Mission Area Systems Processing Summary Screen

Secondary Systems	HandOff OUT	HandOff Request	HandOff IN	Attention	Archive Requests
183	2	3	5	2	3

Figure 344 Archive Requests Links, MA/DOMAIN Systems Processing Summary Screen

15. From the **Mission Area Systems Processing Summary** screen or the **MA/Domain Systems Processing Summary** screen, click an **Archive Requests** link. The **Outstanding Archive Requests** (search) screen appears.

>> See: Outstanding Archive Requests Report section for **Oustanding Archive Requests** search procedures.

12.2. Restore Archived Systems

PRIVILEGES: Component User Group Privilege "**MCP**" is required to **Restore Archived Systems**.

To Restore Archived Systems, do the following:

NOTE: The "**at**" sign "**@**" on the **System Search Results** screen indicates system has been Archived.

1. On the top of the **Welcome to DITPR** (**Main Menu**) screen, click the **Search** button. The **System Search Options** screen appears.
2. Click the **Include Archived** checkbox.
3. From the **System Search Options** screen, make your criteria selection(s) and click the **Search** button. The **System Search Results** screen appears.

>> See: Search Functions chapter for details on system searches using various criteria including the following partial list: **Name**, **Acronym**, **and Description**, **BIN**, **IT Reg ID**, **IRB Tier**, **Component**, **Primary** and **Secondary Mission Area Domain**, **System Lifecycle**, **Capability**, and **Point of Contact**.

WARNING: System searches using multiple field combination criteria or using multiple field selections may result in a mutually-exclusive situation where no records or unexpected results are returned.

>> See: System Search Results section for status flag descriptions and examples of **System Search Results** screens.

NOTE: The archived system has an "**at**" sign "**@**" at the beginning and at the end of the **System Name** on the **System Search Results** screen.

4. Click the desired archived system. The **System Core Basic** screen appears with the **Clear Archive** button present.

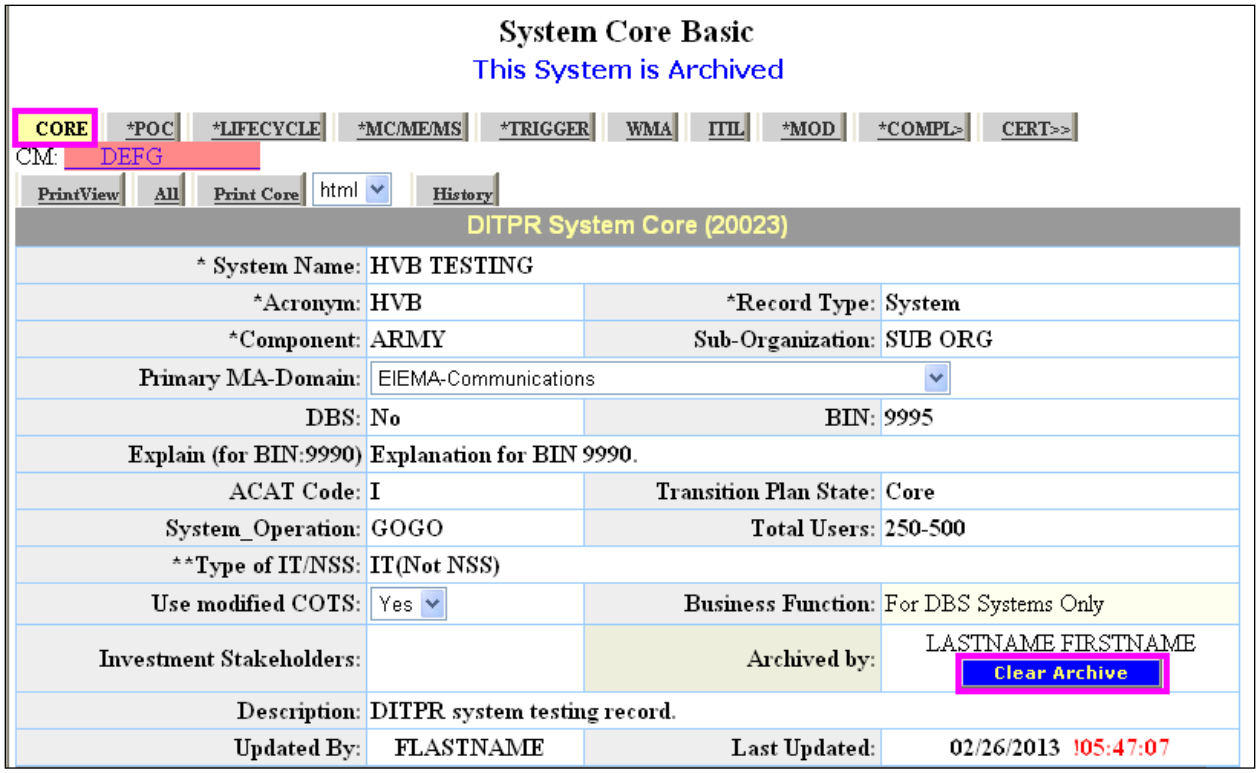


Figure 345 System Core Basic Screen, Clear Archive

5. From the **System Core Basic** screen, click the **Clear Archive** button. The **System Archive** screen appears.

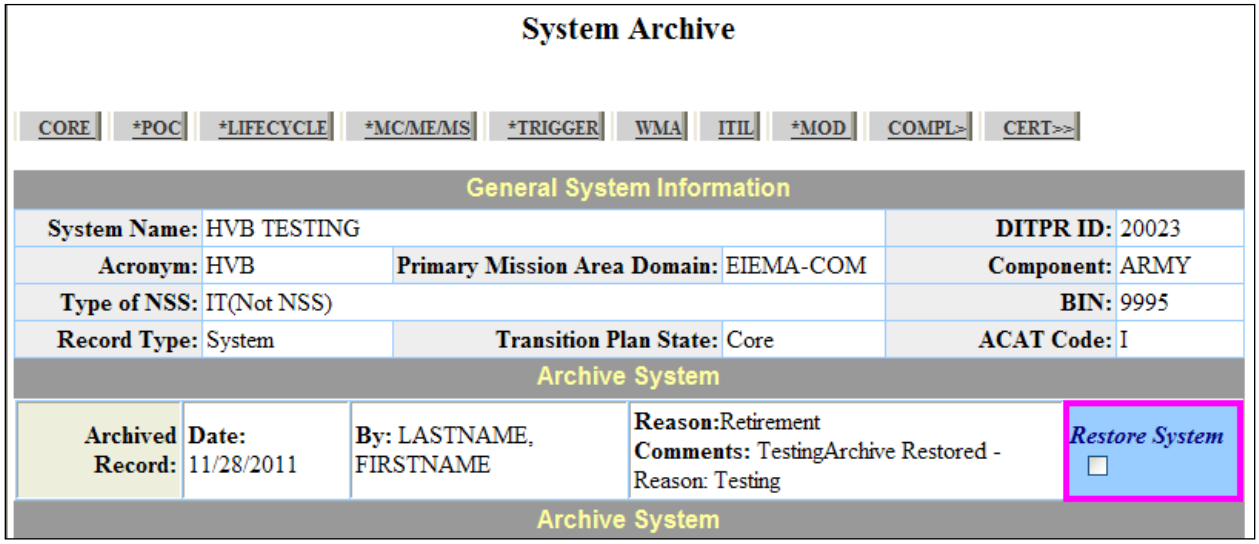


Figure 346 Restore System, System Archive Screen

6. From the **System Archive** screen, click the **Restore System** checkbox. The **Explorer User Prompt**, **Reason for Restoring System?** dialog box appears.
7. In the **Reason for Restoring System?** text box (maximum 2,000 characters) in the dialog box, enter the reason for restoring the system and click the **OK** button (or **Cancel** button to discontinue with the restore). The **System Archive** screen automatically updates and appears with the **Archive System** section in edit mode. The restored date and the user's name that restored the system are saved in the **System History** screen.

WARNING: An Archived system cannot be restored in the Upload process. The system must be processed on-line.

NOTE: The Restore System comment is available in the **System History** listing screen.

13. SYSTEM'S POINT OF CONTACT

13.1. Add New POC

PRIVILEGES: Component User Group Privilege "ESD" is required to **Add a New POC**.

To add a New POC, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **POC** button, click the **POC** button. The **System POC Listing** screen appears.

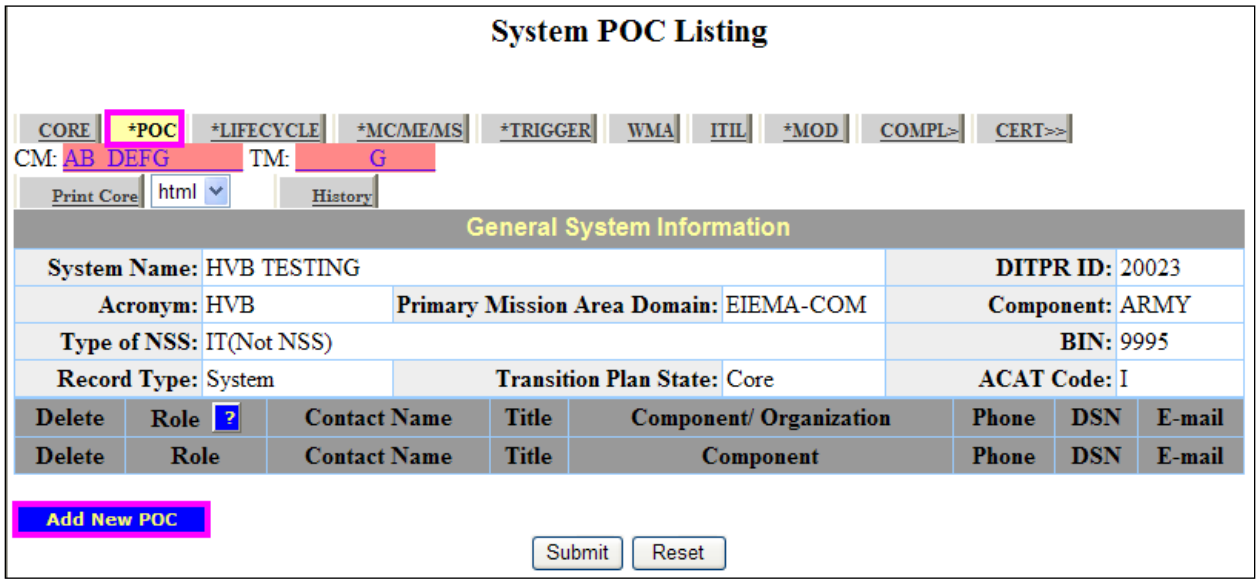


Figure 347 System POC Listing Screen

2. Click the **Add New POC** button, the **System POC** screen appears.

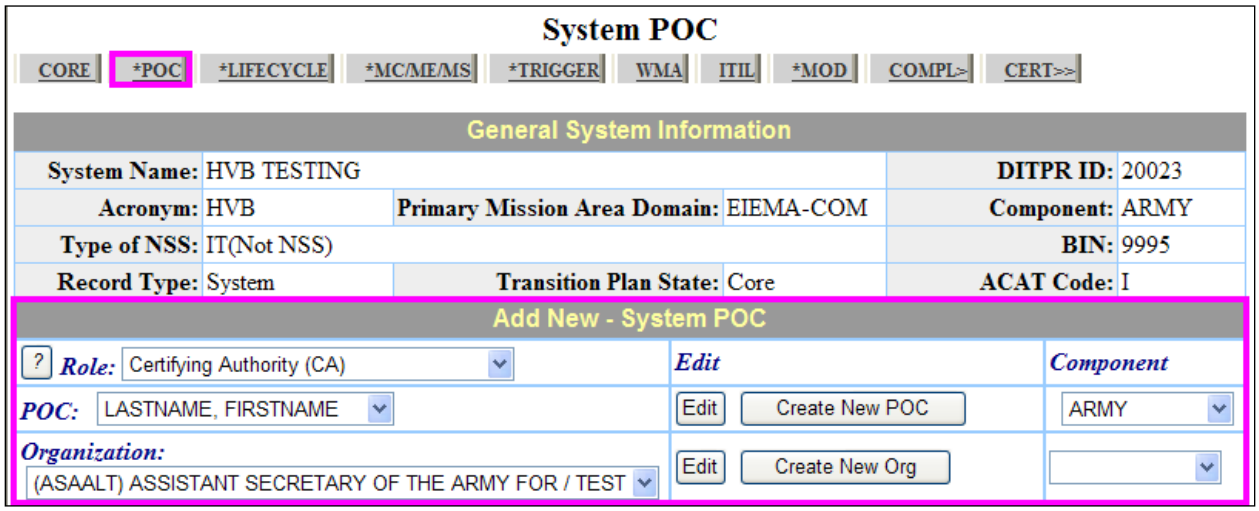


Figure 348 System POC Screen

3. First check if the person to add is already in the Point of Contact list. Select the person of interest's Component from the ***Component*** drop list. The ***POC*** drop list and the ***Organization*** drop list automatically update.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

4. **IF** the POC you are looking for is not in the ***POC*** drop list, click the **Create New POC** button to add the POC. The **Add New Poc** data entry screen appears.

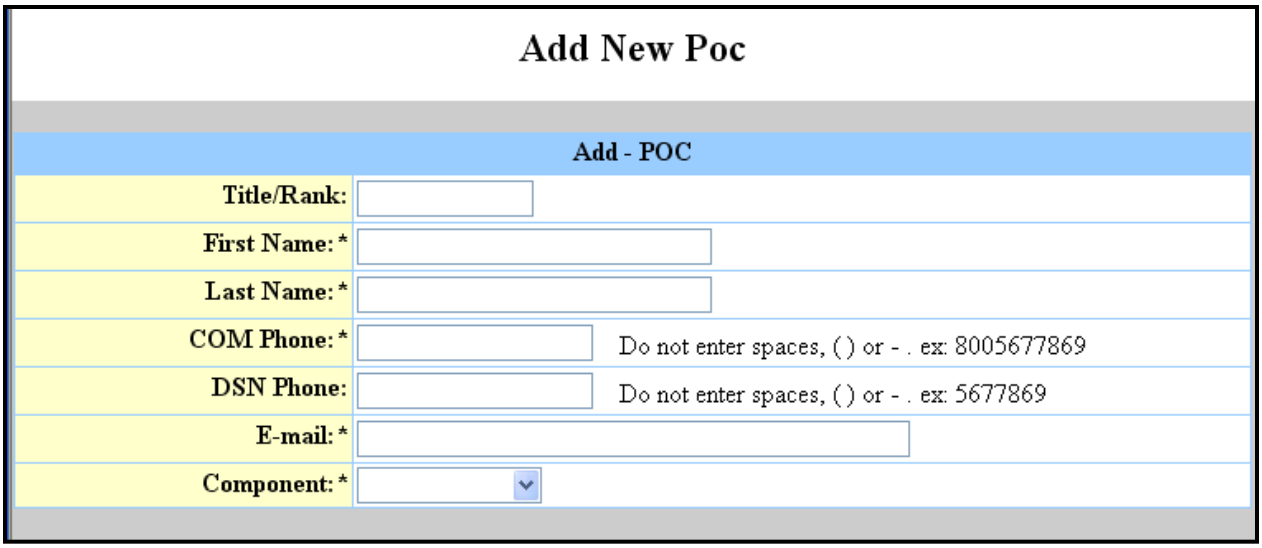


Figure 349 Add New Poc Data Entry Screen

5. Complete the **Add New Poc** data entry form, filling in the required information in the **First Name**, **Last Name**, **COM Phone**, and **E-mail**, text boxes and selecting the Component from the **Component** drop list. Fill in the optional data in the **Title/Rank** and **DSN Phone** text boxes.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Submit** button to save the data. The message "**POC: 'FIRSTNAME LASTNAME' Added Successfully.**" at the top of the **Add New Poc** screen. The **Last Updated** and **Updated By** fields appear at the bottom of the screen.
7. Click the **Close** button to return to the **System POC** screen.
8. From the ***Component*** drop list on the **System POC** screen, select the Component where you created the POC. The ***POC*** drop list and ***Organization*** drop list are automatically updated and the newly created POC appears in the ***POC*** drop list.

NOTE: Refresh the screen if the new POC does not appear in the ***POC*** drop list.

9. From the ***POC*** drop list, select the POC just created.
10. You may now associate the POC you created with the selected system.

>> See: **Associate System POC** section below for details on associating a POC with a system.

13.2. Add New Organization

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Add a New Organization**.

To add a New Organization, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **POC** button. The **System POC Listing** screen appears.
2. On the **System POC Listing** screen, click the **Add New POC** button. The **System POC** screen appears.

>> See: **Figure 347** and **Figure 348** above for details on the **System POC Listing** and **System POC** screens, respectively.

3. First check if the organization to add is already in the in ***Organization*** drop list. Select the organization of interest's Component from the ***Component*** drop list. The ***Organization*** drop list automatically updates.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

4. **IF** the organization you are looking for is not in the ***Organization*** drop list, click the **Create New Org** button to add the organization. The **Add New Organization** data entry screen appears.

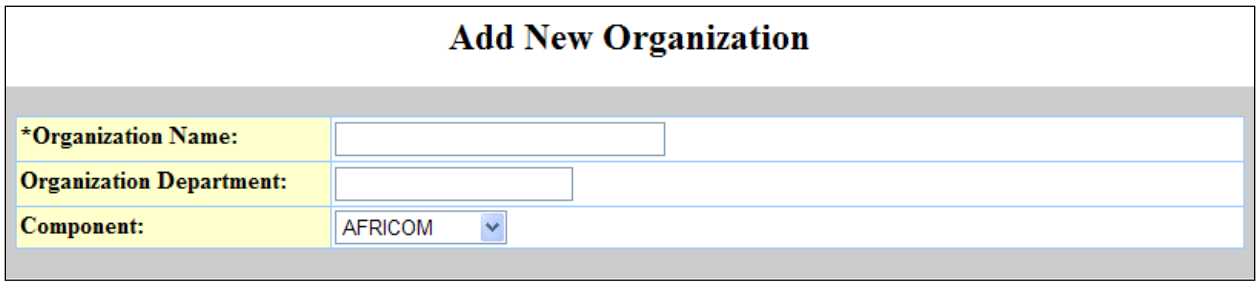


Figure 350 Add New Organization Data Entry Screen

5. Complete the **Add New Organization** data entry form. Enter the **Organization Name** (required) and **Organization Department** in the respective text boxes. Select the Component from the **Component** drop list.
6. Click the **Submit** button to save the data. The message "**Org: 'Organization' Added Successfully**" appears at the top of the **Add New Organization** screen. The **Last Updated** and **Updated By** fields appear at the bottom of the screen along with a **Delete** checkbox.
7. Click the **Close** button to return to the **System POC** screen.
8. From the ***Component*** drop list on the **System POC** screen, select the Component where you created the Organization. The ***Organization*** drop list is automatically updated and the newly created Organization appears in the ***Organization*** drop list.

NOTE: Refresh the screen if the new Organization does not appear in the ***Organization*** drop list.

9. You may now associate the new Organization with a POC and system.

>> See: Associate System POC section that follows for details on associating a POC with a system.

13.3. Associate System POC

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Associate System POC**.

To associate a System POC, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **POC** button. The **System POC Listing** screen appears.
2. On the **System POC Listing** screen, click the **Add New POC** button. The **System POC** screen appears.

>> See: Figure 347 and **Figure 348** above for details on the **System POC Listing** and **System POC** screens, respectively.

3. First check if the person to add is already in the Point of Contact list. Select the person of interest's Component from the ***Component*** drop list. The ***POC*** drop list and the ***Organization*** drop list automatically update.

>> See: Component Drop List (2) section in **Appendix D – Drop Lists** for the list of Components.

4. **IF** the POC you are looking for is not in the ***POC*** drop list, add the Point of Contact according to **Add New POC** section above.

>> See: Add New POC section above to add a new POC.

5. From the ***Role*** drop list { **Certifying Authority (CA)** | **Component Budget POC (CBP)** | **Designated Approving Authority (DAA)** | **Functional Manager (FM)** | **IRB Support** | **Milestone Decision Authority (MDA)** | **Other** | **Pre-Certification Authority (PCA)** | **Pre-Certification Authority POC (PCAP)** | **Program Manager (PM)** | **Security Manager (ISSM)** | **Technical Manager TM** }, select the new POC's role.

NOTE: Click the "question mark" **?** button adjacent to the ***Role*** drop list to access **Point of Contact Code/Role Definitions** mouseover for additional information.

6. From the ***Organization*** drop list, select the new POC's organization.
7. **IF** the POC's organization you are looking for is not in the ***Organization*** drop list, add the Point of Contact according to **Add New Organization** section above.

>> See: **Add New Organization** section above section above to add a new Organization.

8. With the Role, new POC, and Organization selected in the drop lists on the **System POC** screen, click the **Submit** button to save the POC data associated with the selected system. The new POC will appear on the **System POC Listing** screen.

13.4. Edit Existing POC Description

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit an Existing POC Description**.

To add a New Organization, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **POC** button. The **System POC Listing** screen appears.
2. On the **System POC Listing** screen, click the **Add New POC** button. The **System POC** screen appears.

>> See: **Figure 347** and **Figure 348** above for details on the **System POC Listing** and **System POC** screens, respectively.

3. On the **System POC** screen from the ***POC*** drop list, select the POC name you want to edit.
4. Click the **Edit** button next to the POC's name. The **Edit Poc Info** screen appears.

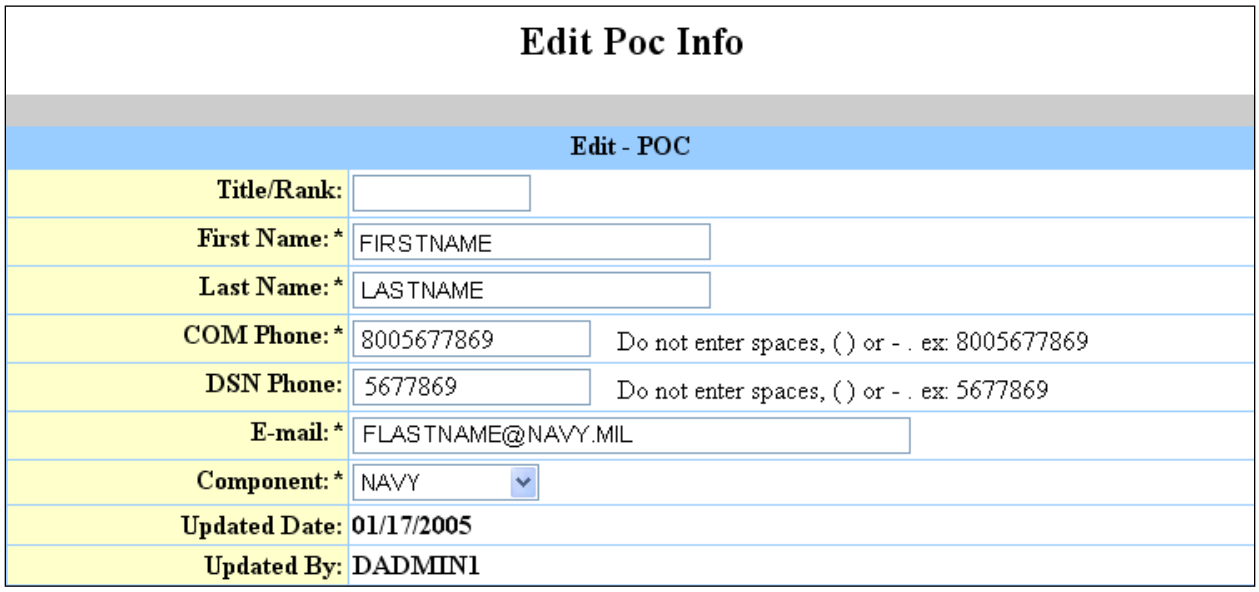


Figure 351 Edit Poc Info Data Entry Screen

5. Edit/Update any data in the **Title/Rank**, **First Name**, **Last Name**, **COM Phone**, **DSN Phone**, **E-mail** text boxes and select the Component from the **Component** drop list.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

6. Click the **Submit** button to save the data.
7. Click the **Close** button to return to the **System POC** screen.

13.5. Edit Existing POC Association

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit Existing POC Association**.

To edit an Existing POC Association, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **POC** button. The **System POC Listing** screen appears.

2. On the **System POC Listing** screen click the **Contact Name** link for the System association you want to edit. The **System POC** screen appears.

>> See: **Figure 347** and **Figure 348** above for details on the **System POC Listing POC** and **System POC** screens, respectively.

3. On the **System POC** screen from the ***POC*** drop list, select the POC name you want to edit the System Association.
4. IF you need to edit the POC description, edit the POC description as described in **Edit Existing POC Description** section above.

>> See: **Edit Existing POC Description** section above to edit the POC description.

5. If you need to edit the Organization, click the **Edit** button adjacent to the ***Organization*** drop list. The **Edit Poc Organization** data entry screen appears.

Edit Poc Organization

***Organization Name:**	**(ASAALT) ASSISTANT SECRETARY OF THE ARMY FOR** (Records Using Org: 9)
Organization Department:	BEI
Component:	USD(AT&L)
Last Updated:	**12/17/2008**
Updated By:	**LASTNAME, FIRSTNAME**
Organization is Used by these Systems:	**20019, 76, 1616, 626, 4762, 20018**

Figure 352 Edit Poc Organization Data Entry Screen

6. Edit/Update any data in the **Organization Department** text box (maximum 20 characters); select the Component from the **Component** drop list.

>> See: **Component Drop List (2)** section in **Appendix D – Drop Lists** for the list of Components.

7. Click the **Save** button to save the changes.

NOTE: The **Edit Poc Organization** screen message "**Org: 'ORGANIZATION' Updated Successfully.**" appears after the **Submit** button is clicked if changes have been made.

8. Click the **Close** button to return to the **System POC** screen.
9. On the **System POC** screen from the ***Role*** drop list { **Certifying Authority (CA)** | **Component Budget POC (CBP)** | **Designated Approving Authority (DAA)** | **IRB Support (IRBS)** | **Milestone Decision Authority (MDA)** | **Other** | **Pre-Certification Authority (PCA)** | **Pre-Certification Authority POC (PCAP)** | **Program Manager (PM)** }, update the POC's role if necessary.

NOTE: Click the "question mark" **?** button adjacent to the ***Role*** drop list to access **Point of Contact Code/Role Definitions** mouseover for additional information.

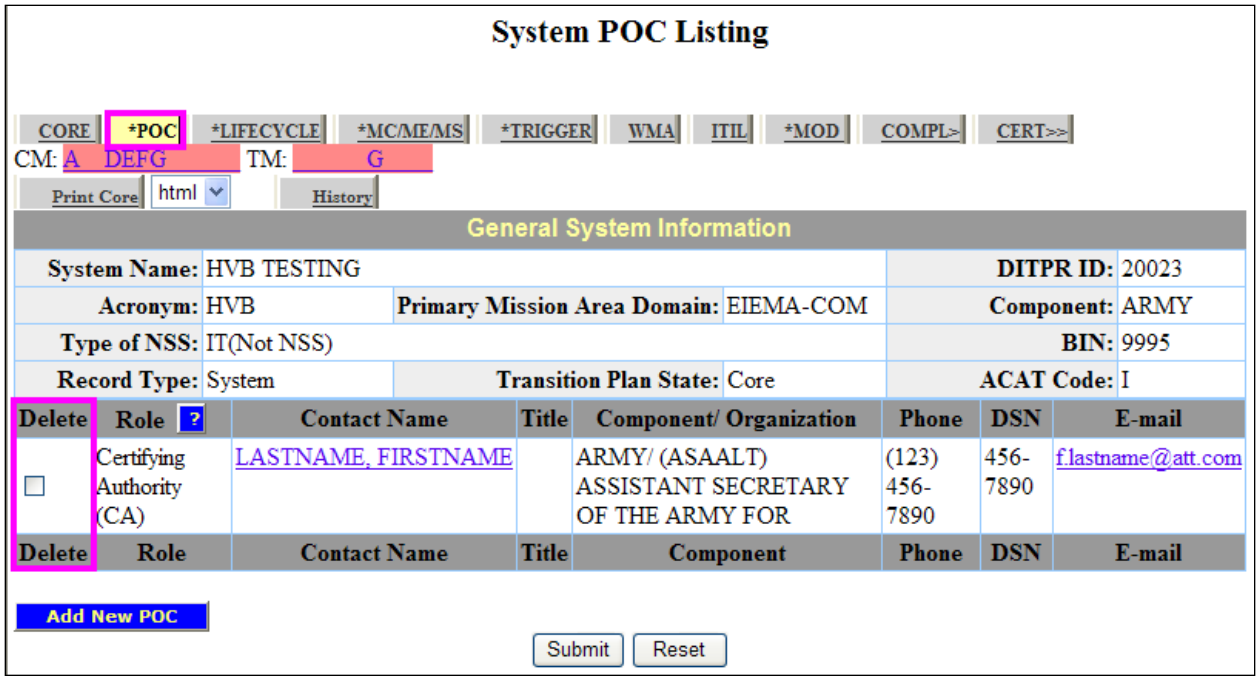
10. With the Role, new POC, and Organization selected in the drop lists on the **System POC** screen, click the **Submit** button to save the POC data associated with the selected system. The new POC System Association will appear on the **System POC Listing** screen.

13.6. Disassociate (Delete) POC from System

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Delete POC from the System**.
To Disassociate (Delete) a POC from the System, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **POC** button. The **System POC Listing** screen appears.
2. From the **System Core Basic** screen, click the **POC** button. The **System POC Listing** screen appears.



System POC Listing

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | ITIL | *MOD | COMPL> | CERT>>

CM: A DEFG TM: G

Print Core | html | History

General System Information

System Name:	HVB TESTING			DITPR ID:	20023
Acronym:	HVB	Primary Mission Area Domain:	EIEMA-COM	Component:	ARMY
Type of NSS:	IT(Not NSS)			BIN:	9995
Record Type:	System	Transition Plan State:	Core	ACAT Code:	I

Delete	Role ?	Contact Name	Title	Component/ Organization	Phone	DSN	E-mail
☐	Certifying Authority (CA)	LASTNAME, FIRSTNAME		ARMY/ (ASAALT) ASSISTANT SECRETARY OF THE ARMY FOR	(123) 456-7890	456-7890	f.lastname@att.com
Delete	Role	Contact Name	Title	Component	Phone	DSN	E-mail

Add New POC

Submit | Reset

Figure 353 Delete POC – System Association, System POC Listing Screen

3. Under **Delete** column, click the checkbox(es) associated with the **Contact Name**(s) you want to remove from the association.
4. Click the **Submit** button to save the change(s).

14. LIFECYCLE SYSTEM DATA

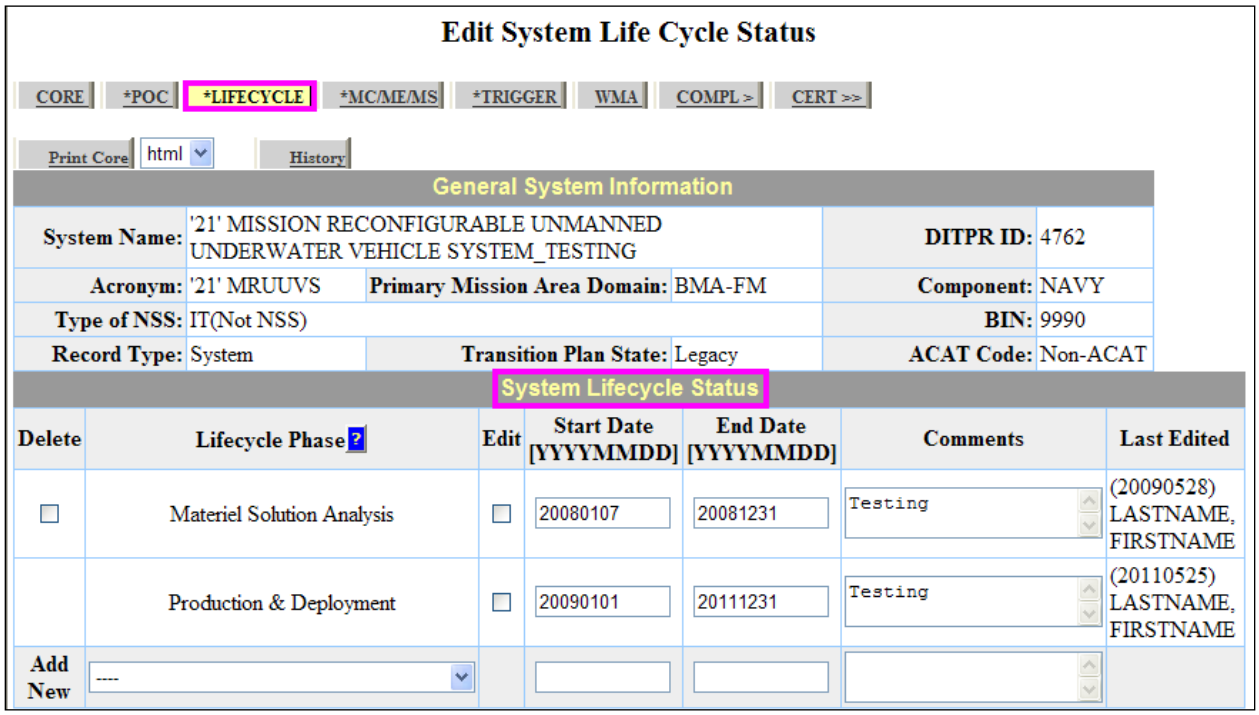
14.1. Add System Lifecycle Status

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Add System Lifecycle Status**.

To add a System Lifecycle Status, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the ***LIFECYCLE** button,, click the ***LIFECYCLE** button. The **Edit System Life Cycle Status** screen appears.



Edit System Life Cycle Status

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | COMPL > | CERT >>

Print Core | html | History

General System Information					
System Name:	'21' MISSION RECONFIGURABLE UNMANNED UNDERWATER VEHICLE SYSTEM_TESTING			DITPR ID:	4762
Acronym:	'21' MRUUVS	Primary Mission Area Domain:	BMA-FM	Component:	NAVY
Type of NSS:	IT(Not NSS)			BIN:	9990
Record Type:	System	Transition Plan State:	Legacy	ACAT Code:	Non-ACAT

System Lifecycle Status

Delete	Lifecycle Phase ?	Edit	Start Date [YYYYMMDD]	End Date [YYYYMMDD]	Comments	Last Edited
☐	Materiel Solution Analysis	☐	20080107	20081231	Testing	(20090528) LASTNAME, FIRSTNAME
	Production & Deployment	☐	20090101	20111231	Testing	(20110525) LASTNAME, FIRSTNAME
Add New	----					

Figure 354 Edit System Life Cycle Status Screen

NOTE: Click the "question mark" **?** button adjacent to the **Lifecycle Phase** label for the **Lifecycle Phases Definitions**.

2. From the **Add New** drop list { **Materiel Solution Analysis** | **Technology Development** | **Engineering & Manufacturing Development** | **Production & Deployment** | **Operations & Support** }, select the system lifecycle phase.

>> See: `Lifecycle Phase Definitions` section below for detailed definitions.

NOTE: Start Date and **End Date** for the **Lifecycle Phase** entry correspond to the phases of the Defense Acquisition Management System and format (YYYYMMDD) consistent with OMB 300 guidelines. A system may have many lifecycle phases assigned to it and may have a single lifecycle phase assigned to it more than once (e.g., in the case of spiral development), but a system **MUST** have **AT LEAST** one lifecycle phase assigned to it that covers the current date. The **Start Date** should indicate when a system enters a particular lifecycle phase (e.g., **Production & Deployment**). The **End Date** should indicate when a system finished that particular lifecycle phase and entered the next. This is easier to track for ACAT programs; Non-ACAT programs may not formally pass through lifecycle phases or milestone decisions and may be more difficult. However, all systems should be able to track a corresponding lifecycle phase within their own development related to the Defense Acquisition Management System lifecycle phases, with Operations and Support being the final phase for all operational systems. It is not required for systems to have all lifecycle phases shown. For example, if a system is already operational, though it is good portfolio management to show the prior lifecycle phases, it is only required to show the current lifecycle phase which would be **Operations & Support**.

WARNING: The **Start Date** value may be the **Current** date, **Prior** date, or a **Future** date, and the **End Date** value should be date subsequent to the **Start Date**. Both **Start Date** and **End Date** are required for each **Lifecycle Phase** entry. If none of the Lifecycle Phases encompass the current date, then you will get the warning "***** No Current Lifecycle *****" on the **Edit System Lifecycle Status** screen.

3. In the **Start Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), enter the start date.
4. In the **End Date [YYYYMMDD]** numeric text box(maximum 8 effective numerals), enter the end date.

NOTE: IF non-numeric characters or an invalid date is entered in the date numeric text boxes above, you will get a browser warning dialog box advising the problem.

NOTE: Entries in the **Lifecycle Phase** column are arranged in chronological order by **Start Date [YYYYMMDD]**. The last chronological entry does not have a **Delete** checkbox adjacent to the record.

5. In the **Comments** text box (maximum 4,000 characters), enter the comments.
6. Click the **Submit** button to save the data.

14.2. Edit System Lifecycle Status

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit System Lifecycle Status**.

To edit a System Lifecycle Status, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the ***LIFECYCLE** button. The **Edit System Life Cycle Status** screen appears.

NOTE: Click the "question mark" **?** button adjacent to the **Lifecycle Phase** label for the **Lifecycle Phases Definitions**.

2. From the **Add New** drop list { **Materiel Solution Analysis** | **Technology Development** | **Engineering & Manufacturing Development** | **Production & Deployment** | **Operations & Support** }, select the lifecycle type.
3. In the **Start Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), enter the start date.
4. In the **End Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), enter the start date.

NOTE: Non-numeric characters or an invalid date entered in the date numeric text boxes above, will result in a browser warning dialog box advising the problem.

5. In the **Comments** text box (maximum 4,000 characters), enter the lifecycle comments.
6. Click the **Submit** button to save the data.
7. To delete a system lifecycle phase, click the **Delete** checkbox in front of the system lifecycle phase you want to remove from the existing lifecycle status in the **System Lifecycle Status** section.
8. Click the **Submit** button to confirm the action.
9. To edit the lifecycle **Start Date** or **End Date**, click the **Edit** checkbox adjacent to the **Start Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals) in the **System Lifecycle Status** section.
10. Make the appropriate date changes in the **Start Date [YYYYMMDD]** and/or **End Date [YYYYMMDD]** numeric text boxes.

NOTE: Non-numeric characters or an invalid date entered in the date numeric text boxes above, will result in a browser warning dialog box advising the problem.

11. Enter comments into the **Comments** text box (maximum 4,000 characters) as appropriate.
12. Click the **Submit** button to save the change.

14.3. Lifecycle Phase Definitions

To view Lifecycle Phase Definitions, click question mark "**?**" adjacent to the **Lifecycle Phase** column label in the **System Lifecycle Status** section on the Edit **System Life Cycle Status** screen.

Materiel Solution Analysis. The first phase of the Defense Acquisition Management System as defined and established by DoDI 5000.02. The purpose of this phase is to analyze and recommend materiel solutions for the capability need identified in the Initial Capabilities Document. During this phase, an Analysis of Alternatives (AoA)

will be conducted to assess alternative solutions, ultimately leading to a preferred materiel solution to address the capability need, and a Technology Development Strategy (TDS) will be formulated. A draft Capability Development Document will also normally be formulated during this phase to facilitate the description of contract deliverables during the Technology Development Phase that follows. See Analysis of Alternatives, Initial Capabilities Document and Technology Development Strategy. (DAU Glossary of Defense Acquisition Acronyms and Terms, 12th Edition (plus updates since publication)).

Technology Development. The second phase of the Defense Acquisition Management System as defined and established by DoDI 5000.02. It is initiated by a successful Milestone A decision. The purpose of this phase is to reduce technology risk and to determine the appropriate set of technologies to be integrated into the full system. This effort is normally funded only for advanced development work and does not mean that a new acquisition program has been initiated. See Program Initiation. (DAU Glossary of Defense Acquisition Acronyms and Terms, 12th Edition (plus updates since publication)).

Engineering & Manufacturing Development. The third phase of the life cycle as defined and established by DoDI 5000.02. This phase consists of two efforts, Integrated System Design (ISD) and System Capability and Manufacturing Process Demonstration (SC&MPD), and begins after Milestone B. It also contains a Post Critical Design Review (CDR) Assessment at the conclusion of the ISD effort. A program planning to proceed into SC&MPD at the conclusion of ISD will first undergo a Post-CDR Assessment to confirm design maturity and the initial product baseline. (DAU Glossary of Defense Acquisition Acronyms and Terms, 12th Edition (plus updates since publication)).

Production & Deployment. The fourth phase of the life cycle as defined and established by DoDI 5000.02. This phase consists of two efforts: Low Rate Initial Production (LRIP) and Full Rate Production and Deployment (FRP&D) separated by a Full Rate Production Decision Review (FRPDR). It begins after a successful Milestone C review. The purpose of this phase is to achieve an operational capability that satisfies the mission need. (DAU Glossary of Defense Acquisition Acronyms and Terms, 12th Edition (plus updates since publication)).

Operations & Support. The fifth phase of the life cycle as defined and established by DoDI 5000.02 after Materiel Solution Analysis (MSA), Technology Development (TD), Engineering and Manufacturing Development (EMD), and Production and Deployment (P&D). This phase consists of two efforts, Life-Cycle Sustainment and Disposal. The phase is not initiated by a formal milestone, but instead begins with the deployment of the first system to the field, an act that initiates the Life-Cycle Sustainment effort of this phase. The Life-Cycle Sustainment effort overlaps the Full Rate Production and Deployment (FRP&D) effort of the P&D phase. (DAU Glossary of Defense Acquisition Acronyms and Terms, 12th Edition (plus updates since publication)).

15. MISSION CRITICALITY COMPLIANCE

PRIVILEGES: Component User Group Privilege "ESD" is required **Complete Mission Criticality Compliance**.

To Complete System Mission Criticality Compliance, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the ***MC/ME/MS** button, click the ***MC/ME/MS** button. The **Mission Criticality Compliance** screen appears.

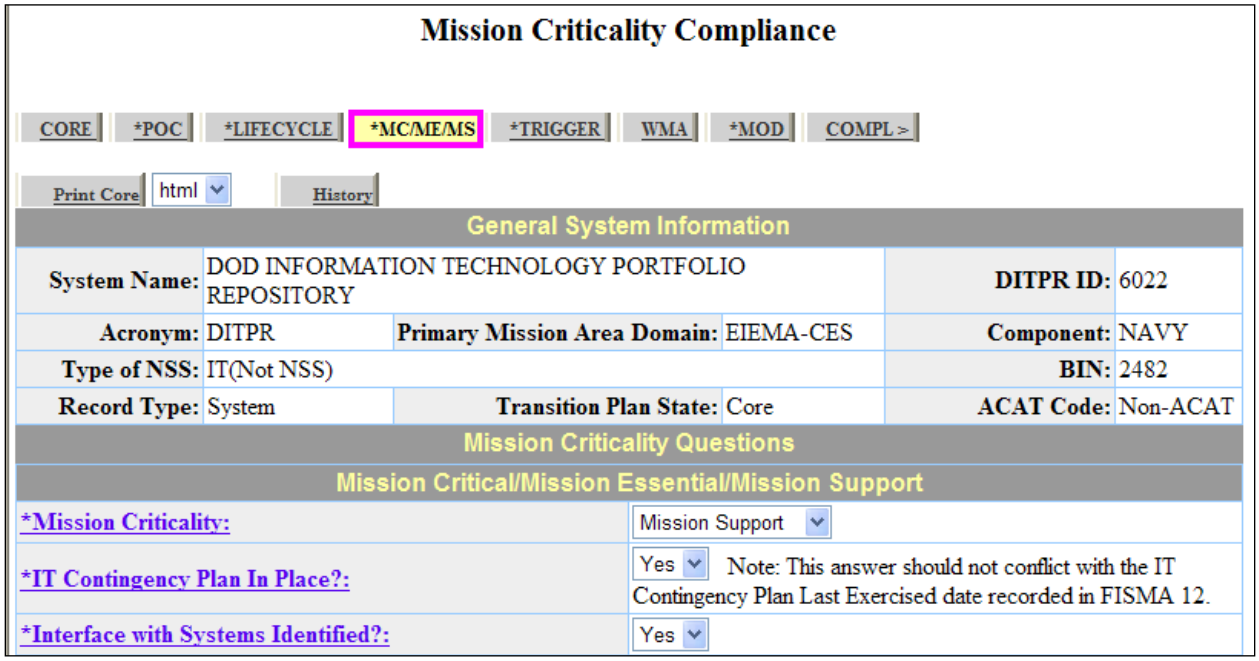


Figure 355 Mission Criticality Compliance Screen

2. From the ***Mission Criticality** drop list { **Mission Essential** | **Mission Critical** | **Mission Support** }, select the correct response.
3. From the ***Contingency Plan In Place?** drop list { **Yes** | **No** }, select the correct response.
4. From the ***Interface with Systems Identified?** drop list { **Yes** | **No** | **NA** }, select the correct response.
5. Click the **Submit** button to save the data.

NOTE: Click over the name of the data entry label data for a description of the data element.

NOTE: An asterisk (*****) preceding a data entry screen label indicates a **REQUIRED** field.

16. TRIGGER SYSTEM DATA

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Complete System Core Trigger Questions**.

PRIVILEGES: Component User Group Privilege "**ERM**" is required to **Complete Records Management Trigger Questions**.

To add a System Trigger, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the ***Trigger** button, click the ***TRIGGER** button. The **System Core Trigger Questions** screen appears.

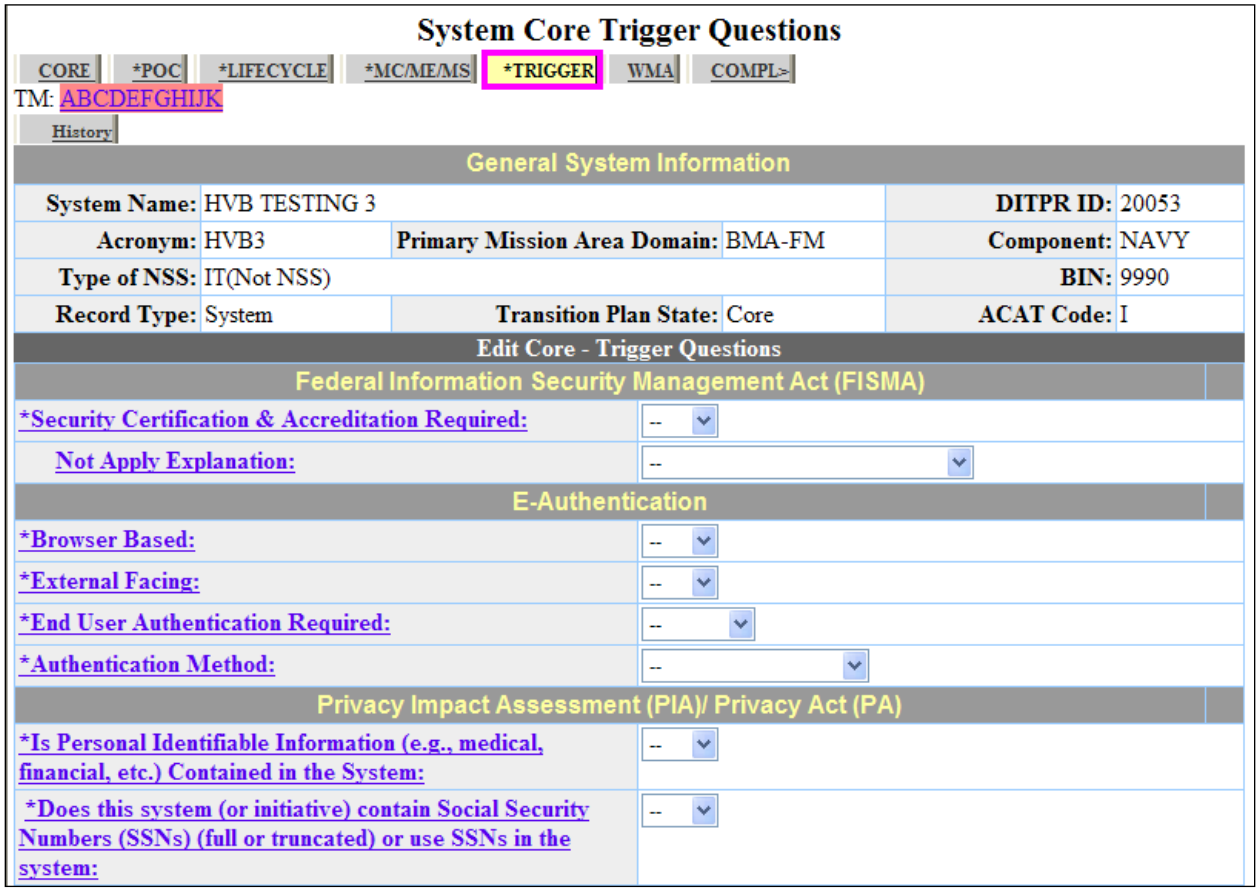


Figure 356 System Core Trigger Questions Screen (1 of 2)

Federal Information Security Management Act (FISMA) Section:

2. From the ***Security Certification & Accreditation Required** drop list { **Yes** | **No** }, select the correct response.
3. From the **Not Apply Explanation** drop list { **Embedded IT** | **Integral to real-time execution** | **Without Platform Interconnection** | **Pre-Deployment** | **Entry does not require C&A** }, select the reason.

NOTE: If users enter a **Yes** response in the ***Security Certification & Accreditation Required** drop list, they must enter a response in the **Not Apply Explanation** drop list; if users enter a **No** response in the ***Security Certification & Accreditation Required** drop list, they must not enter a response in the **Not Apply Explanation** drop list and leave it blank. An **Error** message will appear when you click the **Submit** button if these business rules are not followed. Click the **OK** button in the **Error** message dialog box to continue; the data is **NOT** saved.

NOTE: Responses to ***Security Certification & Accreditation Required** and **Not Apply Explanation** questions populate **1) *Accreditation Required** and **2) **Not Apply Explanation** drop lists, respectively, on the **Edit FISMA Information** screen.

NOTE: An asterisk to the right of the **Federal Information Security Management Act (FISMA)** section label indicates more questions should be answered. Click the asterisk to go to the **Edit FISMA Information** screen to answer the additional questions.

>> See: **Edit FISMA Information** section in the **System FISMA Compliance** chapter for more information.

E-Authentication Section:

4. From the ***Browser Based** drop list { **Yes** | **No** }, select the correct response.
5. From the ***External Facing** drop list { **Yes** | **No** }, select the correct response.
6. From the ***End User Authentication Required** drop list { **None** | **Partially** | **All** }, select the correct response.
7. From the ***Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **NA** }, select the correct method.

NOTE: If users enter **Partially** or **All** in the ***End User Authentication Required** drop list, they must make an entry other than **NA** in the **Authentication Method** drop list; if users enter **None** in the ***End User Authentication Required** drop list, they must enter **NA** in the **Authentication Method** drop list. An **Error** message will appear when you click the **Submit** button if these business rules are not followed. Click the **OK** button in the **Error** message dialog box to continue; the data is **NOT** saved.

NOTE: Responses to ***Browser Based**, ***External Facing**, ***End User Authentication Required**, and ***Authentication Method** questions populate **1) *Browser Based**, **2) *External Facing**, **3) *End User Authentication Required**, and **4) *Authentication Method** drop lists, respectively, on the **Edit E-Authentication Information** screen.

NOTE: An asterisk to the right of the **E-Authentication** section label indicates more questions should be answered. Click the asterisk to go to the **Edit E-Authentication Information** screen to answer the additional questions.

>> See: **System E-Authentication Compliance** chapter for more information.

Privacy Impact Assessment (PIA)/ Privacy Act (PA) Section:

8. From the ***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System** drop list { **Yes** | **No** }, select the correct response.

NOTE: If users enter **Yes** in the ***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System** drop list, they will get a **WARNING** message to go to the **PIA/PA** tab to answer the remainder of the applicable questions. Click the **OK** button in the **Error** message dialog box to continue with the save; click the **Cancel** button to continue without saving the data.

9. From the ***Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system** drop list { **Yes** | **No** }, select the correct response.

NOTE: If users enter **No** in the ***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System** drop list, they must enter **Yes** in the ***Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system** drop list. An **Error** message will appear when you click the **Submit** button if this business rule is not followed. Click the **OK** button in the **Error** message dialog box to continue; the data is **NOT** saved.

NOTE: An asterisk to the right of the **Privacy Impact Assessment (PIA)/ Privacy Act (PA)** section label indicates more questions should be answered. Click the asterisk to go to the **PIA/PA Compliance** screen to answer the additional questions.

>> See: **Privacy Impact Assessment (PIA) / Privacy Act (PA) Section** in the **System PIA/PA Compliance** chapter for procedures to answer the remainder of the applicable questions.

Enterprise Transition Plan (ETP)	
*Is the System in Enterprise Transition Plan (ETP):	----
Information Assurance (IA)	
*PK-Enabled:	
--	
Your network/system/application is Public Key Enabled if you use CACs, Alt Tokens, or software certificates and are able to invoke one or more of the following public key cryptography based functions: digital signature generation; digital signature verification; encryption; decryption.	
SFIS	
*Accounting System or Financial Feeder System:	----
IRB and Modernization/Certification	
IRB Interest Program:	Yes
*Current or Planned System Modernization:	----

Figure 357 System Core Trigger Questions Screen (2 of 2)

Enterprise Transition Plan (ETP) Section:

10. From the ***Is the System in Enterprise Transition Plan (ETP)** drop list { **In the ETP** | **Planned for inclusion in ETP** | **Not in ETP** }, select the correct response.

NOTE: Response to ***Is the System in Enterprise Transition Plan (ETP)** question populates the ***Is the System in Enterprise Transition Plan (ETP)** drop list on the **Enterprise Transition Plan Information** screen.

NOTE: An asterisk to the right of the **Enterprise Transition Plan (ETP)** section label indicates more questions should be answered. Click the asterisk to go to the **Enterprise Transition Plan Information** screen to answer the additional questions.

>> See: **Enter ETP Compliance Information** section in the **System ETP Information Compliance** chapter for more information.

Information Assurance (IA) Section:

11. From the ***PK-Enabled** drop list { **No, system not currently PK-Enabled and no plan to PK-Enable** | **Yes, system is PK-Enabled for user authentication, digital signature and encryption** | **Yes, system is PK-Enabled for user authentication, digital signature** | **Yes, system is PK-Enabled for user authentication and encryption** | **Yes, system is PK-Enabled for digital signature and encryption** | **Yes, system is PK-Enabled for user authentication** | **Yes, system is PK-Enabled for digital signature** | **Yes, system is PK-Enabled for encryption** }, select the correct response.

NOTE: Response to ***PK-Enabled** question populates the ***PK-Enabled** drop list on the **Information Assurance** screen.

NOTE: An asterisk to the right of the **Information Assurance (IA)** section label indicates more questions should be answered. Click the asterisk to go to the **Information Assurance** screen to answer the additional questions.

>> See: **System Information Assurance** chapter for more information.

SFIS Section:

12. From the ***Accounting System or Financial Feeder System** drop list { **No (neither)** | **Target Accounting System** | **Target Financial Business Feeder System** | **Legacy Accounting System** | **Legacy Financial Business Feeder System** }, select the correct response.

NOTE: Response to *** Accounting System or Financial Feeder System** question populates the ***Financial Management or Financial Feeder System** drop list on the **SFIS Compliance** screen.

NOTE: An asterisk to the right of the **SFIS** section label indicates more questions should be answered. Click the asterisk to go to the **SFIS Compliance** screen to answer the additional questions.

>> See: **System SFIS Compliance** chapter for more information.

IRB and Modernization/Certification Section:

13. To change the **IRB Interest Program** status, click the **Interest** button. The **Edit Interest Designation** screen appears.

>> See: **Edit IRB Interest System** section for procedures on changing IRB Interest system status.

14. From the ***Current or Planned System Modernization** drop list { **Yes** | **No** }, select the correct response.

NOTE: Response to ***Current or Planned System Modernization** question populates the ***Current or Planned System Modernization** drop list on the **System Modernization Status** screen.

>> See: **System Modernization Status** chapter for more information.

15. Click the **Submit** button to save the data. The **Updated Trigger** messages appear at the top of the screen if the save is successful.

NOTE: Users will get an **Error** message if any of the required trigger question fields are not answered. Click the **OK** button in the **Error** message dialog box to continue; the data is **NOT** saved.

NOTE: Click over the name of the data entry label data for a description of the data element.

NOTE: An asterisk (*****) preceding a data entry screen label indicates a **REQUIRED** field.

17. WARFIGHTING MISSION AREA (WMA) SYSTEM DATA

PRIVILEGES: Component User Group Privilege "MCP" is required to **Associate Joint Capability Areas**.

PRIVILEGES: Domain User Group Privilege "ADU" is required to **Associate Joint Information** or to review and sign the system Warfighting mission area questionnaire in the **WMA PFM Review** section.

To complete System Warfighting Mission Area questions, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

17.1. Associate Joint Capability Areas

General users can no longer associate or edit the **Joint Capability Areas**.

PRIVILEGES: Component User Group Privilege "MCP" is required to **Associate Joint Capability Areas**.

To Associate Joint Capability Areas, do the following:

1. From the **System Core Basic** screen or any screen showing the **WMA** button, click the **WMA** button. The **Warfighting Mission Area Questions** screen appears.

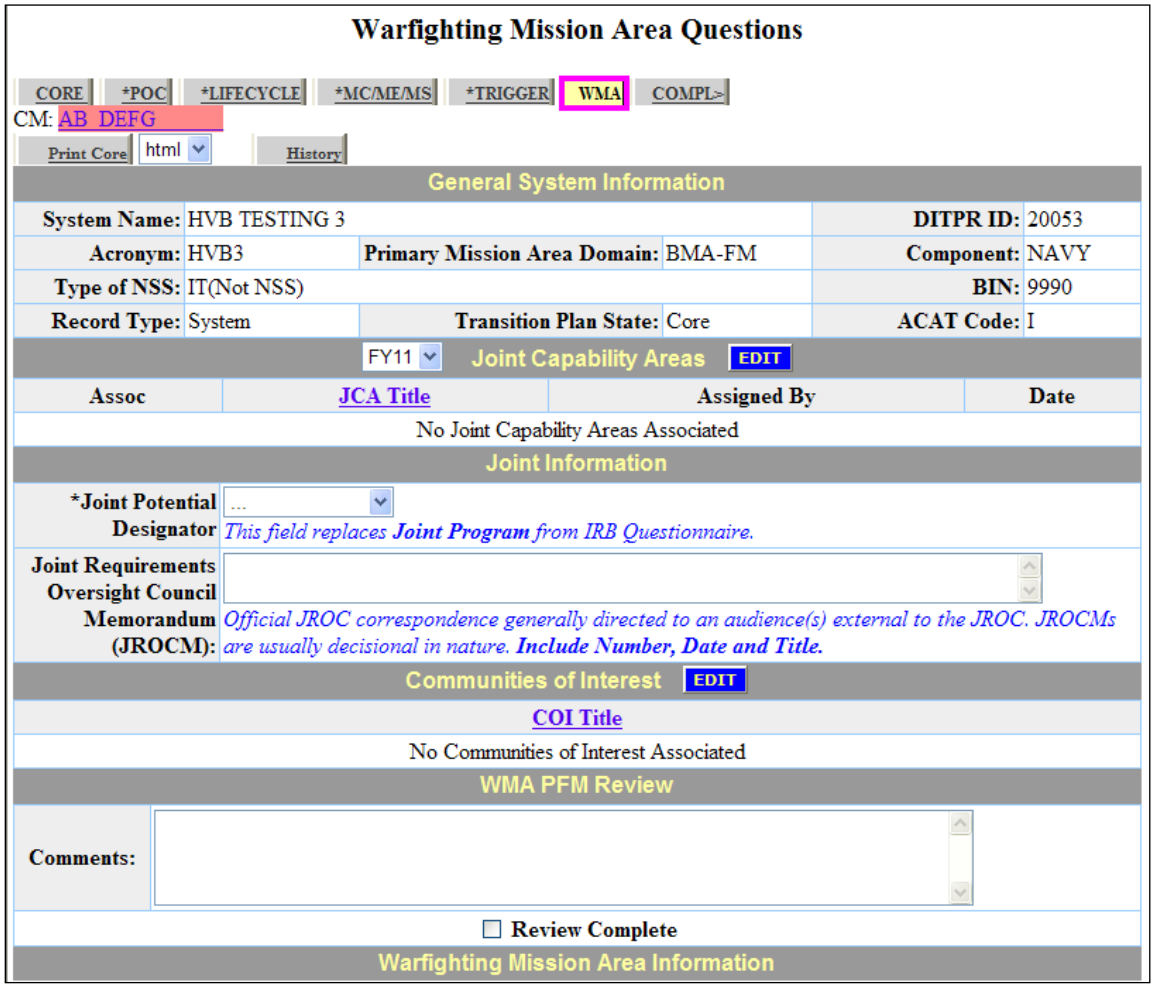


Figure 358 Warfighting Mission Area Questions Screen

2. For WMA and EIEMA managers, from the **Warfighting Mission Area Questions** screen, select the fiscal year from the drop list to the left of the **Joint Capability Areas** label. The screen automatically updates.
3. Click the **Joint Capability Areas EDIT** button. The **Joint Capability Areas** screen appears.

Joint Capability Areas

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | ITIL | *MOD | COMPL> | CERT>>

General System Information					
System Name:	HVB TESTING			DITPR ID:	20023
Acronym:	HVB	Primary Mission Area Domain:	EIEMA-COM	Component:	ARMY
Type of NSS:	IT(Not NSS)			BIN:	9995
Record Type:	System	Transition Plan State:	Core	ACAT Code:	I

FY11 Joint Capability Areas - Max Tier: All

Assoc	Seq Number	JCA Title	Description
----	J1	Force Support	The ability to establish, develop, maintain and manage a mission ready Total Force.
----	J1.1	Force Management	The ability to integrate new and existing human and technical assets from across the Joint Force and its mission partners to make the right capabilities available at the right time and place to support National security.

Figure 359 Joint Capability Areas Screen

4. At the top of the **Joint Capability Areas** section to the left of the **Joint Capability Areas** label, select the fiscal year from the drop list. The screen automatically updates.
5. From the **Max Tier** drop list { **All** | **1** | **2** }, select the maximum tier. The screen automatically updates.

NOTE: When you select **All** in the **Max Tier** drop list, all hierarchical levels appear in the **Seq Number** columns. When you select **1** in the **Max Tier** drop list, only the top hierarchical level appears in the **Seq Number** columns, i.e. **J1**, **J2**, **J3**, etc. When you select **2** in the **Max Tier** drop list, only the top two hierarchical level appears in the **Seq Number** columns, i.e. **J1**, **J1.1**, **J1.2**, **J1.3, J2.**, **J2.1**, **J2.2**, etc.

6. For the Joint Capability Areas list at the top hierarchical level (e.g., **J1**, **J2**, **J3**) under the **Assoc** column drop lists { **----** | **Sec** | **LEAD** } and/or at the lower hierarchical levels (e.g., **J1.1**, **J1.1.1**, **J1.1.2**, **J2.1**, **J2.1.1**) under the **Assoc** column drop lists { **----** | **Sec** }, make selection(s) to associate the desired Joint Capability Areas.
7. Click the **Submit** button to save the data.
8. Click the **Back** button to return to the **Warfighting Mission Area Questions** screen.

17.2. Associate Joint Information

The **Joint Information** section (**Joint Potential Designator** and **Joint Requirements Oversight Council Memorandum (JROCM)** fields) is restricted to J6 staffs entry only and are only managed by WMA Mission Area Administrators with Domain Privilege "**ADU**".

PRIVILEGES: Mission Area User Group Privilege "**ADU**" is required to **Associate Joint Information**.

To Associate Joint Information, do the following:

1. From the ***Joint Potential Designator** drop list { **JCB Interest** | **JROC Interest** | **Joint Integration** | **Joint Information** | **Independent** | **None** } on the **Warfighting Mission Area Questions** screen, select the correct designator type.
2. In the **Joint Requirements Oversight Council Memorandum (JROCM)** text box (maximum 500 characters), enter the *Official JROC correspondence generally directed to an audience(s) external to the JROC. JROCMs are usually decisional in nature.* ***Include Number, Date and Title.***
3. Click the **Submit** button to save the data.

17.3. Associate Communities of Interest

PRIVILEGES: Mission Area User Group Privilege "**ADU**" is required to **Associate Communities of Interest**.

To Associate Communities of Interest, do the following:

1. From the **Warfighting Mission Area Questions** screen, click the **EDIT** button in the **Communities of Interest** section. The **Communities of Interest** screen appears.

Communities of Interest

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | COMPL > | CERT >>

General System Information					
System Name:	HVB TESTING			**DITPR ID:**	20023
Acronym:	HVB	**Primary Mission Area Domain:**	BMA-FM	**Component:**	ARMY
Type of NSS:	IT(Not NSS)			**BIN:**	9995
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	I

Communities of Interest	
Select	**COI Title**
☐	Tasker Integration Service (TIS) COI
☐	ATL Acquisition Visibility COI

Figure 360 Communities of Interest Screen

2. Under **Select** column, check one or multiple COI Titles to associate the desired communities of interest.

>> See: **COI Title Select Checkboxes** section in **Appendix D – Drop Lists** for the full list of **COI Titles**.

3. Click the **Submit** button to save the data.
4. Click the **Back** button to the **Warfighting Mission Area Questions** screen.

NOTE: Users may log into DoD Metadata Registry at **https://metadata.dod.mil/mdr/menu.htm?menu=view/coi** to find more information on Communities of Interest (COI).

NOTE: Domain User Group Privilege "**MDS**" is permitted to review the warfighting mission area question and sign off the approval signature.

NOTE: Click a question name on-line, for the question's definition or description.

17.4. WMA PFM Review

Domain User Group Privilege "**ADU**" users are permitted to enter **WMA PFM Review** comments and complete the review of the Warfighting mission area question and sign off the approval signature.

PRIVILEGES: Mission Area User Group Privilege "**ADU**" is required to **enter WMA PFM Review comments and complete the review of the Warfighting mission area questions and sign off the approval signature.**

To enter WMA PFM Review comments, complete the review of the Warfighting Mission Area questions, and sign off the approval signature, do the following:

1. From the **Warfighting Mission Area Questions** screen in the **WMA PFM Review** section, enter IT Domain Owner or Integrator recommendations in the **Comments** text box (maximum 1,000 characters).

>> See: **Figure 358** above for details on the **WMA PFM Review** section of the **Warfighting Mission Area Questions** screen.

2. Click the **Submit** button to record your comments.
3. **IF** the review has been completed, click the **Review Complete** checkbox and then click the **Submit** button. The comments and review completed date are recorded.

WMA PFM Review	
Comments:	Review is in progress. Testing - Review completed.
Date Reviewed: 10/15/2007 ☐ Clear Review	Reviewed By:LASTNAMEB, FIRSTNAME
Warfighting Mission Area Information	

Figure 361 WMA PFM Review Section, Warfighting Mission Area Questions Screen

4. To clear the review, click the **Clear Review** checkbox in the **WMA PFM Review** section on the **Warfighting Mission Area Questions** screen and click the **Submit** button to record the change.

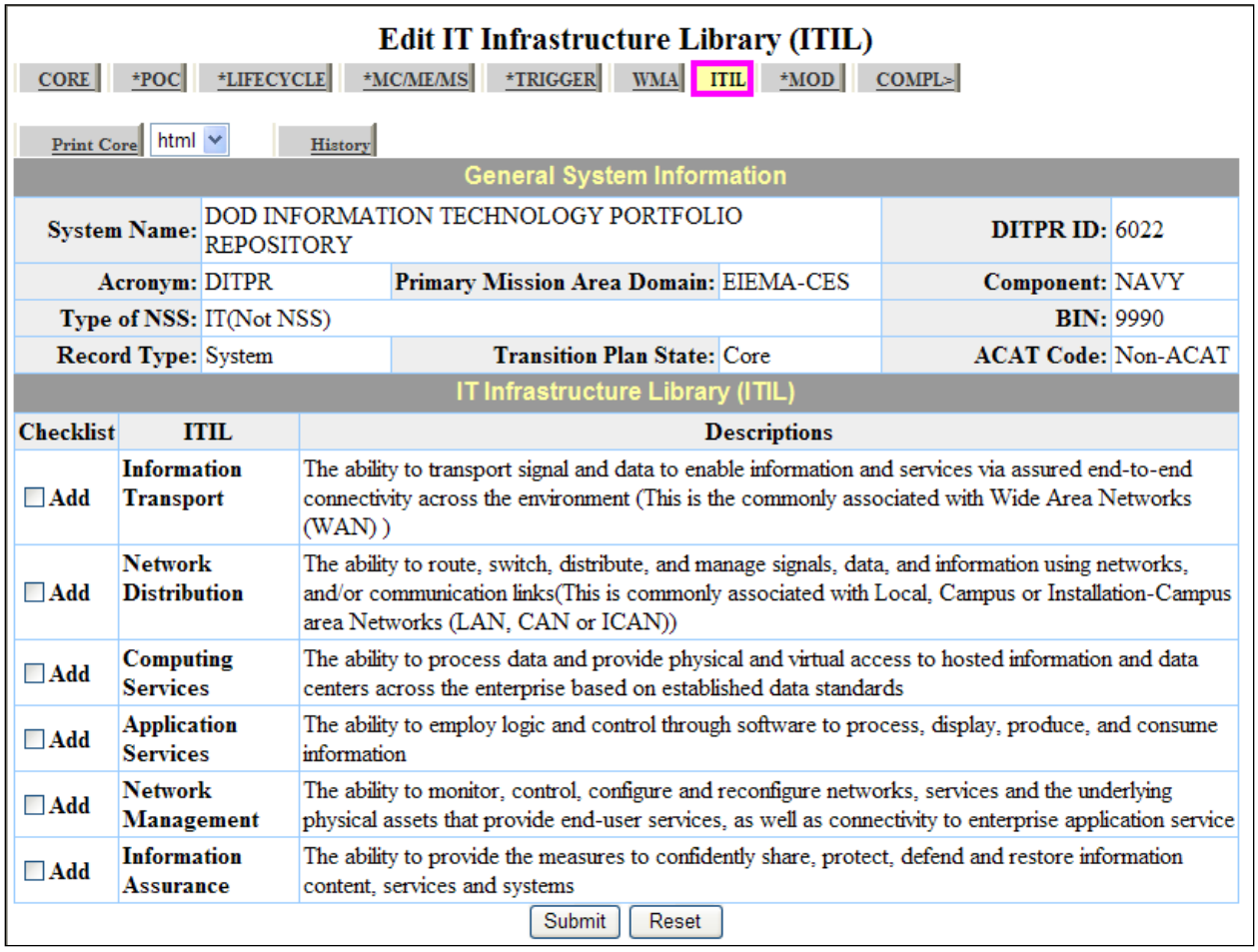
18. IT INFRASTRUCTURE LIBRARY (ITIL)

PRIVILEGES: Mission Area User Group Privilege "**MMA**" is required to **View or Map ITIL Categories to a System Record**.

To View or Map ITIL Categories to a System Record, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **ITIL** button, click the **ITIL** button. The **Edit IT Infrastructure Library (ITIL)** screen appears.



Edit IT Infrastructure Library (ITIL)

CORE | *POC | *LIFECYCLE | *MC/ME/MS | *TRIGGER | WMA | ITIL | *MOD | COMPL>

Print Core | html | History

General System Information					
System Name:	DOD INFORMATION TECHNOLOGY PORTFOLIO REPOSITORY			DITPR ID:	6022
Acronym:	DITPR	Primary Mission Area Domain:	EIEMA-CES	Component:	NAVY
Type of NSS:	IT(Not NSS)			BIN:	9990
Record Type:	System	Transition Plan State:	Core	ACAT Code:	Non-ACAT

IT Infrastructure Library (ITIL)		
Checklist	ITIL	Descriptions
☐ Add	Information Transport	The ability to transport signal and data to enable information and services via assured end-to-end connectivity across the environment (This is the commonly associated with Wide Area Networks (WAN))
☐ Add	Network Distribution	The ability to route, switch, distribute, and manage signals, data, and information using networks, and/or communication links(This is commonly associated with Local, Campus or Installation-Campus area Networks (LAN, CAN or ICAN))
☐ Add	Computing Services	The ability to process data and provide physical and virtual access to hosted information and data centers across the enterprise based on established data standards
☐ Add	Application Services	The ability to employ logic and control through software to process, display, produce, and consume information
☐ Add	Network Management	The ability to monitor, control, configure and reconfigure networks, services and the underlying physical assets that provide end-user services, as well as connectivity to enterprise application service
☐ Add	Information Assurance	The ability to provide the measures to confidently share, protect, defend and restore information content, services and systems

Submit | Reset

Figure 362 Edit IT Infrastructure Library (ITIL) Screen

2. Under the **Checklist** column in the **IT Infrastructure Library (ITIL)** section, click the **Add** checkbox(es) adjacent to the ITIL categories to map to the system record.
3. Click the **Submit** button to save the data. The screen updates showing **Del**(ete) checkbox(es) adjacent to the mapped ITIL categories, and the Message "**Checklist was updated successfully**" appears at the top of the screen.

IT Infrastructure Library (ITIL)		
Checklist	**ITIL**	**Descriptions**
☐ **Add**	**Information Transport**	The ability to transport signal and data to enable information and services via assured end-to-end connectivity across the environment (This is the commonly associated with Wide Area Networks (WAN))
☐ **Del**	**Network Distribution**	The ability to route, switch, distribute, and manage signals, data, and information using networks, and/or communication links(This is commonly associated with Local, Campus or Installation-Campus area Networks (LAN, CAN or ICAN))
☐ **Add**	**Computing Services**	The ability to process data and provide physical and virtual access to hosted information and data centers across the enterprise based on established data standards
☐ **Del**	**Application Services**	The ability to employ logic and control through software to process, display, produce, and consume information
☐ **Add**	**Network Management**	The ability to monitor, control, configure and reconfigure networks, services and the underlying physical assets that provide end-user services, as well as connectivity to enterprise application service
☐ **Add**	**Information Assurance**	The ability to provide the measures to confidently share, protect, defend and restore information content, services and systems

Figure 363 IT Infrastructure Library (ITIL) Section, Edit IT Infrastructure Library (ITIL) Screen

4. Click the **Del**(ete) checkbox(es) adjacent to the ITIL categories to unmap from the system record.
5. Click the **Submit** button to save the data. The screen updates showing **Add** checkbox(es) adjacent to the unmapped ITIL categories, and the Message "**Checklist was updated successfully**" appears at the top of the screen.
6. To print the **System Core Extended** report showing the mapped ITIL categories, make a selection in the **Print Core** drop list { **html** | **xls** | **pdf** } and click the **Print Core** button. The **System Core Extended** report screen appears in the print format selected.

>> **See:** **Print Options** section for additional information on printing reports.

19. SYSTEM MODERNIZATION STATUS

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit System Modernization Status**.

To Edit System Modernization Status, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

From the **System Core Basic** screen or any screen showing the **MOD** button, click the **MOD** button. The **System Modernization Status** screen appears.

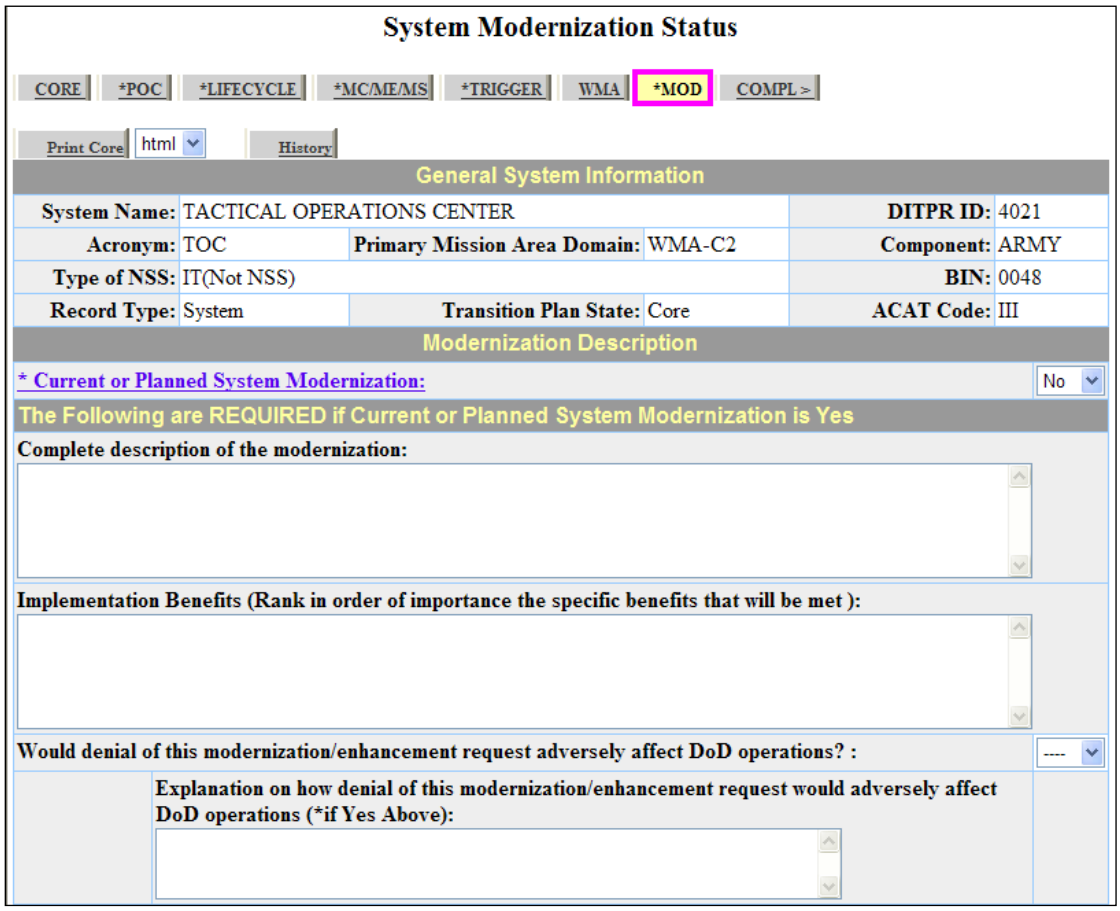


Figure 364 System Modernization Status Screen (1 of 2)

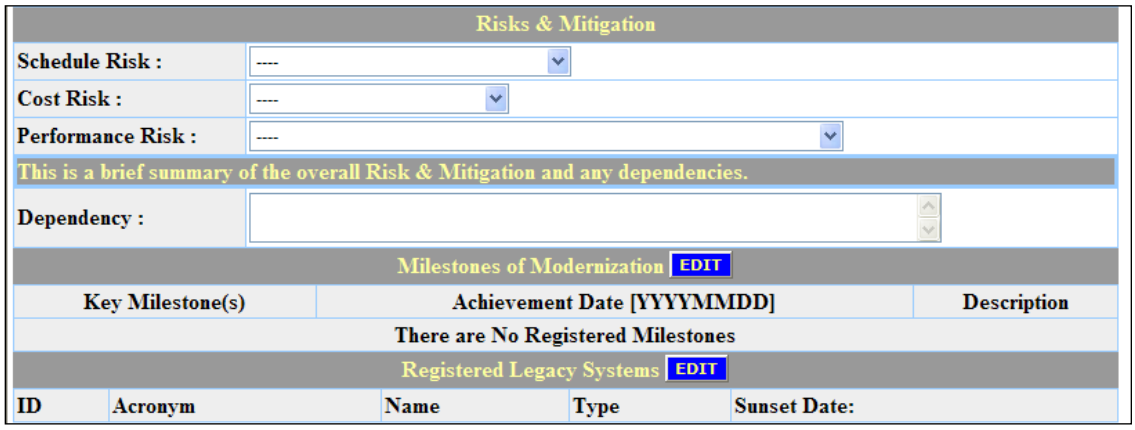


Figure 365 System Modernization Status Screen (2 of 2)

19.1. Complete Modernization Description

1. On the **System Modernization Status** screen from the ***Current or Planned System Modernization** drop list { **Yes** | **No** }, select the proper response.

WARNING: If *Current or Planned System Modernization is **Yes**, completion of the Modernization Description section is **REQUIRED**; if **No**, then the completion of the section is not required.

2. In the **Complete description of the modernization** text box (maximum 4,000 characters), enter the description.
3. In the **Implementation Benefits (Rank in order of importance the specific benefits that will be met)** text box (maximum 1,000 characters), enter the benefits in rank order.
4. From the **Would denial of this modernization/enhancement request adversely affect DoD operations?** drop list{ **Yes** | **No** }, select the proper response.
5. In the **Explanation on how denial of this modernization/enhancement request would adversely affect DoD operations (*if Yes Above)** text box (maximum 4,000 characters), enter the explanation.

19.2. Complete Risks and Mitigation System

1. From the **Schedule Risk** drop list { **Milestone/Schedule slip < 30 days** | **Milestone/Schedule slip 30-90 days** | **Milestone/Schedule slip >90 days** }, select the proper response.
2. From the **Cost Risk** drop list { **Within 5% of program cost** | **Within 10% of program cost** | **> 10% from program cost** }, select the proper response.
3. From the **Performance Risk** drop list { **All Medium / high risk items have mitigation strategies** | **One or more medium risk items without a mitigation strategy/plan** | **One or more High risk items without a defined mitigation strategy/plan** | **Evidence that risk management process is not effective** }, select the proper response.
4. In the **Dependency** text box (maximum 2,000 characters), enter a brief summary of the overall risk and mitigation and any dependencies.

19.3. Milestones of Modernization Section

From the **Milestones of Modernization** section, **System Modernization Status** screen, click the **Milestones of Modernization EDIT** button. The **Certification Milestone** screen appears.

>> See: System Certification Milestones chapter to complete the **Milestones of Modernization** section.

19.4. Registered Legacy Systems Section

1. The **Registered Legacy Systems** section is at the bottom of the **System Modernization Status** screen.

>> See: Figure 365 above for **Registered Legacy Systems Sections** features on the **System Modernization Status** screen.

2. From the **Registered Legacy Systems** section, **System Modernization Status** screen, click the **Registered Legacy Systems EDIT** button. The **Edit Certification Legacy** screen appears.

>> See: Associate Replaced Legacy Systems chapter to complete the **Registered Legacy Systems** section.

20. SYSTEM FISMA COMPLIANCE

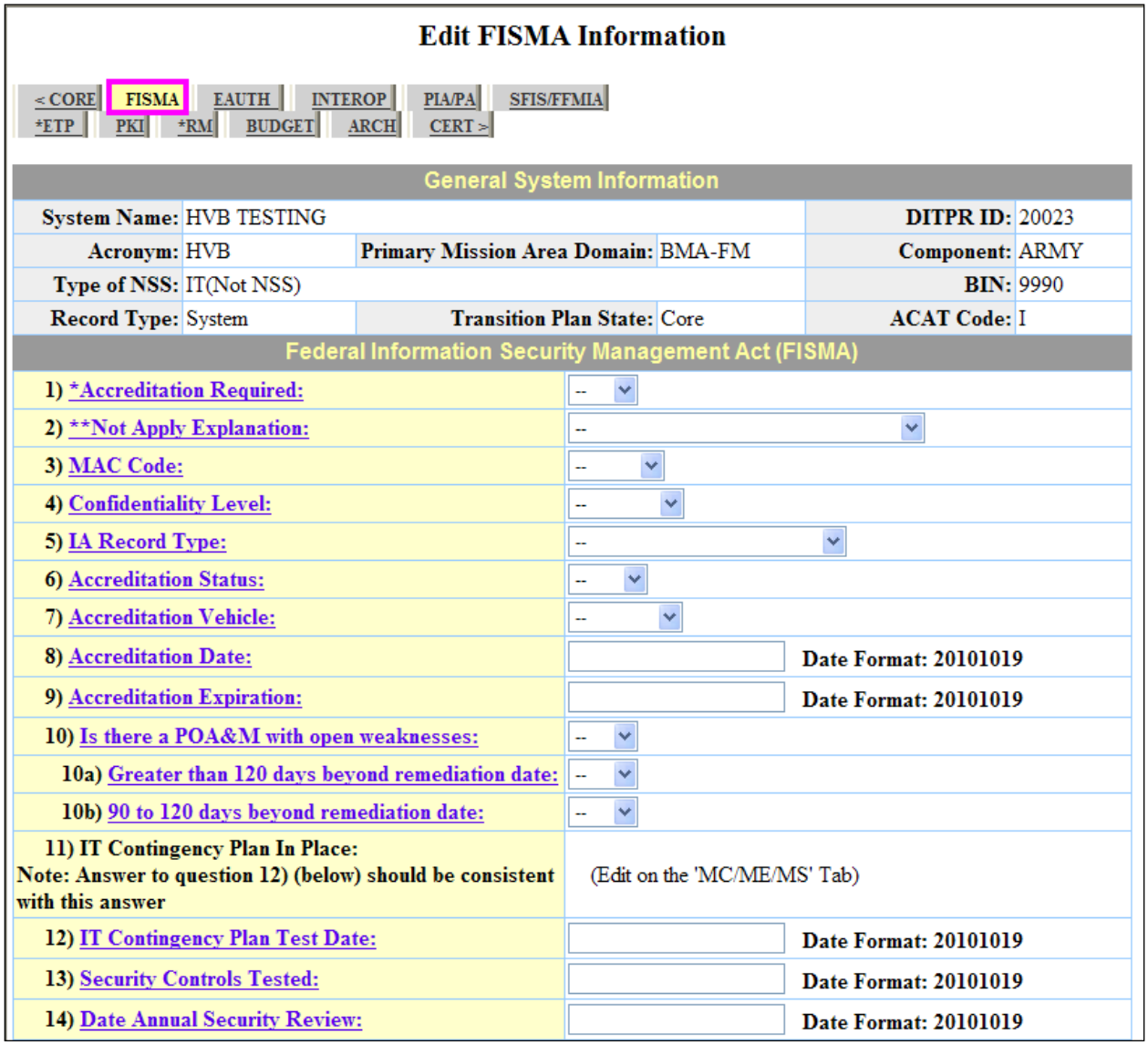
PRIVILEGES: Component User Group Privilege "**FIS**" is required to **Edit System FISMA Information**.

To Edit System FISMA Information, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

20.1. Edit FISMA Information

1. From the **System Core Basic** screen, any screen showing the **COMPL** button, or any screen showing the **FISMA** button, click the **COMPL** or **FISMA** button. The **Edit FISMA Information** screen appears.



Edit FISMA Information

< CORE | FISMA | EAUTH | INTEROP | PIA/PA | SFIS/FFMIA | *ETP | PKI | *RM | BUDGET | ARCH | CERT >

General System Information					
System Name:	HVB TESTING			DITPR ID:	20023
Acronym:	HVB	Primary Mission Area Domain:	BMA-FM	Component:	ARMY
Type of NSS:	IT(Not NSS)			BIN:	9990
Record Type:	System	Transition Plan State:	Core	ACAT Code:	I

Federal Information Security Management Act (FISMA)	
1) *Accreditation Required:	--
2) **Not Apply Explanation:	--
3) MAC Code:	--
4) Confidentiality Level:	--
5) IA Record Type:	--
6) Accreditation Status:	--
7) Accreditation Vehicle:	--
8) Accreditation Date:	Date Format: 20101019
9) Accreditation Expiration:	Date Format: 20101019
10) Is there a POA&M with open weaknesses:	--
10a) Greater than 120 days beyond remediation date:	--
10b) 90 to 120 days beyond remediation date:	--
11) IT Contingency Plan In Place: Note: Answer to question 12) (below) should be consistent with this answer	(Edit on the 'MC/ME/MS' Tab)
12) IT Contingency Plan Test Date:	Date Format: 20101019
13) Security Controls Tested:	Date Format: 20101019
14) Date Annual Security Review:	Date Format: 20101019

Figure 366 Edit FISMA Information Screen

2. From the **1) *Accreditation Required** drop list { **Yes** | **No** }, select the correct response.
3. From the **2) **Not Apply Explanation** drop list { **Embedded IT** | **Integral to real-time execution** | **Without Platform Interconnection** | **Pre-Deployment** | **Denial Authorization to Operate (DATO)** | **Interim Authorization to Test (IATT)** | **Entry does not require C&A** }, select the correct answer.
4. From the **3) MAC Code** drop list { **MAC I** | **MAC II** | **MAC III** }, select the correct code.

5. From the **4) Confidentiality Level** drop list { **Classified** | **Sensitive** | **Public** }, select the correct response.
6. From the **5) IA Record Type** drop list { **AIS Application** | **Enclave** | **Outsourced IT-based Process** | **Platform IT Interconnection** }, select the correct type.
7. From the **6) Accreditation Status** drop list { **ATO** | **IATO** | **None** }, select the correct response.
8. From the **7) Accreditation Vehicle** drop list { **DITSCAP** | **DIACAP** | **DCID 6/3** | **NIST** | **NISPOM** }, select the correct response.
9. In the **8) Accreditation Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.

NOTE: Date entries in the **Accreditation Date** as well as the other date fields on the **Edit FISMA Information** screen, **Accreditation Expiration**, **IT Contingency Plan Test Date**, **Security Controls Tested**, and **Date Annual Security Review**, may have business rule restrictions, e.g. date entered may not be in the future. For the latest business rules associated with FISMA date entries, see the current FISMA Guidance reference.

>> See: **Guidance Reference Documents** section for information on accessing the FISMA Guidance reference on line.

10. In the **9) Accreditation Expiration** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
11. Answer the question in the **10) Is there a POA&M with open weaknesses** drop list { **Yes** | **No** }.
12. In the **10a) Greater than 120 days beyond remediation date** drop list { **Yes** | **No** }, select the correct response.
13. In the **10b) 90 to 120 days beyond remediation date** drop list { **Yes** | **No** }, select the correct response.
14. In the **12) IT Contingency Plan Test Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.

NOTE: The date entry in the **IT Contingency Plan Test Date** numeric text box should be consistent with the response to the **IT Contingency Plan In Place?** question on the Mission Criticality Compliance screen.

15. In the **13) Security Controls Tested** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
16. In the **14) Date Annual Security Review** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
17. To edit the Designated Approval Authority, click the **EDIT DAA** button adjacent to the **Designated Approval Authority (DAA) Name** label.

>> See: **Edit DAA Description** section below for the detailed instructions.

18. To test the **Edit FISMA Information** screen data entries before submitting, click the **Test Validate Screen Data** button at the bottom of the screen. A browser dialog box shows Mandatory Errors that must be corrected before proceeding along with any Warnings.
19. Click the **Submit** button to save the data.

NOTE: **IF** non-numeric characters or an invalid date is entered in the date numeric text boxes above, you will get a browser warning dialog box advising the problem.

NOTE: Click an underlined screen label for the data element's definition or description.

20.2. Edit DAA Description

Click the **EDIT DAA** button to add designated approval authority (DAA) or update existing DAA records. The **System POC Listing** screen appears.

15) Designated Approval Authority (DAA) Name:	EDIT DAA
Designated Approval Authority (DAA) Title:	
Designated Approval Authority (DAA) Organization:	
Designated Approval Authority (DAA) Phone:	
Designated Approval Authority (DAA) DSN Phone:	
Designated Approval Authority (DAA) Email:	
FISMA Last Updated :	20101028
FISMA Last Updated By :	LASTNAME, FIRSTNAME

Figure 367 EDIT DAA Section, Edit FISMA Information Screen

>> See: **System's Point of Contact** chapter for the detailed instructions.

NOTE: Click an underlined screen label for the data element's definition or description.

21. SYSTEM E-AUTHENTICATION COMPLIANCE

PRIVILEGES: Component User Group Privilege "**EAU**" is required to **Edit System E-Authentication Information**.

To Edit System E-Authentication Information, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **EAUTH** button, click the **EAUTH** button. The **Edit E-Authentication Information** screen appears.

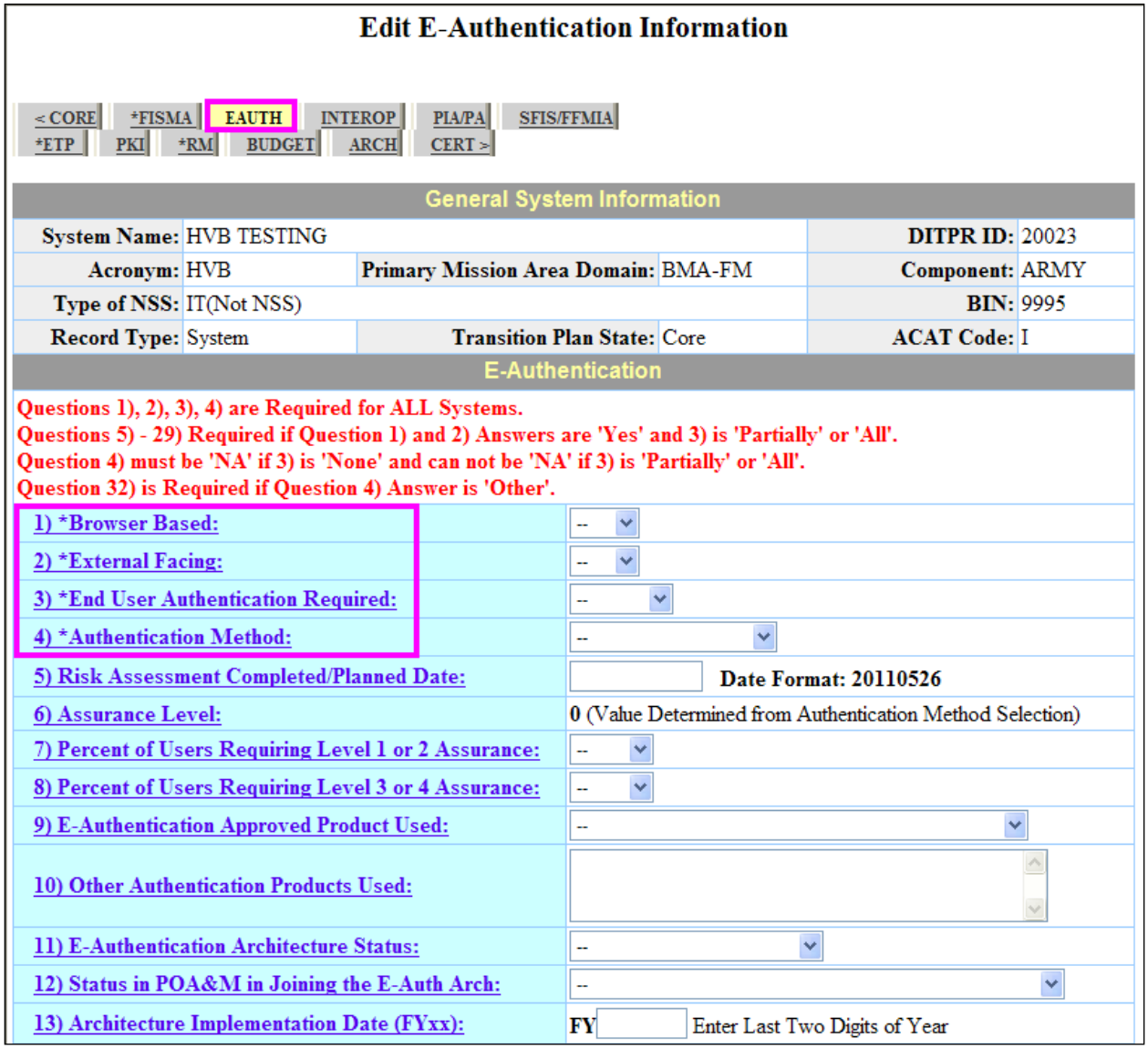


Figure 368 Edit E-Authentication Information Screen, Questions 1) to 13)

NOTE: The response to **Questions 1), 2), 3), and 4)** is required for **ALL Systems.**

Questions 1), 2), 3), 4) are Required for ALL Systems.
Questions 5) - 29) Required if Question 1) and 2) Answers are 'Yes' and 3) is 'Partially' or 'All'.
Question 4) must be 'NA' if 3) is 'None' and can not be 'NA' if 3) is 'Partially' or 'All'.
Question 32) is Required if Question 4) Answer is 'Other'.

Figure 369 E-Authentication Question Response Criteria

3. From the **1) *Browser Based** drop list { **Yes** | **No** }, select the correct response.
4. From the **2) *External Facing** drop list { **Yes** | **No** }, select the correct response.
5. From the **3) *End User Authentication Required** drop list { **None** | **Partially** | **All** }, select the correct response.
6. From the **4) * Authentication Method** drop list { **H/W Crypto Token** | **One-time PW Device** | **Soft Crypto Token** | **Biometric w/PIN** | **Password** | **PIN** | **Other** | **NA** }, select the correct method.
7. From the **5) Risk Assessment Completed/Planned Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
8. The **6) Assurance Level** value is Determined from the **Authentication Method Selection** above. Assurance Level values correspond to the Authentication Methods as shown: **0 – NA**, **Other**; **1 – PIN**; **2 – Password**; **3 – Biometric w/PIN**, **Soft Crypto Token**, **One-time PW device**; **4 – H/W Crypto Token**.
9. From the **7) Percent of Users Requiring Level 1 or 2 Assurance** drop list { **0%** | **10%** | **25%** | **50%** | **75%** | **90%** | **100%** }, select the correct percentage.
10. From the **8) Percent of Users Requiring Level 3 or 4 Assurance** drop list { **0%** | **10%** | **25%** | **50%** | **75%** | **90%** | **100%** }, select the correct answer.
11. From the **9) E-Authentication Approved Product Used** drop list { **Entegrity AssureAccess** | **Hewlett-Packard Select Access** | **Oblix NetPoint** | **RSA Security Federal Identity Manager** | **Sun Microsystems Sun Java System Identity Server** | **Other** }, select the correct product.
12. In the **10) Other Authentication Products Used** text box (maximum 250 characters), list other authentication products used.
13. From the **11) E-Authentication Architecture Status** drop list { **Credential Service Provider** | **Relying Party** | **Other** }, select the correct response.
14. From the **12) Status in POA&M in Joining the E-Auth Arch** drop list { **Determined OMB-defined Assurance Level** | **Completed the E-RA Credential Assessment Framework** | **Completed Boarding Checklist** | **Successful Acceptance Testing** | **Application Performs Live E-Authentication Transactions** }, select the correct response.
15. In the **13) Architecture Implementation Date (FYxx)** numeric text box, enter Last Two Digits of the Fiscal Year.

14) Potential Citizen Users Requiring Authentication:	--
15) Potential Business Users Requiring Authentication:	--
16) Non-Agency Government Users Req. Auth.:	--
17) Total Number of Potential Internal Agency Users:	--
18) Internal Agency Users Functioning as a Federal Empl.:	--
19) Total E-Authentication Transactions:	0 Enter Numbers ONLY
20) Logins/Year Performed by External Users:	--
21) Online Citizen Users Requiring Authentication:	--
22) Online Business Users Requiring Authentication:	--
23) Online Non-Agency Users Requiring Authentication:	--
24) Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication:	--
25) Average Annual Online Usage Growth Rate Through FY10:	--
26) Description of Citizen Customer Group(s) Being Authenticated:	
27) Description of Business Customer Group(s) Being Authenticated:	
28) Description of Government Customer Group(s) Being Authenticated:	
29) System URL: *Required for All Browser Based	
30) Access Controls:	--
31) Administrative Controls:	--
32) Authentication Comments:	
E-Authentication Last Updated :	**20101028**
E-Authentication Last Updated By :	**LASTNAME, FIRSTNAME**

Figure 370 Edit E-Authentication Information Screen, Questions 14) to 32)

16. From the **14) Potential Citizen Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
17. From the **15) Potential Business Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
18. From the **16) Non-Agency Government Users Req. Auth.** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
19. From the **17) Total Number of Potential Internal Agency Users** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
20. From the **18) Internal Agency Users Functioning as a Federal Empl.** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
21. In the **19) Total E-Authentication Transactions** numeric text box, enter the correct number.
22. From the **20) Logins/Year Performed by External Users** drop list { **N/A** | **Less than 10K** | **10K-100K** | **100K-1M** | **1M-10M** | **>10M** }, select the correct answer.
23. From the **21) Online Citizen Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.

24. From the **22) Online Business Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
25. From the **23) Online Non-Agency Users Requiring Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
26. From the **24) Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication** drop list { **N/A** | **Less than 100** | **100-1000** | **1000-10,000** | **10,000-100,000** | **100,000-1M** | **1M-10M** | **>10M** }, select the correct answer.
27. From the **25) Average Annual Online Usage Growth Rate Through FY10** drop list { **0%** | **3%** | **5%** | **10%** | **15%** | **20%** }, select the correct percentage.
28. In the **26) Description of Citizen Customer Group(s) Being Authenticated** text box (maximum 1,000 characters), enter the description.
29. In the **27) Description of Business Customer Group(s) Being Authenticated** text box (maximum 1,000 characters), enter the description.
30. In the **28) Description of Government Customer Group(s) Being Authenticated** text box (maximum 1,000 characters), enter the description.
31. In the **29) System URL** text box (maximum 60 characters), enter the URL address.
32. From the **30) Access Controls** drop list { **Yes** | **No** }, select the correct response.
33. From the **31) Administrative Controls** drop list { **Yes** | **No** }, select the correct response.
34. From the **32) Authentication Comments** text box (maximum 1,000 characters), enter the reason for the authentication method.
35. Click the **Submit** button to save the data.

NOTE: Click an underlined screen label for the data element's definition or description.

22. SYSTEM PIA/PA COMPLIANCE

PRIVILEGES: Component User Group Privilege "PIA" is required to **Complete PIA/PA Compliance**.

To Enter/Edit System PIA/PA Privacy Act Compliance data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **PIA/PA** button, click the **PIA/PA** button. The **PIA/PA Compliance** screen appears.

22.1. Privacy Impact Assessment (PIA) / Privacy Act (PA) Section

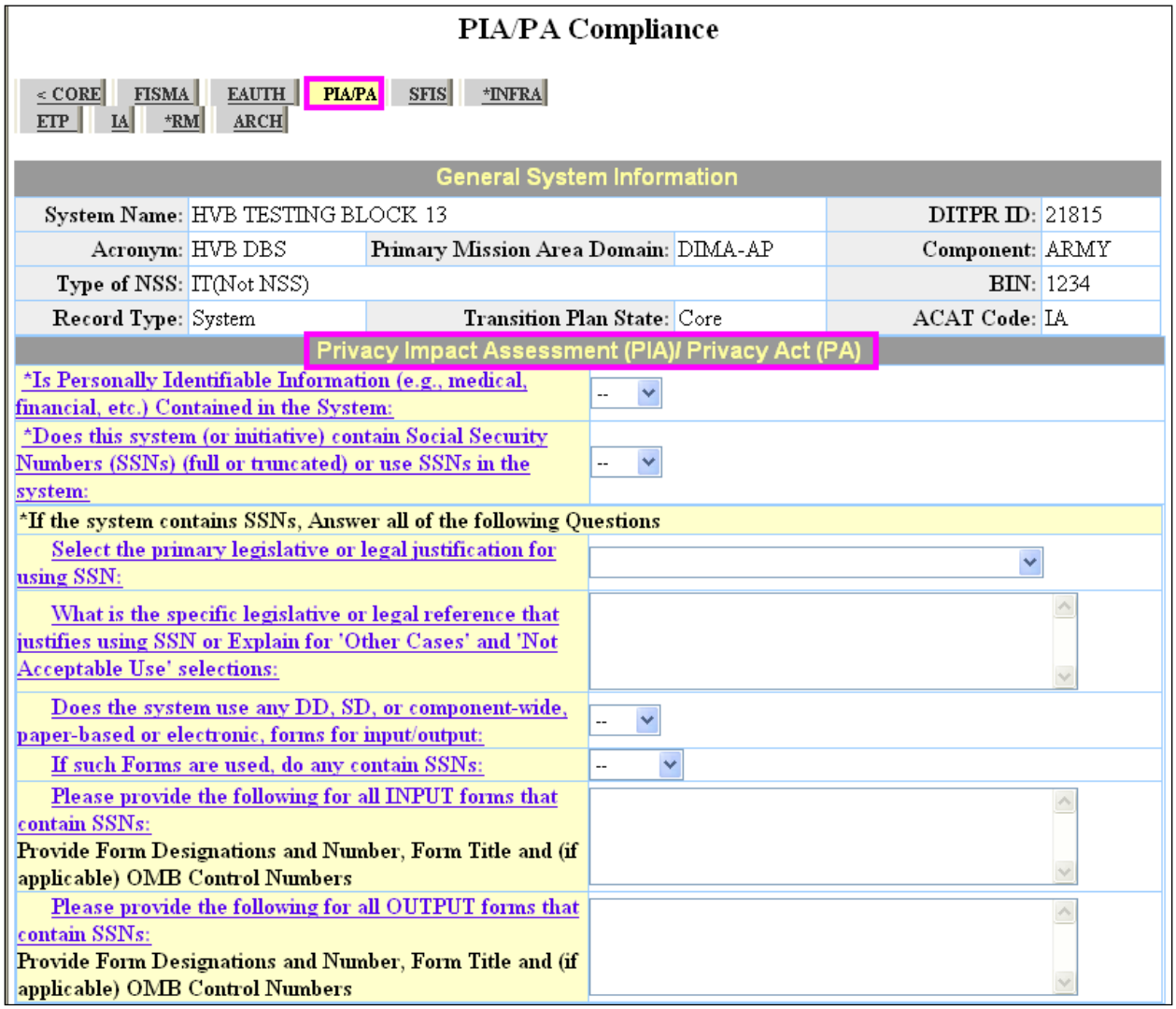


Figure 371 PIA/PA Compliance Screen, Privacy Impact Assessment (PIA)/ Privacy Act Section

1. From the ***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System** drop list { **Yes** | **No** }, select the correct response.
2. From the ***Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system** drop list { **Yes** | **No** }, select the correct response.

NOTE: Responses to Items 3 through 7 below are **REQUIRED IF** the system contains SSNs.

3. In the **Select the primary legislative or legal justification for using SSN** drop list { **Geneva Conventions Serial Number** | **Law Enforcement, National Security, Credentialing** | **Security Clearance Investigation or Verification** | **Interactions With Financial Institutions** | **Confirmation of Employment Eligibility** | **Administration of Federal Worker's Compensation** | **Federal Taxpayer Identification Number** | **Computer Matching** | **Foreign Travel** | **Noncombatant Evacuation Operations (NEOs)** | **Legacy System Interface** | **Other Cases** | **Not Acceptable Use** }, select the correct response.
4. In the **What is the specific legislative or legal reference that justifies using SSN or Explain for 'Other Cases' and 'Not Acceptable Use' selections** text box (maximum 1,000 characters), enter the justification comments.
5. In the **Does the system use any DD, SD, or component-wide, paper-based or electronic, forms for input/output** drop list { **Yes** | **No** }, select the correct response.
6. In the **Please provide the following for all INPUT forms that contain SSNs** text box (maximum 2,000 characters), provide Form designations and number, Form title, and OMB Control Numbers (if applicable).
7. In the **Please provide the following for all OUTPUT forms that contain SSNs** text box (maximum 2,000 characters), provide Form Designations and Number, Form Title, and OMB Control Numbers (if applicable).

22.2. Privacy Impact Assessment (PIA) Section

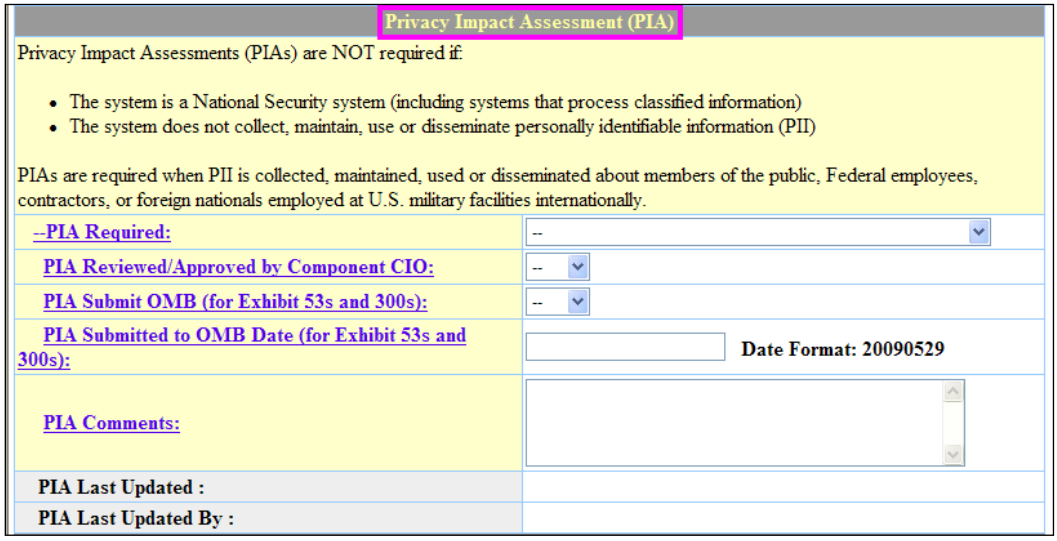


Figure 372 Privacy Impact Assessment (PIA) Section, PIA/PA Compliance Screen

NOTE: Privacy Impact Assessments (PIAs) are **NOT** required IF:

- The system is a National Security system (including systems that process classified information;
- The system does not collect, maintain, use, or disseminate personally identifiable information (PII).

PIAs are required when PII is collected, maintained, used, or disseminated about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally.

1. From the **– PIA Required** drop list { **Yes – from members of the General Public** | **Yes – from Federal Employees and/or Federal Contractors** | **Yes – from Both** | **No** }, select the correct response.
2. From the **PIA Reviewed/Approved by Component CIO** drop list { **Yes** | **No** }, select the correct response.
3. From the **PIA Submit OMB (for Exhibit 53s and 300s)** drop list { **Yes** | **No** }, select the correct response.
4. In the **PIA Submitted to OMB Date (for Exhibit 53s and 300s)** numeric text box, enter submission date in YYYYMMDD format.
5. In the **PIA Comments** text box (maximum 1,000 characters), enter the comments summary.

22.3. Privacy Act (PA) Section

Privacy Act (PA)	
--Is Personally Identifiable Information (e.g., medical, financial, etc) retrieved from the system by name or other identifier (e.g., SSN, fingerprint)?:	----
Has a Privacy Act system notice been published in the Federal Register (FR)?:	----
If published, what is the date of publication?:	Date Format: 20090529
What is the DoD System Identifier for the System of Records Notice?:	
No notice was published in the FR explanation:	

Figure 373 Privacy Act (PA) Section, PIA/PA Compliance Screen

1. From the **--Is Personally Identifiable Information (e.g., medical, financial, etc) retrieved from the system by name or identifier (e.g., SSN, fingerprint)?** drop list { **Yes** | **No** }, select the correct answer.
2. From the **Has a Privacy Act system notice been published in the Federal Register (FR)?** drop list { **Yes** | **No** }, select the correct answer.
3. In the **If published, what is the date of publication?** text box, enter the publication date in YYYYMMDD format.
4. In the **What is the DoD System Identifier for the System of Records Notice?** text box (maximum 21 characters), enter the Federal Register Notice System Identifier.
5. In the **No notice was published in the FR explanation** text box (maximum 1,000 characters), enter the explanation summary.
6. Click the **Submit** button to save the data.

NOTE: Click an underlined screen label for the data element's definition or description.

NOTE: The double dash "—" preceding a data entry field indicates an entry is required if the response to the first question ***Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System** is **Yes**.

23. SYSTEM SFIS COMPLIANCE

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Complete SFIS Compliance**.

To Enter/Edit System SFIS Compliance data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **SFIS** button, click the **SFIS** button. The **SFIS Compliance** screen appears.

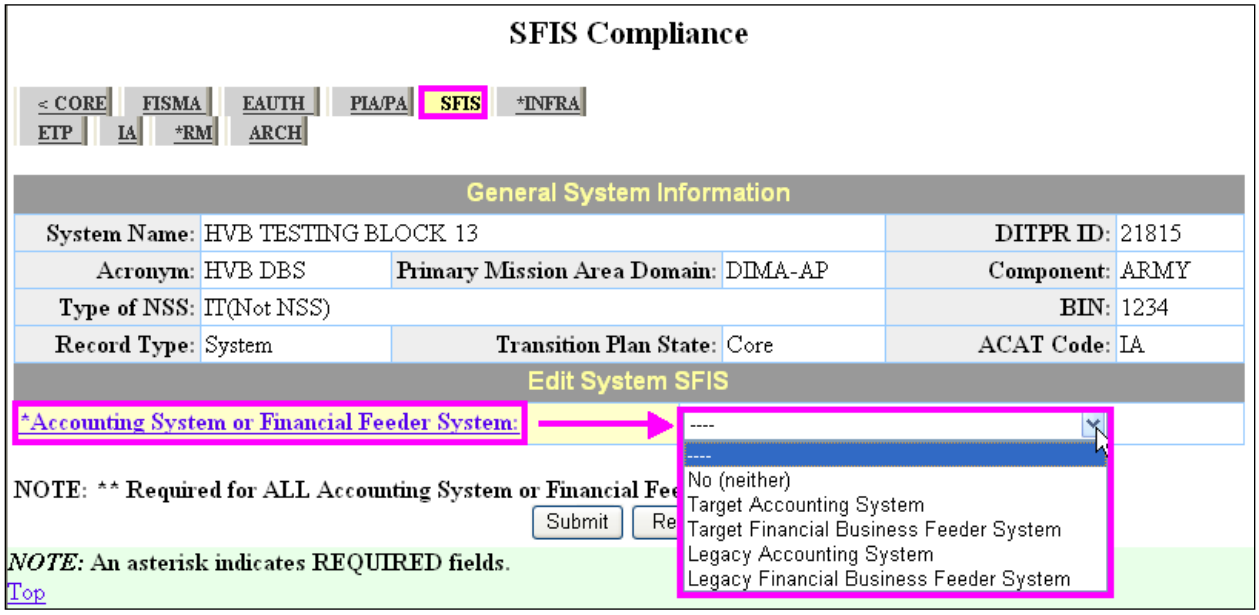


Figure 374 SFIS Compliance Screen

3. Click the ***Accounting System or Financial Feeder System** drop list { **No (Neither)** | **Target Accounting System** | **Target Financial Business Feeder System** | **Legacy Accounting System** | **Legacy Financial Business Feeder System** }, select the correct response.

23.1. Edit System SFIS

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Complete SFIS Compliance**.

To Enter/Edit System SFIS Compliance data, do the following:

1. On the **SFIS Compliance** screen **IF** you select **No (neither)** from the ***Accounting System or Financial Feeder System** drop list, the **SFIS Compliance** screen entry is complete; click the **Submit** button to save the data.
2. **IF** you select any option from the ***Accounting System or Financial Feeder System** drop list other than **No (neither)**, the screen automatically updates with additional fields to complete before submission.

NOTE: The additionl fields and questions to answer are the same and not dependent on whether you selected **Target Accounting System**, **Target Financial Business Feeder System**, **Legacy Accounting System**, or **Legacy Financial Business Feeder System** from the ***Accounting System or Financial Feeder System** drop list.

Edit System SFIS		
*Accounting System or Financial Feeder System:	Target Accounting System	
If the system does not support SFIS, explain.		
**Has there been an independent third party assessment of FFMIA compliance?	----	If not compliant or applicable, explain why not.
If not, what is the projected date for the review?	Date Format: 20130227	
**Has an SFIS Compliance Checklist been filled out?	----	
If so, what is the latest version of the checklist which was filled out?		
**Has an SFIS Implementation Plan been provided?	----	
**What is the projected date for SFIS Full Operational Compliance?	Date Format: 20130227	
**Has a Standard Line of Accounting Implementation Plan been filled out?	----	
If a Standard Line of Accounting Implementation Plan has not been filled out, please explain.		
With what systems will this system be interfacing? None		
What systems will this system replace? None		
**Has the System undergone an ODCMO/OUSD(C) SFIS Validation?	----	If so, what was the date? Date Format: 20130227

Figure 375 SFIS Compliance Screen, Edit System SFIS Section

3. In the **If the system does not support SFIS, explain** text box (maximum 2,000 characters), enter an explanation as required.
4. From the ****Has there been an independent third party assessment of FFMIA compliance?** drop list { **Yes** | **No** | **NA** }, select the correct response.
5. In the **If not, what is the projected date for the review?** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
6. From the ****Has an SFIS Compliance Checklist been filled out?** drop list { **Yes** | **No** | **NA** }, select the correct response.
7. In the **If so, what is the latest version of the checklist which was filled out?** text box (maximum 2,000 characters), enter the latest version that was completed.
8. From the ****Has an SFIS Implementation Plan been provided?** drop list { **Yes** | **No** | **NA** }, select the correct response.
9. In the ****What is the projected date for SFIS Full Operational Compliance?** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
10. From the ****Has a Standard Line of Accounting Implementation Plan been filled out?** drop list { **Yes** | **No** | **NA** }, select the correct response.
11. In the **If a Standard Line of Accounting Implementation Plan has not been filled out, please explain** text box (maximum 2,000 characters), enter an explanation.
12. From the ****Has the System undergone an ODCMO/OUSD(C) SFIS Validation?** drop list { **Yes** | **No** | **NA** }, select the correct response.
13. **IF** you selected **Yes** in the ****Has the System undergone an ODCMO/OUSD(C) SFIS Validation?** drop list, enter the date in the **If so, what was the date?** numer text box (maximum 8 effective numerals) in YYYYMMDD format.

NOTE: Information in the **With what systems will this system be interfacing?** field is depenedent on **Associated Systems**. This information is **NOT** editable on the **SFIS Compliance** screen.

>> See: Associate Systems section above for procedures to associate systems.

NOTE: Information in the **What systems will this sytem replace?** field is depenedent on being identified as a replacement system from a legacy system on the **Edit System Life Cycle Status** screen. This information is **NOT** editable on the **SFIS Compliance** screen.

>> See: Lifecycle System Data chapter above for entering **Life Cycle** information and creating legacy and replacement systems.

14. Click the **Submit** button to save the data.

NOTE: More information on the data entry fields are provided in mouse-overs on the screen labels.

NOTE: An asterisk "*****" preceding a data entry screen label indicates a **REQUIRED** field.

NOTE: Two asterisks "******" preceding a data entry screen label indicates it is a required entry for ALL Accounting Systems or Financial Feeder Systems.

23.2. SFIS/USSGL Validation Questions

PRIVILEGES: Only designated DCMOs are allowed to complete the SFIS/USSGL Validation Questions. This section will not be visible to most users.

To answer SFIS/USSFGL Validation Questions, do the following:

1. On the **SFIS Compliance** screen for designated DCMOs, the **SFIS/USSGL Validateion Questions (accessible by DCMO only)** section appears **IF** you select any option from the ***Accounting System or Financial Feeder System** drop list other than **No (neither)**.

SFIS/USSGL Validation Questions (accessible by DCMO only)	
1. How many SFIS business rules are applicable to the system?	Numeric entry (0-999)
2. With how many applicable SFIS business rules is the system compliant?	Numeric entry (0-999)
3. Percentage compliant with applicable SFIS business rules:	0% Calculated field.
4. How many DoD Reporting Chart of Account values are applicable to the system?	Numeric entry (0-999)
5. With how many applicable DoD Reporting Chart of Account values is the system compliant?	Numeric entry (0-999)
6. Percentage of compliance with applicable DoD Reporting Chart of Account values?	0% Calculated field
7. How many DoD Posting Chart of Account values does the system have?	Numeric entry (0-999)
8. How many Posting Accounts are SFIS/USSGL compliant?	Numeric entry (0-999)
9. Percentage of the system's posting Chart of Accounts which are SFIS/USSGL compliant?	0% Calculated field
10. What is the number of transactions tested for proper posting logic?	Numeric entry (0-999999)
11. Of the sample, what is the number of transactions which have proper posting logic?	Numeric entry (0-999999)
12. Percentage of transactions tested have proper posting logic?	0% Calculated field
13. How many system-to-system data exchanges does the system have?	Numeric entry (0-999999)
14. How many system-to-system data exchanges will need to be SFIS Compliant?	Numeric entry (0-999999)
15. How many system-to-system data exchanges currently are SFIS Compliant?	Numeric entry (0-999999)
16. Does the system transmit an SFIS compliant trial balance?	----
17. Have the system's internal controls been tested?	----
If so, what is the finding?	
18. Has the system been reviewed to ensure proper documentation is maintained to support the transaction?	----
If so, what is the finding?	

Figure 376 SFIS Compliance Screen, SFIS/USSGL Validation Questions

2. In the **1. How many SFIS business rules are applicable to the system?** numeric text box (maximum 3 numerals), enter the appropriate number.
3. In the **2. With how many applicable SFIS business rules is the system compliant?** numeric text box (maximum 3 numerals), enter the appropriate number.
4. In the **4. How many DoD Reporting Chart of Account values are applicable to the system?** numeric text box (maximum 3 numerals), enter the appropriate number.
5. In the **5. With how many applicable DoD Reporting Chart of Account values is the system compliant?** numeric text box (maximum 3 numerals), enter the appropriate number.
6. In the **7. How many DoD Posting Chart of Account values does the system have?** numeric text box (maximum 3 numerals), enter the appropriate number.
7. In the **8. How many Posting Accounts are SFIS/USSGL compliant?** numeric text box (maximum 3 numerals), enter the appropriate number.
8. In the **10. What is the number of transactions tested for proper posting logic?** numeric text box (maximum 6 numerals), enter the appropriate number.
9. In the **11. Of the sample, what is the number of transactions which have proper posting logic?** numeric text box (maximum 6 numerals), enter the appropriate number.
10. In the **13. How many system-to-system data exchanges does the system have?** numeric text box (maximum 6 numerals), enter the appropriate number.
11. In the **14. How many system-to-system data exchanges will need to be SFIS Compliant?** numeric text box (maximum 6 numerals), enter the appropriate number.
12. In the **15. How many system-to-system data exchanges will need to be SFIS Compliant?** numeric text box (maximum 6 numerals), enter the appropriate number.
13. In the **16. How many system-to-system data exchanges currently are SFIS Compliant?** numeric text box (maximum 6 numerals), enter the appropriate number.
14. From the **16. Does the system transmit an SFIS compliant trial balance?** drop list { **Yes** | **No** | **NA** }, select the correct response.
15. From the **17. Have the system's internal controls been tested?** drop list { **Yes** | **No** | **NA** }, select the correct response.
16. In the **If so, what is the finding?** text box (maximum 4,000 characters) under the **17. DoHave the system's internal controls been tested?** drop list, enter the finding information.
17. From the **18. Has the system been reviewed to ensure proper documentation is maintained to support the transaction?** drop list { **Yes** | **No** | **NA** }, select the correct response.
18. In the **If so, what is the finding?** text box (maximum 4,000 characters) under the **18. Has the system been reviewed to ensure proper documentation is maintained to support the transaction?** drop list, enter the finding information.
19. Click the **Submit** button to save the data and calculate the percentage fields.

24. SYSTEM INFRASTRUCTURE COMPLIANCE

PRIVILEGES: Component User Group Privilege "**ESD**" is required **Enter/Edit System Infrastructure Information**.

To Enter/Edit System Infrastructure Information, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the ***INFRA** button, click the ***INFRA** button. The **Edit System Infrastructure Information** screen appears.

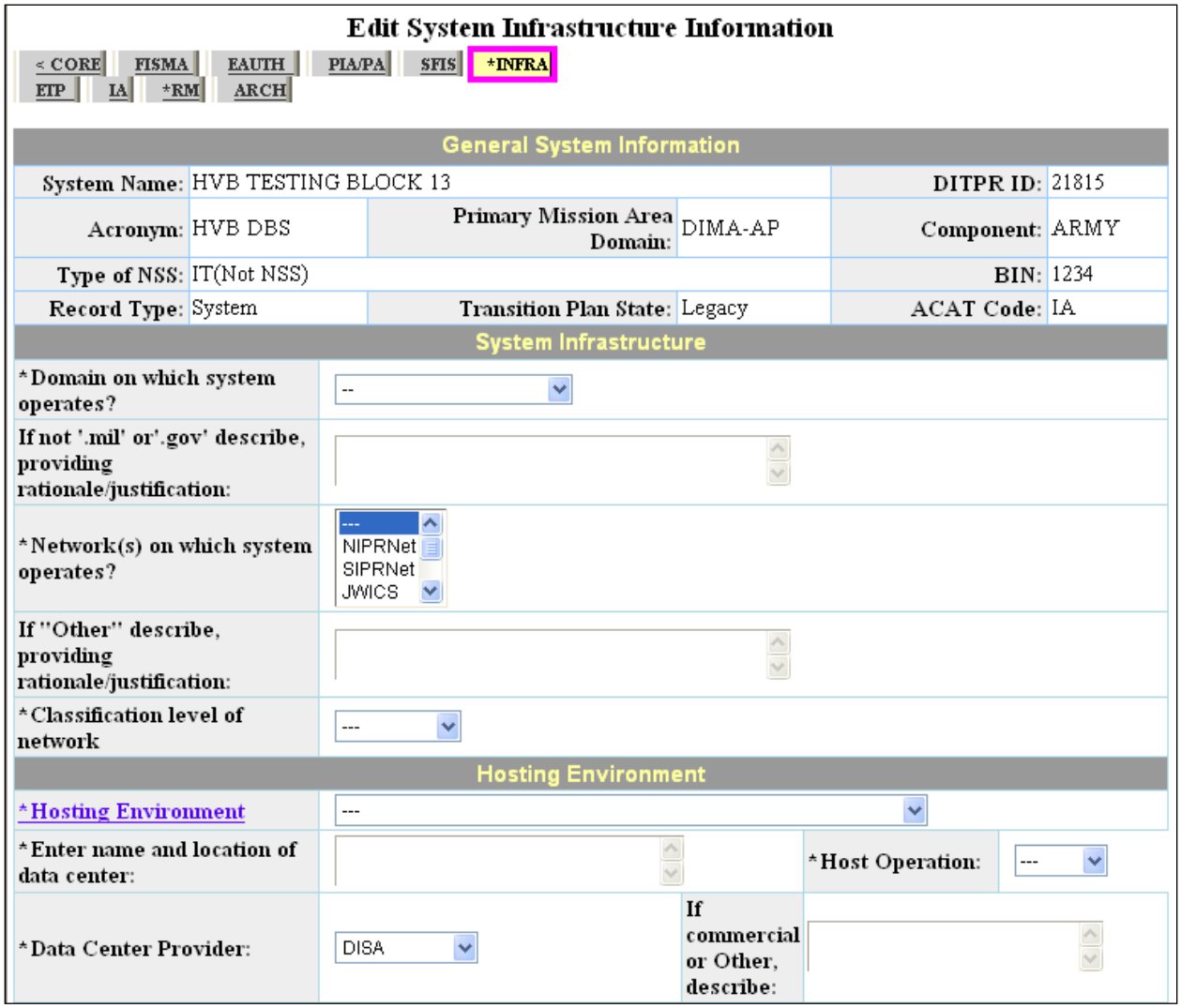


Figure 377 Edit System Infrastructure Information Screen

3. In the **System Infrastructure** section from the ***Domain on which system operates** drop list { **.mil** | **.gov** | **.edu** | **.com** | **.org** | **.net** | **Other** | **No Network Connection** }, select the domain.
4. In the **If not '.mil' or'.gov' describe, providing rationale/justification** text box (maximum 4,000 characters), enter the appropriate information.
5. From the ***Network on which system operates** multi-select (**Ctrl+Click**) drop list{ **NIPRNET** | **SIPRNET** | **JWICS** | **Other Mil** | **Other** | **None** }, select the network(s).

NOTE: IF you select **No Network Connection** from the ***Domain on which system operates** drop list, selection from the ***Network on which system operates** multi-select (**Ctrl+Click**) drop list is no longer required as the leading asterisk "*****" from the this drop list disappears.

6. In the **If "Other" describe, providing rationale/justification** text box (maximum 2,000 characters), enter the appropriate comments.
7. From the ***Classification level of network** drop list { **UNCLASS** | **SBU** | **SECRET** | **TS** | **Other** }, select the proper classification.

NOTE: IF you select **No Network Connection** from the ***Domain on which system operates** drop list, selection from the ***Classification level of network** drop list is no longer required as the leading asterisk "*****" from this drop list disappears.

8. In the **Hosting Environment** section from the ***Hosting Environment** drop list { **Defense Enterprise Computing Center (DECC)** | **Component/Service/Agency Enterprise Data Center** | **DoD Core Data Center (CDC)** | **Installation Processing Node (IPN)** | **Tactical/Mobile Processing Node (TPN)** | **Special Purpose Processing Node (SPPN)** | **Component/Service/Agency Legacy Data Center Slated for Closure** | **Other** }, select the proper hosting environment.
9. In the ***Enter name and location of data center** text box (maximum 1,000 characters), enter the data center information.
10. From the ***Host Operation** drop list { **GOGO** | **GOCO** | **COCO** | **Other** }, select the proper response.
11. From the ***Data Center Provider** drop list { **DISA** | **Commercial** | **Component** | **Other** }, select the proper response.
12. In the **If commercial or Other, describe** text box (maximum 1,000 characters), enter the data center information.
13. Click the **Submit** button to save the data.

25. SYSTEM ETP INFORMATION COMPLIANCE

25.1. Enter ETP Compliance Information

PRIVILEGES: Component User Group Privilege "ESD" is required **Complete Enterprise Transition Plan Information**.

To Enter/Edit System Enterprise Transition Plan Information, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the ***ETP** button, click the ***ETP** button. The **Enterprise Transition Plan Information** screen appears.

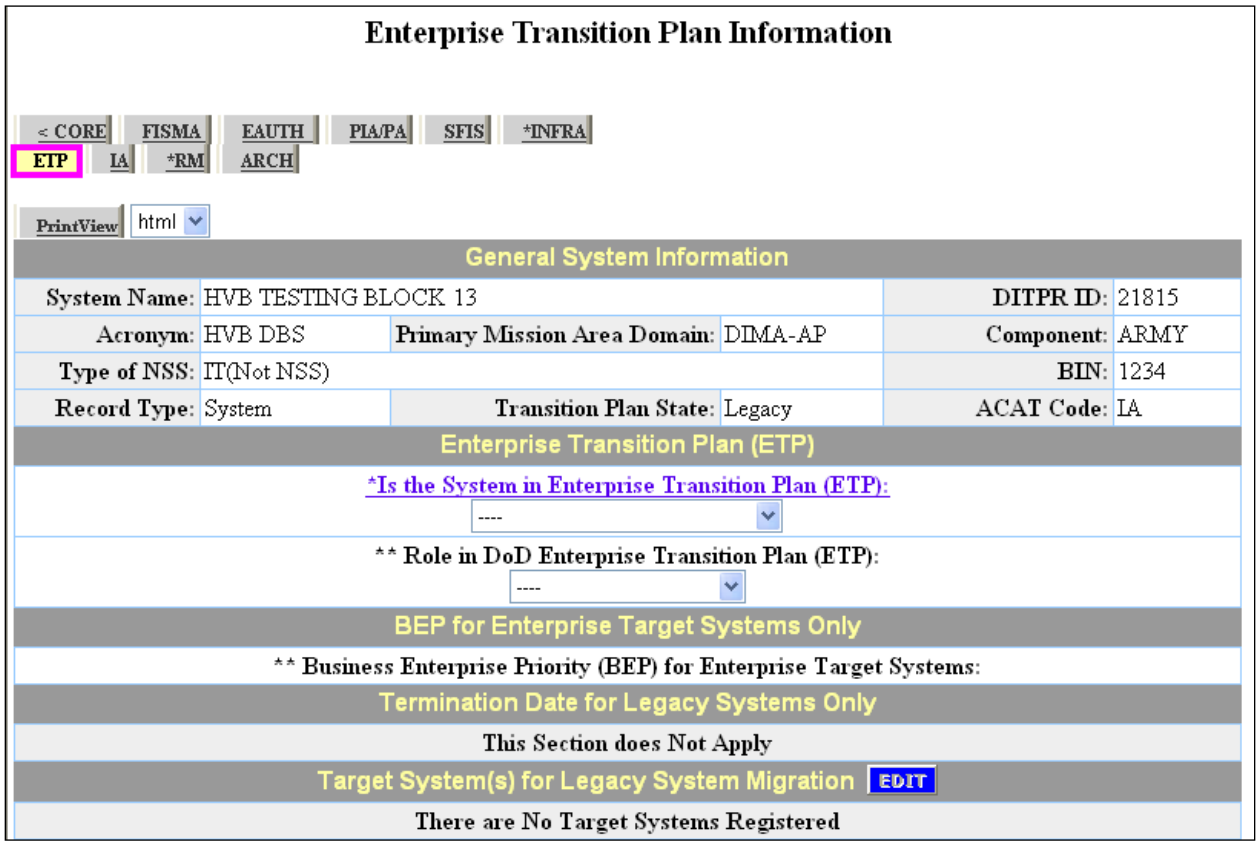


Figure 378 Enterprise Transition Plan Information Screen

3. In the **Enterprise Transition Plan (ETP)** section from the ***Is the System in Enterprise Transition Plan (ETP)** drop list { **Y In the ETP** | **P Planned for inclusion in ETP** | **N Not in ETP** }, select a correct response.
4. From the **** Role in Enterprise Transition Plan (ETP)** drop list { **(E) Enterprise Target** | **(C) Component Target** | **(M) Medical Target** | **(L) Legacy** }, select the ETP role. When the ETP role is selected, the screen needs to update; click the **OK** button in the browser dialog box to continue.
5. In the **BEP for Enterprise Target Systems Only** section for the **Enterprise Target** role from the **** Business Enterprise Priority (BEP) for Enterprise Target Systems** drop list { **Personnel Visibility** | **Acquisition Visibility** | **Common Supplier Engagement** | **Materiel Visibility** | **Real Property Accountability** | **Financial Visibility** }, select the priority that applies.
6. For the **Medical Target System** role from the multi-select (**Ctrl+Click**) drop list **** Business Enterprise Priority (BEP) for Enterprise Target Systems** drop list { **Personnel Visibility** | **Acquisition Visibility** |

Common Supplier Engagement | **Materiel Visibility** | **Real Property Accountability** | **Financial Visibility** }, select the priority(ies) that apply.

NOTE: When you select **(C) Component Target** or **(L) Legacy** in the **** Role in Enterprise Transition Plan (ETP)** drop list, the **** Business Enterprise Priority (BEP) for Enterprise Target Systems** drop list is not available.

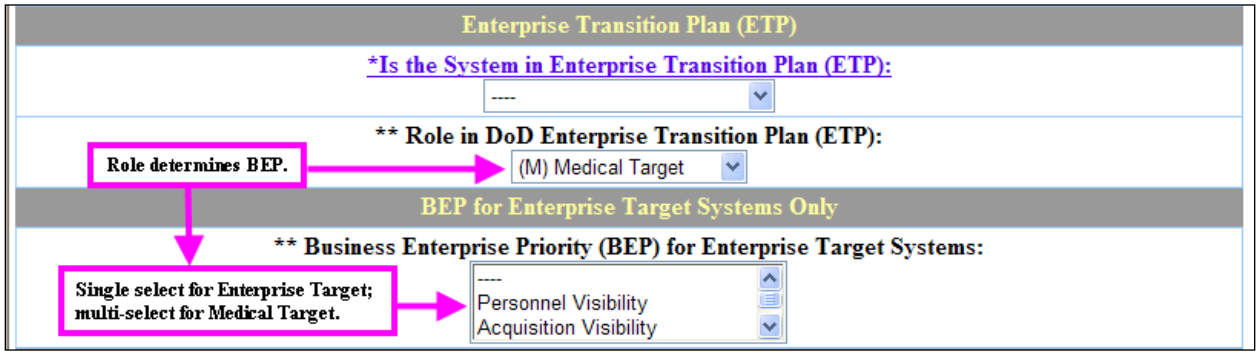


Figure 379 BEP for Enterprise Target Systems Only Section, Enterprise Transition Plan Information Screen

NOTE: **IF** the role in the ETP is **Legacy**, the **Termination Date for Legacy Systems Only** section should be completed.

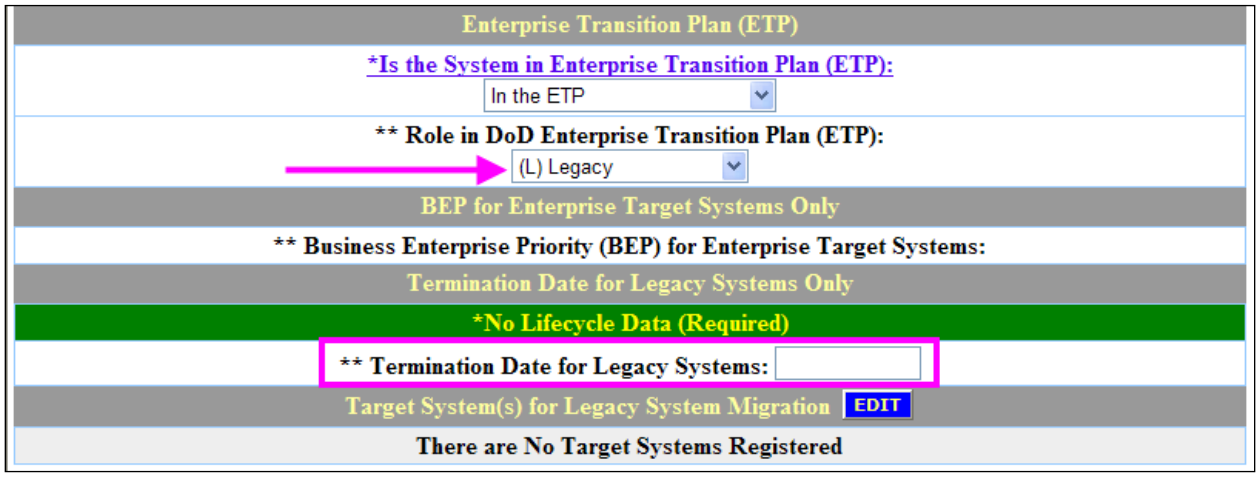


Figure 380 Termination Date for Legacy Systems, Enterprise Transition Plan Information Screen

7. In the **Termination Date for Legacy Systems Only** section in the ****Termination Date for Legacy Systems** numeric text box, enter the termination date in YYYYMMDD format.

>> See: **Edit ETP Legacy System Migration** section below for procedures to complete the **Target System(s) for Legacy System Migration** section.

8. To print the **Enterprise Transition Plan Information** screen report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **Enterprise Transition Plan Information** screen report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

25.2. Edit ETP Legacy System Migration

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Edit ETP Legacy System Migration**.

To Edit ETP Legacy System Migration, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the ***ETP** button, click the ***ETP** button. The **Enterprise Transition Plan Information** screen appears.

>> See: **Figure 378** and **Figure 380** for **Enterprise Transition Plan Information** screen details.

3. For a **Legacy** role in the **Enterprise Transition Plan (ETP)** section, in the **Termination Date for Legacy Systems Only** section in the **** Termination Date for Legacy Systems** text box, enter a termination date in YYYYMMDD format.
4. Click the **Submit** button to save the Termination Date.

NOTE: IF Role in Enterprise Transition Plan (ETP) is Legacy, the **Target System(s) for Legacy System Migration EDIT** button is **Active**.

5. Click the **Target System(s) for Legacy System Migration EDIT** button. The **ETP Legacy System Migration** screen appears.

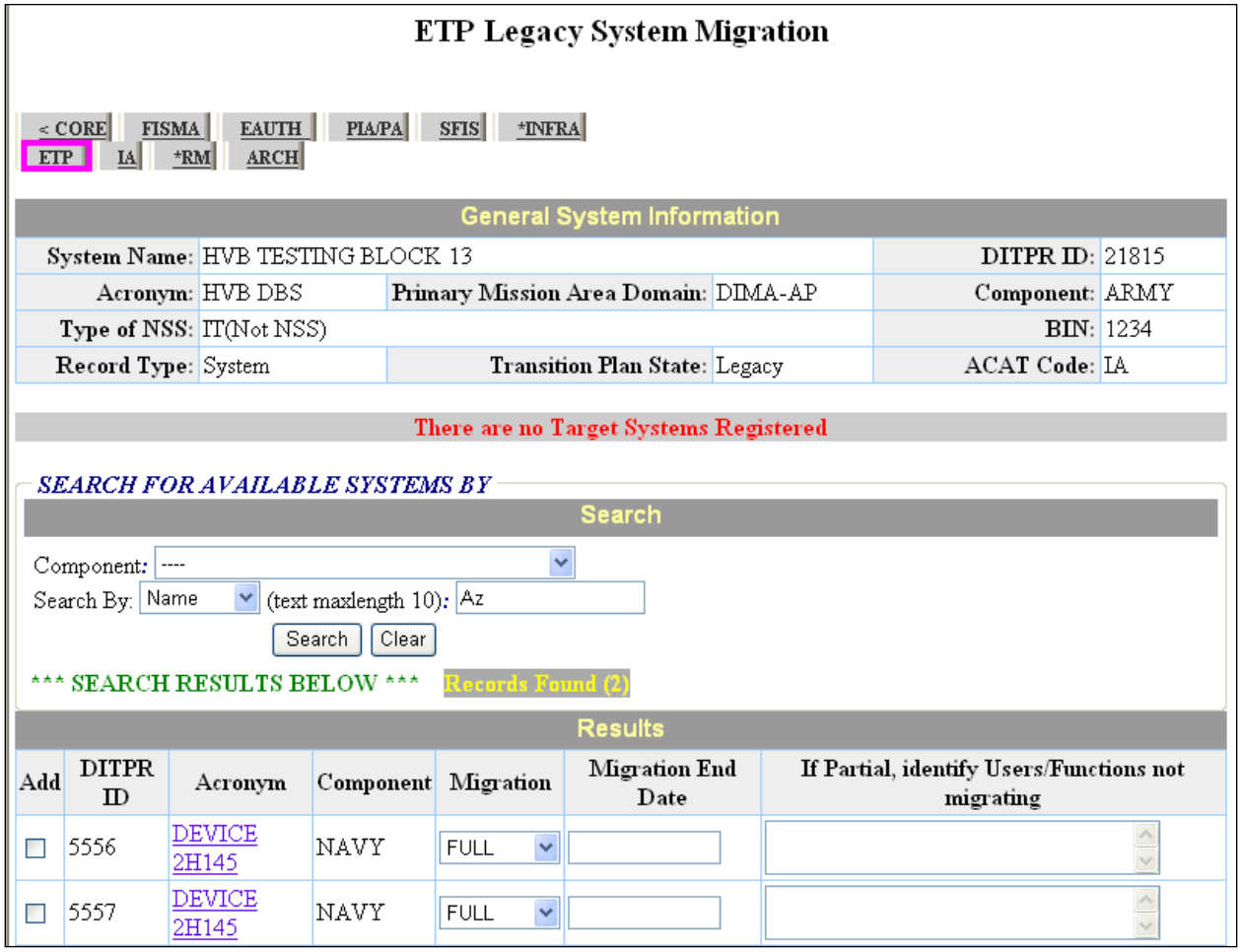


Figure 381 ETP Legacy System Migration Screen

6. **IF** you know the system's Component, select the Component from the **Component** drop list.

>> See: **Component Drop List (1)** section in **Appendix D – Drop Lists** for the list of Components.

7. From the **Search By** drop list { **Acronym** | **DITPR ID** | **Name** }, make the appropriate selection for the search.
8. In the **Search By (text maxlength 10)** (maximum 10 characters), enter the text string for a **Name** or **Acronym** search or a numeric string for DITPR ID search.

NOTE: Name and **Acronym** are text string searches so records will be returned if any portion of the target text contains the input text string. The search engine is **NOT** case sensitive. **DITPR ID** is a numeric text string search and will return a record only if the numeric input is an exact match to the DITPR ID.

9. Click the **Search** button. The screen automatically updates with any match(es) showing in the **Results** section.
10. Under **Results** section, click the **Add** checkbox to associate the migration system.
11. Under **Migration** drop list { **FULL** | **PARTIAL** }, select a migration status.
12. In the **Migration End Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
13. **IF** migration is **PARTIAL**, enter the comments in the **Partial, identify Users/Functions not migrating** text box (maximum 2,000 characters).
14. Click the **Submit** button to save the data.

26. SYSTEM INFORMATION ASSURANCE COMPLIANCE

PRIVILEGES: Component User Group Privilege "ESD" is required to **Complete Information Assurance Compliance**.

To Enter/Edit System Information Assurance Compliance data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **IA** button, click the **IA** button. The **Information Assurance** screen appears.

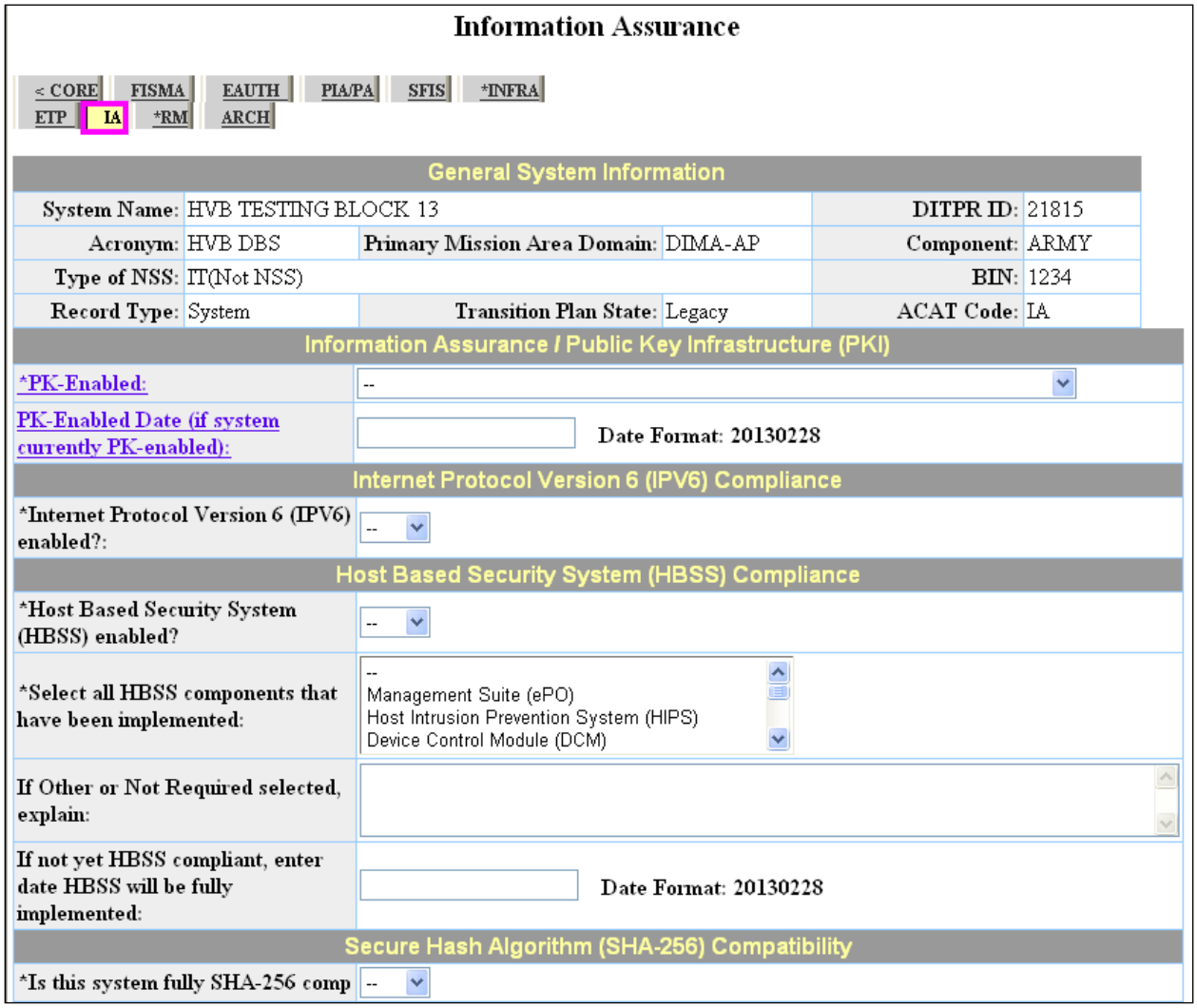


Figure 382 Information Assurance Screen

3. From the ***PK-Enabled** drop list { **No, system not currently PK-Enabled and no plan to PK-Enable | Yes, system is PK-Enabled for user authentication, digital signature and encryption | Yes, system is PK-Enabled for user authentication, digital signature | Yes, system is PK-Enabled for user authentication and encryption | Yes, system is PK-Enabled for digital signature and encryption | Yes, system is PK-Enabled for user authentication | Yes, system is PK-Enabled for digital signature | Yes, system is PK-Enabled for encryption** }, select the correct response.

4. In the **PK-Enabled Date (if system currently PK-enabled)** numeric text box (maximum 8 effective numerals), enter the PK-enabled date in YYYYMMDD format.
5. From the ***Internet Protocol Version 6 (IPV6) enabled?** drop list { **No** | **Yes** }, select the correct response.
6. From the ***Host Based Security System (HBSS) enabled?** drop list { **No** | **Yes** }, select the correct response.
7. From the ***Select all HBSS components that have been implemented** multi-select (**Ctrl+Click**) drop list { **Management Suite (ePO)** | **Host Intrusion Prevention System (HIPS)** | **Device Control Module (DCM)** | **Asset Baseline Monitor(ABM)** | **Asset Publishing Service (APS)** | **Policy Auditor (PA)** | **Rogue System Detection (RSD)** | **Asset Configuration Compliance Module (ACCM)** | **Audit Extraction Module (AEM)** | **Other** | **Not Yet** | **Not Required** }, select the appropriate HBSS component(s).
8. In the **If Other or Not Required selected, explain** text box (maximum 1,000 characters), enter an appropriate explanation.
9. In the **If not yet HBSS compliant, enter date HBSS will be fully implemented** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
10. From the ***Is this system fully SHA-256 comp** drop list { **No** | **Yes**), select the correct response.
11. Click the **Submit** button to save the data.

NOTE: An asterisk "*****" preceding a data entry screen label indicates a **REQUIRED** field.

27. SYSTEM RECORDS MANAGEMENT COMPLIANCE

PRIVILEGES: Component User Group Privilege "ERM" is required **Complete Records Management**.

To Enter/Edit Records Management Compliance data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the ***RM** button, click the ***RM** button. The **Records Management** screen appears.

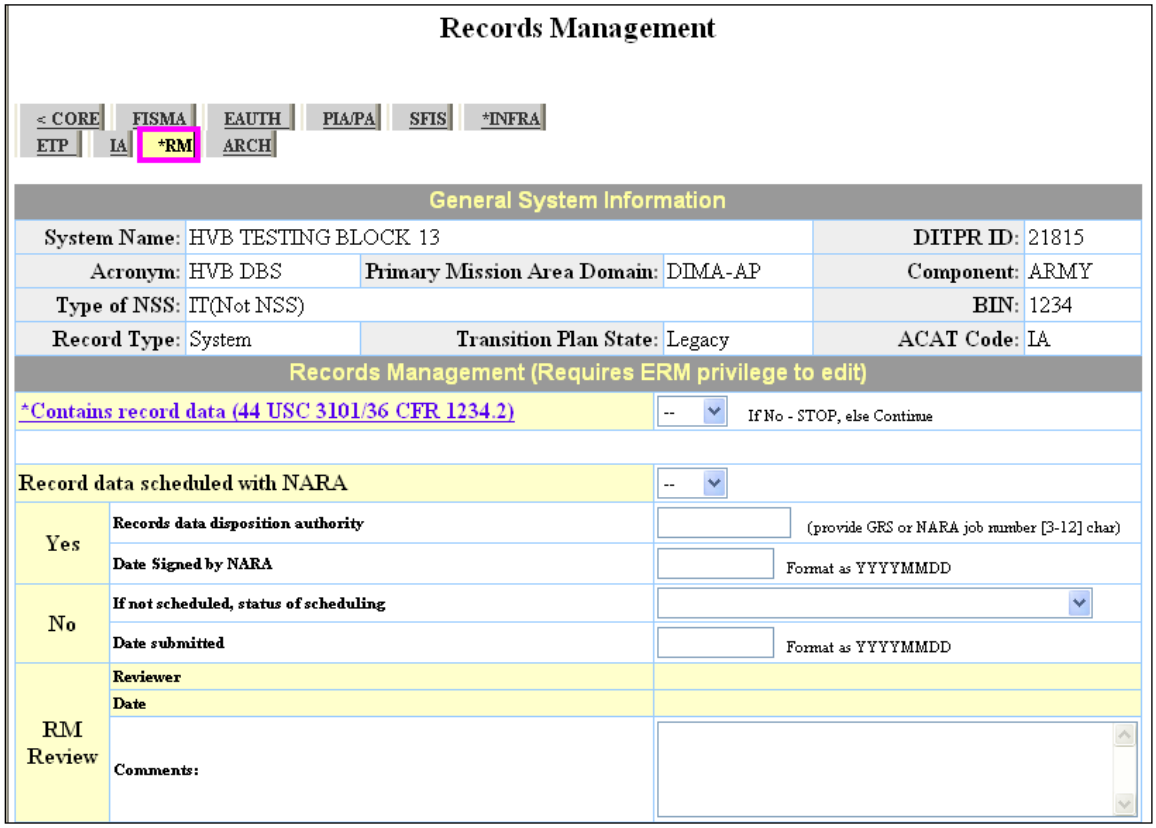


Figure 383 Records Management Screen

3. In the **Contains record data (44 USC 3101/36 CFR 1234.2)** drop list { **Yes** | **No** }, select the proper response. If **Yes** is selected, continue filling out the form.

NOTE: Click on the **Contains record data (44 USC 3101/36 CFR 1234.2)** link for **Records Management Definition of Terms**.

4. In the **Record data scheduled with NARA** drop list { **Yes** | **No** }, select the proper response.
5. IF the response to **Record data scheduled with NARA** is **Yes**, provide the GRS or NARA job number in the **Records data disposition authority** text box (maximum 20 characters) and the date in YYYYMMDD format in the **Date Signed by NARA** text box.
6. IF the response to **Record data scheduled with NARA** is **No**, indicate the status in the **If not scheduled, status of scheduling** drop list { **Submitted to NARA (must enter Date Submitted)** | **Schedule under development** | **Awaiting Survey Completion** } and the date in YYYYMMDD format in the **Date submitted** text box.
7. In the **RM Status Comments** text box (maximum 1,000 characters), enter appropriate comments.
8. Click the **Submit** button to save the data.

NOTE: An asterisk (*****) preceding a data entry screen label indicates a **REQUIRED** field.

28. SYSTEM ARCHITECTURE (BEA 3.1 THROUGH 9.0)

28.1. View System Architecture

PRIVILEGES: No **User Group Privilege** is required to view **System Architecture**.

To view mapped System Architecture BEA data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **ARCH** button, click the **ARCH** button. The **Architecture** screen appears.

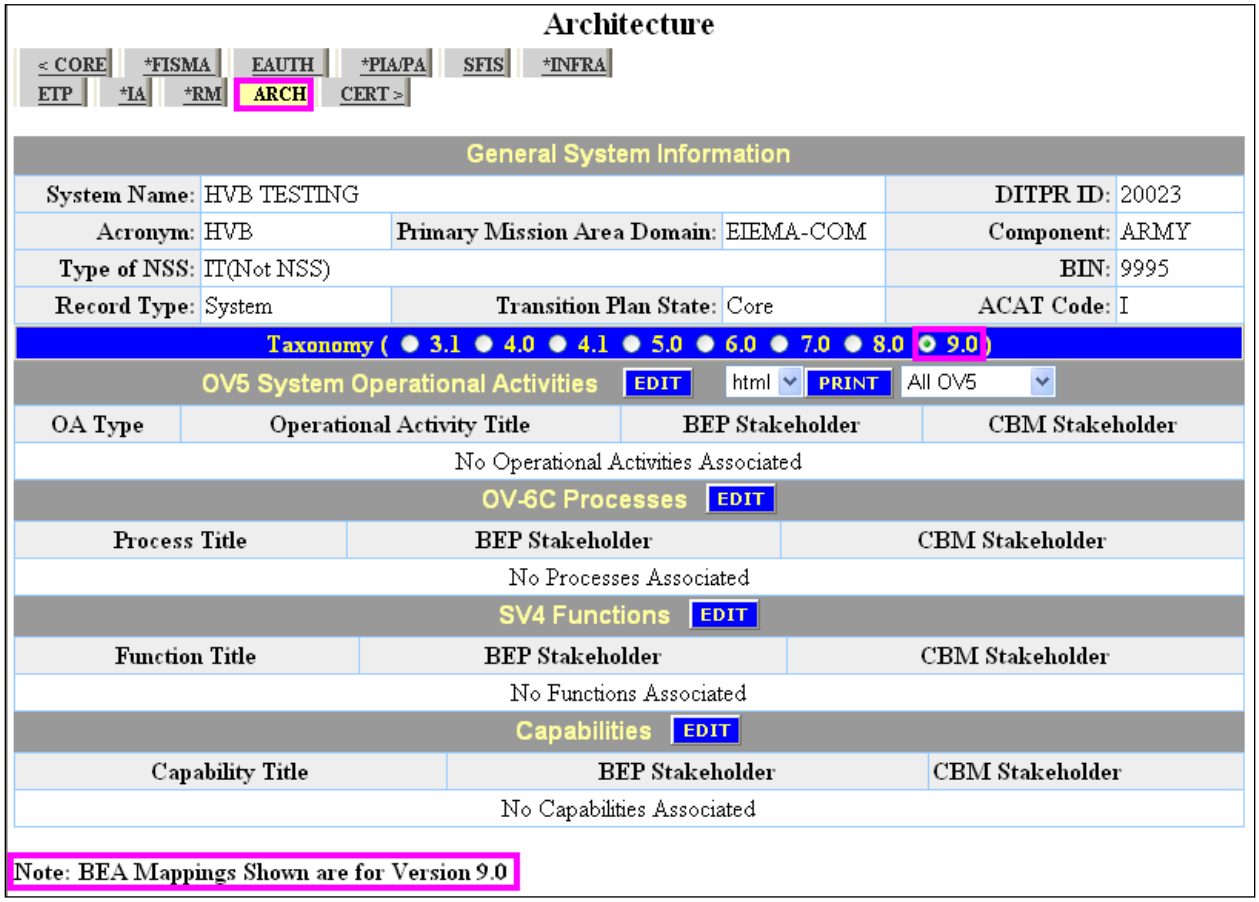


Figure 384 Architecture Screen

3. Click the **Taxonomy 3.1**, **4.0**, **4.1**, **5.0**, **6.0**, **7.0**, **8.0**, or **9.0** (default) radio buttons, and the screen automatically updates with the 3.1, 4.0, 4.1, 5.0, 6.0, 7.0, 8.0, or 9.0 taxonomy data, respectively.

NOTE: Taxonomy BEA defaults to the current version. For more information about the current BEA, go to the BTA website, http://dcmo.defense.gov/products-and-services/business-enterprise-architecture/.

4. With the **Taxonomy 6.0** radio button selected, click the **Show 6.0 Note** button to view OV-5 Activity numbering issues associated with Taxonomy 6.0.

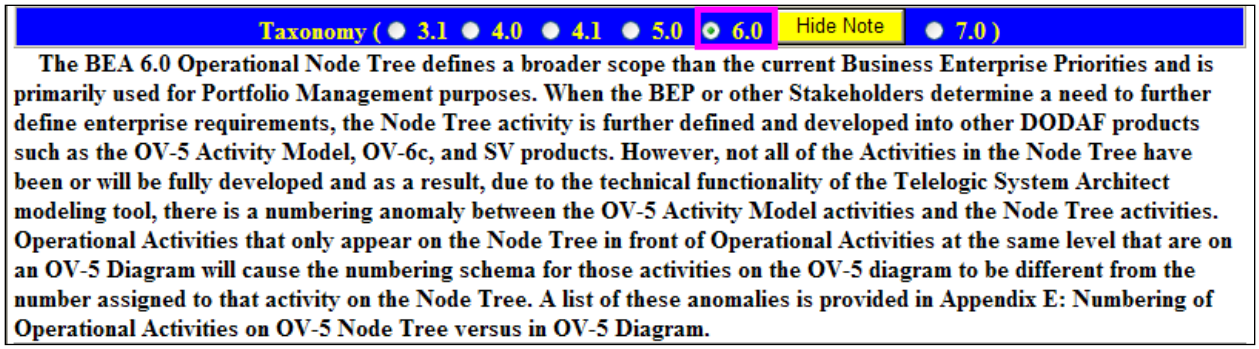


Figure 385 Show 6.0 Note / Hide Note Button, Architecture Screen

NOTE: This issue is being identified to minimize the impact to the data for reporting capabilities and will be further investigated for a more permanent solution in the future.

5. Click the **Hide Note** button to hide the OV-5 Activity numbering issues note associated with Taxonomy 6.0.
6. With the **Taxonomy 5.0** radio button selected, click the **Show 5.0 Note** button to view OV-5 Activity numbering issues associated with Taxonomy 5.0.

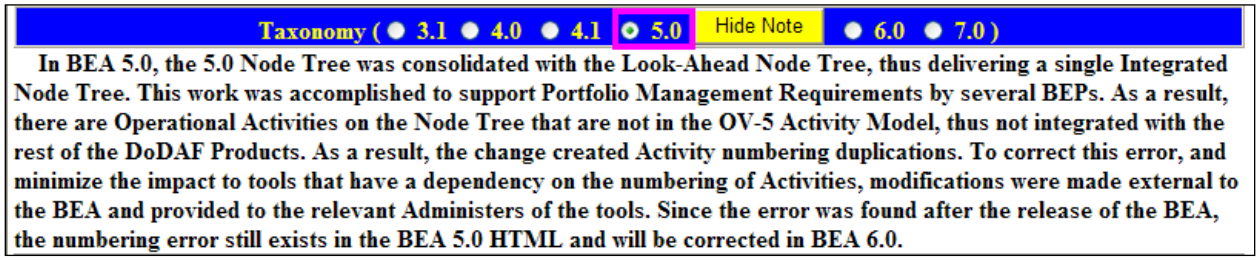


Figure 386 Show 5.0 Note / Hide Note Button, Architecture Screen

7. Click the **Hide Note** button to hide the OV-5 Activity numbering issues note associated with Taxonomy 5.0.

28.2. Map Architecture OV5 System Operational Activities (OA)

In support of portfolio management in the DITPR, system owners need to identify relevant BEA OV-5 Operational Activities that their systems automate. To do this, the system owners should read the definition of lowest level activities and determine if their system produces the output of that activity. If the system produces the output, or will in the future, the system owner should select the activity.

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Map Architecture OV5 system OA**.

To Map Architecture OV5 System OA, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **ARCH** button, click the **ARCH** button. The **Architecture** screen appears.
3. Click one of the **Taxonomy** radio buttons (**3.1**, **4.0**, **4.1**, **5.0**, **6.0**, **7.0**, **8.0**, or **9.0** (default)) to view the BEA OV5 System Operational Activities architecture. The **Architecture** screen automatically updates.
4. To print the **OV5 System Operational Activities** Mapping, make a selection in the **PRINT** mapping drop list { **All OV5** | **All Mappings** } and then make a selection in the **PRINT** format drop list { **html** | **xls** | **pdf** }; click the **PRINT** button to generate the mapping hierarchy structure in HTML, Excel, or PDF Format, respectively.

WARNING: Printing **All OV5** or **All Mappings** in PDF format may take several minutes and time out before completion due to its complexity.

5. With the **Taxonomy 9.0** or **8.0** radio button selected, click the **OV5 System Operational Activities EDIT** button. The **OV5 System Operational Activities** screen appears.

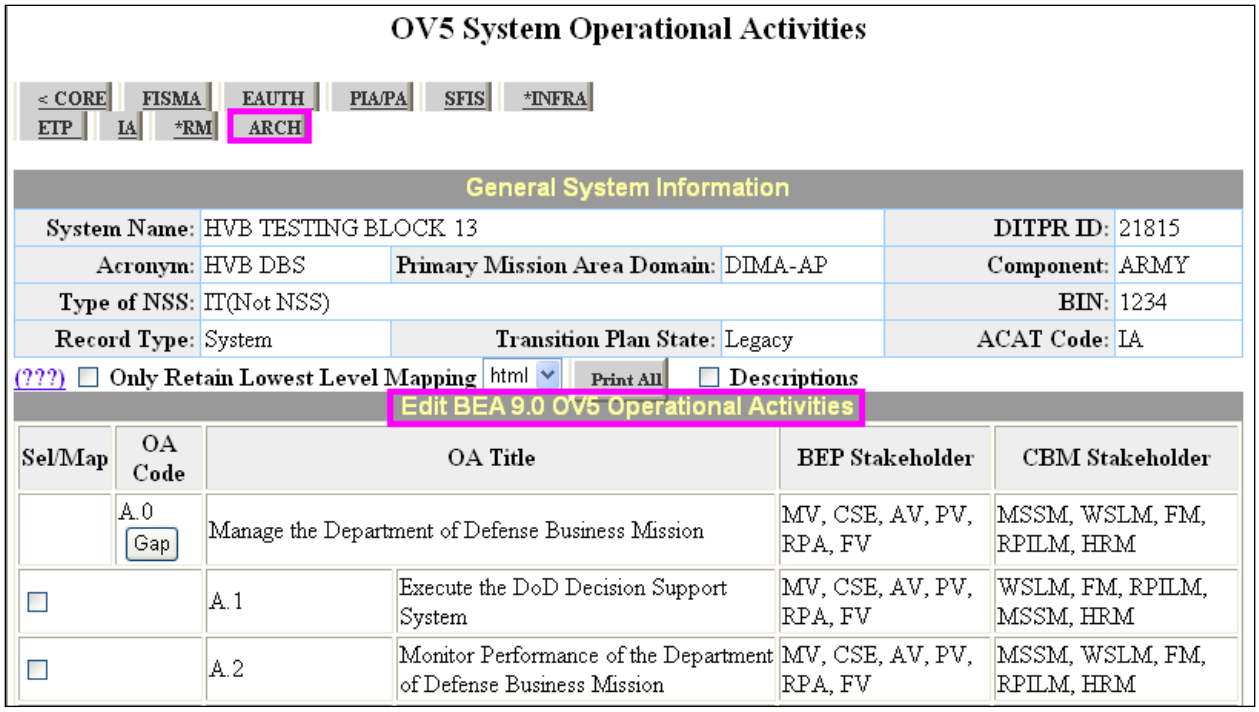


Figure 387 OV5 System Operational Activities Screen

6. Click the **(???)** link to display information on Lowest Leaf Mapping. Click the **OK** button to close the pop-up screen.

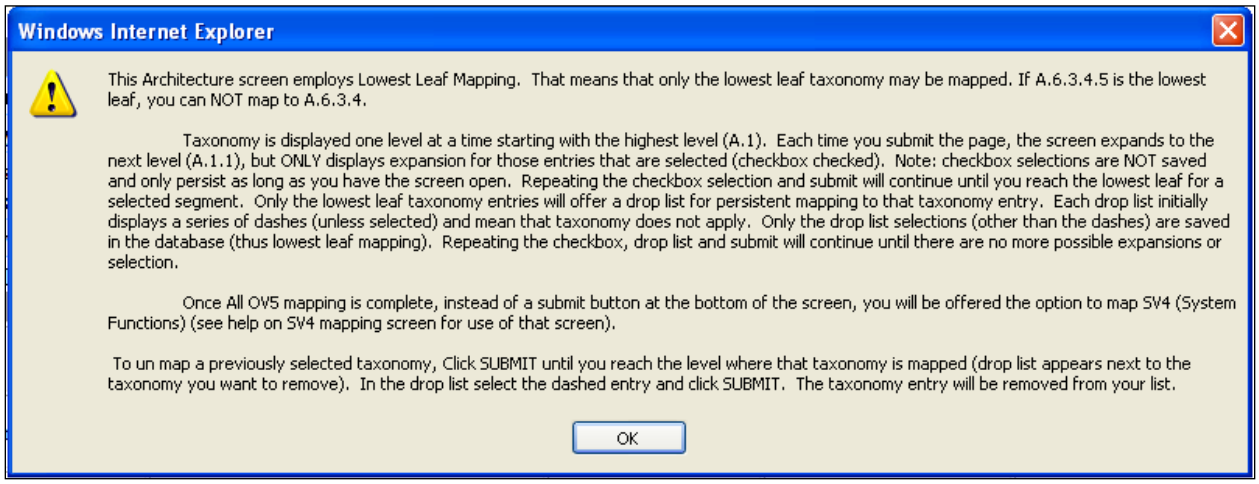


Figure 388 Lowest Leaf Mapping Note

Edit BEA 7.0 OV5 Operational Activities

Sel/Map	OA Code	OA Title		BEP Stakeholder	CBM Stakeholder
	A.0	Manage the Department of Defense Business Mission		MV, CSE, AV, PV, RPA, FV	RPILM, WSLM, FM, MSSM, HRM
	A.6	Perform Human Resources Management		PV	HRM
	A.6.3 Gap	Manage Benefits		PV	HRM
☐	A.6.3.1	Manage Quality of Life		PV	HRM
☐	A.6.3.2	Manage Military Health Services		PV	HRM
AS IS	A.6.3.3	Support Health Insurance Programs		PV	HRM
☐	A.6.3.4	Manage Retirement Benefits		PV	HRM
TO BE	A.6.3.5	Provide Education Benefits		PV	HRM
-----	A.6.3.6	Manage Other Benefits		PV	HRM

Figure 389 Lowest Level Mapping, OV5 System Operational Activities Screen

NOTE: Most screen shots in this chapter were taken when the current BEA version was 7.0, but they apply to BEA versions 8.0 and 9.0 as well.

NOTE: BEA 8.0 and **9.0 OA Codes** and **OA Titles** are listed in **Appendix D – Drop Lists**.

>> See: **BEA 8.0 OA Codes and Titles** and **BEA 9.0 OA Codes and Titles** sections in Appendix D – Drop Lists for the respective OA Codes and Titles.

7. Click the **Only Retain Lowest Level Mapping** checkbox to select the lowest level on the Operational Activity hierarchy tree.

NOTE: The **Only Retain Lowest Level Mapping** feature is used primarily to facilitate the removal of upper level mappings created during uploads. It has no effect on the creation of new mappings.

8. Click the **Descriptions** checkbox to display descriptions that are associated with the Operational Activity Title. Click the **Descriptions** checkbox again to remove the **Description** column.

(???) ☐ **Only Retain Lowest Level Mapping** html Print All ☑ **Descriptions**

Edit BEA 7.0 OV5 Operational Activities

Sel/Map	OA Code	OA Title		Description	BEP Stakeholder	CBM Stakeholder
	A.0 Gap	Manage the Department of Defense Business Mission			MV, CSE, AV, PV, RPA, FV	RPILM, WSLM, FM, MSSM, HRM
☑	A.1	Execute the DoD Decision Support System		This activity encompasses the collection and integration of the three principal decision-making processes DoD employs to identify military capability needs, conduct strategic planning, develop materiel and non-materiel solutions, allocate resources, and acquire weapon systems and automated information systems. These decision processes include: the Joint Capabilities Integration and Development System (JCIDS); the Planning, Programming and Budgeting System (PPB); and the Defense Acquisition System.	MV, CSE, AV, PV, RPA, FV	HRM, WSLM, FM, RPILM, MSSM

Figure 390 OV5 System Operational Activities Screen, Edit BEA OV5 Operational Activities Section

NOTE: If you click on **Descriptions** on the lower level mappings, a pop-up screen will give you the option to Continue. If you select **OK** you will be forced to restart your mapping from the Top Leaf.

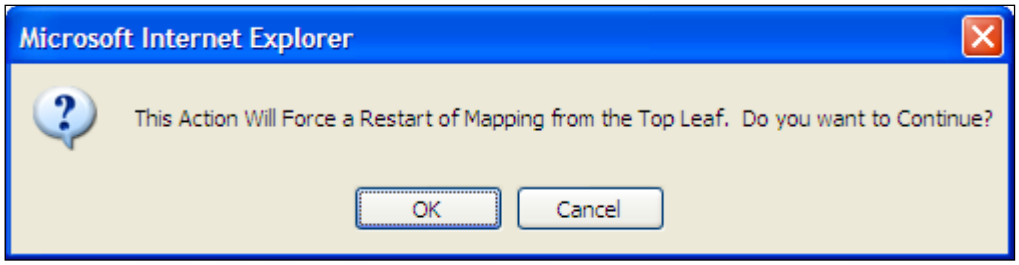
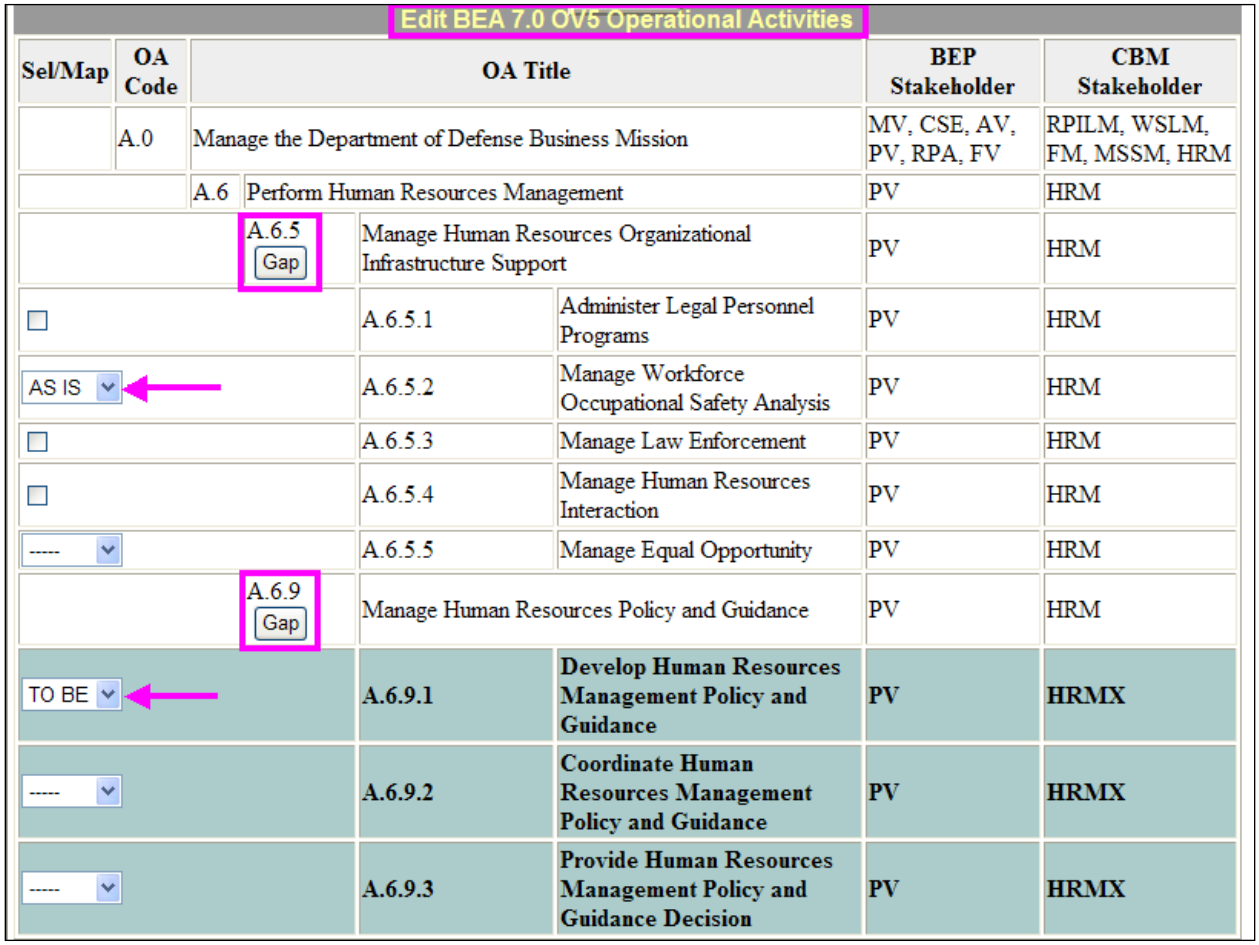


Figure 391 BEA Description Note

9. In the **Sel/Map** column, select the Operational Activity(ies) of interest by clicking the **Sel/Map** checkbox(es) and click the **Submit** button. Continue clicking the **Sel/Map** checkbox(es) and the **Submit** button to drill down to the lowest leaf level and the presence of the **Sel/Map** drop list.



Edit BEA 7.0 OV5 Operational Activities

Sel/Map	OA Code	OA Title		BEP Stakeholder	CBM Stakeholder
	A.0	Manage the Department of Defense Business Mission		MV, CSE, AV, PV, RPA, FV	RPILM, WSLM, FM, MSSM, HRM
	A.6	Perform Human Resources Management		PV	HRM
	A.6.5 Gap	Manage Human Resources Organizational Infrastructure Support		PV	HRM
☐		A.6.5.1	Administer Legal Personnel Programs	PV	HRM
AS IS		A.6.5.2	Manage Workforce Occupational Safety Analysis	PV	HRM
☐		A.6.5.3	Manage Law Enforcement	PV	HRM
☐		A.6.5.4	Manage Human Resources Interaction	PV	HRM
-----		A.6.5.5	Manage Equal Opportunity	PV	HRM
	A.6.9 Gap	Manage Human Resources Policy and Guidance		PV	HRM
TO BE		**A.6.9.1**	**Develop Human Resources Management Policy and Guidance**	**PV**	**HRMX**
-----		**A.6.9.2**	**Coordinate Human Resources Management Policy and Guidance**	**PV**	**HRMX**
-----		**A.6.9.3**	**Provide Human Resources Management Policy and Guidance Decision**	**PV**	**HRMX**

Figure 392 OV5 System Operational Activities Screen, Edit BEA Operational Activities, Leaf Section

NOTE: All the taxonomy with "HRMX" and light blue/green background are designated for Human Resources Management Extensions (HRMX) in the **Edit BEA OV5 Operational Activities** section.

10. If you do not find a match for your lowest level operational activity, click the **Gap** button. The **GAP ENTRY** section appears in the **Edit BEA OV5 Operational Activities** section of the **OV5 System Operational Activities** screen.

Edit BEA 7.0 OV5 Operational Activities

Sel/Map	OA Code	OA Title	BEP Stakeholder	CBM Stakeholder
	A.0	Manage the Department of Defense Business Mission	MV, CSE, AV, PV, RPA, FV	RPILM, WSLM, FM, MSSM, HRM
	A.6	Perform Human Resources Management	PV	HRM
	A.6.5 Del	Manage Human Resources Organizational Infrastructure Support	PV	HRM
GAP ENTRY	**A.6.5.n**	**Proposed Title:** **Description:**		
☐	A.6.5.1	Administer Legal Personnel Programs	PV	HRM
AS IS	A.6.5.2	Manage Workforce Occupational Safety Analysis	PV	HRM
☐	A.6.5.3	Manage Law Enforcement	PV	HRM
☐	A.6.5.4	Manage Human Resources Interaction	PV	HRM
-----	A.6.5.5	Manage Equal Opportunity	PV	HRM
	A.6.9 Gap	Manage Human Resources Policy and Guidance	PV	HRM
TO BE	**A.6.9.1**	**Develop Human Resources Management Policy and Guidance**	**PV**	**HRMX**
-----	**A.6.9.2**	**Coordinate Human Resources Management Policy and Guidance**	**PV**	**HRMX**

Figure 393 OV5 System Operational Activities Screen, GAP ENTRY Section

11. In the **GAP ENTRY** section, enter the **Proposed Title** in the **Proposed Title** text box (maximum 150 characters) and **Description** in the **Description** text box (maximum 2,000 characters). Continue clicking the **Sel/Map** checkbox(es) and the **Submit** button to drill down to the lowest level and the presence of the **Sel/Map** drop list.

NOTE: Block 9 enhanced gap functionality by allowing users to enter a gap at the A.0 parent node level and to enter more than one gap (up to maximum of five) at each parent node level.

Edit BEA 7.0 OV5 Operational Activities

Sel/Map	OA Code	OA Title			BEP Stakeholder	CBM Stakeholder
	A.0	Manage the Department of Defense Business Mission			MV, CSE, AV, PV, RPA, FV	RPILM, WSLM, FM, MSSM, HRM
	A.6	Perform Human Resources Management			PV	HRM
		A.6.5	Manage Human Resources Organizational Infrastructure Support		PV	HRM
GAP			**A.6.5.n**	**Testing Title**	**Description:** Testing Description	
AS IS			A.6.5.2	Manage Workforce Occupational Safety Analysis	PV	HRM
		A.6.9	Manage Human Resources Policy and Guidance		PV	HRM
TO BE			A.6.9.1	Develop Human Resources Management Policy and Guidance	PV	HRMX

You have Completed your OV5 mapping. To Map Related SV4 (System Functions), Click on: Map SV4s

Figure 394 OV5 System Operational Activities Screen, GAP Record, Map SV4s Button

12. Click the **Submit** button to save the data. This completes the OV5 mapping and you may continue to map related SV4 (System Functions) by clicking the **Map SV4s** button at the bottom of the screen.
13. Click the **Map SV4s** button to go to the **System SV4 Functions** screen.

>> See: **Map Architecture System SV4 Functions** section below for editing SV4 functions mapping.

14. To un-map an Operational Activity, click the **OV5 System Operational Activities EDIT** button from the **Architecture** screen and drill down to the lowest leaf using the procedures described above (click **Sel/Map** checkbox, click **Submit** button) until the **Sel/Map** drop list { **AS IS** | **TO BE** } is present for the Operational Activity to be un-mapped. In the **Sel/Map** drop list, select the dashed line '**-----**' option and click the **Submit** button. The Operational Activity will be un-mapped.

28.3. Map Architecture System OV-6C Processes

In support of portfolio management in the DITPR, system owners need to identify the **BEA OV-6C Processes** that their systems automate. To do this, the system owners should read the definition of the process and determine if their system produces the output. If the system produces the output, or will in the future, the system owner should select the process.

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Map Architecture System OV-6C Process**.

To Map Architecture System OV-6C Process, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. Click the **ARCH** button. The **Architecture** screen appears.
3. Click one of the **Taxonomy** radio buttons (**3.1**, **4.0**, **4.1**, **5.0**, **6.0**, **7.0**, **8.0**, or **9.0** (default)) to view the BEA OV-6C Process architecture. The **Architecture** screen automatically updates.
4. With the **Taxonomy 9.0** or **8.0** radio button selected, click the **OV-6 Processes EDIT** button. The **System OV-6 Processes** screen appears with all Process Steps listed.

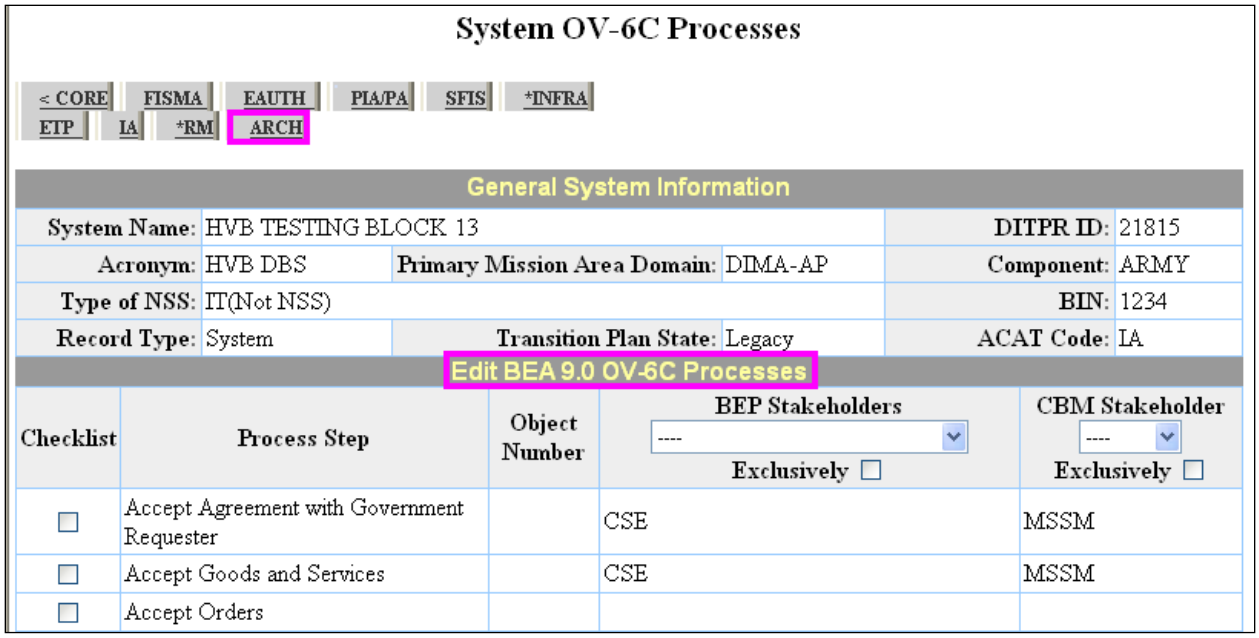


Figure 395 System OV-6C Processes Screen

5. From the **BEP Stakeholders** drop list { **Personnel Visibility** | **Acquisition Visibility** | **Common Supplier Engagement** | **Materiel Visibility** | **Real Property Accountability** | **Financial Visibility** }, select a BEP stakeholder. This will limit the Process Step list to those associated with the selected BEP stakeholder. The screen automatically updates.
6. Click the **Exclusively** checkbox under the **BEP Stakeholders** drop list to show only those process steps that are uniquely associated with the selected BEP stakeholder. The screen automatically updates.
7. From the **CBM Stakeholders** drop list { **FM** | **HRM** | **MSSM** | **RPILM** | **WSLM** }, select a CBM stakeholder. This will limit the Process Step list to those associated with the selected CBM stakeholder. The screen automatically updates.
8. Click the **Exclusively** checkbox under the **CBM Stakeholders** drop list to show only those process steps that are uniquely associated with the selected CBM stakeholder. The screen automatically updates.
9. Click one or multiple **Process Step Checklist** checkbox(es).

NOTE: Mouse-over the **Process Step** to show a full description.

NOTE: **BEA 8.0** and **9.0 OV-6C Process Steps** are listed in **Appendix D – Drop Lists**.

>> See: **BEA 8.0 OV-6C Process Steps** and **BEA 9.0 OV-6C Process Steps** sections in **Appendix D – Drop Lists** for the respective **Process Steps**.

10. Click the **Submit** button to save the data.

28.4. Map Architecture System SV4 Functions

In support of portfolio management in the DITPR, system owners need to identify the **BEA SV-4 Functions** that their systems provide. To do this, the system owners should read the definition of the function and determine if their system produces the output. If the system produces the output, or will in the future, the system owner should select the function.

PRIVILEGES: **Component User Group Privilege** "**ESD**" is required to **Map Architecture System SV4 Functions**.

To Map Architecture System SV4 Functions, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.

2. From the **Edit FISMA Information** screen or any screen showing the **ARCH** button, click the **ARCH** button. The **Architecture** screen appears.
3. Click one of the **Taxonomy** radio buttons (**3.1**, **4.0**, **4.1**, **5.0**, **6.0**, **7.0**, **8.0**, or **9.0** (default)) to view the BEA SV4 Functions architecture. The **Architecture** screen automatically updates.
4. With the **Taxonomy 9.0** or **8.0** radio button selected, click the **SV4 Functions Edit** button. The **System SV4 Functions** screen appears.

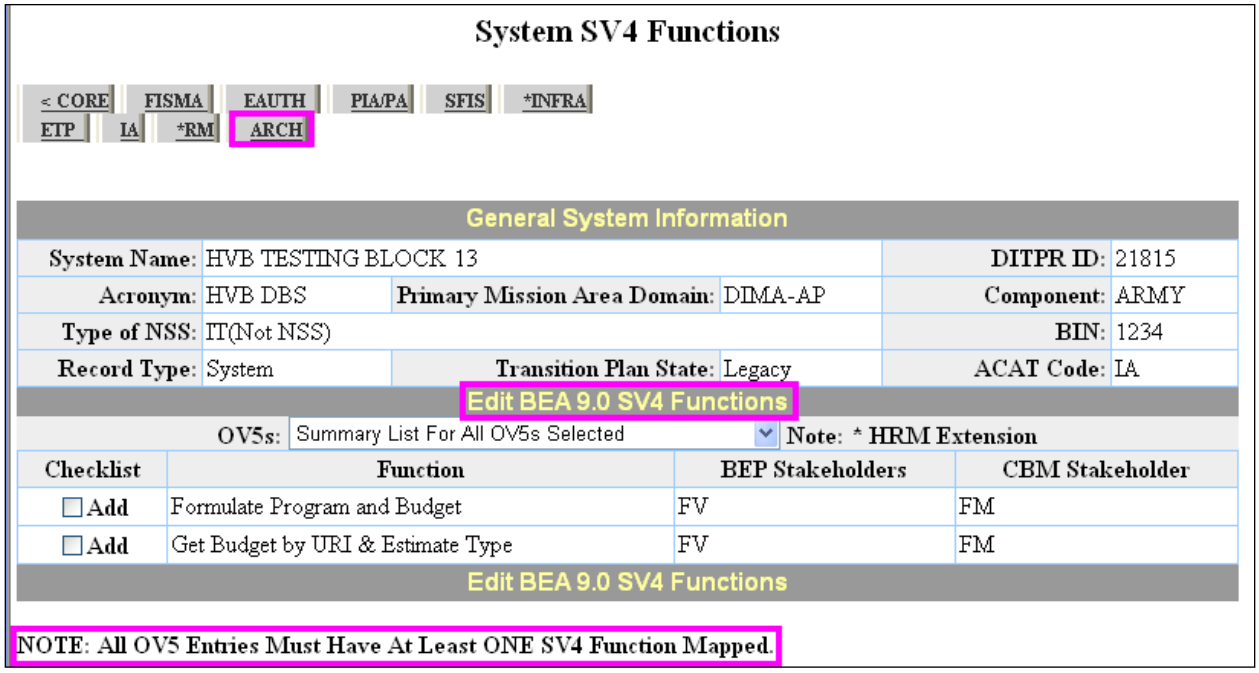


Figure 396 System SV4 Functions Screen

NOTE: If you desire to display the detailed description of a **Function**, use your mouse to hover over that title and the definition will show.

5. Click the **OV5s** drop list **Summary List For All OV5s Selected** to view the OV5s; the drop list appears.

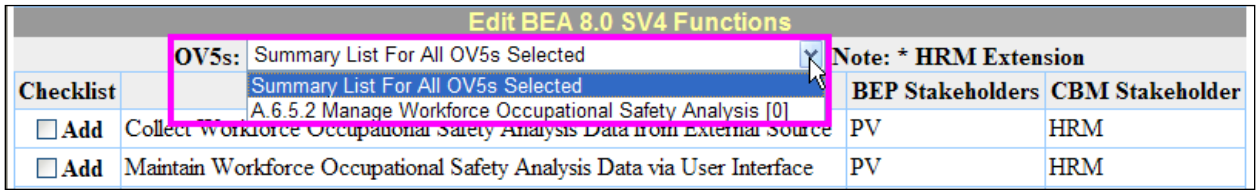


Figure 397 Edit BEA8.0 (7.0) SV4 Functions, OV5s Drop List, System SV4 Functions Screen

NOTE: HRM Extension SV4 Functions are identified by an asterisk at the end of the title and the background of SV4 Functions list is highlighted while non HRM Extension SV4 functions have a white background.

6. Click to select one of the OV5 Operational Activities in the OV5s drop list and the **Checklist** in the **Edit BEA 9.0 (8.0) SV4 Functions** section automatically updates.
7. Click one or multiple SV4 Functions **Checklist Add** checkbox(es).

NOTE: Mouse-over the **SV4 Function** to show a full description.

NOTE: **BEA 8.0** and **9.0 Functions** are listed in **Appendix D – Drop Lists**.

>> See: **BEA 8.0 SV4 Functions** and **BEA 9.0 SV4 Functions** sections in **Appendix D – Drop Lists** for the respective **SV4 Functions**.

8. Click the **Submit** button to save the data.
9. To delete SV4 Function(s), click one or more of the **Checklist Del** checkbox(es) and click the **Submit** button to save the change(s).

Edit BEA 8.0 SV4 Functions

OV5s: A.6.5.2 Manage Workforce Occupational Safety Analysis [3] **Note: * HRM Extension**

Checklist	Function	BEP Stakeholders	CBM Stakeholder
☐ Del	Collect Workforce Occupational Safety Analysis Data from External Source	PV	HRM
☐ Del	Maintain Workforce Occupational Safety Analysis Data via User Interface	PV	HRM
☐ Del	Process Workforce Occupational Safety Analysis Data	PV	HRM
☐ Add	Produce Workforce Occupational Safety Analysis Report	PV	HRM
☐ Add	Provide Workforce Occupational Safety Analysis Workflow	PV	HRM
☐ Add	Send Workforce Occupational Safety Analysis Data to External Destination	PV	HRM

Figure 398 Direct Mapping, Edit BEA 9.0 (8.0) SV4 Functions, System SV4 Functions Screen

NOTE: Depending on the OV5 Operational Activity selected and the SV4 Function mapping performed, you will see the mapping in one of three groups in the **Edit BEA 9.0 (8.0) SV4 Functions** section on the **Systems SV4 Functions** screen: **Edit BEA 9.0 (8.0) SV4 Functions** (direct mapping), **Alternative SV4 Functions Not Derived From the OV5**, and **Additional Mapped SV4 Functions Not Derived From the OV5**.

28.5. Map Architecture Business Capabilities

In support of portfolio management in the DITPR, system owners need to identify the BEA Business Capabilities that their systems provide. To do this, the system owners should read the definition of the capability and determine if their system supports it. If the system supports the capability, or will in the future, the system owner should select the capability.

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Map Architecture System Capabilities.**

To map Architecture System Capabilities, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **COMPL** button. The **Edit FISMA Information** screen appears.
2. From the **Edit FISMA Information** screen or any screen showing the **ARCH** button, click the **ARCH** button. The **Architecture** screen appears.
3. Click one of the **Taxonomy** radio buttons (**3.1**, **4.0**, **4.1**, **5.0**, **6.0**, **7.0**, **8.0**, or **9.0** (default)) to view the BEA Business Capabilities architecture. The **Architecture** screen automatically updates.
4. With the **Taxonomy 9.0** or **8.0** radio button selected, click the **Capabilities EDIT** button to bring up the BEA 8.0 or BEA 7.0 System Capabilities architecture, respectively. The **Business Capabilities** screen appears.

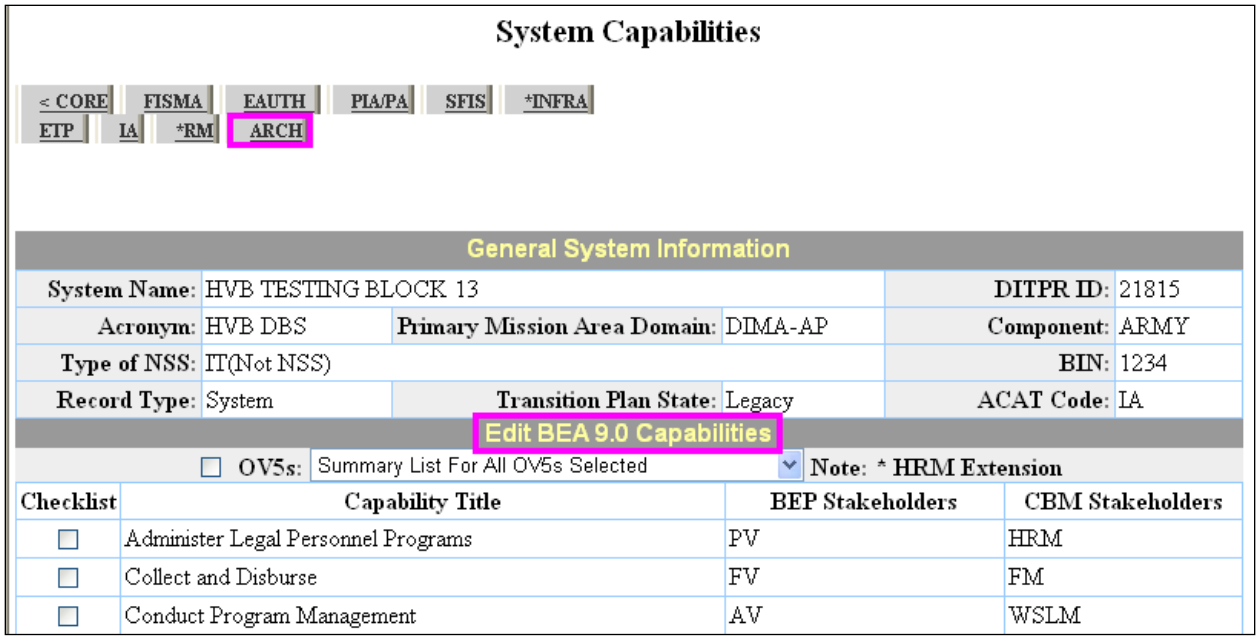


Figure 399 System Capabilities Screen

NOTE: To display the detailed description of a **Capability Title**, use your mouse to hover over that title and the definition will show.

5. Click one or multiple **Capability Title Checklist** checkbox(es).

NOTE: Mouse-over the **Capability Title** to show a full description.

NOTE: **BEA 8.0** and **9.0 Capability Titles** are listed in **Appendix D – Drop Lists**.

>> See: **BEA 8.0 Capability Titles** and **BEA 9.0 Capability Titles** sections in **Appendix D – Drop Lists** for the respective **Capability Titles**.

6. Click the **Submit** button to save the data.

29. BUSINESS MISSION AREA CERTIFICATION

29.1. Complete System BMA Certification Request

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Initiate Business Mission Area Certification Request**.

PRIVILEGES: Component User Group Privilege "**MCP**" is required to **Complete the PCA Certification Information**.

PRIVILEGES: Component User Group Privilege "**MDS**" is required to **Complete the IRB Certification Status Information** section.

To fill out a Component System Certification Request form, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

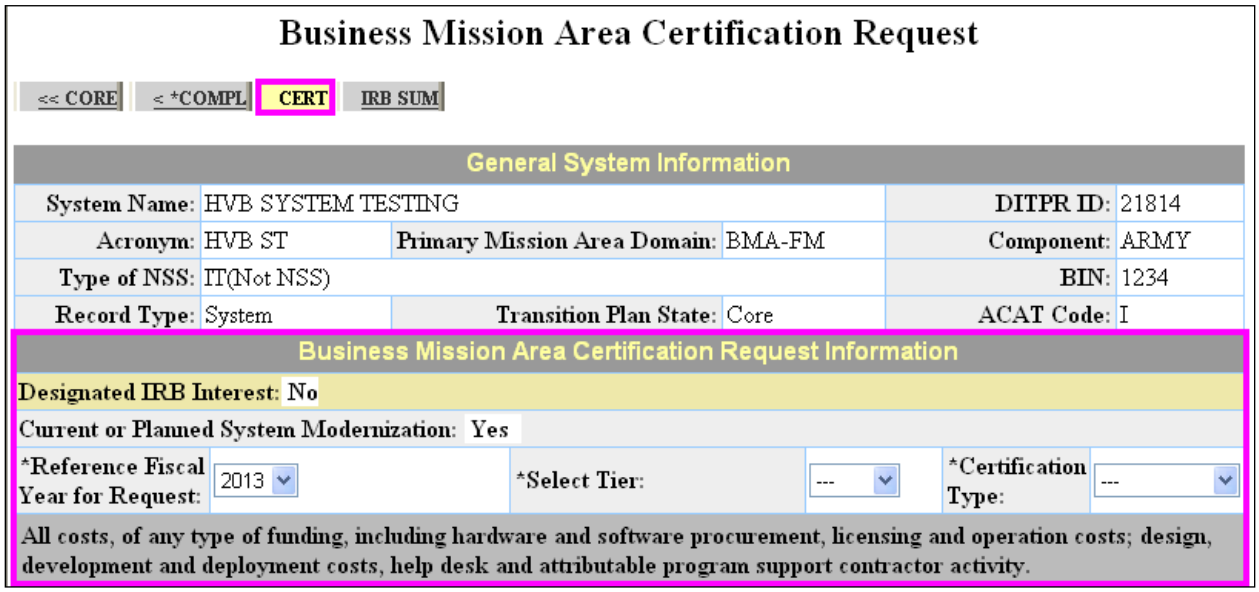


Figure 400 Business Mission Area Certification Request Screen

NOTE: The **Does the system have any development/modernization (dev/mod) funding** field **VALUE** is populated from the ***Does the system have any development/modernization (dev/mod) funding** drop list { **Yes** | **No** } value on the **System Core Trigger Questions** screen.

IF the VALUE is "**Yes**" then the certification is required and the **CERT** button is present.

IF the VALUE is "**No**" then a certification is NOT required and the **CERT** button is not present.

NOTE: Certification Definition. A Certification is required for any business system development/modernization investment costing in excess of $1 million in total DoD funds, as well as Interest systems designated by the Office of the Secretary of Defense (OSD). Certification of the system investment by the IRB and the final approval by the DBSMC is required before obligating *any modernization funding* that is projected to cost more than $1 million over its lifecycle, even if the cost in the first year will be less than $1 million. A program may not obligate funds for any amount over the DBSMC approved amount (i.e., there is no "buffer" provided above the certification amount for the obligation of funds).

2. From the ***Reference Fiscal Year for Request** drop list { **2013** | **2014** | **2015** }, select the correct year.
3. From the ***Select Tier** drop list { **Tier 1** | **Tier 2** | **Tier 3** | **Tier 4** }, select the correct tier.
4. From the ***Certification Type** drop list { **Certification** | **Decertification** | **Recertification** | **INT Review** }, select **Certification** as the Certification type.

NOTE: For the initial certification, **Certification** will be the only available option in the **Certification Type** drop list.

5. Click the **Submit** button. The **Certification Request for the System has been Added Successfully** message appears on the top of the screen and the following appear in the main section of the **Business Mission Area Certification Request** screen: the **Archive**, **Add New**, and **Funds** buttons; **Modernization** description section; **PCA Certification Information** section; and **IRB Tracking Status** button appear at the bottom of the screen.

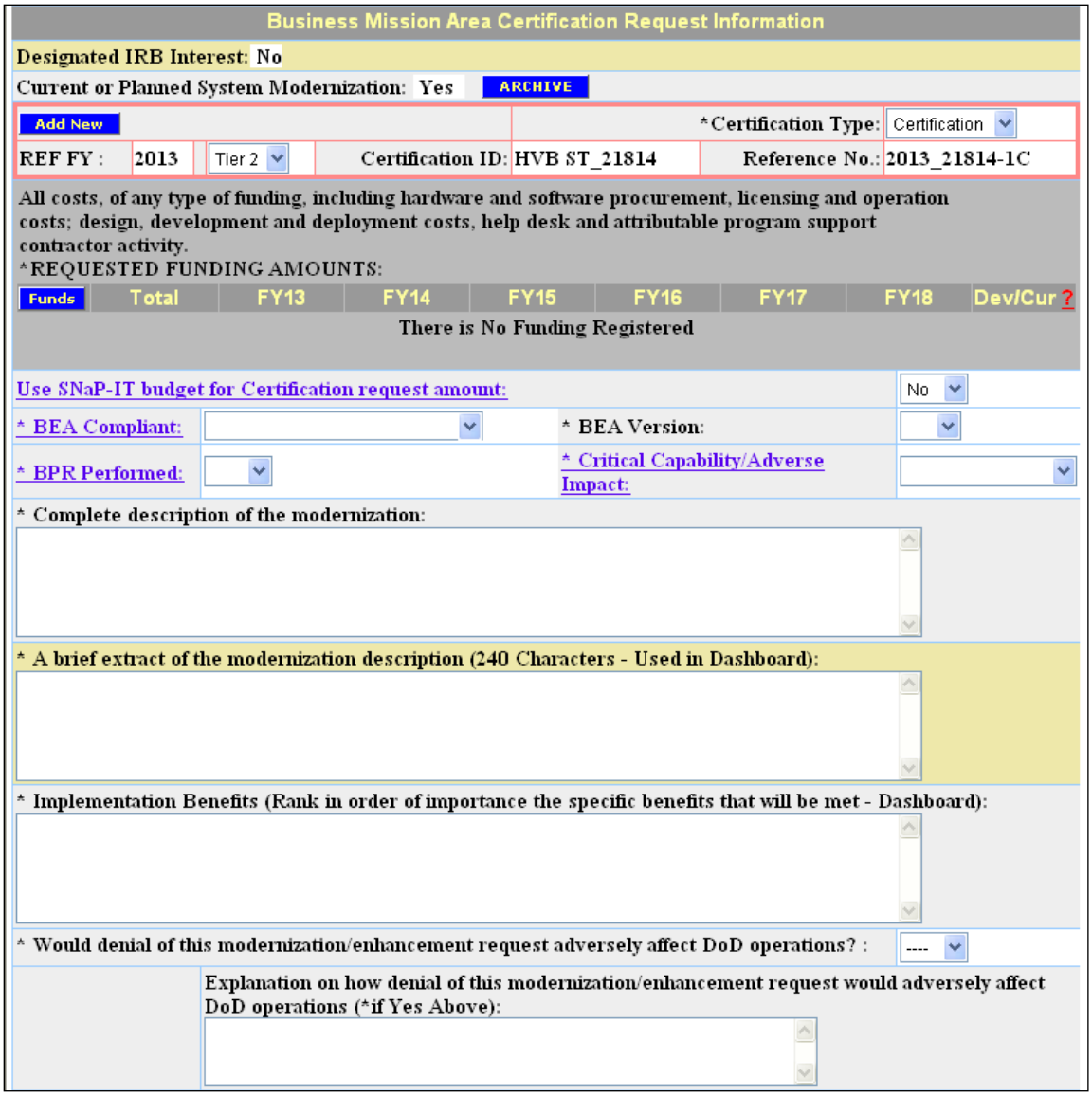


Figure 401 Business Mission Area Certification Request Screen (New Certification Added)

NOTE: Include all costs, of any type of funding, incurred to design, develop, implement/deploy and/or functionally enhance/technically upgrade an information technology system. These costs include, but are not limited to, personnel, equipment, software, supplies, and contracted services from private sector providers, space occupancy, intra-agency services from within the agency and inter-agency services from other Federal agencies. Essentially include enhancement costs; not sustainment costs.

WARNING: The Funds data MUST be entered and then complete the rest of the certification form.

>> See: **System BMA Decertification and Recertification Requests** section below for details on Decertification and Recertification procedures and options.

29.2. Add and Edit Certification Funds

PRIVILEGES: Component User Group Privilege "**EMC**" is required to **Edit Certification Funds**.

To add or edit Certification Funds on a Component System Certification Request form, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. Click the **Funds** button. The browser reminder message dialog box appears warning you about saving changes.

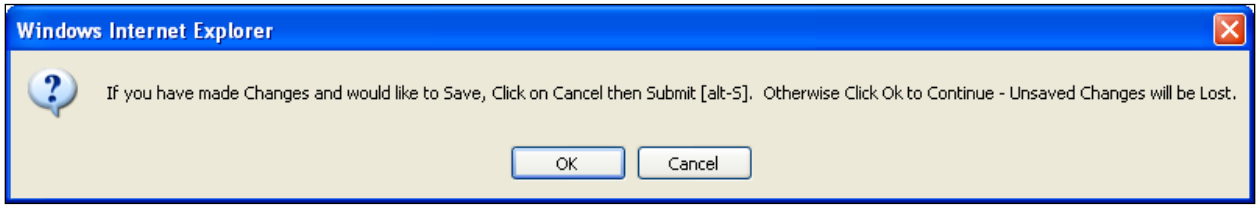


Figure 402 Browser Reminder Message Dialog Box to Save Changes

3. Click the **Cancel** button in the dialog box and then the **Submit** button to save changes you have made.
4. Click the OK button in the dialog box to continue without saving changes. The **Edit Certification Funds Requested** screen appears.

WARNING: Clicking the **OK** button in the browser reminder message dialog box before clicking the **Submit** button after making changes on the **Business Mission Area Certification Request** screen will result in changes being lost.

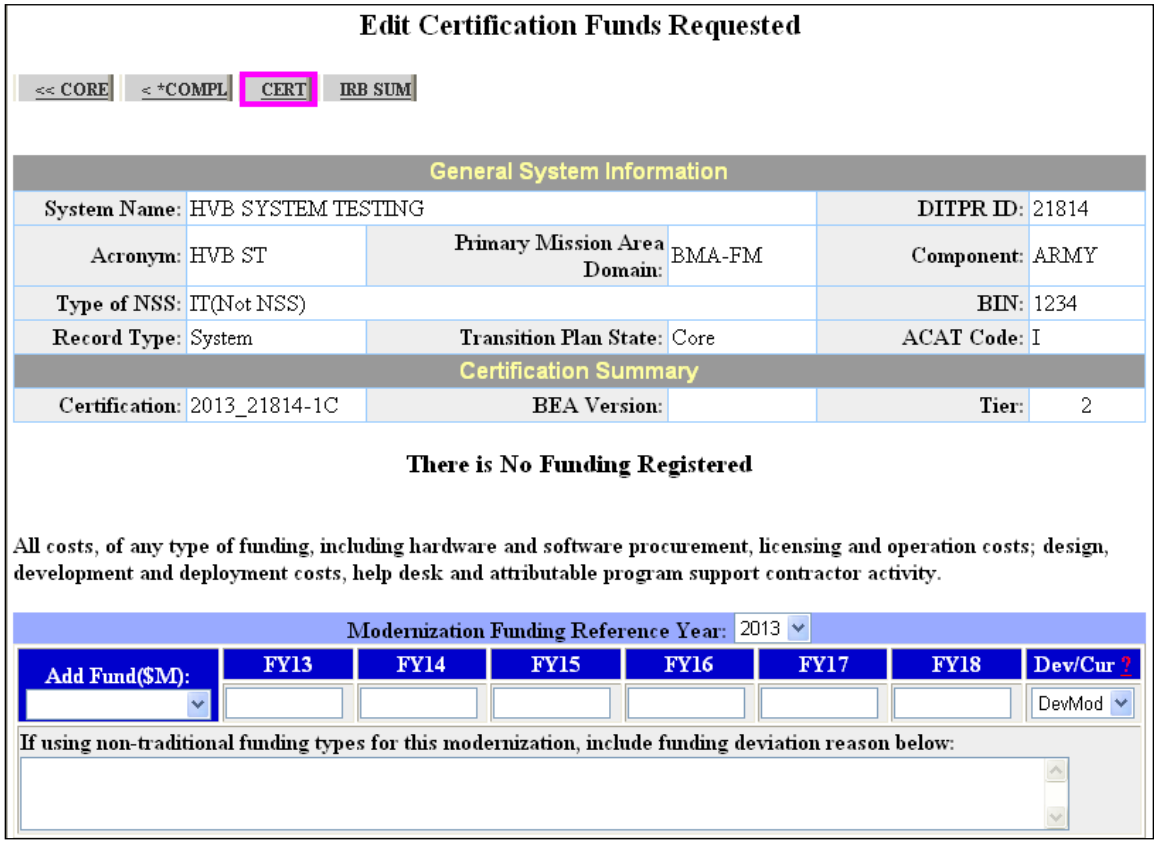


Figure 403 Edit Certification Funds Requested Screen

5. In the **Modernization Funding Reference Year** drop list { **2011** | **2012** | **2013** | **2014** }, select the Fiscal Year.
6. From the **Add Fund($M)** drop list { **RDT&E** | **Procurement** | **DWCF** | **O&M** | **DERF** | **MILCON** | **MILPERS** | **Family Housing** | **OTHERS** | **DEF HLTH PROG** | **NAF** | **CW** }, select the correct type.
7. Under **Modernization Funds ($M)** section, enter the yearly funding amount(s) in the **FY** text boxes in **millions** of dollars.

WARNING: In the **FY** text boxes under the **Modernization Funds ($M)** section, non-numeric characters are ignored. Entering non-numeric characters in the **FY** text boxes may result in invalid entries.

WARNING: In the **FY** text boxes under the **Modernization Funds ($M)** section, numbers over 1 billion (1000 millions) could represent an invalid entry. Entering a number over 1 billion will result in a browser dialog box warning about the potential invalidity of the entry. Click the **OK** button to continue and make necessary changes to the FY funding entries.

8. In the **If using non-traditional funding types for this modernization, include funding deviation reason below** text box (maximum 2,000 characters), enter the reason summary. This entry populates the **Modernization Funding Deviation Reason** field on the **Business Mission Area Certification Request** screen.
9. Click the **Submit** button to save the data. The **Edit Certification Funds Requested** screen automatically updates with the funding information.

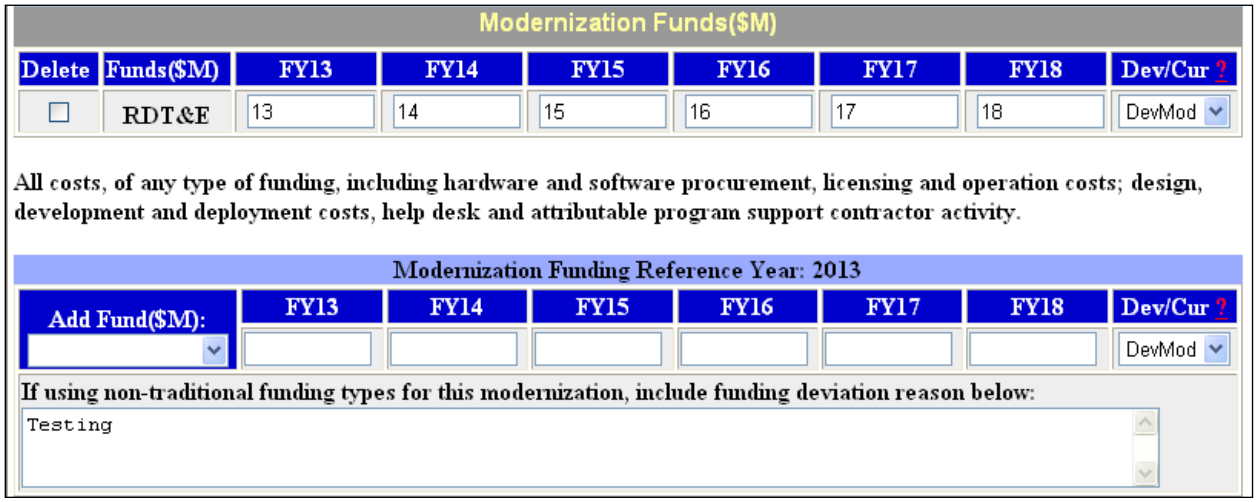


Figure 404 Edit Certification Funds Requested Screen, Modernization Funds Section

10. To delete funding record(s), click the **Delete** checkbox(es) adjacent to the **Funds($M)** you want to delete.
11. Click the **Submit** button to save the deletion.
12. Click the **CERT** button at the top to return to the **Business Mission Area Certification Request** screen.
13. Refresh the screen to populate the funds data which was just entered.
14. Continue entering with the Modernization Funding data on the **Business Mission Area Certification Request** screen.

NOTE: For the initial certification the **Reference No** will have "**C**" suffix corresponding to Certification as the **Certification Type**. Older certifications may not display the "**C**" suffix.

Business Mission Area Certification Request Information

Designated IRB Interest: No

Current or Planned System Modernization: Yes ARCHIVE

Add New *Certification Type: Certification

REF FY : 2013 Tier 2 Certification ID: HVB ST_21814 Reference No.: 2013_21814-1C

All costs, of any type of funding, including hardware and software procurement, licensing and operation costs; design, development and deployment costs, help desk and attributable program support contractor activity.

*REQUESTED FUNDING AMOUNTS:

Funds	Total	FY13	FY14	FY15	FY16	FY17	FY18	Dev/Cur ?
RDT&E	93.000	13.000	14.000	15.000	16.000	17.000	18.000	DevMod
Total	93.000	13.000	14.000	15.000	16.000	17.000	18.000	

Use SNaP-IT budget for Certification request amount: No

Modernization Funding Deviation Reason: Testing

* BEA Compliant: * BEA Version:

* BPR Performed: * Critical Capability/Adverse Impact:

Figure 405 Business Mission Area Certification Request Screen, Business Certification Fields

15. From the **Use SNaP-IT budget fpr Certification request amount** drop list { **Yes** | **No** }, select the correct response.
16. From the *** BEA Compliant** drop list { **Y-Assessed-Compliant** | **N-Assessed-Not Compliant** | **X-Assessment Not completed** | **L-Legacy (Not Required** }, select the correct response.
17. From the *** BEA Version** drop list { **3.1** | **4.0** | **4.1** | **5.0** | **6.0** | **7.0** | **8.0** | **9.0** }, select the correct version.
18. From the *** BPR Performed** drop list { **Yes** | **No** }, select the correct response.
19. From the *** Critical Capability/Adverse Impact** drop list { **Critical Capability** | **Adverse Impact** | **Neither** }, select the correct response.

>> See: **Figure 401** above for screen shot showing the entry fields described below.

20. In the ***Complete description of the modernization** text box (maximum 4,000 characters), enter the modernization description.
21. In the ***A brief extract of the modernization description (240 Characters - Used in Dashboard)** text box (maximum 240 characters), enter the modernization summary.
22. In the ***Implementation Benefits (Rank in order of importance the specific benefits that will be met – Dashboard)** text box (maximum 1,000 characters), enter the benefits information.
23. From the ***Would denial of this modernization/enhancement request adversely affect DoD operations?** drop list { **Yes** | **No** }, select the correct response.
24. In the **Explanation on how denial of this modernization/enhancement request would adversely affect DoD operations (*if Yes Above)** text box (maximum 4,000 characters), enter the denial explanation.
25. Continue to the **PCA Certification Information** section of the **Business Mission Area Certification Request** screen. Complete the **PCA Certification Information** section as described in the following section before clicking the **Submit** button.

NOTE: An asterisk (*****) preceding a data entry screen label indicates a **REQUIRED** field.

29.3. PCA Certification Approval

PRIVILEGES: Component User Group Privilege "**ESD**" is required for the **Program Manager Certification Approval**.

PRIVILEGES: Component User Group Privilege "**MCP**" is required for the **FAM, Service, and PCA Certification Approval**.

To sign off the PCA Certification signature, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. Complete the information requested in the **Business Mission Area Certification Request Information** section as described in the **Complete System BMA Certification Request** and **Add and Edit Certification Funds** sections above.

>> See: Complete System BMA Certification Request and Add and Edit Certification Funds sections above for information on completing the **Business Mission Area Certification Request Information** section of the **Business Mission Area Certification Request** screen.

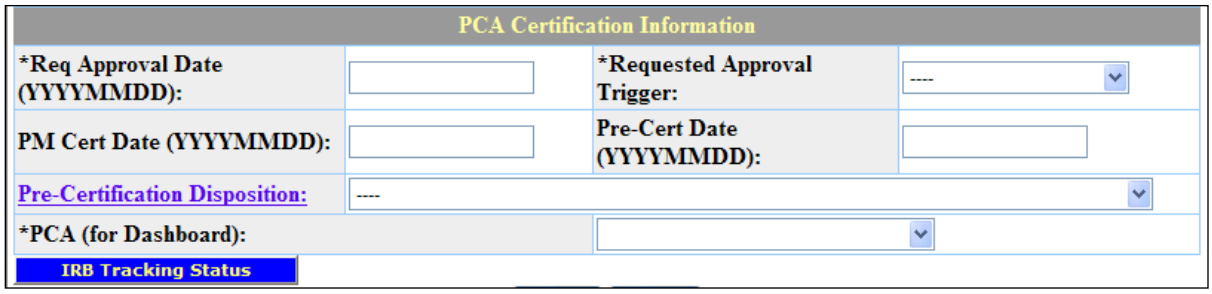


Figure 406 PCA Certification Information Section, Business Mission Area Request Screen

3. Under the **PCA Certification Information** section on the **Business Mission Area Request** screen in the ***Req Approval Date (YYYYMMDD)** numeric text box (maximum 8 effective numerals), enter the requested approval date in YYYYMMDD format.
4. From the ***Requested Approval Trigger** drop list { **Milestone Approval** | **Obligation of Funds** | **Designated Follow-Up** }, select the correct trigger.
5. In the **PM Cert Date (YYYYMMDD)** numeric text box (maximum 8 effective numerals), enter the Program Manager certification date in YYYYMMDD format.
6. In the **Pre-Cert Date (YYYYMMDD)** numeric text box (maximum 8 effective numerals), enter the Pre-Certification Authority approval date in YYYYMMDD format.
7. From the **Pre-Certification Disposition** drop list { **Certified – NDAA New/Core future state system** | **Certified – NDAA Legacy system part of objective enterprise/Core future state system** | **Certified – NDAA Legacy system not part of objective enterprise/Legacy transition system** | **Not Certified – Explanation in Certification Comments** }, select the correct status.
8. In the ***PCA (for Dashboard)** drop list, select the name of the pre-certifying authority.
9. Click the **Submit** button to save the data. The **Certification Request for the System has been Updated Successfully** message appears on the top of the screen.
10. Click the **IRB Tracking Status** button to go to the **IRB/DBSMC Process Information** screen.

NOTE: Domain User Group Privilege "**MDS**" is required to complete the **IRB Certification Status Information** section.

>> See: System IRB Tracking Status (IRB Status) chapter for detailed information and procedures.

IF the system has more than one Certificate, click the **Add New** button to create another Certification.

IF the system has more than one Fund, click the **Funds** button to go to the **Edit Certification Funds Requested** screen to create the Funds.

WARNING: Clicking the **OK** button in the browser reminder message dialog box before clicking the **Submit** button after making changes on the **Business Mission Area Certification Request** screen will result in changes being lost.

NOTE: An asterisk "***" preceding a data entry screen label indicates a **REQUIRED** field.

29.4. System BMA Decertification and Recertification Requests

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Initiate BMA Decertification and Recertification**.

PRIVILEGES: Component User Group Privilege "**MCP**" is required to **Complete the PCA Certification Information**.

PRIVILEGES: Component User Group Privilege "**MDS**" is required to **Complete the IRB Certification Status Information**.

To fill out a Component System Certification Request form for a Decertification or Recertification, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

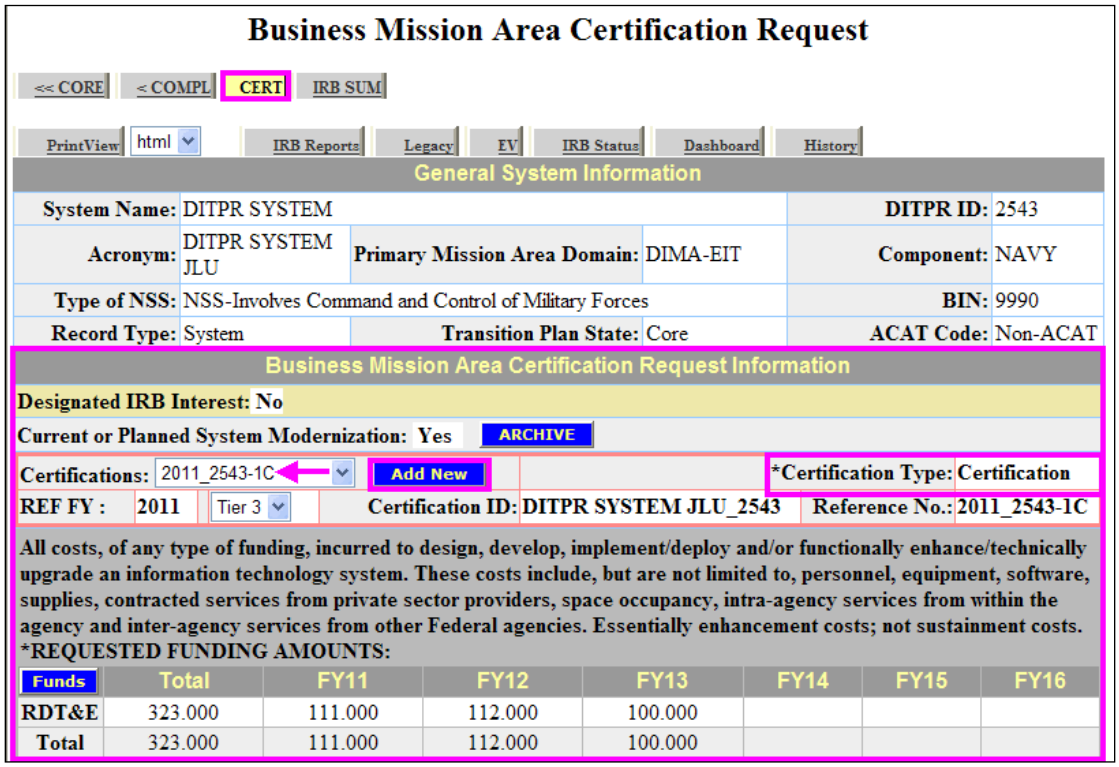


Figure 407 Business Mission Area Certification Request Screen, Decertification, Recertification

29.4.1. Add New Decertification or Recertification

PRIVILEGES: Component User Group Privilege "**EMC**" is required to **Initiate BMA Decertification and Recertification**.

To add a new System Decertification or Recertification Request, do the following:

1. In the **Business Mission Area Certification Request Information** section on the **Business Mission Area Certification Request** screen from the **Certifications** drop list, select the certification you would like to decertify or recertify.

>> See: Figure 407 above for **Business Mission Certification Request** screen details to add a new Decertification or Recertification.

2. Click the **Add New** button. The **Business Mission Area Certification Request** screen in edit mode appears.

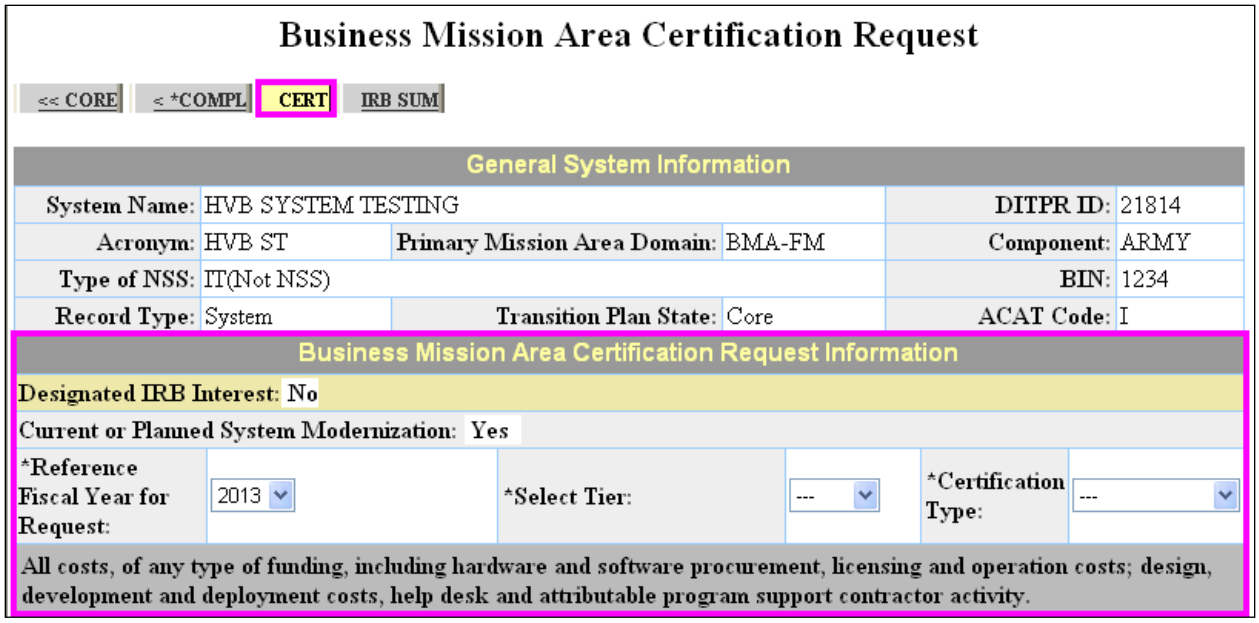


Figure 408 Business Mission Area Certification Request Screen, Add Decertification

3. From the ***Reference Fiscal Year for Request** drop list { **2013** | **2014** | **2015** }, select the correct year.
4. From the ***Select Tier** drop list { **Tier 1** | **Tier 2** | **Tier 3** | **Tier 4** }, select the correct tier.
5. From the ***Certification Type** drop list { **Certification** | **Decertification** | **Recertification** | **INT Review** }, select the certification type.

NOTE: Decertification Definition. A Decertification is a reduction in the amount of funds that were previously certified. If and/when a Component determines that funds available for obligation are less than 90% of the previously certified amount, over the modernization's lifecycle, a Decertification request is required. A Decertification request should be submitted to identify a decrease from the approved amount. If the amount of funds executed in any given fiscal year is less than 75% of its approved amount, the system owner and/or the Pre-Certification Authority is required to provide an explanation to the IRB Chair through the Support Staff and, at the discretion of the IRB Chair, may be required to submit a Decertification request. A Decertification can be on a partial amount or the full amount of the funds approved by a prior Certification. Standard Decertification documentation is submitted for IRB / DBSMC review with a thorough explanation in the PCA Memo and in DITPR which reflect the circumstances of the Decertification.

NOTE: Recertification Definition. Recertification is required when additional development/modernization investment above a previously Certified/approved amount is required or additional time beyond the originally Certified/approved Fiscal Year execution period is needed, *on the same modernization effort*. If a Component needs additional funds in the same FY period in which they have already been certified but it is on a different modernization, a new Certification, not a Recertification, is required. A Recertification request should be for the *additional* amount of funds requested, *not* the previously certified amount plus the new amount. For multi-year certifications, a Component may redistribute funds between fiscal years, but if the total amount will exceed the DBSMC-approved amount a Recertification is required. If the amount of funds redistributed in any given fiscal year is more than 10% of its approved amount, the system owner and/or the Pre-Certification Authority is required to provide an explanation to the IRB Chair through their Support Staff and may be required to perform a Recertification at the discretion of the IRB Chair. Standard Recertification documentation is submitted for IRB / DBSMC review with a thorough explanation in the PCA Memo and in DITPR which reflect the circumstances of the Recertification. Note: The redistribution threshold of 10% provides flexibility within the execution years of the DBSMC approved funding, but does not authorize the program to exceed the approved amount. A program may not obligate funds for any amount over the total DBSMC-approved amount.

NOTE: When Decertification or Recertification is selected as the **Certification Type**, the **Selected Related Certification** drop list appears in the **Business Mission Area Certification Request Information** section.

6. From the **Selected Related Certification** drop list, select the related certification for Decertification or Recertification.

7. Click the **Submit** button to save the data.
8. The **Certification Request for the System has been Added Successfully** message appears on the top of the **Business Mission Area Certification Request** screen.

WARNING: The Certification must be completed prior to saving the Decertification or Recertification.

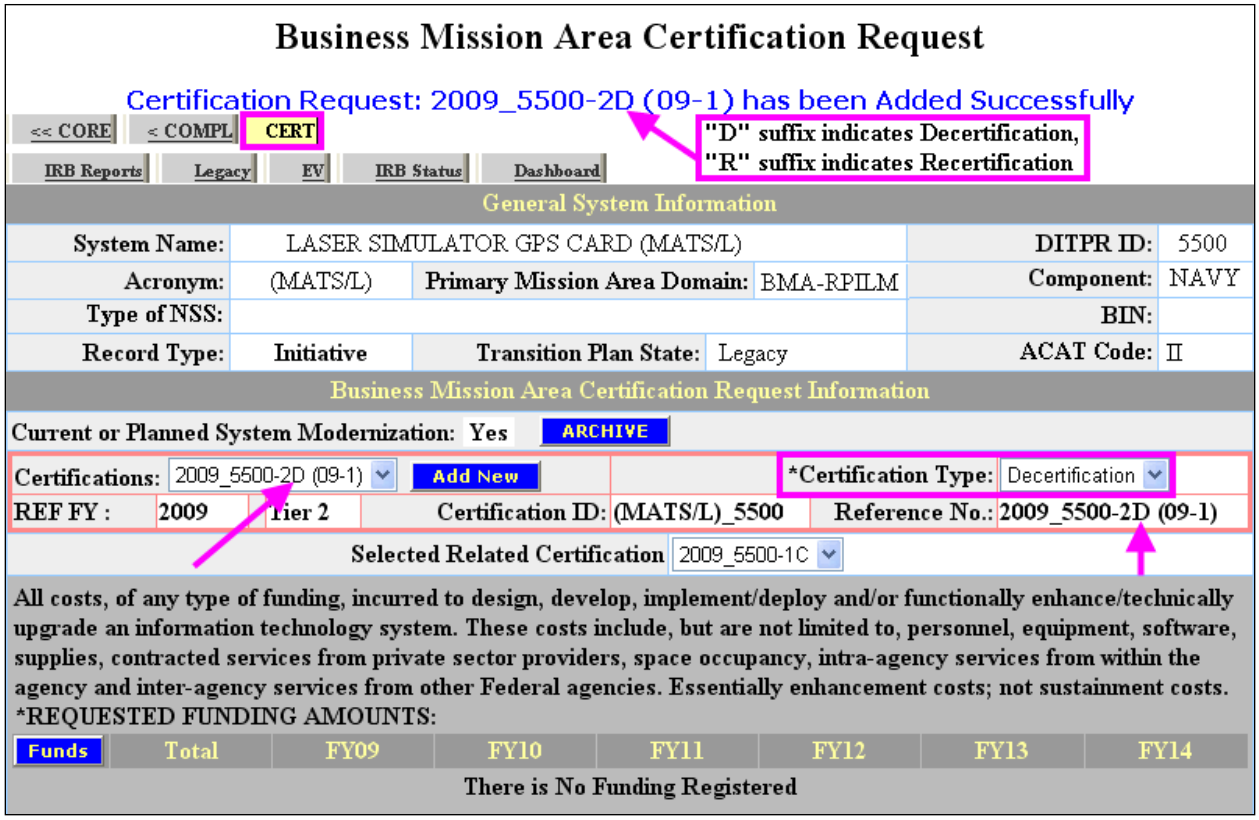


Figure 409 Decertification Request, Business Mission Area Certification Request Screen

29.4.2. Add Decertification or Recertification Funds

PRIVILEGES: Component User Group Privilege "**EMC**" is required to **Add Decertification or Recertification Funds**.

To Add a new System Decertification or Recertification Funds, do the following:

1. In the **Business Mission Area Certification Request Information** section on the **Business Mission Area Certification Request** screen from the **Certifications** drop list, select the certification you would like to add decertification or recertification funds.
2. Click the **Funds** button to add Decertification or Recertification funds. The browser reminder message dialog box appears warning you about saving changes.

>> See: Figure 402 for the browser reminder message dialog box details.

3. Click the **Funds** button. The browser reminder message dialog box appears warning you about saving changes.
4. The **Edit Certification Funds Requested** screen appears with the new Decertification/Recertification in the **Certification Summary** section.

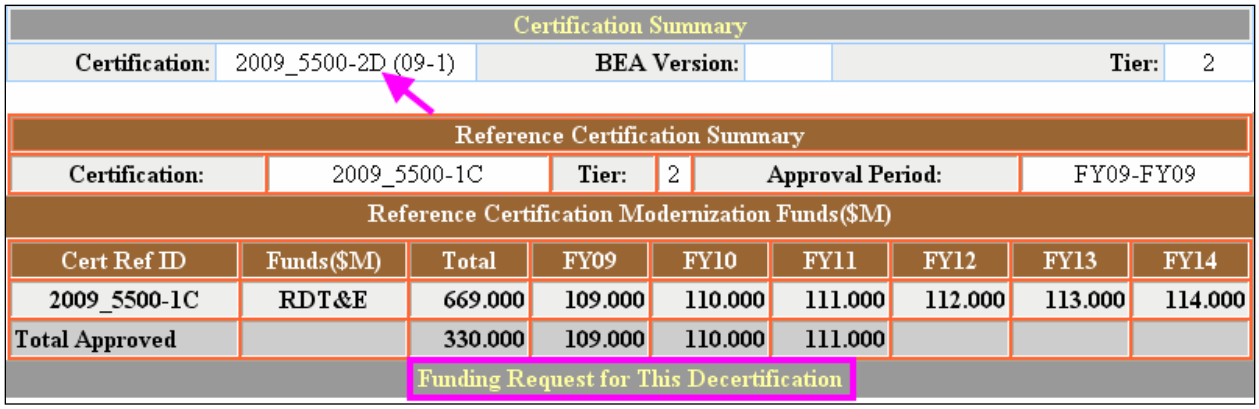


Figure 410 Decertification, Certification Summary Section, Edit Certification Funds Requested Screen

NOTE: Decertifications contain a "**D**" suffix and Recertifications contain an "**S**" suffix as part of the Certification Reference Identifier.

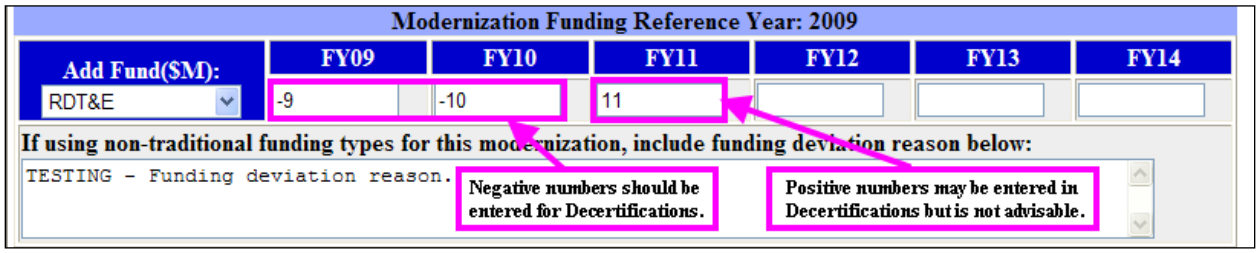


Figure 411 Modernization Funding Reference Year, Edit Certification Funds Requested Screen

5. In the **Modernization Funding Reference Year** section from the **Add Fund($M)** drop list { **RDT&E** | **Procurement** | **DWCF** | **O&M** | **DERF** | **MILCON** | **MILPERS** | **Family Housing** | **OTHERS** | **DEF HLTH PROG** | **NAF** | **CW** }, select the correct the type for the Decertification/Recertification.
6. Under **Modernization Funding Reference Year** section, enter the yearly funding amount(s) in the **FY** text boxes in **millions** of dollars. For Decertifications, enter a negative value in **millions** of dollars, Recertifications should be positive dollar amounts in **millions**.

WARNING: **Decertification numbers** should be entered as negative dollar amounts in **millions**. Entering a positive amount will result in a browser dialog box advising the Decertification should have negative values. Click the **OK** button to correct the entry or continue.

Figure 412 Decertification Advisory on Negative Values

WARNING: **Recertification numbers** should be positive dollar amounts in **millions**. Entering a negative amount will result in a browser dialog box advising that negative values could be invalid. Click the **OK** button to correct the entry or continue.

WARNING: In the **FY** text boxes under the **Modernization Funds ($M)** section, non-numeric characters are ignored. Entering non-numeric characters in the **FY** text boxes may result in invalid entries.

7. Click the **Delete** checkbox adjacent to the funding line for Decertification/Recertifications you would like to delete.

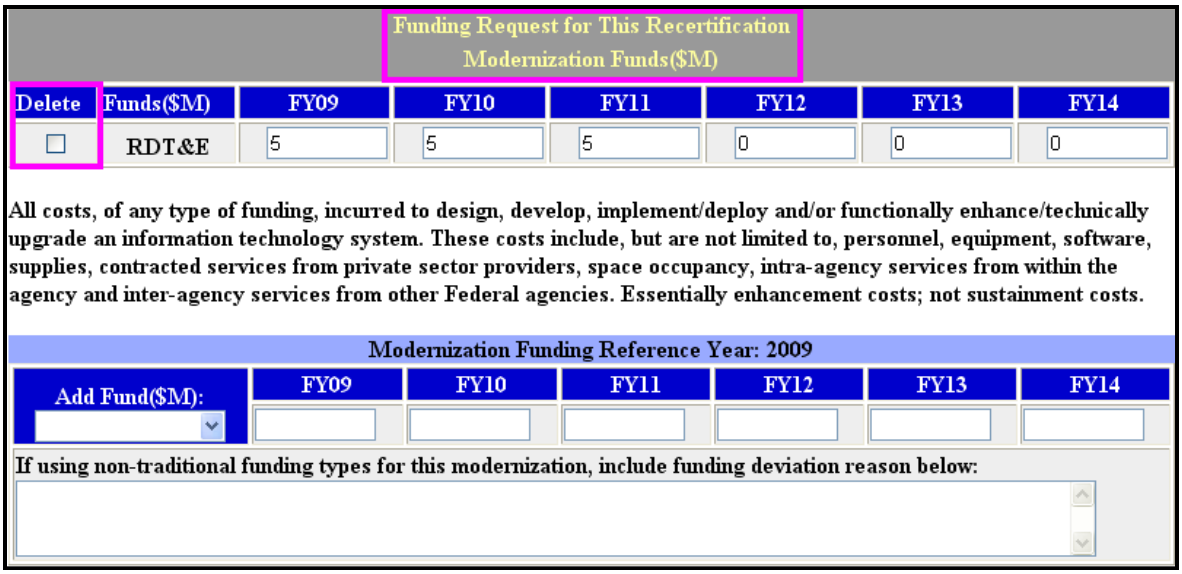


Figure 413 Delete Decertification/Recertification Checkbox, Edit Certifications Funds Requested Screen

8. Click the **Submit** button to save the data.

30. IRB INTEREST SYSTEMS

30.1. View IRB Interest Systems

PRIVILEGES: No **User Group Privilege** is required to **View IRB Interest Systems Status**.

To View Systems of IRB Interest, do the following:

1. From the **Welcome to DITPR** screen or any screen showing the **IRB INTEREST** link, click the **IRB INTEREST** link. The **Designated IRB Interest Programs** screen appears.

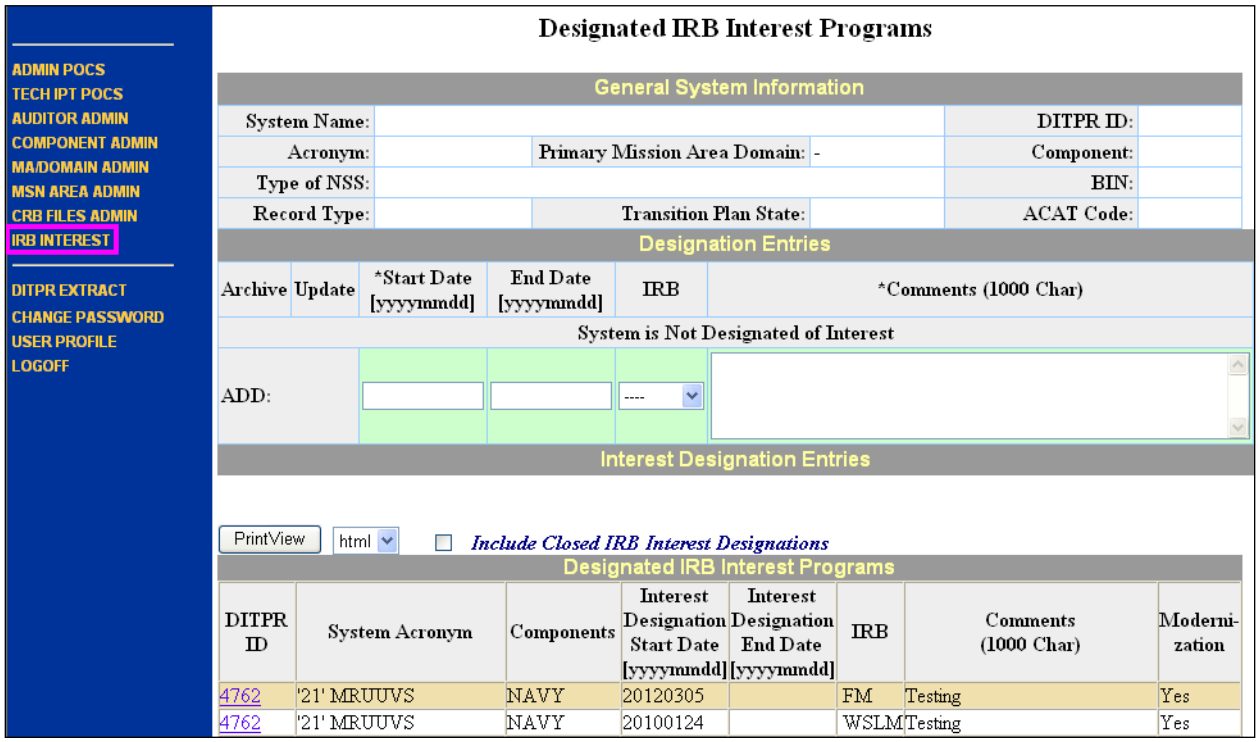


Figure 414 Designated IRB Interest Programs Screen

2. Click the ***Include Closed IRB Interest Designations*** checkbox to view all closed IRB Interest-Designated systems. The screen automatically updates.
3. To print the **Designated IRB Interest Programs** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF Format, respectively.

>> See: **Print Options** section for additional information on printing reports.

4. Click on an active **DITPR ID** link to go to the **Edit Interest Designation** screen of the selected system. The **Edit Interest Designation** screen appears.

>> See: **Figure 418** and **Figure 420** below for Edit Interest Designation screen details.

30.2. Add IRB Interest to System

PRIVILEGES: Domain User Group Privilege "**MDS**" is required to **Add IRB Interest** to a System.

Users may Add IRB Interest to a System in one of two ways, either from the **IRB INTEREST** button or by the **Interest** button on the **System Core Basic screen**.

30.2.1. Add IRB Interest with IRB INTEREST Button

PRIVILEGES: Domain User Group Privilege "**MDS**" is required to **Add IRB Interest** to a System.

To Add IRB Interest to a System with the IBR INTEREST Button, do the following:

1. From the **Welcome to DITPR** screen or any screen showing the **IRB INTEREST** link, click the **IRB INTEREST** link. The **Designated IRB Interest Programs** screen appears.

>> See: Figure 414 above for **Designated IRB Interest Programs** screen details.

2. Go to the bottom of the **Designated IRB Interest Programs** screen to the **Add new Designated IRB Interest Program** section.

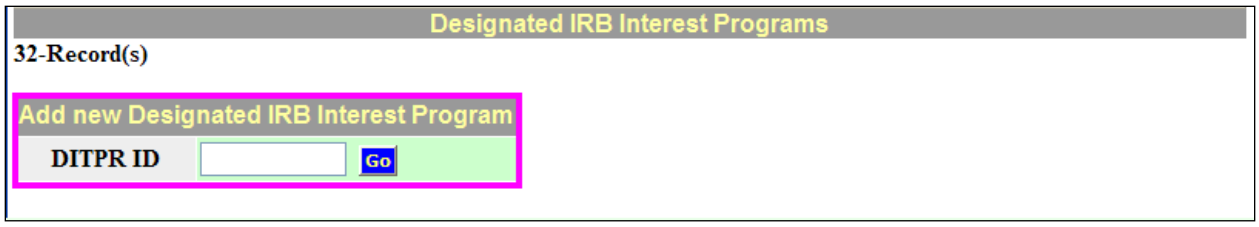


Figure 415 Add New Designated IRB Interest Program Section, Designated IRB Interest Programs Screen

3. In the **DITPR ID** numeric text box (maximum 10 characters), enter the DITPR Identifier you want to designate as **IRB Interest**.

NOTE: The **DITPR ID** entered into the numeric text box must be an exact match with the identifier of a system in DITPR or no results will be returned, and you will get error message "**No DITPR with this ID in the System**".

4. Click the **Go** button adjacent to the **DITPR ID** numeric text box. The **Designated IRB Interest Programs** screen with the **Designation Entries** section appears.

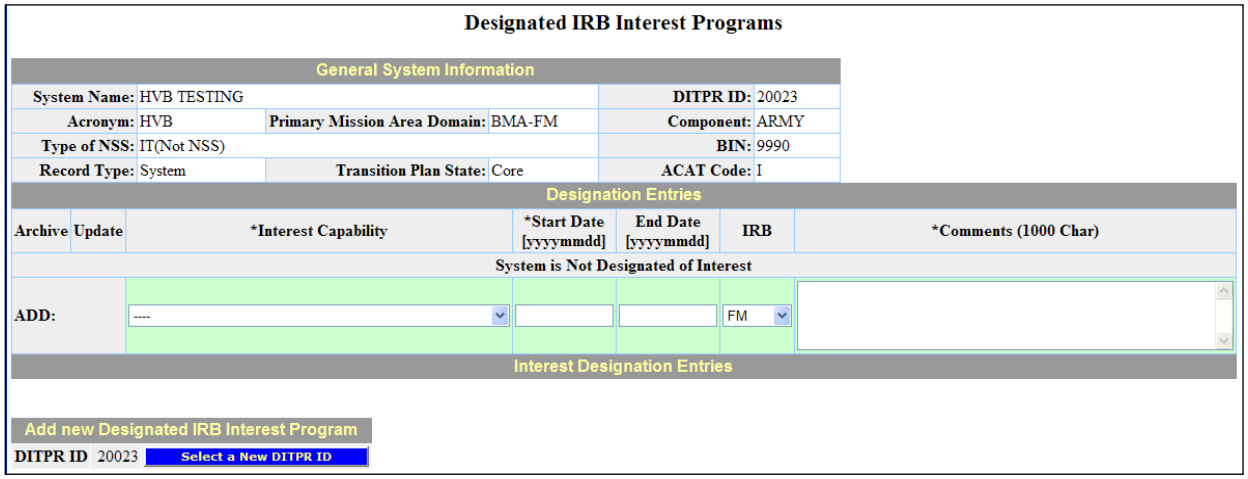


Figure 416 Add Designation Entry, Designated IRB Interest Programs Screen

5. In the **Interest Capability** drop list { **Real Property Inventory** | **Installations, Environment, and Safety Enterprise Programs** }, select the appropriate capability.
6. In the ***Start Date [yyyymmdd]** numeric text box (maximum 8 effective numerals), enter the start date in YYYYMMDD format.
7. In the **End Date [yyyymmdd]** numeric text box (maximum 8 effective numerals), enter the end date in YYYYMMDD format.

NOTE: **IF** non-numeric characters or an invalid date is entered in the text box, you will get a browser warning dialog box advising the problem. **IF** the **End Date** is earlier than the **Start Date**, you will get a browser warning dialog box advising the problem.

8. In the **IRB** drop list { **TBD** | **FM** | **WSLM** | **HRM** | **RPILM** | **MSSM** }, make the appropriate selection.
9. In the ***Comments (1000 Char)** text box (maximum 1,000 characters), enter IRB Interest comments.
10. Click the **Submit** button to save the data. The "**New Record has been Added Successfully**" message appears on the **Designated IRB Interest Programs** screen.
11. Click the **Select a New DITPR ID** button to return to the **Designated IRB Interest Programs** screen with the **Add new Designated Interest Program** section at the bottom.

NOTE: An asterisk indicates **REQUIRED** fields and drop list.

30.2.2. Add IRB Interest from System Core Basic Screen

PRIVILEGES: Domain User Group Privilege "**MDS**" is required to **Add IRB Interest** to a system.

To Add IRB Interest to a System from the System Core Basic screen, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

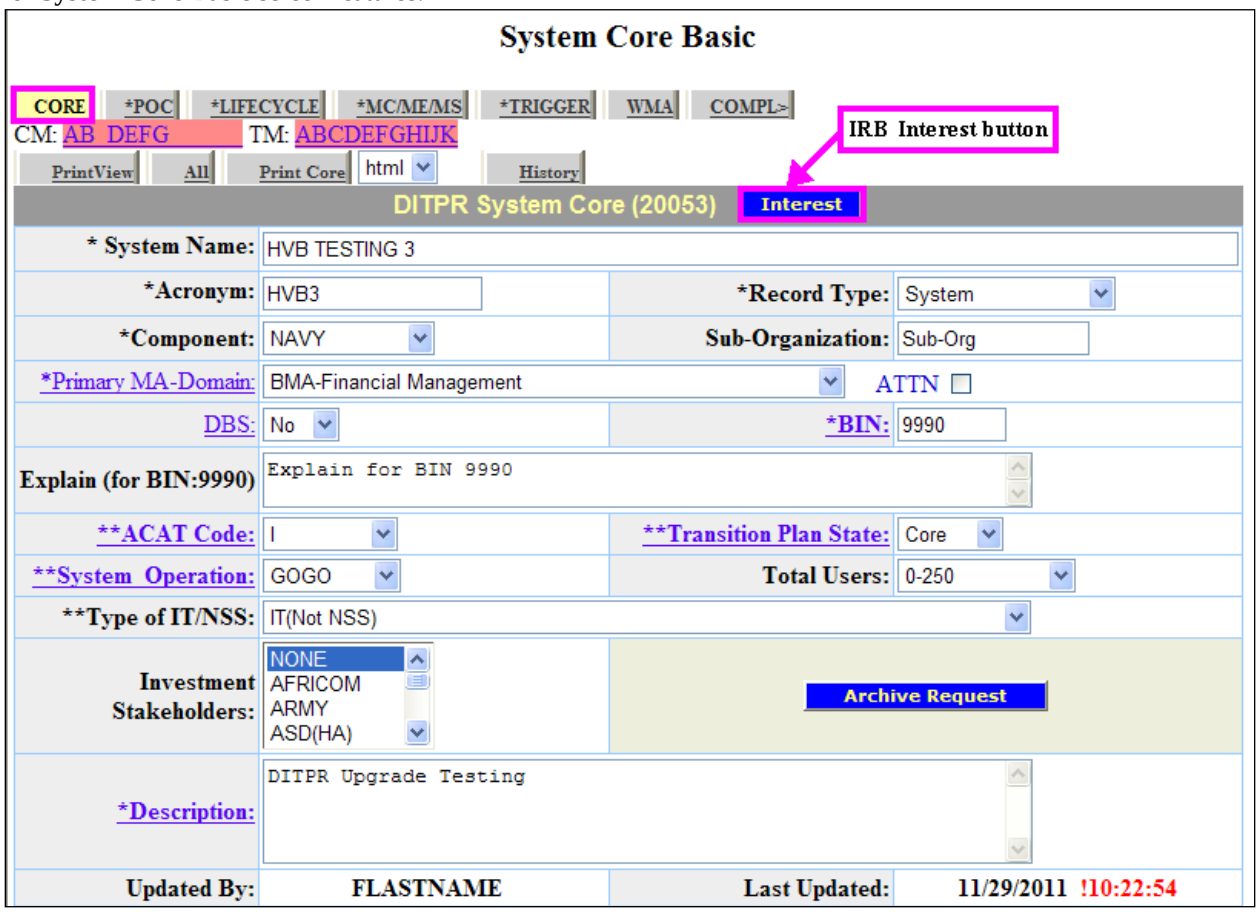


Figure 417 IRB Interest Button, System Core Basic Screen

1. On the **System Core Basic** screen, click the **Interest** button. The **Edit Interest Designation** screen appears.

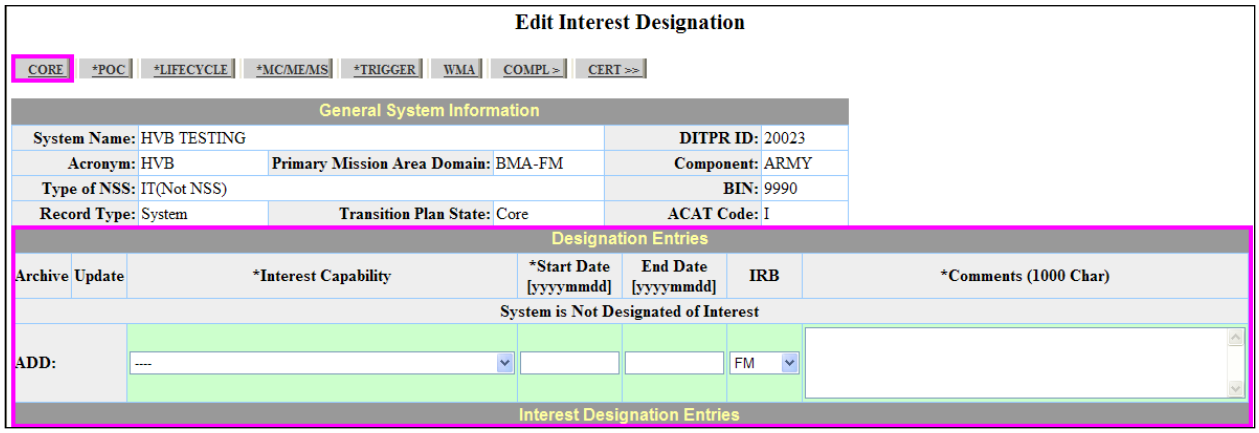


Figure 418 Add IRB Interest System, Edit Interest Designation Screen

2. On the **Edit Interest Designation** screen in the **Interest Capability** drop list { **Real Property Inventory** | **Installations, Environment, and Safety Enterprise Programs** }, select the appropriate capability.
3. In the ***Start Date [yyyymmdd]** numeric text box (maximum 8 effective numerals), enter the start date in YYYYMMDD format.
4. In the **End Date [yyyymmdd]** numeric text box (maximum 8 effective numerals), enter the end date in YYYYMMDD format.

NOTE: **IF** non-numeric characters or an invalid date is entered in the text box, you will get a browser warning dialog box advising the problem. **IF** the **End Date** is earlier than the **Start Date**, you will get a browser warning dialog box advising the problem.

5. In the **IRB** drop list { **TBD** | **FM** | **WSLM** | **HRM** | **RPILM** | **MSSM** }, make the appropriate selection.
6. In the ***Comments (1000 Char)** text box (maximum 1,000 characters), enter IRB Interest comments.
7. Click the **Submit** button to save the data.

NOTE: An asterisk indicates **REQUIRED** fields and drop list.

30.3. Edit IRB Interest System

PRIVILEGES: Domain User Group Privilege "**MDS**" is required to **Edit IRB Interest System status**.

To Edit Systems of IRB Interest, do the following:

1. Users may edit IRB Interest Systems from either the **Designated IRB Interest Programs** screen or the **Edit Interest Designation** screen.

>> See: Add IRB Interest with IRB INTEREST Button section and/or **Add IRB Interest from System Core Basic Screen** section above section to go to the **Designated IRB Interest Programs** screen and/or **Edit Interest Designation** screen, respectively.

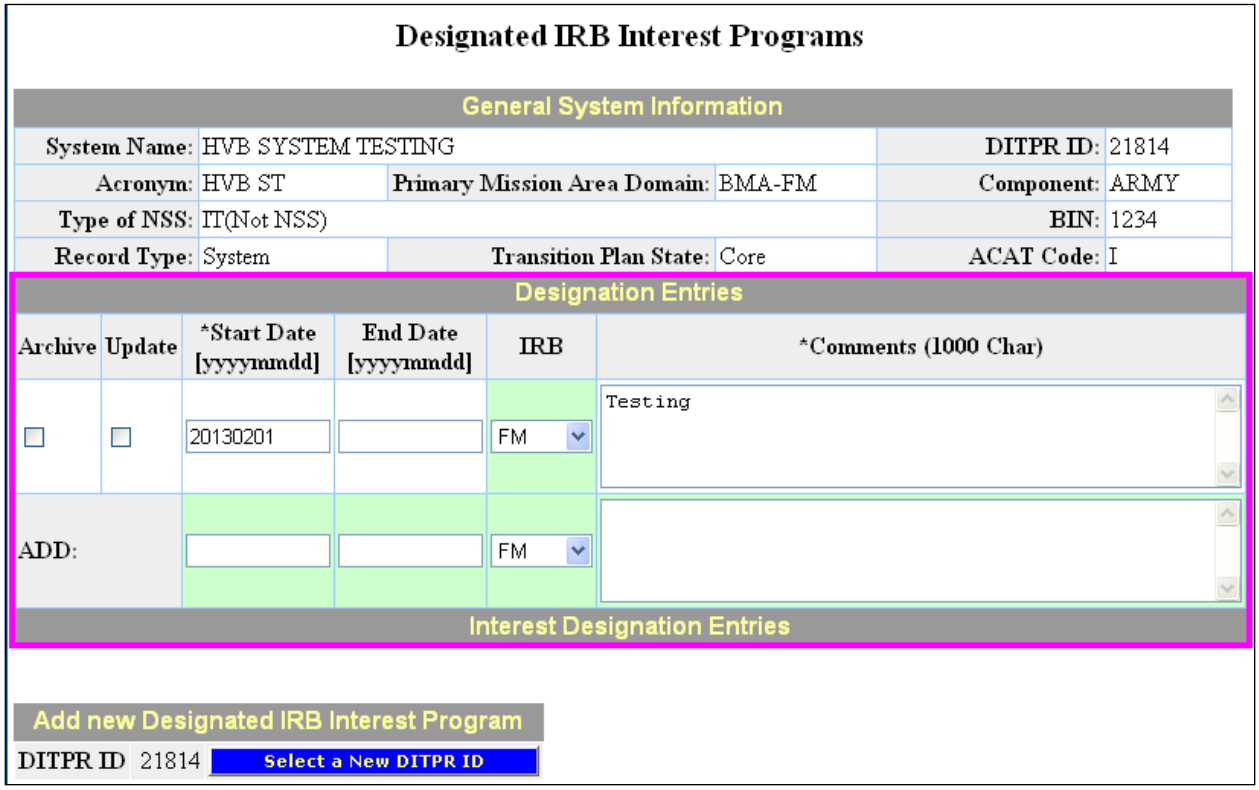


Figure 419 Designated IRB Interest Programs Screen, Edit IRB Interest System

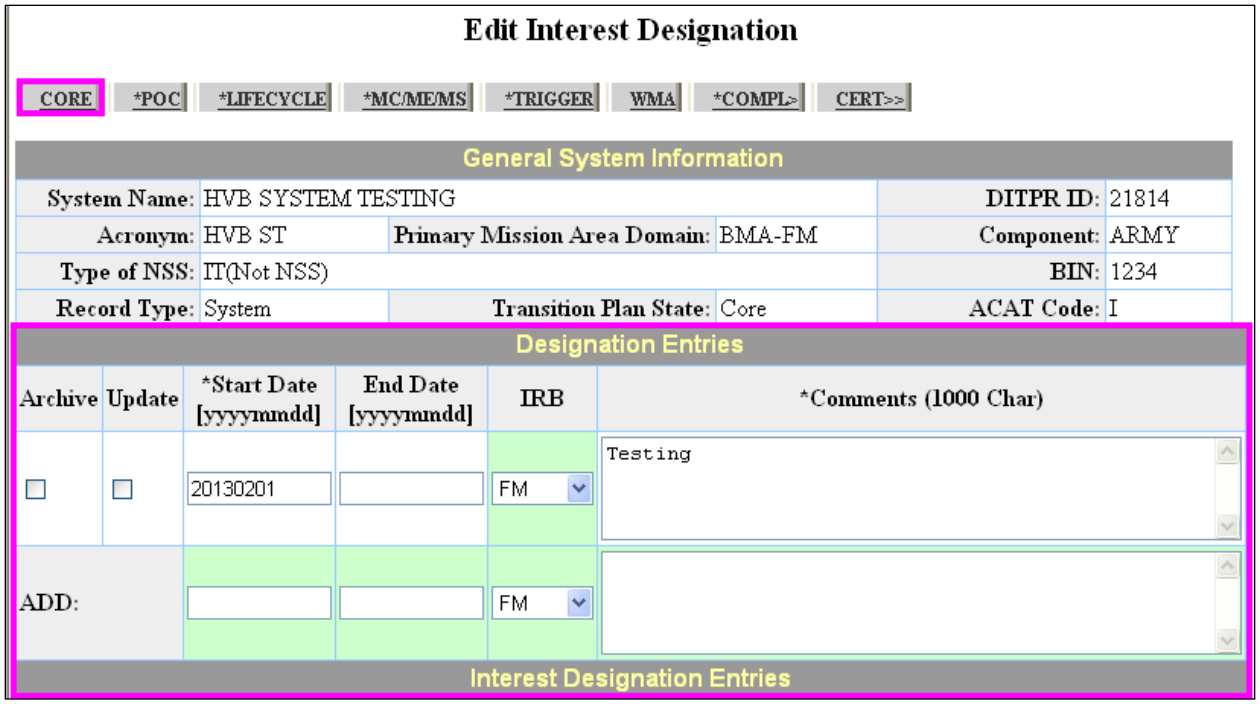


Figure 420 Edit Interest Designation Screen, Edit IRB Interest System

NOTE: Users may click the active DITPR ID **link on the** Designated IRB Interest Programs **screen for IRB Systems to edit to go directly to the** Edit Interest Designation **screen instead of the** Designated IRB Interest Programs **screen with the** Designation Entries **section.**

2. In the **Update** checkbox adjacent to the **Interest Capability** you want to edit, click the **Update** checkbox.
3. Make the changes in the ***Interest Capability** drop list, ***Start Date [yyyymmdd]** numeric text box, **End Date [yyyymmdd]** numeric text box, **IRB** drop list, and/or ***Comments** text box.

NOTE: IF non-numeric characters or an invalid date is entered in the text box, you will get a browser warning dialog box advising the problem. **IF** the **End Date** is earlier than the **Start Date**, you will get a browser warning dialog box advising the problem.

4. Click the **Submit** button to save the changes.
5. To archive an IRB Interest system, click the **Archive** checkbox and the **Update** checkbox adjacent to the **Interest Capability** you want to archive.
6. Click the **Submit** button to save the archive.

NOTE: An asterisk indicates **REQUIRED** fields and drop list.

31. SYSTEM IRB TRACKING STATUS (IRB STATUS)

PRIVILEGES: Domain User Group Privilege "MDS" is required to **Complete the Component System IRB/DBSMC Process Information**.

To Complete Component System IRB/DBSMC Process Information, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

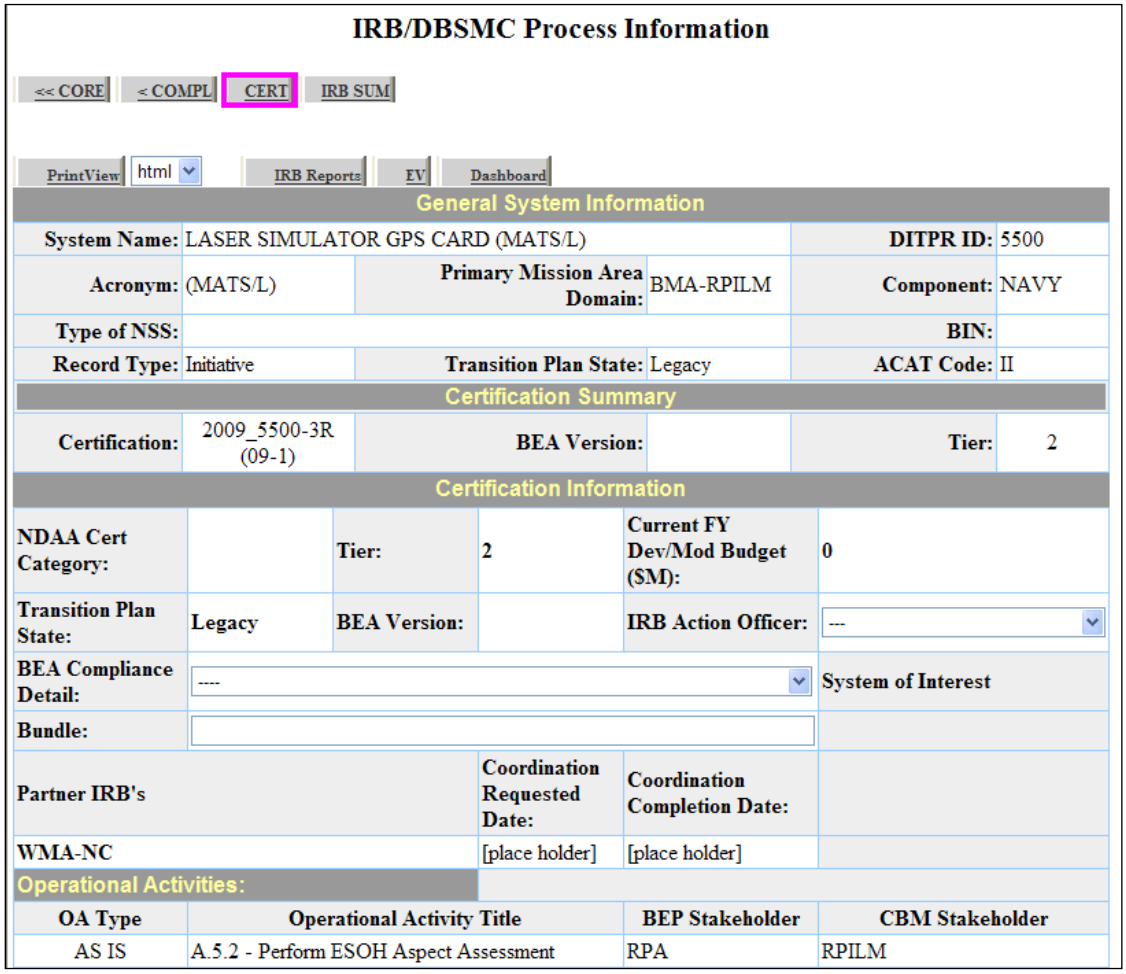
1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.
2. At the bottom of the screen, click the **IRB Tracking Status** button. The **IRB/DBSMC Process Information** screen appears.

OR

3. From the **System Core Basic** screen, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

4. Click the **IRB Status** button. The **IRB/DBSMC Process Information** screen appears.



IRB/DBSMC Process Information

<< CORE | < COMPL | CERT | IRB SUM

PrintView | html | IRB Reports | EV | Dashboard

General System Information					
System Name:	LASER SIMULATOR GPS CARD (MATS/L)			DITPR ID:	5500
Acronym:	(MATS/L)	Primary Mission Area Domain:	BMA-RPILM	Component:	NAVY
Type of NSS:				BIN:	
Record Type:	Initiative	Transition Plan State:	Legacy	ACAT Code:	II

Certification Summary					
Certification:	2009_5500-3R (09-1)	BEA Version:		Tier:	2

Certification Information					
NDAA Cert Category:		Tier:	2	Current FY Dev/Mod Budget ($M):	0
Transition Plan State:	Legacy	BEA Version:		IRB Action Officer:	---
BEA Compliance Detail:	----			System of Interest	
Bundle:					
Partner IRB's		Coordination Requested Date:		Coordination Completion Date:	
WMA-NC		[place holder]		[place holder]	

Operational Activities:			
OA Type	Operational Activity Title	BEP Stakeholder	CBM Stakeholder
AS IS	A.5.2 - Perform ESOH Aspect Assessment	RPA	RPILM

Figure 421 IRB/DBSMC Process Information Screen (1 of 3)

Complete IRB/DBSMC Process Information Data Entry

5. From the **IRB Action Officer** drop list, select the officer.

6. From the **BEA Compliance Detail** drop list { **Compliant--Fully compliant** | **Compliant--Compliant with conditions** | **Non-compliant--Does not meet waiver conditions** | **Non-compliant--Meets waiver conditions** | **NA (Compliance Pending)--Supports no BEA Capabilities** | **NA (Compliance Pending)--Premature to assess against BEA Capabilities** }, select the correct response.

NOTE: If the system has been **Designated System of Interest** on the **System Core Basic** screen, it will be noted with **System of Interest** designation adjacent to the **BEA Compliance Detail** drop list.

7. In the **Bundle** text box (maximum 100 characters), enter appropriate data.

PCA/Information							
	Requested Amount from PCA:						
Funds Requested($M)	**Total**	**FY09**	**FY10**	**FY11**	**FY12**	**FY13**	**FY14**
RDT&E	669.000	109.000	110.000	111.000	112.000	113.000	114.000
Total	669.000	109.000	110.000	111.000	112.000	113.000	114.000
PCA Certification Date:						**20081101**	
	Approved Amount from DBSMC:						
Funds Approved ($M)	**Total**	**FY09**	**FY10**	**FY11**	**FY12**	**FY13**	**FY14**
	0	109	110	111	0	0	0
Approval Period Start		FY09	**Approval Period End**		FY09		
Approval Conditions:	Enter/View Conditions						

Investment Review Board (IRB) and Support Group - Tracking			
***Target PCA Submit Date (YYYYMMDD):**		**Target DBSMC Date: (YYYYMMDD):**	
Actual PCA Submit Date:		Actual date PCA package upload to Portal (YYYYMMDD)	
Package Completion Date:		Date Package Fully uploaded to Portal (YYYYMMDD)	
IRB Received Date:		Date IRB Support Team Completed Analysis (YYYYMMDD)	
IRB Support Staff Rejected Packet Comments:			

Figure 422 IRB/DBSMC Process Information Screen (2 of 3)

PCA/Information Section

8. In the **Approved Amount from DBSMC** section, enter the amount of funds approved by fiscal year in **millions of dollars** in the fiscal year text boxes.

WARNING: In the fiscal year funding text boxes in the **Funds Approved ($M)** section, non-numeric characters are ignored. Entering non-numeric characters in the fiscal year funding text boxes may result in invalid entries.

9. From the **Approval Period Start** and **Approval Period End** drop lists { **FY13** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **FY19** | **FY20** | **FY21** }, select the fiscal years for the start and end periods, respectively.

Investment Review Board (IRB) and Support Group – Tracking Section

10. In the ***Target PCA Submit Date (YYYYMMDD)**, **Target DBSMC Date (YYYYMMDD)**, **Actual PCA Submit Date**, **Package Completion Date**, and **IRB Received Date** numeric text boxes, enter the appropriate dates.
11. In the **IRB Support Staff Rejected Packet Comments** text box (maximum 2,000 characters), enter the summary comments.

Investment Review Board (IRB)			
IRB Recommendation:	----	IRB Recommendation Date (YYYYMMDD)	
IRB Disapproved Reason:			
Certification Authority (CA) - Tracking			
CA Recommendation	----	CA Decision Date	Appeal Date:
DBSMC - Tracking			
DBSMC Decision	----	DBSMC Decision Date (YYYYMMDD)	
DBSMC Disapproved Reason:			
Next Annual Review Date			
General Certification Comments			

Figure 423 IRB/DBSMC Process Information Screen (3 of 3)

Investment Review Board (IRB) Section

12. From the **IRB Recommendation** drop list { **Recommended for Approval** | **Recommended for Approval with Conditions** | **Not Recommended for Approval** | **Recommended for Decertification Close-Out** | **Withdrawn** }, select the recommendation.
13. In the **IRB Recommendation Date (YYYYMMDD)** numeric text box (maximum 8 effective characters), enter the date.
14. In the **IRB Disapproved Reason** text box (maximum 2,000 characters), enter the disapproval reason.

Certification Authority (CA) – Tracking

15. From the **CA Recommendation** drop list { **Recommended for Approval** | **Recommended for Approval with Conditions** | **Not Recommended for Approval** | **Recommended for Decertification Close-Out** | **Withdrawn** }, enter the recommendation.
16. In the **CA Decision Date** and **Appeal Date** numeric text boxes (maximum 8 effective numerals), enter the appropriate dates in YYYYMMDD format.

DBSMC – Tracking Section

17. From the **DBSMC Decision** drop list { **Approved** | **Approved with Conditions** | **Not Approved** | **Approved Decertification Close-Out** | **Withdrawn** }, enter the decision.
18. In the **DBSMC Decision Date (YYYYMMDD)** numeric text box (maximum 8 effective numerals), enter the date.
19. In the **DBSMC Disapproved Reason** text box (maximum 2,000 characters), enter the disapproval reason.
20. In the **Next Annual Review Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.

General Certification Comments Section

21. In the **General Certification Comments** text box (maximum 2,000 characters), enter any additional comments summary.
22. After values have been added to the data entry fields, click the **Submit** button to save the data.

Enter/View Conditions

23. From the **IRB/DBSMC Process Information** screen, click the **Enter/View Conditions** button to complete the system's **IRB Approval Conditions**. The **IRB Approval Conditions** screen appears.

>> See: Figure 422 above for **IRB/DBSMC Process Information** screen features with the **Enter/View Conditions** button.

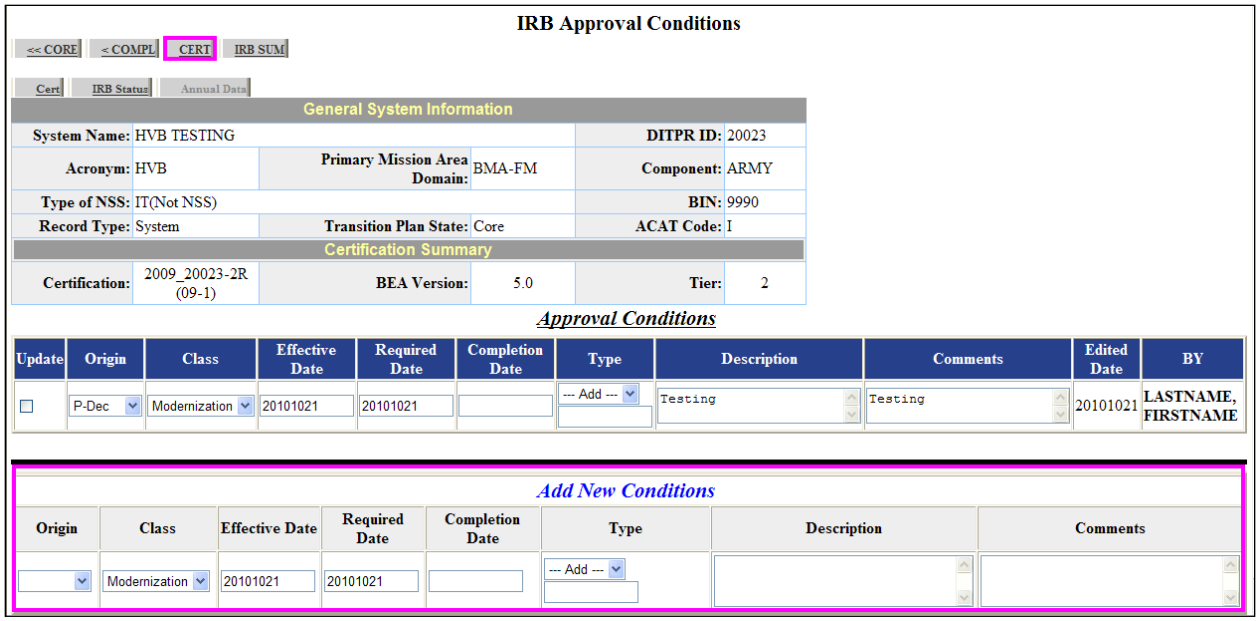


Figure 424 IRB Approval Conditions Screen

24. From the **Origin** drop list { **IRB** | **CA** | **DBSMC** | **AnRev** | **P-Dec** } in the ***Add New Conditions*** section, select the correct type.
25. From the **Class** drop list { **Modernization** | **System** }, select the appropriate response.
26. In the **Effective Date** numeric text box (maximum 8 effective numerals), enter the effective date if different from the default current system date in YYYYMMDD format.
27. In the **Required Date** numeric text box (maximum 8 effective numerals), enter the required date if different from the default current system date in YYYYMMDD format.
28. In the **Completion Date** numeric text box (maximum 8 effective numerals), enter the completion date in YYYYMMDD format.
29. From the **Type** drop list { **--- Add ---** | **AV** | **CSE** | **FV** | **FV IGT** | **FV SFIS** | **MV** | **PV** | **RPA** }, select a default type

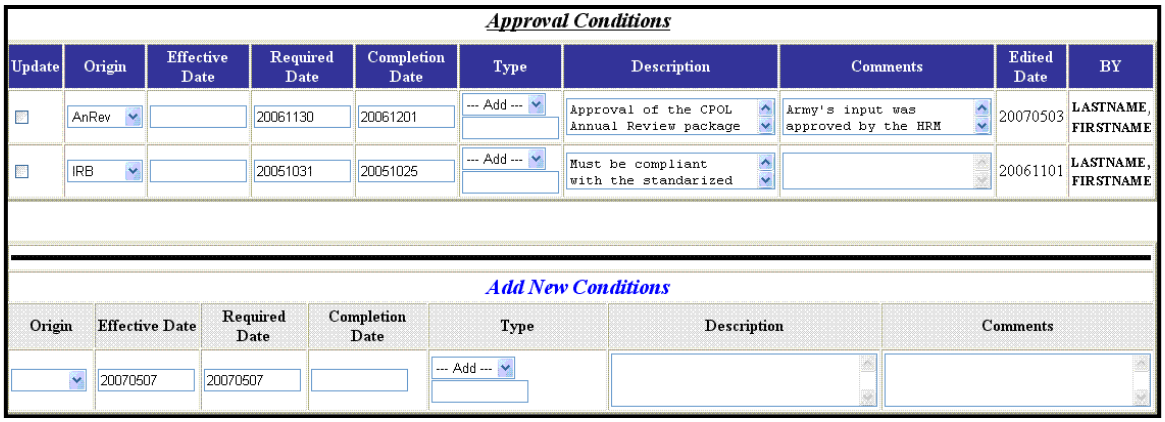
OR

30. Enter a new type in the text box below the **Type** drop list screen label with **--- Add ---** showing in the drop list. This new type will be added to the **Type** drop list when the data is saved.
31. In the **Description** text box (maximum 1,000 characters), enter the description.
32. In the **Comments** text box (maximum 1,000 characters), enter any additional comments summary.
33. Click the **Submit** button to save the data.

Update/View Existing Conditions

34. From the **IRB/DBSMC Process Information** screen, click the **Enter/View Conditions** button to complete the system's **IRB Approval Conditions**. The **IRB Approval Conditions** screen appears.

>> See: Figure 422 above for **IRB/DBSMC Process Information** screen features with the **Enter/View Conditions** button.



Approval Conditions

Update	Origin	Effective Date	Required Date	Completion Date	Type	Description	Comments	Edited Date	BY
☐	AnRev		20061130	20061201	--- Add ---	Approval of the CPOL Annual Review package	Army's input was approved by the HRM	20070503	LASTNAME, FIRSTNAME
☐	IRB		20051031	20051025	--- Add ---	Must be compliant with the standarized		20061101	LASTNAME, FIRSTNAME

Add New Conditions

Origin	Effective Date	Required Date	Completion Date	Type	Description	Comments
	20070507	20070507		--- Add ---		

Figure 425 Approval Conditions Section, IRB Approval Conditions Screen

35. In the ***Approval Conditions*** section, click the **Update** checkbox of the condition you want to change.
36. Enter the new data in the fields you want to change as you did in the **Enter/View Conditions** section above.
37. Click the **Submit** button to save the changes to approval conditions.

32. CERTIFICATION SUMMARY AND CONDITIONS STATUS

PRIVILEGES: Component User Group Privilege "VFD" or **Domain User Group Privileges "VDS"** or **"VDA"** is required to **View the Funding Data** in **Mod Req ($M)** and **Approved ($M)** columns on the **Summary** tab. No user group privilege is required to view the other data on the **Summary** tab or data on the **Conditions** tab.

To view Component System IRB Summary and Conditions, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

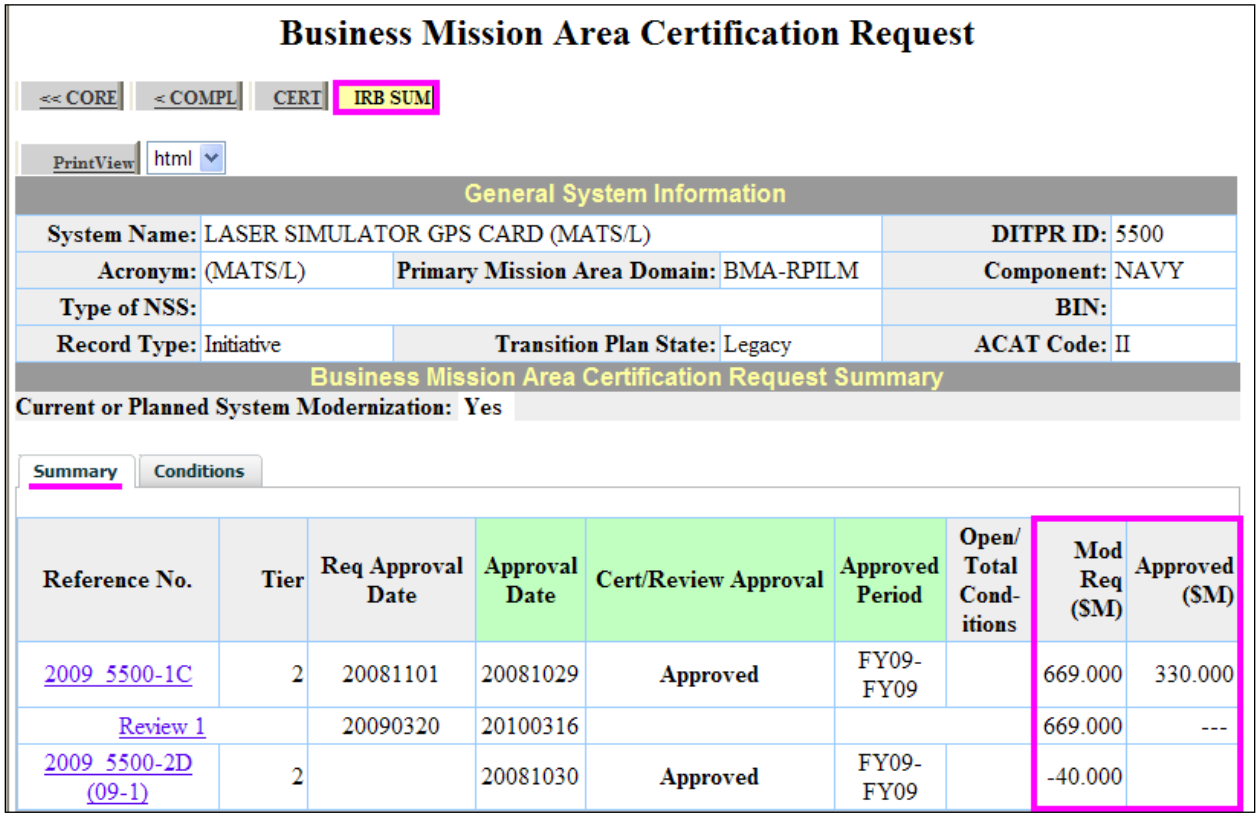
1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.
2. At the bottom of the screen, click the **IRB Tracking Status** button. The **IRB/DBSMC Process Information** screen appears.

OR

3. From the **System Core Basic** screen, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

4. Click the **IRB SUM** button. The **Business Mission Area Certification Request** screen with the **Summary** tab and **Conditions** tab appears.



Business Mission Area Certification Request

<< CORE | < COMPL | CERT | IRB SUM

PrintView | html

General System Information					
System Name:	LASER SIMULATOR GPS CARD (MATS/L)			DITPR ID:	5500
Acronym:	(MATS/L)	Primary Mission Area Domain:	BMA-RPILM	Component:	NAVY
Type of NSS:				BIN:	
Record Type:	Initiative	Transition Plan State:	Legacy	ACAT Code:	II

Business Mission Area Certification Request Summary

Current or Planned System Modernization: Yes

Summary | Conditions

Reference No.	Tier	Req Approval Date	Approval Date	Cert/Review Approval	Approved Period	Open/ Total Cond-itions	Mod Req ($M)	Approved ($M)
2009_5500-1C	2	20081101	20081029	Approved	FY09-FY09		669.000	330.000
Review 1		20090320	20100316				669.000	---
2009_5500-2D (09-1)	2		20081030	Approved	FY09-FY09		-40.000	

Figure 426 IRB SUM Summary Page, Business Mission Area Certification Request Screen

NOTE: The **Mod Req ($M)** and **Approved ($M)** columns on the **IRB SUM Summary** page of the **Business Mission Area Certification Request** screen are only visible to users with the appropriate privileges.

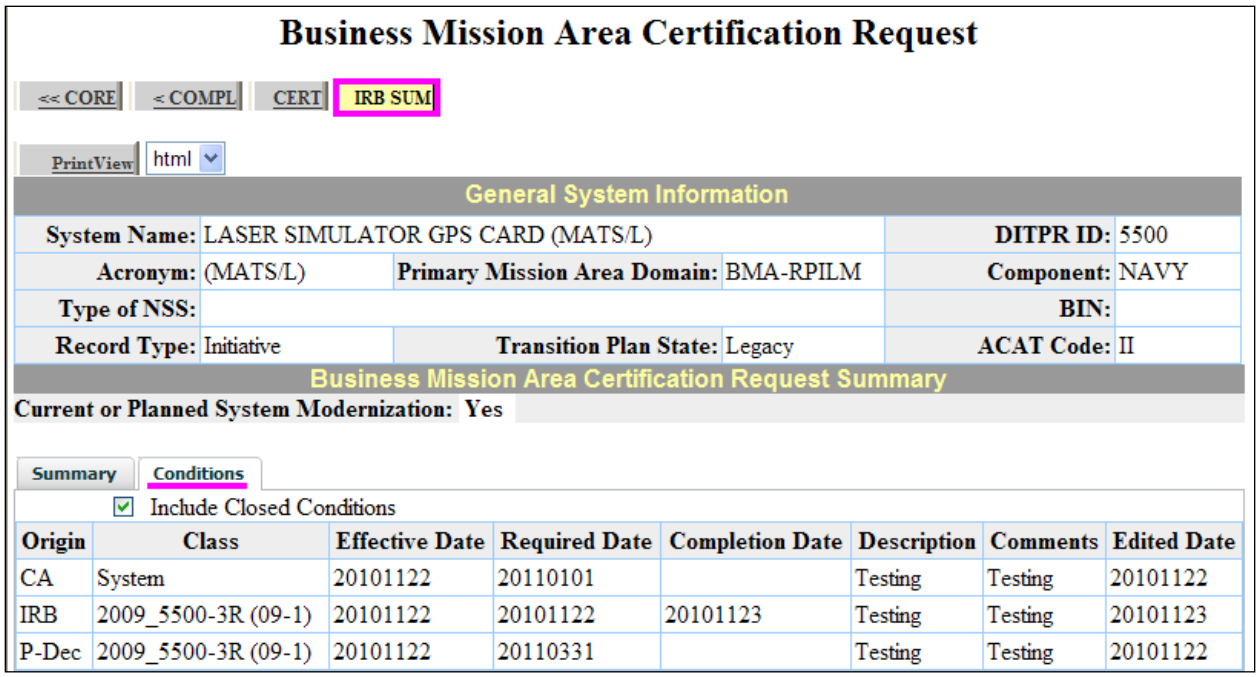
5. On the **Summary** page, click the **Reference No.** link of a **Certification** of interest to go to the **Business Mission Area Certification Request** screen with that **Certification** selected.

>> See: Business Mission Area Certification chapter and Figure 400 and Figure 401 for more information on **Business Mission Area Certification Request** screen features and functions for this view.

6. On the **Summary** tab, click a **Reference No.** link of a **Review** of interest to go to the **Annual Review Data** screen.

>> See: **Add Annual Review Data** chapter and **Figure 442** and **Figure 443** for more information on **Annual Review Data** screen features and functions.

7. Click the **Conditions** tab link to view **Conditions** associated with the System's IRB Certification(s). The **Business Mission Area Certification Request** screen with the **Conditions** section in view appears.



Business Mission Area Certification Request

<< CORE | < COMPL | CERT | IRB SUM

PrintView | html

General System Information

System Name:	LASER SIMULATOR GPS CARD (MATS/L)			DITPR ID:	5500
Acronym:	(MATS/L)	Primary Mission Area Domain:	BMA-RPILM	Component:	NAVY
Type of NSS:				BIN:	
Record Type:	Initiative	Transition Plan State:	Legacy	ACAT Code:	II

Business Mission Area Certification Request Summary

Current or Planned System Modernization: Yes

Summary | Conditions

☑ Include Closed Conditions

Origin	Class	Effective Date	Required Date	Completion Date	Description	Comments	Edited Date
CA	System	20101122	20110101		Testing	Testing	20101122
IRB	2009_5500-3R (09-1)	20101122	20101122	20101123	Testing	Testing	20101123
P-Dec	2009_5500-3R (09-1)	20101122	20110331		Testing	Testing	20101122

Figure 427 IRB SUM Conditions Page, Business Mission Area Certification Request Screen

8. Click the **Include Closed Conditions** check box to show closed Conditions. The screen automatically updates.
9. To print the **IRB Certification Summary** report, make a selection in the **PrintView** drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the report in HTML, Excel, or PDF format, respectively. The **IRB Certification Summary** report appears in the print format selected.

>> See: **Print Options** section for additional information on printing reports.

33. ASSOCIATE REPLACED LEGACY SYSTEMS

PRIVILEGES: Component User Group Privilege "**ESD**" is required to **Associate Replaced Legacy Systems**.

To associate a replaced legacy system, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. Click the **Legacy** button. The **Edit Certification Legacy** screen appears.

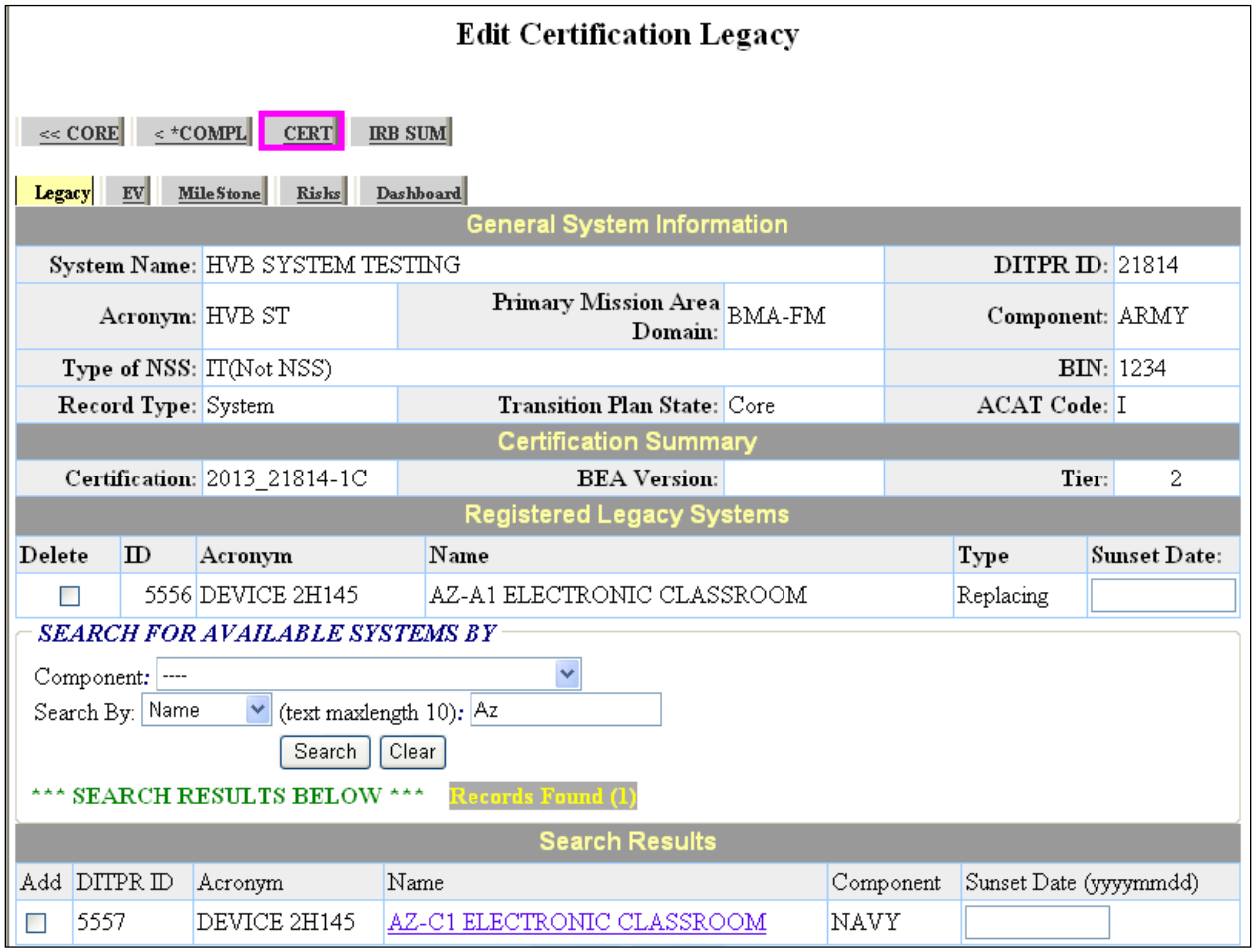


Figure 428 Edit Certification Legacy Screen

WARNING: IF the ****Transition Plan State** field is blank for **Record Type** value **Initiative** on the **System Core Basic** screen, you will get the error message "**This System does not have a valid Transition Plan State. Make a selection and click 'Continue'.**" on the **Edit Certification Legacy** screen. From the **Transition Plan State** drop list { **Core** | **Interim** | **Legacy** | **NA** }, you must select **Core**, **Interim**, or **Legacy** to continue.

3. Under ***SEARCH FOR AVAILABLE SYSTEMS BY*** section and from the **Component** drop list, select the Component.

>> See: Component Drop List (1) section in **Appendix D – Drop Lists** for the list of Components.

4. From the **Search By** drop list { **Name** | **Acronym** | **DITPR ID** }, select the search type.
5. In the **Search By** text box, enter the search criteria based on the **Search By** drop list selection.

6. Click the **Search** button. The **Search Results** section appears at the bottom of the screen.
7. **IF** the **Transition Plan State** value is **Core** or **Legacy**, click the **Add** checkbox for the system you want to register in the Legacy module.
8. **IF** the **Transition Plan State** value is **Interim**, from the **Type** drop list { **Replacing** | **Replaced By** }; select the correct response for the system you want to register in the Legacy module.
9. In the **Sunset Date (yyyymmdd)** column, enter the date appropriate for the legacy type and system you want to register.
10. Click the **Submit** button to save the data.
11. To remove the associated legacy system, click the **Delete** checkbox.
12. Click the **Submit** button to delete the record.

34. REGISTER ECONOMIC VIABILITY (EV) DATA

The EV data can be registered manually or DITPR system calculation capabilities can automatically enter EV data for you. The two options are provided below.

- Use **NPV, ROI, BCR** …button option **IF** you have used an **Off-line** Economic Viability Tool and want to ***Enter*** or ***View*** values for **NPV, ROI, BCR** …
- Use **EV Tool** button option **IF** you are going to use the **On-line** Economic Viability Tool. Select **Current Fiscal Year** and **FOC Year** above from the drop lists, and then click **EV Tool** button.

34.1. Manually Enter Economic Viability (EV) Data

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user with the **Domain User Group Privilege** "**MDS**".

COMPONENT: **Component User Group Privilege** "**EMC**" is required to **Enter EV Data**.

NOTE: The **EV** button is **not visible** to all users.

To manually enter EV data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. Click the **EV** button. The **Economic Viability Dashboard** screen appears.

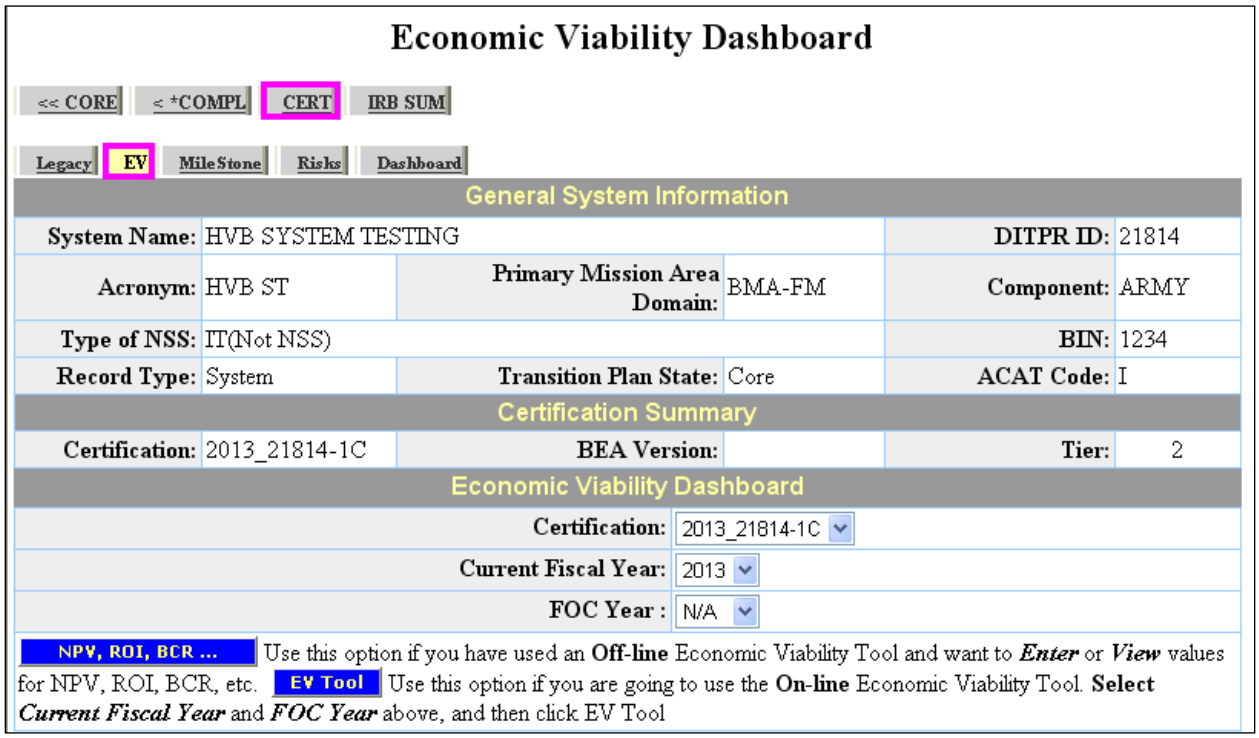


Figure 429 Economic Viability Dashboard Screen

3. In the **Economic Viability Dashboard** section from the **Certification** drop list, select the desired certification. The screen automatically updates.
4. Click the **NPV, ROI, BCR…**button. The **Certification Cost Manual Inputs** screen appears.

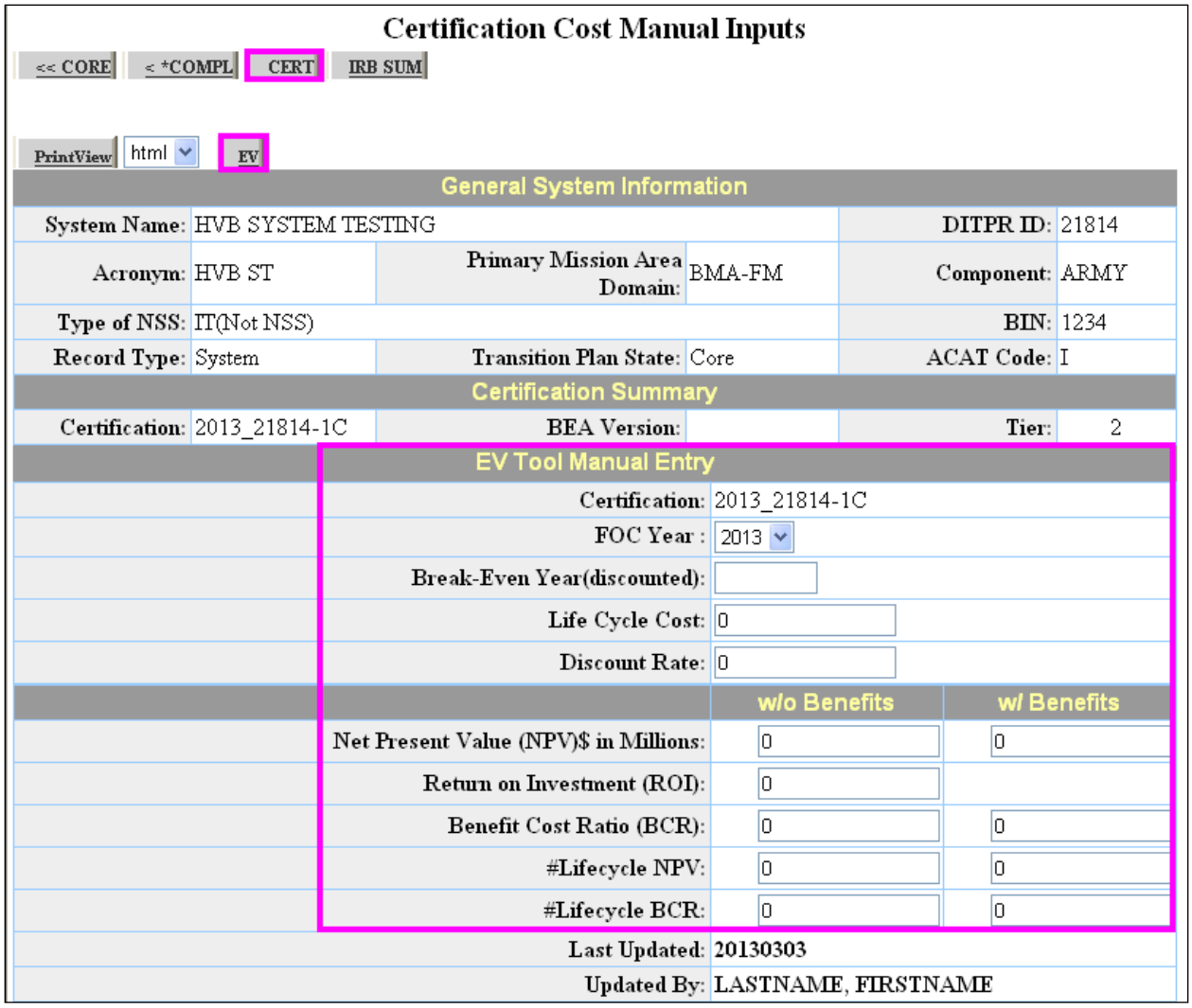


Figure 430 Certification Cost Manual Inputs Screen

NOTE: The system certification must be registered and IRB approved prior to entering the EV data.

NOTE: Use **NPV, ROI, BCR…**button option **IF** you have used an **Off-line** Economic Viability Tool and want to ***Enter*** or ***View*** values for **NPV**, **ROI**, **BCR….**

5. In the numeric text boxes, enter the **NPV, ROI** and **BCR** data from the Off-line Economic Viability Tool.
6. From the **FOC Year** drop list, select the Full Operational Capability year.
7. In the **Break-Even Year(discounted)** numeric text box, enter the year in two digit (YY) or four digit (YYYY) format.

NOTE: The **Break-Even Year(discounted)** entry must be between 1900 and 2400. If the year is entered in YY format, entries between 61 and 99 equate to years between 1961 and 1999 and entries between 00 and 60 equate to years between 2000 and 2060. Browser dialog boxes prompt the business rules to correct invalid entry attempts.

8. In the **Life Cycle Cost** numeric text box, enter the tool dollar amount in **millions**.
9. In the **Discount Rate** numeric text box, enter the tool discount rate in percent.
10. In the **Net Present Value (NPV)$ in Millions** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
11. In the **Return on Investment (ROI)** numeric text box, enter the tool value in the **w/o Benefits** column.
12. In the **Benefit Cost Ratio (BCR)** numeric text boxes, enter the tool ratio in the **w/o Benefits** and **w/ Benefits** columns.

13. In the **#Lifecycle NPV** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
14. In the **#Lifecycle BCR** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
15. Click the **Submit** button to save the data.

WARNING: In the numeric text boxes under the **EV Tool Manual Entry** section, non-numeric characters are ignored and may cause an error message. Entering non-numeric characters in these text boxes may result in invalid entries or an error message: "**An Exception has been encountered. Contact DITPR Help Desk**".

34.2. Auto-Populate Economic Viability (EV) Cost Data

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user with **Domain User Group Privilege** "**MDS**".

COMPONENT: Component User Group Privilege "**EMC**" is required to **Enter EV Data**.

NOTE: The **EV** button is **not visible** to all users.

To Auto-Populate EV data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. Click the **EV** button. The **Economic Viability Dashboard** screen appears.

>> See: Figure 429 above for **Economic Viability Dashboard** screen features.

NOTE: The system certification must be registered prior to entering the EV data.

NOTE: Use **EV Tool** button option **IF** you are going to use the **On-line** Economic Viability Tool.

3. In the **Economic Viability Dashboard** section from the **Certification** drop list, select the desired certification. The screen automatically updates.
4. In the **Current Fiscal Year** drop list, select the fiscal year.
5. In the **FOC Year** drop list, select the Full Operational Capability year.
6. Click the **EV Tool** button. The browser dialog box appears stating that "**By continuing you will overwrite any previously entered values (NPV, ROI, etc.). Do you want continue?**".
7. Click the **OK** button to populate the Cost data. The **Edit Cost Data for Certification** screen appears.

Edit Cost Data for Certification

Certification:	2007_566-1
Fiscal Year:	2007
Discount Rate:	4.900%
FOC Year:	2009
#Lifecycle NPV:	
#Lifecycle NPV/w Benefits:	
#Lifecycle BCR:	
#Lifecycle BCR/w Benefits:	
Last Updated:	
Updated By:	

Then Year $ in Millions	*SUNK*	2007	2008	FOC 2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2(
A - PROGRAM / SYSTEM IMPROVEMENT COST														
Investment (Dev/Mod)														
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0
B - STATUS QUO TOTAL COSTS														
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0
C - PHASE OUT COSTS														
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0
D - OTHER PROGRAM COST SAVINGS														
		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0
Please provide detail on the "OTHER COST SAVINGS" listed above:														

Figure 431 Edit Cost Data for Certification Screen

NOTE: Data Requirements: All data should be entered in current (then year) dollars.

NOTE: The Economic Viability Template version 1.13 dated February 15, 2012 shows the nominal discount rates in effect for calendar 2011,

Program Lifecycle	Discount Rate
3 years	1.6%
5 years	2.19%
7 years	2.5%
10 years	2.8%
20 years	3.5%
30 years	3.8%

Table 12 Economic Viability Template Version 1.13 of February 15, 2012, Discount Rates

NOTE: Detailed information on using the **EV Tool** may be found in the **Economic Viability Template**. You can bring up the **Economic Viability Template** by clicking the **EV Tool** link on the **Reference Documents Menu** screen (**Tools** view).

>> See: On-Line Reference Documents for more information on using the **On-Line Help**.

8. In the **#Lifecycle NPV** numeric text box, enter the then year dollar amount in **millions**.
9. In the **#Lifecycle NPV/w Benefits** numeric text box, enter the then year dollar amount in **millions**.
10. In the **#Lifecycle BCR** numeric text box, enter the then year dollar amount in **millions**.
11. In the **#Lifecycle BCR/W Benefits** numeric text box, enter the then year dollar amount in **millions**.

NOTE: All Investment (Dev/Mod) and O&S costs associated with the preferred solution or system change request (SCR) should be entered in Section A. The sunk costs column should contain the spending that has already occurred (sunk costs do not affect the metrics calculations).

• **Investment (Dev/MOD)** costs are entered on line A1.

• **Operations & Support** costs are entered on line A2. For SCRs, only those O&S costs directly related to the SCR should be entered in A2.

12. In the **A - PROGRAM / SYSTEM IMPROVEMENT COST** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
13. Click the **Submit** button to save the entries.
14. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
15. Click the **Submit** button to save the entries.

NOTE: Investment (Dev/Mod) and O&S costs associated with the Status Quo system – the system being replaced by the preferred solution or enhanced by the SCR – should be entered in Section B. Cost data entered in this section is predicated on the assumption that the preferred solution/SCR will not be implemented.

• **Investment (Dev/MOD)** costs are entered on line B1.

• **Operations & Support** costs are entered on line B2.

16. In the **B - STATUS QUO TOTAL COSTS** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
17. Click the **Submit** button to save the entries.
18. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
19. Click the **Submit** button to save the entries.

NOTE: Investment (Dev/Mod) and O&S costs associated with phasing in the preferred solution or SCR and the resulting impact upon Status Quo costs should be entered in Section C. The Phase Out Costs section captures the costs of maintaining legacy systems while the alternative is developed and implemented. Many new systems are phased in over time. The costs to maintain outgoing systems during the phase in process are captured here. Any disposal costs should also be included in the Phase Out section. In general, there should not be any phase out costs once the system reaches FOC.

• **Investment (Dev/MOD)** costs are entered on line C1.

• **Operations & Support** costs are entered on line C2.

20. In the **C - PHASE OUT COSTS** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
21. Click the **Submit** button to save the entries.
22. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
23. Click the **Submit** button to save the entries.

NOTE: Recoverable cost savings associated with the implementation of the preferred solution/SCR are entered in Section D. The value of productivity improvements or cost avoidance is not to be entered in Section D. Detailed information delineating the cost savings should be entered in the text box below Section D. Information regarding productivity improvements or cost avoidance can be noted in the text box as well.

24. In the **D: OTHER PROGRAM COST SAVINGS** section, click on the **D: OTHER PROGRAM COST SAVINGS** line to open the ***SUNK*** and FY numeric text boxes and the **Please provide detail on the "OTHER COST SAVINGS" listed above** text box (maximum 4,000 characters).
25. In the ***SUNK*** and FY numeric text boxes, enter the appropriate dollar amounts in **millions** and enter appropriate details in the **Please provide detail on the "OTHER COST SAVINGS" listed above** text box (maximum 4,000 characters).
26. Click the **Submit** button to save the data.

WARNING: In the numeric text boxes on the **Edit Cost Data for Certification** screen, non-numeric characters are ignored and may cause an error message. Entering non-numeric characters in these text boxes may result in invalid entries or an error message when you click the **Submit** button.

35. EDIT SYSTEM CERTIFICATION EV DATA

35.1. Edit Manually-Entered EV Data

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user with the **Domain User Group Privilege** "**MDS**".

COMPONENT: **Component User Group Privilege** "**EMC**" is required to **Enter EV Data**.

NOTE: The **EV** button is **not visible** to all users.

To Edit EV Data was entered by NPV, ROI, etc – Only button, **do the following:**

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen or any screen showing the **EV** button, click the **EV** button. The **Economic Viability Dashboard** screen appears.

>> See: **Figure 429** above for **Economic Viability Dashboard** screen features.

NOTE: The system certification must be registered prior to entering the EV data.

NOTE: Use **NPV, ROI, BCR…** button option **IF** you have used an **Off-line** Economic Viability Tool and want to ***Enter*** or ***View*** values for NPV, ROI, etc.

3. In the **Economic Viability Dashboard** section from the **Certification** drop list, select the desired certification. The screen automatically updates.
4. From the **Current Fiscal Year** drop list, select the desired year.
5. From the **FOC Year** drop list, select the desired FOC year.
6. Click the **NPV, ROI, BCR…** button. The **Certification Cost Manual Inputs** screen appears.

>> See: **Figure 430** above for **Certification Cost Manual Inputs** screen features.

7. Edit the existing data as described in the **Manually Enter Economic Viability (EV) Data** section above starting with Step 5 and repeated here.
8. In the numeric text boxes, enter the **NPV, ROI** and **BCR** data from the Off-line Economic Viability Tool.
9. From the **FOC Year** drop list, select the Full Operational Capability year.
10. In the **Break-Even Year(discounted)** numeric text box, enter the year in two digit (YY) or four digit (YYYY) format.

NOTE: The **Break-Even Year(discounted)** entry must be between 1900 and 2400. If the year is entered in YY format, entries between 61 and 99 equate to years between 1961 and 1999 and entries between 00 and 60 equate to years between 2000 and 2060. Browser dialog boxes prompt the business rules to correct invalid entry attempts.

11. In the **Life Cycle Cost** numeric text box, enter the tool dollar amount in **millions**.
12. In the **Discount Rate** numeric text box, enter the tool discount rate in percent.
13. In the **Net Present Value (NPV)$ in Millions** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
14. In the **Return on Investment (ROI)** numeric text box, enter the tool value in the **w/o Benefits** column.
15. In the **Benefit Cost Ratio (BCR)** numeric text boxes, enter the tool ratio in the **w/o Benefits** and **w/ Benefits** columns.
16. In the **#Lifecycle NPV** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
17. In the **#Lifecycle BCR** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.

18. Click the **Submit** button to save the data.

WARNING: In the numeric text boxes on the **Edit Cost Data for Certification** screen, non-numeric characters are ignored and may cause an error message. Entering non-numeric characters in these text boxes may result in invalid entries or an error message when you click the **Submit** button.

35.2. Edit Auto-Populated EV Data

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user with the **Domain User Group Privilege** "**MDS**".

COMPONENT: **Component User Group Privilege** "**EMC**" is required to **Enter EV Data**.

NOTE: The **EV** button is **not visible** to all users.

To edit EV data that was entered by the EV Tool button, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen or any screen showing the **EV** button, click the **EV** button. The **Economic Viability Dashboard** screen appears.

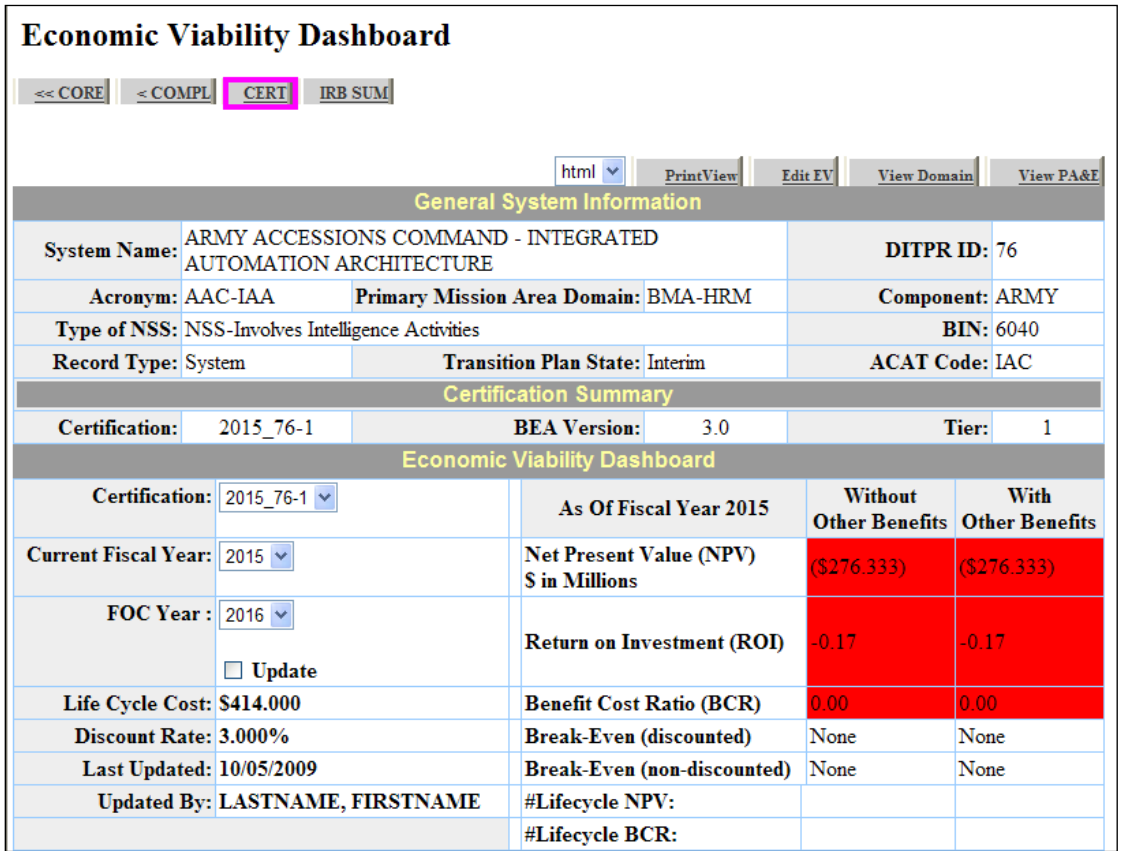


Figure 432 Edit EV Data, Economic Viability Dashboard Screen

NOTE: The system certification must be registered prior to entering the EV data.

3. In the **Economic Viability Dashboard** section from the **Certification** drop list, select the desired certification. The screen automatically updates.
4. From the **Current Fiscal Year** drop list, select the desired year.
5. From the **FOC Year** drop list, select the desired FOC year.
6. Click the **Update** checkbox to update the FOC Year.
7. Click the **Edit EV** button. The **Edit Cost Data for Certification** screen appears.

Edit Cost Data for Certification

Certification:	2013_21814-1C
Fiscal Year:	2013
Discount Rate:	0.000%
FOC Year:	N/A
#Lifecycle NPV:	0
#Lifecycle NPV/w Benefits:	0
#Lifecycle BCR:	0
#Lifecycle BCR/w Benefits:	0
Last Updated:	
Updated By:	

Then Year $ in Millions	SUNK	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
A - PROGRAM / SYSTEM IMPROVEMENT COST													
Investment (Dev/Mod)													
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
B - STATUS QUO TOTAL COSTS													
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
C - PHASE OUT COSTS													
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
D - OTHER PROGRAM COST SAVINGS													
		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Please provide detail on the "OTHER COST SAVINGS" listed above:													

Figure 433 Edit Cost Data for Certification Screen, Edit EV Data (1 of 2)

2025	2026	2027	2028	2029	2030	2031	2032	2033
$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000

Figure 434 Edit Cost Data for Certification Screen, Edit EV Data (2 of 2)

NOTE: Data Requirements: All data should be entered in current (then year) dollars.

8. Edit the existing data as described in the **Auto-Populate Economic Viability (EV) Cost Data** section above starting with Step 6 and repeated here.
9. In the **#Lifecycle NPV** numeric text box, enter the then year dollar amount in **millions**.
10. In the **#Lifecycle NPV/w Benefits** numeric text box, enter the then year dollar amount in **millions**.
11. In the **#Lifecycle BCR** numeric text box, enter the then year dollar amount in **millions**.
12. In the **#Lifecycle BCR/W Benefits** numeric text box, enter the then year dollar amount in **millions**.

NOTE: All Investment (Dev/Mod) and O&S costs associated with the preferred solution or system change request (SCR) should be entered in Section A. The sunk costs column should contain the spending that has already occurred (sunk costs do not affect the metrics calculations).

• **Investment (Dev/MOD)** costs are entered on line A1.

• **Operations & Support** costs are entered on line A2. For SCRs, only those O&S costs directly related to the SCR should be entered in A2.

13. In the **A: PROGRAM / SYSTEM IMPROVEMENT COST** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
14. Click the **Submit** button to save the entries.
15. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
16. Click the **Submit** button to save the entries.

NOTE: Investment (Dev/Mod) and O&S costs associated with the Status Quo system – the system being replaced by the preferred solution or enhanced by the SCR – should be entered in Section B. Cost data entered in this section is predicated on the assumption that the preferred solution/SCR will not be implemented.

• **Investment (Dev/MOD)** costs are entered on line B1.

• **Operations & Support** costs are entered on line B2.

17. In the **B: STATUS QUO TOTAL COSTS** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
18. Click the **Submit** button to save the entries.
19. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
20. Click the **Submit** button to save the entries.

NOTE: Investment (Dev/Mod) and O&S costs associated with phasing in the preferred solution or SCR and the resulting impact upon Status Quo costs should be entered in Section C. The Phase Out Costs section captures the costs of maintaining legacy systems while the alternative is developed and implemented. Many new systems are phased in over time. The costs to maintain outgoing systems during the phase in process are captured here. Any disposal costs should also be included in the Phase Out section. In general, there should not be any phase out costs once the system reaches FOC.

• **Investment (Dev/MOD)** costs are entered on line C1.

• **Operations & Support** costs are entered on line C2.

21. In the **C: PHASE OUT COSTS** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
22. Click the **Submit** button to save the entries.
23. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
24. Click the **Submit** button to save the entries.

NOTE: Recoverable cost savings associated with the implementation of the preferred solution/SCR are entered in Section D. The value of productivity improvements or cost avoidance is not to be entered in Section D. Detailed information delineating the cost savings should be entered in the text box below Section D. Information regarding productivity improvements or cost avoidance can be noted in the text box as well.

25. In the **D: OTHER PROGRAM COST SAVINGS** section, click on the **D: OTHER PROGRAM COST SAVINGS** line to open the ***SUNK*** and FY numeric text boxes and the **Please provide detail on the "OTHER COST SAVINGS" listed above** text box (maximum 4,000 characters).
26. In the ***SUNK*** and FY numeric text boxes, enter the appropriate dollar amounts in **millions** and enter appropriate details in the **Please provide detail on the "OTHER COST SAVINGS" listed above** text box (maximum 4,000 characters).
27. Click the **Submit** button to save the data.

WARNING: In the numeric text boxes on the **Edit Cost Data for Certification** screen, non-numeric characters are ignored and may cause an error message. Entering non-numeric characters in these text boxes may result in invalid entries or an error message when you click the **Submit** button.

35.3. View PA&E

The **View PA&E** button is only available for the EV data which was entered by using the **EV Tool** button.

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user privileges with the **Domain User Group Privilege** "**MDS**".

COMPONENT: Component User Group Privilege "**VMC**" is required to **Access the PA&E View Data**.

To Access the PA&E View Data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen or any screen showing the **EV** button, click the **EV** button. The **Economic Viability Dashboard** screen appears.

>> See: **Figure 429** above for **Economic Viability Dashboard** screen features.

3. From the **Certification** drop list, select the desired certification.
4. From the **Current Fiscal Year** drop list, select the desired year.
5. From the **FOC Year** drop list, select the desired year of full operational capability.

NOTE: **IF** you want to update the FOC year, from the **FOC Year** drop list select the desired year. Click the **Update** checkbox to save the changes on the **Economic Viability Dashboard** screen.

NOTE: **IF** the certification is approved, the edit EV data capabilities are locked.

6. Click the **View PA&E** button. The **PA&E View for Certification** screen appears.

PA&E View for Certification

<< CORE | < COMPL | CERT

html | PrintView | Edit EV | EV

Certification:	**2011_2543-1C**	**NPV:**	($659.728)	**NPV w/O:**	($659.728)
		ROI:	-0.22	**ROI:**	-0.22
Discount Rate:	**2.700%**	**Break Even Year:**	None	**Break Even Year:**	None
Fiscal Year:	**2011**	**FOC Year:**	**N/A**		

Program Cost	Prior	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 +	Future Total	LCC Total
Preferred Alternative															
Investment (Dev/Mod)	$ 0.000	$200.000	$190.000	$180.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$570.000	$570.000
Operations & Support	$ 0.000	$50.000	$30.000	$45.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$125.000	$125.000
Phase Out Costs (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Phase Out Costs (O&S)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total	$ 0.000	$250.000	$220.000	$225.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$695.000	$695.000
Status Quo															
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Total		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	
Net Program Cost															
Investment (Dev/Mod)		$200.000	$190.000	$180.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$570.000	
Operations & Support		$50.000	$30.000	$45.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$125.000	
Total		$250.000	$220.000	$225.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$695.000	

Figure 435 PA&E View for Certification Screen (1 of 2)

Other Benefits													
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Present Value Calcualtions													
Invest NET	$194.742	$180.141	$166.173	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$541.056
O&S NET	$48.685	$28.443	$41.543	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$118.672
Cumulative PV (w/o Other)	$243.427	$452.012	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	
Other Benefits	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Cumulative PV (w/Other)	$243.427	$452.012	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	$659.728	
Period	1	2	3	4	5	6	7	8	9	10	11	12	
Discount Factor	0.974	0.948	0.923	0.899	0.875	0.852	0.830	0.808	0.787	0.766	0.746	0.726	

Figure 436 PA&E View for Certification Screen (2 of 2)

7. To print the **PA&E View for Certification** report, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the status report in HTML, Excel, or PDF Format, respectively.

>> See: **Print Options** section for additional information on printing reports.

8. To edit EV data, click the **Edit EV** button. The **Edit Cost Data for Certification** screen appears.

>> See: **Edit Auto-Populated EV Data** section above for detailed instructions.

9. Click the **EV** button to return to the **Economic Viability Dashboard** screen.

35.4. Edit Mission Area / Domain View Data

The **Mission Area / Domain View** button is only available for the EV data which was entered by using the **EV Tool** button.

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user privileges with the **Domain User Group Privilege** "**MDS**".

COMPONENT: Component User Group Privilege "**EMC**" or "**VMC**" is required to **Edit Mission Area/Domain View Data**.

To Edit Mission Area/Domain View Data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen or any screen showing the **EV** button, click the **EV** button. The **Economic Viability Dashboard** screen appears.

>> See: **Figure 429** above for **Economic Viability Dashboard** screen features.

NOTE: IF the certification is approved, the edit EV data capabilities are locked.

3. At the **Economic Viability Dashboard** screen and from the **Certification** drop list, select the desired certification you want to access the Mission Area – Domain view. The screen automatically updates.
4. From the **Current Fiscal Year** drop list, select the desired year.
5. From the **FOC Year** drop list, select the desired FOC year.

6. At the top of the screen, click the **View Domain** button. The **Mission Area / Domain View** screen is updated with all the EV data.

Mission Area / Domain View

<< CORE | < *COMPL | CERT | IRB SUM

Legacy | EV | MileStone | Risks | Dashboard

html | PrintView | Edit EV | EV | View PA&E

General System Information

System Name:	DITPR SYSTEM JLU			DITPR ID:	2543
Acronym:	DITPR SYSTEM JLU	Primary Mission Area Domain:	DIMA-EIT	Component:	NAVY
Type of NSS:	NSS-Involves Command and Control of Military Forces			BIN:	9990
Record Type:	System	Transition Plan State:	Core	ACAT Code:	Non-ACAT

Certification Summary

Certification:	2011_2543-1C	BEA Version:		Tier:	3

Economic Viability Dashboard

Certification:	2011_2543-1C	As Of Fiscal Year 2011	Without Other Benefits	With Other Benefits
Current Fiscal Year:	2011	Net Present Value (NPV) $ in Millions	($664.761)	($664.761)
FOC Year :	N/A ☐ Update	Return on Investment (ROI)	-0.22	-0.22
Life Cycle Cost:	$695.000	Benefit Cost Ratio (BCR)	0.00	0.00
Discount Rate:	2.300%	Break-Even (discounted)	None	None
Last Updated:	03/22/2010	Break-Even (non-discounted)	None	None
Updated By:	LASTNAME, FNAME	#Lifecycle NPV:		
		#Lifecycle BCR:		

Figure 437 Mission Area / Domain View Screen (1 of 3)

Then Year $ in Millions	2015	FOC 2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026 +	Total
A - PROGRAM / SYSTEM IMPROVEMENT COST													
Investment (Dev/Mod)	$123.000	$123.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$246.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$123.000	$123.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$246.000
B - STATUS QUO TOTAL COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
C - PHASE OUT COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000

Figure 438 Mission Area / Domain View Screen (2 of 3)

D - NET PROGRAM BENEFIT DUE TO REDUCTION OF STATUS QUO COSTS													
Investment (Dev/Mod)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
E - NET PROGRAM BENEFITS													
Investment (Dev/Mod)	($123.000)	($123.000)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	($246.000)
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Total	($123.000)	($123.000)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	($246.000)
Cumulative	($123.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	
F - OTHER PROGRAM COST SAVINGS													
	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
G - TOTAL PROGRAM BENEFITS													
	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
H - NET TOTAL PROGRAM BENEFITS													
Total	($123.000)	($123.000)	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	($246.000)
Cumulative	($123.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	($246.000)	

Figure 439 Mission Area / Domain View Screen (3 of 3)

7. **IF** you have the EV edit privilege, you may click the **Investment (Dev/Mod)** link and the **Operations & Support** link in the **A - PROGRAM / SYSTEM IMPROVEMENT COST**, **B - STATUS QUO TOTAL COSTS**, and **C - PHASE OUT COSTS** section to edit the existing data directly.

>> See: Edit Auto-Populated EV Data section above for detailed instructions.

8. To print the **Mission Area / Domain View** data, make a selection in the print format drop list { **html** | **xls** | **pdf** } and click the **PrintView** button to generate the status report in HTML, Excel, or PDF Format, respectively.
9. To edit EV data, click the **Edit EV** button. The **Edit Cost Data for Certification** screen appears.

>> See: Edit Auto-Populated EV Data section above for detailed instructions.

10. Click the **EV** button to return to the **Economic Viability Dashboard** screen.
11. Click the **View PA&E** button to go to the **PA&E View for Certification** screen.

36. SYSTEM CERTIFICATION MILESTONES

PRIVILEGES: Component User Group Privilege "EMC" is required to **Complete Certification Milestone Data**.

To Complete the System Certification Milestone, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: Figure 278 for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, click the **MileStone** button. The **Certification Milestone** screen appears.

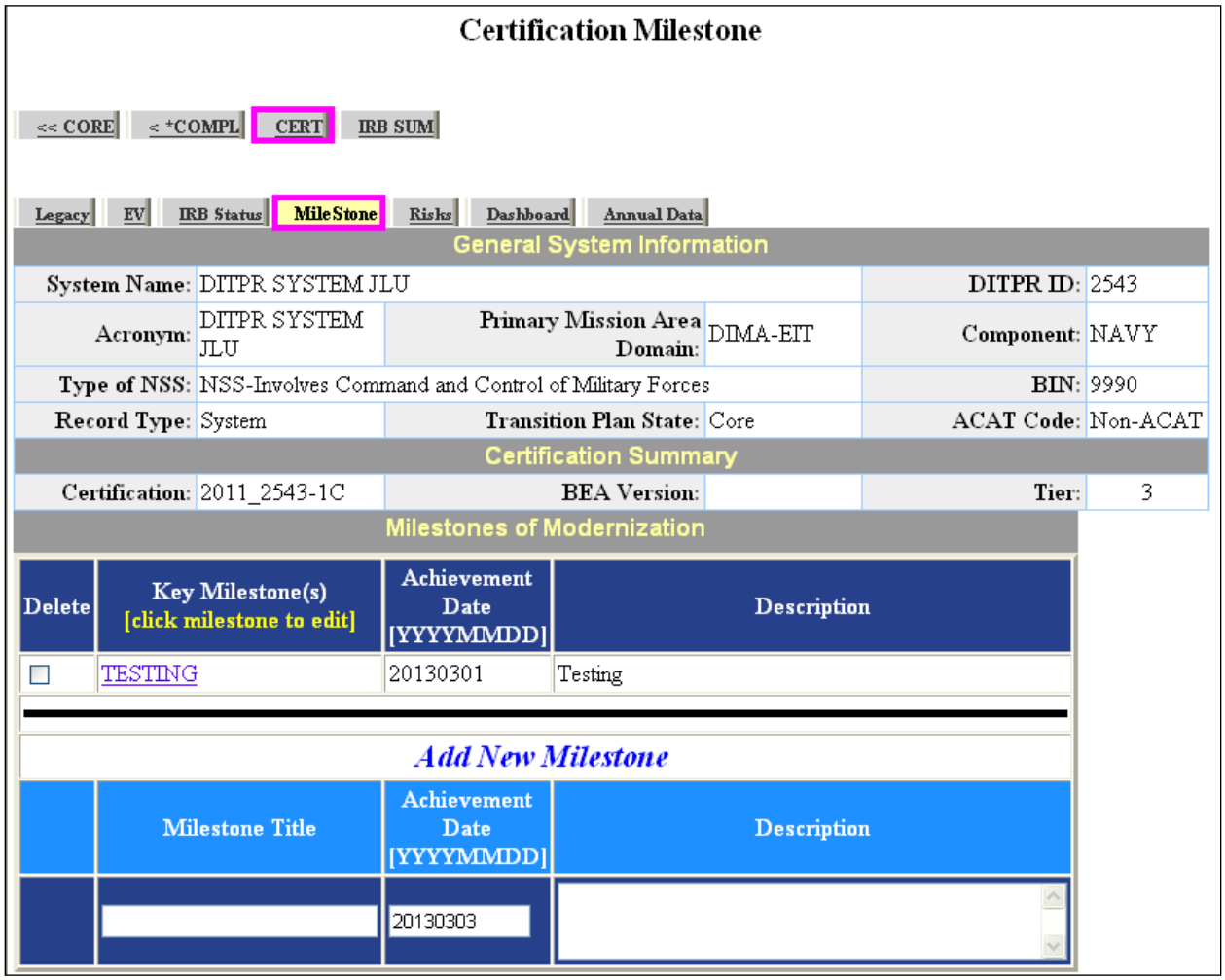


Figure 440 Certification Milestone Screen

4. In the ***Add New Milestone*** section in the **Milestone Title** text box (maximum 50 characters), enter the **Milestone Title**.
5. In the **Achievement Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), enter the date.

NOTE: **IF** non-numeric characters or an invalid date is entered in the text box, you will get a browser warning dialog box advising the problem.

NOTE: The **Achievement Date [YYYYMMDD]** defaults to the current system date.

6. In the **Description** text box (maximum 2,000 characters), enter the brief description for the milestone modernization.
7. To edit a milestone, click the **Key Milestone(s)** link for the milestone you want to edit. The **Certification Milestone** screen updates with the **Key Milestone(s)** text box (maximum 50 characters), **Achievement Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), and **Description** text box (maximum 2,000 characters) all active for editing.
8. To delete milestone(s), click the **Delete** checkbox(es) next to the **Key Milestone(s)** you want to delete.
9. Click the **Submit** button to save the data, changes, or complete the deletion process.

37. RISKS AND MITIGATION

PRIVILEGES: Component User Group Privilege "EMC" is required to **Complete Risks and Mitigation**.

To Complete the System Risks & Mitigation Data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. Click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: Figure 278 for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, click the **Risks** button. The **Risks & Mitigation** screen appears.

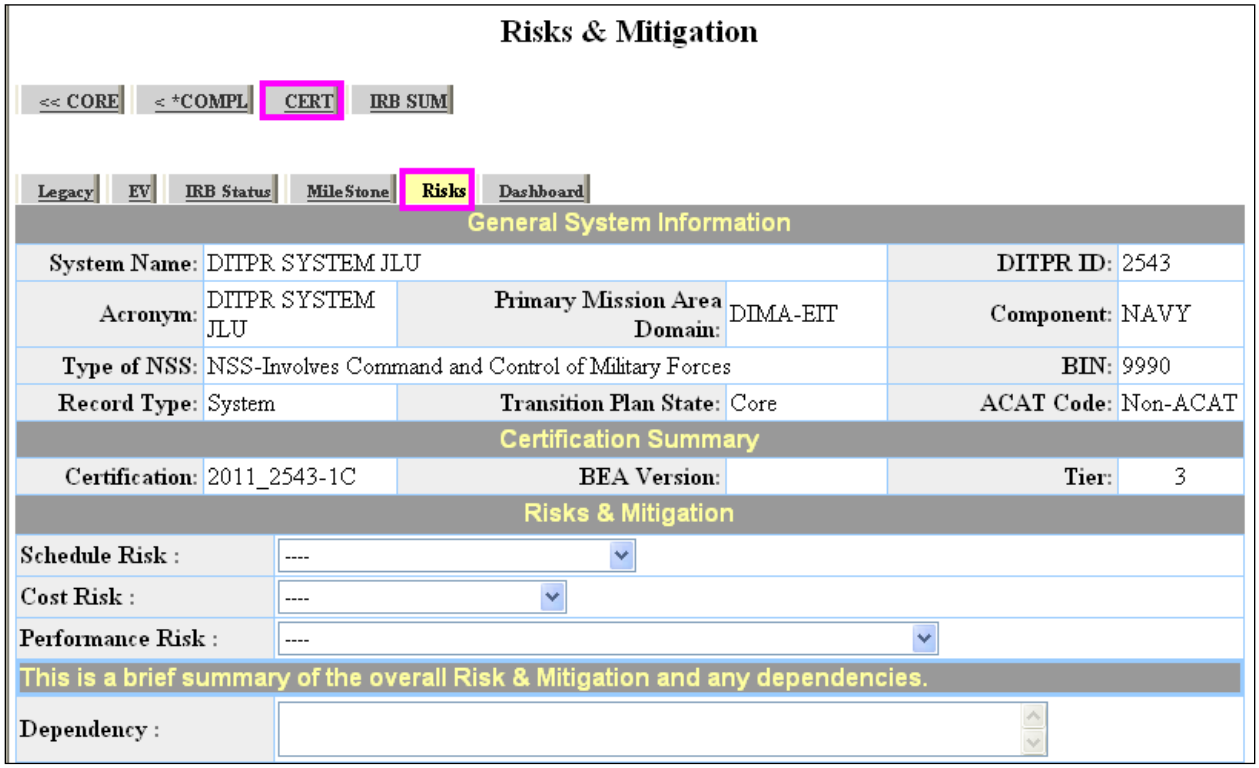


Figure 441 Risks & Mitigation Screen

4. From the **Schedule Risk** drop list { **Milestone/Schedule slip < 30 days** | **Milestone/Schedule slip 30-90 days** | **Milestone/Schedule slip > 90 days** }, select the milestone schedule slip.
5. From the **Cost Risk** drop list { **Within 5% of program cost** | **Within 10% of program cost** | **> 10% from program cost** }, select the percentage of the program cost.
6. From the **Performance Risk** drop list { **All Medium / high risk items have mitigation strategies** | **One or more medium risk items without a mitigation strategy/plan** | **One or more High risk items without a defined mitigation strategy/plan** | **Evidence that risk management process is not effective** }, select the correct risk type.
7. In the **Dependency** text box (maximum 2,000 characters), enter brief summary.
8. Click the **Submit** button to save the data.

38. ADD ANNUAL REVIEW DATA

PRIVILEGES: Component User Group Privilege "EMC" is required to **Add Annual Review Data**.

To Add Annual Review Data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: **Figure 278** for **Business Mission Area Certification Dashboard** screen features.

3. From the **Certification** drop list on the **Business Mission Area Certification Dashboard** screen, select the Certification of interest.
4. Click the **Annual Data** button. The **Annual Review Data** screen appears.

Annual Review Data

<< CORE | < *COMPL | CERT | IRB SUM

General System Information					
System Name:	HVB SYSTEM TESTING			DITPR ID:	21814
Acronym:	HVB ST	Primary Mission Area Domain:	BMA-FM	Component:	ARMY
Type of NSS:	IT(Not NSS)			BIN:	1234
Record Type:	System	Transition Plan State:	Core	ACAT Code:	I

Certification Summary					
Certification:	2013_21814-1C	BEA Version:	9.0	Tier:	2
Approval Disposition:	Approved	Approval Date:	20130303	Approval Period:	FY13-FY13
Approval Conditions					

Currently Certified Modernization Funds($M)							
Approved Funding:	Total	FY13	FY14	FY15	FY16	FY17	FY18
	0	0	0	0	0	0	0

Figure 442 Annual Review Data Screen (1 of 2)

Annual Review Data	
Certification:	2010_2543-1C
Review: 0	1 Request Close-Out Review: ☐
*Annual Review Date:	20130101 (yyyymmdd)
*NDAA Cert. Category:	Class B
*BEA Version:	9.0
*Mod Summary:	
*Implementation Benefit:	
*Milestone Achievement:	
*Compliance plan for meeting conditions:	
This is a brief summary of the overall Risk & Mitigation and any dependencies.	
Schedule Risk :	----
Cost Risk :	----
Performance Risk :	----
Dependency :	
Status Decision	
*PCA (for Dashboard):	
Package Submission Date	(YYYYMMDD)
IRB Decision:	---
IRB Completed Date:	(yyyymmdd)
IRB Comments:	
Next Annual Review Date:	(yyyymmdd)
Last Updated:	20130304
Updated By:	LASTNAME, FIRSTNAME

Figure 443 Annual Review Data Screen (2 of 2)

WARNING: You **Must** have the system's certificate completed, signed and approved prior to adding the annual review data.

5. Fill in the **Annual Review Data** section.
6. In the **Review** drop list, select the review.

NOTE: The **Review** drop list shows **ADD NEW** if no prior reviews are registered. **IF** reviews are registered, the drop list will show the number of the latest review.

7. Click the **Request Close-Out Review** checkbox **IF** this is review is for a close-out.
8. In the ***Annual Review Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
9. In the ***NDAA Cert. Category** drop list { **Class A** | **Class B** | **Class C** }, select the category.
10. In the ***BEA Version** drop list { **3.1** | **4.0** | **4.1** | **5.0** | **6.0** | **7.0** | **8.0** | **9.0** }, select the version.
11. In the ***Mod Summary** text box (maximum 250 characters), enter the summary comments.
12. In the ***Implementation Benefit** text box (maximum 1,000 characters), enter the benefits.
13. In the ***Milestone Achievement** text box (maximum 1,000 characters), enter the achievement.
14. In the ***Compliance plan for meeting conditions** text box (maximum 1,000 characters), enter the conditions.

15. Continue with the data entry in the **This is a brief summary of the overall Risk & Mitigation and any dependencies** section.
16. From the **Schedule Risk** drop list { **Milestone/Schedule slip < 30 days** | **Milestone/Schedule slip 30-90 days** | **Milestone/Schedule slip > 90 days** }, select the milestone schedule slip.
17. From the **Cost Risk** drop list { **Within 5% of program cost** | **Within 10% of program cost** | **> 10% from program cost** }, select the percentage of the program cost.
18. From the **Performance Risk** drop list { **All Medium / high risk items have mitigation strategies** | **One or more medium risk items without a mitigation strategy/plan** | **One or more High risk items without a defined mitigation strategy/plan** | **Evidence that risk management process is not effective** }, select the correct risk type.
19. In the **Dependency** text box (maximum 2,000 characters), enter brief summary.
20. For the IRB in the **Status Decision** section, continue with the data entry.
21. From the ***PCA (for Dashboard)** drop list, select the name of the PCA.
22. In the **Package Submission Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
23. From the IRB Decision drop list { **Approved** | **Approved w/Conditions** | **Recertification Required** | **Decertification Required** | **Approved for Closeout** }, select the appropriate response.
24. In the **IRB Comments** text box (maximum 2,000 characters), enter any comments.
25. In the **Next Annual Review Date** numeric text box (maximum 8 effective numerals), enter the date in YYYYMMDD format.
26. Click the **Submit** button to save the data.

NOTE: An asterisk indicates **REQUIRED** fields and drop list.

39. ANNUAL REVIEW MILESTONE DATA

PRIVILEGES: Component User Group Privilege "EMC" is required to **Add Annual Review Milestone Data**.

To Add Annual Review Milestone data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. Click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: **Figure 278** for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, select the certification to review from the **Certification** drop list. The screen automatically updates.
4. On the **Business Mission Area Certification Dashboard** screen or any screen showing the **Annual Data** button, click the **Annual Data** button. The **Annual Review Data** screen appears.

>> See: **Figure 442** and **Figure 443** for **Annual Review Data** screen features.

5. On the **Annual Review Data** screen, click the **Review MileStone** button. The **Annual Review Milestone** screen appears.

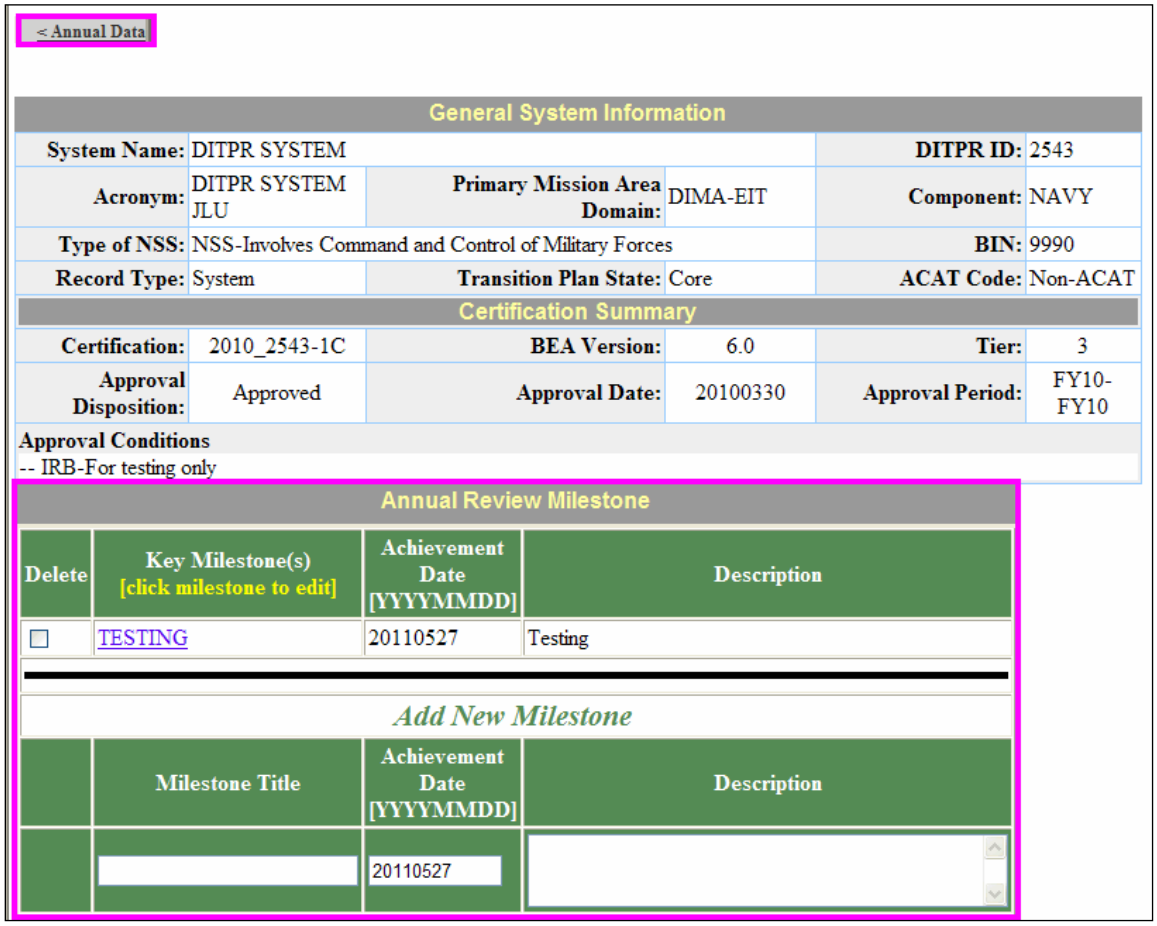


Figure 444 Annual Review Milestone Screen

6. In the ***Add New Milestone*** section in the **Milestone Title** text box (maximum 50 characters), enter the **Milestone Title**.

7. In the **Achievement Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), enter the date.

NOTE: **IF** non-numeric characters or an invalid date is entered in the text box, you will get a browser warning dialog box advising the problem.

NOTE: The **Achievement Date [YYYYMMDD]** defaults to the current system date.

8. In the **Description** text box (maximum 2,000 characters), enter the brief description for the annual review milestone.
9. To edit a milestone, click the **Key Milestone(s)** link for the milestone you want to edit. The **Annual Review Milestone** screen updates with the **Key Milestone(s)** text box (maximum 50 characters), **Achievement Date [YYYYMMDD]** numeric text box (maximum 8 effective numerals), and **Description** text box (maximum 2,000 characters) all active for editing.
10. To delete milestone(s), click the **Delete** checkbox(es) next to the **Key Milestone(s)** you want to delete.
11. Click the **Submit** button to save the data, changes, or complete the deletion process.

40. ANNUAL REVIEW FUNDS DATA

PRIVILEGES: Component User Group Privilege "EMC" is required to **Edit Annual Review Funds Data**.

To Edit Annual Review Funds data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and Figure 323 for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, Figure 401, Figure 405, Figure 406, Figure 407, Figure 408, and Figure 409 for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: Figure 278 for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, select the certification to review from the **Certification** drop list. The screen automatically updates.
4. On the **Business Mission Area Certification Dashboard** screen or any screen showing the **Annual Data** button, click the **Annual Data** button. The **Annual Review Data** screen appears.

>> See: Figure 442 and Figure 443 for **Annual Review Data** screen features.

5. On the **Annual Review Data** screen, click the **Review Funds** button. The **Edit Annual Review Funds** screen appears.

Edit Annual Review Funds

< Annual Data

General System Information					
System Name:	DITPR SYSTEM			**DITPR ID:**	2543
Acronym:	DITPR SYSTEM JLU	**Primary Mission Area Domain:**	DIMA-EIT	**Component:**	NAVY
Type of NSS:	NSS-Involves Command and Control of Military Forces			**BIN:**	9990
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	Non-ACAT
Certification Summary					
Certification:	2010_2543-1C	**BEA Version:**	6.0	**Tier:**	3
Approval Disposition:	Approved	**Approval Date:**	20100330	**Approval Period:**	FY10-FY10
Approval Conditions					
-- IRB-For testing only					

Figure 445 Edit Annual Review Funds Screen (1 of 2)

Reference Certification Summary					
Certification:	2008_2543-1C	Tier:	2	Approval Period:	FY08-FY11
Decertification:	2008_2543-2D (08-1)	Tier:	2	Approval Period:	FY08-FY09
Recertification:	2008_2543-3R (08-1)	Tier:	2	Approval Period:	FY08-FY08

Reference Certification Modernization Funds($M)

Cert Ref ID	Funds($M)	Total	FY08	FY09	FY10	FY11	FY12	FY13
2008_2543-1C	O&M	50.000	15.000	15.000	10.000	10.000		
2008_2543-2D (08-1)	O&M	-4.000	-2.000	-2.000				
2008_2543-3R (08-1)	O&M	10.000	5.000	5.000				
Total Approved		56.000	18.000	18.000	10.000	10.000		

Funding Request for This Cecertification
Annual Review Funds($M)

Delete	Funds($M)	FY08	FY09	FY10	FY11	FY12	FY13
☐	O&M	15	15	10	10	0	0

All costs, of any type of funding, incurred to design, develop, implement/deploy and/or functionally enhance/technically upgrade an information technology system. These costs include, but are not limited to, personnel, equipment, software, supplies, contracted services from private sector providers, space occupancy, intra-agency services from within the agency and inter-agency services from other Federal agencies. Essentially enhancement costs; not sustainment costs.

Add Fund($M):	FY08	FY09	FY10	FY11	FY12	FY13

If using non-traditional funding types for this modernization, include funding deviation reason below:

Figure 446 Edit Annual Review Funds Screen (2 of 2)

6. In the **Funding Request for This Certification Annual Review Funds($M)** section from the **Add Funds($M)** drop list { **RDT&E** | **Procurement** | **DWCF** | **DERF** | **MILCON** | **MILPERS** | **Family Housing** | **OTHERS** | **DEF HLTH PROG** | **NAF** | **CW** }, select the correct type.
7. Enter the yearly funding amount(s) in the **FY** text boxes in **millions** of dollars.

WARNING: In the **FY** text boxes, non-numeric characters are ignored. Entering non-numeric characters in the **FY** text boxes may result in invalid entries.

WARNING: In the **FY** text boxes, numbers over 1 billion (1000 millions) could represent an invalid entry. Entering a number over 1 billion will result in a browser dialog box warning about the potential invalidity of the entry. Click the **OK** button to continue and make necessary changes to the FY funding entries.

8. In the **If using non-traditional funding types for this modernization, include funding deviation reason below** text box (maximum 2,000 characters), enter the reason summary. This entry populates the **Modernization Funding Deviation Reason** field on the **Business Mission Area Certification Request** screen.
9. To edit the funding amounts, enter the revised funding amounts in the **FY** numeric text boxes adjacent to the funding type you want to edit.
10. To delete a funding record, click the **Delete** checkbox adjacent to the funding record you want to delete.
11. Click the **Submit** button to save the data, changes, or complete the deletion process. The **Edit Annual Review Funds** screen automatically updates with the revised funding data.

41. ANNUAL REVIEW EV DATA

The Annual Review EV data can be registered manually or DITPR system calculation capabilities can automatically enter EV data for you. The two options are provided below.

- Use **NPV, ROI, BCR** …button option **IF** you have used an **Off-line** Economic Viability Tool and want to ***Enter*** or ***View*** values for **NPV, ROI, BCR** …
- Use **EV Tool** button option **IF** you are going to use the **On-line** Economic Viability Tool. Select **Current Fiscal Year** and **FOC Year** above from the drop lists in the **Economic Viability Dashboard** section, and then click **EV Tool** button.

41.1. Manually Enter Annual Review Economic Viability (EV) Data

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user with the **Domain User Group Privilege** "**MDS**".

COMPONENT: Component User Group Privilege "**EMC**" is required to **Enter EV Data**.

NOTE: The **Review EV** button is **not visible** to all users.

To manually enter Annual Review EV data, do the following:

>> See: Search Functions chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: Figure 400, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: Figure 278 for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, select the certification to review from the **Certification** drop list. The screen automatically updates.
4. On the **Business Mission Area Certification Dashboard** screen or any screen showing the **Annual Data** button, click the **Annual Data** button. The **Annual Review Data** screen appears.

>> See: Figure 442 and **Figure 443** for **Annual Review Data** screen features.

5. On the **Annual Review Data** screen, click the **Review EV** button. The **Annual Review Economic Viability Dashboard** screen appears.

Annual Review Economic Viability Dashboard

< Annual Data

General System Information					
System Name:	DITPR SYSTEM JAMES LU			**DITPR ID:**	2543
Acronym:	DITPR SYSTEM JLU	**Primary Mission Area Domain:**	DIMA-EIT	**Component:**	NAVY
Type of NSS:	NSS-Involves Command and Control of Military Forces			**BIN:**	9990
Record Type:	System	**Transition Plan State:**	Core	**ACAT Code:**	Non-ACAT
Certification Summary					
Certification:	2010_2543-1C	**BEA Version:**	6.0	**Tier:**	3
Approval Disposition:	Approved	**Approval Date:**	20100330	**Approval Period:**	FY10-FY10
Approval Conditions					
-- IRB-For testing only					

Economic Viability Dashboard	
Certification:	2010_2543-1C
Review:	1
Current Fiscal Year:	2010
FOC Year :	N/A

NPV, ROI, BCR ... Use this option if you have used an **Off-line** Economic Viability Tool and want to ***Enter*** or ***View*** values for NPV, ROI, BCR, etc. EV Tool Use this option if you are going to use the **On-line** Economic Viability Tool. **Select *Current Fiscal Year*** and ***FOC Year*** above, and then click EV Tool

Figure 447 Annual Review Economic Viability Dashboard Screen

6. On the **Annual Review Economic Viability Dashboard** screen in the **Economic Viability Dashboard** section in the **Review** drop list, select the review. The screen automatically updates.
7. Click the **NPV, ROI, BCR …** button. The **Certification Cost Manual Inputs** screen appears.

>> See: Figure 430 for **Certification Cost Manual Inputs** screen features.

NOTE: The system certification must be registered and IRB approved prior to entering the EV data.

NOTE: Use **NPV, ROI, BCR…**button option **IF** you have used an **Off-line** Economic Viability Tool and want to ***Enter*** or ***View*** values for **NPV**, **ROI**, **BCR….**

8. In the numeric text boxes, enter the **NPV, ROI** and **BCR** data from the Off-line Economic Viability Tool.
9. From the **FOC Year** drop list, select the Full Operational Capability year.
10. In the **Break-Even Year(discounted)** numeric text box, enter the year in two digit (YY) or four digit (YYYY) format.

NOTE: The **Break-Even Year(discounted)** entry must be between 1900 and 2400. If the year is entered in YY format, entries between 61 and 99 equate to years between 1961 and 1999 and entries between 00 and 60 equate to years between 2000 and 2060. Browser dialog boxes prompt the business rules to correct invalid entry attempts.

11. In the **Life Cycle Cost** numeric text box, enter the tool dollar amount in **millions**.
12. In the **Discount Rate** numeric text box, enter the tool discount rate in percent.
13. In the **Net Present Value (NPV)$ in Millions** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.

NOTE: Screen label mouseovers provide additional data entry information.

14. In the **Return on Investment (ROI)** numeric text box, enter the tool value in the **w/o Benefits** column.

15. In the **Benefit Cost Ratio (BCR)** numeric text boxes, enter the tool ratio in the **w/o Benefits** and **w/ Benefits** columns.
16. In the **#Lifecycle NPV** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
17. In the **#Lifecycle BCR** numeric text boxes, enter the tool dollar amounts in **millions** in the **w/o Benefits** and **w/ Benefits** columns.
18. Click the **Submit** button to save the data.

NOTE: An incomplete submission will result in a dialog box advising you of the status and what data entry fields are missing.

WARNING: In the numeric text boxes under the **EV Tool Manual Entry** section, non-numeric characters are ignored and may cause an error message.

41.2. Auto-Populate Economic viability (EV) Cost Data

PRIVILEGES:

DOMAIN: The **EV** button is visible to the **Domain Owner** role and **Domain Owner** user with the **Domain User Group Privilege** "**MDS**".

COMPONENT: **Component User Group Privilege** "**EMC**" is required to **Enter EV Data**.

NOTE: The **Review EV** button is **not visible** to all users.

To Auto-Populate Annual Review EV Data, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **CERT** button, click the **CERT** button. The **Business Mission Area Certification Request** screen appears.

>> See: **Figure 400**, **Figure 401**, **Figure 405**, **Figure 406**, **Figure 407**, **Figure 408**, and **Figure 409** for **Business Mission Area Certification Request** screen features.

2. From the **Business Mission Area Certification Request** screen, click the **Dashboard** button. The **Business Mission Area Certification Dashboard** screen appears.

>> See: **Figure 278** for **Business Mission Area Certification Dashboard** screen features.

3. On the **Business Mission Area Certification Dashboard** screen, select the certification to review from the **Certification** drop list. The screen automatically updates.
4. On the **Business Mission Area Certification Dashboard** screen or any screen showing the **Annual Data** button, click the **Annual Data** button. The **Annual Review Data** screen appears.

>> See: **Figure 442** and **Figure 443** for **Annual Review Data** screen features.

5. On the **Annual Review Data** screen, click the **Review EV** button. The **Annual Review Economic Viability Dashboard** screen appears.

>> See: **Figure 447** above for **Annual Review Economic Viability Dashboard** screen features.

NOTE: The system certification must be registered prior to entering the EV data.

NOTE: Use **EV Tool** button option **IF** you are going to use the **On-line** Economic Viability Tool.

6. On the **Annual Review Economic Viability Dashboard** screen in the **Economic Viability Dashboard** section in the **Review** drop list, select the review. The screen automatically updates.
7. Click the **EV Tool** button. The browser dialog box appears stating that "**By continuing you will overwrite any previously entered values (NPV, ROI, etc.). Do you want continue?**"
8. Click the **OK** button to populate the Cost data. The **Edit Cost Data for Annual Review** screen appears.

Edit Cost Data for Annual Review

< Annual Data

Certification:	2008_21887-1C
Review:	1
Fiscal Year:	2008
Discount Rate:	0.000%
FOC Year:	2008
#Lifecycle NPV:	
#Lifecycle NPV/w Benefits:	
#Lifecycle BCR:	
#Lifecycle BCR/w Benefits:	
Last Updated:	
Updated By:	

Then Year $ in Millions	*SUNK*	FOC 2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
A - PROGRAM / SYSTEM IMPROVEMENT COST														
Investment (Dev/Mod)														
Operations & Support	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
B - STATUS QUO TOTAL COSTS														
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
C - PHASE OUT COSTS														
Investment (Dev/Mod)		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Operations & Support		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
D - OTHER PROGRAM COST SAVINGS														
		$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000	$ 0.000
Please provide detail on the "OTHER COST SAVINGS" listed above:														

Figure 448 Edit Cost Data for Annual Review Screen

NOTE: Data Requirements: All data should be entered in current (then year) dollars.

9. In the **#Lifecycle NPV** numeric text box, enter the then year dollar amount in **millions**.
10. In the **#Lifecycle NPV/w Benefits** numeric text box, enter the then year dollar amount in **millions**.
11. In the **#Lifecycle BCR** numeric text box, enter the then year dollar amount in **millions**.
12. In the **#Lifecycle BCR/W Benefits** numeric text box, enter the then year dollar amount in **millions**.

NOTE: All Investment (Dev/Mod) and O&S costs associated with the preferred solution or system change request (SCR) should be entered in Section A. The sunk costs column should contain the spending that has already occurred (sunk costs do not affect the metrics calculations).

• **Investment (Dev/MOD)** costs are entered on line A1.

• **Operations & Support** costs are entered on line A2. For SCRs, only those O&S costs directly related to the SCR should be entered in A2.

13. In the **A - PROGRAM / SYSTEM IMPROVEMENT COST** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
14. Click the **Submit** button to save the entries.
15. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
16. Click the **Submit** button to save the entries.

NOTE: Investment (Dev/Mod) and O&S costs associated with the Status Quo system – the system being replaced by the preferred solution or enhanced by the SCR – should be entered in Section B. Cost data entered in this section is predicated on the assumption that the preferred solution/SCR will not be implemented.

• **Investment (Dev/MOD)** costs are entered on line B1.

• **Operations & Support** costs are entered on line B2.

17. In the **B - STATUS QUO TOTAL COSTS** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
18. Click the **Submit** button to save the entries.
19. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
20. Click the **Submit** button to save the entries.

NOTE: Investment (Dev/Mod) and O&S costs associated with phasing in the preferred solution or SCR and the resulting impact upon Status Quo costs should be entered in Section C. The Phase Out Costs section captures the costs of maintaining legacy systems while the alternative is developed and implemented. Many new systems are phased in over time. The costs to maintain outgoing systems during the phase in process are captured here. Any disposal costs should also be included in the Phase Out section. In general, there should not be any phase out costs once the system reaches FOC.

• **Investment (Dev/MOD)** costs are entered on line C1.

• **Operations & Support** costs are entered on line C2.

21. In the **C - PHASE OUT COSTS** section, click on the **Investment (Dev/Mod)** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
22. Click the **Submit** button to save the entries.
23. Click on the **Operations & Support** line to open the ***SUNK*** and FY numeric text boxes and enter the appropriate then year dollar amounts in **millions**.
24. Click the **Submit** button to save the entries.

NOTE: Recoverable cost savings associated with the implementation of the preferred solution/SCR are entered in Section D. The value of productivity improvements or cost avoidance is not to be entered in Section D. Detailed information delineating the cost savings should be entered in the text box below Section D. Information regarding productivity improvements or cost avoidance can be noted in the text box as well.

25. In the **D: OTHER PROGRAM COST SAVINGS** section, click on the **D: OTHER PROGRAM COST SAVINGS** line to open the ***SUNK*** and FY numeric text boxes and the **Please provide detail on the "OTHER COST SAVINGS" listed above** text box (maximum 4,000 characters).
26. In the ***SUNK*** and FY numeric text boxes, enter the appropriate dollar amounts in **millions** and enter appropriate details in the **Please provide detail on the "OTHER COST SAVINGS" listed above** text box (maximum 4,000 characters).
27. Click the **Submit** button to save the data.

WARNING: In the numeric text boxes on the **Edit Cost Data for Certification** screen, non-numeric characters are ignored and may cause an error message. Entering non-numeric characters in these text boxes may result in invalid entries or an error message when you click the **Submit** button.

42. SYSTEM HISTORY

The system history screen records the reason summary of any major system changes, including the date when changes are made and the user's name that made the change. It also allows the user to add system comments to the history display listing.

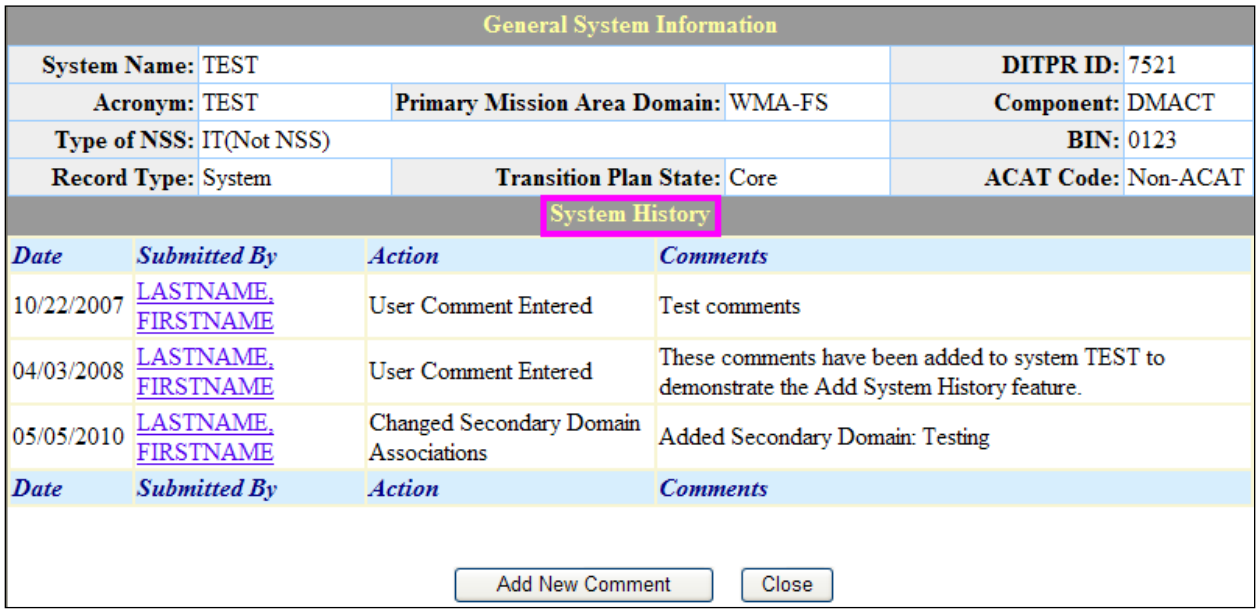
42.1. Add Comments to an Existing System

PRIVILEGES: No **User Group Privilege** is required to **Add System Comments**.

To Add Comments to an Existing System, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

1. From the **System Core Basic** screen or any screen showing the **History** button, click the **History** button. The **System History** screen appears.



General System Information

System Name:	TEST			DITPR ID:	7521
Acronym:	TEST	Primary Mission Area Domain:	WMA-FS	Component:	DMACT
Type of NSS:	IT(Not NSS)			BIN:	0123
Record Type:	System	Transition Plan State:	Core	ACAT Code:	Non-ACAT

System History

Date	Submitted By	Action	Comments
10/22/2007	LASTNAME, FIRSTNAME	User Comment Entered	Test comments
04/03/2008	LASTNAME, FIRSTNAME	User Comment Entered	These comments have been added to system TEST to demonstrate the Add System History feature.
05/05/2010	LASTNAME, FIRSTNAME	Changed Secondary Domain Associations	Added Secondary Domain: Testing
Date	Submitted By	Action	Comments

Add New Comment Close

Figure 449 System History Screen

2. Click the **Add New Comment** button. The **Add System History** screen for the selected system appears.

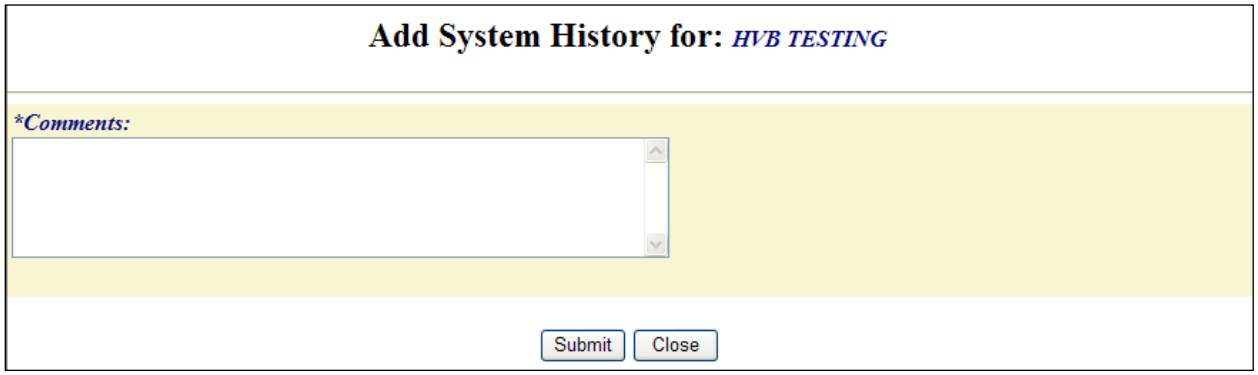


Figure 450 Add System History Screen

3. In the **Comments** (maximum 2,000 characters) text box, enter your comments.
4. Click the **Submit** button. The **Comments Registered Successfully** message appears.
5. Click the **Submit** button to add another comment or view your comment.
6. Click the **Close** button to exit the screen.

42.2. View System History

PRIVILEGES: No **User Group Privilege** is required to **View System Comments**.

To View Comments to an Existing System, do the following:

>> See: **Search Functions** chapter to access **System Core Basic** screen for the system of interest and **Figure 323** for **System Core Basic** screen features.

From the **System Core Basic** screen or any screen showing the **History** button, click the **History** button. The **System History s**creen appears with a listing of all comments in the System History section including the following fields: ***Date***, ***Submitted By***, ***Action***, and ***Comments***.

>> See: **Figure 449** above for **System History** screen features.

APPENDIX A – REFERENCES

The following list of references was currently on-line as of December 1, 2011. More references will be added and some will probably be removed prior to the next update of this User's Guide.

User Guides References

The following documents are available in DITPR. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **User Guides** button to display the links to the following documents.

DITPR User Guide. DITPR User Manual, Updated for Block 12.0 Updates, dtd 20111220 (PDF 12.2 MB) . **NOTE:** The latest User's Guide will be posted.

DITPR-ETP User Guide - Updated Nov'07. User Manual for DITPR that only covers the ETP portion (PDF 1.1 MB).

EV USER GUIDE. EV Tool User Guide, Version 1.7, for Entering System Cost Data in DITPR PDF (2.4 MB).

Guidance References

The following documents are available in DITPR. On the **DITPR Home Page**, click the **POLICY AND GUIDANCE** link. The **Policy and Guidance** screen appears with links to the following documents.

IRB Guidance cover letter - 06 - 29 -12. IRB Guidance cover letter – 06-29-12 (PDF 82 KB).

DBS Investment Management Process Guidance - Final - 06 -29 – 12. DBS Investment Management Process Guidance - Final – 06-29-12(PDF 2.6 MB).

Interim Guidance for Interoperability of IT and NSS March 2012. Interim Guidance for Interoperability of IT and NSS March 2012 (PDF .6 MB).

CIO Certification of Compliance Memo FY2011. Certification of Compliance with IT System Registration in DITPR and SIPRNET IT Registry for FY2011.

DODI 8520.03 – Identify Authentication for Information Systems. Outlines 7 "Sensitivity Levels" for information (plus rules for "Admin Accounts") and 7 "Entity Environment" for networks and provides a table/matrix outlining identity credential requirements applicable based on sensitivity and environment. (PDF .3 MB).

DoD IT Portfolio Repository (DITPR) and DoD SIPRNET IT Registry Guidance 2007-2008, Memorandum, August 10, 2009. Rescinds & replaces DITPR and DoD SIPRNET IT Registry Guidance 2007-2008, Memorandum, September 6, 2007.

IRB Guidance 090121. Final IRB Guidance document dated 21 Jan 2009.

DoD CIO IT IRB Compliance Certification Process. DoD CIO IT IRB Compliance Certification Process in PDF (.7MB).

2007-2008 DITPR Guidance w-o Memo. Annual DITPR Guidance for 2007-2008 in PDF (1.2MB).

SSN Reduction Plan. DoD Social Security Number (SSN) Reduction Plan - 2008 in PDF (764KB).

E-Auth Guidance. E-Auth Guidance Memo of 9 Nov 2005 in PDF (172KB).

DoDI 5400.16p, DoD PIA Guidance.pdf. DoD PIA Guidance in PDF (130KB).

DoD FY08 FISMA Guidance. DoD FY08 FISMA Guidance in PDF (4MB).

CJCSI 6212.01E, Interoperability and Supportability of IT and NSS. Interoperability and Supportability of Information Technology and National Security Systems Instruction in PDF (594KB).

DoDI 4630.8 - Procedures for Interoperability and Supportability of IT & NSS. Procedures for Interoperability and Supportability of IT & NSS in PDF (681KB).

DoDD 8115.01 for Portfolio Management. Information Technology Portfolio Management Directive in PDF (94KB).

DPA&E memo. Request for Contractor Access to PPBE Documents and Data Memo in PDF (62KB).

Training References

The following documents are available in DITPR. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **Training** button to display the links to the following documents.

DITPR 101 Training Slides 20110720. DITPR 101 Training Slides for July 20, 2011 (PDF 6.8mb).

DITPR Block 9.0 Training Slides. Training Slides for the 20100421 DITPR Block 9.0 Upgrade training session. (PDF 2mb).

Interoperability Training for DITPR. DITPR Slides for the 16 Dec 09 Interoperability Training in ZIP format.

DITPR Block 7.0 Training. DITPR Training Slides for the 20090415 DITPR BLK 7.0 training session. (PDF 1.14MB).

DITPR Block 6.0 Training Slides. Training Slides for the 20081007 DITPR Block 6.0 Upgrade training session. (PDF 2mb).

DITPR 101 Training Slides. Training Slides for the 20080731 DITPR 101 training session. (PDF .5mb).

DITPR Block 5.0 Training Slides. Training Slides for the 20080408 DITPR Block 5.0 Upgrade training session. (PDF 5.6mb).

DITPR 101 Training Slides. Training Slides for the 20071212 DITPR 101 training session. (PDF .4mb).

DITPR Block 4.0 Training Slides. Training Slides for the 20071010 DITPR Block 4.0 Upgrade training session. (PDF 3mb).

DITPR Block 3.0 Training Slides. Training Slides from the 20070410 DITPR Block 3.0 Upgrade training session. (PDF 2mb).

DITPR Block 2.0 Training Slides. Training Slides from the 20061012 DITPR Block 2.0 Upgrade training session. (PDF 5mb).

DITPR Block 1.0 Training. DITPR Training Slides from the 20060510 DITPR training session. (Flash 8mb).

References

The following documents are available in DITPR. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **References** button to display the links to the following documents.

Block 13 release Notice. This document provides details on what was included in the Block 13 release applied to DITPR on 16 Jan 2013. (PDF .94 MB).

FY 2013 DBC Cert Approval Data Batch Upload. Describes the FY 2013 DBC Cert Approval Data Batch Upload 17 Jan 2013 process.

DITPR Data Dictionary. DITPR Data Dictionary as of 20130123 (ZIP .54 mb) includes all changes to the data dictionary incorporated in Block 13.

DCMO ECP Changes to DITPR 9 July 2012. File contains the requirements, screen shots and database changes to support ECP 1.0, 1.5 and 2.0 (PDF .6 MB).

DoD Investment Management Process Systems Status. DoD Investment Management Process Systems Status - as of 9 July 2012 (PDF .16 MB).

Summary of BEA 8.0 Changes File Contains a Summary of Differences for BEA 7.0 to 8.0 (128kb ZIP).

Summary of BEA 7.0 Changes. File Contains a Summary Difference for BEA 6.0 to 7.0 (550kb XLS).

Summary of BEA 6.0 Changes. File Contains a Summary Difference for BEA 5.0 to 6.0 (87kb ZIP).

Summary of HRM 6.0 Changes. Contains Summary of Changes HRM March 2009 Release (22kb ZIP).

BEA 5.0 Architecture. BEA 5.0 Architecture in ZIP (26MB).

Transition Planning for Internet Protocol Version 6 (IPv6). Transition Planning for Internet Protocol version 6 (IPv6) (PDF 93 KB).

Tools References

The following documents are available in DITPR. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **Tools** button to display the links to the following documents.

DITPR Change Request Template. DITPR CR v4 dtd 20090716 (zip .5mb).

Lifecycle ROI dtd 20110209 V02. Lifecycle ROI Tool as of February 9, 2011 V02(xls .3 mb).

EV Tool. EV Tool, Version 1.13, dated 15 Feb 2012, for Entering System Cost Data in DITPR (ZIP .06 mb).

FY07 FISMA Reporting Templates. FY07 - OMB-DoD FISMA Reporting Templates. (XLS 3.5mb).

FY06 FISMA Reporting Templates. Dod FY06 - FISMA Reporting Templates (DoD specific).

SHA-256

The following documents are available in DITPR. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **SHA-256** button to display the links to the following documents.

SHA-256 Overview. Secure Hash Algorithm (SHA) is an example of a one-way secure hash function (PDF .4 MB).

SHA256 FAQ. Federal PKI (FPKI) Community Transition to SHA-256 Frequently Asked Questions (FAQ) (PDF .68 MB).

Cryptographic Algorithms and Key Sizes for Personal Identity Verification. Cryptographic Algorithms and Key Sizes for Personal Identity Verification Dec 2010 (PDF .14 MB).

CRB References

The following Change Request Board documents are available in DITPR. These documents are updated periodically and not all users may be able to see this screen. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **CRB** button to display the links to the following documents.

Block Upgrade 10.0 CRs.zip. Upload Date: 20100920 (2.8 mb).

(FOUO) 20100914 DITPR CRB_DDR.pdf. Upload Date: 20100920 (0.1 mb).

(FOUO) 20100907 DITPR CRB_DDR.pdf. Upload Date: 20100920 (0.1 mb).

(FOUO) 20100814 DITPR CRB_DDR.pdf. Upload Date: 20100920 (0.1 mb).

Block Upgrade 9.0.zip. Upload Date: 20100920 (2.3 mb).

Block Upgrade 8.0.zip. Upload Date: 20100920 (1.3 mb).

Block Upgrade 7.0.zip. Upload Date: 20100920 (4.9 mb).

(FOUO) 20090716 DITPR CR Template v4.zip. Upload Date: 20100603 (0.5 mb).

DITPR CR Review Process v4.pdf. Upload Date: 20100603 (0.0 mb).

DDR References

The following DITPR Design Review documents are available in DITPR. These documents are updated periodically and not all users may be able to see this screen. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **CRB** button to display the links to the following documents.

(FOUO) 20100928 DITPR BU 10.0 Functional Design Review.pdf. Upload Date: 20100927 (0.1 mb).

Block Upgrade 10.0 CRs.zip. Upload Date: 20100920 (2.8 mb).

(FOUO) 20100914 DITPR CRB_DDR.pdf. Upload Date: 20100920 (0.1 mb).

(FOUO) 20100907 DITPR CRB_DDR.pdf. Upload Date: 20100920 (0.1 mb).

(FOUO) 20100831 DITPR CRB_DDR.pdf. Upload Date: 20100920 (0.1 mb).

Block Upgrade 9.0.zip. Upload Date: 20100920 (3.0 mb).

(FOUO) 20090716 DITPR CR Template v4.zip. Upload Date: 20091102 (0.5 mb).

Block Upgrade 8.0.zip. Upload Date: 20091102 (1.7 mb).

Block Upgrade 7.0.zip. Upload Date: 20091102 (4.7 mb).

RRB References

The following Requirements Review Board documents are available in DITPR. These documents are updated periodically and not all users may be able to see this screen. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **CRB** button to display the links to the following documents.

(FOUO) 20100921 DITPR BU 10.0 Requirements Review Board.zip. Upload Date: 20100920 (2.4 mb).

(FOUO) 20100310 DITPR Requirements Review Board Final.pdf. Upload Date: 20100309 (1.2 mb).

(FOUO) 20100310 DITPR Requirements Review Board.pdf. Upload Date: 20100308 (1.3 mb).

(FOUO) 20090914 DITPR Requirements Review Board Agenda.pdf. Upload Date: 20090911 (0.5 mb).

(FOUO) 20090127 DITPR Requirements Review Board Agenda.pdf. Upload Date: 20090911 (0.1 mb).

Administrative References

The following Administrative documents are available in DITPR. These documents are updated periodically and not all users may be able to see this screen. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **ADM** button to display the links to the following documents.

DoD IT Investment Portal – DRAFT v20120516b (FOUO).pdf. Upload date: 20120607 (0.9 mb).

DDR Distro 110831.xlsx. Upload Date: 20110831 (0.0 mb).

CRB Distro 110831.xlsx. Upload Date: 20110831 (0.0 mb).

IPT Docs References

The following Integrated Process Team documents are available in DITPR. These documents are updated periodically and not all users may be able to see this screen. On any DITPR screen that displays the **Ref Docs** button, click the **Ref Docs** button. The **Reference Documents Menu** screen appears. Click the **CRB** button to display the links to the following documents.

IPT_(FOUO) 20130227 Feb Tech Solution.pdf. IPT_(FOUO) 20130227 Feb Tech Solution.pdf (1.1 mb).

IPT_(FOUO) 20130123 Jan Tech Solution.pdf. IPT_(FOUO) 20130123 Jan Tech Solution.pdf (1.1 mb).

IPT_(FOUO) 20121219 Dec Tech Solution.pdf. IPT_(FOUO) 20121219 Dec Tech Solution.pdf (1.2 mb).

IPT_(FOUO) 20121128 Nov.pdf. IPT_(FOUO) 20121128 Nov.pdf (1.1 mb).

IPT_(FOUO) 20121024 October 2012 Tec Solution.pdf. IPT_(FOUO) 20121024 October 2012 Tec Solution.pdf (1.1 mb).

IPT_(FOUO) 20120926 September 2012 Tec Solution.pdf. IPT_(FOUO) 20120926 September 2012 Tec Solution.pdf (2.4 mb).

IPT_(FOUO) 20120822 August 2012 Tec Solution.pdf. IPT_(FOUO) 20120822 August 2012 Tec Solution.pdf (1.6 mb).

IPT_(FOUO) 20120725 July 2012 Tech Solution.pdf. IPT_(FOUO) 20120725 July 2012 Tech Solution.pdf (0.8 mb).

IPT_(FOUO) 20120530_Tech_Solution.pptx. IPT_(FOUO) 20120530_Tech_Solution.pptx (1.3 mb).

IPT_(FOUO) 20120425_Tech_Solution.pptx. IPT_(FOUO) 20120425_Tech_Solution.pptx (1.1 mb).

IPT_(FOUO) 20120321 Mar 2012 Tech Solution.pdf. IPT_(FOUO) 20120321 Mar 2012 Tech Solution.pdf (1.2 mb).

IPT_(FOUO) 20120125 Jan 2012 Tech Soln IPT.pdf. IPT_(FOUO) 20120125 Jan 2012 Tech Soln IPT.pdf (0.4 mb).

IPT_(FOUO) 20111214 December 2011 IPT.pdf. IPT_(FOUO) 20111214 December 2011 Tech Soln IPT.pdf (0.4 mb).

IPT_(FOUO) 20111111 DITPR IPT 11Nov11.pdf. IPT_(FOUO) 20111111 DITPR IPT 11Nov11.pdf (0.5 mb).

IPT_(FOUO) 20111026 Oct 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20111026 Oct 2011 Tech Soln IPT.pdf (0.9 mb).

IPT_(FOUO) 20110824 Aug 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20110824 Aug 2011 Tech Soln IPT.pdf (0.5 mb).

IPT_(FOUO) 20110727 July 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20110727 July 2011 Tech Soln IPT.pdf (1.3 mb).

IPT_(FOUO) 20110615 June 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20110615 June 2011 Tech Soln IPT.pdf (1.3 mb).

IPT_(FOUO) 20110426 April 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20110426 April 2011 Tech Soln IPT.pdf (1.5 mb).

IPT_(FOUO) 20110222 February 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20110222 February 2011 Tech Soln IPT.pdf (1.4 mb).

IPT_(FOUO) 20110119 January 2011 Tech Soln IPT.pdf. IPT_(FOUO) 20110119 January 2011 Tech Soln IPT.pdf (1.2 mb).

IPT_(FOUO) 20101215 December Tech Soln IPT.pdf. IPT_(FOUO) 20101215 December Tech Soln IPT.pdf (0.6 mb).

IPT_(FOUO) 20101027 October 27 Tech Soln IPT.pdf. IPT_(FOUO) 20101027 October 27 Tech Soln IPT.pdf (0.3 mb).

APPENDIX B – LIST OF ACRONYMS

The acronyms listed below are for reference and are not necessarily used in this Guide.

2-D – Two dimensional
3-D – Three dimensional
ACART – Architecture Compliance and Requirements Traceability Tool
ACAT – Acquisition Category
ACP – Architecture Compliance Plan
ACU – Component user group privilege code to Administer Component Users
ADM – DITPR user group privilege code to Manage User Privileges
ADS – Authoritative Data Source
ADU – Mission Area – Domain user group privilege code for Administrator for Domain Users
AFIS – Armed Forces Information Service
AFR – Agency Financial Report
AIS – Automated Information System
AIW – Allowed Interim Waiver
ANS – Component user group privilege code to Add New System
APMS – Army Portfolio Management System
AoA – Analysis of Alternatives
ASD – Assistant Secretary of Defense
AT&L – Acquisition, Technology, and Logistics
ATO – Authority to Operate
AV – Acquisition Visibility
AV – All Viewpoint
AWW – Allowed With Waiver
B2R – Budget to Report
BCD – Business Capability Definition
BCL – Business Capability Lifecycle
BEA – Business Enterprise Architecture
BEP – Business Enterprise Priority
BES – Budget Estimate Submission
BIN – Budget Initiative Number
BMA – Business Mission Area
BPM – Business Process Model
BPMN – Business Process Modeling Notation
BPR – Business Process Reengineering
BSO – Budget Submitting Office
BTA – Business Transformation Agency
C&A, CA – Certification and Accreditation
CA – Certification Authority
CAC – Common Access Card
CAE – Component Acquisition Executive
CBM – Conditioned Based Maintenance
CBM – Core Business Mission
CBMA – Core Business Mission Area
CCA – Clinger-Cohen Act
CCB – Configuration Control Board
CCODE – Country Code
CDR – Critical Design Review
CEL – Common Element Lists
CENTCOM – U.S. Central Command
CES – Core Enterprise Services
CHRIS – Common Human Resources Information Standards
CIFA – Counterintelligence Field Activity
CIO – Chief Information Officer
CJCIM – Chairman of the Joint Chiefs of Staff Manual

CJCSI – Chairman of the Joint Chiefs of Staff Instruction
CMO – Chief Management Office, Chief Management Officer
COCO – Contractor Owned, Contractor Operator
COCOM – Combatant Command
COI – Communities of Interest
COM – Commercial
COTS – Commercial, Off-the-Shelf
COTSF – COTS Software Fielding
CR – Change Request
CRB – Change Request Board
CRB – Configuration Review Board
CRB – DITPR user group privilege code to View CRB Files
CSE – Common Supplier Engagement
CSIRT – Computer Security Incident Response Team
CSP – Credential Service Provider
CV – Capability Viewpoint
CW Civil Works
CY – Calendar Year
DAA – Designated Approving Authority
DADMS – Department of the Navy Application and Database Management System
DAR – Data at Rest
DARPA – Defense Advanced Research Projects Agency
DARS – Defense Architecture Registry System
DAS – Defense Acquisition System
DASD – Deputy Assistant Secretary of Defense
DATO – Disapproval of Authority to Operate
DBS – Defense Business System
DBSMC – Defense Business Systems Management Committee
DCAA – Defense Contract Audit Agency
DCC – Data Center (Storage) Capacity
DCDTD – DoD Component Data Traceability Document
DCIO – Deputy Chief Information Officer
DCMA – Defense Contract Management Activity
DCMO – Deputy Chief Management Office(r)
DDCIO – DON Deputy Chief Information Officer
DDCIO(M) – DON Deputy Chief Information Officer, Marine Corps
DDCIO(N) – DON Deputy Chief Information Officer, Navy
DDR – DITPR Design Review
DDR – DITPR user group privilege code to View DDR Files
DECA – Defense Commissary Agency
DECAT – DON EA Compliance Assessment Tool
DERF – Defense Emergency Response Fund
DFAS – Defense Finance and Accounting Service
DFMIG – Defense Financial Management Improvement Guidance
DHRA – Defense Human Resources Activity
DI – DON Interoperability
DIA – Defense Intelligence Agency
DIACAP – DoD Information Assurance Certification and Accreditation Process
DIMA – Defense Intelligence Mission Area
DISA – Defense Information Systems Agency
DISR – DoD Information Technology Standards and Profile Registry
DITPR – Department of Defense Information Technology Portfolio Repository
DITPR-DON – Department of Defense Information Technology Portfolio Repository, Department of the Navy
DITSCAP – DoD Information Technology Security Certification and Accreditation Process
DIV – Data and Information Viewpoint
DLA – Defense Logistics Agency

DM2 – DODAF 2.0 Metamodel
DNI – Director of National Intelligence
DoD – Department of Defense
DOD, DoD – Department of Defense
DoDAF – Department of Defense Architecture Framework
DODD – DoD Directive
DODEA – DoD Education Activity
DODES – DoD Mandated Enterprise Services
DoDI – Department of Defense Instruction
DODI – DoD Instruction
DODIG – DoD Inspector General
DON, DoN – Department of the Navy
DOORS – Dynamic Object Oriented Requirements System
DOTMLFP – Doctrine, Organization, Training, Materiel, Leadership And Education,
DSCA – Defense Security Cooperation Agency
DSN – Defense Switched Network
DSS – Defense Security Service
DTIC – Defense Technology Information Center
DTM – Directive-Type Memorandum
DTRA – Defense Threat Reduction Agency
DWCF – Defense Working Capital Funds
E2E – End-to-End (business process)
EA – Enterprise Architecture
EAU – Component user group privilege code to Edit E-Authentication Data Fields
EAUTH, E-Auth – E-Authentication
ECA – External Certificate Authority
ECP – Emergency Change Proposal
EFD – Component user group privilege code to Edit Funding Data
EIEMA – Enterprise Information Environment Mission Area
EITDR – Enterprise Information Technology Data Repository
ELA – Enterprise License Agreement
eMASS – Enterprise Mission Assurance Support Service
EMC – Component user group privilege code to Edit Modernization Certification
EMD – Engineering and Manufacturing Development
EMS – Electromagnetic Spectrum
ERM – Component user group privilege code to Edit Record Management Data
ESA – Enterprise Software Agreement
ESD – Component user group privilege code to Edit System Description
ESI – Enterprise Software Initiative
ESL – Enterprise Software License
ET – Eastern Time
ETP – Enterprise Transition Plan
EUCOM – US European Command
EV – Economic Valuation, Economic Viability
FA – Functional Area
FAM – Functional Area Manager
FDM – Functional Area Data Manager
FFMIA – Federal Financial Management Improvement Act
FIAR – Financial Improvement and Audit Readiness
FIS – Component user group privilege code to Edit FISMA Data Fields
FISMA – Federal Information Security Act, Federal Information System Management Act
FPKI – Federal Public Key Infrastructure
FM – Financial Management
FMO – Financial Management Office(r)
FMR – Financial Management Regulation
FoS – Family of Systems

FOUO – For Official Use Only
FRP&D – Full Rate Production and Deployment
FRPDR – Full Rate Production Decision Review
FV – Financial Visibility
FYDP – Future Years Defense Plan
GAO – Government Accountability Office
GCSS – Global Combat Support System
GIG – Global Information Grid
GOTS – Government, Off–the–Shelf
H2R – Hire to Retire
HRM – Human Resources Management
HTML – Hyper Text Markup Language
I – ACAT Code I
I3MP – Installation Information Infrastructure Modernization Program
IA – ACAT Code IA
IA – Information Assurance
IAC – ACAT Code IAC
IAM – ACAT Code IAM
IATO – Interim Authority to Operate
IATS – Information Assurance Tracking System
IATT – Interim Authority to Test
IAW – In Accordance With
IC – ACAT Code IC
IC – Intelligence Community
ICD – Initial Capabilities Document
ICOM – Input Control Output Mechanism
ID – ACAT Code ID
ID – Identification, Identifier
IE – Information Exchange
IER – Information Exchange Requirement
II – ACAT Code II
III – ACAT Code III
IM – Investment Management
IOC – Initial Operational Capability
IOT&E – Initial Operational Test and Evaluation
IPT – Integrated Process Team, Integrated Product Team
IRB – Investment Review Board
ISD – Integrated System Design
ISO – International Organization for Standardization
ISSM – Security Manager
IT – Information Technology
ITIL – Information Technology Infrastructure Library
ITR – Information Technology Registry
JCA – Joint Capabilities Area
JCA – Joint Capability Area
JCIDS – Joint Capabilities Integration and Development System
JFCOM – US Joint Forces Command
JITC – Joint Interoperability Test Center, Joint Interoperability Test Command
JPD – Joint Potential Designator
JROC – Joint Readiness Oversight Council
JROCM – Joint Readiness Oversight Council Memorandum
LAN – Local Area Network
LDA – Last Date Allowed
LDA – Last Day Available
LRIP – Low Rate Initial Production
LRP – Laws, Regulations and Policies

MA – Mission Area
MAC – Mission Assurance Category
MAIS – Major Automated Information System
MAJCOM – Major Command
MC – Mission Critical
MCC – Mission Area user group privilege code to View Mission Area Modernization Certification
MCD – Mission Area user group privilege code to Change Domains within Mission Area
MCP – Component user group privilege code to Manage Component Systems
MCR – Mission Criticality
MDA – Milestone Decision Authority
MDA – Missile Defense Activity
MDAP – Major Defense Acquisition Program
MDM – Mission Area user group privilege code for Mission Area Administrator
MDS – Mission Area – Domain user group privilege code to Manage Domain Systems
ME – Mission Essential
MILCON – Military Construction
MILPERS – Military Personnel
MJC – Mission Area user group privilege code to Edit System JCA Links
MMA – Mission Area user group privilege code for Mission Area Manager
Mod – Modernization
MOSA – Modular, Open Systems Approach
MREC – Management of Record
MS – Milestone
MS – Mission Support
MSA – Materiel Solution Analysis
MSSM – Materiel Supply and Service Management
MV – Materiel Visibility
NAF – Non-Appropriated Funds
NARA – National Archives and Records Administration
NCBM – Navy Conditioned Based Maintenance
NCES – Net-Centric Enterprise Services
NDA – Non-Disclosure Agreement
NDAA – National Defense Authorization Act
NGA – National Geospatial Intelligence Agency
NGB – National Guard Bureau
NII – Networks and Information Integration
NIPRNET – Non-Secure Internet Protocol Router Network
NMCI – Navy and Marine Corps Internet
NNPI – Naval Nuclear Propulsion Information
NOA – Naval Open Architecture
NORAD – North American Air Defense Command
NORTHCOM – U.S. Northern Command
NSA – National Security Agency
NSS – National Security System
O&M – Operations and Maintenance
O&S – Operations and Support
OA – Open Architecture
OA – Operational Activity
OA – Operational Assessment
OACAP – Open Architecture Capability Improvement
OACS – Open Architecture Competitive Sourcing
OAMOD – Open Architecture Modularity
OARUS – Open Architecture Reuse Strategy
OASTD – Open Architecture Standard
ODAA – Office of the Designated Approving Authority
ODAA – Operational Designated Approving Authority

ODBC – Open Database Connectivity
ODCMO – Office of Deputy Chief Management Officer
OMB – Office of Management and Budget
OSD – Office of the Secretary of Defense
OV – Operational View, Operational Viewpoint
P&D – Production and Deployment
P2P – Procure to Pay
PA – Privacy Act
PA&E – Program Analysis and Evaluation
PACOM – U.S. Pacific Command
PAR – Performance and Accountability Report
PB – President's Budget
PCA – Pre-Certification Authority
PCAP – Pre-Certification Authority POC
PD – Principal Deputy
PDA – Personal Digital Assistant
PDF – Portable Document Format
PDS – Procurement Data Standard
PEO – Program Executive Officer, Program Executive Offices
PfM – Portfolio Management
PFPA – Pentagon Force Protection Agency
PIA – Component user group privilege code to Edit System Privacy Data Fields
PIA – Privacy Impact Assessment
PII – Personally Identifiable Information
PIT – Platform IT Systems
PK – Public Key
PKI – Public Key Infrastructure
PKIE – Public Key Infrastructure and Public Key Enabling
PM – Program Manager
POA&M – Plan of Action and Milestones
POC – Component user group privilege code for POC Component administration
POC – DITPR user group privilege code as POC for managing CRB files administrative list
POC – Mission Area – Domain user group privilege code for Point of Contact for Domain
POC – Mission Area user group privilege code for Mission Area Administrative Point of Contact
POC – Point of Contact
PPBE – Planning, Programming, Budgeting, and Execution
PRDS – Purchase Request Data Standard
PSA – Pruincipal Staff Assistant
PV – Personnel Visibility
RDT&E – Research, Development, Test, and Evaluation
RMA – Records Management Application
ROI – Return on Investment
RPA – Real Property Accountability
RPILM – Real Property and Installations Lifecycle Management
RRB – DITPR user group privilege code to View RRB Files
RRB – Requirements Review Board
SA – System Architect
SAP – Special Access Program
SC&MPD – System Capability and Manufacturing Process Demonstration
SCADA – Supervisory Control and Data Acquisition
SCI – Sensitive Compartmented Information
SCR – System Change Request
SETA – Systems Engineering and Technical Assistance (contractors)
SFIS – Standard Financial Information Structure
SHA – Secure Hash Algorithm
SIPRNET – Secure Internet Protocol Router Network

SME – Subject Matter Expert
SMP – Strategic Management Plan
SNaP-IT – Select and Native Applications Program
SOA – Service Oriented Architecture
SOAP – Simple Object Application Protocol
SOCOM – US Special Operations Command
SoS – System of Systems
SOUTHCOM – US Southern Command
SSAA – System Security Approval Authority, System Security Authorization Agreement
SSIC – Standard Subject Identification Code
SSM – System Security Manager
SSN – Social Security Number
StdV- Standards Viewpoint
STRATCOM – U.S. Strategic Command
SV – System View, System Viewpoint
SvcV – Services Viewpoint
TD – Technology Development
TDS – Technology Development Strategy
TM – Technical Manager
TMA – TRICARE Management Activity
TRANSCOM – US Transportation Command
TS/SCI – Top Secret/Sensitive Compartmented Information
UDDI – Universal Description Discovery and Integration
UPL – Component user group privilege code to Upload Component Feeder System Data Files
UPL – DITPR user group privilege code to Upload Files
URI – Universal Resource Identifier
URL – Universal Reference List
USC – United States Code
USD – Under Secretary of Defense
USSGL – United States Standard General Ledger
VCD – Mission Area – Domain user group privilege code to View Domain Modernization Certification
VDA – Mission Area – Domain user group privilege code to View All Domain Funding
VDC – Mission Area – Domain user group privilege code to View Domain-Component Funding
VFD – Component user group privilege code to View Funding Data
VMC – Component user group privilege code to View Modernization Certification
VSD – Component user group privilege code to View System Description
W3C – World Wide Web Consortium
WHS – Washington Headquarters Services
WMA – Warfighting Mission Area
WSDL – Web Services Definition Language
WSLM – Weapons System Lifecycle Management
XML – Extensible Markup Language

NOTE: Acronyms and abbreviations can be found in the DoD Dictionary at: **http://www.dtic.mil/doctrine/dod_dictionary/**.

APPENDIX C – PPBE NON-DISCLOSURE AGREEMENT

PPBE NDA Instructions

[Government Sponsor Letterhead]

MEMORANDUM FOR DIRECTOR, PROGRAM ANALYSIS AND EVALUATION

SUBJECT: Request for Contractor Access to Planning, Programming, Budgeting, and Execution (PPBE) Data

References: (a) Deputy Secretary of Defense Memorandum, "Control of Planning, Programming, Budgeting, and Execution (PPBE) Documents and Information, 27 March 2004
(b) DoD Directive 7045.14, "The Planning, Programming, and Budgeting System (PPBS), May 22, 1984, Change 1, July 28, 1990

"This memorandum requests authorization for …[note: italicized data is for descriptive purposes only; it is not a bulletined list to be filled in]
Describe/provide the following in your request:

1) *Company name & mailing address*
2) *Contract number and title*
3) *Delivery order (DO) number and title*
4) *Timeframe for contractor to access data: 1) Must fall within DO period of performance, 2) Cannot exceed one year.*
5) *Names of individuals needing access.*
6) *Need to know: Purpose and description of how data will be used.*
7) *PPBE data source: Documents, CDs, DoD databases*
8) *Mailing address of Government sponsor*
9) *Approval memo addressee. Addressee should be at an appropriate level for the Principal Deputy Director, Program Analysis and Evaluation and the Principal Deputy and Deputy Under Secretary of Defense for Management Reform to address their memo and should be the same as the signatory of this memo. Be sure to include addressee title.*
10) *Government sponsor point of contact, phone #, and email address for questions concerning this request.*
11) *Include a statement like the following somewhere in the memo:* "Sponsor will continually review and monitor the need to know of the contractor and will terminate access once a need to know can no longer be demonstrated."

Approval Memo Addressee

Attachments
Contract: *Include that portion of the award that contains the contract number, period of performance, and description of work pertaining to DO*.
Deliver Order: *Include that portion of the award that contains the DO number, period of performance, and description of work*.
Nondisclosure agreement: *For each individual needing access printed on company letterhead*.

PPBE NDA Template

[Must be printed on Company Letterhead]

MEMORANDUM FOR THE RECORD

SUBJECT: CERTIFICATE OF NON-DISCLOSURE

REFERENCE: [Contract number and title, Delivery Order number and title]

I will not divulge any Planning, Programming, Budgeting, or Execution (PPBE) information made available to me through the referenced contract(s) to anyone, including other members of [*corporation*], without specific authorization from the Contractor Officer or his duly appointed representative.

This restriction applies not only to information from FYDP (Future Years Defense Program) documents, published or unpublished, and the FYDP database, but also to other related program and budget data produced and maintained by DoD organizations.

SIGNATURE: _____

[*Typed full name*]

DATE: _____

APPENDIX D – DROP LISTS

DITPR Screens, Reports, and Drop Lists

The following sections list DITPR screens that contain drop lists. The list may not be all inclusive.

Add New Organization Screen

<< Return: **Add New Organization** section in **System's Point of Contact** chapter.

Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

Add New Poc Screen

<< Return: **Add New POC** section in **System's Point of Contact** chapter.

Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

Annual Review Data Screen

<< Return: **Add Annual Review Data** chapter.

Print View drop list.
Review drop list.
NDAA Cert. Category drop list.
BEA Version drop list.
Schedule Risk drop list.
Cost Risk drop list.
Performance Risk drop list.
PCA (for Dashboard) drop list.
IRB Decision drop list.

BIN 9990 AGE Screen

<< Return: **BIN 9990 Age Metrics** section in **System Metrics** chapter.

Print View drop list.
View by drop list.
Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

Select Row drop list. **>> See:** **Select Row (View by Component) Drop List**, **Select Row (View by Sub-Comp) Drop Lists**, and **Select Row (View by MA/Domain, Component All) Drop List** sections below for elements in the

drop lists.

BIN Explain Breakout Metrics Screen

<< Return: BIN Explain Breakout Metrics section in **System Metrics** chapter.

Print View drop list.
View by drop list.
Component (Rec.No) drop list. **>> See: Component Drop List (2)** section below for the list of Components.

Sub-Component (Rec.No) drop list. **>> See:** Error! Reference source not found. section below for the list of Sub-Components.

MA/Domain (Rec.No) drop list. **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area - Domains.

Mission Area (Rec.No) drop list.

Mission Critical (Rec.No) drop list.

MAC (Rec.No) drop list.

ACAT (Rec.No) drop list.

Record Type (Rec.No) drop list.

BIN Value Breakout Metrics Screen

<< Return: BIN Value Breakout Metrics section in **System Metrics** chapter.

Print View drop list.
View by drop list.
Component drop list. **>> See: Component Drop List (2)** section below for the list of Components.

Select Row drop list.

Business Mission Area Certification Request Screen

<< Return: Business Mission Area Certification chapter.

Reference Fiscal Year for Request drop list.

Select Tier drop list.

Certification Type drop list.

NDAA Cert Category drop list.

BEA Version drop list.

Requested Approval Trigger drop list.

Pre-Certification Disposition drop list

PCA (for Dashboard) drop list.

Certification Conditions Report (Search) Screen

<< Return: Certification Conditions Report section in **DITPR System Reports** chapter.

Field drop list.
Origin drop list.
Status drop list.
FY drop list.
Condition Type drop list.
Period (from) drop list.
Period (to) drop list.

Mission Area - Domain multi-select drop list. >> See: **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: **Component Drop List (1)** section below for the list of Components.

Certification EV Data (Search) Screen

<< Return: **Certification EV Data** section in **DITPR System Reports** chapter.

System drop list.

Mission Area – Domain multi-select drop list. >> See: **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: **Component Drop List (1)** section below for the list of Components.

Record Type mu.ti-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
System Record Last Updated Date drop list.
Lead JCA multi-select drop list.
FY drop list.
IRB Int drop list.
Tier drop list.
NDAA Cert Category drop list.
Target PCA Submit Date drop list.
PCA Recommendation drop list.
IRB Received Date drop list.
IRB Recommendation drop list.
DBSMC Meeting Date drop list.
DBSMC Decision Date drop list.
DBSMC Decision drop list.
Approval Period Start drop list.
End drop list.
Next Annual Review Date drop list.

Component MC, ME, MS Count Report

<< Return: **Component MC, ME, MS Count Report** section in **DITPR System Reports** chapter.

PrintView drop list.

Component drop list. >> See: **Component Drop List (1)**section below for the list of Components.

Component PIA Data (Search) Screen

<< Return: **Component PIA Data Report** section in **DITPR System Reports** chapter.

System drop list.

Mission Area – Domain multi-select drop list. >> See: **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: **Component Drop List (1)** section section below for the list of Components.

Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Contains Personal Info drop list.
System Contains SSN drop list.
SSN Justify drop list.
System use Forms drop list.
Form Contains SSN drop list.
PIA Required drop list.
PIA Reviewed/Approved drop list.
Submit OMB drop list.
OMB Submission Date drop list.
Public Available drop list.
Privacy Notice URL drop list.
PIA Last Updated drop list.
Ident Info Retrieved drop list.
Published in FR drop list.
FR Publication Date drop list.
System Identifier drop list.
System Last Updated drop list.

Component System Counts for Selected MA-Domain Screen

<< Return: Components by MA/Domain section in **System Metrics** chapter.

PrintView drop list.

MA/Domains drop list. **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

BEA drop list.

Component Systems Processing Summary Screen

<< Return: Systems Search by Component Systems Status section in **Search Functions** chapter.
Component drop list. **>> See: Component Drop List (1)** section below for the list of Components.

PrintView drop list.

Is the System in Enterprise Transition Plan (ETP) drop list.

Cross-Plot Metrics Screen

<< Return: Cross-Plot Metrics section in **System Metrics** chapter.

Print View drop list.
Rows by drop list.
Columns by drop list.
SubSet by drop list.
Component drop list. **>> See: Component Drop List (2)** section below for the list of Components.

MA/Domain drop list. >> See: Mission Area / Domains Drop List section below for the list of Mission Area – Domains.

Mission Area drop list.

DBSMC System Certification Status (Search) Screen

<< Return: DBSMC System Certification Status Report secion in **DITPR System Reports** chapter.

System drop list.

Mission Area – Domain multi-select drop list. >> See: Mission Area - Domain Drop List section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: Component Drop List (1) section below for the list of Components.

Record Type mu.ti-select drop list.

Transition Plan State multi-select drop list.

ACAT Code multi-select drop list.

MAC multi-select drop list.

Mission Critical multi-select drop list.

System Operation multi-select drop list.

Type of IT/NSS multi-select drop list.

System Record Last Updated Date drop list.

Lead JCA multi-select drop list.

FY drop list.

IRB Int drop list.

Tier drop list.

Approval Period Start drop list.

End drop list.

E-Authentication Report (Query) Screen

<< Return: E-Authentication Systems Summary Report section in **DITPR System Reports** chapter.

Report Preset drop list.

Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Domain drop list. >> See: Domain Drop List (2) section below for the list of Domains.

MAC Category drop list.

ACAT Category drop list.

Admin Control drop list.

Accreditation Required drop list.

Accreditation Status drop list.

1) Browser Based drop list.

2) External Facing drop list.

3) End User Authentication Required drop list.

5) Authentication Method drop list.

6) Assurance Level drop list.

7) Percent of Users Requiring Level 1 or 2 Assurance drop list.

8) Percent of Users Requiring Level 3 or 4 Assurance drop list.

9) E-Authentication Approved Product Used drop list.

11) E-Authentication Architecture Status drop list.

12) Status in POA&M in Joining the E-Auth Arch drop list.

14) Potential Citizen Users Requiring Authentication drop list.

15) **Potential Business Users Requiring Authentication** drop list.
16) **Non-Agency Government Users Req. Auth.** drop list.
17) **Total Number of Potential Internal Agency Users** drop list.
18) **Internal Agency Users Functioning as a Federal Empl.** drop list.
20) **Logins/Year Performed by External Users** drop list.
21) **Online Citizen Users Requiring Authentication** drop list.
22) **Online Business Users Requiring Authentication** drop list.
23) **Online Non-Agency Users Requiring Authentication** drop list.
24) **Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication** drop list.
25) **Average Annual Online Usage Growth Rate Through FY10** drop list.
30) **PK-Enabled/Planned to be PK-Enabled** drop list.

eAuthentication (eGov) Data (Search) Screen

<< Return: **E-Authentication (eGov) Data Report** section in **DITPR System Reports** chapter.

System drop list.

DITPR ID drop list.

Mission Area – Domain multi-select drop list. **>> See:** **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.

Record Type multi-select drop list.

Transition Plan State multi-select drop list.

ACAT Code multi-select drop list.

MAC multi-select drop list.

Mission Critical multi-select drop list.

Current or Planned Modernization drop list.

Active/Archived drop list.

System Operation multi-select drop list.

Type of IT/NSS multi-select drop list.

System Record Last Updated Date drop list.

Lead JCA multi-select drop list.

Browser Based drop list.

External Facing drop list.

End User Authentication Required drop list.

Authentication Method drop list.

Risk Assessment Completed/Planned Date drop list.

Assurance Level drop list.

Percent of Users Requiring Level 1 or 2 Assurance drop list.

Percent of Users Requiring Level 3 or 4 Assurance drop list.

E-Authentication Approved Product Used drop list.

E-Authentication Architecture Status drop list.

Status in POA&M in Joining the E-Auth Arch

Potential Citizen Users Requiring Authentication

Potential Business Users Requiring Authentication drop list.

Non-Agency Government Users Req. Auth. drop list.

Total Number of Potential Internal Agency Users drop list.

Internal Agency Users Functioning as a Federal Empl. drop list.

Total E-Authentication Transactions drop list.

Logins/Year Performed by External Users drop list.

Online Citizen Users Requiring Authentication drop list.

Online Business Users Requiring Authentication drop list.

Online Non-Agency Users Requiring Authentication drop list.

Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication drop list.

Average Annual Online Usage Growth Rate Through FY10 drop list.

Access Controls drop list.

Administrative Controls drop list.

Edit Certification Legacy Screen

<< Return: **Associate Replaced Legacy Systems** chapter.

Component drop list. **>> See:** **Component Drop List (2)**section below for the list of Components.

Search by drop list.

Edit E-Authentication Information Screen

<< Return: **System E-Authentication Compliance** chapter.

1) **Browser Based** drop list.
2) **External Facing** drop list.
3) **End User Authentication Required** drop list.
4) **Authentication Method** drop list.
7) **Percent of Users Requiring Level 1 or 2 Assurance** drop list.
8) **Percent of Users Requiring Level 3 or 4 Assurance** drop list.
9) **E-Authentication Approved Product Used** drop list.
11) **E-Authentication Architecture Status** drop list.
12) **Status in POA&M in Joining the E-Auth Arch** drop list.
14) **Potential Citizen Users Requiring Authentication** drop list.
15) **Potential Business Users Requiring Authentication** drop list.
16) **Non-Agency Government Users Req. Auth.** drop list.
17) **Total Number of Potential internal Agency Users** drop list.
18) **Internal Agency users Functioning as a Federal Empl** drop list.
20) **Logins/Year Performed by External Users** drop list.
21) **Online Citizen Users Requiring Authentication** drop list.
22) **Online Business Users Requiring Authentication** drop list.
23) **Online Non-Agency Users Reqiring Authentication** drop list.
24) **Online Internal Agency Users, Functioning on Behalf of the Agency, that Require Authentication** drop list.
25) **Average Annual Online Usage Growth Rate Through FY10** drop list.
30) **Access Controls** drop list.
31) **Administrative Controls** drop list.

Edit FISMA Information Screen

<< Return: **Edit FISMA Information** section in **System FISMA Compliance** chapter.

1) Accreditation Required drop list.
2) Not Apply Explanation drop list.
3) MAC Code drop list.
4) Confidentiality Level drop list.
5) IA Record Type drop list.
6) Accreditation Status drop list.
7) Accreditation Vehicle drop list.
10) Is there a POA&M with open weaknesses drop list.
10a) Greater than 120 days beyond remediation date drop list.
10b) 90 to 120 days beyond remediation date drop list.

Edit Poc Info Screen

<< Return: **Edit Existing POC Description** section in **System's Point of Contact** chapter.

Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

Edit System Life Cycle Status Screen

<< Return: **Lifecycle System Data** chapter.

Lifecycle Phase drop list.

Enterprise Transition Plan Information Screen

<< Return: **Enter ETP Compliance Information** section in **System ETP Information Compliance** chapter.

Is the System in Enterprise Transition Plan (ETP) drop list.
Role in DoD Enterprise Transition Plan (ETP) drop list.

Enterprise Transition Plan Metrics Screen

<< Return: **Enterprise Transition Plan Metrics** section in **System Metrics** chapter.

***Is the System in Enterprise Transition Plan (ETP)** drop list.
PrintView drop list.
Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

ETP Data Report (Query) Screen

<< Return: **ETP Data Report** section in **DITPR System Reports** chapter.

Field drop list.
Mission Area - Domain multi-select drop list. **>> See:** **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

Enterprise Transition Plan multi-select drop list.
ETP NDAA Category multi-select drop list.
Role in Enterprise Transition Plan multi-select drop list.
Business Enterprise Priority (BEP) multi-select drop list.
Component Priorities multi-select drop list. **>> See:** **Component Priorities Drop List** section below for the list of Component priorities.

Using Components multi-select drop list. **>> See:** **Component Drop List (2)** section below for the list of Using

Components.

Type drop list.
As of Date (YYYYMMDD) drop list.
Termination Date(YYYYMMDD) drop list.
Migration drop list.
Migration End Date(YYYYMMDD) drop list.
Target System drop list.

Expired Certified & Accredited Systems Report

<< Return: Expired Certified and Accredited Systems Report section in **DITPR System Reports** chapter.

Print View drop list.
Component drop list. **>> See: Component Drop List (2)** section below for the list of Components.

FISMA Data Quality Metrics Screen

<< Return: FISMA Data Quality section in **System Metrics** chapter.

Print View drop list.
Component drop list. **>> See: Component Drop List (1)** section below for the list of Components.

FISMA Status and Upcoming Expirations

<< Return: FISMA Status section in **System Metrics** chapter.

Print View drop list.
View by drop list.
Component drop list. **>> See: Component Drop List (2)** section below for the list of Components.

FISMA/PIA Status Screen

<< Return: FISMA/PIA Status section in section in **System Metrics** chapter.

Print View drop list.
Rows by drop list.
Component drop list. **>> See: Component Drop List (2)** section below for the list of Components.

Infrastructure Data Report (Search) Screen

<< Return: Infrastructure Data Report section in **DITPR System Reports** chapter.

System drop list.
Mission Area - Domain multi-select drop list. **>> See: Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. **>> See: Component Drop List (1)** section below for the list of Components.

Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
System Record Last Updated Date drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.

Domain on which system operates drop list.
Network(s) on which system operates drop list.
Classification level of network drop list.
Hosting Environment drop list.
Host Operation drop list.
Data Center Provider drop list.

Interoperability Report (Search) Screen

<< Return: Interoperability Report section in **DITPR System Reports** chapter.

System drop list.
Mission Area - Domain multi-select drop list. **>> See: Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.
Component multi-select drop list. **>> See: Component Drop List (1)** section below for the list of Components.
Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Acquisition Status multi-select drop list.
IOP Cert Required drop list.
IOP Cert Doc Type multi-select drop list.
IOP Cert Date drop list.
Net Ready KPP Type multi-select drop list.
JITC Cert Type multi-select drop list.
JITC Cert Date drop list.
Not Req Letter Date drop list.
Not Req Reason multi-select drop list.
IOP Cert Authority multi-select drop list.
Last Updated Date drop list.

IRB Certification Review Status Screen

<< Return: IRB Certification Review Status section in **System Metrics** chapter.

MA/Domains drop list. **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.
Component drop list. **>> See: Component Drop List (1)** section below for the list of Components.
Cert FY drop list.
Print View drop list.
Type drop list.
Tier drop list.

IRB Certification Status Screen

<< Return: IRB Certification Status section in **System Metrics** chapter.

MA/Domains drop list. **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area –

Domains.

Component drop list. >> See: Component Drop List (1) section below for the list of Components.

Cert FY drop list.
Review Year drop list.
Print View drop list.
Tier drop list.

IRB System Certification Reviews (Search) Screen

<< Return: IRB System Certification Reviews Report section in **DITPR System Reports** chapter.

System drop list.
Mission Area – Domain multi-select drop list. >> See: Mission Area - Domain Drop List section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: Component Drop List (1) section below for the list of Components.

Record Type mu.ti-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
System Record Last Updated Date drop list.
Lead JCA multi-select drop list.
FY drop list.
IRB Int drop list.
Tier drop list.
NDAA Cert Category drop list.
DBSMC Decision drop list.
Approval Period Start drop list.
End drop list.
Cost Risk drop list.
Schedule Risk drop list.
Performance Risk drop list.
IRB Decision drop list.

IRB System Certification Tracking Report (Search) Screen

<< Return: IRB System Certification Tracking Report section in **DITPR System Reports** chapter.

System drop list.
Mission Area – Domain multi-select drop list. >> See: Mission Area - Domain Drop List section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: Component Drop List (1) section below for the list of Components.

Record Type mu.ti-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.

Mission Critical multi-select drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
System Record Last Updated Date drop list.
Lead JCA multi-select drop list.
FY drop list.
IRB Int drop list.
Tier drop list.
NDAA Cert Category drop list.
Target PCA Submit Date drop list.
PCA Recommendation drop list.
IRB Received Date drop list.
IRB Recommendation drop list.
DBSMC Meeting Date drop list.
DBSMC Decision Date drop list.
DBSMC Decision drop list.
Approval Period Start drop list.
End drop list.
Next Annual Review Date drop list.

JCA Mapping Report Screen

<< Return: JCA Mapping Metrics section in **System Metrics** chapter.

PrintView drop list.
Max Tier drop list.
Component drop list. **>> See: Component Drop List (2)** section below for the list of Components.

Select MA/Domain drop list. **>> See: Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Legacy System Validation Report Screen

<< Return: Legacy System Validation Report section in **DITPR System Reports** chapter.

PrintView drop list.

Single drop list. **>> See: Single Drop List** section below for the list of legacy systems.

BEP drop list.
Component drop list. **>> See: Component Drop List (1)** section below for the list of Components.

MA/Domain drop list. **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

Mission Area drop list.

MA/Domain Systems Processing Summary Screen

<< Return: Systems Search by MA/Domain Systems Status section in **Search Functions** chapter.
Msn Area – Domain drop list. **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

PrintView drop list.

Changes drop list.
Is the System in Enterprise Transition Plan (ETP) drop list.

Mission Criticality Compliance Screen

<< Return: Mission Criticality Compliance chapter.

Mission Criticality drop list.
IT Contingency Plan In Place? drop list.
Interface with Systems Identified? drop list.

Missing Core Data Metrics Screen

<< Return: Missing Core Data Metrics section in **System Metrics** chapter.

PrintView drop list.
Single Drop List.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Missing FISMA Data Counts Screen

<< Return: Missing FISMA Data Counts section in **System Metrics** chapter.

PrintView drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Missing Trigger Data Metrics Screen

<< Return: Missing Trigger Data Metrics section in **System Metrics** chapter.

PrintView drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

New User Request Form

<< Return: Request DITPR User Account section in **DITPR Basics** chapter.

Country drop list. >> See: Country Drop List section below for the list of Countries.
State drop list. >> See: State Drop List section below for the list of States.
Component drop list. >> See: Component Drop List (1) section below for the list of Components.
Domain drop list. >> See: Domain Drop List (1) section below for the list of Domains.

OMB Quarterly FISMA Report (ATOs and IATOs Reported Separately) Screen

<< Return: OMB Quarterly FISMA Report (ATOs and IATOs Reported Separately) section in **DITPR System Reports** chapter.

Print View drop list.
Component drop list. >> See: Component Drop List (1) section below for the list of Components.

OMB Quarterly FISMA Report (ATOs Only) Screen

<< Return: OMB Quarterly FISMA Report (ATOs Only) section in **DITPR System Reports** chapter.

Print View drop list.
Component drop list. >> See: Component Drop List (1) section below for the list of Components.

On-line Queries of FISMA Data Screen

<< Return: On-line Queries of FISMA Data Report section in **DITPR System Reports** chapter.

System drop list.
Mission Area – Domain multi-select drop list. >> See: Mission Area - Domain Drop List section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: Component Drop List (1) section below for the list of Components.

Type of Record drop list.
IA Record Type drop list.
ACAT Code Multi-Select drop list.
MAC Multi-Select drop list.
Mission Critical Multi-Select drop list.
Contingency Plan In Place drop list.
Last Updated Date drop list.
C&A Required drop list.
C&A Expired drop list.
C&A Not Required Explain drop list.
C&A Granted drop list.
DAA POC drop list.
Certification & Accreditation Status multi-select drop list.
Certification & Accreditation Vehicle multi-select drop list.
System Op multi-select drop list.
Confidentiality multi-select drop list.
Annual Security Review Date drop list.
IT Contingency Plan Last Tested drop list.
POA&M with Open Weakness drop list.
Open Weakness Greater Than drop list.

PIA Metrics Data Screen

<< Return: Privacy Impact Assessment (PIA) section in **System Metrics** chapter.

PrintView drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

PIA/PA Compliance Screen

<< Return: System PIA/PA Compliance chapter.

Is Personally Identifiable Information (e.g., medical, financial, etc.) Contained in the System drop list.
Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system drop list.
Select the primary legislative or legal justification for using SSN drop list.
Does the system use any DD, SD, or component-wide, paper-based or electronic, forms for input/output drop list.
If such Forms are used, do any contain SSNs drop list.
PIA Required drop list.
PIA Reviewed/Approved by Component CIO drop list.
PIA Submit OMB (for Exhibit 53s and 300s) drop list.
Is Personally Identifiable Information (e.g., medical, financial, etc) retrieved from the system by name or other identifier (e.g., SSN, fingerprint)? drop list.
Has a Privacy Act system notice been published in the Federal Register (FR)? drop list.

PIA/PA, SSN and Forms Report (Query) Screen

<< Return: PIA/PA SSN and Forms Report section in **DITPR System Reports** chapter.

System drop list.
Mission Area – Domain multi-select drop list. >> See: Mission Area - Domain Drop List section below for the

list of Mission Area – Domains.

Component multi-select drop list. >> See: **Component Drop List (1)** section section below for the list of Components.

Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Contains Personal Info drop list.
System Contains SSN drop list.
SSN Justify drop list.
System use Forms drop list.
Form Contains SSN drop list.
PIA Required drop list.
PIA Reviewed/Approved drop list.
Submit OMB drop list.
OMB Submission Date drop list.
Public Available drop list.
Privacy Notice URL drop list.
PIA Last Updated drop list.
Ident Info Retrieved drop list.
Published in FR drop list.
FR Publication Date drop list.
System Identifier drop list.
System Last Updated drop list.

POA&M Status Report

<< Return: **POA&M Status Report** section in **DITPR System Reports** chapter.

Print View drop list.

Component drop list. >> See: **Component Drop List (1)** section below for the list of Components.

Point Of Contacts Listing Screen

<< Return: **Point of Contacts Listing** section in **DITPR Basics** chapter.

By Component drop list. >> See: **Component Drop List (2)** section below for the list of Components.

Privacy Act (Search) Screen

<< Return: **Privacy Act Report** section in **DITPR System Reports** chapter.

System drop list.

Mission Area – Domain multi-select drop list. >> See: **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. >> See: **Component Drop List (1)** section section below for the list of Components.

Record Type multi-select drop list.
Transition Plan State multi-select drop list.

ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Contains Personal Info drop list.
System Contains SSN drop list.
SSN Justify drop list.
System use Forms drop list.
Form Contains SSN drop list.
PIA Required drop list.
PIA Reviewed/Approved drop list.
Submit OMB drop list.
OMB Submission Date drop list.
Public Available drop list.
Privacy Notice URL drop list.
PIA Last Updated drop list.
Ident Info Retrieved drop list.
Published in FR drop list.
FR Publication Date drop list.
System Identifier drop list.
System Last Updated drop list.

Privacy Impact Assessment (Search) Screen

<< Return: Privacy Impact Assessment Report section in **DITPR System Reports** chapter.

System drop list.

Mission Area – Domain multi-select drop list. **>> See: Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. **>> See: Component Drop List (1)** section section below for the list of Components.

Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Contains Personal Info drop list.
System Contains SSN drop list.
SSN Justify drop list.
System use Forms drop list.
Form Contains SSN drop list.
PIA Required drop list.

PIA Reviewed/Approved drop list.
Submit OMB drop list.
OMB Submission Date drop list.
Public Available drop list.
Privacy Notice URL drop list.
PIA Last Updated drop list.
Ident Info Retrieved drop list.
Published in FR drop list.
FR Publication Date drop list.
System Identifier drop list.
System Last Updated drop list.

Public Key Infrastructure (PKI) Metrics Screen

<< Return: **Public Key Infrastructure (PKI** section in **System Metrics** chapter.

PrintView drop list.
Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

OMB Quarterly FISMA Report

<< Return: **OMB Quarterly FISMA Report (ATOs Only)** section or **OMB Quarterly FISMA Report (ATOs and IATOs Reported Separately)** section in **DITPR System Reports** chapter.

Print View drop list.
Component drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.

Record Counts by MAC/Component Report

<< Return: **Record Counts by MAC/Component Report** section in **DITPR System Reports** chapter.

Print View drop list.
Component drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.

Records Management Screen

<< Return: **System Records Management Compliance** chapter.

Contains record data (44 USC 3101/36 CFR 1234.2) drop list.
Record data scheduled with NARA drop list.

Reports Options Menu Screen

<< Return: **DITPR System Reports** chapter.

Print Format drop list.

SFIS Data Report (Search) Screen

<< Return: **SFIS Data Report** section.

System drop list.
Mission Area – Domain multi-select drop list. **>> See:** **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.

Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.

MAC multi-select drop list.
Mission Critical multi-select drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
Financial Management or Financial Feededr System drop list.
If the system is Standard Financial Information Structure compliant, what is its category? drop list.
If a financial management or mixed system, is the system Federal Financial Management Improvement Act (FFMIA) compliant? drop list.
Select Additional Output Fields drop list. **>> See:** **Select Additional Output Fields Drop List** section below for the list of additional output fields.

SSN and Forms System Counts Screen

<< Return: **SSN and Forms** section in **System Metrics** chapter.

PrintView drop list.
Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

SSN Data Report (Search) Screen

<< Return: **SSN Data Report** section in **DITPR System Reports** chapter.

System drop list.
Mission Area – Domain multi-select drop list. **>> See:** **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.
Component multi-select drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.
Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
Current or Planned Modernization drop list.
Active/Archived drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
Contains Personal Info drop list.
System Contains SSN drop list.
SSN Justify drop list.
System use Forms drop list.
Form Contains SSN drop list.
PIA Required drop list.
PIA Reviewed/Approved drop list.
Submit OMB drop list.
OMB Submission Date drop list.
Public Available drop list.
Privacy Notice URL drop list.
PIA Last Updated drop list.
Ident Info Retrieved drop list.
Published in FR drop list.

FR Publication Date drop list.
System Identifier drop list.
System Last Updated drop list.

Suspect or Possibly Invalid Data Metrics Screen

<< Return: **Suspect or Possibly Invalid Data Metrics** section in **System Metrics** chapter.

PrintView drop list.

Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.

Select a column name to build pie chart drop list. **>> See:** Select a column name to build pie chart Drop List section below for the list of Suspect or Possibly Invalid Data Metrics.

System Basic Data (Search) Screen

<< Return: **System Basic Data Report** section in **DITPR System Reports** chapter.

System drop list.

Mission Area – Domain multi-select drop list. **>> See:** **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

Component multi-select drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.

Record Type multi-select drop list.

Transition Plan State multi-select drop list.

ACAT Code multi-select drop list.

MAC multi-select drop list.

Mission Critical multi-select drop list.

Security Certification & Accreditation Required drop list.

Not Apply Explanation drop list.

Browser Based drop list.

External Facing drop list.

End User Authentication Required drop list.

Authentication drop list.

PII drop list.

SSNs drop list

ETP drop list.

IRB Interest Program drop list.

PK-Enabled multi-select drop list.

SFIS drop list.

Interoperability drop list.

Current or Planned Modernization drop list.

Active/Archived drop list.

System Operation multi-select drop list.

Type of IT/NSS multi-select drop list.

System Record Last Updated Date drop list.

Core Last Updated drop list.

System Created drop list.

JCA drop list.

Lead JCA multi-select drop list.

Version drop list.

IT Infrastructure Library multi-select drop list.

DBS drop list.

System Core Basic (Add New System) Screen

<< Return: **New Systems** chapter.

Component drop list. **>> See:** **Component Drop List (2)** section below for the list of Components.
Record Type drop list.

Pri Mission Area-Domain drop list. **>> See:** **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

ACAT Code drop list.

Transition Plan State drop list.

Total Users drop list.

System Operation drop list.

Type of IT/NSS drop list.

Investment Stakeholders multi-select drop list. **>> See:** **Investment Stakeholders Drop List** section below for the list of Investment Stakeholders.

System Core Trigger Questions Screen

<< Return: **Trigger System Data** chapter.

Security Certification & Accreditation Required drop list.

Not Apply Explanation drop list.

Browser Based drop list.

External Facing drop list.

End User Authentication Required drop list.

Authentication Method drop list.

Is Personal Identifiable Information (e.g., medical, financial, etc.) Contained in the System drop list.

Does this system (or initiative) contain Social Security Numbers (SSNs) (full or truncated) or use SSNs in the system drop list.

Is the System in Enterprise Transition Plan (ETP) drop list.

PK-Enabled/Planned to be PK-Enabled drop list.

Financial Management or Financial Feeder System drop list.

Interoperability Certification Required drop list.

Current or Planned System Modernization drop list.

System Counts By MA-Domain/Component Screen

<< Return: **System Counts By MA/Domain Components** section in **System Metrics** chapter.

PrintView drop list.

Component drop list. **>> See:** **Component Drop List (1)** section below for the list of Components.

BEA drop list.

System IRB Certification Status Screen

<< Return: **System IRB Certification Status** section in **System Metrics** chapter.

Print View drop list.

FY drop list.

Component drop list. >> See: Component Drop List (1) section below for the list of Components.

Mission Area - Domains drop list. >> See: Mission Area / Domains Drop List section below for the list of Mission Area – Domains.

System POC Screen

<< Return: Add New POC section in **System's Point of Contact** chapter.

Role drop list.

POC drop list.

Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Organization drop list.

System POCs Basic Data Screen

<< Return: System POCs Basic Data Report section in **DITPR System Reports** chapter.

Component drop list. >> See: Component Drop List (1) section below for the list of Components.

Mission Area / Domains drop list. >> See: Mission Area / Domains Drop List section below for the list of Mission Area – Domains.

Poc Role drop list.

System Processing History Report Screen

<< Return: System Processing History Report section in **DITPR System Reports** chapter.

PrintView drop list.

Mission Area – Domain drop list. >> See: Mission Area - Domain Drop List section below for the list of Mission Area - Domains.

Component drop list. >> See: Component Drop List (1) section below for the list of Components.

System Records Management Metrics Screen

<< Return: System Records Management section in **System Metrics** chapter.

PrintView drop list.

Component drop list. >> See: Component Drop List (2) section below for the list of Components.

System Search Options Screen

<< Return: Global System Searches section in **Search Functions** chapter.

Name, Acronym, Description drop list.

Bin, IT Reg ID drop list.

IRB Tier drop list.

Component drop list. >> See: Component Drop List (1) section below for the list of Components.

Primary, Secondary, Both drop list.

Msn Area – Domain drop list. >> See: Mission Area / Domains Drop List section below for the list of Mission Area – Domains.

System Lifecycle drop list.

As Is, To Be drop list.

Operational Activities drop list. >> See: Operational Activities Drop List section below for the list of Operational Activities.

Point of Contact drop list.

System drop list.
Updated, Not Updated drop list.
in Last drop list.
Target Systems drop list. section below for the list of Target Systems. >> See: Target Systems Drop List section below for the list of Target Systems.
Accreditation Required drop list.
Mission Critical drop list.
ACAT Category drop list.
MAC Code drop list.
PIA Required drop list.
External Facing drop list.
Type of IT Investment drop list.
System Operation drop list.
Designated Interest drop list.
IT/NSS drop list.

System Taxonomy Screen

<< Return: System Taxonomy Metrics section in **System Metrics** chapter.

Print View drop list.
Taxonomy Type drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.
BEP Type drop list.
Search List drop list.

System WMA Report (Query) Screen

<< Return: System WMA Report section in **DITPR System Reports** chapter.

System drop list.
MA - Domain drop list. >> See: Mission Area / Domains Drop List section below for the list of Mission Area – Domains.
Component multi-select drop list. >> See: Component Drop List (1) section below for the list of Components.
Record Type multi-select drop list.
Transition Plan State multi-select drop list.
ACAT Code multi-select drop list.
MAC multi-select drop list.
Mission Critical multi-select drop list.
System Operation multi-select drop list.
Type of IT/NSS multi-select drop list.
JCA drop list. >> See: JCA Drop List section below for the list of JCAs.
Joint Potential Designator multi-select drop list.
COI multi-select drop list. >> See: COI Drop List section below for the list of COIs.
Last Updated Date drop list.

Systems By C&A Not Required Reason Screen

<< Return: Certification and Accreditation Not Required Reason section in **System Metrics** chapter.

Print View drop list.
View by drop list.

Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Select Row drop list.

Systems By Privacy Act Screen

<< Return: Systems By Privacy Act section in **System Metrics** chapter.

PrintView drop list.
View by drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Systems By Record Type (Metrics) Screen

<< Return: Systems By Record Type section in **System Metrics** chapter.

Print View drop list.
View by drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Select Row drop list.

Systems By Type of IT/NSS Screen

<< Return: Systems By Type of IT/NSS section in **System Metrics** chapter.

Print View drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Select Row drop list.

Warfighting Mission Area Questions

<< Return: Associate Joint Capability Areas section in **Warfighting Mission Area (WMA) System Data** chapter.

Joint Potential Designator drop list.

Welcome to DITPR (Main Menu) Screen

<< Return: Systems Search by Component section in **Search Functions** chapter.
4) By Component drop list. >> See: Component Drop List (1) section section below for the list of Components.

5) By Mission Area drop list. >> See: Mission Area / Domains Drop List section below for the list of Mission Area – Domains.

WMA and EIEMA Modernization Metrics Screen

<< Return: WMA and EIEMA Modernization Metrics section in **System Metrics** chapter.

PrintView drop list.
View by drop list.
Component drop list. >> See: Component Drop List (2) section below for the list of Components.

Drop List Elements

The following sections list elements of DITPR drop list elements. The list may not be all inclusive.

BEA 8.0 Capability Titles

Screen: **System Capabilities** screen.
BEA 8.0 Capability Titles:
Administer Legal Personnel Programs
Collect and Disburse

Conduct Program Management
Deliver Property and Forces
Develop Personnel
Dispose or Return Property and Materiel
Environmental Liabilities Identification and Valuation
Financial Reporting
Forecast, Plan, Program, Budget, and Funds Distribution and Control
Hazardous Materials Process Controls and Information Management
Manage Acquisition Oversight Integration
Manage Assignment and Transfer
Manage Benefits
Manage Compensation and Reimbursement
Manage Financial Assets and Liabilities
Manage General Ledger
Manage Human Resources Information
Manage Human Resources Information Security
Manage Human Resources Organizational Infrastructure Support
Manage Interagency Support
Manage Law Enforcement
Manage Military Health Services
Manage Organization
Manage Payment
Manage Personnel Sustainment
Manage Quality of Life and Morale, Welfare and Recreation
Manage Receipt and Acceptance
Manage Recruiting and Accessions
Manage Request
Manage Retirement and Separation
Manage Sourcing
Manage Travel
Managerial Accounting
Monitor Commercial Request for DoD Technology Export
Perform Asset Accountability
Perform Build and Make and Maintenance and Sustainment
Real Property Acceptance
Real Property Inventory

BEA 8.0 OA Codes and Titles

Screen: **OV5 System Operational Activities** screen.
BEA 8.0 OA Codes and OA Titles:

A.0 - Manage the Department of Defense Business Mission
A.1 - Execute the DoD Decision Support System
A.1.1 - Execute Joint Capabilities Integration and Development System
A.1.1.1 - Develop Joint Operations Concepts
A.1.1.1.1 - Develop Concept of Operations
A.1.1.1.2 - Develop Joint Future Concepts
A.1.1.1.3 - Develop Integrated Architecture
A.1.1.2 - Manage Concept Development
A.1.1.2.1 - Develop Integrating Concept
A.1.1.2.2 - Develop Functional Concept
A.1.1.3 - Perform Capabilities Based Assessment and Analysis
A.1.1.3.1 - Perform Functional Area Analysis
A.1.1.3.2 - Perform Functional Needs Analysis
A.1.1.3.3 - Conduct Functional Solution Analysis
A.1.1.3.3.1 - Conduct DOTMLPF Analysis
A.1.1.3.3.2 - Respond to Non-Materiel Solution
A.1.1.3.3.3 - Develop Materiel Solution Approaches
A.1.1.3.3.3.1 - Perform Analysis of Materiel Approaches
A.1.1.3.3.3.2 - Develop Solution Alternatives
A.1.1.3.3.3.3 - Conduct Post Independent Analysis
A.1.1.4 - Manage Capability Performance Attributes
A.1.1.4.1 - Develop Information Support Plan
A.1.1.4.2 - Develop Key Performance Parameters
A.1.1.4.3 - Conduct System Threat Assessment
A.1.1.4.4 - Conduct Threshold and Objective Tradeoffs Analysis
A.1.1.5 - Develop Capability Documents
A.1.1.5.1 - Develop Joint Capability Document
A.1.1.5.2 - Compile Initial Capabilities Document
A.1.1.5.3 - Compile Capability Development Document
A.1.1.5.4 - Compile Capability Production Document
A.1.1.6 - Manage Certification Validation Approval and Reviews
A.1.1.6.1 - Conduct Joint Staff Validation and Approval
A.1.1.6.1.1 - Conduct Joint Interoperability and Supportability Certification
A.1.1.6.1.2 - Conduct Functional Capabilities Board Review
A.1.1.6.1.3 - Conduct Joint Requirements Oversight Council Review
A.1.1.6.1.4 - Conduct Joint Potential Designator Review
A.1.1.6.2 - Conduct Sponsor Validation and Approval
A.1.1.6.3 - Support Defense Acquisition System
A.1.1.6.3.1 - Support Acquisition Decision Review
A.1.1.6.3.2 - Support Executive Assessment Review
A.1.1.6.4 - Provide Joint Staff Support for PPBE
A.1.2 - Execute Planning Programming and Budgeting
A.1.2.1 - Perform Executive Level Planning
A.1.2.2 - Perform Programming
A.1.2.2.1 - Evaluate Strategic Goals
A.1.2.2.2 - Issue Fiscal Guidance
A.1.2.2.3 - Develop Program Guidance
A.1.2.2.4 - Evaluate Program Information
A.1.2.2.5 - Develop and Resolve Programmatic Issues
A.1.2.2.6 - Issue Program Decision Memorandum
A.1.2.2.7 - Update FYDP
A.1.2.3 - Collect Program and Budget Information
A.1.2.4 - Perform Budgeting
A.1.2.4.1 - Develop Budget Guidance
A.1.2.4.2 - Evaluate Budget Submission
A.1.2.4.3 - Conduct Budget Review
A.1.2.4.4 - Issue Budget Decision
A.1.2.4.5 - Incorporate Program Decisions
A.1.2.4.6 - Negotiate OMB Passback
A.1.2.4.7 - Prepare DoD Submission for President's Budget
A.1.2.5 - Support Congressional Budget Review
A.1.2.6 - Track Congressional Action
A.1.2.7 - Perform Enterprise Funds Distribution
A.1.2.7.1 - Execute Continuing Resolution
A.1.2.7.2 - Execute Apportionment
A.1.2.7.3 - Implement Case in Foreign Military Sales Trust Fund

A.1.2.7.4 - Allocate Funds
A.1.2.7.5 - Manage Baseline for Reprogramming
A.1.2.7.6 - Perform Reprogramming and Transfers
A.1.2.7.7 - Execute Rescission Deferrals and Cancellations
A.1.3 - Manage Defense Acquisition System
A.1.3.1 - Conduct Acquisition Decision Review
A.1.3.1.1 - Conduct Concept Decision Review
A.1.3.1.2 - Conduct Milestone Decision Review
A.1.3.1.3 - Conduct Design Readiness Review
A.1.3.1.4 - Conduct Full Rate Production Decision Review
A.1.3.1.5 - Conduct Portfolio Decision Review
A.1.3.2 - Conduct Executive Assessment Review
A.1.3.2.1 - Conduct Unit Cost Review
A.1.3.2.2 - Conduct Defense Acquisition Executive Summary Review
A.1.3.2.3 - Conduct Acquisition Program Baseline Review
A.1.3.2.4 - Conduct Ad hoc Review
A.1.3.3 - Conduct Affordability Assessment Review
A.1.3.4 - Conduct Technical Reviews
A.1.3.4.1 - Conduct Initial Technical Review
A.1.3.4.2 - Conduct System Requirements Review
A.1.3.4.3 - Conduct System Functional Review
A.1.3.4.4 - Conduct Preliminary Design Review
A.1.3.4.5 - Conduct Critical Design Review
A.1.3.4.6 - Conduct Test Readiness Review
A.1.3.4.7 - Conduct System Verification Review
A.1.3.4.8 - Conduct Functional Configuration Audit
A.1.3.4.9 - Conduct Production Readiness Review
A.2 - Monitor Performance of the Department of Defense Business Mission
A.2.1 - Perform Executive Management
A.2.2 - Perform Executive Cost Performance Management
A.2.2.1 - Define Cost Performance Model
A.2.2.2 - Populate Cost Performance Model
A.2.2.3 - Perform Cost Performance Analysis
A.3 - Execute DoD Acquisition
A.3.1 - Manage Acquisition Business Functional Areas
A.3.1.1 - Execute Acquisition Management Integration
A.3.1.1.1 - Manage Acquisition Oversight Integration
A.3.1.1.1.1 - Manage Capabilities Based Acquisition
A.3.1.1.1.2 - Conduct Periodic and Ad-hoc Reporting
A.3.1.1.1.3 - Conduct Acquisition Assessment
A.3.1.1.2 - Conduct Acquisition Resource Analysis
A.3.1.1.3 - Manage Acquisition Policy
A.3.1.1.3.1 - Monitor Acquisition Policy Compliance
A.3.1.1.3.2 - Develop and Implement Acquisition Policy
A.3.1.2 - Conduct Sourcing
A.3.1.2.1 - Manage Request and Sourcing Strategy
A.3.1.2.2 - Conduct Solicitation and Source Selection
A.3.1.2.3 - Establish Sourcing Vehicle
A.3.1.2.4 - Manage Receipt and Acceptance
A.3.1.2.4.1 - Receive Goods and Services
A.3.1.2.4.2 - Accept Goods and Services
A.3.1.2.4.2.1 - Accept Real Property
A.3.1.2.4.2.2 - Accept Other Property and Services
A.3.1.2.5 - Monitor Sourcing Execution
A.3.1.3 - Conduct Science and Technology
A.3.1.3.1 - Develop Science and Technology Strategy
A.3.1.3.2 - Forecast Technology
A.3.1.3.3 - Evaluate Technology
A.3.1.3.4 - Develop Technology
A.3.1.3.5 - Transition Technology
A.3.1.3.6 - Transfer Technology
A.3.1.3.6.1 - Monitor Commercial Request for DoD Technology Export
A.3.1.3.6.2 - Monitor Science and Technology Engineering Management
A.3.1.4 - Conduct Program Management
A.3.1.4.1 - Define Program
A.3.1.4.2 - Develop Program
A.3.1.4.3 - Execute Program
A.3.1.4.3.1 - Manage Integrated Program Activities
A.3.1.4.3.1.1 - Manage Other Contract Reporting
A.3.1.4.3.1.2 - Manage Earned Value Management Performance Data
A.3.1.4.3.1.3 - Control Program Execution
A.3.1.4.3.1.4 - Support Quality Management
A.3.1.4.3.1.5 - Conduct Integrated Baseline Review
A.3.1.4.3.2 - Manage Oversight Information
A.3.1.4.3.3 - Manage Execution Risk
A.3.1.4.4 - Monitor and Support Program Deployment
A.3.1.4.5 - Manage and Support Program Retirement and Closeout
A.3.1.5 - Conduct Acquisition Logistics
A.3.1.5.1 - Conduct Support Analysis
A.3.1.5.2 - Support Logistics Strategy Development
A.3.1.5.3 - Develop Integrated Logistics Support Plan
A.3.1.5.4 - Develop Performance Based Logistics Strategy
A.3.1.5.5 - Implement Logistics Support Strategy
A.3.1.6 - Monitor Industrial Capability and Capacity
A.3.1.6.1 - Determine Materiel and Resource Availability
A.3.1.6.2 - Assess Contractor Methodology
A.3.1.6.3 - Evaluate Production Capability
A.3.1.7 - Conduct System Engineering
A.3.1.7.1 - Analyze Technical Requirements
A.3.1.7.2 - Conduct Functional Analysis and Allocation
A.3.1.7.3 - Perform Design Synthesis
A.3.1.7.4 - Conduct Systems Analysis and Control
A.3.1.7.5 - Perform Configuration and Data Management
A.3.1.7.6 - Verify System Performance
A.3.1.8 - Conduct Test and Evaluation
A.3.1.8.1 - Develop Test Plans
A.3.1.8.2 - Conduct System-Level Testing
A.3.1.8.3 - Perform Data Reduction and Analysis
A.3.1.8.4 - Evaluate and Synthesize Test Results
A.3.1.8.5 - Manage Major Range and Test Facility Base Test Infrastructure
A.3.1.9 - Conduct Executive Level Contract Management Oversight and Reporting
A.3.1.9.1 - Establish Executive Level Contract Performance Criteria
A.3.1.9.2 - Manage Executive Level Contract Performance
A.3.1.9.3 - Conduct Executive Level Contract Audits
A.3.2 - Execute Other Acquisition Statutory Responsibility
A.3.2.1 - Manage Congressional and Federal Inquiry
A.3.2.2 - Support Defense Science Board
A.3.2.3 - Manage Audit and Oversight of Contractor Activity
A.3.2.4 - Manage Strategic and Critical Materials Program
A.3.2.5 - Manage Acquisition Workforce
A.3.2.6 - Support Special Operations and Low Intensity Conflict
A.3.3 - Apply the Defense Acquisition Management Framework
A.3.3.1 - Manage Pre-Concept Refinement

A.3.3.1.1 - Compile Draft Analysis of Alternatives Plan
A.3.3.1.2 - Compile Preliminary Integrated Architecture
A.3.3.1.3 - Compile Initial Budget Estimates
A.3.3.1.4 - Consolidate Supportability Objectives
A.3.3.2 - Manage Concept Refinement
A.3.3.2.1 - Evaluate Product Support Capabilities
A.3.3.2.2 - Consolidate Technology Development Strategy
A.3.3.2.3 - Document Preferred System Concept
A.3.3.2.3.1 - Consolidate Best Materiel Approaches
A.3.3.2.3.2 - Compile Analysis of Alternatives Results
A.3.3.2.3.3 - Conduct Alternative Systems Review
A.3.3.2.4 - Compile Economic Analysis
A.3.3.2.5 - Compile Technology Development RFP
A.3.3.3 - Manage Technology Development
A.3.3.3.1 - Compile Acquisition Strategy
A.3.3.3.2 - Compile System Development and Demonstration RFP
A.3.3.3.3 - Compile System Performance Specification
A.3.3.3.3.1 - Conduct Technology Demonstration
A.3.3.3.3.2 - Conduct Technology Development System Requirements Review
A.3.3.3.4 - Consolidate Initial Product Support Strategy
A.3.3.3.5 - Compile Technology Demonstration Results
A.3.3.4 - Manage System Development and Demonstration
A.3.3.4.1 - Manage System Integration
A.3.3.4.1.1 - Compile Product Support Plan
A.3.3.4.1.2 - Consolidate Performance Based Logistics Strategy
A.3.3.4.2 - Manage System Demonstration
A.3.3.4.2.1 - Refine Acquisition Strategy
A.3.3.4.2.2 - Compile Low Rate Initial Production RFP
A.3.3.4.2.3 - Consolidate Initial Production Baseline
A.3.3.4.2.4 - Demonstrate Product Support Capability
A.3.3.5 - Manage Production and Deployment
A.3.3.5.1 - Manage Low Rate Initial Production
A.3.3.5.1.1 - Finalize Acquisition Strategy
A.3.3.5.1.2 - Compile Full Rate Production RFP
A.3.3.5.1.3 - Consolidate Final Production Baseline
A.3.3.5.1.3.1 - Conduct Operational Test Readiness Review
A.3.3.5.1.3.2 - Conduct Physical Configuration Audit
A.3.3.5.1.3.3 - Conduct Independent Initial Operational Test and Evaluation
A.3.3.5.1.3.4 - Conduct Live Fire Test and Evaluation
A.3.3.5.1.3.5 - Support Joint Interoperability Test Command Certification Testing
A.3.3.5.1.3.6 - Support Joint Interoperability and Supportability Validation
A.3.3.5.1.4 - Compile Product Support Package
A.3.3.5.1.5 - Execute Performance Based Logistics
A.3.3.5.2 - Manage Full Rate Production
A.3.3.5.2.1 - Manage Product Support Package
A.3.3.5.2.2 - Manage Performance Based Logistics
A.3.3.5.2.3 - Conduct Follow On Operational Test and Evaluation
A.3.3.5.3 - Manage Deployment
A.3.3.5.3.1 - Monitor System Deployment Schedule
A.3.3.5.3.2 - Manage Modifications and Upgrades to Fielded Systems
A.3.3.5.3.3 - Conduct Supportability Assessment
A.3.3.5.3.4 - Conduct Post Deployment Performance Review
A.3.3.6 - Monitor Operations and Support
A.3.3.6.1 - Support in Service Review
A.3.3.6.2 - Support Operations and Sustainment
A.3.3.6.3 - Manage and Monitor Disposal
A.3.3.6.3.1 - Plan for Disposal
A.3.3.6.3.2 - Execute Disposal Plan
A.4 - Manage Property and Materiel
A.4.1 - Conduct Logistics Business Planning
A.4.1.1 - Determine Demand Forecast
A.4.1.2 - Determine Available Supply Chain Resources
A.4.1.3 - Balance Supply Chain Resources with Demand
A.4.1.4 - Publish Supply Chain Plans
A.4.2 - Perform Installations Support
A.4.3 - Perform Build and Make and Maintenance and Sustainment
A.4.4 - Deliver Property and Forces
A.4.4.1 - Identify and Reserve Supply Chain Resources
A.4.4.2 - Consolidate Orders into Conveyance-Based Loads
A.4.4.3 - Determine Route and Carriers
A.4.4.4 - Assemble and Marshal Forces
A.4.4.5 - Manage Inbound and Outbound Shipments
A.4.4.6 - Transport Materiel and Forces
A.4.5 - Dispose or Return Property and Materiel
A.4.5.1 - Identify Property and Materiel for Return or Disposal
A.4.5.2 - Authorize Return or Disposal
A.4.5.3 - Schedule Return or Disposal
A.4.5.4 - Dispose Property or Materiel
A.4.6 - Perform Asset Accountability
A.4.6.1 - Perform Initial Capital Asset Valuation
A.4.6.1.1 - Initiate Asset Valuation
A.4.6.1.2 - Update Asset Valuation
A.4.6.1.3 - Relieve Asset Valuation
A.4.6.2 - Maintain Asset Information
A.4.6.3 - Conduct Physical Inventory
A.4.6.4 - Perform Product Hazard Data Stewardship
A.4.6.4.1 - Validate Product Hazard Data Request
A.4.6.4.2 - Validate Product Hazard Data
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A.5.1 - Perform ESOH Aspect Identification
A.5.2 - Perform ESOH Aspect Assessment
A.5.3 - Assess ESOH Risk
A.5.4 - Develop ESOH Solution
A.5.5 - Develop ESOH Control Agreement
A.5.6 - Implement ESOH Solution
A.5.7 - Manage Environmental Liability Information
A.6 - Perform Human Resources Management
A.6.1 - Manage Organization
A.6.1.1 - Perform Workforce Planning and Programming
A.6.1.1.1 - Perform Manpower Planning
A.6.1.1.1.1 - Develop Policy and Procedure Guidance
A.6.1.1.1.2 - Identify Mission List
A.6.1.1.1.3 - Determine Mission Requirements for Manpower
A.6.1.1.2 - Perform Manpower Programming
A.6.1.1.2.1 - Validate Manpower Requirement List
A.6.1.1.2.2 - Prioritize Manpower Requirement List
A.6.1.1.2.3 - Determine Manpower Requirements to be Funded
A.6.1.2 - Perform Workforce Budgeting
A.6.1.2.1 - Perform Manpower Budgeting
A.6.1.2.1.1 - Review Budget Decision
A.6.1.2.1.2 - Adjust Manpower Requirements Based on Priority List

A.6.1.2.1.3 - Allocate Manpower
A.6.1.2.2 - Perform Personnel Budgeting
A.6.1.3 - Administer Position Management
A.6.1.3.1 - Execute Manpower
A.6.1.3.1.1 - Review Manpower Allocation
A.6.1.3.1.2 - Reconcile Manpower Allocation Discrepancy List
A.6.1.3.1.3 - Update Manpower Document
A.6.1.3.1.4 - Distribute Manpower Document
A.6.1.3.2 - Manage Manpower Change
A.6.1.3.2.1 - Evaluate Manpower Change Request
A.6.1.3.2.2 - Coordinate Manpower Change
A.6.1.3.2.3 - Implement Manpower Change Request
A.6.1.3.3 - Maintain Position Data
A.6.1.3.3.1 - Create Position
A.6.1.3.3.2 - Update Position Data
A.6.1.3.3.3 - Delete Position
A.6.1.4 - Manage Organizational Structure
A.6.1.4.1 - Establish Unit
A.6.1.4.2 - Reorganize Unit
A.6.1.4.3 - Update Unit
A.6.1.4.3.1 - Re-Designate Unit
A.6.1.4.3.2 - Inactivate Unit
A.6.1.4.3.3 - Reactivate Unit
A.6.1.5 - Account for Workforce
A.6.1.5.1 - Account for Programmed Manpower
A.6.1.5.2 - Account for Full Time Support
A.6.1.5.3 - Provide Manpower Accounting Information
A.6.1.6 - Perform Workforce Analysis
A.6.1.7 - Manage Personnel Distribution
A.6.1.7.1 - Develop Personnel Distribution Plan
A.6.1.7.2 - Coordinate Personnel Distribution Plan Implementation
A.6.1.7.3 - Provide Personnel Requirement Request Decision
A.6.1.8 - Perform Personnel Readiness Assessment
A.6.1.9 - Administer Organization Unique Identifier
A.6.1.9.1 - Determine Type of Request
A.6.1.9.2 - Obtain Organization Unique Identifier Seed
A.6.1.9.3 - Assign Organization Unique Identifier
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A.6.2.1 - Manage Compensation and Reimbursements
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A.6.2.1.2 - Determine Earnings
A.6.2.1.3 - Determine Deductions
A.6.2.1.4 - Execute Payroll
A.6.2.1.5 - Manage Reimbursements
A.6.2.2 - Manage Recruiting and Accession
A.6.2.2.1 - Manage Military Recruiting and Accession
A.6.2.2.1.1 - Manage Recruiting
A.6.2.2.1.1.1 - Manage Applicant Prospecting
A.6.2.2.1.1.2 - Conduct Applicant Interview
A.6.2.2.1.1.3 - Manage Recruitment Applicant
A.6.2.2.1.2 - Manage Accession
A.6.2.2.1.2.1 - Determine Applicant Qualification
A.6.2.2.1.2.1.1 - Conduct Applicant Screening
A.6.2.2.1.2.1.2 - Request Competency Testing
A.6.2.2.1.2.1.3 - Administer Medical Evaluation
A.6.2.2.1.2.1.4 - Request Job Classification
A.6.2.2.1.2.2 - Perform Service Induction
A.6.2.2.1.2.2.1 - Conduct Pre-Induction Interview
A.6.2.2.1.2.2.2 - Generate Accession Agreement
A.6.2.2.1.2.2.3 - Execute Oath
A.6.2.2.1.2.2.4 - Conduct Pre-Accession Interview
A.6.2.2.1.2.2.5 - Manage Applicant Shipping
A.6.2.2.1.3 - Manage Recruiting and Accession Waiver
A.6.2.2.1.3.1 - Submit Recruiting and Accession Waiver Request
A.6.2.2.1.3.2 - Make Decision on Recruiting and Accession Waiver Request
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A.6.2.3 - Manage and Sustain Personnel
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A.6.2.3.1.1 - Manage Assignment
A.6.2.3.1.1.1 - Administer Assignment Action
A.6.2.3.1.1.1.1 - Determine Assignment Action
A.6.2.3.1.1.1.2 - Perform Assignment Screening
A.6.2.3.1.1.1.2.1 - Review Open Requisition
A.6.2.3.1.1.1.2.2 - Identify Candidates to Fill Requisition
A.6.2.3.1.1.1.2.3 - Select Candidate to Fill Requisition
A.6.2.3.1.1.1.3 - Submit Assignment Action Request
A.6.2.3.1.1.1.4 - Provide Assignment Action Decision
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A.6.2.3.1.1.2.1.1 - Report for In-Processing
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A.6.2.3.1.1.2.1.3 - Complete In-Processing Checklist
A.6.2.3.1.1.2.1.4 - Verify In-Processing Checklist
A.6.2.3.1.1.2.2 - Perform Personnel Out-Processing
A.6.2.3.1.1.2.2.1 - Report for Out-Processing
A.6.2.3.1.1.2.2.2 - Issue Out-Processing Checklist
A.6.2.3.1.1.2.2.3 - Complete Out-Processing Checklist
A.6.2.3.1.1.2.2.4 - Verify Out-Processing Checklist
A.6.2.3.1.1.2.3 - Generate Assignment Order
A.6.2.3.1.1.2.3.1 - Prepare Assignment Order
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A.6.2.3.1.2.1 - Administer Interservice Transfer
A.6.2.3.1.2.1.1 - Assess Interservice Transfer Eligibility
A.6.2.3.1.2.1.2 - Conduct Interservice Transfer Board Review
A.6.2.3.1.2.1.3 - Execute Interservice Transfer Decision
A.6.2.3.1.2.2 - Administer Intraservice Transfer
A.6.2.3.1.2.2.1 - Assess Intraservice Transfer Eligibility
A.6.2.3.1.2.2.2 - Conduct Intraservice Transfer Review
A.6.2.3.1.2.2.3 - Execute Intraservice Transfer Decision
A.6.2.3.1.2.3 - Administer Transfer between Military Personnel Classes
A.6.2.3.1.2.3.1 - Manage Transfer from Enlisted to Officer
A.6.2.3.1.2.3.1.1 - Assess Commissioning Program Eligibility
A.6.2.3.1.2.3.1.2 - Provide Entrance Review Board Decision
A.6.2.3.1.2.3.1.3 - Execute Commissioning Program Admission Decision
A.6.2.3.1.2.3.2 - Manage Transfer from Officer to Enlisted
A.6.2.3.1.2.4 - Administer Transfer To and From Active Duty
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A.6.2.3.1.2.5.1 - Prepare Transfer Order
A.6.2.3.1.2.5.2 - Provide Transfer Order Decision
A.6.2.3.1.2.5.3 - Distribute Transfer Order
A.6.2.3.2 - Manage Personnel Retention
A.6.2.3.2.1 - Administer Reenlistment Process
A.6.2.3.2.1.1 - Determine Reenlistment Candidate
A.6.2.3.2.1.1.1 - Identify Member for Reenlistment
A.6.2.3.2.1.1.2 - Counsel Reenlistment Candidate
A.6.2.3.2.1.1.3 - Prepare Reenlistment Waiver

A.6.2.3.2.1.1.4 - Submit Reenlistment Request
A.6.2.3.2.1.2 - Provide Reenlistment Request Decision
A.6.2.3.2.1.2.1 - Review Reenlistment Request
A.6.2.3.2.1.2.2 - Make Reenlistment Decision
A.6.2.3.2.1.2.3 - Update Member's Reenlistment Eligibility
A.6.2.3.2.1.2.4 - Prepare Reenlistment Appeal
A.6.2.3.2.1.3 - Execute Reenlistment Agreement
A.6.2.3.2.2 - Manage Enlistment Extension
A.6.2.3.2.2.1 - Administer Voluntary Enlistment Extension
A.6.2.3.2.2.1.1 - Submit Enlistment Extension Request
A.6.2.3.2.2.1.2 - Provide Enlistment Extension Appeal Decision
A.6.2.3.2.2.1.3 - Provide Enlistment Extension Request Decision
A.6.2.3.2.2.2 - Administer Involuntary Enlistment Extension
A.6.2.3.2.2.2.1 - Identify Member for Involuntary Enlistment Extension
A.6.2.3.2.2.2.2 - Counsel Involuntary Enlistment Extension Member
A.6.2.3.2.2.2.3 - Provide Involuntary Enlistment Waiver Decision
A.6.2.3.2.2.3 - Execute Enlistment Extension Agreement
A.6.2.3.2.2.3.1 - Prepare Enlistment Extension Service Agreement
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A.6.2.3.2.2.3.3 - Update Enlistment Service Agreement
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A.6.2.3.3.2.2 - Determine Performance Evaluation Rating Chain
A.6.2.3.3.2.2.1 - Identify Performance Evaluation Rating Chain
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A.6.2.3.3.2.3 - Execute Performance Evaluation
A.6.2.3.3.2.3.1 - Inform Performance Evaluation Raters
A.6.2.3.3.2.3.2 - Evaluate Personnel Performance
A.6.2.3.3.2.3.3 - Counsel Personnel on Performance Evaluation Report
A.6.2.3.3.2.3.4 - Provide Performance Evaluation Appeal Decision
A.6.2.3.3.2.4 - Closeout Performance Evaluation Process
A.6.2.3.3.3 - Administer Personnel Grade Change
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A.6.2.3.3.3.1.1 - Manage Promotion Eligibility
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A.6.2.3.3.3.1.1.2 - Administer Promotion Selections
A.6.2.3.3.3.1.1.3 - Conduct Promotion Recommendation
A.6.2.3.3.3.1.2 - Manage Promotion Selection
A.6.2.3.3.3.1.2.1 - Ensure Continued Promotion Eligibility
A.6.2.3.3.3.1.2.2 - Conduct Promotion Review
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A.6.2.3.3.3.1.3 - Execute Promotion
A.6.2.3.3.3.1.3.1 - Publish Promotion Order
A.6.2.3.3.3.1.3.2 - Prepare Promotion Event
A.6.2.3.3.3.1.3.3 - Update Personnel Grade
A.6.2.3.3.3.2 - Manage Personnel Demotion
A.6.2.3.3.3.2.1 - Receive Demotion Decision
A.6.2.3.3.3.2.2 - Publish Demotion Order
A.6.2.3.3.3.2.3 - Execute Demotion
A.6.2.3.3.3.3 - Generate Personnel Grade Change Order
A.6.2.3.3.3.3.1 - Prepare Personnel Grade Change Order
A.6.2.3.3.3.3.2 - Provide Personnel Grade Change Order Decision
A.6.2.3.3.3.3.3 - Distribute Personnel Grade Change Order
A.6.2.3.3.4 - Administer Recognition Program
A.6.2.3.3.4.1 - Produce Award Recommendation
A.6.2.3.3.4.1.1 - Determine Award Type Request
A.6.2.3.3.4.1.2 - Identify Eligible Personnel for Award
A.6.2.3.3.4.1.3 - Prepare Award Recommendation Request
A.6.2.3.3.4.1.4 - Submit Award Recommendation Request
A.6.2.3.3.4.2 - Provide Award Request Decision
A.6.2.3.3.4.2.1 - Review Award Recommendation Request
A.6.2.3.3.4.2.2 - Validate Award Recommendation Request
A.6.2.3.3.4.2.3 - Make Decision on Award
A.6.2.3.3.4.2.4 - Capture Award Specification
A.6.2.3.3.4.2.5 - Prepare Award Reclama Decision
A.6.2.3.3.4.3 - Execute Award Order
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A.6.2.3.3.4.3.2 - Update Personnel Award Information
A.6.2.3.3.4.4 - Generate Award Order
A.6.2.3.3.4.4.1 - Prepare Award Order
A.6.2.3.3.4.4.2 - Provide Award Order Decision
A.6.2.3.3.4.4.3 - Distribute Award Order
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A.6.2.3.4 - Account for Personnel
A.6.2.3.4.1 - Account for Time, Absence, and Labor
A.6.2.3.4.1.1 - Document Time and Labor
A.6.2.3.4.1.2 - Certify Time, Absence, and Labor
A.6.2.3.4.1.3 - Adjust Time, Absence, and Labor Information
A.6.2.3.4.2 - Manage Personnel Casualty
A.6.2.3.4.2.1 - Initiate Casualty Process
A.6.2.3.4.2.2 - Manage Missing Casualty Process
A.6.2.3.4.2.3 - Manage Death Casualty Process
A.6.2.3.4.2.4 - Manage Wounded, Ill or Injured Casualty Process
A.6.2.3.4.2.5 - Perform Casualty Closeout Process
A.6.2.3.4.2.6 - Manage Casualty Assistance Programs
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A.6.2.3.4.2.6.2 - Document Casualty Assistance Program Selections
A.6.2.3.4.2.6.3 - Deliver Casualty Assistance Services
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A.6.2.3.4.4 - Manage Line of Duty Determination Process
A.6.2.3.4.4.1 - Validate Incident
A.6.2.3.4.4.2 - Investigate Line of Duty Incident
A.6.2.3.4.4.3 - Make Line of Duty Decision
A.6.2.3.4.4.4 - Manage Line of Duty Appeal Process
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A.6.2.3.4.5.1 - Determine Type of Absence
A.6.2.3.4.5.2 - Manage Leave

A.6.2.3.4.5.2.1 - Manage Leave Request
A.6.2.3.4.5.2.1.1 - Review Leave Request
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A.6.2.3.4.5.3 - Manage Administrative Absence
A.6.2.3.4.5.4 - Manage Unauthorized Absence
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A.6.2.3.4.6 - Manage Personnel Visibility
A.6.2.3.5 - Manage Adverse Actions
A.6.2.3.5.1 - Validate Alleged Offense
A.6.2.3.5.1.1 - Obtain Initial Facts
A.6.2.3.5.1.2 - Determine Administrative Hold
A.6.2.3.5.1.3 - Conduct Investigation
A.6.2.3.5.2 - Determine Disciplinary Action
A.6.2.3.5.2.1 - Determine Non-Punitive Action
A.6.2.3.5.2.2 - Conduct Non-Judicial Punishment Proceedings
A.6.2.3.5.2.3 - Refer Case to Court-Martial
A.6.2.3.5.3 - Administer Adverse Action Result
A.6.2.3.5.3.1 - Maintain Administrative Hold
A.6.2.3.5.3.2 - Document Disciplinary Action Results
A.6.2.3.5.3.3 - Update Adverse Action Information
A.6.2.3.6 - Administer Grievance Process
A.6.2.3.7 - Manage Physical Evaluation Process
A.6.2.3.7.1 - Conduct Physical Evaluation
A.6.2.3.7.2 - Determine Severity of Disability
A.6.2.3.7.3 - Manage Physical Evaluation Appeal Process
A.6.2.4 - Manage Personnel Development
A.6.2.4.1 - Manage Personnel Classification
A.6.2.4.2 - Manage Learning
A.6.2.4.2.1 - Manage Individual Training Course
A.6.2.4.2.1.1 - Develop Individual Training Course
A.6.2.4.2.1.1.1 - Identify Individual Training Course Requirements
A.6.2.4.2.1.1.2 - Create Individual Training Course
A.6.2.4.2.1.1.3 - Maintain Individual Training Course
A.6.2.4.2.1.1.4 - Determine Individual Training Course Resource Requirements
A.6.2.4.2.1.2 - Deliver Individual Training Course
A.6.2.4.2.1.2.1 - Identify Available Individual Training Course Resources
A.6.2.4.2.1.2.2 - Manage Individual Training Course Enrollment
A.6.2.4.2.1.2.3 - Conduct Individual Training Course
A.6.2.4.2.1.2.4 - Analyze Individual Training Course
A.6.2.4.2.2 - Manage Education
A.6.2.4.2.2.1 - Develop Education Programs
A.6.2.4.2.2.1.1 - Identify Education Requirements
A.6.2.4.2.2.1.2 - Develop Education Course Curriculum
A.6.2.4.2.2.1.3 - Determine Education Resource Requirements
A.6.2.4.2.2.2 - Deliver Education Programs
A.6.2.4.2.2.2.1 - Identify Available Education Resources
A.6.2.4.2.2.2.2 - Manage Education Enrollment
A.6.2.4.2.2.2.3 - Conduct Education Course
A.6.2.4.2.2.2.4 - Analyze Education Course Evaluation
A.6.2.4.3 - Manage Competencies
A.6.2.4.3.1 - Determine Occupational Competencies
A.6.2.4.3.2 - Manage Competency Testing
A.6.2.4.3.3 - Manage Credentials
A.6.2.4.3.4 - Manage Operational Duty Experience Competency
A.6.2.4.4 - Manage Personnel Development Resource Scheduling
A.6.2.4.5 - Manage Career Path
A.6.2.5 - Manage Separation and Retirement
A.6.2.5.1 - Manage Military Personnel Separation
A.6.2.5.1.1 - Manage Voluntary Military Separation
A.6.2.5.1.1.1 - Assess Eligibility for Voluntary Separation
A.6.2.5.1.1.2 - Provide Voluntary Separation Decision
A.6.2.5.1.1.3 - Counsel Member on Voluntary Separation
A.6.2.5.1.1.4 - Manage Voluntary Separation Checklist
A.6.2.5.1.1.5 - Execute Voluntary Separation
A.6.2.5.1.2 - Manage Involuntary Military Separation
A.6.2.5.1.2.1 - Identify Member for Involuntary Separation
A.6.2.5.1.2.2 - Provide Involuntary Separation Decision
A.6.2.5.1.2.3 - Counsel Member on Involuntary Separation
A.6.2.5.1.2.4 - Provide Involuntary Separation Appeal Decision
A.6.2.5.1.2.5 - Manage Involuntary Separation Checklist
A.6.2.5.1.2.6 - Execute Involuntary Separation
A.6.2.5.1.3 - Generate Separation Order
A.6.2.5.1.3.1 - Prepare Separation Order
A.6.2.5.1.3.2 - Provide Separation Order Decision
A.6.2.5.1.3.3 - Distribute Separation Order
A.6.2.5.2 - Manage Military Personnel Retirement
A.6.2.5.2.1 - Assess Retirement Eligibility
A.6.2.5.2.2 - Counsel Member on Retirement
A.6.2.5.2.3 - Provide Retirement Decision
A.6.2.5.2.4 - Manage Retirement Checklist
A.6.2.5.2.5 - Generate Retirement Order
A.6.2.5.2.5.1 - Prepare Retirement Order
A.6.2.5.2.5.2 - Provide Retirement Order Decision
A.6.2.5.2.5.3 - Distribute Retirement Order
A.6.2.5.2.6 - Execute Retirement
A.6.2.5.3 - Manage Civilian Personnel Separation and Retirement
A.6.2.5.4 - Manage Transition Assistance Program
A.6.2.5.5 - Manage Separation of Non-DoD Personnel
A.6.3 - Manage Benefits
A.6.3.1 - Manage Quality of Life
A.6.3.1.1 - Perform Quality of Life Program Management
A.6.3.1.1.1 - Establish Quality of Life Program
A.6.3.1.1.2 - Maintain Quality of Life Program
A.6.3.1.1.3 - Assess Quality of Life Program
A.6.3.1.2 - Deliver Quality of Life Programs
A.6.3.1.2.1 - Deliver Morale, Welfare and Recreation Program
A.6.3.1.2.2 - Manage Family Support
A.6.3.1.2.2.1 - Conduct Family Support Needs Assessment
A.6.3.1.2.2.2 - Coordinate Family Support Service
A.6.3.1.2.2.3 - Evaluate Family Support Services
A.6.3.2 - Manage Military Health Services
A.6.3.2.1 - Manage Access To Health Care
A.6.3.2.1.1 - Manage Health Care Enrollment and Eligibility
A.6.3.2.1.2 - Perform Healthcare Assessment and Plan For Care
A.6.3.2.1.3 - Manage Patient Appointment Scheduling
A.6.3.2.1.4 - Manage Patient Encounter Over Continuum Of Care
A.6.3.2.1.5 - Support Health Care Benefit Education and Community Service
A.6.3.2.2 - Manage Provision Of Health Services

A.6.3.2.2.1 - Assess Beneficiary Health Status
A.6.3.2.2.2 - Plan Health Services
A.6.3.2.2.3 - Deliver Health Services
A.6.3.2.2.4 - Manage Health Care Information
A.6.3.2.2.5 - Coordinate and Integrate Health Services
A.6.3.2.3 - Perform Population Health Management
A.6.3.2.3.1 - Define and Assess Beneficiary Population
A.6.3.2.3.2 - Develop Population Health Management Practices
A.6.3.2.3.3 - Implement Population Health Management Practices
A.6.3.2.3.4 - Evaluate Population Health Management
A.6.3.2.4 - Manage Health Service Performance
A.6.3.2.4.1 - Assess Effectiveness of Access to Care
A.6.3.2.4.2 - Ensure Quality of Health Services
A.6.3.2.4.3 - Perform Medical Management
A.6.3.2.4.4 - Perform Medical Surveillance
A.6.3.3 - Support Health Insurance Programs
A.6.3.4 - Manage Retirement Benefits
A.6.3.4.1 - Manage Contributory Retirement Program
A.6.3.4.2 - Manage Military Retirement Program
A.6.3.4.3 - Manage Survivor Programs
A.6.3.5 - Provide Education Benefits
A.6.3.6 - Manage Other Benefits
A.6.3.7 - Manage Human Resources Recovery Coordination Program
A.6.3.7.1 - Determine Eligibility for Enrollment in HR Recovery Coordination Program
A.6.3.7.2 - Manage HR Recovery Coordination Program Needs Assessment
A.6.3.7.3 - Administer Human Resources Recovery Plan
A.6.3.7.4 - Evaluate Human Resources Recovery Plan
A.6.3.7.5 - Conduct Evaluation of HR Recovery Coordination Program
A.6.4 - Manage Travel
A.6.4.1 - Manage Travel Authorization
A.6.4.1.1 - Prepare Travel Authorization
A.6.4.1.2 - Validate Travel Funds Availability
A.6.4.1.3 - Approve Travel Funds Availability
A.6.4.2 - Manage Travel Resource Scheduling
A.6.4.2.1 - Manage Travel Accommodations
A.6.4.2.1.1 - Manage Transportation Reservation
A.6.4.2.1.2 - Manage Lodging Reservation
A.6.4.2.1.3 - Manage Vehicle Rental Reservation
A.6.4.2.1.4 - Manage Miscellaneous Expense
A.6.4.2.2 - Prepare Travel Cost Estimate
A.6.4.3 - Manage Travel Voucher
A.6.4.3.1 - Create Travel Voucher
A.6.4.3.2 - Verify Travel Voucher
A.6.4.3.3 - Approve Travel Voucher
A.6.4.3.4 - Submit Travel Voucher
A.6.4.3.5 - Initiate Obligation Adjustment Travel Voucher Invoice
A.6.4.4 - Manage Traveler Visibility
A.6.4.4.1 - Manage DoD Traveler Visibility
A.6.4.4.1.1 - Request Travel Location Information
A.6.4.4.1.2 - Request Travel Duration Information
A.6.4.4.1.3 - Request Travel Purpose Information
A.6.4.4.1.4 - Project Number of Travelers
A.6.4.4.1.5 - Receive Travel Information
A.6.4.4.2 - Manage Noncombatant Evacuation Operations
A.6.4.4.2.1 - Identify Noncombatant for Evacuation
A.6.4.4.2.2 - Coordinate Noncombatant Evacuee for Transportation
A.6.4.4.2.3 - Closeout Noncombatant Evacuation Operations
A.6.4.5 - Reconcile Centrally Billed Accounts Invoice
A.6.4.5.1 - Receive Vendor Invoice
A.6.4.5.2 - Initiate Obligation Adjustment for Vendor Invoice
A.6.4.5.3 - Reconcile Travel Document
A.6.4.5.4 - Certify Centrally Billed Accounts Invoice
A.6.4.6 - Support Travel Management Audit
A.6.4.6.1 - Provide Travel Management Information for Financial Management Audit
A.6.4.6.2 - Support Correction of Discrepancies
A.6.5 - Manage Human Resources Organizational Infrastructure Support
A.6.5.1 - Administer Legal Personnel Programs
A.6.5.1.1 - Provide Legal Planning Services
A.6.5.1.1.1 - Provide Estate Planning Services
A.6.5.1.1.2 - Provide Medical Planning Services
A.6.5.1.1.3 - Provide Powers of Attorney
A.6.5.1.2 - Support Civil and Domestic Legal Services
A.6.5.1.2.1 - Support Legal Aspects of Property and Financial Affairs Management
A.6.5.1.2.2 - Support Family and Domestic Relations Affairs
A.6.5.1.2.3 - Provide Immigration and Naturalization Law Services
A.6.5.1.2.4 - Support Consumer Laws
A.6.5.1.3 - Support Litigation and Judicial Functions
A.6.5.1.3.1 - Provide Legal Defense
A.6.5.1.3.2 - Support Judicial Hearings
A.6.5.1.3.3 - Perform Legal Investigation
A.6.5.1.3.4 - Perform Legal Prosecution and Litigation
A.6.5.1.3.5 - Provide Resolution Facilitation
A.6.5.1.3.6 - Provide Legal Assistance Related to Military Rights and Protections
A.6.5.1.4 - Provide Legal Representation to External DoD Organizations and Government
A.6.5.1.4.1 - Provide Legal Representation to Foreign Governments
A.6.5.1.4.2 - Provide Legal Representation to State Governments
A.6.5.1.4.3 - Provide Legal Representation to Local Governments
A.6.5.1.4.4 - Provide Legal Representation to Other US Agencies
A.6.5.1.4.5 - Provide Legal Representation to Private Organizations
A.6.5.1.5 - Provide Policy Support
A.6.5.1.5.1 - Provide Departmental Guidance and Comment
A.6.5.1.5.2 - Provide Review and Interpretation of Draft Policies
A.6.5.2 - Manage Workforce Occupational Safety Analysis
A.6.5.3 - Manage Law Enforcement
A.6.5.3.1 - Manage Military Police Law Enforcement Operations
A.6.5.3.1.1 - Support Maneuver and Mobility Support Operations
A.6.5.3.1.2 - Support Area Security Operations
A.6.5.3.1.3 - Support Law and Order Operations
A.6.5.3.1.4 - Support Internment and Resettlement Operations
A.6.5.3.1.5 - Support Police Intelligence Operations
A.6.5.3.2 - Provide Protective Services
A.6.5.3.2.1 - Support Leadership Protection

A.6.5.3.2.2 - Support Citizenship Protection
A.6.5.3.2.3 - Support Property Protection
A.6.5.3.3 - Support Criminal Investigative Services
A.6.5.3.3.1 - Support Military Police Investigative Services
A.6.5.3.3.2 - Support Civilian Criminal Investigative Service
A.6.5.3.3.3 - Support NonDoD Agency Investigative Services
A.6.5.3.4 - Support Administration of Confinement Operations
A.6.5.3.4.1 - Support Operation of Correctional Facilities
A.6.5.3.4.1.1 - Support Operation of Confinement Facilities
A.6.5.3.4.1.2 - Support Operation of Regional Corrections Facilities
A.6.5.3.4.1.3 - Support Operation of United States Disciplinary Barracks
A.6.5.3.4.2 - Support Administration of Correctional Programs
A.6.5.3.4.3 - Support Administration of Clemency and Parole Policies and Procedures
A.6.5.3.5 - Manage Military Police Installation Operations
A.6.5.3.5.1 - Support Coordination with Civilian Law Enforcement
A.6.5.3.5.2 - Provide Traffic Enforcement
A.6.5.3.5.3 - Provide Substance Control
A.6.5.3.5.3.1 - Support Illegal Substance Control Programs
A.6.5.3.5.3.2 - Support Controlled Substance Programs
A.6.5.3.5.4 - Manage Vehicle and Weapon Registration
A.6.5.4 - Manage Human Resources Interaction
A.6.5.4.1 - Manage Workforce Communications
A.6.5.4.2 - Manage Union Relations Program
A.6.5.4.3 - Manage Labor Rights
A.6.5.5 - Manage Equal Opportunity
A.6.6 - Manage Interagency Support
A.6.6.1 - Manage Other Federal Government Support
A.6.6.2 - Manage State and Local Support
A.6.6.3 - Manage Private Organization Support
A.6.6.4 - Manage Foreign Government Support
A.6.7 - Manage Human Resources Information
A.6.7.1 - Manage Human Resources Profiles
A.6.7.1.1 - Create Human Resources Profiles
A.6.7.1.2 - Update Human Resources Personal Information
A.6.7.1.3 - Consolidate Human Resources Profiles
A.6.7.2 - Manage Human Resources Record
A.6.7.2.1 - Create Human Resources Record
A.6.7.2.2 - Maintain Human Resources Record
A.6.7.2.3 - Administer Correction of Military Human Resources Record
A.6.7.2.3.1 - Conduct Board for Correction of Military Record
A.6.7.2.3.2 - Provide Correction of Military Record Decision
A.6.7.3 - Execute Disposition of Human Resources Information
A.6.7.4 - Provide Human Resources Information
A.6.8 - Manage Human Resources Information Security
A.6.8.1 - Manage Personnel Identity Protection
A.6.8.2 - Manage Human Resources Access Control Programs
A.6.8.2.1 - Provide Means of Identification
A.6.8.2.1.1 - Verify Access, Benefits, and Entitlements Eligibility
A.6.8.2.1.2 - Issue Identification Card
A.6.8.2.1.3 - Produce ID Tags
A.6.8.2.1.4 - Issue Unit Controlled Cards
A.6.8.2.1.5 - Manage Biometric Identification
A.6.8.2.2 - Support Personnel Reliability Programs
A.6.8.2.2.1 - Support Personnel Reliability Certification, Evaluation, and Decertification
A.6.8.2.2.2 - Administer Personnel Reliability Program Rosters, Statistics, and Status Updates
A.6.8.2.2.3 - Support Personnel Reliability Program Planning of Education and Training
A.6.8.3 - Manage Security Services
A.6.8.3.1 - Manage Personnel Security
A.6.8.3.1.1 - Reallocate Existing Clearances
A.6.8.3.1.2 - Support Personnel Security Clearance Certification Process
A.6.8.3.1.3 - Support Unfavorable Personnel Security Clearance Determinations
A.6.8.3.1.4 - Support Clearance Eligibility Status Updates
A.6.8.3.1.5 - Support Personnel Security Clearance Planning of Education and Training
A.6.8.3.2 - Manage Industrial Security Program
A.6.9 - Manage Human Resources Management Policy and Guidance
A.6.9.1 - Develop Human Resources Management Policy and Guidance
A.6.9.2 - Coordinate Human Resources Management Policy and Guidance
A.6.9.3 - Provide Human Resources Management Policy and Guidance Decision
A.7 - Provide Information Management Services
A.7.1 - Perform Reporting
A.7.2 - Provide Information Assurance Services
A.8 - Perform Financial Management
A.8.1 - Administer Financial Assets and Liabilities
A.8.1.1 - Manage Liabilities
A.8.1.2 - Manage Receivables
A.8.1.2.1 - Establish Accounts Receivable
A.8.1.2.2 - Manage Accounts Receivable Balance
A.8.1.2.3 - Manage Delinquent Debt
A.8.1.2.4 - Manage Billing
A.8.1.3 - Manage Investments
A.8.1.4 - Manage Supply Chain Entitlement
A.8.1.4.1 - Calculate Supply Chain Entitlement
A.8.1.4.2 - Manage Scheduled Payments
A.8.1.4.3 - Prepare Certified Business Partner Payment
A.8.1.4.4 - Monitor Payment
A.8.2 - Perform Treasury Operations
A.8.2.1 - Manage Disbursements
A.8.2.2 - Manage Collections
A.8.2.3 - Manage Execution with Treasury
A.8.3 - Manage General Ledger Transactions
A.8.3.1 - Perform Financial Management Governance
A.8.3.1.1 - Manage General Ledger Structure
A.8.3.1.2 - Manage Standard Financial Information Structure
A.8.3.1.3 - Issue Policy and Guidance
A.8.3.2 - Manage Execution Fund Account
A.8.3.3 - Post to General Ledger
A.8.3.4 - Record Loans and Grants
A.8.4 - Manage Financial Reporting Requirement
A.9 - Manage Geospatial Information and Services
A.9.1 - Create Geospatial Information
A.9.2 - Validate Geospatial Information
A.9.3 - Maintain Geospatial Information
A.9.4 - Provide Geospatial Data and Geospatial Data Services
A.9.5 - Provide Geospatial Visualization Services
A.9.6 - Provide Geospatial Analytical Services

X.01 - Process GSA Information
X.02 - Process Veterans Administration Information
X.03 - Process Vendor or Customer Information
X.04 - Process Treasury Information
X.05 - Process Department of Commerce Information
X.06 - Provide Time and Attendance Information
X.07 - Process Government Accountability Office Information
X.08 - Provide Human Resources Profile Information
X.09 - Process Scientific Communities Information
X.10 - Process Credit Bureau Information
X.11 - Process Research Information
X.12 - Process Warfighter Information
X.13 - Process Congressional Information
X.14 - Process Supplier Information
X.15 - Process Individual Information
X.16 - Process Financial Institution Information
X.17 - Process Department of State Information
X.18 - Provide Program and Budget Information
X.19 - Process External Organization Information
X.20 - Process Office of Personnel Management Information
X.21 - Process Office of Management and Budget Information
X.22 - Process Executive Office Information
X.23 - Process National Security Information
X.24 - Process Legal Information
X.25 - Process Industry Information
X.26 - Process Other Government Agency Information
X.27 - Provide Resource Information
X.28 - Provide AT&L SOA Services
X.29 - Process DFAS Information
X.30 - Process Defense Security Cooperation Agency Information
X.31 - Process Foreign Military Trust Fund Purchaser Information
X.32 - Process Implementing Agency Information
X.33 - Process Certifying Official Information

BEA 8.0 OV-6C Process Steps

Screen: **System OV-6C Processes** screen.
BEA 8.0 OV-6C Process Steps:
Accept Goods and Services
Accept Other Goods and Services
Accept Signed Agreement
Accumulate Cost Performance
Accumulate to Model Element
Acknowledge Goods Tendered and Services Rendered
Acknowledge Order or Modification
Acknowledge Other Goods and Services
Acknowledge Other Service Rendered
Acknowledge Real Property Services Rendered
Acquire Human Resources
Add Voucher to Collection Voucher Control Log
Adjust Program Execution
Administer Assignment Action
Administer Legal Personnel Programs
Aggregate Asset Inventory Count Results
Aggregate Initial Asset Information
Aggregate Real Property Management Information
Allocate to Model Element
Analyze Accounts Receivable
Analyze Anomalies
Analyze Anomaly
Analyze Apportionment
Analyze Appropriation and General Provisions
Analyze Audit Comments
Analyze Denied Requests
Analyze Draft Period End or On Demand Financial Statement
Analyze Product Hazard Data for Deficiencies and Known Derived Data Availability
Analyze Proposed Audit Adjustment
Analyze Spend Information
Analyze Strategy Performance
Analyze Unapproved Trial Balance
Analyze Unidentified Collection Input
Apply Accounts Payable Offset
Apply Anomaly Detection Criteria to Data
Apply Changes
Apply Collection
Apply Payment Instructions
Apply Prior Period Adjustment
Apply Trending Techniques
Approve Asset Inventory Count Information
Approve Trial Balance
Archive Asset Record
Archive Order
Assemble and Marshal Forces
Assemble Certified Financial Statement Package
Assess Acquisition Program Baseline Revision
Assess Congressional Position
Assess Data Requirements
Assess Draft Acquisition Program Baseline
Assess ESOH Risk
Assess Requirement
Assign and Generate Unique Identification
Assign Human Resources
Associate Project Identification to Appropriate CIP Account
Associate Project Identification to Appropriate WIP Account
Authorize Return or Disposal
Authorize Work Order
Award Agreement
Award Contract or Acknowledge Order or Issue Modification
Award Contract or Modification
Calculate Adjustment to Undelivered Orders
Calculate Allowance for Loss on Accounts Receivable
Calculate Amount Available
Calculate and Apply Penalty, Administrative Fees and Interest
Calculate Associated Revenue
Calculate Balance Component Debt Housing
Calculate Deductions
Calculate Earnings
Calculate Payment Adjustments
Calculate Supply Chain Entitlement
Cancel Payable
Cancel Payment
Capture Accounts Receivable Information
Capture Collection Information

Capture Congressional Enactment
Capture Continuing Resolution Act Estimate
Capture Continuing Resolution Adjusted Amount
Capture Cost Information
Capture Financial Transaction Report
Capture Pro Forma Entries
Capture Treasury Confirmation Data
Capture Treasury Statements
Certify Discrepancies
Certify Funds
Certify Payroll Files
Characterize Data
Classify Work
Closeout Contract or Order
Close-Out Debt
Collaborate with Customer To Determine Requirements
Collaboratively Develop or Modify Agreement with Government Supplier
Collect
Collect and Analyze Requirement
Collect Budget Information
Collect Program Information
Collect Program Specific Information
Collect Spend Information
Compare Forecast To Actual Performance
Compare Outstanding Accounts Receivable Balance
Compare Requirements To Existing Models
Compare Results to Performance Measurement Criteria
Compile Budget Decision
Compile Issue Books
Compile Program Information
Complete Retirement Checklist
Complete Review and Approve Final Design Solution
Compute Payroll
Conduct Architectural Design
Conduct Deliberation Meeting with OMB
Conduct Inspection Walkthrough Examination and Verification of System Operation
Conduct Market Research
Conduct OSD and OMB Budget Review
Conduct Oversight Analysis
Conduct Physical Inventory
Conduct Preseparation Counseling
Conduct Research
Conduct Retirement Counseling
Conduct Solicitation and Source Selection for Government Source
Conduct Source Selection
Confirm Billing
Confirm Collection
Confirm Interfund Billing
Confirm Notification of Primary Next of Kin
Confirm Proof of Training
Confirm Receipt of Acquisition Information
Confirm Receipt of Graphic Information
Confirm Receipt of Operation and Maintenance Information
Confirm Receipt of Regulatory Compliance Information
Confirm Receipt of Uniform Relocations Act Information
Confirm Reimbursable Bill
Consolidate and Interpret Results
Consolidate Appeal Materials
Consolidate Budget Change Proposals
Consolidate Budget Estimate Submissions
Consolidate Discrepancies
Consolidate Orders Into Conveyance Based Loads
Consolidate Program Change Proposal
Consolidate Program Objective Memorandum
Control Program Execution
Convert United States Dollar Equivalent to Foreign Equivalent
Coordinate Casualty Mortuary Affairs
Coordinate Draft Period End or On Demand Financial Statement to Audit Function
Coordinate Effort to Resolve Casualty Information Errors
Coordinate Personnel Recovery
Coordinate Programmatic Issues
Coordinate Remedial Action Plan with Customer
Coordinate Reprogramming Requirements with OMB
Coordinate Search and Recovery
Coordinate Transfer Requirements with OMB
Coordinate with Components
Coordinate with Supplier
Count Assets
Create Anomaly Explanation
Create Check Print File
Create CIP and or WIP Account
Create Draft Period End or On Demand Financial Statement
Create Draft Request for Proposal
Create Electronic Fund Transfer File
Create Financial Statement Level Adjustment
Create Initial Asset Record
Create Management Representations
Create Notification for Source of Incomplete Financial Information
Create Program and Funding Document
Create Wire Transfer File
Create Work Schedule
Create Write-Off Package
Define and Record Discrepancies
Define and Validate Asset Data Relationships
Define and Validate Asset Data Structure
Define Asset Data Elements
Define Cost Performance Model
Define Criteria for Detecting Anomalies
Define High Level Cost Objects
Define Program
Define Responsibility Segment
Define Work
Detail the Remaining Model Framework
Determine Alternate Means for Obtaining Product Hazard Data Information
Determine Assignment Action
Determine Availability of Required Data
Determine Billing Requirements
Determine Detailed Information Needs
Determine Final Costs
Determine if Casualty Remains Have Been Recovered
Determine If CIP and or WIP Account is Required
Determine if Debt can be Offset
Determine Implementation Options
Determine Member's Eligibility for Compensation
Determine Model Type
Determine Need for Unsolicited Product Information
Determine Other Valuation Methods
Determine Product Hazard Data Source

Determine Re-Apportionment
Determine Reprogramming Actions
Determine Resource Implications
Determine Retirement Approval Authority
Determine Retirement Eligibility
Determine Route and Carriers
Determine Staffing Needs and Resource Assignments
Develop and Update Work Order
Develop Appeal Submission Instructions
Develop Contract or Modification or Order
Develop ESOH Control Agreement
Develop ESOH Solution
Develop Fiscal and Program Guidance
Develop Human Resources
Develop Negotiation Summary and Recommendation
Develop or Refine Sourcing Plan
Develop Program
Develop Proposal
Develop Proposed Rescission Language
Develop Proposed Rescission Report
Develop Response to Congressional Decision
Develop Sourcing Strategy
Disburse
Disburse Cash
Dispose Property or Materiel
Disseminate Treasury Collection Confirmation Data
Disseminate Treasury Disbursement Confirmation Data
Distribute Foreign Military Sales Trust Fund Case Line
Distribute Payment
Distribute Program and Funding Document
Distribute Retirement Order
Distribute Retirement Related Documents
Document Findings from Search and Recovery
Document Identified Corrections
Document Model Results
Document Passback Final Decision
Document Results of Reconciliation
Establish Accounts Payable
Establish and Update Valuation Conventions
Establish CIP and or WIP Account
Establish Contract Holdback
Establish Customer Information
Establish Effective and Posting Date of Change
Establish Funds Control
Establish Preliminary Assumptions
Establish Receivable
Establish Sourcing Vehicle with Commercial Sources
Establish Sourcing Vehicle with Government Sources
Estimate Time and Cost of Corrective Actions
Evaluate Acquisition Program Baseline Revision
Evaluate Budget Data
Evaluate Full Rate Production Readiness
Evaluate Liability Information
Evaluate Payable Request Information
Evaluate Program Information
Evaluate Program Milestone A
Evaluate Program Milestone B
Evaluate Program Milestone C
Evaluate Report
Evaluate Strategic Goals
Evaluate Whether Further Investigation Is Warranted
Execute Acceptance Transactions
Execute Apportionment and Allocate Funds
Execute Continuing Resolution
Execute Contract
Execute Individual Assignment
Execute Program
Execute Real Property Acceptance Transactions
Execute Rescission, Cancellation and Deferrals
Execute Sourcing Strategy
File Discrepancy Report
File Discrepancy Report for Other Goods and Services
File Real Property Discrepancy Report
Finalize Acceptance
Finalize Request for Proposal
Forecast Demand
Formalize Continuing Resolution Act Baseline
Formulate Report
Formulate Response
Forward Casualty Report
Generate Accrued Payroll Liability Pro Forma Entries
Generate Action Plan
Generate Actuarial Pro Forma Entries
Generate Billing Document
Generate Budget Decisions
Generate Budgetary Resources Pro Forma Entries
Generate Cancel Payment Request
Generate Capital Lease Liability Pro Forma Entries
Generate Component Debt Pro Forma Entries
Generate Congressional Tracking Report
Generate Contingency Accrued Liability Pro Forma Entries
Generate Correcting Pro Forma Entries
Generate Custodial Liability Pro Forma Entries
Generate Debt Offset Pro Forma Entries
Generate Deferral Report
Generate Demand Letter
Generate Disbursement In-Transit Pro Forma Entries
Generate Disbursement Pro Forma Entries
Generate Discrepancies Dispute Update
Generate Draft Baseline Report
Generate Draft Budget Decision
Generate Draft Program Report
Generate Draft Rebaseline Report
Generate Environmental Accrued Liability Pro Forma Entries
Generate Final Unapproved Trial Balance
Generate Financial Reports
Generate Forecast
Generate Funds Status Report
Generate General Ledger Transactions
Generate Interfund Billing
Generate Offsetting Liability or Receivable Pro Forma Entries
Generate Offsetting Receivable Liability Pro Forma Entries
Generate Other Accrued Liabilities Pro Forma Entries
Generate Other Financial Reports
Generate Pre Payment Pro Forma Entries
Generate Pro Forma Entries for a Refund of An Advance
Generate Pro Forma Entries for Accounts Payable
Generate Pro Forma Entries for Adjustments to Undelivered Orders
Generate Pro Forma Entries for Advance Received Collection
Generate Pro Forma Entries for Allowance for Loss on Accounts Receivable
Generate Pro Forma Entries for Billed Collection

Generate Pro Forma Entries for Cancellation of an Accrued Liability
Generate Pro Forma Entries for Clearing Account
Generate Pro Forma Entries for Contract Holdback
Generate Pro Forma Entries for Deposit Account
Generate Pro Forma Entries for Donation
Generate Pro Forma Entries for Investment Collection
Generate Pro Forma Entries for Liquidated Penalty, Administrative Fees, Interest
Generate Pro Forma Entries for Penalty, Administrative Fees and Interest
Generate Pro Forma Entries for Post Cancel Payment
Generate Pro Forma Entries for Previously Unidentified Billed Collection
Generate Pro Forma Entries for Previously Unidentified Clearing Account
Generate Pro Forma Entries for Previously Unidentified Investment Collection
Generate Pro Forma Entries for Previously Unidentified Refund of an Advance
Generate Pro Forma Entries for Previously Unidentified Revenue Collection
Generate Pro Forma Entries for Previously Unidentified Unbilled Collection
Generate Pro Forma Entries for Previously Unidentified Undeposited Account
Generate Pro Forma Entries for Revenue Collections
Generate Pro Forma Entries for Unbilled Collection
Generate Pro Forma Entries for Undeposited Account
Generate Pro Forma Entries for Unidentified Collection
Generate Pro Forma Entries for Waiver
Generate ProForm Entries for Previously Unidentified Deposit Account Collection
Generate Program Decision Memorandum
Generate Receivable Pro Forma Entries
Generate Reconciled Draft Report
Generate Remedial Action Plan
Generate Subsidy Accrued Liability Pro Forma Entries
Generate Unearned Revenue Accrued Liability Pro Forma Entries
Generate Write-Off Pro Forma Entries
Identify Accepting Officials
Identify Agreement
Identify and Reserve Supply Chain Resources
Identify Appropriation Line Item Amount
Identify Capital Lease Asset Account Involved
Identify Eligible Receivables
Identify Inspection and Verification Participants
Identify Member for Retirement
Identify Programmatic Issues
Identify Property and Materiel for Return or Disposal
Identify Spread
Implement Case in Foreign Military Sales Trust Fund
Implement Compromise Agreement
Implement ESOH Solution
Improve And Validate Assumptions
Incorporate Annual Performance Report into Financial Statement Package
Incorporate Changes
Incorporate Comments
Incorporate Congressional Feedback
Incorporate Feedback
Incorporate Joint Chief of Staff Feedback
Initiate APB Revision
Initiate Procurement Change Request
Initiate Tracking Congressional Actions
Inspect Other Goods and Services
Integrate Program Decision Memorandum
Integrate Program Work Schedule
Interpret Congressional Action
Interpret OMB Bulletin
Interpret Requirements
Interpret Treasury Confirmation Data
Investigate Anomalies
Investigate Casualty Incident
Issue Budget Planning Memorandum
Issue Cancel Payment Notice
Issue Credit Memo
Liquidate Outstanding Accounts Receivable Balance
Liquidate Outstanding Liability Balance
Liquidate Outstanding Penalty, Administrative Fees and Interest Balance
Liquidate Outstanding Principal Balance
Maintain Accounts Payable Balance
Maintain Accounts Receivable Balance and Information
Maintain Accrued Liability Balance
Maintain and Update Delinquent Debt Balance and Status
Maintain Asset Information
Maintain Environmental Liabilities Cost Information
Maintain Environmental Liability Site or Item Information
Make Decision on Compensation Eligibility
Manage and Support System Retirement and Program Closeout
Manage Baseline for Reprogramming
Manage Benefits
Manage Earned Value Management Performance Data
Manage Execution Fund Account
Manage Execution with Treasury
Manage Financial Management Policy
Manage Human Resources Compensation and Reimbursements
Manage Inbound and Outbound Shipments
Manage Investment Balance
Manage Investments
Manage Law Enforcement
Manage Liabilities
Manage Low-Rate Initial Production
Manage Organization
Manage Other Contract Reporting
Manage Oversight Information
Manage Patient Visibility
Manage Report of Programs
Manage Returned Payments
Manage Sales and Procurement
Manage Scheduled Payments
Manage System Demonstration
Manage System Integration
Manage Travel
Match Acceptance and Obligating Document
Match Check Number to the Voucher
Match Funding Status
Match Obligating Document, Acceptance and Payment Request
Match Payment Request and Obligating Document

Match to Outstanding Liability Balance
Monitor Agreement
Monitor and Improve Process
Monitor and Support System Deployment
Monitor Commercial Request for DoD Technology Export
Monitor Payment
Negotiate Intragovernmental Order
Negotiate or Revise Intragovernmental Order
Negotiate Payment Agreement
Negotiate with Single Source
Notify Accepting Officials
Notify Casualty Notification Officer
Notify Customer
Notify Customer Cannot Fulfill Request
Notify Legal Function
Notify Member of Retirement Order Approval
Notify Member of Retirement Order Disapproval
Notify Member of Retirement Request Approval
Notify Member of Retirement Request Disapproval
Notify Member/Submitter of Retirement Eligibility Results
Notify Member/Submitter of Retirement Ineligibility Results
Notify Primary Next of Kin
Notify Specialist of Retirement Order Approval
Notify Specialist of Retirement Order Disapproval
Obtain Control Board Approval
Obtain Payee's Signature
Perform Acceptance Procedures
Perform Acceptance Procedures for Other Goods and Services
Perform Accounts Receivable Aging
Perform Accounts Receivable Reporting
Perform Asset Accountability
Perform Asset Valuation
Perform Assignment Screening
Perform Budgeting
Perform Build and Make and Maintenance and Sustainment
Perform Collection and Disbursement
Perform Construction Restoration Modernization
Perform Cost Analysis
Perform ESOH Aspect Assessment
Perform ESOH Aspect Identification
Perform Executive Level Planning
Perform Financial Reporting
Perform Inspection and Testing and Verification
Perform Installations Support
Perform Internal Review of Model Results
Perform Minimum Due Process
Perform Period End Closing
Perform Physical Asset Accountability
Perform Programming
Perform Quality Assurance on Aggregated Information
Perform Real Property Inspections and Verifications
Perform Reprogramming and Transfers
Perform Required Financial Statement Eliminations
Perform Root Cause Analysis and Reform Inventory Control Procedures
Perform Status of Funds Reconciliation
Populate Asset Data Elements
Populate Cost Performance Model
Populate Retirement Order
Post General Ledger Transactions
Post to General Ledger
Prepare Advice of Collection
Prepare Casualty Findings and Recommendations Document
Prepare Casualty Investigation Report
Prepare Casualty Report
Prepare Certificate of Release or Discharge from Active Duty Form
Prepare Certified Business Partner Payment
Prepare Deposit Ticket and Advice of Collection
Prepare Detailed Scope and Current Working Estimate
Prepare DoD Apportionment Request for Submission
Prepare DoD's Initial President's Budget Submission
Prepare DoD's Response to Passback
Prepare Environmental Liabilities Information for Financial Reporting
Prepare Final Period End or On Demand Financial Statement
Prepare Initial Trial Balance
Prepare Paid Disbursement Voucher
Prepare Pre Solicitation Notice
Prepare Product Hazard Data Request for Source
Prepare Reimbursable Bill
Prepare Report for Congressional Review
Prepare Requirements for Submission to Congress
Prepare Requirements for Submission to OMB
Prepare Schedule of Cancelled Checks
Prepare Testimony
Prepare Transfer Requirements for Submission to OMB
Preposition Withdrawal
Process Accrued Severance Liability Information
Process Additional Accounts Payable Information
Process Adjustment
Process Administrative Wage Garnishment
Process Advice of Payment Request
Process and Document Waiver Request
Process and Submit Validated Evidence
Process Approved Requirement
Process Authorized Personnel and Benefits Liability Information
Process Cancel Payment
Process Cancel Payment Request Returned
Process Cash Payment
Process Collection Voucher and Deposit
Process Communication from Supplier
Process Contract Clauses
Process Contract Fulfillment Confirmation
Process Contract Modification Notification
Process Evidence
Process Funded and Unfunded Leave Information
Process Funded Payroll and Benefits Information Civilian and Military
Process Information and Potential Impacts
Process Intragovernmental Order Closure Notice
Process Intra-Governmental Payment and Collection
Process Performance Measures
Process Policy Changes
Process Pre Payment Information
Process Project not Approved
Process Refund
Process Rejected Ready to Pay File
Process Requirement
Process Returned Payment Notice
Process Stop Payment Notification
Process Subcontracting Report
Process Supplier Performance

Produce Payroll Reports
Provide Assignment Action Outcome
Publish Analytical Results
Publish Base for Programming
Publish Fiscal and Program Guidance
Publish Model
Publish Model Results
Publish Program Reports
Purchase Investments
Re-Calculate New Accounts Payable Balance
Re-Calculate Outstanding Penalty, Administrative Fees and Interest Balance
Re-Calculate Outstanding Principal Balance
Receive Accepted FMS Trust Fund Letter of Offer and Acceptance Document
Receive Accounts Payable Supporting Documentation
Receive Additional Supporting Collection Information
Receive Adjustment for Delivered Orders and Accounts Payable
Receive and Prioritize Requirements
Receive and Validate Request for Billing
Receive Budgetary Resources
Receive Cash Payment Receipts
Receive Certified Payroll Files
Receive Collection Receipts
Receive Debit Vouchers
Receive Debt Close-Out or Remission Information
Receive Design Approval Response
Receive Goods and Services
Receive Other Receipts
Receive Project Evidence
Receive Proposals
Receive Request for Emergency Implementation of Case in FMS Trust Fund Case
Receive Write-Off Request
Reclassify Contract Holdback to Accounts Payable
Reconcile Deposits
Reconcile Disbursements
Reconcile Program Information
Reconcile Receipt Account Ledger
Reconcile Undisbursed Expenditure Account Ledger
Record and Manage Receivable
Record and Submit and Distribute Report
Record and Submit and Distribute Response
Record CIP and or WIP Financial Transactions
Record Loans and Grants
Record Product Hazard Data to Update Master Product Hazard Data Warehouse
Record Time and Attendance
Refer Eligible Debts to Treasury
Reject Accounts Receivable
Reject Environmental Liability Information
Reject Ready to Pay File Information
Reject Request for Billing
Release Approved and or Certified Financial Statements
Release Draft Request for Proposal to Public for Comments
Release Financial Statements
Release Request for Proposal
Relieve CIP and or WIP Account
Relieve Military Equipment Valuation
Request Additional Supporting Collection Information
Request Casualty Assistance
Request Continuing Resolution Act Estimates
Request Correcting Pro Forma Entries
Request Design Approval Per Milestone
Request General Ledger Correcting Pro Forma Entries
Request Line of Duty Determination
Request New Data Element
Request, Collect, and Analyze Narrative and or Footnote Information
Re-Schedule Accounts Receivable
Research Advice of Collection Information
Research Debit Voucher Information
Resolve Documentation Errors
Respond to Draft Agreement
Respond to Solicitation
Return Cancel Payment Request
Review Additional Continuing Resolution Amount Request
Review Analytical Results With Customer
Review and Approve Report
Review and Approve Request for Proposal
Review and Approve Response
Review and Certify Financial Statement
Review and Inspect Design
Review Approved Intragovernmental Order
Review Asset Inventory Count Results
Review Budget Reclama
Review Cancellation of Budgetary Resources
Review Casualty Findings and Recommendations Documentation
Review Casualty Incident
Review Casualty Report
Review Component Request for Provided Product Hazard Data Information
Review Compromise Agreement
Review Congressional Action
Review Congressional Inquiries
Review Congressional Reports
Review Control Board Approval
Review Debt in Protest
Review Design Readiness
Review Draft Retirement Order for Approval
Review Eligible Receivables
Review Forecast Analysis Request
Review Funding Request
Review Initial Casualty Report
Review Inquiry and Determine Response Plan
Review Installment Agreement
Review Model Results With Customer
Review Model with Customer
Review Offset Request
Review Passback Information
Review Proposed Deferrals
Review Received Product Information
Review Reprogramming Requirements
Review Request for Report of Programs
Review Rescission Requirements
Review Retirement Order for Approval
Review Retirement Order Requirement
Review Retirement Request and Supporting Documentation
Review Retirement Request for Approval
Review Transfer Requirements
Review Updated Detail Budget Justification Material
Schedule Closing or Signing with Provider

Schedule Inspections and Verifications
Schedule Payment
Schedule Return or Disposal
Select Existing Model
Select Optimal Data
Select Trending Techniques
Sell Investment
Send Approved Notification
Send Billing Document to Customer
Send Certified Pay Information for Disbursement Processing
Send Certified Payroll Files
Send Change Disposition
Send Compensation Eligibility Information
Send Compensation Eligibility Information for Approval
Send Compensation Eligibility Notification
Send Deduction Update Notification
Send Earnings Update Notification
Send Notification of Billing to Accounts Receivable Process
Send Payroll Files for Certification
Send Request for Bill
Send Statements of Accountability or Transactions or Trial Balance to Treasury
Send Tabled Notification
Separate or Terminate Human Resources
Set the Scope of the Analysis
Sign Agreement with Government Requester
Sign Preseparation Counseling Form
Spread General Provisions
Stage Contract or Order
Submit Additional Authority Request to OMB
Submit Apportionment Request to OMB
Submit Approved Request to Treasury
Submit Assignment Action Request
Submit Casualty Findings and Recommendations Documentation
Submit Casualty Investigation Report for Legal Review
Submit Casualty Report for Approval
Submit Casualty Report for Investigation
Submit Death Casualty Report
Submit Justification Material
Submit Missing Casualty Report
Submit Retirement Request and Supporting Documentation
Submit Wounded, Ill, or Injured Casualty Report
Support Congressional Budget Hearing
Support Congressional Budget Review
Sustain Human Resources
Take Custody
Terminate Collection Actions
Terminate Effort
Terminate Program
Track Congressional Actions
Track Deferral Accounts
Transport Materiel and Forces
Update Anomaly Detection Criteria
Update Asset Record
Update Casualty Report with Approved Findings and Recommendations
Update Chart of Accounts and SFIS Attribute and Pro Forma Entries and Calendar
Update CIP and or WIP Account
Update Component Product Hazard Data Request Status
Update Cost Performance Model
Update Member Record
Update Member Record with Approved Order Information
Update Military Equipment Valuation
Update Pay Profile
Update Personnel Casualty Profile with Approved Casualty Information
Update Personnel Casualty Profile with Next of Kin Notification Information
Update Program and Funds Information
Update Receivable Information
Update Shipping Information
Validate Account Structure
Validate Asset Data Elements
Validate Cancel Payment Request Information
Validate Cash Payment Receipts
Validate Component Product Hazard Data Request
Validate Conformity With Standards
Validate Customer Information
Validate Environmental Liability Documentation
Validate Other Receipts Information
Validate Ready to Pay File Information
Validate Receipt Information
Validate Received Product Hazard Data Information
Validate Refund Receipt Information
Validate Reimbursable Receipt Information
Verify Asset or Expense Posting Accounts
Verify Commissioning Requirements
Verify Funds Availability
Verify Information
Verify Request for Disposition
Verify Retirement Checklist is Complete
Verify Title Search
Withdraw Funds

BEA 8.0 SV4 Functions

Screen: **System SV4 Functions** screen.
BEA 8.0 SV4 Functions:
Accept Materiel/Personnel for Transportation
Administer Absence Management
Administer Law Enforcement Programs
Administer Leave Management
Administer Legal Programs
Administer Organizational Management
Administer Performance
Administer Personnel and Pay
Administer Personnel Retention
Administer Personnel Security
Administer Recruiting and Accessions
Administer Retirement Benefit
Administer Workforce Occupational Safety Analysis
Aggregate Spend Data
Approve/Disapprove Manpower Requirements
Assess Capacity
Assess Demand
Assess Operational Requirement

Build Organizational Structure
Calculate Budget Requirements
Calculate Manpower Requirements
Calculate Supply Chain Entitlement
Capture Funding Data
Capture Programmed Data
Chemical Management
Collect Acceptance Evidence Data from External Source
Collect Administrative Absence Data from External Source
Collect Administrative Hold Notification Data from External Source
Collect Advance Ship Notice Data from External Source
Collect Adverse Action Notification Data from External Source
Collect Adverse Action Response Data from External Source
Collect Adverse Actions Data from External Source
Collect Aggregated Spend Data from External Source
Collect Asset Data from External Source
Collect Assignment Action Data from External Source
Collect Assignment Order Acknowledgement Data from External Source
Collect Assignment Order Data from External Source
Collect Assignment Order Requirement Data from External Source
Collect Assignment Request Data from External Source
Collect Background Investigation Report Data from External Source
Collect Benefit Data from External Source
Collect Buyer Materiel & Maintenance & Service Status Data from External Source
Collect Candidate Recruitment Data from External Source
Collect Casualty Assistance Program Feedback Response Data from External Source
Collect Casualty Assistance Program Selections Data from External Source
Collect Casualty Assistance Request Data from External Source
Collect Casualty Incident Corrective Data from External Source
Collect Casualty Legal Recommendation Data from External Source
Collect Casualty Report Data from External Source
Collect Casualty Response Data from External Source
Collect Civilian Personnel Separation and Retirement Data from External Source
Collect Civilian Staff Acquisition Management Data from External Source
Collect Classification Action Response Data from External Source
Collect Collection Data from External Source
Collect Commitment Modification Request Data from External Source
Collect Compensation and Reimbursements Data from External Source
Collect Competency Testing Results Data from External Source
Collect Competency Testing Results Report Data from External Source
Collect Continuation of Service Request Data from External Source
Collect Contract or Order Closure Data from External Source
Collect Contract or Order Data from External Source
Collect Correction of Military Record Information Response Data from Ext Source
Collect Correction of Military Record Request Data from External Source
Collect Correction of Record Return Case Notification Data from External Source
Collect Court-Martial Proceeding Data from External Source
Collect Debt Disposition Data from External Source
Collect Debtor Response Data from External Source
Collect Deliver Morale, Welfare and Recreation Program Data from External Source
Collect Department of Defense Fund Balance Data from External Source
Collect Deployment Data from External Source
Collect Directed Leave Data from External Source
Collect Discrepancy Report Data from External Source
Collect DoD Information to OMB Data from External Source
Collect Education Benefit Data from External Source
Collect Education Management Data from External Source
Collect Education Resource Availability Data from External Source
Collect Enlistment Extension Appeal Data from External Source
Collect Equal Opportunity Data from External Source
Collect Extraordinary Request Data from External Source
Collect Family Support Coordination Assistance Response Data From Ext Source
Collect Family Support Data from External Source
Collect Family Support Information Response Data from External Source
Collect Family Support Response Data from External Source
Collect Family Support Service Request Data from External Source
Collect Federal Bureau of Investigation Deserter Data from External Source
Collect Force Structure Data from External Source
Collect Funded Position Identification Data from External Source
Collect Grievance Data from External Source
Collect Health Insurance Benefit Data from External Source
Collect Healthcare Referral Data from External Source
Collect Healthcare Services Support Response Data from External Source
Collect HR RCP Assistance Request Data From External Source
Collect HR RCP Data from External Source
Collect HR RCP Evaluation Response Data from External Source
Collect HR Recovery Coordination Program Assistance Data From External Source
Collect HRM Policy and Guidance Data from External Source
Collect HRM Policy and Guidance Input Data from External Source
Collect HRM Policy and Guidance Request Data from External Source
Collect HRM Policy and Guidance Review Data from External Source
Collect Human Resources Data from External Source
Collect Human Resources Data Request from External Source
Collect Human Resources Interaction Data from External Source

Collect Human Resources Personal Data Change Request from External Source
Collect Human Resources Profile Data from External Source
Collect Human Resources Record Data from External Source
Collect Inapprehensible Unauthorized Absence Report Data from External Source
Collect Incident Notification Data from External Source
Collect Ind. Training Course Student Enrollment Req. Data from External Source
Collect Individual Allotment Data from External Source
Collect Individual Assignment Data from External Source
Collect Individual Assignment Response Data from External Source
Collect Individual Enlistment Extension Response Data from External Source
Collect Individual Human Resources Data from External Source
Collect Individual Indebtedness Acknowledgement Data from External Source
Collect Individual In-Service Indebtedness Data from External Source
Collect Individual Promotion Response Data from External Source
Collect Individual Reenlistment Response Data from External Source
Collect Individual Reimbursement Request Data from External Source
Collect Individual Tax Levy Data from External Source
Collect Individual Training Course Management Data from External Source
Collect Individual Training Course Resources Avail. Data from External Source
Collect Individual Transfer Response Data from External Source
Collect Individual Travel Authorization Data from External Source
Collect Interagency Support Data from External Source
Collect Involuntary Separation Notification Acknowledgement Data from Ext Source
Collect Labor Rights Issue Request Data from External Source
Collect Law Enforcement Data from External Source
Collect Leave Balance Data from External Source
Collect Leave Request Data from External Source
Collect Leave Sell Back Data from External Source
Collect Legal Personnel Program Data from External Source
Collect Legislation Data from External Source
Collect Line of Duty Appeal Request Data from External Source
Collect Line of Duty Determination Process Management Data from External Source
Collect Line of Duty Legal Recomm. Documentation Data from External Source
Collect Line of Duty Request Documentation Data from External Source
Collect Logistics Network Infrastructure Information
Collect Manpower Data from External Source
Collect Manpower Document Data from External Source
Collect Market Data from External Source
Collect Medical Evaluation Findings Data from External Source
Collect Military Experience and Training Discrepancies Data from External Source
Collect Military Health Benefit Data from External Source
Collect Military Personnel Retirement Data from External Source
Collect Military Personnel Separation Data from External Source
Collect Military Recruiting and Accession Management Data from External Source
Collect MWR Program Usage Request Data from External Source
Collect National Military Strategy Data from External Source
Collect NEO Arrival Data from External Source
Collect NEO Departure Confirmation Data from External Source
Collect NEO Incident Data from External Source
Collect Noncombatant Evacuation Operations Data from External Source
Collect Non-DoD Personnel Separation Data from External Source
Collect Notification of Insufficient Funds Data from External Source
Collect Occupational Safety Analysis Data from External Source
Collect Officer Involuntary Retention Data from External Source
Collect Officer Involuntary Retention Waiver Request Data from External Source
Collect Operational Experience Data from External Source
Collect Organization Unique Identifier Data from External Source
Collect Other Benefits Data from External Source
Collect Performance Evaluation Appeal Request Data from External Source
Collect Performance Evaluation Data from External Source
Collect Performance Evaluation Development Plan Data from External Source
Collect Performance Evaluation Input Data from External Source
Collect Performance Evaluation Shell Data from External Source
Collect Performance Program Data from External Source
Collect Personnel Availability Tracking Data from External Source
Collect Personnel Casualty Management Data from External Source
Collect Personnel Development Assignment Request Data from External Source
Collect Personnel Development Data from External Source
Collect Personnel Development Deficiency Data from External Source
Collect Personnel Development Proposal Data from External Source
Collect Personnel Development Request Data from External Source
Collect Personnel Distribution Guidance Data from External Source
Collect Personnel Distribution Plan Data from External Source
Collect Personnel Distribution Requirement Change Data from External Source
Collect Personnel Distribution Requirement Data from External Source
Collect Personnel Grade Change Data from External Source
Collect Personnel Plan Data from External Source

Collect Personnel Readiness Data from External Source
Collect Personnel Recovery Data from External Source
Collect Personnel Requirement Request Data from External Source
Collect Personnel Requisition Data from External Source
Collect Personnel Retention Data from External Source
Collect Personnel Security Data from External Source
Collect Physical Evaluation Appeal Request Data from External Source
Collect Physical Evaluation Process Data from External Source
Collect Physical Fitness Program Data from External Source
Collect Procurement Change Request Data from External Source
Collect Program and Budget Output Data from External Source
Collect Program and Funding Document Data from External Source
Collect Promotion Appeal Package Data from External Source
Collect Promotion Criteria Data from External Source
Collect Prospect Location Data from External Source
Collect QoL Information Request Data from External Source
Collect QoL Program Assistance Response Data from External Source
Collect QoL Program Proposal Data from External Source
Collect Quality of Life Benefit Data from External Source
Collect Quality of Life Program Management Data from External Source
Collect Receiving Report Data from External Source
Collect Recognition Program Data from External Source
Collect Recovering Service Member Information Response Data from External Source
Collect Recruitment Applicant Data from External Source
Collect Reduction in Force Data from External Source
Collect Report of Offense Data from External Source
Collect Retirement Appeal Request Data from External Source
Collect Retirement Benefit Data from External Source
Collect Retirement Checklist Action Completion Data from External Source
Collect Retirement Checklist Action Requirement Data from External Source
Collect Retirement Inquiry Data from External Source
Collect Retirement Order Acknowledgement Data from External Source
Collect Retirement Request Data from External Source
Collect Return of Unauthorized Absence Notification Data from External Source
Collect Separation Appeal Request Data from External Source
Collect Separation Checklist Action Completion Data from External Source
Collect Separation Checklist Action Requirement Data from External Source
Collect Separation Inquiry Data from External Source
Collect Separation Order Acknowledgement Data from External Source
Collect Separation Request Data from External Source
Collect Stop Loss Criteria Data from External Source
Collect Stop Loss Notification Data from External Source
Collect Strategic Planning Guidance Data from External Source
Collect Student Admission Enrollment Request Data from External Source
Collect Supplemental Unauthorized Absence Data from External Source
Collect Supplier Advance Ship Notice Data from External Source
Collect Time, Absence, and Labor Data from External Source
Collect Transfer Appeal Request Data from External Source
Collect Transfer Data from External Source
Collect Transfer Eligibility Concurrence Data from External Source
Collect Transfer Order Acknowledgement Data from External Source
Collect Transfer Request Data from External Source
Collect Transition Assistance Program Data from External Source
Collect Transportation Schedule Data from External Source
Collect Travel Management Data from External Source
Collect Type of Absence Data from External Source
Collect Unauthorized Absence Data from External Source
Collect Unauthorized Absence Information Request Data from External Source
Collect Union Relations Program Request Data from External Source
Collect Updated Asset Data from External Source
Collect Veterans Affairs Disability Severity Data from External Source
Collect Voluntary Separation Concurrence Data from External Source
Collect Workforce Analysis Data from External Source
Collect Workforce Communication Request Data from External Source
Collect Workforce Occupational Safety Analysis Data from External Source
Create Manpower Change Request
Create Materiel Resource Plan
Create Organization Type Information
Create Organization Unique Identifier
Create Organization Unique Identifier Request
Create Position
Create Return Plan
Create Seed Information
Create Transportation Plan
Create Unit
Delete Manpower Change Request
Delete Position
Deliver Information Product
Develop Integrated Logistics Plan
Develop Logistics Strategic Plan
Develop Logistics Strategy
Distribute Products
Establish Transportation Movement Requirement
Execute Materiel Resource Schedule
Execute Return Schedule
Execute Transportation Schedule
Forecast Cash
Formulate Program and Budget
Generate Payment Notification
Get All Programs
Get Budget by URI & Estimate Type
Get Contracts by Program URI
Get Critical Technologies by URI
Get Milestones by Program URI
Get Program by Program URI

Get Sub Programs by Program URI
Get Unit Costs by Program URI
Identify Materiel Requirement
Identify Resource for Activities
Identify Return Requirement
Identify Return Resource
Identify Transportation Resource
Implement Case in Foreign Military Sales Trust Fund
Implement Case Line Budget Authority in Foreign Military Sales Trust Fund
Maintain Absence Data via User Interface
Maintain Accession Agreement Data via User Interface
Maintain Administrative Absence Data via User Interface
Maintain Administrative Hold Notification Data via User Interface
Maintain Adverse Action Authoritative Source Document Data via User Interface
Maintain Adverse Action Investigation Report Data via User Interface
Maintain Adverse Actions Data via User Interface
Maintain Assignment Action Data via User Interface
Maintain Assignment Action Request Data via User Interface
Maintain Assignment Order Data via User Interface
Maintain Assignment Order Requirement Data via User Interface
Maintain Award Data via User Interface
Maintain Award Order Data via User Interface
Maintain Award Order Requirement Data via User Interface
Maintain Award Recommendation Request Data via User Interface
Maintain BCMR Recommendation Data via User Interface
Maintain Candidate Nomination for Assignment Data via User Interface
Maintain Casualty Assistance Delivery Request Data via User Interface
Maintain Casualty Assistance Request Data via User Interface
Maintain Casualty Findings and Recommendations Data via User Interface
Maintain Casualty Incident Review Request Data via User Interface
Maintain Casualty Report Data via User Interface
Maintain Civilian Personnel Separation and Retirement Data via User Interface
Maintain Civilian Staff Acquisition Management Data via User Interface
Maintain Compensation and Reimbursements Data via User Interface
Maintain Correction of Record Return Case Notification Data via User Interface
Maintain Course Evaluation Assessment Data via User Interface
Maintain Deduction Data via User Interface
Maintain Deliver Morale, Welfare and Recreation Program Data via User Interface
Maintain Demotion Order Requirement Data via User Interface
Maintain Directed Leave Data via User Interface
Maintain Earnings Data via User Interface
Maintain Education Benefit Data via User Interface
Maintain Education Course Curriculum Data via User Interface
Maintain Education Course Deficiency Data via User Interface
Maintain Education Course Scheduling Data via User Interface
Maintain Education Management Data via User Interface
Maintain Education Requirements Data via User Interface
Maintain Education Resource Requirements Data via User Interface
Maintain Enlistment Extension Agreement Data via User Interface
Maintain Enlistment Extension Request Data via User Interface
Maintain Equal Opportunity Data via User Interface
Maintain Evaluation Rating Chain Data via User Interface
Maintain Family Care Completion Report via User Interface
Maintain Family Support Data via User Inerface
Maintain Family Support Data via User Interface
Maintain Family Support Needs Assessment Data
Maintain Family Support Needs Assessment Information Update Data
Maintain Family Support Service Evaluation Data
Maintain Funding Data
Maintain General Ledger
Maintain Grievance Data via User Interface
Maintain Health Insurance Benefit Data via User Interface
Maintain HR RCP Comprehensive Needs Assessment Data via User Interface
Maintain HR RCP Data via User Interface
Maintain HR RCP Enrollment Data via User Interface
Maintain HR Recovery Plan Assessment Data via User Interface
Maintain HR Recovery Plan Data via User Interface
Maintain HRM Policy and Guidance Data via User Interface
Maintain Human Resources Data via User Interface
Maintain Human Resources Interaction Data via User Interface
Maintain Human Resources Profile Data via User Interface
Maintain Human Resources Record Data via User Interface
Maintain Individual Assignment Data via User Interface
Maintain Individual Training Course Data via User Interface
Maintain Individual Training Course Deficiency Data via User Interface
Maintain Individual Training Course Management Data via User Interface
Maintain Individual Training Course Requirements Data via User Interface
Maintain Individual Training Course Resource Req. Data via User Interface
Maintain Individual Training Course Scheduling Data via User Interface
Maintain In-Processing Checklist Data via User Interface
Maintain Instructor Assessment Data via User Interface
Maintain Instructor Course Evaluation Data via User Interface
Maintain Interagency Support Data via User Interface
Maintain Involuntary Enlistment Extension Candidate List Data via User Interface
Maintain Involuntary Enlistment Extension Waiver Request Data via User Interface
Maintain Labor Data via User Interface
Maintain Law Enforcement Data via User Interface
Maintain Leave Balance Data via User Interface
Maintain Leave Request Data via User Interface
Maintain Leave Sell Back Data via User Interface
Maintain Legal Personnel Program Data via User Interface

Maintain Line of Duty Data via User Interface
Maintain Line of Duty Determination Process Management Data via User Interface
Maintain Line of Duty Determination Request Data via User Interface
Maintain Line of Duty Investigation Findings Data via User Interface
Maintain Line of Duty Investigation Request Data via User Interface
Maintain List of Personnel Requiring Evaluation Data via User Interface
Maintain List of Recruitment Applicants Data via User Interface
Maintain Manage Casualty Assistance Programs Data via User Interface
Maintain Manpower Change Request
Maintain Manpower Data via User Interface
Maintain Manpower Document Information
Maintain Manpower Information
Maintain Military Health Benefit Data via User Interface
Maintain Military Personnel Retirement Data via User Interface
Maintain Military Personnel Separation Data via User Interface
Maintain Military Recruiting and Accession Management Data via User Interface
Maintain Noncombatant Evacuation Operations Data via User Interface
Maintain Non-DoD Personnel Separation Data via User Interface
Maintain Non-Judicial Proceeding Data via User Interface
Maintain Occupation Competencies Data via User Interface
Maintain Officer Agreement Change Counseling Data via User Interface
Maintain Officer Involuntary Retention Data via User Interface
Maintain Officer Involuntary Retention Program Data via User Interface
Maintain Organization Unique Identifier Data via User Interface
Maintain Organizational Structure Information
Maintain Other Benefits Data via User Interface
Maintain Out-Processing Checklist Data via User Interface
Maintain Performance Evaluation Data via User Interface
Maintain Performance Evaluation Refutal Data via User Interface
Maintain Performance Program Data via User Interface
Maintain Performance Report Data via User Interface
Maintain Personnel Availability Tracking Data via User Interface
Maintain Personnel Award Reclama Data via User Interface
Maintain Personnel Casualty Management Data via User Interface
Maintain Personnel Classification Catalog Data via User Interface
Maintain Personnel Development Data via User Interface
Maintain Personnel Development Plan Data via User Interface
Maintain Personnel Development Proposal Assessment Data via User Interface
Maintain Personnel Distribution Data via User Interface
Maintain Personnel Distribution Plan Data via User Interface
Maintain Personnel Grade Change Data via User Interface
Maintain Personnel Grade Change Order Data via User Interface
Maintain Personnel Occupation Competency Data via User Interface
Maintain Personnel Readiness Data via User Interface
Maintain Personnel Requirement Request Data via User Interface
Maintain Personnel Retention Data via User Interface
Maintain Personnel Security Data via User Interface
Maintain Physical Evaluation Process Data via User Interface
Maintain Physical Fitness Program Data via User Interface
Maintain Position Information
Maintain Programmed Data
Maintain Programmed Manpower Information
Maintain Promotion Eligibility List Data via User Interface
Maintain Promotion List Data via User Interface
Maintain Promotion Order Requirement Data via User Interface
Maintain Promotion Package Data via User Interface
Maintain QoL Program Assessment Data via User Interface
Maintain QoL Program Enrollment Data via User Interface
Maintain QoL Program Evaluation Data
Maintain QoL Program Evaluation Data via User Interface
Maintain QoL Program Feedback Data via User Interface
Maintain QoL Program Feedback Request Data via User Interface
Maintain QoL Program Planning Document Data via User Interface
Maintain QoL Program Standards Document Data via User Interface
Maintain Quality of Life Benefit Data via User Interface
Maintain Quality of Life Program Evaluation Data
Maintain Quality of Life Program Management Data via User Interface
Maintain RCP Data via User Interface
Maintain RCP Feedback Data via User Interface
Maintain Recognition Program Data via User Interface
Maintain Recovering Service Member Care Category Data via User Interface
Maintain Recruiting Prospect Data via User Interface
Maintain Reenlistment Appeal Request Data via User Interface
Maintain Reenlistment Candidate List Data via User Interface
Maintain Reenlistment Request Data via User Interface
Maintain Reenlistment Waiver Data via User Interface
Maintain Reenlistment Waiver Request Data via User Interface
Maintain Retirement Benefit Data via User Interface
Maintain Retirement Checklist Data via User Interface
Maintain Retirement Counsel Completion Data via User Interface
Maintain Retirement Eligibility Concurrence Data via User Interface
Maintain Retirement Order Data via User Interface
Maintain Retirement Order Requirement Data via User Interface
Maintain Retirement Points Data via User Interface
Maintain Scheduling Data via User Interface
Maintain Separation Checklist Data via User Interface
Maintain Separation Concurrence Data via User Interface
Maintain Separation Order Data via User Interface

Maintain Separation Order Requirement Data via User Interface
Maintain Student Course Evaluation Data via User Interface
Maintain Student Enrollment Data via User Interface
Maintain Time Worked Data via User Interface
Maintain Time, Absence, and Labor Data via User Interface
Maintain Transfer Data via User Interface
Maintain Transfer Eligibility Concurrence Data via User Interface
Maintain Transfer Order Data via User Interface
Maintain Transfer Order Requirement Data via User Interface
Maintain Transfer Package Data via User Interface
Maintain Transition Assistance Program Data via User Interface
Maintain Travel Management Data via User Interface
Maintain Type of Absence Data via User Interface
Maintain Unauthorized Absence Data via User Interface
Maintain Waiver Request Data via User Interface
Maintain Workforce Occupational Safety Analysis Data via User Interface
Manage Agreement and Contract and Order
Manage and Develop Plan Criteria
Manage and Track Issues
Manage Apportionment and Allocation
Manage Asset Record
Manage Asset Valuation
Manage Billing
Manage Business Enterprise Reporting
Manage Buyer or Seller Registration Information
Manage Capabilities Based Acquisition
Manage Collections
Manage Commitments
Manage Contract Award
Manage Contract Wage Determination
Manage Contractor Qualifications
Manage Cost
Manage Cross-Domain Communications
Manage Data
Manage Delinquent Debt
Manage Disbursements
Manage Disposal
Manage Electronic Catalog and Ordering
Manage End-User Check
Manage Environment Safety and Occupational Health
Manage Federal Technical Data
Manage Financial Information Structure
Manage Funds
Manage Geospatial Information and Services
Manage Investments
Manage Liabilities
Manage Mission Support Requirements
Manage Obligations
Manage One-Time Staffing
Manage Performance Information
Manage Procurement Information
Manage Quality Control
Manage Receipt and Acceptance
Manage Receivables
Manage Requirement
Manage Scheduled Payments
Manage Solicitation
Manage Subcontractor Activity Information
Manage Supplier Eligibility
Manage Supplier Representation and Certification
Monitor Auto-Staffing
Monitor Contract Performance
Package/Handle/ Transport Material/Personnel
Perform Acquisition Assessment
Perform Administrative Absence Management
Perform Adverse Actions Management
Perform Asset Accountability
Perform Assignment Action
Perform Assignment and Transfer Management
Perform Assignment Management
Perform Basic and Advanced Search of Structured and Unstructured Data
Perform Benefits Management
Perform Build and Make and Maintenance and Sustainment
Perform Casualty Assistance Programs Management
Perform Civilian Personnel Separation and Retirement Management
Perform Civilian Staff Acquisition Management
Perform Compensation and Reimbursements Management
Perform Cross-Cutting Analysis and Reporting
Perform Data Checks
Perform Directed Leave Administration
Perform Education Benefit
Perform Education Management
Perform Equal Opportunity
Perform Family Support Management
Perform HR Recovery Coordination Program Management
Perform Human Resources Data Management
Perform Human Resources Infrastructure Support Management
Perform Human Resources Interaction Management
Perform Human Resources Management (HRM) Policy and Guidance
Perform Human Resources Profile Management
Perform Human Resources Record Management
Perform Individual Assignment
Perform Individual Training Course Management
Perform Interagency Support Management
Perform Leave Balance Management
Perform Leave Request Management
Perform Leave Sell Back Management
Perform Line of Duty Determination Process Management
Perform Manpower Management
Perform Military Health Benefit
Perform Military Personnel Retirement Management
Perform Military Personnel Separation Management
Perform Military Recruiting and Accession Management
Perform Morale, Welfare and Recreation Program Deliver Management
Perform Noncombatant Evacuation Operations (NEO) Management
Perform Non-DoD Personnel Separation Management
Perform Officer Involuntary Retention Management
Perform Organization Unique Identifier (OUID) Administration
Perform Performance Evaluation Management
Perform Performance Program Administration
Perform Personnel Accountability Management
Perform Personnel Availability Tracking
Perform Personnel Casualty Management

Perform Personnel Development Management
Perform Personnel Distribution
Perform Personnel Grade Change Management
Perform Personnel Management and Sustainment
Perform Personnel Readiness
Perform Personnel Retention Management
Perform Personnel Separation and Retirement Management
Perform Physical Evaluation Process Management
Perform Physical Fitness Program Administration
Perform Precedent Search
Perform Program Analysis
Perform Quality of Life Program Delivery
Perform Quality of Life Program Management
Perform Recognition Program Management
Perform Reporting
Perform System Maintenance Management
Perform Time, Absence, and Labor Management
Perform Transfer Management
Perform Transition Assistance Program Management
Perform Travel Management
Perform Type of Absence Determination
Perform Unauthorized Absence Management
Plan Distribution
Plan Logistics Services
Plan Materiel Resources
Plan Return
Prepare Certified Business Partner Payment
Process Absence Data
Process Absence Notification Data
Process Acceptance Evidence Data
Process Accession Agreement Data
Process Administrative Absence Data
Process Administrative Hold Notification Data
Process Advance Ship Notice Data
Process Adverse Action Authoritative Source Document Data
Process Adverse Action Investigation Report Data
Process Adverse Action Notification Data
Process Adverse Action Response Data
Process Adverse Actions Data
Process Aggregated Spend Data
Process Asset Data
Process Assignment Action Data
Process Assignment Action Request Data
Process Assignment Order Acknowledgement Data
Process Assignment Order Data
Process Assignment Order Requirement Data
Process Assignment Request Data
Process Award Data
Process Award Order Data
Process Award Order Requirement Data
Process Award Recommendation Request Data
Process Background Investigation Report Data
Process BCMR Recommendation Data
Process Benefit Data
Process Buyer Materiel & Maintenance & Service Status Data
Process Candidate Nomination for Assignment Data
Process Candidate Recruitment Data
Process Casualty Assistance Delivery Request Data
Process Casualty Assistance Program Feedback Response Data
Process Casualty Assistance Program Selections Data
Process Casualty Assistance Request Data
Process Casualty Findings and Recommendations Data
Process Casualty Incident Corrective Data
Process Casualty Incident Review Request Data
Process Casualty Legal Recommendation Data
Process Casualty Report Data
Process Casualty Response Data
Process Civilian Personnel Separation and Retirement Data
Process Civilian Staff Acquisition Management Data
Process Classification Action Response Data
Process Collection Data
Process Commitment Modification Request Data
Process Compensation and Reimbursements Data
Process Competency Testing Results Data
Process Competency Testing Results Report Data
Process Continuation of Service Request Data
Process Contract or Order Closure Data
Process Contract or Order Data
Process Correction of Military Record Information Response Data
Process Correction of Military Record Request Data
Process Correction of Military Record Return Case Notification Data
Process Course Evaluation Assessment Data
Process Court-Martial Proceeding Data
Process Debt Disposition Data
Process Debtor Response Data
Process Deduction Data
Process Deliver Morale, Welfare and Recreation Program Data
Process Demotion Order Requirement Data
Process Department of Defense Fund Balance Data
Process Deployment Data
Process Directed Leave Data
Process Discrepancy Report Data
Process DoD Information to OMB Data
Process Earnings Data
Process Education Benefit Data
Process Education Course Curriculum Data
Process Education Course Deficiency Data
Process Education Course Scheduling Data
Process Education Management Data
Process Education Requirements Data
Process Education Resource Availability Data
Process Education Resource Requirements Data
Process Enlistment Extension Agreement Data
Process Enlistment Extension Appeal Data
Process Enlistment Extension Request Data
Process Equal Opportunity Data
Process Extraordinary Request Data
Process Family Care Completion Report Data
Process Family Support Coordination Assistance Response Data
Process Family Support Data
Process Family Support Information Response Data
Process Family Support Needs Assessment Data
Process Family Support Needs Assessment Information Update Data
Process Family Support Request/Profile Information
Process Family Support Service Evaluation Data
Process Family Support Service Request Data
Process Federal Bureau of Investigation Deserter Data
Process Force Structure Data

Process Funded Position Identification Data
Process Grievance Data
Process Grievances
Process Health Insurance Benefit Data
Process Healthcare Referral Data
Process Healthcare Services Support Response Data
Process HR RCP Assistance Request Data
Process HR RCP Comprehensive Needs Assessment Data
Process HR RCP Data
Process HR RCP Enrollment Data
Process HR RCP Evaluation Response Data
Process HR Recovery Plan Assessment Data
Process HR Recovery Plan Data
Process HRM Policy and Guidance Data
Process HRM Policy and Guidance Input Data
Process HRM Policy and Guidance Request Data
Process HRM Policy and Guidance Review Data
Process Human Resources Data
Process Human Resources Data Request
Process Human Resources Interaction Data
Process Human Resources Personal Data Change Request
Process Human Resources Profile Data
Process Human Resources Record Data
Process Inapprehensible Unauthorized Absence Report Data
Process Incident Notification Data
Process Individual Allotment Data
Process Individual Assignment Data
Process Individual Assignment Response Data
Process Individual Enlistment Extension Response Data
Process Individual Human Resources Data
Process Individual Indebtedness Acknowledgement Data
Process Individual In-Service Indebtedness Data
Process Individual Promotion Response Data
Process Individual Reenlistment Response Data
Process Individual Reimbursement Request Data
Process Individual Tax Levy Data
Process Individual Training Course Data
Process Individual Training Course Deficiency Data
Process Individual Training Course Management Data
Process Individual Training Course Requirements Data
Process Individual Training Course Resource Requirements Data
Process Individual Training Course Resources Availability Data
Process Individual Training Course Scheduling Data
Process Individual Training Course Student Enrollment Request Data
Process Individual Transfer Response Data
Process Individual Travel Authorization Data
Process In-Processing Checklist Data
Process Instructor Assessment Data
Process Instructor Course Evaluation Data
Process Interagency Support Data
Process Involuntary Enlistment Extension Candidate List Data
Process Involuntary Enlistment Extension Waiver Request Data
Process Involuntary Separation Notification Acknowledgement Data
Process Labor Data
Process Labor Rights Issue Request Data
Process Law Enforcement Data
Process Leave Balance Data
Process Leave Request Data
Process Leave Request Final Data
Process Leave Request Information Update Data
Process Leave Sell Back Data
Process Legal Personnel Program Data
Process Legislation Data
Process Line of Duty Appeal Request Data
Process Line of Duty Data
Process Line of Duty Determination Process Management Data
Process Line of Duty Determination Request Data
Process Line of Duty Investigation Findings Data
Process Line of Duty Investigation Request Data
Process Line of Duty Legal Recommendation Documentation Data
Process Line of Duty Request Documentation Data
Process List of Personnel Requiring Performance Evaluation Data
Process List of Recruitment Applicants Data
Process Manage Casualty Assistance Programs Data
Process Manpower Allocation
Process Manpower Change Request
Process Manpower Data
Process Manpower Document Data
Process Manpower Information
Process Market Data
Process Medical Evaluation Findings Data
Process Military Experience and Training Discrepancies Data
Process Military Health Benefit Data
Process Military Personnel Retirement Data
Process Military Personnel Separation Data
Process Military Recruiting and Accession Management Data
Process Morale, Welfare and Recreation Program Usage Request Data
Process National Military Strategy Data
Process NEO Arrival Data
Process NEO Departure Confirmation Data
Process NEO Evacuee Data
Process NEO Incident Data
Process Noncombatant Evacuation Operations Data
Process Non-DoD Personnel Separation Data
Process Non-Judicial Proceeding Data
Process Notification of Insufficient Funds Data
Process Occupation Competencies Data
Process Occupational Safety Analysis Data
Process Officer Agreement Change Counseling Data
Process Officer Involuntary Retention Data
Process Officer Involuntary Retention Waiver Request Data
Process Operational Experience Data
Process Order Return
Process Organization Type Information
Process Organization Unique Identifier Data
Process Organization Unique Identifier Information
Process Organization Unique Identifier Request Information
Process Organizational Structure Information
Process Other Benefits
Process Other Benefits Data
Process Out-Processing Checklist Data
Process Performance Evaluation Appeal Request Data
Process Performance Evaluation Data
Process Performance Evaluation Development Plan Data
Process Performance Evaluation Input Data

Process Performance Evaluation Rating Chain Data
Process Performance Evaluation Refutal Data
Process Performance Evaluation Shell Data
Process Performance Program Data
Process Performance Report Data
Process Personnel Availability Tracking Data
Process Personnel Award Reclama Data
Process Personnel Award Request Data
Process Personnel Casualty Management Data
Process Personnel Classification Catalog Data
Process Personnel Development Assignment Request Data
Process Personnel Development Data
Process Personnel Development Deficiency Data
Process Personnel Development Plan Data
Process Personnel Development Proposal Assessment Data
Process Personnel Development Proposal Data
Process Personnel Development Request Data
Process Personnel Distribution Data
Process Personnel Distribution Guidance Data
Process Personnel Distribution Plan Data
Process Personnel Distribution Requirement Change Data
Process Personnel Distribution Requirement Data
Process Personnel Grade Change Data
Process Personnel Grade Change Order Data
Process Personnel Occupation Competency Data
Process Personnel Plan Data
Process Personnel Readiness Data
Process Personnel Recovery Data
Process Personnel Requirement Request Data
Process Personnel Requisition Data
Process Personnel Retention Data
Process Personnel Security Data
Process Physical Evaluation Appeal Request Data
Process Physical Evaluation Process Data
Process Physical Fitness Program Data
Process Position Information
Process Procurement Change Request Data
Process Program and Budget Output Data
Process Program and Funding Document Data
Process Promotion Appeal Package Data
Process Promotion Criteria Data
Process Promotion Eligibility List Data
Process Promotion List Data
Process Promotion Order Requirement Data
Process Promotion Package Data
Process Prospect Location Data
Process QoL Information Request Data
Process QoL Program Assessment Data
Process QoL Program Assistance Response Data
Process QoL Program Enrollment Data
Process QoL Program Evaluation Data
Process QoL Program Feedback Data
Process QoL Program Feedback Request Data
Process QoL Program Planning Document Data
Process QoL Program Proposal Data
Process QoL Program Standards Document Data
Process Quality of Life Benefit
Process Quality of Life Benefit Data
Process Quality of Life Program Management Data
Process RCP Data
Process RCP Feedback Data
Process Receiving Report Data
Process Recognition Program Data
Process Recovering Service Member Care Category Data
Process Recovering Service Member Information Response Data
Process Recruiting Prospect Data
Process Recruitment Applicant Data
Process Reduction in Force Data
Process Reenlistment Appeal Request Data
Process Reenlistment Candidate List Data
Process Reenlistment Request Data
Process Reenlistment Waiver Data
Process Reenlistment Waiver Request Data
Process Report of Offense Data
Process Retirement Appeal Request Data
Process Retirement Benefit Data
Process Retirement Checklist Action Completion Data
Process Retirement Checklist Action Requirement Data
Process Retirement Checklist Data
Process Retirement Counsel Completion Data
Process Retirement Eligibility Concurrence Data
Process Retirement Inquiry Data
Process Retirement Order Acknowledgement Data
Process Retirement Order Data
Process Retirement Order Requirement Data
Process Retirement Points Data
Process Retirement Request Data
Process Return of Unauthorized Absence Notification Data
Process Returned Materiel/Asset
Process Scheduling Data
Process Seed Information
Process Separation Appeal Request Data
Process Separation Checklist Action Completion Data
Process Separation Checklist Action Requirement Data
Process Separation Checklist Data
Process Separation Concurrence Data
Process Separation Inquiry Data
Process Separation Order Acknowledgement Data
Process Separation Order Data
Process Separation Order Requirement Data
Process Separation Request Data
Process Shipments
Process Stop Loss Criteria Data
Process Stop Loss Notification Data
Process Strategic Planning Guidance Data
Process Student Admission Enrollment Request Data
Process Student Course Evaluation Data
Process Student Enrollment Data
Process Supplemental Unauthorized Absence Data
Process Supplier Advance Ship Notice Data
Process Time Worked Data
Process Time, Absence, and Labor Data
Process Transfer Appeal Request Data
Process Transfer Data
Process Transfer Eligibility Concurrence Data
Process Transfer Order Acknowledgment Data
Process Transfer Order Data
Process Transfer Order Requirement Data
Process Transfer Package Data
Process Transfer Request Data
Process Transition Assistance Program Data
Process Transportation Schedule Data
Process Travel Management Data

Process Type of Absence Data
Process Unauthorized Absence Data
Process Unauthorized Absence Information Request Data
Process Unauthorized Absence Notification Data
Process Union Relations Program Request Data
Process Updated Asset Data
Process Veteran Affairs Disability Severity Data
Process Waiver Request Data
Process Workforce Analysis Data
Process Workforce Communication Request Data
Process Workforce Occupational Safety Analysis Data
Produce Absence Data Report
Produce Absence Notification Report
Produce Acceptance Evidence Report
Produce Accession Agreement Report
Produce Administrative Absence Report
Produce Administrative Hold Notification Report
Produce Advance Ship Notice Report
Produce Adverse Action Authoritative Source Document Report
Produce Adverse Action Investigation Report
Produce Adverse Action Notification Report
Produce Adverse Action Response Report
Produce Adverse Actions Report
Produce Aggregated Spend Report
Produce Asset Report
Produce Assignment Action Report
Produce Assignment Action Request Report
Produce Assignment Order Acknowledgement Report
Produce Assignment Order Report
Produce Assignment Order Requirement Report
Produce Assignment Request Report
Produce Award Data Report
Produce Award Order Report
Produce Award Order Requirement Report
Produce Award Recommendation Request Report
Produce Background Investigation Report
Produce BCMR Recommendation Report
Produce Benefit Report
Produce Buyer Materiel & Maintenance & Service Status Report
Produce Candidate Nomination for Assignment Report
Produce Candidate Recruitment Data Report
Produce Casualty Assistance Delivery Request Report
Produce Casualty Assistance Program Feedback Response Report
Produce Casualty Assistance Program Selections Report
Produce Casualty Assistance Request Report
Produce Casualty Findings and Recommendations Report
Produce Casualty Incident Corrective Report
Produce Casualty Incident Review Request Report
Produce Casualty Legal Recommendation Report
Produce Casualty Report
Produce Casualty Response Report
Produce Civilian Personnel Separation and Retirement Report
Produce Civilian Staff Acquisition Management Report
Produce Classification Action Response Report
Produce Collection Data Report
Produce Commitment Modification Request Report
Produce Compensation and Reimbursements Report
Produce Competency Testing Results Report
Produce Continuation of Service Request Report
Produce Contract or Order Closure Report
Produce Contract or Order Report
Produce Correction of Military HR Record Report
Produce Correction of Military Record Information Response Report
Produce Correction of Military Record Request Report
Produce Correction of Military Record Return Case Notification Report
Produce Course Evaluation Assessment Data Report
Produce Court-Martial Proceeding Data Report
Produce Custom Adverse Actions Report
Produce Custom Assignment Action Report
Produce Custom Casualty Assistance Program Report
Produce Custom Compensation and Reimbursement Report
Produce Custom Correction of Military HR Record Report
Produce Custom Deliver Morale, Welfare and Recreation Program Report
Produce Custom Education Management Report
Produce Custom Family Support Report
Produce Custom HRM Policy and Guidance Report
Produce Custom Human Resources Interaction Report
Produce Custom Human Resources Profile Report
Produce Custom Human Resources Record Report
Produce Custom Individual Assignment Report
Produce Custom Individual Training Course Report
Produce Custom Leave Request Report
Produce Custom Line of Duty Determination Process Management Report
Produce Custom Manage Casualty Assistance Programs Report
Produce Custom Military Personnel Retirement Report
Produce Custom Military Personnel Separation Report
Produce Custom Military Recruiting and Accession Management Report
Produce Custom NEO Report
Produce Custom Officer Involuntary Retention Report
Produce Custom OUID Report
Produce Custom Performance Evaluation Report
Produce Custom Personnel Casualty Report
Produce Custom Personnel Development Report
Produce Custom Personnel Distribution Report
Produce Custom Personnel Grade Change Report
Produce Custom Personnel Retention Report
Produce Custom Physical Evaluation Process Management Report
Produce Custom Quality of Life Program Management Report
Produce Custom RCP Management Report
Produce Custom Recognition Program Report
Produce Custom Time, Absence, and Labor Report
Produce Custom Transfer Report
Produce Custom Unauthorized Absence Report
Produce Debt Disposition Report
Produce Debtor Response Report
Produce Deduction Data Report
Produce Deliver Morale, Welfare and Recreation Program Report
Produce Demotion Order Requirement Report
Produce Department of Defense Fund Balance Report
Produce Deployment Report
Produce Directed Leave Report
Produce Discrepancy Report
Produce DoD Information to OMB Report

Produce Earnings Data Report
Produce Education Benefit Report
Produce Education Course Curriculum Report
Produce Education Course Deficiency Report
Produce Education Course Scheduling Report
Produce Education Management Report
Produce Education Requirements Report
Produce Education Resource Availability Report
Produce Education Resource Requirements Report
Produce Enlistment Extension Agreement Report
Produce Enlistment Extension Appeal Report
Produce Enlistment Extension Request Report
Produce Equal Opportunity Report
Produce Extraordinary Request Report
Produce Family Care Completion Report
Produce Family Support Coordination Assistance Response Report
Produce Family Support Information Response Report
Produce Family Support Needs Assessment Information Update Report
Produce Family Support Needs Assessment Report
Produce Family Support Service Evaluation Report
Produce Family Support Service Request Report
Produce Federal Bureau of Investigation Deserter Report
Produce Force Structure Report
Produce Full Time Support Report
Produce Funded Position Identification Report
Produce Grievance Report
Produce Health Insurance Benefit Report
Produce Healthcare Referral Data Report
Produce Healthcare Services Support Response Report
Produce HR RCP Assistance Request Data Report
Produce HR RCP Comprehensive Needs Assessment Report
Produce HR RCP Enrollment Report
Produce HR RCP Evaluation Response Report
Produce HR RCP Report
Produce HR Recovery Plan Assessment Report
Produce HR Recovery Plan Report
Produce HRM Policy and Guidance Input Report
Produce HRM Policy and Guidance Report
Produce HRM Policy and Guidance Request Report
Produce HRM Policy and Guidance Review Report
Produce Human Resources Data Report
Produce Human Resources Data Request Report
Produce Human Resources Interaction Report
Produce Human Resources Personal Data Change Request Report
Produce Human Resources Profile Data Report
Produce Human Resources Record Data Report
Produce Inapprehensible Unauthorized Absence Report
Produce Incident Notification Report
Produce Individual Allotment Data Report
Produce Individual Assignment Report
Produce Individual Assignment Response Report
Produce Individual Enlistment Extension Response Report
Produce Individual Human Resources Data Report
Produce Individual Indebtedness Acknowledgement Report
Produce Individual In-Service Indebtedness Data Report
Produce Individual Promotion Response Report
Produce Individual Reenlistment Response Report
Produce Individual Reimbursement Request Report
Produce Individual Tax Levy Data Report
Produce Individual Training Course Deficiency Report
Produce Individual Training Course Management Report
Produce Individual Training Course Report
Produce Individual Training Course Requirements Report
Produce Individual Training Course Resource Requirements Report
Produce Individual Training Course Resources Availability Report
Produce Individual Training Course Scheduling Report
Produce Individual Training Course Student Enrollment Request Report
Produce Individual Transfer Response Report
Produce Individual Travel Authorization Report
Produce In-Processing Checklist Report
Produce Instructor Assessment Data Report
Produce Instructor Course Evaluation Report
Produce Interagency Support Report
Produce Involuntary Enlistment Extension Candidate List Report
Produce Involuntary Enlistment Extension Waiver Request Report
Produce Involuntary Separation Notification Acknowledgement Report
Produce Labor Data Report
Produce Labor Rights Issue Request Report
Produce Law Enforcement Report
Produce Leave Balance Report
Produce Leave Request Final Report
Produce Leave Request Information Update Report
Produce Leave Request Report
Produce Leave Sell Back Report
Produce Legal Personnel Program Report
Produce Legislation Report
Produce Line of Duty Appeal Request Report
Produce Line of Duty Data Report
Produce Line of Duty Determination Process Management Report
Produce Line of Duty Determination Request Report
Produce Line of Duty Investigation Findings Report
Produce Line of Duty Investigation Request Report
Produce Line of Duty Legal Recommendation Documentation Report
Produce Line of Duty Request Documentation Report
Produce List of Personnel Requiring Performance Evaluation Report
Produce List of Recruitment Applicants Report
Produce Manage Casualty Assistance Programs Report
Produce Manage Family Support Report
Produce Manpower Accounting Report
Produce Manpower Allocation Report
Produce Manpower Document Report
Produce Manpower Report
Produce Market Data Report
Produce Market Report
Produce Medical Evaluation Findings Report
Produce Military Experience and Training Discrepancies Report
Produce Military Health Benefit Report
Produce Military Personnel Retirement Report
Produce Military Personnel Separation Report
Produce Military Recruiting and Accession Management Report

Produce Morale, Welfare and Recreation Program Usage Request Data Report
Produce National Military Strategy Report
Produce NEO Arrival Report
Produce NEO Departure Confirmation Report
Produce NEO Evacuee Report
Produce NEO Incident Report
Produce Noncombatant Evacuation Operations Report
Produce Non-DoD Personnel Separation Report
Produce Non-Judicial Proceeding Report
Produce Notification of Insufficient Funds Report
Produce Occupation Competencies Report
Produce Occupational Safety Analysis Report
Produce Officer Agreement Change Counseling Report
Produce Officer Involuntary Retention Report
Produce Officer Involuntary Retention Waiver Request Report
Produce Operational Experience Report
Produce Organization Type Information Report
Produce Organization Unique Identifier Information Report
Produce Organization Unique Identifier Report
Produce Organization Unique Identifier Request Report
Produce Other Benefits Report
Produce Other Manpower Report
Produce Out-Processing Checklist Report
Produce Performance Evaluation Appeal Request Report
Produce Performance Evaluation Development Plan Report
Produce Performance Evaluation Input Report
Produce Performance Evaluation Rating Chain Report
Produce Performance Evaluation Refutal Report
Produce Performance Evaluation Report
Produce Performance Evaluation Shell Report
Produce Performance Program Report
Produce Performance Report
Produce Personnel Availability Tracking Report
Produce Personnel Award Reclama Report
Produce Personnel Award Request Report
Produce Personnel Casualty Management Report
Produce Personnel Classification Catalog Report
Produce Personnel Development Assignment Request Report
Produce Personnel Development Deficiency Report
Produce Personnel Development Plan Report
Produce Personnel Development Proposal Assessment Report
Produce Personnel Development Proposal Report
Produce Personnel Development Report
Produce Personnel Development Request Report
Produce Personnel Distribution Guidance Report
Produce Personnel Distribution Plan Report
Produce Personnel Distribution Report
Produce Personnel Distribution Requirement Change Report
Produce Personnel Distribution Requirement Report
Produce Personnel Grade Change Order Report
Produce Personnel Grade Change Report
Produce Personnel Occupation Competency Report
Produce Personnel Plan Report
Produce Personnel Readiness Report
Produce Personnel Recovery Report
Produce Personnel Requirement Request Report
Produce Personnel Requisition Report
Produce Personnel Retention Report
Produce Personnel Security Report
Produce Physical Evaluation Appeal Request Report
Produce Physical Evaluation Process Report
Produce Physical Fitness Program Report
Produce Procurement Change Request Report
Produce Program and Budget Output Report
Produce Program and Funding Document Report
Produce Program Feedback Request Report
Produce Programmed Manpower Report
Produce Promotion Appeal Package Report
Produce Promotion Criteria Report
Produce Promotion Eligibility List Report
Produce Promotion List Report
Produce Promotion Order Requirement Report
Produce Promotion Package Report
Produce Prospect Location Data Report
Produce QoL Information Request Report
Produce QoL Program Assessment Report
Produce QoL Program Assistance Response Report
Produce QoL Program Enrollment Report
Produce QoL Program Evaluation Report
Produce QoL Program Feedback Report
Produce QoL Program Planning Document Report
Produce QoL Program Proposal Report
Produce QoL Program Standards Document Report
Produce Quality of Life Benefit Report
Produce Quality of Life Program Management Report
Produce RCP Feedback Report
Produce RCP Report
Produce Receiving Report
Produce Recognition Program Report
Produce Recovering Service Member Care Category Report
Produce Recovering Service Member Information Response Report
Produce Recruiting Prospect Report
Produce Recruitment Applicant Report
Produce Reduction in Force Report
Produce Reenlistment Appeal Request Report
Produce Reenlistment Candidate List Report
Produce Reenlistment Request Report
Produce Reenlistment Waiver Report
Produce Reenlistment Waiver Request Report
Produce Report of Offense Report
Produce Retirement Appeal Request Report
Produce Retirement Benefit Report
Produce Retirement Checklist Action Completion Report
Produce Retirement Checklist Action Requirement Data Report
Produce Retirement Checklist Report
Produce Retirement Counsel Completion Report
Produce Retirement Eligibility Concurrence Report
Produce Retirement Inquiry Report
Produce Retirement Order Acknowledgement Report
Produce Retirement Order Report
Produce Retirement Order Requirement Report
Produce Retirement Points Data Report
Produce Retirement Request Report
Produce Return of Unauthorized Absence Notification Report
Produce Scheduling Report
Produce Seed Information Report
Produce Separation Appeal Request Report
Produce Separation Checklist Action Completion Report
Produce Separation Checklist Action Requirement Data Report
Produce Separation Checklist Report

Produce Separation Concurrence Report
Produce Separation Inquiry Report
Produce Separation Order Acknowledgement Report
Produce Separation Order Report
Produce Separation Order Requirement Report
Produce Separation Request Report
Produce Stop Loss Criteria Report
Produce Stop Loss Notification Report
Produce Strategic Planning Guidance Report
Produce Student Admission Enrollment Request Report
Produce Student Course Evaluation Report
Produce Student Enrollment Report
Produce Supplemental Unauthorized Absence Information Report
Produce Supplier Advance Ship Notice Report
Produce Time Worked Data Report
Produce Time, Absence, and Labor Data Report
Produce Transfer Appeal Request Report
Produce Transfer Data Report
Produce Transfer Eligibility Concurrence Report
Produce Transfer Order Acknowledgement Report
Produce Transfer Order Report
Produce Transfer Order Requirement Report
Produce Transfer Package Report
Produce Transfer Request Report
Produce Transition Assistance Program Report
Produce Transportation Schedule Report
Produce Travel Management Report
Produce Type of Absence Report
Produce Unauthorized Absence Information Request Report
Produce Unauthorized Absence Notification Report
Produce Unauthorized Absence Report
Produce Union Relations Program Request Report
Produce Updated Asset Report
Produce Veterans Affairs Disability Severity Report
Produce Waiver Request Report
Produce Workforce Analysis Report
Produce Workforce Communication Request Report
Produce Workforce Occupational Safety Analysis Report
Provide Administrative Absence Workflow
Provide Adverse Actions Workflow
Provide Assignment Action Workflow
Provide Assignment Workflow
Provide Civilian Personnel Separation and Retirement Workflow
Provide Civilian Staff Acquisition Management Workflow
Provide Compensation and Reimbursements Workflow
Provide Correction of Military HR Record Workflow
Provide Deliver Morale, Welfare and Recreation Program Workflow
Provide Directed Leave Workflow
Provide Education Benefit Workflow
Provide Education Management Workflow
Provide Equal Opportunity Workflow
Provide Grievance Workflow
Provide Health Insurance Benefit Workflow
Provide HR RCP Workflow
Provide HRM Policy and Guidance Workflow
Provide Human Resources Data Workflow
Provide Human Resources Interaction Workflow
Provide Human Resources Profile Workflow
Provide Human Resources Record Workflow
Provide Individual Assignment Workflow
Provide Individual Training Course Management Workflow
Provide Interagency Support Workflow
Provide Law Enforcement Workflow
Provide Leave Balance Workflow
Provide Leave Request Workflow
Provide Leave Sell Back Workflow
Provide Legal Personnel Program Workflow
Provide Line of Duty Determination Process Management Workflow
Provide Manage Casualty Assistance Programs Workflow
Provide Manage Family Support Process Workflow
Provide Manpower Workflow
Provide Military Health Benefit Workflow
Provide Military Personnel Retirement Workflow
Provide Military Personnel Separation Workflow
Provide Military Recruiting and Accession Management Workflow
Provide Noncombatant Evacuation Operations Workflow
Provide Non-DoD Personnel Separation Workflow
Provide Officer Involuntary Retention Workflow
Provide Order Status
Provide Organization Unique Identifier Workflow
Provide Other Benefits Workflow
Provide Performance Evaluation Workflow
Provide Performance Program Workflow
Provide Personnel Availability Tracking Workflow
Provide Personnel Casualty Management Workflow
Provide Personnel Development Workflow
Provide Personnel Distribution Workflow
Provide Personnel Grade Change Workflow
Provide Personnel Readiness Workflow
Provide Personnel Retention Workflow
Provide Personnel Security Workflow
Provide Physical Evaluation Process Workflow
Provide Physical Fitness Program Workflow
Provide Quality of Life Benefit Workflow
Provide Quality of Life Program Management Workflow
Provide Recognition Program Workflow
Provide Retirement Benefit Workflow
Provide Search Capability on Family Support Request Data
Provide Time, Absence, and Labor Workflow
Provide Transfer Workflow
Provide Transition Assistance Program Workflow
Provide Travel Management Workflow
Provide Type of Absence Workflow
Provide Unauthorized Absence Workflow
Provide Workforce Occupational Safety Analysis Workflow
Record Inspection
Record Issuance
Record Receipt
Record Transportation Fulfillment
Retrieve Item Status and Availability
Send Absence Data to External Destination
Send Administrative Absence Data to External Destination
Send Adverse Action Investigation Report Data to External Destination
Send Adverse Actions Data to External Destination
Send Assignment Action Data to External Destination
Send Background Investigation Request Data to External Destination

Send BCMR Hearing Notification Data to External Destination
Send Benefit Administration Data to External Destination
Send Benefit Debt Disposition Data to External Destination
Send Benefit Procurement Request Data to External Destination
Send Career Path Data to External Destination
Send Casualty Assistance Delivery Request Data to External Destination
Send Casualty Assistance Program Feedback Request Data to External Destination
Send Casualty Assistance Program Feedback Response Data to External Destination
Send Casualty Assistance Request Data to External Destination
Send Casualty Error Data to External Destination
Send Casualty Information Request Data to External Destination
Send Casualty Legal Review Request Data to External Destination
Send Casualty Mortuary Data to External Destination
Send Casualty Next of Kin Notification Data to External Destination
Send Casualty Report Data to External Destination
Send Catalog Data to External Destination
Send Certified Human Resources Management Pay Data to External Destination
Send Certified Reimbursement Data to External Destination
Send Civilian Personnel Separation and Retirement Data to External Destination
Send Civilian Staff Acquisition Management Data to External Destination
Send Classification Action Request Data to External Destination
Send Commitment Request Data to External Destination
Send Compensation and Reimbursements Data to External Destination
Send Competency Testing Request Data to External Destination
Send Correction of Record Information Request Data to External Destination
Send Correction of Record Return Notification Data to External Destination
Send Course Evaluation Assessment Data to External Destination
Send Court-Martial Referral Data to External Destination
Send Customer Communication Data to External Destination
Send Debt Correspondence Data to External Destination
Send Deliver Morale, Welfare and Recreation Program Data to External Destination
Send Directed Leave Data to External Destination
Send Education Benefit Data to External Destination
Send Education Course Catalog Data to External Destination
Send Education Course Curriculum Data to External Destination
Send Education Course Proposal Assessment Data to External Destination
Send Education Course Scheduling Data to External Destination
Send Education Management Data to External Destination
Send Education Resource Requirements Data to External Destination
Send Equal Opportunity Data to External Destination
Send Evidence of Goods Tendered and Services Rendered Data to Ext. Destination
Send Family Care Completion Report Data to External Destination
Send Family Support Coordination Assistance Request Data to External Destination
Send Family Support Data to External Destination
Send Family Support Information Request Data to External Destination
Send Family Support Needs Assesment Data to External Destination
Send Family Support Needs Assessment Data to External Destination
Send Family Support Service Evaluation Data to External Destination
Send Federal Bureau of Investigation Deserter Data to External Destination
Send Grievance Data to External Destination
Send Health Insurance Benefit Data to External Destination
Send Healthcare Services Support Request Data to External Destination
Send HR RCP Assistance Request Data to External Destination
Send HR RCP Assistance Response Data to External Destination
Send HR RCP Comprehensive Needs Assessment Data to External Destination
Send HR RCP Data to External Destination
Send HR RCP Enrollment Data to External Destination
Send HR RCP Enrollment Notification Data to External Destination
Send HR RCP Evaluation Request Data to External Destination
Send HR Recovery Plan Data to External Destination
Send HRM Policy and Guidance Data to External Destination
Send HRM Policy and Guidance Request Inquiry Data to External Destination
Send Human Resources Data to External Destination
Send Human Resources Disposition Data to External Destination
Send Human Resources Interaction Data to External Destination
Send Human Resources Profile Data to External Destination
Send Human Resources Record Data to External Destination
Send Incident Notification Data to External Destination
Send Ind. Training and Education Procurement Req. Data to External Destination
Send Ind. Training Course Resource Requirements Data to External Destination
Send Individual Assignment Data to External Destination
Send Individual Training Catalog Data to External Destination
Send Individual Training Course Data to External Destination
Send Individual Training Course Management Data to External Destination
Send Individual Training Course Proposal Assessment Data to External Destination
Send Individual Training Course Scheduling Data to External Destination
Send In-Processing Arrival Notification Data to External Destination
Send Instructor Assessment Data to External Destination

Send Interagency Support Data to External Destination
Send Invitational Travel Order Requirement Data to External Destination
Send Involuntary Separation Notification Data to External Destination
Send Involuntary Separation Request Data to External Destination
Send Labor Data to External Destination
Send Labor Rights Issue Analysis Summary to External Destination
Send Labor Rights Issue Response to External Destination
Send Law Enforcement Data to External Destination
Send Leave Balance Data to External Destination
Send Leave Request Data to External Destination
Send Leave Sell Back Data to External Destination
Send Legal Personnel Program Data to External Destination
Send Line of Duty Determination Process Management Data to External Destination
Send Line of Duty Legal Review Request Data to External Destination
Send Line of Duty Request Data to External Destination
Send Manage Casualty Assistance Programs Data to External Destination
Send Mandatory Retirement Projection Notification Data to External Destination
Send Manpower Data to External Destination
Send Medical Evaluation Results Data to External Destination
Send Medical Prescreen Data to External Destination
Send Military Health Benefit Data to External Destination
Send Military Lift Request Data to External Destination
Send Military Personnel Retirement Data to External Destination
Send Military Personnel Separation Data to External Destination
Send Military Recruiting and Accession Management Data to External Destination
Send MWR Program Usage Response Data to External Destination
Send Negotiated Labor Agreement Data to External Destination
Send Noncombatant Evacuation Operations Data to External Destination
Send Non-DoD Personnel Separation Data to External Destination
Send Obligation Request Data to External Destination
Send Officer Involuntary Retention Data to External Destination
Send Organization Unique Identifier Data to External Destination
Send Other Benefits Data to External Destination
Send Out-Processing Departure Notification Data to External Destination
Send Pay Statement Data to External Destination
Send Performance Evaluation Data to External Destination
Send Performance Program Data to External Destination
Send Personnel Action Decision Notification Data to External Destination
Send Personnel and Pay Debt Disposition Data to External Destination
Send Personnel Availability Tracking Data to External Destination
Send Personnel Casualty Management Data to External Destination
Send Personnel Development Data to External Destination
Send Personnel Development Request Data to External Destination
Send Personnel Development Resource Master Schedule Data to External Destination
Send Personnel Distribution Data to External Destination
Send Personnel Distribution Plan Data to External Destination
Send Personnel Grade Change Data to External Destination
Send Personnel Plan Assessment Data to External Destination
Send Personnel Readiness Data to External Destination
Send Personnel Recovery Request Data to External Destination
Send Personnel Requirement Request Data to External Destination
Send Personnel Requirement Request Response Data to External Destination
Send Personnel Requisition Data to External Destination
Send Personnel Retention Data to External Destination
Send Personnel Security Data to External Destination
Send Physical Evaluation Process Data to External Destination
Send Physical Fitness Program Data to External Destination
Send Pre-Induction Documentation Data to External Destination
Send Proposal Assessment Data to External Destination
Send QoL Program Assistance Notification Data to External Destination
Send QoL Program Data to External Destination
Send QoL Program Report Data to External Destination
Send Quality of Life Benefit Data to External Destination
Send Quality of Life Program Management Data to External Destination
Send Recognition Program Data to External Destination
Send Recovering Service Member Care Category Data to External Destination
Send Recovering Service Member Plan Status Notification Data to External Dest.
Send Recovering Service Member Request Data to External Destination
Send Recruitment Applicant Data to External Destination
Send Recruitment Mitigation Plan Data to External Destination
Send Report of Offense Data to External Destination
Send Request for Administrative Offset Data to External Destination
Send Retirement Benefit Data to External Destination
Send Retirement Checklist Action Completion Data to External Destination
Send Retirement Checklist Action Requirement Data to External Destination
Send Retirement Clearance Notification Data to External Destination
Send Retirement Documentation Data to External Destination
Send Retirement Eligibility Concurrence Data to External Destination
Send Retirement Eligibility Nonconcurrence Data to External Destination
Send Retirement Inquiry Response Data to External Destination
Send Retirement Order Data to External Destination
Send Retirement Points Data to External Destination

Send Retirement Request Data to External Destination
Send Sales Reimbursement Data to External Destination
Send Separated/Terminated/Transferred Indiv. Debt Data to External Destination
Send Separation Checklist Action Completion Data to External Destination
Send Separation Checklist Action Requirement Data to External Destination
Send Separation Clearance Notification Data to External Destination
Send Separation Concurrence Data to External Destination
Send Separation Documentation Data to External Destination
Send Separation Nonconcurrence Data to External Destination
Send Separation Order Data to External Destination
Send Signed Accession Agreement Data to External Destination
Send Student Enrollment Data to External Destination
Send Time Worked Data to External Destination
Send Time, Absence, and Labor Data to External Destination
Send Transfer Data to External Destination
Send Transfer Eligibility Concurrence Data to External Destination
Send Transfer Eligibility Nonconcurrence Data to External Destination
Send Transfer Order Data to External Destination
Send Transition Assistance Program Data to External Destination
Send Travel Debt Bill Data to External Destination
Send Travel Management Data to External Destination
Send Travel Requirement Data to External Destination
Send Type of Absence Data to External Destination
Send Unauthorized Absence Data to External Destination
Send Unauthorized Absence Follow Up Data to External Destination
Send Unauthorized Absence Report Data to External Destination
Send Workforce Analysis Request Data to External Destination
Send Workforce Communication Request Data to External Destination
Send Workforce Occupational Safety Analysis Data to External Destination
Support Health Insurance Benefit
Support Human Resources Management
Track Transportation Status
Update Manpower Change Request
Update Position Information
Update Unit Information
Validate Manpower Requirements

BEA 9.0 Capability Titles

Screen: **System Capabilities** screen.
BEA 9.0 capability Titles:
Administer Legal Personnel Programs
Collect and Disburse
Conduct Program Management
Deliver Property and Forces
Develop Personnel
Dispose or Return Property and Materiel
Environmental Liabilities Identification and Valuation
Financial Reporting
Forecast, Plan, Program, Budget, and Funds Distribution and Control
Hazardous Materials Process Controls and Information Management
Manage Acquisition Oversight Integration
Manage Assignment and Transfer
Manage Benefits
Manage Compensation and Reimbursement
Manage Financial Assets and Liabilities
Manage General Ledger
Manage Human Resources Information
Manage Human Resources Information Security
Manage Human Resources Organizational Infrastructure Support
Manage Interagency Support
Manage Law Enforcement
Manage Military Health Services
Manage Organization
Manage Payment
Manage Personnel Sustainment
Manage Quality of Life and Morale, Welfare and Recreation
Manage Receipt and Acceptance
Manage Recruiting and Accessions
Manage Request
Manage Retirement and Separation
Manage Sourcing
Manage Travel
Managerial Accounting
Monitor Commercial Request for DoD Technology Export
Perform Asset Accountability
Perform Build and Make and Maintenance and Sustainment
Real Property Acceptance
Real Property Inventory

BEA 9.0 OA Codes and Titles

Screen: **OV5 System Operational Activities** screen.
BEA 9.0 OA Codes and Titles:
A.0 - Manage the Department of Defense Business Mission
A.1 - Execute the DoD Decision Support System
A.1.1 - Execute Joint Capabilities Integration and Development System
A.1.1.1 - Develop Joint Operations Concepts
A.1.1.1.1 - Develop Concept of Operations
A.1.1.1.2 - Develop Joint Future Concepts
A.1.1.1.3 - Develop Integrated Architecture
A.1.1.2 - Manage Concept Development
A.1.1.2.1 - Develop Integrating Concept
A.1.1.2.2 - Develop Functional Concept

A.1.1.3 - Perform Capabilities Based Assessment and Analysis
A.1.1.3.1 - Perform Functional Area Analysis
A.1.1.3.2 - Perform Functional Needs Analysis
A.1.1.3.3 - Conduct Functional Solution Analysis
A.1.1.3.3.1 - Conduct DOTMLPF Analysis
A.1.1.3.3.2 - Respond to Non-Materiel Solution
A.1.1.3.3.3 - Develop Materiel Solution Approaches
A.1.1.3.3.3.1 - Perform Analysis of Materiel Approaches
A.1.1.3.3.3.2 - Develop Solution Alternatives
A.1.1.3.3.3.3 - Conduct Post Independent Analysis
A.1.1.4 - Manage Capability Performance Attributes
A.1.1.4.1 - Develop Information Support Plan
A.1.1.4.2 - Develop Key Performance Parameters
A.1.1.4.3 - Conduct System Threat Assessment
A.1.1.4.4 - Conduct Threshold and Objective Tradeoffs Analysis
A.1.1.5 - Develop Capability Documents
A.1.1.5.1 - Develop Joint Capability Document
A.1.1.5.2 - Compile Initial Capabilities Document
A.1.1.5.3 - Compile Capability Development Document
A.1.1.5.4 - Compile Capability Production Document
A.1.1.6 - Manage Certification Validation Approval and Reviews
A.1.1.6.1 - Conduct Joint Staff Validation and Approval
A.1.1.6.1.1 - Conduct Joint Interoperability and Supportability Certification
A.1.1.6.1.2 - Conduct Functional Capabilities Board Review
A.1.1.6.1.3 - Conduct Joint Requirements Oversight Council Review
A.1.1.6.1.4 - Conduct Joint Potential Designator Review
A.1.1.6.2 - Conduct Sponsor Validation and Approval
A.1.1.6.3 - Support Defense Acquisition System
A.1.1.6.3.1 - Support Acquisition Decision Review
A.1.1.6.3.2 - Support Executive Assessment Review
A.1.1.6.4 - Provide Joint Staff Support for PPBE
A.1.2 - Execute Planning Programming and Budgeting
A.1.2.1 - Perform Executive Level Planning
A.1.2.2 - Perform Programming
A.1.2.2.1 - Evaluate Strategic Goals
A.1.2.2.2 - Issue Fiscal Guidance
A.1.2.2.3 - Develop Program Guidance
A.1.2.2.4 - Evaluate Program Information
A.1.2.2.5 - Develop and Resolve Programmatic Issues
A.1.2.2.6 - Issue Program Decision Memorandum
A.1.2.2.7 - Update FYDP
A.1.2.3 - Collect Program and Budget Information
A.1.2.4 - Perform Budgeting
A.1.2.4.1 - Develop Budget Guidance
A.1.2.4.2 - Evaluate Budget Submission
A.1.2.4.3 - Conduct Budget Review
A.1.2.4.4 - Issue Budget Decision
A.1.2.4.5 - Incorporate Program Decisions
A.1.2.4.6 - Negotiate OMB Passback
A.1.2.4.7 - Prepare DoD Submission for President's Budget
A.1.2.5 - Support Congressional Budget Review
A.1.2.6 - Track Congressional Action
A.1.2.7 - Perform Enterprise Funds Distribution
A.1.2.7.1 - Execute Continuing Resolution
A.1.2.7.2 - Execute Apportionment
A.1.2.7.3 - Implement Case in Foreign Military Sales Trust Fund
A.1.2.7.4 - Allocate Funds
A.1.2.7.5 - Manage Baseline for Reprogramming
A.1.2.7.6 - Perform Reprogramming and Transfers
A.1.2.7.7 - Execute Rescission Deferrals and Cancellations
A.1.3 - Manage Defense Acquisition System
A.1.3.1 - Conduct Acquisition Decision Review
A.1.3.1.1 - Conduct Concept Decision Review
A.1.3.1.2 - Conduct Milestone Decision Review
A.1.3.1.3 - Conduct Design Readiness Review
A.1.3.1.4 - Conduct Full Rate Production Decision Review
A.1.3.1.5 - Conduct Portfolio Decision Review
A.1.3.2 - Conduct Executive Assessment Review
A.1.3.2.1 - Conduct Unit Cost Review
A.1.3.2.2 - Conduct Defense Acquisition Executive Summary Review
A.1.3.2.3 - Conduct Acquisition Program Baseline Review
A.1.3.2.4 - Conduct Ad hoc Review
A.1.3.3 - Conduct Affordability Assessment Review
A.1.3.4 - Conduct Technical Reviews
A.1.3.4.1 - Conduct Initial Technical Review
A.1.3.4.2 - Conduct System Requirements Review
A.1.3.4.3 - Conduct System Functional Review
A.1.3.4.4 - Conduct Preliminary Design Review
A.1.3.4.5 - Conduct Critical Design Review
A.1.3.4.6 - Conduct Test Readiness Review
A.1.3.4.7 - Conduct System Verification Review
A.1.3.4.8 - Conduct Functional Configuration Audit
A.1.3.4.9 - Conduct Production Readiness Review
A.2 - Monitor Performance of the Department of Defense Business Mission
A.2.1 - Perform Executive Management
A.2.2 - Perform Executive Cost Performance Management
A.2.2.1 - Define Cost Performance Model
A.2.2.2 - Populate Cost Performance Model
A.2.2.3 - Perform Cost Performance Analysis
A.3 - Execute DoD Acquisition
A.3.1 - Manage Acquisition Business Functional Areas
A.3.1.1 - Execute Acquisition Management Integration
A.3.1.1.1 - Manage Acquisition Oversight Integration
A.3.1.1.1.1 - Manage Capabilities Based Acquisition
A.3.1.1.1.2 - Conduct Periodic and Ad-hoc Reporting
A.3.1.1.1.3 - Conduct Acquisition Assessment
A.3.1.1.2 - Conduct Acquisition Resource Analysis
A.3.1.1.3 - Manage Acquisition Policy
A.3.1.1.3.1 - Monitor Acquisition Policy Compliance
A.3.1.1.3.2 - Develop and Implement Acquisition Policy
A.3.1.2 - Conduct Sourcing
A.3.1.2.1 - Execute Requisition
A.3.1.2.2 - Receive and Accept Purchase Request
A.3.1.2.3 - Develop Procurement Strategy
A.3.1.2.4 - Award Procurement Instrument or IGT Order
A.3.1.2.5 - Perform Receipt Acceptance and Return
A.3.1.2.5.1 - Receive Goods and Services
A.3.1.2.5.2 - Accept Goods and Services
A.3.1.2.5.2.1 - Accept Real Property
A.3.1.2.5.2.2 - Accept Other Property and Services
A.3.1.2.6 - Administer Procurement Instrument or IGT Order
A.3.1.2.7 - Perform Instrument Closeout
A.3.1.3 - Conduct Science and Technology

A.3.1.3.1 - Develop Science and Technology Strategy
A.3.1.3.2 - Forecast Technology
A.3.1.3.3 - Evaluate Technology
A.3.1.3.4 - Develop Technology
A.3.1.3.5 - Transition Technology
A.3.1.3.6 - Transfer Technology
A.3.1.3.6.1 - Monitor Commercial Request for DoD Technology Export
A.3.1.3.6.2 - Monitor Science and Technology Engineering Management
A.3.1.4 - Conduct Program Management
A.3.1.4.1 - Define Program
A.3.1.4.2 - Develop Program
A.3.1.4.3 - Execute Program
A.3.1.4.3.1 - Manage Integrated Program Activities
A.3.1.4.3.1.1 - Manage Other Contract Reporting
A.3.1.4.3.1.2 - Manage Earned Value Management Performance Data
A.3.1.4.3.1.3 - Control Program Execution
A.3.1.4.3.1.4 - Support Quality Management
A.3.1.4.3.1.5 - Conduct Integrated Baseline Review
A.3.1.4.3.2 - Manage Oversight Information
A.3.1.4.3.3 - Manage Execution Risk
A.3.1.4.4 - Monitor and Support Program Deployment
A.3.1.4.5 - Manage and Support Program Retirement and Closeout
A.3.1.5 - Conduct Acquisition Logistics
A.3.1.5.1 - Conduct Support Analysis
A.3.1.5.2 - Support Logistics Strategy Development
A.3.1.5.3 - Develop Integrated Logistics Support Plan
A.3.1.5.4 - Develop Performance Based Logistics Strategy
A.3.1.5.5 - Implement Logistics Support Strategy
A.3.1.6 - Monitor Industrial Capability and Capacity
A.3.1.6.1 - Determine Materiel and Resource Availability
A.3.1.6.2 - Assess Contractor Methodology
A.3.1.6.3 - Evaluate Production Capability
A.3.1.7 - Conduct System Engineering
A.3.1.7.1 - Analyze Technical Requirements
A.3.1.7.2 - Conduct Functional Analysis and Allocation
A.3.1.7.3 - Perform Design Synthesis
A.3.1.7.4 - Conduct Systems Analysis and Control
A.3.1.7.5 - Perform Configuration and Data Management
A.3.1.7.6 - Verify System Performance
A.3.1.8 - Conduct Test and Evaluation
A.3.1.8.1 - Develop Test Plans
A.3.1.8.2 - Conduct System-Level Testing
A.3.1.8.3 - Perform Data Reduction and Analysis
A.3.1.8.4 - Evaluate and Synthesize Test Results
A.3.1.8.5 - Manage Major Range and Test Facility Base Test Infrastructure
A.3.1.9 - Conduct Executive Level Contract Management Oversight and Reporting
A.3.1.9.1 - Establish Executive Level Contract Performance Criteria
A.3.1.9.2 - Manage Executive Level Contract Performance
A.3.1.9.3 - Conduct Executive Level Contract Audits
A.3.2 - Execute Other Acquisition Statutory Responsibility
A.3.2.1 - Manage Congressional and Federal Inquiry
A.3.2.2 - Support Defense Science Board
A.3.2.3 - Manage Audit and Oversight of Contractor Activity
A.3.2.4 - Manage Strategic and Critical Materials Program
A.3.2.5 - Manage Acquisition Workforce
A.3.2.6 - Support Special Operations and Low Intensity Conflict
A.3.3 - Apply the Defense Acquisition Management Framework
A.3.3.1 - Manage Pre-Concept Refinement
A.3.3.1.1 - Compile Draft Analysis of Alternatives Plan
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A.3.3.2.3.3 - Conduct Alternative Systems Review
A.3.3.2.4 - Compile Economic Analysis
A.3.3.2.5 - Compile Technology Development RFP
A.3.3.3 - Manage Technology Development
A.3.3.3.1 - Compile Acquisition Strategy
A.3.3.3.2 - Compile System Development and Demonstration RFP
A.3.3.3.3 - Compile System Performance Specification
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A.3.3.5.1.2 - Compile Full Rate Production RFP
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A.3.3.5.1.3.6 - Support Joint Interoperability and Supportability Validation
A.3.3.5.1.4 - Compile Product Support Package
A.3.3.5.1.5 - Execute Performance Based Logistics
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A.4.1.3 - Balance Supply Chain Resources with Demand
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A.6.1.1.2.2 - Prioritize Manpower Requirement List
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A.6.1.2.1 - Perform Manpower Budgeting
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A.6.2.5.1.1.4 - Manage Voluntary Separation Checklist
A.6.2.5.1.1.5 - Execute Voluntary Separation
A.6.2.5.1.2 - Manage Involuntary Military Separation
A.6.2.5.1.2.1 - Identify Member for Involuntary Separation
A.6.2.5.1.2.2 - Provide Involuntary Separation Decision
A.6.2.5.1.2.3 - Counsel Member on Separation
A.6.2.5.1.2.4 - Provide Involuntary Separation Appeal Decision
A.6.2.5.1.2.5 - Manage Separation Checklist
A.6.2.5.1.2.6 - Execute Involuntary Separation
A.6.2.5.1.3 - Generate Separation Order
A.6.2.5.1.3.1 - Prepare Separation Order
A.6.2.5.1.3.2 - Provide Separation Order Decision
A.6.2.5.1.3.3 - Distribute Separation Order
A.6.2.5.2 - Manage Military Personnel Retirement
A.6.2.5.2.1 - Assess Retirement Eligibility
A.6.2.5.2.2 - Counsel Member on Retirement
A.6.2.5.2.3 - Provide Retirement Decision
A.6.2.5.2.4 - Manage Retirement Checklist
A.6.2.5.2.5 - Generate Retirement Order
A.6.2.5.2.5.1 - Prepare Retirement Order
A.6.2.5.2.5.2 - Provide Retirement Order Decision
A.6.2.5.2.5.3 - Distribute Retirement Order
A.6.2.5.2.6 - Execute Retirement
A.6.2.5.3 - Manage Civilian Personnel Separation and Retirement
A.6.2.5.4 - Manage Transition Assistance Programs
A.6.2.5.5 - Manage Separation of Non-DoD Personnel
A.6.3 - Manage Benefits
A.6.3.1 - Manage Quality of Life
A.6.3.1.1 - Perform Quality of Life Program Management
A.6.3.1.1.1 - Establish Quality of Life Program
A.6.3.1.1.2 - Maintain Quality of Life Program
A.6.3.1.1.3 - Assess Quality of Life Program
A.6.3.1.2 - Deliver Quality of Life Programs
A.6.3.1.2.1 - Deliver Morale, Welfare and Recreation Program
A.6.3.1.2.2 - Manage Family Support
A.6.3.1.2.2.1 - Conduct Family Support Needs Assessment
A.6.3.1.2.2.2 - Coordinate Family Support Services
A.6.3.1.2.2.3 - Evaluate Family Support Services
A.6.3.2 - Manage Military Health Services
A.6.3.2.1 - Manage Access To Healthcare
A.6.3.2.1.1 - Manage Healthcare Enrollment and Eligibility
A.6.3.2.1.2 - Perform Healthcare Assessment and Plan For Care
A.6.3.2.1.3 - Manage Patient Appointment Scheduling
A.6.3.2.1.4 - Manage Patient Encounters Over Continuum Of Care
A.6.3.2.1.5 - Support Healthcare Benefit Education and Community Service
A.6.3.2.2 - Manage Provision Of Health Services
A.6.3.2.2.1 - Assess Beneficiary Health Status
A.6.3.2.2.2 - Plan Health Services
A.6.3.2.2.3 - Deliver Health Services
A.6.3.2.2.4 - Manage Healthcare Information
A.6.3.2.2.5 - Coordinate and Integrate Health Services
A.6.3.2.3 - Perform Population Health Management
A.6.3.2.3.1 - Define and Assess Beneficiary Population
A.6.3.2.3.2 - Develop Population Health Management Practices
A.6.3.2.3.3 - Implement Population Health Management Practices
A.6.3.2.3.4 - Evaluate Population Health Management
A.6.3.2.4 - Manage Health Service Performance
A.6.3.2.4.1 - Assess Effectiveness of Access to Care
A.6.3.2.4.2 - Ensure Quality of Health Services
A.6.3.2.4.3 - Perform Medical Management
A.6.3.2.4.4 - Perform Medical Surveillance
A.6.3.3 - Support Health Insurance Programs
A.6.3.4 - Manage Retirement Benefits
A.6.3.4.1 - Manage Contributory Retirement Program
A.6.3.4.2 - Manage Military Retirement Program
A.6.3.4.3 - Manage Survivor Programs
A.6.3.5 - Provide Education Benefits
A.6.3.6 - Manage Other Benefits
A.6.3.7 - Manage Human Resources Recovery Coordination Program
A.6.3.7.1 - Determine Eligibility for Enrollment in HR Recovery Coordination Program
A.6.3.7.2 - Manage HR Recovery Coordination Program Needs Assessment
A.6.3.7.3 - Administer Human Resources Recovery Plan
A.6.3.7.4 - Evaluate Human Resources Recovery Plan
A.6.3.7.5 - Conduct Evaluation of HR Recovery Coordination Program
A.6.4 - Manage Travel
A.6.4.1 - Manage Travel Authorization
A.6.4.1.1 - Prepare Travel Authorization
A.6.4.1.2 - Validate Travel Funds Availability
A.6.4.1.3 - Approve Travel Funds Availability
A.6.4.2 - Manage Travel Resource Scheduling
A.6.4.2.1 - Manage Travel Accommodations
A.6.4.2.1.1 - Manage Transportation Reservation
A.6.4.2.1.2 - Manage Lodging Reservation
A.6.4.2.1.3 - Manage Vehicle Rental Reservation
A.6.4.2.1.4 - Manage Miscellaneous Expense
A.6.4.2.2 - Prepare Travel Cost Estimate
A.6.4.3 - Manage Travel Voucher
A.6.4.3.1 - Create Travel Voucher
A.6.4.3.2 - Verify Travel Voucher
A.6.4.3.3 - Approve Travel Voucher

A.6.4.3.4 - Submit Travel Voucher
A.6.4.3.5 - Initiate Obligation Adjustment Travel Voucher Invoice
A.6.4.4 - Manage Traveler Visibility
A.6.4.4.1 - Manage DoD Traveler Visibility
A.6.4.4.1.1 - Request Travel Location Information
A.6.4.4.1.2 - Request Travel Duration Information
A.6.4.4.1.3 - Request Travel Purpose Information
A.6.4.4.1.4 - Project Number of Travelers
A.6.4.4.1.5 - Receive Travel Information
A.6.4.4.2 - Manage Noncombatant Evacuation Operations
A.6.4.4.2.1 - Identify Noncombatant for Evacuation
A.6.4.4.2.2 - Coordinate Noncombatant Evacuee for Transportation
A.6.4.4.2.3 - Closeout Noncombatant Evacuation Operations
A.6.5 - Manage Human Resources Organizational Infrastructure Support
A.6.5.1 - Administer Legal Personnel Programs
A.6.5.1.1 - Provide Legal Planning Services
A.6.5.1.1.1 - Provide Estate Planning Services
A.6.5.1.1.2 - Provide Medical Planning Services
A.6.5.1.1.3 - Provide Powers of Attorney
A.6.5.1.2 - Support Civil and Domestic Legal Services
A.6.5.1.2.1 - Support Legal Aspects of Property and Financial Affairs Management
A.6.5.1.2.2 - Support Family and Domestic Relations Affairs
A.6.5.1.2.3 - Provide Immigration and Naturalization Law Services
A.6.5.1.2.4 - Support Consumer Laws
A.6.5.1.3 - Support Litigation and Judicial Functions
A.6.5.1.3.1 - Provide Legal Defense
A.6.5.1.3.2 - Support Judicial Hearings
A.6.5.1.3.3 - Perform Legal Investigation
A.6.5.1.3.4 - Perform Legal Prosecution and Litigation
A.6.5.1.3.5 - Provide Resolution Facilitation
A.6.5.1.3.6 - Provide Legal Assistance Related to Military Rights and Protections
A.6.5.1.4 - Provide Legal Representation to External DoD Organizations and Government
A.6.5.1.4.1 - Provide Legal Representation to Foreign Governments
A.6.5.1.4.2 - Provide Legal Representation to State Governments
A.6.5.1.4.3 - Provide Legal Representation to Local Governments
A.6.5.1.4.4 - Provide Legal Representation to Other US Agencies
A.6.5.1.4.5 - Provide Legal Representation to Private Organizations
A.6.5.1.5 - Provide Policy Support
A.6.5.1.5.1 - Provide Departmental Guidance and Comment
A.6.5.1.5.2 - Provide Review and Interpretation of Draft Policies
A.6.5.2 - Manage Workforce Occupational Safety Analysis
A.6.5.3 - Manage Law Enforcement
A.6.5.3.1 - Manage Military Police Law Enforcement Operations
A.6.5.3.1.1 - Support Maneuver and Mobility Support Operations
A.6.5.3.1.2 - Support Area Security Operations
A.6.5.3.1.3 - Support Law and Order Operations
A.6.5.3.1.4 - Support Internment and Resettlement Operations
A.6.5.3.1.5 - Support Police Intelligence Operations
A.6.5.3.2 - Provide Protective Services
A.6.5.3.2.1 - Support Leadership Protection
A.6.5.3.2.2 - Support Citizenship Protection
A.6.5.3.2.3 - Support Property Protection
A.6.5.3.3 - Support Criminal Investigative Services
A.6.5.3.3.1 - Support Military Police Criminal Investigative Services
A.6.5.3.3.2 - Support Civilian Criminal Investigative Services
A.6.5.3.3.3 - Support NonDoD Agency Criminal Investigative Services
A.6.5.3.4 - Support Administration of Confinement Operations
A.6.5.3.4.1 - Support Operation of Correctional Facilities
A.6.5.3.4.1.1 - Support Operation of Confinement Facilities
A.6.5.3.4.1.2 - Support Operation of Regional Corrections Facilities
A.6.5.3.4.1.3 - Support Operation of United States Disciplinary Barracks
A.6.5.3.4.2 - Support Administration of Correctional Programs
A.6.5.3.4.3 - Support Administration of Clemency and Parole Policies and Procedures
A.6.5.3.5 - Manage Military Police Installation Operations
A.6.5.3.5.1 - Support Coordination with Civilian Law Enforcement
A.6.5.3.5.2 - Provide Traffic Enforcement
A.6.5.3.5.3 - Provide Substance Control
A.6.5.3.5.3.1 - Support Illegal Substance Control Programs
A.6.5.3.5.3.2 - Support Controlled Substance Programs
A.6.5.3.5.4 - Manage Vehicle and Weapon Registration
A.6.5.4 - Manage Human Resources Interaction
A.6.5.4.1 - Manage Workforce Communications
A.6.5.4.2 - Manage Union Relations Program
A.6.5.4.3 - Manage Labor Rights
A.6.5.5 - Manage Equal Opportunity
A.6.6 - Manage Interagency Support
A.6.6.1 - Manage Other Federal Government Support
A.6.6.2 - Manage State and Local Support
A.6.6.3 - Manage Private Organization Support
A.6.6.4 - Manage Foreign Government Support
A.6.7 - Manage Human Resources Information
A.6.7.1 - Manage Human Resources Profiles
A.6.7.1.1 - Create Human Resources Profiles
A.6.7.1.2 - Update Human Resources Personal Information
A.6.7.1.3 - Consolidate Human Resources Profiles
A.6.7.2 - Manage Human Resources Record
A.6.7.2.1 - Create Human Resources Record
A.6.7.2.2 - Maintain Human Resources Record
A.6.7.2.3 - Administer Correction of Military Human Resources Record
A.6.7.2.3.1 - Conduct Board for Correction of Military Record
A.6.7.2.3.2 - Provide Correction of Military Record Decision
A.6.7.3 - Execute Disposition of Human Resources Information

A.6.7.4 - Provide Human Resources Information
A.6.8 - Manage Human Resources Information Security
A.6.8.1 - Manage Human Resources Access Control Programs
A.6.8.1.1 - Manage Personnel Identity Protection
A.6.8.1.2 - Manage Personnel Identity Information
A.6.8.1.3 - Perform Identity Credential Management
A.6.8.1.3.1 - Issue Identity Credential
A.6.8.1.3.2 - Maintain Identity Credential
A.6.8.1.3.3 - Revoke Identity Credential
A.6.8.1.4 - Support Personnel Reliability Programs
A.6.8.1.4.1 - Support Personnel Reliability Certification, Evaluation, and Decertification
A.6.8.1.4.2 - Administer Personnel Reliability Program Rosters, Statistics, and Status Updates
A.6.8.1.4.3 - Support Personnel Reliability Program Planning of Education and Training
A.6.8.2 - Manage Security Services
A.6.8.2.1 - Manage Personnel Security
A.6.8.2.1.1 - Reallocate Existing Clearances
A.6.8.2.1.2 - Support Personnel Security Clearance Certification Process
A.6.8.2.1.3 - Support Unfavorable Personnel Security Clearance Determinations
A.6.8.2.1.4 - Support Clearance Eligibility Status Updates
A.6.8.2.1.5 - Support Personnel Security Clearance Planning of Education and Training
A.6.8.2.2 - Manage Industrial Security Program
A.6.9 - Manage Human Resources Management Policy and Guidance
A.6.9.1 - Develop Human Resources Management Policy and Guidance
A.6.9.2 - Coordinate Human Resources Management Policy and Guidance
A.6.9.3 - Provide Human Resources Management Policy and Guidance Decision
A.7 - Provide Information Management Services
A.7.1 - Perform Reporting
A.7.2 - Provide Information Assurance Services
A.8 - Perform Financial Management
A.8.1 - Administer Financial Assets and Liabilities
A.8.1.1 - Manage Liabilities
A.8.1.2 - Manage Receivables
A.8.1.2.1 - Establish Accounts Receivable
A.8.1.2.2 - Manage Accounts Receivable Balance
A.8.1.2.3 - Manage Delinquent Debt
A.8.1.2.4 - Manage Billing
A.8.1.3 - Manage Investments
A.8.1.4 - Manage Procurement Entitlement
A.8.1.4.1 - Calculate Supply Chain Entitlement
A.8.1.4.2 - Manage Scheduled Payments
A.8.1.4.3 - Prepare Certified Business Partner Payment
A.8.1.4.4 - Monitor Payment
A.8.2 - Perform Treasury Operations
A.8.2.1 - Manage Disbursements
A.8.2.2 - Manage Collections
A.8.2.3 - Manage Execution with Treasury
A.8.3 - Manage General Ledger Transactions
A.8.3.1 - Perform Financial Management Governance
A.8.3.1.1 - Manage General Ledger Structure
A.8.3.1.2 - Manage Standard Financial Information Structure
A.8.3.1.3 - Issue Policy and Guidance
A.8.3.2 - Manage Execution Fund Account
A.8.3.3 - Post to General Ledger
A.8.3.4 - Record Loans and Grants
A.8.4 - Manage Financial Reporting Requirement
A.9 - Manage Geospatial Information and Services
A.9.1 - Create Geospatial Information
A.9.2 - Validate Geospatial Information
A.9.3 - Maintain Geospatial Information
A.9.4 - Provide Geospatial Data and Geospatial Data Services
A.9.5 - Provide Geospatial Visualization Services
A.9.6 - Provide Geospatial Analytical Services

BEA 9.0 OV-6C Process Steps

Screen: **OV-6C Processes** screen.
BEA 9.0 OV-6C Process Steps:
Accept Agreement with Government Requester
Accept Goods and Services
Accept Other Goods and Services
Accept Purchase Request
Accept Signed Agreement
Accumulate Cost Performance
Accumulate to Model Element
Acknowledge Goods Tendered and Services Rendered
Acknowledge Goods Tendered or Services Rendered
Acknowledge Order or Modification
Acknowledge Other Goods and Services
Acknowledge Other Service Rendered
Acknowledge Real Property Services Rendered
Acquire Human Resources
Add Voucher to Collection Voucher Control Log
Adjust Program Execution
Administer Assignment Action
Administer Government Furnished Property
Administer Legal Personnel Programs
Administer Payments
Administer Promotion Appeals Process
Advise Appropriate Parties Of Extraordinary Requests
Aggregate Asset Inventory Count Results
Aggregate Initial Asset Information
Aggregate Real Property Management Information
Allocate to Model Element
Analyze Accounts Receivable
Analyze Anomalies
Analyze Anomaly
Analyze Apportionment
Analyze Appropriation and General Provisions
Analyze Audit Comments
Analyze Denied Requests
Analyze Draft Period End or On Demand Financial Statement
Analyze Product Hazard Data for Deficiencies and Known Derived Data Availability
Analyze Proposed Audit Adjustment
Analyze Spend Information

Analyze Strategy Performance
Analyze Unapproved Trial Balance
Analyze Unidentified Collection Input
Apply Accounts Payable Offset
Apply Anomaly Detection Criteria to Data
Apply Changes
Apply Collection
Apply Payment Instructions
Apply Prior Period Adjustment
Apply Trending Techniques
Approve and Sign Intragovernmental Agreement
Approve Asset Inventory Count Information
Approve Trial Balance
Archive Asset Record
Archive Order
Archive Procurement Instrument
Assemble and Marshal Forces
Assemble Certified Financial Statement Package
Assess Acquisition Program Baseline Revision
Assess Congressional Position
Assess Data Requirements
Assess Draft Acquisition Program Baseline
Assess ESOH Risk
Assess Requirement
Assign and Generate Unique Identification
Assign Human Resources
Associate Project Identification to Appropriate CIP Account
Associate Project Identification to Appropriate WIP Account
Authorize Return or Disposal
Authorize Work Order
Award Procurement Instrument or Supplemental Procurement Instrument
Calculate Adjustment to Undelivered Orders
Calculate Allotments
Calculate Allowance for Loss on Accounts Receivable
Calculate Allowances Earnings
Calculate Amount Available
Calculate and Apply Penalty, Administrative Fees and Interest
Calculate Associated Revenue
Calculate Balance Component Debt Housing
Calculate Basic Pay Earnings
Calculate Bonus Pay Earnings
Calculate Debts and Garnishments
Calculate Grants and Stipends Earnings
Calculate Incentives Pay Earnings
Calculate Other Deductions
Calculate Other Earnings
Calculate Payment Adjustments
Calculate Special Pay Earnings
Calculate SRHCP in Critcally Short Wartime Speciality Spec Pay Amount per Month
Calculate SRHCP in Critically Short Wartime Speciality Spec Pay Earned Incentive
Calculate SRHCP in Critically Short Wartime Speciality Spec Pay Repayment Amount
Calculate Supply Chain Entitlement
Calculate Taxes
Calculate the Accession Bonus New Officers in Critical Skills Repayment Amount
Calculate the Accrued Leave Payment Amount
Calculate the Basic Pay for the Member's Pay Grade and Rank
Calculate the Bonus Earned Incentive
Calculate the Critical Military Skills Retention Bonus Repayment Amount
Calculate the CSB Repayment Amount
Calculate the Daily Rate of Pay and Allowance
Calculate the Earned CSB Amount
Calculate the Enlistment Bonus Repayment Amount
Calculate the IRR/ING Bonus Amount per Month
Calculate the IRR/ING Prior Service Enlistment Bonus Repayment Amount
Calculate the IRR/ING Renlistment Bonus Repayment Amount
Calculate the Member's Disability Severance Pay Amount
Calculate the Member's Minimum Years of Service
Calculate the Member's Total Years of Service
Calculate the Number of Months not Served
Calculate the Number of Months of which the Bonus has been Paid
Calculate the Percentage of Served Period over Obligated Period
Calculate the Percentage of the Total Bonus Paid
Calculate the Period of Obligated Military Service
Calculate the Selective Reeenlistment Bonus Repayment Amount
Calculate the Served Period
Cancel Payable
Cancel Payment
Capture Accounts Receivable Information
Capture Collection Information
Capture Congressional Enactment
Capture Continuing Resolution Act Estimate
Capture Continuing Resolution Adjusted Amount
Capture Cost Information
Capture Financial Transaction Report
Capture Pro Forma Entries
Capture Treasury Confirmation Data
Capture Treasury Statements
Certify Discrepancies
Certify Funds
Certify Payroll Files
Characterize Data
Classify Work
Close-Out Debt
Closeout Intragovernmental Order
Collaborate with Customer To Determine Requirements
Collaboratively Develop or Modify Agreement with Government Supplier
Collect and Analyze Requirement
Collect and Analyze Spend Information
Collect Budget Information
Collect Program Information
Collect Program Specific Information
Collect Spend Information
Compare Forecast To Actual Performance
Compare Outstanding Accounts Receivable Balance
Compare Requirements To Existing Models
Compare Results to Performance Measurement Criteria
Compile Budget Decision
Compile Issue Books
Compile Program Information
Complete Administrative Closeout of Procurement Instrument
Complete Promotion Requirements
Complete Retirement Checklist

Complete Review and Approve Final Design Solution
Compute Accrued Leave Payment
Compute BAH with or without Dependents
Compute COLA with or without Dependents
Compute CONUS COLA with or without Dependents
Compute CSB Bonus Repayment Debt
Compute Daily TLA Amount
Compute Disability Severance Pay Amount
Compute Fractional COLA
Compute FSH-O
Compute FSH-O Monthly Amount
Compute IRR/ING Bonus Repayment Debt
Compute OHA with Dependents Monthly Amount
Compute OHA with or without Dependents
Compute OHA without Dependents Monthly Amount
Compute Other Allowances
Compute Other Basic Pay
Compute Other Bonus Repayment Debt
Compute Other Debts and Garnishments
Compute Other Earnings
Compute Payroll
Compute SRHCP in Critically Short Wartime Specialty Bonus Repayment Debt
Compute the Amount of COLA Fractional to Pay to the Member
Compute the Member's COLA without Dependents Annual Rate
Compute the Member's COLA/COLA Reduced without Dependents Payable Amount
Compute the Member's CONUS COLA with Dependents Monthly Rate
Compute the Member's CONUS COLA Without Dependents Monthly Rate
Compute TLA
Compute Total TLA Amount
Conduct Architectural Design
Conduct Deliberation Meeting with OMB
Conduct Inspection Walkthrough Examination and Verification of System Operation
Conduct Market Research
Conduct OSD and OMB Budget Review
Conduct Oversight Analysis
Conduct Physical Inventory
Conduct Preseparation Counseling
Conduct Pre-Validation of COL Reports
Conduct Research
Conduct Retirement Counseling
Conduct Solicitation and Source Selection for Government Source
Conduct Source Selection
Confirm Billing
Confirm Collection
Confirm Interfund Billing
Confirm Intragovernmental Order Physically Complete
Confirm Notification of Primary Next of Kin
Confirm Procurement Instrument Physically Complete
Confirm Proof of Training
Confirm Receipt of Acquisition Information
Confirm Receipt of Graphic Information
Confirm Receipt of Operation and Maintenance Information
Confirm Receipt of Regulatory Compliance Information
Confirm Receipt of Uniform Relocations Act Information
Confirm Reimbursable Bill
Consolidate and Interpret Results
Consolidate Appeal Materials
Consolidate Budget Change Proposals
Consolidate Budget Estimate Submissions
Consolidate Discrepancies
Consolidate Orders into Conveyance Based Loads
Consolidate Program Change Proposal
Consolidate Program Objective Memorandum
Control Program Execution
Convert United States Dollar Equivalent to Foreign Equivalent
Coordinate Casualty Assistance Delivery
Coordinate Casualty Mortuary Affairs
Coordinate Draft Period End or On Demand Financial Statement to Audit Function
Coordinate Effort to Resolve Casualty Information Errors
Coordinate Personnel Recovery
Coordinate Programmatic Issues
Coordinate Remedial Action Plan with Customer
Coordinate Reprogramming Requirements with OMB
Coordinate Search and Recovery
Coordinate Transfer Requirements with OMB
Coordinate with Components
Counsel Officer about Promotion
Counsel Officer on Promotion Denial
Count Assets
Create Anomaly Explanation
Create Check Print File
Create CIP and or WIP Account
Create COL Reports
Create Draft Period End or On Demand Financial Statement
Create Draft Request for Proposal
Create Electronic Fund Transfer File
Create Financial Statement Level Adjustment
Create Initial Asset Record
Create Logistics Order
Create Management Representations
Create Notification for Source of Incomplete Financial Information
Create Program and Funding Document
Create Wire Transfer File
Create Work Schedule
Create Write-Off Package
Define and Record Discrepancies
Define and Validate Asset Data Relationships
Define and Validate Asset Data Structure
Define Asset Data Elements
Define Cost Performance Model
Define Criteria for Detecting Anomalies
Define High Level Cost Objects
Define Program
Define Responsibility Segment
Define Work
Detail the Remaining Model Framework
Determine Alternate Means for Obtaining Product Hazard Data Information
Determine Applicable Percentage
Determine Assignment Action
Determine Availability of Required Data
Determine Billing Requirements
Determine Detailed Information Needs
Determine Final Costs

Determine Final Intragovernmental Costs
Determine If Casualty Is Categorized As Missing
Determine if Casualty Remains Have Been Recovered
Determine if Change in Deductions Require Notification
Determine if Change in Earnings Require Notification
Determine If CIP and or WIP Account is Required
Determine if Compensation Eligibility Approval is Required
Determine if Compensation Eligibility Notification is Required
Determine if Debt can be Offset
Determine If Extraordinary Requests Are Approved
Determine if First Officer Promotion Pass Over
Determine if Junior Grade Promotion
Determine if New Casualty Assistance Program Selections Require Approval
Determine if Officer Meets the Criteria for Removal
Determine if Personnel Identity Management Service is Needed
Determine If There Are Any Extraordinary Requests
Determine Implementation Options
Determine Location for which OHA is to be Paid
Determine Member's Eligibility for Allotments
Determine Member's Eligibility for Allowances
Determine Member's Eligibility for Basic Pay
Determine Member's Eligibility for Bonus Pay
Determine Member's Eligibility for Grants and Stipends Pay
Determine Member's Eligibility for Incentive Pay
Determine Member's Eligibility for Other Deductions
Determine Member's Eligibility for Other Earnings
Determine Member's Eligibility for Special Pay
Determine Member's Subjectivity for Debts and Garnishments
Determine Member's Subjectivity for Taxes
Determine Model Type
Determine Need for Unsolicited Product Information
Determine Other Valuation Methods
Determine Pay Type
Determine Product Hazard Data Source
Determine Re-Apportionment
Determine Reprogramming Actions
Determine Resource Implications
Determine Retirement Approval Authority
Determine Retirement Eligibility
Determine Route and Carriers
Determine Staffing Needs and Resource Assignments
Determine the COLA Index to be Used in Computing CONUS COLA with Dependents
Determine the COLA Index to be Used in Computing CONUS COLA Without Dependents
Determine the Location for which BAH is to be Paid
Determine the Location for which COLA is to be Paid
Determine the Location for which CONUS COLA is to be Paid
Determine the Location for which CONUS COLA Without Dependents is Payable
Determine the Location for which FSH-O is to be Paid
Determine the Location for which the TLA is to be paid
Determine the M&IE and Lodging Index Ceiling in Computing TLA
Determine the Maximum Lodging Amount
Determine the Maximum M&IE Amount
Determine the Maximum Rental Ceiling Amount
Determine the Maximum Utility/Recurring Maintenance Allowance Amount
Determine the Maximum Utility/Recurring Maintenance Amount
Determine the Member's Annual Compensation with Dependents
Determine the Member's Annual Compensation without Dependents
Determine the Member's Average Annual Spendable Income with Dependents
Determine the Member's Average Annual Spendable Income without Dependents
Determine the Member's BAH with Dependents Monthly Rate
Determine the Member's BAH without Dependents Monthly Rate
Determine the Member's Base Amount
Determine the Member's COLA Index with Dependents Annual Rate
Determine the Member's COLA Index without Dependents
Determine the Member's COLA with Dependents Payable Amount
Determine the Member's Monthly Rent Ceiling Amount
Determine the Payable Lodging Amount
Determine the Payable Utility/Recurring Maintenance Allowance
Develop and Issue Request for Proposal
Develop and Update Work Order
Develop Appeal Submission Instructions
Develop ESOH Control Agreement
Develop ESOH Solution
Develop Fiscal and Program Guidance
Develop Human Resources
Develop Intragovernmental Order
Develop or Refine Sourcing Plan
Develop Procurement Instrument or Supplemental Procurement Instrument
Develop Program
Develop Proposal
Develop Proposed Rescission Language
Develop Proposed Rescission Report
Develop Response to Congressional Decision
Disburse Cash
Dispose Property or Materiel
Disseminate Treasury Collection Confirmation Data
Disseminate Treasury Disbursement Confirmation Data
Distribute Foreign Military Sales Trust Fund Case Line
Distribute Identity Credential
Distribute Payment
Distribute Program and Funding Document
Distribute Promotion Order
Distribute Retirement Order
Distribute Retirement Related Documents
Document Casualty Assistance Program Selections
Document Findings from Search and Recovery
Document Identified Corrections
Document Model Results
Document Passback Final Decision
Document Results of Reconciliation
Document Updated Casualty Assistance Program Selections
Establish Accounts Payable
Establish and Update Valuation Conventions
Establish CIP and or WIP Account

Establish Contract Holdback
Establish Customer Information
Establish Effective and Posting Date of Change
Establish Funds Control
Establish Preliminary Assumptions
Establish Receivable
Establish Sourcing Vehicle with Commercial Sources
Estimate Time and Cost of Corrective Actions
Evaluate Accepted Purchase Request
Evaluate Acquisition Program Baseline Revision
Evaluate Awarded Procurement Instrument or Supplemental Procurement Instrument
Evaluate Budget Data
Evaluate Evidence of Goods Tendered and Services Rendered
Evaluate Full Rate Production Readiness
Evaluate Liability Information
Evaluate Payable Request Information
Evaluate Program Information
Evaluate Program Milestone A
Evaluate Program Milestone B
Evaluate Program Milestone C
Evaluate Report
Evaluate Sourcing Plan
Evaluate Strategic Goals
Evaluate Whether Further Investigation Is Warranted
Execute Acceptance Transactions
Execute Apportionment and Allocate Funds
Execute Continuing Resolution
Execute Family Follow-Up Contact
Execute Individual Assignment
Execute Member Promotion
Execute Program
Execute Real Property Acceptance Transactions
Execute Rescission, Cancellation and Deferrals
Execute Sourcing Strategy
File Discrepancy Report
Finalize Acceptance
Finalize Request for Proposal
Forecast Demand
Formalize Continuing Resolution Act Baseline
Formulate Additional Authority Request to OMB
Formulate Report
Formulate Response
Forward Casualty Report
Generate Accrued Payroll Liability Pro Forma Entries
Generate Action Plan
Generate Actuarial Pro Forma Entries
Generate Billing Document
Generate Budget Decisions
Generate Budgetary Resources Pro Forma Entries
Generate Cancel Payment Request
Generate Capital Lease Liability Pro Forma Entries
Generate Component Debt Pro Forma Entries
Generate Congressional Tracking Report
Generate Contingency Accrued Liability Pro Forma Entries
Generate Correcting Pro Forma Entries
Generate Custodial Liability Pro Forma Entries
Generate Debt Offset Pro Forma Entries
Generate Deferral Report
Generate Demand Letter
Generate Disbursement In-Transit Pro Forma Entries
Generate Disbursement Pro Forma Entries
Generate Draft Baseline Report
Generate Draft Budget Decision
Generate Draft Program Report
Generate Draft Rebaseline Report
Generate Environmental Accrued Liability Pro Forma Entries
Generate Final Unapproved Trial Balance
Generate Financial Reports
Generate Forecast
Generate Funds Status Report
Generate General Ledger Transactions
Generate Interfund Billing
Generate Offsetting Liability or Receivable Pro Forma Entries
Generate Offsetting Receivable Liability Pro Forma Entries
Generate Other Accrued Liabilities Pro Forma Entries
Generate Other Financial Reports
Generate Pre Payment Pro Forma Entries
Generate Pro Forma Entries for a Refund of An Advance
Generate Pro Forma Entries for Accounts Payable
Generate Pro Forma Entries for Adjustments to Undelivered Orders
Generate Pro Forma Entries for Advance Received Collection
Generate Pro Forma Entries for Allowance for Loss on Accounts Receivable
Generate Pro Forma Entries for Billed Collection
Generate Pro Forma Entries for Cancellation of an Accrued Liability
Generate Pro Forma Entries for Clearing Account
Generate Pro Forma Entries for Contract Holdback
Generate Pro Forma Entries for Deposit Account
Generate Pro Forma Entries for Donation
Generate Pro Forma Entries for Investment Collection
Generate Pro Forma Entries for Liquidated Penalty, Administrative Fees, Interest
Generate Pro Forma Entries for Penalty, Administrative Fees and Interest
Generate Pro Forma Entries for Post Cancel Payment
Generate Pro Forma Entries for Previously Unidentified Billed Collection
Generate Pro Forma Entries for Previously Unidentified Clearing Account
Generate Pro Forma Entries for Previously Unidentified Investment Collection
Generate Pro Forma Entries for Previously Unidentified Refund of an Advance
Generate Pro Forma Entries for Previously Unidentified Revenue Collection
Generate Pro Forma Entries for Previously Unidentified Unbilled Collection
Generate Pro Forma Entries for Previously Unidentified Undeposited Account
Generate Pro Forma Entries for Revenue Collections
Generate Pro Forma Entries for Unbilled Collection
Generate Pro Forma Entries for Undeposited Account
Generate Pro Forma Entries for Unidentified Collection
Generate Pro Forma Entries for Waiver
Generate ProForm Entries for Previously Unidentified Deposit Account Collection
Generate Program Decision Memorandum
Generate Receivable Pro Forma Entries
Generate Reconciled Draft Report
Generate Remedial Action Plan
Generate Subsidy Accrued Liability Pro Forma Entries

Generate Unearned Revenue Accrued Liability Pro Forma Entries
Generate Write-Off Pro Forma Entries
Identify Accepting Officials
Identify and Reserve Supply Chain Resources
Identify Appropriation Line Item Amount
Identify Capital Lease Asset Account Involved
Identify Eligible Receivables
Identify Inspection and Verification Participants
Identify Member for Retirement
Identify Programmatic Issues
Identify Promotion Candidates
Identify Property and Materiel for Return or Disposal
Identify Spread
Implement Case in Foreign Military Sales Trust Fund
Implement Compromise Agreement
Implement ESOH Solution
Improve And Validate Assumptions
Incorporate Annual Performance Report into Financial Statement Package
Incorporate Changes
Incorporate Comments
Incorporate Congressional Feedback
Incorporate Feedback
Incorporate Joint Chief of Staff Feedback
Initiate APB Revision
Initiate Procurement Change Request
Inspect Intragovernmental Goods
Inspect Other Goods and Services
Integrate Program Decision Memorandum
Integrate Program Work Schedule
Interpret Congressional Action
Interpret OMB Bulletin
Interpret Requirements
Interpret Treasury Confirmation Data
Investigate Anomalies
Investigate Casualty Incident
Issue Budget Planning Memorandum
Issue Cancel Payment Notice
Issue Credit Memo
Liquidate Outstanding Accounts Receivable Balance
Liquidate Outstanding Liability Balance
Liquidate Outstanding Penalty, Administrative Fees and Interest Balance
Liquidate Outstanding Principal Balance
Maintain Accounts Payable Balance
Maintain Accounts Receivable Balance and Information
Maintain Accrued Liability Balance
Maintain Asset Information
Maintain Environmental Liabilities Cost Information
Maintain Environmental Liability Site or Item Information
Make Decision On Casualty Assistance Program Extraordinary Requests
Make Decision on Compensation Eligibility
Make Identity Credential Changes
Make Promotion Appeal Decision
Manage and Support System Retirement and Program Closeout
Manage Baseline for Reprogramming
Manage Benefits
Manage Collections
Manage Disbursements
Manage Earned Value Management Performance Data
Manage Execution Fund Account
Manage Execution with Treasury
Manage Financial Management Policy
Manage Human Resources Compensation and Reimbursements
Manage Inbound and Outbound Shipments
Manage Investment Balance
Manage Investments
Manage Law Enforcement
Manage Liabilities
Manage Low-Rate Initial Production
Manage Organization
Manage Other Contract Reporting
Manage Oversight Information
Manage Patient Visibility
Manage Personnel Identity Information
Manage Personnel Identity Protection
Manage Receivables
Manage Report of Programs
Manage Returned Payments
Manage Sales and Procurement
Manage Scheduled Payments
Manage System Demonstration
Manage System Integration
Manage Travel
Match Acceptance and Obligating Document
Match Billing Document and IGT Order
Match Billing Document, IGT Order, and Evidence of Goods or Services Rendered
Match Check Number to the Voucher
Match Funding Status
Match Obligating Document, Acceptance and Payment Request
Match Payment Request and Obligating Document
Match to Outstanding Liability Balance
Monitor Agreement
Monitor and Improve Process
Monitor and Support System Deployment
Monitor Commercial Request for DoD Technology Export
Monitor Payment
Negotiate Intragovernmental Order
Negotiate Payment Agreement
Negotiate with Single Source
Notify Accepting Officials
Notify Appropriate Parties Of Extraordinary Request Approval
Notify Appropriate Parties Of Extraordinary Request Disapproval
Notify Appropriate Parties of Identity Credential Changes
Notify Appropriate Parties of Identity Credential Issuance
Notify Appropriate Parties of Officer's Promotion Denial
Notify Appropriate Parties of Promotion Appeal Denial
Notify Appropriate Parties of Promotion Decision
Notify Appropriate Parties that Identity Credential Changes Will Not Be Made
Notify Appropriate Parties That the Identity Credential Will Not Be Issued
Notify Casualty Notification Officer
Notify Customer
Notify Customer Cannot Fulfill Request
Notify Legal Function

Notify Member of Retirement Order Approval
Notify Member of Retirement Order Disapproval
Notify Member of Retirement Request Approval
Notify Member of Retirement Request Disapproval
Notify Member/Submitter of Retirement Eligibility Results
Notify Member/Submitter of Retirement Ineligibility Results
Notify Primary Next of Kin
Notify Specialist of Retirement Order Approval
Notify Specialist of Retirement Order Disapproval
Notify the Appropriate Parties that the Identity Credential will not be Revoked
Obtain Payee's Signature
Perform Acceptance Procedures
Perform Acceptance Procedures for Other Goods and Services
Perform Accounts Receivable Aging
Perform Accounts Receivable Reporting
Perform Administrative Closeout for FFP Other Than Simplified Acquisition
Perform Administrative Closeout for Other Procurement Instrument
Perform Administrative Closeout for Procurement Instrument With Indirect Costs
Perform Administrative Closeout for Supplemental Procurement Instruments
Perform Asset Accountability
Perform Asset Valuation
Perform Assignment Screening
Perform Budgeting
Perform Build and Make and Maintenance and Sustainment
Perform Collection and Disbursement
Perform Construction Restoration Modernization
Perform Contract Surveillance
Perform Cost Analysis
Perform ESOH Aspect Assessment
Perform ESOH Aspect Identification
Perform Executive Level Planning
Perform Financial Reporting
Perform Identity Credential Management
Perform Identity Credential Revocation Closeout
Perform Inspection and Testing and Verification
Perform Installations Support
Perform Internal Review of Model Results
Perform Minimum Due Process
Perform Order Administration
Perform Period End Closing
Perform Physical Asset Accountability
Perform Programming
Perform Quality Assurance on Aggregated Information
Perform Real Property Inspections and Verifications
Perform Receipt
Perform Reporting
Perform Reprogramming and Transfers
Perform Required Financial Statement Eliminations
Perform Root Cause Analysis and Reform Inventory Control Procedures
Perform Status of Funds Reconciliation
Populate Asset Data Elements
Populate Cost Performance Model
Populate Retirement Order
Post General Ledger Transactions
Post to General Ledger
Prepare Advice of Collection
Prepare Casualty Findings and Recommendations Document
Prepare Casualty Investigation Report
Prepare Casualty Report
Prepare Certificate of Release or Discharge from Active Duty Form
Prepare Certified Business Partner Payment
Prepare Deposit Ticket and Advice of Collection
Prepare Detailed Scope and Current Working Estimate
Prepare DoD Apportionment Request for Submission
Prepare DoD's Initial President's Budget Submission
Prepare DoD's Response to Passback
Prepare Environmental Liabilities Information for Financial Reporting
Prepare Final Period End or On Demand Financial Statement
Prepare Initial Trial Balance
Prepare Paid Disbursement Voucher
Prepare Pre Solicitation Notice
Prepare Product Hazard Data Request for Source
Prepare Promotion Order
Prepare Reimbursable Bill
Prepare Report for Congressional Review
Prepare Request for Continuing Resolution Act Estimates
Prepare Request for Control Board Approval
Prepare Requirements for Submission to Congress
Prepare Requirements for Submission to OMB
Prepare Schedule of Cancelled Checks
Prepare Testimony
Prepare Transfer Requirements for Submission to OMB
Preposition Withdrawal
Process Accrued Severance Liability Information
Process Additional Accounts Payable Information
Process Administrative Wage Garnishment
Process Advice of Payment Request
Process and Document Waiver Request
Process and Submit Validated Evidence
Process Approved Requirement
Process Authorized Personnel and Benefits Liability Information
Process Cancel Payment
Process Cancel Payment Request Returned
Process Cash Payment
Process Collection Voucher and Deposit
Process Contract Clauses
Process Discrepancies for Other Goods and Services
Process Evidence
Process Funded and Unfunded Leave Information
Process Funded Payroll and Benefits Information Civilian and Military
Process Intragovernmental Order Closure Notice
Process Intra-Governmental Payment and Collection
Process Micro-Purchase Card Award
Process Policy Changes
Process Pre Payment Information
Process Refund
Process Rejected Ready to Pay File
Process Requirement
Process Returned Payment Notice
Process Stop Payment Notification
Produce Identity Credential
Produce Payroll Reports
Provide Additional Information on Required Identification Documents

Provide Assignment Action Outcome
Provide Casualty Assistance Program Family Selections To Appropriate Parties
Publish Analytical Results
Publish Base for Programming
Publish Fiscal and Program Guidance
Publish Model
Publish Model Results
Publish Program Reports
Purchase Investments
Re-Calculate New Accounts Payable Balance
Re-Calculate Outstanding Penalty, Administrative Fees and Interest Balance
Re-Calculate Outstanding Principal Balance
Receive Accepted FMS Trust Fund Letter of Offer and Acceptance Document
Receive Accounts Payable Supporting Documentation
Receive Additional Supporting Collection Information
Receive Adjustment for Delivered Orders and Accounts Payable
Receive and Prioritize Requirements
Receive and Review Proposals
Receive and Review Purchase Request
Receive and Validate Request for Billing
Receive Budgetary Resources
Receive Cash Payment Receipts
Receive Certified Payroll Files
Receive Collection Receipts
Receive Debit Vouchers
Receive Debt Close-Out or Remission Information
Receive Design Approval Response
Receive Goods and Services
Receive Other Receipts
Receive Project Evidence
Receive Public Comments on Draft Request for Proposal
Receive Request for Emergency Implementation of Case in FMS Trust Fund Case
Receive Write-Off Request
Reclassify Contract Holdback to Accounts Payable
Reconcile Deposits
Reconcile Disbursements
Reconcile Program Information
Reconcile Receipt Account Ledger
Reconcile Undisbursed Expenditure Account Ledger
Record and Submit and Distribute Report
Record and Submit and Distribute Response
Record CIP and or WIP Financial Transactions
Record Loans and Grants
Record Product Hazard Data to Update Master Product Hazard Data Warehouse
Record Promotion Declination
Record Time and Attendance
Refer Eligible Debts to Treasury
Reject Accounts Receivable
Reject Environmental Liability Information
Reject Goods or Services
Reject Ready to Pay File Information
Reject Request for Billing
Release Approved and or Certified Financial Statements
Release Financial Statements
Release Promotion List
Release Request for Proposal
Relieve CIP and or WIP Account
Relieve Military Equipment Valuation
Remove Officer From Promotion List
Remove Promotion Order
Request Additional Documentation for Identity Credential Revocation
Request Casualty Assistance
Request Completion of Identity Credential Issuance Documents
Request Correcting Pro Forma Entries
Request Design Approval Per Milestone
Request General Ledger Correcting Pro Forma Entries
Request Identity Credential Receipt Acknowledgement
Request Identity Management Service
Request Line of Duty Determination
Request New Data Element
Request Valid Identification Documents
Request, Collect, and Analyze Narrative and or Footnote Information
Re-Schedule Accounts Receivable
Research Advice of Collection Information
Research Debit Voucher Information
Resolve Documentation Errors
Return Cancel Payment Request
Review Additional Continuing Resolution Amount Request
Review Additional Documentation for Identity Credential Revocation
Review Analytical Results With Customer
Review and Approve Report
Review and Approve Request for Proposal
Review and Approve Response
Review and Certify Financial Statement
Review and Evaluate Contractor Business System
Review and Inspect Design
Review Approved Intragovernmental Order
Review Asset Inventory Count Results
Review Budget Reclama
Review Cancellation of Budgetary Resources
Review Casualty Assistance Program Extraordinary Requests
Review Casualty Assistance Request
Review Casualty Findings and Recommendations Documentation
Review Casualty Incident
Review Casualty Report
Review Component Request for Provided Product Hazard Data Information
Review Compromise Agreement
Review Congressional Action
Review Congressional Inquiries
Review Congressional Reports
Review Control Board Approval
Review Debt in Protest
Review Design Readiness
Review Detail Budget Justification Material
Review Eligible Receivables
Review Forecast Analysis Request
Review Funding Request
Review Identification Documents
Review Identity Credential Service Request for Identity Credential Issuance
Review Identity Credential Service Request for Identity Credential Maintenance

Review Identity Credential Service Request for Revocation
Review Initial Casualty Report
Review Inquiry and Determine Response Plan
Review Installment Agreement
Review Logistics Order
Review Model Results With Customer
Review Model with Customer
Review Offset Request
Review Passback Information
Review Promotion Eligibility Requirements
Review Promotion Qualifications
Review Proposed Deferrals
Review Received Product Information
Review Reprogramming Requirements
Review Request for Report of Programs
Review Rescission Requirements
Review Retirement Order for Approval
Review Retirement Order Requirement
Review Retirement Request and Supporting Documentation
Review Retirement Request for Approval
Review Transfer Requirements
Schedule Closing or Signing with Provider
Schedule Inspections and Verifications
Schedule Payment
Schedule Return or Disposal
Search Agreements
Select Existing Model
Select Optimal Data
Select Trending Techniques
Sell Investment
Send Approved Notification
Send Billing Document to Customer
Send Certified Payment Voucher and Files
Send Certified Payroll Files
Send Change Disposition
Send Compensation Eligibility Information
Send Compensation Eligibility Information for Approval
Send Notification of Billing to Accounts Receivable Process
Send Payroll Files for Certification
Send Request for Bill
Send Statements of Accountability or Transactions or Trial Balance to Treasury
Send Tabled Notification
Separate or Terminate Human Resources
Set the Scope of the Analysis
Sign Preseparation Counseling Form
Spread General Provisions
Stage Contract or Order
Submit Apportionment Request to OMB
Submit Approved Request to Treasury
Submit Assignment Action Request
Submit Casualty Findings and Recommendations Documentation
Submit Casualty Investigation Report for Legal Review
Submit Casualty Report for Approval
Submit Casualty Report for Investigation
Submit Death Casualty Report
Submit Family Care Completion Report
Submit Justification Material
Submit Missing Casualty Report
Submit Retirement Request and Supporting Documentation
Submit Wounded, Ill, or Injured Casualty Report
Summarize Transaction Detail
Support Congressional Budget Hearing
Support Congressional Budget Review
Sustain Human Resources
Terminate Collection Actions
Terminate Effort
Terminate Identity Credential Affiliation
Terminate Program
Track Congressional Actions
Track Deferral Accounts
Track Initial Congressional Actions
Transport Materiel and Forces
Update Anomaly Detection Criteria
Update Asset Record
Update Casualty Report with Approved Findings and Recommendations
Update Chart of Accounts and SFIS Attribute and Pro Forma Entries and Calendar
Update CIP and or WIP Account
Update Component Product Hazard Data Request Status
Update Cost Performance Model
Update Delinquent Debt Balance and Status
Update Identity Profile with Identity Credential Issuance Information
Update Identity Profile with Identity Credential Maintenance Information
Update Identity Profile with Identity Credential Revocation Information
Update Member Record
Update Member Record with Approved Order Information
Update Military Equipment Valuation
Update Pay Profile with Deductions Information
Update Pay Profile with Earnings Information
Update Pay Profile with Payroll Information
Update Pay Profile with Requested Payment Information
Update Personnel Casualty Profile with Approved Casualty Information
Update Personnel Casualty Profile With Completion Information
Update Personnel Casualty Profile With Family Follow-Up Contact Information
Update Personnel Casualty Profile With Family Selections Information
Update Personnel Casualty Profile with Next of Kin Notification Information
Update Personnel Grade Change Profile Information with Promotion Results
Update Program and Funds Information
Update Receivable Information
Update Shipping Information
Validate Account Structure
Validate Asset Data Elements
Validate Cancel Payment Request Information
Validate Cash Payment Receipts
Validate Component Product Hazard Data Request
Validate Conformity With Standards
Validate Customer Information
Validate Environmental Liability Documentation
Validate Identity Credential Application Completeness
Validate Other Receipts Information
Validate Ready to Pay File Information
Validate Receipt Information

Validate Received Product Hazard Data Information
Validate Refund Receipt Information
Validate Reimbursable Receipt Information
Verify Asset or Expense Posting Accounts
Verify Authorization to Make Changes
Verify Commissioning Requirements
Verify Funds Availability
Verify Identity Credential Eligibility
Verify Identity for Identity Credential Maintenance
Verify Identity for Identity Credential Management
Verify Information
Verify Officer is Still Promotion Eligible
Verify Retirement Checklist is Complete
Verify Title Search
Withdraw Funds

BEA 9.0 SV4 Functions

Screen: **System SV4 Functions** screen.
BEA 9.0 SV4 Functions:
Accept Materiel/Personnel for Transportation
Aggregate Spend Data
Assess Capacity
Assess Demand
Assess Operational Requirement
Calculate Supply Chain Entitlement
Chemical Management
Collect Adverse Actions Data from External Source
Collect Assignment Action Data from External Source
Collect Assignment Order Data from External Source
Collect Civilian Personnel Separation and Retirement Data from External Source
Collect Civilian Staff Acquisition Management Data from External Source
Collect Compensation and Reimbursements Data from External Source
Collect Deliver Morale, Welfare and Recreation Program Data from External Source
Collect Education Benefit Data from External Source
Collect Education Management Data from External Source
Collect Equal Opportunity Data from External Source
Collect Family Support Data from External Source
Collect Grievance Data from External Source
Collect Health Insurance Benefit Data from External Source
Collect HR RCP Data from External Source
Collect Human Resources Data from External Source
Collect Human Resources Interaction Data from External Source
Collect Identity Credential Management Data from External Source
Collect Individual Assignment Data from External Source
Collect Individual Training Course Management Data from External Source
Collect Interagency Support Data from External Source
Collect Law Enforcement Data from External Source
Collect Leave Sell Back Data from External Source
Collect Legal Personnel Program Data from External Source
Collect Line of Duty Determination Process Management Data from External Source
Collect Logistics Network Infrastructure Information
Collect Manage Casualty Assistance Programs from External Destination
Collect Manpower Data from External Source
Collect Manpower Document Data from External Source
Collect Military Health Benefit Data from External Source
Collect Military Personnel Retirement Data from External Source
Collect Military Personnel Separation Data from External Source
Collect Military Recruiting and Accession Management Data from External Source
Collect Non-DoD Personnel Separation Data from External Source
Collect Other Benefits Data from External Source
Collect Performance Evaluation Data from External Source
Collect Performance Program Data from External Source
Collect Personnel Availability Tracking Data from External Source
Collect Personnel Casualty Management Data from External Source
Collect Personnel Development Data from External Source
Collect Personnel Distribution Guidance Data from External Source
Collect Personnel Distribution Plan Data from External Source
Collect Personnel Grade Change Data from External Source
Collect Personnel Readiness Data from External Source
Collect Personnel Requirement Request Data from External Source
Collect Personnel Retention Data from External Source
Collect Personnel Security Data from External Source
Collect Physical Evaluation Process Data from External Source
Collect Physical Fitness Program Data from External Source
Collect Quality of Life Program Management Data from External Source
Collect Recognition Program Data from External Source
Collect Retirement Benefit Data from External Source
Collect Time, Absence, and Labor Data from External Source
Collect Transfer Data from External Source
Collect Transition Assistance Program Data from External Source
Collect Travel Management Data from External Source
Collect Unauthorized Absence Data from External Source
Collect Workforce Analysis Data from External Source
Collect Workforce Occupational Safety Analysis Data from External Source
Create Materiel Resource Plan
Create Return Plan
Create Transportation Plan
Deliver Information Product
Develop Integrated Logistics Plan
Develop Logistics Strategic Plan
Develop Logistics Strategy
Distribute Products
Establish Transportation Movement Requirement
Execute Materiel Resource Schedule
Execute Return Schedule
Execute Transportation Schedule

Forecast Cash
Formulate Program and Budget
Generate Payment Notification
Get All Programs
Get Budget by URI & Estimate Type
Get Contracts by Program URI
Get Critical Technologies by URI
Get Milestones by Program URI
Get Program by Program URI
Get Sub Programs by Program URI
Get Unit Costs by Program URI
Identify Materiel Requirement
Identify Resource for Activities
Identify Return Requirement
Identify Return Resource
Identify Transportation Resource
Implement Case in Foreign Military Sales Trust Fund
Implement Case Line Budget Authority in Foreign Military Sales Trust Fund
Maintain Adverse Actions Data via User Interface
Maintain Assignment Action Data via User Interface
Maintain Civilian Personnel Separation and Retirement Data via User Interface
Maintain Civilian Staff Acquisition Management Data via User Interface
Maintain Compensation and Reimbursements Data via User Interface
Maintain Deliver Morale, Welfare and Recreation Program Data via User Interface
Maintain Education Benefit Data via User Interface
Maintain Education Management Data via User Interface
Maintain Equal Opportunity Data via User Interface
Maintain Family Support Data via User Interface
Maintain General Ledger
Maintain Grievance Data via User Interface
Maintain Health Insurance Benefit Data via User Interface
Maintain HR RCP Data via User Interface
Maintain Human Resources Data via User Interface
Maintain Human Resources Interaction Data via User Interface
Maintain Individual Assignment Data via User Interface
Maintain Individual Training Course Management Data via User Interface
Maintain Interagency Support Data via User Interface
Maintain Law Enforcement Data via User Interface
Maintain Leave Sell Back Data via User Interface
Maintain Legal Personnel Program Data via User Interface
Maintain Line of Duty Determination Process Management Data via User Interface
Maintain Manage Casualty Assistance Programs Data via User Interface
Maintain Manpower Data via User Interface
Maintain Military Health Benefit Data via User Interface
Maintain Military Personnel Retirement Data via User Interface
Maintain Military Personnel Separation Data via User Interface
Maintain Military Recruiting and Accession Management Data via User Interface
Maintain Non-DoD Personnel Separation Data via User Interface
Maintain Other Benefits Data via User Interface
Maintain Performance Evaluation Data via User Interface
Maintain Performance Program Data via User Interface
Maintain Personnel Availability Tracking Data via User Interface
Maintain Personnel Casualty Management Data via User Interface
Maintain Personnel Development Data via User Interface
Maintain Personnel Distribution Data via User Interface
Maintain Personnel Distribution Plan Data via User Interface
Maintain Personnel Grade Change Data via User Interface
Maintain Personnel Readiness Data via User Interface
Maintain Personnel Requirement Request Data via User Interface
Maintain Personnel Retention Data via User Interface
Maintain Personnel Security Data via User Interface
Maintain Physical Evaluation Process Data via User Interface
Maintain Physical Fitness Program Data via User Interface
Maintain Quality of Life Program Management Data via User Interface
Maintain Recognition Program Data via User Interface
Maintain Retirement Benefit Data via User Interface
Maintain Time, Absence, and Labor Data via User Interface
Maintain Transfer Data via User Interface
Maintain Transition Assistance Program Data via User Interface
Maintain Travel Management Data via User Interface
Maintain Unauthorized Absence Data via User Interface
Maintain Workforce Occupational Safety Analysis Data via User Interface
Manage Agreement and Contract and Order
Manage and Develop Plan Criteria
Manage and Track Issues
Manage Apportionment and Allocation
Manage Asset Record
Manage Asset Valuation
Manage Billing
Manage Business Enterprise Reporting
Manage Buyer or Seller Registration Information
Manage Capabilities Based Acquisition
Manage Collections
Manage Commitments
Manage Contract Award
Manage Contract Wage Determination
Manage Contractor Qualifications
Manage Cost
Manage Cross-Domain Communications
Manage Data
Manage Delinquent Debt
Manage Disbursements
Manage Disposal
Manage Electronic Catalog and Ordering
Manage End-User Check
Manage Environment Safety and Occupational Health
Manage Federal Technical Data
Manage Financial Information Structure
Manage Funds
Manage Geospatial Information and Services
Manage Investments
Manage Liabilities
Manage Mission Support Requirements
Manage Obligations
Manage One-Time Staffing

Manage Performance Information
Manage Procurement Information
Manage Quality Control
Manage Receipt and Acceptance
Manage Receivables
Manage Requirement
Manage Scheduled Payments
Manage Solicitation
Manage Subcontractor Activity Information
Manage Supplier Eligibility
Manage Supplier Representation and Certification
Monitor Auto-Staffing
Monitor Contract Performance
Package/Handle/ Transport Material/Personnel
Perform Acquisition Assessment
Perform Asset Accountability
Perform Basic and Advanced Search of Structured and Unstructured Data
Perform Build and Make and Maintenance and Sustainment
Perform Cross-Cutting Analysis and Reporting
Perform Data Checks
Perform Precedent Search
Perform Program Analysis
Perform Reporting
Plan Distribution
Plan Logistics Services
Plan Materiel Resources
Plan Return
Prepare Certified Business Partner Payment
Process Adverse Actions Data
Process Assignment Action Data
Process Assignment Order Data
Process Civilian Personnel Separation and Retirement Data
Process Civilian Staff Acquisition Management Data
Process Compensation and Reimbursements Data
Process Deliver Morale, Welfare and Recreation Program Data
Process Education Benefit Data
Process Education Management Data
Process Equal Opportunity Data
Process Family Support Data
Process Grievance Data
Process Health Insurance Benefit Data
Process HR RCP Data
Process Human Resources Data
Process Human Resources Interaction Data
Process Identity Credential Management Data
Process Individual Assignment Data
Process Individual Training Course Management Data
Process Interagency Support Data
Process Law Enforcement Data
Process Leave Sell Back Data
Process Legal Personnel Program Data
Process Line of Duty Determination Process Management Data
Process Manage Casualty Assistance Programs Data
Process Manpower Data
Process Manpower Document Data
Process Military Health Benefit Data
Process Military Personnel Retirement Data
Process Military Personnel Separation Data
Process Military Recruiting and Accession Management Data
Process Non-DoD Personnel Separation Data
Process Order Return
Process Other Benefits Data
Process Performance Evaluation Data
Process Performance Program Data
Process Personnel Availability Tracking Data
Process Personnel Casualty Management Data
Process Personnel Development Data
Process Personnel Distribution Data
Process Personnel Distribution Guidance Data
Process Personnel Distribution Plan Data
Process Personnel Grade Change Data
Process Personnel Readiness Data
Process Personnel Requirement Request Data
Process Personnel Retention Data
Process Personnel Security Data
Process Physical Evaluation Process Data
Process Physical Fitness Program Data
Process Quality of Life Program Management Data
Process Recognition Program Data
Process Retirement Benefit Data
Process Returned Materiel/Asset
Process Shipments
Process Time, Absence, and Labor Data
Process Transfer Data
Process Transition Assistance Program Data
Process Travel Management Data
Process Unauthorized Absence Data
Process Workforce Analysis Data
Process Workforce Occupational Safety Analysis Data
Produce Adverse Actions Report
Produce Assignment Action Report
Produce Assignment Order Report
Produce Civilian Personnel Separation and Retirement Report
Produce Civilian Staff Acquisition Management Report
Produce Compensation and Reimbursements Report
Produce Custom Personnel Distribution Report
Produce Deliver Morale, Welfare and Recreation Program Report
Produce Education Benefit Report
Produce Education Management Report
Produce Equal Opportunity Report
Produce Grievance Report
Produce Health Insurance Benefit Report
Produce HR RCP Report
Produce Human Resources Data Report
Produce Human Resources Interaction Report
Produce Identity Credential Management Report
Produce Individual Assignment Report
Produce Individual Training Course Management Report
Produce Interagency Support Report
Produce Law Enforcement Report
Produce Leave Sell Back Report
Produce Legal Personnel Program Report
Produce Line of Duty Determination Process Management Report
Produce Manage Casualty Assistance Programs Report
Produce Manage Family Support Report
Produce Manpower Document Report
Produce Manpower Report
Produce Military Health Benefit Report
Produce Military Personnel Retirement Report

Produce Military Personnel Separation Report
Produce Military Recruiting and Accession Management Report
Produce Non-DoD Personnel Separation Report
Produce Other Benefits Report
Produce Performance Evaluation Report
Produce Performance Program Report
Produce Personnel Availability Tracking Report
Produce Personnel Casualty Management Report
Produce Personnel Development Report
Produce Personnel Distribution Guidance Report
Produce Personnel Distribution Plan Report
Produce Personnel Distribution Report
Produce Personnel Grade Change Report
Produce Personnel Readiness Report
Produce Personnel Requirement Request Report
Produce Personnel Retention Report
Produce Personnel Security Report
Produce Physical Evaluation Process Report
Produce Physical Fitness Program Report
Produce Quality of Life Program Management Report
Produce Recognition Program Report
Produce Retirement Benefit Report
Produce Time, Absence, and Labor Data Report
Produce Transfer Data Report
Produce Transition Assistance Program Report
Produce Travel Management Report
Produce Unauthorized Absence Report
Produce Workforce Analysis Report
Produce Workforce Occupational Safety Analysis Report
Provide Adverse Actions Workflow
Provide Assignment Action Workflow
Provide Civilian Personnel Separation and Retirement Workflow
Provide Civilian Staff Acquisition Management Workflow
Provide Compensation and Reimbursements Workflow
Provide Deliver Morale, Welfare and Recreation Program Workflow
Provide Education Benefit Workflow
Provide Education Management Workflow
Provide Equal Opportunity Workflow
Provide Grievance Workflow
Provide Health Insurance Benefit Workflow
Provide HR RCP Workflow
Provide Human Resources Data Workflow
Provide Human Resources Interaction Workflow
Provide Identity Credential Management Workflow
Provide Individual Assignment Workflow
Provide Individual Training Course Management Workflow
Provide Interagency Support Workflow
Provide Law Enforcement Workflow
Provide Leave Sell Back Workflow
Provide Legal Personnel Program Workflow
Provide Line of Duty Determination Process Management Workflow
Provide Manage Casualty Assistance Programs Workflow
Provide Manage Family Support Process Workflow
Provide Manpower Workflow
Provide Military Health Benefit Workflow
Provide Military Personnel Retirement Workflow
Provide Military Personnel Separation Workflow
Provide Military Recruiting and Accession Management Workflow
Provide Non-DoD Personnel Separation Workflow
Provide Order Status
Provide Other Benefits Workflow
Provide Performance Evaluation Workflow
Provide Performance Program Workflow
Provide Personnel Availability Tracking Workflow
Provide Personnel Casualty Management Workflow
Provide Personnel Development Workflow
Provide Personnel Distribution Workflow
Provide Personnel Grade Change Workflow
Provide Personnel Readiness Workflow
Provide Personnel Retention Workflow
Provide Personnel Security Workflow
Provide Physical Evaluation Process Workflow
Provide Physical Fitness Program Workflow
Provide Quality of Life Program Management Workflow
Provide Recognition Program Workflow
Provide Retirement Benefit Workflow
Provide Time, Absence, and Labor Workflow
Provide Transfer Workflow
Provide Transition Assistance Program Workflow
Provide Travel Management Workflow
Provide Unauthorized Absence Workflow
Provide Workforce Occupational Safety Analysis Workflow
Record Inspection
Record Issuance
Record Receipt
Record Transportation Fulfillment
Retrieve Item Status and Availability
Send Adverse Actions Data to External Destination
Send Assignment Action Data to External Destination
Send Civilian Personnel Separation and Retirement Data to External Destination
Send Civilian Staff Acquisition Management Data to External Destination
Send Compensation and Reimbursements Data to External Destination
Send Deliver Morale, Welfare and Recreation Program Data to External Destination
Send Education Benefit Data to External Destination
Send Education Management Data to External Destination
Send Equal Opportunity Data to External Destination
Send Family Support Data to External Destination
Send Grievance Data to External Destination
Send Health Insurance Benefit Data to External Destination
Send HR RCP Data to External Destination
Send Human Resources Data to External Destination
Send Human Resources Interaction Data to External Destination
Send Identity Credential Management Data to External Destination
Send Individual Assignment Data to External Destination
Send Individual Training Course Management Data to External Destination
Send Interagency Support Data to External Destination
Send Law Enforcement Data to External Destination
Send Leave Sell Back Data to External Destination
Send Legal Personnel Program Data to External Destination
Send Line of Duty Determination Process Management Data to External Destination

Send Manage Casualty Assistance Programs Data to External Destination
Send Manpower Data to External Destination
Send Military Health Benefit Data to External Destination
Send Military Personnel Retirement Data to External Destination
Send Military Personnel Separation Data to External Destination
Send Military Recruiting and Accession Management Data to External Destination
Send Non-DoD Personnel Separation Data to External Destination
Send Other Benefits Data to External Destination
Send Performance Evaluation Data to External Destination
Send Performance Program Data to External Destination
Send Personnel Availability Tracking Data to External Destination
Send Personnel Casualty Management Data to External Destination
Send Personnel Development Data to External Destination
Send Personnel Distribution Data to External Destination
Send Personnel Distribution Plan Data to External Destination
Send Personnel Grade Change Data to External Destination
Send Personnel Readiness Data to External Destination
Send Personnel Requirement Request Response Data to External Destination
Send Personnel Requisition Data to External Destination
Send Personnel Retention Data to External Destination
Send Personnel Security Data to External Destination
Send Physical Evaluation Process Data to External Destination
Send Physical Fitness Program Data to External Destination
Send Quality of Life Program Management Data to External Destination
Send Recognition Program Data to External Destination
Send Retirement Benefit Data to External Destination
Send Time, Absence, and Labor Data to External Destination
Send Transfer Data to External Destination
Send Transition Assistance Program Data to External Destination
Send Travel Management Data to External Destination
Send Unauthorized Absence Data to External Destination
Send Workforce Analysis Request Data to External Destination
Send Workforce Occupational Safety Analysis Data to External Destination
Track Transportation Status

By Component Drop List

Screen: **Welcome to DITPR** (Main Menu) screen.
Drop List Values: **>> See: Component Drop List (2)** section below for the list of Components.

By Mission Area Drop List

Screen: **Welcome to DITPR** (Main Menu) screen.
Drop List Values: **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

COI Drop List

Screen: **System WMA Report** (search) screen.
Drop List Values:
ISR
Joint Targeting Intelligence
Air Force Mobility and Transportation COI
Aerospace Operations
Joint Strike Fighter (JSF) Asset Status (maintenance) Reporting Data
USSTRATCOM NetOps COI
Joint Air Track (JAT)
ATL Acquisition Visibility COI
Adaptive Planning and Execution (APEX)
Advanced Distributed Learning
Air Force Acquisition
Air Force District of Washington
Air Force Flight Scheduling COI
Air Force Manpower_Personnel and Services COI
Air Force Readiness
Air Force Recruiting_Training and Education COI
Air Operations CoI (AO COI)
Anti-Submarine Warfare (ASW) COI
Army Acquisition Business Enterprise Domain namespace - AABED
Biometric Data Sharing COI
Blue Force Tracking (BFT)
C2 Interoperability Group
CBRN
CBRN/Medical Cross-Functional COI
CINT (Counterintelligence)
Civil Military Information Exchange (CMIE)
Coalition C2 Interoperabilty (Coal C2)
Combating Weapons of Mass Destruction (CWMD)
Command and Control Space Situational Awareness (C2 SSA)
Common Sensor
Computer Network Defense (CND)
Cost Analysis Community Standards Working Group (CSWG) COI
Counter-Improvised Explosive Device (C-IED) COI
DLMS Data Management COI
DON SOA Transformation Group (DON CIO ET)
Data Management Working Group
Defense Critical Infrastructure Program (DCIP)
Defense Installation Spatial Data Infrastructure (DISDI)
Distribution Data COI

DoD Enterprise Architectures
DoD Service Oriented Architecture (DSOA)
DoD Training
Environment, Safety & Occupational Health (ESOH) COI
Financial Management Community Of Interest (FMCOI)
Focused Logistics
Force Projection
GEOINT Standards COI (GWG COI)
GPS Based Positioning Navigation Timing Service - GPNTS
Global Force Management (GFM)
Global Positioning System (GPS) COI
HAF A4I Logistics Community of Interest Log COI
Hazardous Material Management
Health-MHS
Human Resources Management (HRM) COI
IDEA Program Data System
IT Asset Management (ITAM) COI
IT Management Data COI
Information Operations
Installation Management (IM)
JCISFA CoIs (Security Force Assistance)
Integrated Fires
JITC Operational Testing (temp)
JOINT SERVICE EXPLOSIVE ORDNANCE DISPOSAL
Joint Air and Missile Defense
Joint Airborne Networking-Tactical Edge (JAN-TE)
Joint Capabilities Development
Joint Strike Fighter (JSF) Individual Training Records data
Joint Strike Fighter (JSF) Munitions/Ordnance Data
Joint Strike Fighter (JSF) Unit Readiness
Joint Strike Fighter Air Vehicle Status
Joint Strike Fighter Transportation COI
Joint Targeting Intelligence (JTI)
Joint Task Force Command and Control (JTF C2)
Logistics Community of Interest (Log COI)
Logistics Data Integration
MDR Training COI (COIT)
MHS Support - Team SPAWAR COI
Maritime Domain Awareness
Maritime Patrol and Reconnaissance Forces COI
Messages - Tactical Data Enterprise Services (MSG-TDES)
Metadata Discovery Group
Meteorology-Oceanography (METOC)
Mine Warfare
Mission Scenario Analysis Community of Interest
Modeling and Simulation Community of Interest
Navy Readiness Reporting Enterprise
NetOps COI
Netcentric System Test
Overhead Non Imaging Infrared (ONIR) COI
Procurement
Software Asset Management (SAM) COI
Space Launch and Range Operations (SLRO)
Spend Analysis
Strike COI
Supply Management
Symbology (SYM)
TSAT Operational Management Working Group
Tactical Services
Tasker Integration Service (TIS) COI
Time Sensitive Targeting Community of Interest
USMEPCOM
Undersea Warfare XML (usw-xml)
United States Message Text Format (USMTF)
Weapon Systems Life Cycle Management (WSLM)
Distribution COI
MASINT
Air Force Personnel Data Transparency COI
Deployment Readiness - USAF
Other
NA
COI Training (COIT)
Joint Electronic Warfare Data Standardization
Air Force Education and Training COI
Software Verification and Validation (Test&Eval)
NETOPS COI Data WG
Messages - United States Message Text Format (MSG/USMTF)
Command Information Superiority Architectures (CISA)
Blank

COI Title Select Checkboxes

Screen: **Communities of Interest** screen.
COI Title Values (updated for Block 9): **>> See: COI Drop List** section above for the list of COI Titles.

Component Drop List (1)

Screens: **Auditor Privilege Admin** screen; **Certification Conditions Report** (search) screen; **Certification EV Data** (search) screen; **Component MC, ME, MS Count Report** screen; **Component PIA Data** (search) screen; **Component Systems Dashboard** screen; **Component Systems Processing Summary** screen; **DBSMC System Certification Status** (search) screen; **eAuthentication (eGov) Data** (search) screen; **Edit Certification Legacy** screen; **Edit Component User Privileges** screen; **Edit MA/Domain User Privileges** screen; **Edit Mission Area Privileges** screen; **Expired Certified & Accredited Systems Report** screen; **FISMA Data Quality Metrics** screen; **Infrastructure Data Report** (search) screen; **Interoperability Report** (query) screen; **IRB Certification Review Status** screen; **IRB Certification Status** screen; **IRB System Certification Funding Tracking Report** (search) screen; **IRB System Certification Reviews** (search) screen; **IRB System Certification Tracking Report** (search) screen; **Legacy System Validation Report** (search) screen; **New User Request** form; **Next Annual IRB Cert Review Due** screen; **OMB Quarterly FISMA Report** (ATOs and IATOs Reported Separately) screen; **OMB Quarterly FISMA Report** (ATOs Only) screen; **On-line Queries of FISMA Data** screen; **PIA/PA, SSN and**

Forms Report (query) screen; **POA&M Status** screen; **Privacy Act** (search) screen; **Privacy Impact Assessment** (search) screen; **Record Counts by MAC/Component** screen; **Reports Options Menu** (by Component) screen; **SSN Data Report** (search) screen; **System Basic Data** (search) screen; **System POCs Basic Data** screen; **System Processing History** screen; **Suspect or Possibly Invalid Data Metrics** screen; **System Appropriation Sum** (search); **System Counts by MA-Domain/Component** screen; **System IRB Certification Status** screen; **Welcome to DITPR** (Main Menu) screen.

Drop List Values:

====
--de--select--
No Selection
All
All Components
ASD HEALTH AFFAIRS
ASD HOMELAND DEFENSE
ASD INTERNAT SEC AFFAIRS
ASD INTERNAT SEC POLICY
ASD LEGAL AFFAIRS
ASD NUC CHEM BIO DEF PGMS
ASD PUBLIC AFFAIRS
ASD RESERVE AFFAIRS
ASD SPCOPS/LIC
CENTRAL COMMAND
COUNTERINTEL FIELD ACTIVITY
DEF. ADV. RESEARCH PROJ.
DEF. COMMISSARY
DEF. CONTRACT AUDIT
DEF. CONTRACT MANAGEMENT
DEF. FINANCE & ACCOUNTING
DEF. HUMAN RESOURCES
DEF. INFO. SYSTEMS
DEF. INTELLIGENCE
DEF. LEGAL SERVICES AGENCY
DEF. LOGISTICS
DEF. MEDIA ACTIVITY
DEF. POW/MIA PERS
DEF. SECURITY COOP.
DEF. SECURITY SERVICE
DEF. TECH INFO CENTER
DEF. TECH SECURITY ADMIN
DEF. TEST RESOURCE MGT CENTER
DEF. THREAT REDUCTION
DEPUTY CHIEF MANAGEMENT OFFICER
DIR, ADMIN & MANAGEMENT
DIR, COST ASSESS & PROG EVAL
DIR, FORCE TRANS
DIR, OP TEST & EVAL
DOD CIO
DOD EDUCATION ACTIVITY
DOD INSPECTOR GENERAL
Director, Net Assessment
EUROPEAN COMMAND
GENERAL COUNSEL OF DOD
INTER-AMER DEF. BOARD
JOINT FORCES COMMAND
JOINT IED DEFEAT ORG
MISSILE DEFENSE
NAT. GEOSPATIAL-INTEL
NAT. GUARD BUREAU
NAT. RECON OFFICE
NATIONAL DEF. UNIVERSITY
NATIONAL SECURITY AGENCY
NORAD
NORTHERN COMMAND
OFFICE OF ECONOMIC ADJ
OFFICE OF MILITARY COMMISSIONS
OSD (CIO)
OUTSIDE DoD
PACIFIC COMMAND
PENTAGON FORCE PROTECTION
SECDEF
SOUTHERN COMMAND
SPECIAL OPS COMMAND
STRATEGIC COMMAND
THE JOINT STAFF
TRANSPORTATION COMMAND
TRI-CARE MANAGEMENT
U S Africa Command
UNITED STATES AIR FORCE
UNITED STATES ARMY
UNITED STATES MARINE CORPS
UNITED STATES NAVY
US COAST GUARD
US MISSION TO NATO
USD ACQ, TECH & LOG
USD COMPTROLLER
USD FOR INTELLIGENCE
USD FOR POLICY
USD PERS & READINESS
WASHINGTON HQ SER.

Component Drop List (2)

Screens: **Add New Organization** screen; **Add New Poc** screen; **BIN 9990 AGE** screen; **BIN Value Breakout Metrics** screen; **BIN Explain Breakout Metrics** screen; **Cross-Plot Metrics** screen; **E-Authentication Report** (query) screen; **Edit Poc Info** screen; **Enterprise Transition Plan Metrics** screen; **ETP Data Report** (query) screen; **FISMA Data Quality Metrics** screen; **FISMA Status and Upcoming Expirations** screen; **FISMA/PIA Status** screen; **JCA Mapping Report** screen; **Missing Core Data Metrics** screen; **Missing FISMA Data Counts** screen; **Missing Trigger Data Metrics** screen; **Multi-System BIN Number Breakout Metrics** screen; **PIA Metrics Data** screen; **Point Of Contacts Listing** screen; **Public Key Infrastructure (PKI) Metrics** screen; **Readiness of Data Status Metrics** screen; **SSN and Forms System Counts** screen; **Suspect or Possibly Invalid Data Metrics** screen; **System Core Basic** (Add New System) screen; **System Interoperability Metrics** screen; **System POC** screen; **System Records Management Metrics** screen; **System Taxonomy** screen; **Systems By C&A Not Required Reason** screen; **System by SFIS/FFMIA DATA** screen; **Systems By Privacy Act** screen; **Systems By Record Type** (Metrics) screen; **Systems By Type of IT/NSS** screen; **WMA and EIEMA Modernization Metrics** screen.

Drop List Values:

--All--
-- All Components --
All
AFRICOM
ARMY
ASD(HA)
ASD(HD)
ASD(ISA)
ASD(ISP)
ASD(LA)
~~ASD(NII)~~ (no longer active)
ASD(PA)
ASD(RA)
ASD(SO/LIC)
~~BTA~~ (no longer active)
CENTCOM
CIFA
DA&M
DARPA
DCAA
DCMA
DCMO
DECA
DFAS
DFT
DHRA
DIA

DISA
DLA
DLSA
DMA
~~DMACT~~ (DMA)
DNA
DODEA
DODIG
DOT&E
~~DPA&E~~ (no longer active)
DPMO
DSCA
DSS
DTIC
DTRA
DTRMC
DTSA
DoD CIO
EUCOM
GC
IADB
JFCOM
JIEDDO
JOINT STAFF
MDA
NAVY
NCBDP
NDU
NGA
NGB
NORAD
NORTHCOM
NRO
NSA
OEA
OMC
OSD (CAPE)
OSD (CIO)
OUTSIDE DoD
PACOM
PFPA
SECDEF
SOCOM
SOUTHCOM
STRATCOM
TMA
TRANSCOM
USAF
USCG
USD(AT&L)
USD(C)
USD(I)
USD(P&R)
USD(P)
USMC
USNATO
WHS

Component Priorities Drop List

Screen: **ETP Data Report** (query) screen.
Drop List Values:
ARMY-Continue the integration of Enterprise Resour
ARMY-Obtain a clean audit of Army financial transa
ARMY- Field the Defense Integrated Military Human
ARMY-Continue the development of the Army's busine
ARMY-Improve Business Practices through Continuous
ARMY-Continue development of geographic informatio
ARMY-Create the information management environment
DFAS-Reduce the number of urgent military pay prob
DFAS-Improve financial performance by automating m
DFAS-Expand Electronic Commerce (EC) capabilities
DLA-Warfighter Support: Extend the Enterprise to p
DLA-Internal Processes: Improve DLA performance th
DLA-Learning and Growth: Ensure a diverse, enabled
DLA-Stewardship: Manage DLA resources for best cus
NAVY-Creating a seamless infrastructure
NAVY-Creating optimized processes and integrated s
NAVY-Optimizing investments for mission accomplish
NAVY-Transforming applications and data into web-b
TRANSCOM-E2E visibility - develop an optimal distr
TRANSCOM-IT Optimization of Capabilities - Maximiz
TRANSCOM-Financial Accountability - Provide superi
TRANSCOM-Execution Effectiveness - Achieve 100% TA
USAF-Synchronize the Supply Chain (people, materia
USAF-Leveraging the Power of Information to Transf
USAF-Improve operational capabilities through impr
USAF-Support our people – our most important resou
USAF-Increase resources available for recapitaliza
USAF-Provide accurate, reliable and timely financi
USAF-Optimize enterprise performance through trans
USAF-Improve development and delivery of capabilit
TMA-Provide comprehensive, globally accessible med
TMA-Eliminate barriers to interoperability and ena
TMA-Promote the adoption of interoperability stand

Country Drop List

Screen: **New User Request** form.
Drop List Values:
Afghanistan
Albania
Algeria
American Samoa
Andorra
Angola
Anguilla
Antarctica
Antigua And Barbuda
Argentina
Armenia
Aruba
Ashmore And Cartier Islands
Australia
Austria
Azerbaijan
Bahamas, The
Bahrain
Baker Island
Bangladesh
Barbados
Bassas Da India
Belgium
Belize
Benin (Formerly Dahomey)
Bermuda
Bhutan
Bolivia
Bosnia And Hercegovina
Botswana
Bouvet Island
Brazil
British Indian Ocean Territory
British Virgin Islands
Brunei
Bulgaria
Burkina
Burma
Burundi
Byelarus
Cambodia
Cameroon
Canada
Cape Verde, Republic Of
Cayman Islands
Central African Empire
Chad
Chile
China
China, Inc. Tibet (Peoples Republic
Christmas Island (Indian Ocean)
Clipperton Island
Cocos (Keeling) Islands
Colombia
Comoros
Congo
Cook Islands
Coral Sea Islands
Costa Rica
Cote D'ivorie

Croatia
Cuba
Cyprus
Czech Republic
Denmark
Djibouti
Dominica
Dominican Republic
Earth Moon
Ecuador
Egypt
El Salvador
Equatorial Guinea
Eritrea
Estonia
Ethiopia
Europa Island
Falkland Island (Islas Malvinas)
Faroe Island
Fiji
Finland
France
French Guiana
French Polynesia
French Southern And Antarctic Lands (Ex
Gabon
Gambia, The
Gaza Strip
Georgia
Germany
Gibraltar
Glorioso Islands
Greece
Greenland
Grenada
Guadeloupe
Guam
Guatemala
Guernsey
Guinea
Guinea-Bissau
Guyana
Haiti
Heard Island And Mcdonald Islands
Honduras
Hong Kong
Howland Island
Hungary
Iceland
Inconclusive analysis
India
Indonesia
International Waters (Added by MIDB v 2 .0
Iran
Iraq
Ireland
Isle Of Man
Israel
Italy
Ivory Coast
Jamaica
Jan Mayen
Japan
Jarvis Island
Jersey
Johnston Atoll
Jordan
Juan De Nova Island
Kazakhstan
Kenya
Kingman Reef
Kiribati
Korea, Democratic People's Republic
Korea, Republic Of
Kuwait
Kyrgyzstan
Laos
Latvia
Lebanon
Lesotho
Liberia
Libya
Liechtenstein
Lithuania
Luxembourg
Macau
Macedonia
Madagascar
Malawi
Malaysia
Maldives
Mali
Malta
Marshall Islands
Martinique
Mauritania
Mauritius
Mayotte
Mexico
Micronesia, Federal States Of
Midway Islands
Moldova
Monaco
Mongolia
Montenegro
Montserrat
Morocco
Mozambique
Namibia (Formerly South West
Nauru
Navassa Island
Nepal
Netherlands
Netherlands Antilles
New Caledonia
New Zealand
Nicaragua
Niger
Nigeria
Niue
Norfolk Island
Northern Mariana Islands
Norway
Oman
Pakistan
Palmyra Atoll
Panama (Including Former Canal
Papua New Guinea
Paracel Islands
Paraguay
Peru
Philippines
Pitcairn Islands
Poland
Portugal
Puerto Rico
Qatar
Republic Of Palau
Reunion
Romania
Russia
Rwanda
San Marino
Sao Tome And Principe
Saudi Arabia
Senegal
Serbia
Seychelles
Sierra Leone
Singapore
Slovak Republic
Slovenia
Solomon Islands
Somalia
South Africa
Spain
Spratly Islands
Sri Lanka
St. Helena
St. Kitts And Nevis (Formerly St. Chris
St. Lucia
St. Pierre And Miquelon
St. Vincent And The Grenadines
Sudan
Suriname
Svalbard
Swaziland
Sweden
Switzerland
Syria
Taiwan
Tajikistan
Tanzania, United Republic Of
Thailand
Togo
Tokelau
Tonga
Trinidad And Tobago
Tromelin Island
Tunisia
Turkey
Trinidad And Tobago
Tromelin Island
Tunisia

Turkey
Turkmenistan
Turks And Caicos Islands
Tuvalu
Uganda
Ukraine
United Arab Emirates
United Kingdom
United States
Unknown
Uruguay
Uzbekistan
Vanuatu (Formerly New Hebrides)
Vatican City
Venezuela
Vietnam
Virgin Islands
Wake Island
Wallis And Futuna
West Bank
Western Sahara
Western Samoa
World Wide
Yemen
Zaire
Zambia
Zimbabwe

Domain Drop List (1)

Screen: **New User Request** form.
Drop List Values:

No Selection
BMA - Financial Management
BMA - Human Resource Management
BMA - Material Supply & Service Mgnt (LOG)
BMA - Real Property & Installation LM (& E)
BMA - TBD
BMA - Weapons Systems LM (ACQ)
DIMA - Analysis and Production
DIMA - Collection
DIMA - Dissemination
DIMA - Enterprise Information Technology (Aligns with EIEMA)
DIMA - Enterprise Management Support (Aligns with BMA)
DIMA - Exploitation
DIMA - Mission Management
DIMA - TBD
EIEMA - Communications
EIEMA - Computing Infrastructure
EIEMA - Core Enterprise Services
EIEMA - Information Assurance
EIEMA - TBD
WMA - Battlespace Awareness (BA)
WMA - Building Partnerships (BP)
WMA - Command and Control (C 2)
WMA - Corporate Management and Support (CMS)
WMA - Force Application (FA)
WMA - Force Support (FS)
WMA - Logistics (L)
WMA - Net Centric (NC)
WMA - Protection (P)
WMA - TBD

Domain Drop List (2)

Screen: **BIN 9990 AGE** screen; **E-Authentication Report** (query) screen; **System Records Management Metrics** screen (horizontal axis, 3-D perspective column chart).
Drop List Values:

--
BMA-FM
BMA-HRM
BMA-MSSM
BMA-RPILM
BMA-TBD
BMA-WSLM
DIMA-AP
DIMA-COL
DIMA-DIS
DIMA-EIT
DIMA-EMS
DIMA-EXP
DIMA-MM
DIMA-TBD
EIEMA-CES
EIEMA-CMPI
EIEMA-COM
EIEMA-IA
EIEMA-TBD
WMA-BA
WMA-BP
WMA-C2
WMA-CMS
WMA-FA
WMA-FS
WMA-L
WMA-NC
WMA-P
WMA-TBD

Investment Stakeholders Drop List

Screen: **System Core Basic** (Add New System) screen.
Drop List Values:

NONE
AFRICOM
ARMY
ASD(HA)
ASD(HD)
ASD(ISA)
ASD(ISP)
ASD(LA)
ASD(NII)
ASD(PA)
ASD(RA)
ASD(SO/LIC)
BTA
CENTCOM
CIFA
DA&M
DARPA
DCAA
DCMA
DECA
DFAS
DFT
DHRA
DIA
DISA
DLA
DLSA
DMACT
DNA
DODBE
DODEA
DODFP
DODIG
DOT&E
DPA&E
DPMO
DSCA
DSS
DTIC
DTRA
DTRMC
DTSA
DUSD (I&ES)
EUCOM
GC
IADB
JFCOM
JOINT STAFF

MDA
NAVY
NCBDP
NDU
NGA
NGB
NORAD
NORTHCOM
NRO
NSA
OEA
OSD (CIO)
OUTSIDE DoD
PACOM
PFPA
SECDEF
SOCOM
SOUTHCOM
SPACECOM
STRATCOM
TMA
TRANSCOM
USA NATO
USAF
USD(AT&L)
USD(C)
USD(I)
USD(P&R)
USD(P)
USFK
USMC
USNATO
WHCA
WHS

JCA Drop List

Screen: **System WMA Report** (search) screen.
Drop List Values:

J1. Force Support
J1.1. Force Management
J1.1.1. Global Force Management
J1.1.1.1. Apportionment
J1.1.1.2. Assignment
J1.1.1.3. Allocation
J1.1.1.4. Readiness Reporting
J1.1.2. Force Configuration
J1.1.3. Global Posture Execution
J1.2. Force Preparation
J1.2.1. Training
J1.2.2. Exercising
J1.2.3. Educating
J1.2.3.1. Professional Military Education
J1.2.3.2. Civilian Education
J1.2.4. Doctrine
J1.2.5. Lessons Learned
J1.2.6. Concepts
J1.2.7. Experimentation
J1.3. Human Capital Management
J1.3.1. Personnel and Family Support
J1.3.1.1. Community Support
J1.3.1.2. Casualty Assistance
J1.3.1.3. Mortuary Affairs
J1.3.1.4. Wounded, Ill and Injured Support
J1.3.2. Personnel Management
J1.3.2.1. Manning
J1.3.2.2. Compensation
J1.3.2.3. Disability Evaluation
J1.3.2.4. Personnel Accountability
J1.4. Health Readiness
J1.4.1. Force Health Protection
J1.4.1.1. Human Performance Enhancement
J1.4.1.2. Medical Surveillance / Epidemiology
J1.4.1.3. Preventive Medicine
J1.4.1.4. In-transit Care
J1.4.1.4.1. In-Transit Care within a Joint Operational Area Intra-Theater
J1.4.1.4.2. In-Transit Care Outside a Joint Operational Area Inter-Theater
J1.4.1.5. Casualty Management
J1.4.1.5.1. Biomedical Support
J1.4.1.5.2. Ocular Health
J1.4.2. Health Care Delivery
J1.4.2.1. Comprehensive Care Delivery in Military Facilities
J1.4.2.2. Comprehensive Care Delivery via the Network of Civilian Providers
J1.4.3. Health Service Support

J2. Battlespace Awareness
J2.1. Intelligence, Surveillance and Reconnaissance
J2.1.1. Intelligence, Surveillance and Reconnaissance Planning & Direction
J2.1.1.1. Define and Prioritize Intelligence, Surveillance and Reconnaissance Requirements
J2.1.1.2. Develop a Collection Strategy
J2.1.1.3. Task and Monitor Collection, Processing, Exploitation and Dissemination Resources
J2.1.1.4. Intelligence, Surveillance and Reconnaissance Evaluation Evaluation
J2.1.2. Collection
J2.1.2.1. Signals Collection
J2.1.2.1.1. Communications Signals Collection
J2.1.2.1.2. Electronic Emissions Signals Collection
J2.1.2.1.3. Foreign Instrumentation Signals Collection
J2.1.2.2. Computer Network Collection
J2.1.2.3. Imagery Collection
J2.1.2.3.1. Electro-Optical Imagery Collection
J2.1.2.3.1.1. Panchronatic Collection
J2.1.2.3.1.2. Infrared Collection
J2.1.2.3.1.3. Ultraviolet Collection
J2.1.2.3.1.4. Specttral Collection
J2.1.2.3.1.5. Light Detection and Ranging Collection
J2.1.2.3.2. RADAR Imagery Collection
J2.1.2.4. Measurements and Signatures Collection
J2.1.2.4.1. Electro-Optical Signatures Collection
J2.1.2.4.2. Radar Measurements and Signatures Collection
J2.1.2.4.3. Geophysical Measurements & Signatures Collection
J2.1.2.4.4. Radio-Frequency Signatures Collection
J2.1.2.4.5. Chemical / Biological Materials Measurements and Signatures Collection
J2.1.2.4.6. Nuclear Radiation Measurements and Signatures Collection
J2.1.2.5. Human Intelligence, Surveillance and Reconnaissance Collection
J2.1.2.5.1. Interrogation
J2.1.2.5.2. Source Operations
J2.1.2.5.3. Debriefing
J2.1.2.5.4. Ground Reconnaissance
J2.1.2.5.5. Biometrics Collection
J2.1.2.5.6. Media Collection
J2.1.3. Processing / Exploitation
J2.1.3.1. Data Transformation
J2.1.3.2. Objective / Target Categorization
J2.1.4. Analysis and Production
J2.1.4.1. Intelligence, Surveillance and Reconnaissance Analysis Integration

J2.1.4.2. Intelligence Evaluation and Interpretation
J2.1.4.3. Intelligence, Surveillance and Reconnaissance Product Generation
J2.1.5. Intelligence, Surveillance and Reconnaissance Dissemination
J2.1.5.1. Real-Time Intelligence, Surveillance and Reconnaissance Data Transmission
J2.1.5.2. Intelligence, Surveillance and Reconnaissance Data Access
J2.2. Environment
J2.2.1. Collect
J2.2.1.1. Collect Land Environmental Measurements
J2.2.1.2. Collect Ocean Environmental Measurements
J2.2.1.3. Collect Hydrographic Measurements
J2.2.1.4. Collect Bathymetric Measurements
J2.2.1.5. Collect Astrometry Measurements
J2.2.1.6. Collect Atmospheric Environmental Measurements
J2.2.1.7. Collect Space Environmental Measurements
J2.2.2. Analyze
J2.2.2.1. Analyze Land Environment
J2.2.2.2. Analyze Ocean Environment
J2.2.2.3. Analyze Hydrographic Measurements
J2.2.2.4. Analyze Bathymetric Measurements
J2.2.2.5. Analyze Atmospheric Environment
J2.2.2.6. Analyze Space Environment
J2.2.3. Predict
J2.2.3.1. Predict Land Environment
J2.2.3.2. Predict Ocean Environment
J2.2.3.3. Predict Atmospheric Environment
J2.2.3.4. Predict Space Environment
J2.2.4. Exploit
J2.2.4.1. Determine Environmental Impacts
J2.2.4.2. Assess Environmental Effects
J2.2.4.3. Produce Environmental Decision Aids
J3. Force Application
J3.1. Maneuver
J3.1.1. Maneuver to Engage (MTE)
J3.1.1.1. Air (MTE)
J3.1.1.2. Space (MTE)
J3.1.1.3. Land (MTE)
J3.1.1.4. Maritime (MTE)
J3.1.1.5. Underground (MTE)
J3.1.1.6. Underwater (MTE)
J3.1.1.7. Cyberspace (MTE)
J3.1.2. Maneuver to Insert (MTI)
J3.1.2.1. Air (MTI)
J3.1.2.2. Space (MTI)
J3.1.2.3. Land (MTI)
J3.1.2.4. Maritime (MTI)
J3.1.2.5. Underground (MTI)
J3.1.2.6. Underwater (MTI)
J3.1.2.7. Cyberspace (MTI)
J3.1.3. Maneuver to Influence (MTInfl)
J3.1.3.1. Air (MTInfl)
J3.1.3.2. Space (MTInfl)
J3.1.3.3. Land (MTInfl)
J3.1.3.4. Maritime (MTInfl)
J3.1.3.5. Underground (MTInfl)
J3.1.3.6. Underwater (MTInfl)
J3.1.3.7. Cyberspace (MTInfl)
J3.1.4. Maneuver to Secure (MTS)
J3.1.4.1. Air (MTS)
J3.1.4.2. Space (MTS)
J3.1.4.3. Land (MTS)
J3.1.4.3.1. Populations (MTSL)
J3.1.4.3.2. Infrastructure (MTSL)
J3.1.4.3.3. Resources (MTSL)
J3.1.4.4. Maritime (MTS)
J3.1.4.5. Underground (MTS)
J3.1.4.6. Underwater (MTS)
J3.1.4.7. Cyberspace (MTS)
J3.2. Engagement
J3.2.1. Kinetic Means
J3.2.1.1. Fixed Target (EK)
J3.2.1.1.1. Surface (EKF)
J3.2.1.1.1.1. Point (EKFS)
J3.2.1.1.1.1.1. Hardened (EKFSP)
J3.2.1.1.1.1.2. Soft (EKFSP)
J3.2.1.1.1.1.3. Chemical, Biological, Radiological and Nuclear (EKFSP)
J3.2.1.1.1.2. Area (EKFS)
J3.2.1.1.1.2.1. Hardened (EKFSA)
J3.2.1.1.1.2.2. Soft (EKFSA)
J3.2.1.1.2. Underground (EKF)
J3.2.1.1.2.1. Hardened (EKFU)
J3.2.1.1.2.2. Chemical, Biological, Radiological and Nuclear (EKFU)
J3.2.1.1.3. Underwater (EKF)
J3.2.1.1.3.1. Surf Zone (EKFU)
J3.2.1.1.3.2. Very Shallow (EKFU)
J3.2.1.1.3.3. Shallow (EKFU)
J3.2.1.1.3.4. Deep Water (EKFU)
J3.2.1.3. Stationary Target (EK)
J3.2.1.3.1. Surface (EKS)
J3.2.1.3.1.1. Point (EKSS)
J3.2.1.3.1.1.1. Hardened (EKSSP)
J3.2.1.3.1.1.2. Soft (EKSSP)
J3.2.1.3.1.1.3. Chemical, Biological, Radiological and Nuclear (EKSSP)
J3.2.1.3.1.2. Area (EKSS)
J3.2.1.3.1.2.1. Hardened (EKSSA)
J3.2.1.3.1.2.2. Soft (EKSSA)
J3.2.1.3.2. Underground (EKS)
J3.2.1.3.2.1. Sort (EKSU)
J3.2.1.3.2.2. Chemical, Biological, Radiological and Nuclear (EKSU)
J3.2.1.3.3. Underwater (EKS)
J3.2.1.3.3.1. Surf Zone (EKSU)
J3.2.1.3.3.2. Very Shallow (EKSU)
J3.2.1.3.3.3. Shallow (EKSU)
J3.2.1.3.3.4. Deep Water (EKSU)
J3.2.1.4. Moving Targets (EK)
J3.2.1.4.1. Air (EKM)
J3.2.1.4.2. Space (EKM)
J3.2.1.4.3. Surface (EKM)
J3.2.1.4.3.1. Point (EKMS)
J3.2.1.4.3.1.1. Hardened (EKMSP)
J3.2.1.4.3.1.2. Soft (EKMSP)
J3.2.1.4.3.1.3. Chemical, Biological, Radiological and Nuclear (EKMSP)
J3.2.1.4.3.2. Area (EKMS)
J3.2.1.4.3.2.1. Hardened (EKMSA)
J3.2.1.4.3.2.2. Soft (EKMSA)
J3.2.1.4.4. Underground (EKM)

J3.2.1.4.4.1. Soft (EKMU)
J3.2.1.4.4.2. Chemical, Biological, Radiological and Nuclear (EKMU)
J3.2.1.4.5. Underwater (EKM)
J3.2.1.4.5.1. Surf Zone (EKMU)
J3.2.1.4.5.2. Very Shallow (EKMU)
J3.2.1.4.5.3. Shallow (EKMU)
J3.2.1.4.5.4. Deep Water (EKMU)
J3.2.2. Non-Kinetic Means
J3.2.2.1. Fixed Target (ENK)
J3.2.2.1.1. Surface (ENKF)
J3.2.2.1.1.1. Point (ENKFS)
J3.2.2.1.1.2. Area (ENKFS)
J3.2.2.1.2. Underground (ENKF)
J3.2.2.1.3. Underwater (ENKF)
J3.2.2.2. Stationary Target (ENK)
J3.2.2.2.1. Surface (ENKS)
J3.2.2.2.1.1. Point (ENKSS)
J3.2.2.2.1.2. Area (ENKSS)
J3.2.2.2.2. Underground (ENKS)
J3.2.2.2.3. Underwater (ENKS)
J3.2.2.3. Moving Targets (ENK)
J3.2.2.3.1. Air (ENKM)
J3.2.2.3.2. Space (ENKM)
J3.2.2.3.3. Surface (ENKM)
J3.2.2.3.3.1. Point (ENKMS)
J3.2.2.3.3.2. Area (ENKMS)
J3.2.2.3.4. Underground (ENKM)
J3.2.2.3.5. Underwater (ENKM)
J3.2.2.4. Cyberspace (ENK)
J3.2.2.4.1. Computer Network Attack
J3.2.2.4.2. Computer Network Defense
J3.2.2.5. Electromagnetic Spectrum (ENK)
J3.2.2.5.1. Position, Navigation and Timing (ENKES)
J3.2.2.5.2. Radar (ENKES)
J3.2.2.5.3. Communications (ENKES)
J3.2.2.5.4. Intelligence, Surveillance and Reconnaissance (ENKES)
J3.2.2.6. Chemical, Biological, Radiological and Nuclear (ENK)
J4. Logistics
J4.1. Deployment and Distribution
J4.1.1. Move the Force
J4.1.1.1. Strategically Move the Force
J4.1.1.2. Operationally Move the Force
J4.1.2. Sustain the Force
J4.1.2.1. Deliver Non-Unit-Related Cargo
J4.1.2.2. Deliver Non-Unit-Related Personnel
J4.1.3. Operate the Joint Deployment and Distribution Enterprise
J4.2. Supply
J4.2.1. Manage Supplies and Equipment
J4.2.2. Inventory Management
J4.2.3. Manage Supplier Networks
J4.3. Maintain
J4.3.1. Inspect
J4.3.2. Test
J4.3.3. Service
J4.3.3.1. Activate / Inactivate
J4.3.3.2. Reclaim
J4.3.4. Repair
J4.3.5. Rebuild
J4.3.5.1. Modify
J4.3.5.2. Renovate
J4.3.6. Calibration
J4.4. Logistic Services
J4.4.1. Food Service
J4.4.1.1. Basecamp Feeding
J4.4.1.2. Forward Unit Feeding
J4.4.1.3. Remote Unit Feeding
J4.4.1.4. Installation Feeding
J4.4.2. Water and Ice Service
J4.4.2.1. Bulk Water (non-potable)
J4.4.2.2. Bulk Water (potable)
J4.4.2.3. Packaged Water (bottled/pouched)
J4.4.2.4. Ice Service
J4.4.2.5. Water Reuse
J4.4.3. Basecamp Services
J4.4.3.1. Shelter
J4.4.3.2. Billeting
J4.4.3.3. Utility Operations
J4.4.4. Hygiene Services
J4.4.4.1. Personal Hygiene Services
J4.4.4.2. Textile Services
J4.5. Operational Contract Support
J4.5.1. Contract Support Integration
J4.5.2. Contractor Management
J4.6. Engineering
J4.6.1. General Engineering
J4.6.1.1. Gap Crossing
J4.6.1.2. Develop and Maintain Facilities
J4.6.1.3. Establish Lines of Communications
J4.6.1.4. Global Access Engineering
J4.6.1.5. Repair and Restore Infrastructure
J4.6.1.6. Harden Key Infrastructure and Facilities
J4.6.1.7. Master Facility Design
J4.6.2. Combat Engineering
J4.6.2.1. Defeat Explosive Hazards
J4.6.2.2. Enhance Mobility
J4.6.2.3. Deny Enemy Freedom of Maneuver
J4.6.2.4. Enhance Survivability
J4.6.3. Geospatial Engineering
J4.6.3.1. Utilize Geospatial Data
J4.6.3.2. Provide Mobility Assessments
J4.7. Installations Support
J4.7.1. Real Property Life Cycle Management
J4.7.1.1. Provide Installation Assets
J4.7.1.2. Facilities Support
J4.7.1.3. Sustainment of Installation Assets
J4.7.1.4. Recapitalization of Installation Assets
J4.7.1.5. Disposal of Installation Assets
J4.7.1.6. Economic Adjustment Activities
J4.7.2. Installation Services
J4.7.2.1. Security Services
J4.7.2.1.1. Law Enforcement
J4.7.2.1.2. Base Physical Security
J4.7.2.2. Emergency Services
J4.7.2.3. Installation Safety
J4.7.2.4. Base Support Vehicles and Equipment
J4.7.2.5. Housing Services
J4.7.2.6. Airfield Management
J4.7.2.7. Port Services
J4.7.2.8. Range Management
J5. Command and Control

J5.1. Organize
J5.1.1. Establish and Maintain Unity of Effort with Mission Partners
J5.1.1.1. Cultivate Relations with Mission Partners
J5.1.1.2. Cultivate Coordination with Partner Organizations
J5.1.2. Structure Organization to Mission
J5.1.2.1. Define Structure
J5.1.2.2. Assess Capabilities
J5.1.2.3. Assign Roles and Responsibilities
J5.1.2.4. Integrate Capabilities
J5.1.2.5. Establish Commanders' Expectations
J5.1.3. Foster Organizational Collaboration
J5.1.3.1. Establish Collaboration Policies
J5.1.3.2. Establish Collaborative Procedures
J5.2. Understand
J5.2.1. Organize Information
J5.2.1.1. Compile Information
J5.2.1.2. Distill Information
J5.2.1.3. Disemminate Information
J5.2.2. Develop Knowledge and Situational Awareness
J5.2.2.1. Understand Implications
J5.2.2.2. Analyze Information
J5.2.2.3. Define Knowledge Structure
J5.2.3. Share Knowledge and Situational Awareness
J5.2.3.1. Define Associated Community
J5.2.3.2. Establish Collective Meaning (collaboration)
J5.2.3.3. Prepare Distributable Context
J5.3. Planning
J5.3.1. Analyze problem
J5.3.1.1. Analyze Situation
J5.3.1.2. Document Problem Elements
J5.3.2. Apply Situational Understanding
J5.3.2.1. Evaluate Operational Environment
J5.3.2.2. Determine Vulnerabilities
J5.3.2.3. Determine Opportunities
J5.3.3. Develop Strategy
J5.3.3.1. Determine End State
J5.3.3.2. Develop Assumptions
J5.3.3.3. Develop Objectives
J5.3.4. Develop Courses of Action
J5.3.4.1. Assess Available Capabilities
J5.3.4.2. Understand Objectives
J5.3.4.3. Develop Options
J5.3.5. Analyze Course of Action
J5.3.5.1. Establish Selection Criteria
J5.3.5.2. Evaluate Courses of Actions
J5.4. Decide
J5.4.1. Manage Risk
J5.4.2. Select Actions
J5.4.2.1. Select Course of Action
J5.4.2.2. Select Plan
J5.4.3. Establish Rule Sets
J5.4.4. Establish Intent and Guidance
J5.4.5. Intuit
J5.5. Direct
J5.5.1. Communicate Intent and Guidance
J5.5.1.1. Issue Estimates
J5.5.1.2. Issue Priorities
J5.5.1.3. Issue Rule Sets
J5.5.1.4. Provide Concept of Operations
J5.5.1.5. Provide Warnings
J5.5.1.6. Issues Alerts
J5.5.2. Task
J5.5.2.1. Synchronize Operations
J5.5.2.2. Issue Plans
J5.5.2.3. Issue Orders
J5.5.3. Establish Metrics
J5.5.3.1. Establish Measures of Performance
J5.5.3.2. Establish Measures of Effectiveness
J5.6. Monitor
J5.6.1. Assess Compliance with Guidance
J5.6.1.1. Assess Employment of Forces
J5.6.1.2. Assess Manner of Employment
J5.6.2. Assess Effects
J5.6.3. Assess Achievement of Objectives
J5.6.4. Assess Guidance
J6. Net-Centric
J6.1. Information Transport (IT)
J6.1.1. Wired Transmission
J6.1.1.1. Localized Communications
J6.1.1.2. Long-Haul Telecommunications
J6.1.2. Wireless Transmission
J6.1.2.1. Line of Sight
J6.1.2.2. Beyond Line of Sight
J6.1.3. Switching and Routing
J6.1.3.1. Communication Bridge
J6.1.3.2. Communication Gateway
J6.2. Enterprise Services (ES)
J6.2.1. Information Sharing / Computing
J6.2.1.1. Information Sharing
J6.2.1.2. Computing Infrastructure
J6.2.1.2.1. Shared Computing Infrastructure
J6.2.1.2.2. Distributed Computing
J6.2.2. Core Enterprise Services
J6.2.2.1. User Access (Portal)
J6.2.2.2. Collaboration
J6.2.2.3. Content Discovery
J6.2.2.4. Content Delivery
J6.2.2.5. Common Identity Assurance Services
J6.2.2.6. Enterprise Messaging
J6.2.2.7. Directory Services
J6.2.3. Position, Navigation, and Timing (PNT)
J6.2.3.1. Provide Position, Navigation and Timing Information
J6.2.3.2. Utilize Position, Navigation and Timing Information
J6.3. Net Management
J6.3.1. Optimized Network Functions and Resources
J6.3.1.1. Network Resource Visibility
J6.3.1.2. Rapid Configuration Change
J6.3.2. Deployable Scalable and Modular Networks
J6.3.3. Spectrum Management
J6.3.3.1. Spectrum Monitoring
J6.3.3.2. Spectrum Assignment
J6.3.3.3. Spectrum Deconfliction
J6.3.4. Cyber Management
J6.4. Information Assurance
J6.4.1. Secure Information Exchange
J6.4.1.1. Assure Access
J6.4.1.2. Assure Transfer
J6.4.2. Protect Data and Networks
J6.4.2.1. Protect Against Network Infiltration
J6.4.2.2. Protect Against Denial or Degradation of Services
J6.4.2.3. Protect Against Disclosure or Modification of Data
J6.4.3. Respond to Attack / Event
J6.4.3.1. Detect Events

J6.4.3.2. Analyze Events
J6.4.3.3. Respond to Incidents
J7. Protection
J7.1. Prevent
J7.1.1. Prevent Kinetic Attack
J7.1.1.1. Above Surface (PK)
J7.1.1.1.1. Maneuvering (PKA)
J7.1.1.1.2. Non-maneuvering (PKA)
J7.1.1.2. Surface (PK)
J7.1.1.2.1. Maneuvering (PKS)
J7.1.1.2.2. Non-maneuvering (PKS)
J7.1.1.3. Sub-Surface Kinetic (PK)
J7.1.1.3.1. Maneuvering (PKSS)
J7.1.1.3.2. Non-Maneuvering (PKSS)
J7.1.2. Prevent Non-kinetic attack
J7.1.2.1. Above Surface (PN)
J7.1.2.2. Surface (PN)
J7.1.2.3. Sub-Surface (PN)
J7.2. Mitigate
J7.2.1. Mitigate Lethal Effects
J7.2.1.1. Chemical (ML)
J7.2.1.2. Biological (ML)
J7.2.1.2.1. Contagious (MLB)
J7.2.1.2.2. Non-contagious (MLB)
J7.2.1.3. Radiological (ML)
J7.2.1.4. Nuclear (ML)
J7.2.1.5. Electromagnetic Pulse (ML)
J7.2.1.6. Explosives (ML)
J7.2.1.7. Projectiles (ML)
J7.2.1.8. Directed Energy (ML)
J7.2.1.9. Natural Hazards (ML)
J7.2.2. Mitigate Non-Lethal Effects
J7.2.2.1. Chemical (MN)
J7.2.2.2. Biological (MN)
J7.2.2.2.1. Contagious (MNB)
J7.2.2.2.2. Non-contagious (MNB)
J7.2.2.3. Electro Magnetic Pulse (MN)
J7.2.2.4. Explosives (MN)
J7.2.2.5. Projectiles (MN)
J7.2.2.6. Directed Energy (MN)
J7.2.2.7. Electromagnetic Spectrum (MN)
J7.2.2.8. Natural Hazards (MN)
J7.3. Research and Development
J7.3.1. Basic Research
J7.3.2. Applied Research
J7.3.3. Advanced Technology Development
J8. Building Partnerships
J8.1. Communicate
J8.1.1. Inform Domestic and Foreign Audiences
J8.1.1.1. Develop Objective Information
J8.1.1.2. Identify Misinformation and Disinformation
J8.1.1.3. Deliver and Adjust Information
J8.1.2. Persuade Partner Audiences
J8.1.2.1. Identify Foreign Audience Attitudes
J8.1.2.2. Develop Cognitive Programs and Products
J8.1.2.3. Deliver and Adjust Persuasive Content
J8.1.3. Influence Adversary and Competitor Audiences
J8.1.3.1. Identify Adversary and Competitor Attitudes
J8.1.3.2. Develop Influential Programs and Products
J8.1.3.3. Deliver and Adjust Influential Content
J8.2. Shape
J8.2.1. Partner with Governments and Institutions
J8.2.1.1. Engage Partners
J8.2.1.2. Develop Partnership Agreements
J8.2.2. Provide Aid to Foreign Partners and Institutions
J8.2.2.1. Identify Aid Requirements
J8.2.2.2. Supply Partner Aid
J8.2.3. Build Capabilities & Capacities of Partners & Institutions
J8.2.3.1. Determine Partner Requirements
J8.2.3.2. Enhance Partner Capabilities and Capacities
J8.2.4. Leverage Capacities and Capabilities of Security Establishments
J8.2.4.1. Identify Foreign Security-Related Capabilities
J8.2.4.2. Determine Utility of Foreign Security-Related Capabilities
J8.2.4.3. Stimulate the Use of Foreign Security-Related Capabilities
J8.2.5. Strengthen Global Defense Posture
J9. Corporate Management and Support
J9.1. Advisory and Compliance
J9.1.1. Advice and External Matters
J9.1.1.1. Legal Matters
J9.1.1.2. Legislative Matters
J9.1.2. Audit, Inspection and Investigation
J9.1.2.1. Audits
J9.1.2.2. Inspections
J9.1.2.3. Investigations
J9.1.3. Operational Test and Evaluation
J9.2. Strategy and Assessment
J9.2.1. Strategy Development
J9.2.2. Capabilities Development
J9.2.3. Enterprise-Wide Assessment
J9.2.4. Studies and Analyses
J9.3. Information Management
J9.3.1. Enterprise Architecture
J9.4. Acquisition
J9.4.1. Acquisition Program Execution
J9.4.2. Contracting
J9.5. Program, Budget and Finance
J9.5.1. Program / Budget and Performance
J9.5.2. Accounting and Finance
Blank

MA – Domain Drop List

Screen: **System WMA Report** (query) screen.
Drop List Values: **>> See: Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

MA/Domain Drop List (1)

Screen: **Cross-Plot Metrics** screen.

Drop List Values: >> See: **Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

MA/Domain Drop List (2)

Screen: **Legacy System Validation Report** screen.
Drop List Values: >> See: **Mission Area - Domain Drop List** section below for the list of Mission Area – Domains.

MA/Domains Drop List

Screens: **Component System Counts for Selected MA-Domain** screen; **IRB Certification Review Status** screen; **IRB Certification Status** screen.
Drop List Values: >> See: **Mission Area / Domains Drop List** section below for the list of Mission Area – Domains.

Mission Area - Domain Drop List

Screens: **Certification Conditions Report** (search) screen; **Certification EV Data** (search) screen; **Component PIA Data** (search) screen; **DBSMC System Certification Status** (search) screen; **eAuthentication (eGov) Data** (search) screen; **ETP Data Report** (query) screen; **Infrastructure Data Report** (search) screen; **Interoperability Report** (query) screen; **IRB System Certification Funding Tracking Report** (search) screen; **IRB System Certification Reviews** (search) screen; **IRB System Certification Tracking Report** (search) screen **; On-line Queries of FISMA Data** screen; **PIA/PA, SSN and Forms Report** (query) screen; **Privacy Act** (search) screen; **Privacy Impact Assessment** (search) screen; **SSN Data Report** (search) screen; **System Appropriation Sum** (search); **System Basic Data** (search) screen.
NOTE: The list below contains all the values for the drop lists **MA/Domain (1)**, **Mission Area - Domain**, and **Select MA/Domain**. Some of these values may not be in all drop lists.
Drop List Values:

--de-select—	DIMA - ALL	EIEMA - ALL	WMA - C2
-- Select MA/Domain –	DIMA - AP	EIEMA - COM	WMA - CMS
BMA - ALL	DIMA - COL	EIEMA - CMPI	WMA - FA
BMA - FM	DIMA - DIS	EIEMA - CES	WMA - FS
BMA - HRM	DIMA - EIT	EIEMA - IA	WMA - L
BMA - MSSM	DIMA - EMS	EIEMA – TBD	WMA - NC
BMA - RPILM	DIMA - EXP	WMA - ALL	WMA - P
BMA - TBD	DIMA - MM	WMA - BA	WMA - TBD
BMA – WSLM	DIMA – TBD	WMA - BP	

Mission Area / Domains Drop List

Screens: **Legacy System Validation Report** screen; **Next Annual IRB Cert Review Due** screen; **Reports Options Menu** (By MA/Domain) screen; **System Core Basic** (Add New System) screen; **System POCs Basic Data** screen.

NOTE: The list below contains all the values for the drop lists **By Mission Area**, **MA - Domain**, **MA/Domain (2)**, **MA/Domains**, **Mission Area / Domains**, **Msn Area – Domain**, and **Select Destination Domain**. Some of these values may not be in all drop lists.
Drop List Values:

???????
===

All
NONE
BMA - ALL
BMA-Financial Management
BMA-Human Resource Management
BMA-Material Supply & Service Mgnt (LOG)
BMA-Real Property & Installation LM (I&E)
BMA-TBD
BMA-Weapons Systems LM (ACQ)
DIMA - ALL
DIMA-Analysis and Production
DIMA-Collection
DIMA-Dissemination
DIMA-Enterprise Information Technology (Aligns with EIEMA)
DIMA-Enterprise Management Support (Aligns with BMA)
DIMA-Exploitation
DIMA-Mission Management
DIMA-TBD

EIEMA - ALL
EIEMA-Communications
EIEMA-Computing Infrastructure
EIEMA-Core Enterprise Services
EIEMA-Information Assurance
EIEMA-TBD
WMA - ALL
WMA-Battlespace Awareness (BA)
WMA-Building Partnerships (BP)
WMA-Command and Control (C2)
WMA-Corporate Management and Support (CMS)
WMA-Force Application (FA)
WMA-Force Support (FS)
WMA-Logistics (L)
WMA-Net Centric (NC)
WMA-Protection (P)
WMA-TBD

Msn Area – Domain Drop List

Screens: **MA/Domain Systems Processing Summary** screen; **Next Annual IRB Cert Review Due** screen.
Drop List Values: **>> See: Mission Area / Domains Drop List** section above for the list of Mission Area – Domains.

Operational Activities Drop List

Screens: **System Search Options** screen.
Drop List Values (as of 2/24/2013):

A.0 - Manage the Department of Defense Busines
A.1 - Execute the DoD Decision Support System
A.1.1 - Execute Joint Capabilities Integration a
A.1.1.1 - Develop Joint Operations Concepts
A.1.1.1.1 - Develop Concept of Operations
A.1.1.1.2 - Develop Joint Future Concepts
A.1.1.1.3 - Develop Integrated Architecture
A.1.1.2 - Manage Concept Development
A.1.1.2.1 - Develop Integrating Concept
A.1.1.2.2 - Develop Functional Concept
A.1.1.3 - Perform Capabilities Based Assessment an
A.1.1.3.1 - Perform Functional Area Analysis
A.1.1.3.2 - Perform Functional Needs Analysis
A.1.1.3.3 - Conduct Functional Solution Analysis
A.1.1.3.3.1 - Conduct DOTMLPF Analysis
A.1.1.3.3.2 - Respond to Non-Materiel Solution
A.1.1.3.3.3 - Develop Materiel Solution Approaches
A.1.1.3.3.3.1 - Perform Analysis of Materiel Approaches
A.1.1.3.3.3.2 - Develop Solution Alternatives
A.1.1.3.3.3.3 - Conduct Post Independent Analysis
A.1.1.4 - Manage Capability Performance Attributes
A.1.1.4.1 - Develop Information Support Plan
A.1.1.4.2 - Develop Key Performance Parameters
A.1.1.4.3 - Conduct System Threat Assessment
A.1.1.4.4 - Conduct Threshold and Objective Tradeoff
A.1.1.5 - Develop Capability Documents
A.1.1.5.1 - Develop Joint Capability Document
A.1.1.5.2 - Compile Initial Capabilities Document
A.1.1.5.3 - Compile Capability Development Document
A.1.1.5.4 - Compile Capability Production Document
A.1.1.6 - Manage Certification Validation Approval
A.1.1.6.1 - Conduct Joint Staff Validation and Appro
A.1.1.6.1.1 - Conduct Joint Interoperability and Suppo
A.1.1.6.1.2 - Conduct Functional Capabilities Board Re
A.1.1.6.1.3 - Conduct Joint Requirements Oversight Cou
A.1.1.6.1.4 - Conduct Joint Potential Designator Revie
A.1.1.6.2 - Conduct Sponsor Validation and Approval
A.1.1.6.3 - Support Defense Acquisition System
A.1.1.6.3.1 - Support Acquisition Decision Review
A.1.1.6.3.2 - Support Executive Assessment Review
A.1.1.6.4 - Provide Joint Staff Support for PPBE
A.1.2 - Execute Planning Programming and Budgeti
A.1.2.1 - Perform Executive Level Planning
A.1.2.2 - Perform Programming
A.1.2.2.1 - Evaluate Strategic Goals
A.1.2.2.2 - Issue Fiscal Guidance
A.1.2.2.3 - Develop Program Guidance
A.1.2.2.4 - Evaluate Program Information
A.1.2.2.5 - Develop and Resolve Programmatic Issues
A.1.2.2.6 - Issue Program Decision Memorandum
A.1.2.2.7 - Update FYDP
A.1.2.3 - Collect Program and Budget Information
A.1.2.4 - Perform Budgeting
A.1.2.4.1 - Develop Budget Guidance
A.1.2.4.2 - Evaluate Budget Submission
A.1.2.4.3 - Conduct Budget Review
A.1.2.4.4 - Issue Budget Decision
A.1.2.4.5 - Incorporate Program Decisions
A.1.2.4.6 - Negotiate OMB Passback
A.1.2.4.7 - Prepare DoD Submission for President's B
A.1.2.5 - Support Congressional Budget Review
A.1.2.6 - Track Congressional Action
A.1.2.7 - Perform Enterprise Funds Distribution
A.1.2.7.1 - Execute Continuing Resolution
A.1.2.7.2 - Execute Apportionment
A.1.2.7.3 - Implement Case in Foreign Military Sales
A.1.2.7.4 - Allocate Funds
A.1.2.7.5 - Manage Baseline for Reprogramming
A.1.2.7.6 - Perform Reprogramming and Transfers
A.1.2.7.7 - Execute Rescission Deferrals and Cancell
A.1.3 - Manage Defense Acquisition System
A.1.3.1 - Conduct Acquisition Decision Review
A.1.3.1.1 - Conduct Concept Decision Review
A.1.3.1.2 - Conduct Milestone Decision Review
A.1.3.1.3 - Conduct Design Readiness Review
A.1.3.1.4 - Conduct Full Rate Production Decision Re
A.1.3.1.5 - Conduct Portfolio Decision Review
A.1.3.2 - Conduct Executive Assessment Review
A.1.3.2.1 - Conduct Unit Cost Review
A.1.3.2.2 - Conduct Defense Acquisition Executive Su
A.1.3.2.3 - Conduct Acquisition Program Baseline Rev

A.1.3.2.4 - Conduct Ad hoc Review
A.1.3.3 - Conduct Affordability Assessment Review
A.1.3.4 - Conduct Technical Reviews
A.1.3.4.1 - Conduct Initial Technical Review
A.1.3.4.2 - Conduct System Requirements Review
A.1.3.4.3 - Conduct System Functional Review
A.1.3.4.4 - Conduct Preliminary Design Review
A.1.3.4.5 - Conduct Critical Design Review
A.1.3.4.6 - Conduct Test Readiness Review
A.1.3.4.7 - Conduct System Verification Review
A.1.3.4.8 - Conduct Functional Configuration Audit
A.1.3.4.9 - Conduct Production Readiness Review
A.2 - Monitor Performance of the Department of
A.2.1 - Perform Executive Management
A.2.2 - Perform Executive Cost Performance Manag
A.2.2.1 - Define Cost Performance Model
A.2.2.2 - Populate Cost Performance Model
A.2.2.3 - Perform Cost Performance Analysis
A.3 - Execute DoD Acquisition
A.3.1 - Manage Acquisition Business Functional A
A.3.1.1 - Execute Acquisition Management Integrati
A.3.1.1.1 - Manage Acquisition Oversight Integration
A.3.1.1.1.1 - Manage Capabilities Based Acquisition
A.3.1.1.1.2 - Conduct Periodic and Ad-hoc Reporting
A.3.1.1.1.3 - Conduct Acquisition Assessment
A.3.1.1.2 - Conduct Acquisition Resource Analysis
A.3.1.1.3 - Manage Acquisition Policy
A.3.1.1.3.1 - Monitor Acquisition Policy Compliance
A.3.1.1.3.2 - Develop and Implement Acquisition Policy
A.3.1.2 - Conduct Sourcing
A.3.1.2.1 - Manage Request and Sourcing Strategy
A.3.1.2.2 - Conduct Solicitation and Source Selectio
A.3.1.2.3 - Establish Sourcing Vehicle
A.3.1.2.4 - Manage Receipt and Acceptance
A.3.1.2.4.1 - Receive Goods and Services
A.3.1.2.4.2 - Accept Goods and Services
A.3.1.2.4.2.1 - Accept Real Property
A.3.1.2.4.2.2 - Accept Other Property and Services
A.3.1.2.5 - Monitor Sourcing Execution
A.3.1.3 - Conduct Science and Technology
A.3.1.3.1 - Develop Science and Technology Strategy
A.3.1.3.2 - Forecast Technology
A.3.1.3.3 - Evaluate Technology
A.3.1.3.4 - Develop Technology
A.3.1.3.5 - Transition Technology
A.3.1.3.6 - Transfer Technology
A.3.1.3.6.1 - Monitor Commercial Request for DoD Techn
A.3.1.3.6.2 - Monitor Science and Technology Engineeri
A.3.1.4 - Conduct Program Management
A.3.1.4.1 - Define Program
A.3.1.4.2 - Develop Program
A.3.1.4.3 - Execute Program
A.3.1.4.3.1 - Manage Integrated Program Activities
A.3.1.4.3.1.1 - Manage Other Contract Reporting
A.3.1.4.3.1.2 - Manage Earned Value Management Performan
A.3.1.4.3.1.3 - Control Program Execution
A.3.1.4.3.1.4 - Support Quality Management
A.3.1.4.3.1.5 - Conduct Integrated Baseline Review
A.3.1.4.3.2 - Manage Oversight Information
A.3.1.4.3.3 - Manage Execution Risk
A.3.1.4.4 - Monitor and Support Program Deployment
A.3.1.4.5 - Manage and Support Program Retirement an
A.3.1.5 - Conduct Acquisition Logistics
A.3.1.5.1 - Conduct Support Analysis
A.3.1.5.2 - Support Logistics Strategy Development
A.3.1.5.3 - Develop Integrated Logistics Support Pla
A.3.1.5.4 - Develop Performance Based Logistics Stra
A.3.1.5.5 - Implement Logistics Support Strategy
A.3.1.6 - Monitor Industrial Capability and Capaci
A.3.1.6.1 - Determine Materiel and Resource Availabi
A.3.1.6.2 - Assess Contractor Methodology
A.3.1.6.3 - Evaluate Production Capability
A.3.1.7 - Conduct System Engineering
A.3.1.7.1 - Analyze Technical Requirements
A.3.1.7.2 - Conduct Functional Analysis and Allocati
A.3.1.7.3 - Perform Design Synthesis
A.3.1.7.4 - Conduct Systems Analysis and Control
A.3.1.7.5 - Perform Configuration and Data Managemen
A.3.1.7.6 - Verify System Performance
A.3.1.8 - Conduct Test and Evaluation
A.3.1.8.1 - Develop Test Plans
A.3.1.8.2 - Conduct System-Level Testing
A.3.1.8.3 - Perform Data Reduction and Analysis
A.3.1.8.4 - Evaluate and Synthesize Test Results
A.3.1.8.5 - Manage Major Range and Test Facility Bas
A.3.1.9 - Conduct Executive Level Contract Managem
A.3.1.9.1 - Establish Executive Level Contract Perfo
A.3.1.9.2 - Manage Executive Level Contract Performa
A.3.1.9.3 - Conduct Executive Level Contract Audits
A.3.2 - Execute Other Acquisition Statutory Resp
A.3.2.1 - Manage Congressional and Federal Inquiry
A.3.2.2 - Support Defense Science Board
A.3.2.3 - Manage Audit and Oversight of Contractor
A.3.2.4 - Manage Strategic and Critical Materials
A.3.2.5 - Manage Acquisition Workforce
A.3.2.6 - Support Special Operations and Low Inten
A.3.3 - Apply the Defense Acquisition Management
A.3.3.1 - Manage Pre-Concept Refinement
A.3.3.1.1 - Compile Draft Analysis of Alternatives P
A.3.3.1.2 - Compile Preliminary Integrated Architect
A.3.3.1.3 - Compile Initial Budget Estimates
A.3.3.1.4 - Consolidate Supportability Objectives
A.3.3.2 - Manage Concept Refinement
A.3.3.2.1 - Evaluate Product Support Capabilities
A.3.3.2.2 - Consolidate Technology Development Strat
A.3.3.2.3 - Document Preferred System Concept
A.3.3.2.3.1 - Consolidate Best Materiel Approaches
A.3.3.2.3.2 - Compile Analysis of Alternatives Results
A.3.3.2.3.3 - Conduct Alternative Systems Review
A.3.3.2.4 - Compile Economic Analysis
A.3.3.2.5 - Compile Technology Development RFP
A.3.3.3 - Manage Technology Development
A.3.3.3.1 - Compile Acquisition Strategy
A.3.3.3.2 - Compile System Development and Demonstra
A.3.3.3.3 - Compile System Performance Specification
A.3.3.3.3.1 - Conduct Technology Demonstration
A.3.3.3.3.2 - Conduct Technology Development System Re
A.3.3.3.4 - Consolidate Initial Product Support Stra
A.3.3.3.5 - Compile Technology Demonstration Results
A.3.3.4 - Manage System Development and Demonstrat
A.3.3.4.1 - Manage System Integration
A.3.3.4.1.1 - Compile Product Support Plan
A.3.3.4.1.2 - Consolidate Performance Based Logistics
A.3.3.4.2 - Manage System Demonstration

A.3.3.4.2.1 - Refine Acquisition Strategy
A.3.3.4.2.2 - Compile Low Rate Initial Production RFP
A.3.3.4.2.3 - Consolidate Initial Production Baseline
A.3.3.4.2.4 - Demonstrate Product Support Capability
A.3.3.5 - Manage Production and Deployment
A.3.3.5.1 - Manage Low Rate Initial Production
A.3.3.5.1.1 - Finalize Acquisition Strategy
A.3.3.5.1.2 - Compile Full Rate Production RFP
A.3.3.5.1.3 - Consolidate Final Production Baseline
A.3.3.5.1.3.1 - Conduct Operational Test Readiness Revie
A.3.3.5.1.3.2 - Conduct Physical Configuration Audit
A.3.3.5.1.3.3 - Conduct Independent Initial Operational
A.3.3.5.1.3.4 - Conduct Live Fire Test and Evaluation
A.3.3.5.1.3.5 - Support Joint Interoperability Test Comm
A.3.3.5.1.3.6 - Support Joint Interoperability and Suppo
A.3.3.5.1.4 - Compile Product Support Package
A.3.3.5.1.5 - Execute Performance Based Logistics
A.3.3.5.2 - Manage Full Rate Production
A.3.3.5.2.1 - Manage Product Support Package
A.3.3.5.2.2 - Manage Performance Based Logistics
A.3.3.5.2.3 - Conduct Follow On Operational Test and E
A.3.3.5.3 - Manage Deployment
A.3.3.5.3.1 - Monitor System Deployment Schedule
A.3.3.5.3.2 - Manage Modifications and Upgrades to Fie
A.3.3.5.3.3 - Conduct Supportability Assessment
A.3.3.5.3.4 - Conduct Post Deployment Performance Revi
A.3.3.6 - Monitor Operations and Support
A.3.3.6.1 - Support in Service Review
A.3.3.6.2 - Support Operations and Sustainment
A.3.3.6.3 - Manage and Monitor Disposal
A.3.3.6.3.1 - Plan for Disposal
A.3.3.6.3.2 - Execute Disposal Plan
A.4 - Manage Property and Materiel
A.4.1 - Conduct Logistics Business Planning
A.4.1.1 - Determine Demand Forecast
A.4.1.2 - Determine Available Supply Chain Resourc
A.4.1.3 - Balance Supply Chain Resources with Dema
A.4.1.4 - Publish Supply Chain Plans
A.4.2 - Perform Installations Support
A.4.3 - Perform Build and Make and Maintenance a
A.4.4 - Deliver Property and Forces
A.4.4.1 - Identify and Reserve Supply Chain Resour
A.4.4.2 - Consolidate Orders into Conveyance-Based
A.4.4.3 - Determine Route and Carriers
A.4.4.4 - Assemble and Marshal Forces
A.4.4.5 - Manage Inbound and Outbound Shipments
A.4.4.6 - Transport Materiel and Forces
A.4.5 - Dispose or Return Property and Materiel
A.4.5.1 - Identify Property and Materiel for Retur
A.4.5.2 - Authorize Return or Disposal
A.4.5.3 - Schedule Return or Disposal
A.4.5.4 - Dispose Property or Materiel
A.4.6 - Perform Asset Accountability
A.4.6.1 - Perform Initial Capital Asset Valuation
A.4.6.1.1 - Initiate Asset Valuation
A.4.6.1.2 - Update Asset Valuation
A.4.6.1.3 - Relieve Asset Valuation
A.4.6.2 - Maintain Asset Information
A.4.6.3 - Conduct Physical Inventory
A.5 - Perform Environment Safety and Occupatio
A.5.1 - Perform ESOH Aspect Identification
A.5.2 - Perform ESOH Aspect Assessment
A.5.3 - Assess ESOH Risk
A.5.4 - Develop ESOH Solution
A.5.5 - Develop ESOH Control Agreement
A.5.6 - Implement ESOH Solution
A.5.7 - Manage Environmental Liability Informati
A.6 - Perform Human Resources Management
A.6.1 - Manage Organization
A.6.1.1 - Perform Workforce Planning and Programmi
A.6.1.1.1 - Perform Manpower Planning
A.6.1.1.1.1 - Develop Policy and Procedure Guidance
A.6.1.1.1.2 - Identify Mission List
A.6.1.1.1.3 - Determine Mission Requirements for Manpo
A.6.1.1.2 - Perform Manpower Programming
A.6.1.1.2.1 - Validate Manpower Requirement List
A.6.1.1.2.2 - Prioritize Manpower Requirement List
A.6.1.1.2.3 - Determine Manpower Requirements to be Fu
A.6.1.2 - Perform Workforce Budgeting
A.6.1.2.1 - Perform Manpower Budgeting
A.6.1.2.1.1 - Review Budget Decision
A.6.1.2.1.2 - Adjust Manpower Requirements Based on Pr
A.6.1.2.1.3 - Allocate Manpower
A.6.1.2.2 - Perform Personnel Budgeting
A.6.1.3 - Administer Position Management
A.6.1.3.1 - Execute Manpower
A.6.1.3.1.1 - Review Manpower Allocation
A.6.1.3.1.2 - Reconcile Manpower Allocation Discrepanc
A.6.1.3.1.3 - Update Manpower Document
A.6.1.3.1.4 - Distribute Manpower Document
A.6.1.3.2 - Manage Manpower Change
A.6.1.3.2.1 - Evaluate Manpower Change Request
A.6.1.3.2.2 - Coordinate Manpower Change
A.6.1.3.2.3 - Implement Manpower Change Request
A.6.1.3.3 - Maintain Position Data
A.6.1.3.3.1 - Create Position
A.6.1.3.3.2 - Update Position Data
A.6.1.3.3.3 - Delete Position
A.6.1.4 - Manage Organizational Structure and Orga
A.6.1.4.1 - Establish Unit
A.6.1.4.2 - Reorganize Unit
A.6.1.4.3 - Update Unit
A.6.1.4.3.1 - Re-Designate Unit
A.6.1.4.3.2 - Inactivate Unit
A.6.1.4.3.3 - Reactivate Unit
A.6.1.5 - Account for Workforce
A.6.1.5.1 - Account for Programmed Manpower
A.6.1.5.2 - Account for Full Time Support
A.6.1.5.3 - Provide Manpower Accounting Information
A.6.1.6 - Perform Workforce Analysis
A.6.1.7 - Manage Personnel Distribution
A.6.1.7.1 - Develop Personnel Distribution Plan
A.6.1.7.2 - Coordinate Personnel Distribution Plan I
A.6.1.7.3 - Provide Personnel Requirement Request De
A.6.1.8 - Perform Personnel Readiness Assessment
A.6.2 - Manage Personnel and Pay
A.6.2.1 - Manage Compensation and Reimbursements
A.6.2.1.1 - Determine Compensation Eligibility
A.6.2.1.2 - Determine Earnings
A.6.2.1.3 - Determine Deductions
A.6.2.1.4 - Execute Payroll
A.6.2.1.5 - Manage Reimbursements
A.6.2.2 - Manage Recruiting and Accession
A.6.2.2.1 - Manage Military Recruiting and Accession

A.6.2.2.1.1 - Manage Recruiting
A.6.2.2.1.1.1 - Manage Applicant Prospecting
A.6.2.2.1.1.2 - Conduct Applicant Interview
A.6.2.2.1.1.3 - Manage Recruitment Applicant
A.6.2.2.1.2 - Manage Accession
A.6.2.2.1.2.1 - Determine Applicant Qualification
A.6.2.2.1.2.1.1 - Conduct Applicant Screening
A.6.2.2.1.2.1.2 - Request Competency Testing
A.6.2.2.1.2.1.3 - Administer Medical Evaluation
A.6.2.2.1.2.1.4 - Request Job Classification
A.6.2.2.1.2.2 - Perform Service Induction
A.6.2.2.1.2.2.1 - Conduct Pre-Induction Interview
A.6.2.2.1.2.2.2 - Generate Accession Agreement
A.6.2.2.1.2.2.3 - Execute Oath
A.6.2.2.1.2.2.4 - Conduct Pre-Accession Interview
A.6.2.2.1.2.2.5 - Manage Applicant Shipping
A.6.2.2.1.3 - Manage Recruiting and Accession Waiver
A.6.2.2.1.3.1 - Submit Recruiting and Accession Waiver R
A.6.2.2.1.3.2 - Make Decision on Recruiting and Accessio
A.6.2.2.2 - Manage Civilian Staff Acquisition
A.6.2.3 - Manage and Sustain Personnel
A.6.2.3.1 - Execute Assignment and Transfer
A.6.2.3.1.1 - Manage Assignment
A.6.2.3.1.1.1 - Administer Assignment Action
A.6.2.3.1.1.1.1 - Determine Assignment Action
A.6.2.3.1.1.1.2 - Perform Assignment Screening
A.6.2.3.1.1.1.2.1 - Review Open Requisition
A.6.2.3.1.1.1.2.2 - Identify Candidates To Fill Requisition
A.6.2.3.1.1.1.2.3 - Select Candidate To Fill Requisition
A.6.2.3.1.1.1.3 - Submit Assignment Action Request
A.6.2.3.1.1.1.4 - Provide Assignment Action Decision
A.6.2.3.1.1.2 - Execute Individual Assignment
A.6.2.3.1.1.2.1 - Perform Personnel In-Processing
A.6.2.3.1.1.2.1.1 - Report for In-Processing
A.6.2.3.1.1.2.1.2 - Issue In-Processing Checklist
A.6.2.3.1.1.2.1.3 - Complete In-Processing Checklist
A.6.2.3.1.1.2.1.4 - Verify In-Processing Checklist
A.6.2.3.1.1.2.2 - Perform Personnel Out-Processing
A.6.2.3.1.1.2.2.1 - Report for Out-Processing
A.6.2.3.1.1.2.2.2 - Issue Out-Processing Checklist
A.6.2.3.1.1.2.2.3 - Complete Out-Processing Checklist
A.6.2.3.1.1.2.2.4 - Verify Out-Processing Checklist
A.6.2.3.1.1.2.3 - Generate Assignment Order
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A.6.8.3.1.5 - Support Personnel Security Clearance Pla
A.6.8.3.2 - Manage Industrial Security Program
A.6.9 - Manage Human Resources Policy and Guidan
A.6.9.1 - Develop Human Resources Management Polic
A.6.9.2 - Coordinate Human Resources Management Po
A.6.9.3 - Provide Human Resources Management Polic
A.7 - Provide Information Management Services
A.7.1 - Perform Reporting
A.7.2 - Provide Information Assurance Services
A.8 - Perform Financial Management
A.8.1 - Administer Financial Assets and Liabilit
A.8.1.1 - Manage Liabilities
A.8.1.2 - Manage Receivables
A.8.1.2.1 - Establish Accounts Receivable
A.8.1.2.2 - Manage Accounts Receivable Balance
A.8.1.2.3 - Manage Delinquent Debt
A.8.1.2.4 - Manage Billing
A.8.1.3 - Manage Investments
A.8.1.4 - Manage Supply Chain Entitlement
A.8.1.4.1 - Calculate Supply Chain Entitlement
A.8.1.4.2 - Manage Scheduled Payments
A.8.1.4.3 - Prepare Certified Business Partner Payme
A.8.1.4.4 - Monitor Payment
A.8.2 - Perform Treasury Operations
A.8.2.1 - Manage Disbursements
A.8.2.2 - Manage Collections
A.8.2.3 - Manage Execution with Treasury
A.8.3 - Manage General Ledger Transactions
A.8.3.1 - Perform Financial Management Governance
A.8.3.1.1 - Manage General Ledger Structure
A.8.3.1.2 - Manage Standard Financial Information St
A.8.3.1.3 - Issue Policy and Guidance
A.8.3.2 - Manage Execution Fund Account
A.8.3.3 - Post to General Ledger
A.8.3.4 - Record Loans and Grants
A.8.4 - Manage Financial Reporting Requirement
A.9 - Manage Geospatial Information and Servic
A.9.1 - Create Geospatial Information
A.9.2 - Validate Geospatial Information
A.9.3 - Maintain Geospatial Information
A.9.4 - Provide Geospatial Data and Geospatial D
A.9.5 - Provide Geospatial Visualization Service
A.9.6 - Provide Geospatial Analytical Services
X.01 - Process GSA Information
X.02 - Process Veterans Administration Informat
X.03 - Process Vendor or Customer Information
X.04 - Process Treasury Information
X.05 - Process Department of Commerce Informati
X.06 - Provide Time and Attendance Information
X.07 - Process Government Accountability Office
X.08 - Provide Human Resources Profile Informat
X.09 - Process Scientific Communities Informati
X.10 - Process Credit Bureau Information
X.11 - Process Research Information
X.12 - Process Warfighter Information
X.13 - Process Congressional Information
X.14 - Process Supplier Information
X.15 - Process Individual Information
X.16 - Process Financial Institution Informatio
X.17 - Process Department of State Information
X.18 - Provide Program and Budget Information

X.19 - Process External Organization Informatio
X.20 - Process Office of Personnel Management I
X.21 - Process Office of Management and Budget
X.22 - Process Executive Office Information
X.23 - Process National Security Information
X.24 - Process Legal Information
X.25 - Process Industry Information
X.26 - Process Other Government Agency Informat
X.27 - Provide Resource Information
X.28 - Provide AV SOA Services
X.29 - Process DFAS Information
X.30 - Process Defense Security Cooperation Age
X.31 - Process Foreign Military Trust Fund Purc
X.32 - Process Implementing Agency Information

Select a column name to build pie chart Drop List

Screen: **Suspect or Possibly Invalid Data Metrics** screen.
Drop List Values:

SDR-1	SDR-5	SDR-9	SDR-13	SDR-17
SDR-2	SDR-6	SDR-10	SDR-14	SDR-18
SDR-3	SDR-7	SDR-11	SDR-15	SDR-19
SDR-4	SDR-8	SDR-12	SDR-16	SDR-20

Select Additional Output Fields Drop List

Screen: **SFIS Data Report** (search) screen.
Drop List Values:
Has there been an independent third party assessment of FFMIA compliance?
If not, what is the projected date for the review?
Has an SFIS Compliance Checklist been filled out?
Has an SFIS Implementation Plan been provided?
What is the projected date for SFIS Full Operational Compliance?
With what accounting systems will this system be interfacing?
What systems will this system replace?
Has the System undergone an ODCMO/OUSD(C) SFIS Validation?
1. How many SFIS business rules are applicable to the system?
2. With how many applicable SFIS business rules is the system compliant?
3. Percentage compliant with applicable SFIS business rules:
4. How many DoD Reporting Chart of Account values are applicable to the system?
5. With how many applicable DoD Reporting Chart of Account values is the system compliant?
6. Percentage of compliance with applicable DoD Reporting Chart of Account values?
7. How many DoD Posting Chart of Account values does the system have?
8. How many Posting Accounts are SFIS/USSGL compliant?
9. Percentage of the system's posting Chart of Accounts which are SFIS/USSGL compliant?
10. What is the number of transactions tested for proper posting logic?
11. Of the sample, what is the number of transactions which have proper posting logic?
12. Percentage of transactions tested have proper posting logic?
13. How many system-to-system data exchanges does the system have?
14. How many system-to-system data exchanges will need to be SFIS Compliant?
15. How many system-to-system data exchanges currently are SFIS Compliant?
16. Does the system transmit an SFIS compliant trial balance?
17. Have the system's internal controls been tested? If so, what is the finding?
18. Has the system been reviewed to ensure proper documentation is maintained to support the transaction? If so, what is the finding?

Select MA/Domain Drop List

Screen: **JCA Mapping** screen.
Drop List Values: **>> See: Mission Area - Domain Drop List** section above for the list of Mission Area – Domains.

Select Row (View by Component) Drop List

Screens: **BIN 9990 AGE** screen; **BIN Value Breakout Metrics** screen; **Systems By C&A Not Required Reason** screen; **Systems By Type of IT/NSS** screen; **Systems By Record Type** screen.
Drop List Values:

All	DHRA	DTSA	STRATCOM
ARMY	DISA	GC	TMA
ASD(HA)	DLA	JOINTSTAFF	TRANSCOM
ASD(NII)	DMACT	MDA	USAF
ASD(RA)	DODEA	NAVY	USD(AT&L)
BTA	DODIG	NDU	USD(C)
DARPA	DPA&E	NSA	USD(I)
DCAA	DSCA	OSD(CIO)	USD(P&R)
DCMA	DSS	PFPA	USD(P)
DECA	DTIC	SECDEF	USMC
DFAS	DTRA	SOCO	WHS

Select Row (View by MA/Domain, Component All) Drop List

Screens: **BIN 9990 AGE** screen; **BIN Value Breakout Metrics** screen; **Systems By C&A Not Required Reason** screen; **Systems by SFIS/FFMIA DATA** screen; **Systems By Type of IT/NSS** screen; **Systems By Record Type** screen.

Drop List Values:

All	DIMA-COL	EIEMA-IA	WMA-FS
BMA-FM	DIMA-EIT	EIEMA-TBD	WMA-L
BMA-HRM	DIMA-EMS	WMA-BA	WMA-NC
BMA-MSSM	DIMA-MM	WMA-BP	WMA-P
BMA-RPILM	EIEMA-CES	WMA-C2	WMA-TBD
BMA-TBD	EIEMA-CMPI	WMA-CMS	
BMA-WSLM	EIEMA-COM	WMA-FA	

Select Row (View by Sub-Comp) Drop Lists

The **Select Row** drop list values are dependent on the Component selected in the **Component** drop list and user inputs. The Sub-Component drop list values are shown below by Component and may not be current.

Screens: **BIN 9990 AGE** screen; **BIN Value Breakout Metrics** screen; **BIN Explain Breakout Metrics** screen: **Missing Trigger Data Metrics** screen; **Systems By C&A Not Required Reason** screen; **Systems by SFIS/FFMIA DATA** screen; **Systems By Type of IT/NSS** screen; **Systems By Record Type** screen.

Drop List Values for Components ASD(HA); **DCAA**; **DCMA**; **DECA**; **DFAS**; **DMACT**; **DODIG**; **DPA&E**; **DTIC**; **DTSA**; **GC**; **NSA**; **OSD (CIO)**; **SECDEF; SOCOM**; **TMA**; **TRANSCOM**; **USD(C)**; and **USD(P)**

:

All	[NONE]

Drop List Value for Components AFRICOM; **ASD(HD)**; **ASD(ISA)**; **ASD(ISP)**; **ASD(LA)**; **ASD(PA)**; **ASD(SO/LIC)**; **CENTCOM**; **CIFA**; **DA&M**; **DFT**; **DIA**; **DLSA**; **DNA**; **DOT&E**; **DPMO**; **DTRMC**; **EUCOM**; **IADB**; **JFCOM**; **NCBDP**; **NGA**; **NGB**; **NORAD**; **NORTHCOM**; **NRO; OEA**; **OUTSIDE DoD**; **PACOM**; **SOUTHCOM**; **USNATO**:

All

Drop List Values for Component ASD(NII):

All	DASD(IM&T)/CITP	[NONE]
DASD(I&NA)	DASD(IM&T)/DA&I	

Drop List Values for Component ASD(RA):

All

ESGR

Drop List Values for Component BTA:

All	NAVSEA	[NONE]
ASA(ALT)	PRIORITY PROJ	
DBSAE	USD(AT&L)	

Drop List Values for Component DARPA:

All	N/A

Drop List Values for Component DHRA:

All	CPMS-ICUC	FVAP
CPMS	DTMO	[NONE]

Drop List Values for Component DISA:

All	GE242	NS	PEO-C2C (CC3)
CFE	GE3	NS1	PEO-C2C (CC4)
CFE82	GE32	NS13	PEO-C2C CC3
CIO	GE33	NS2	PEO-GES
CIO/C16	GE332	NS21	PEO-MA
CSD	GE34	NS3	PEO-STS
CTO	GE344	NS4	PLD
CTO-TO2	GO	NS5	TE
DISC	GS21	NS7	WHCA
DISO	GS213	NS8	
GE 33	GS221	NSC	
GE 33 –AF AF/XC	IG - D02	NSD	
GE22	JITC	NSD2	
GE23	JSSC	NSD5	
GE233	MPS	PEO-C2C	

Drop List Values for Component DLA:

All	J64	J6E	J6N
DAPS	J6B	J6F	J6P
J-62	J6B/DLIS	J6F/J-43	J6R
J-622	J6C	J6F/J-7	J6U
J62	J6D	J6H	

Drop List Values for Component DSCA:

All	CSMP	[NONE]

Drop List Values for Component DSS:

All	CI	[NONE]

Drop List Values for Component DTRA:

All	ADCW	ADRD-CB	DIR-SC
ADBE	ADOP	DIR-COS	
ADBE-BI	ADRD	DIR-EO	

Drop List Values for Component DODEA:

All	MC&FP	[NONE]

Drop List Values for Component MDA:

All	DOB	DOCW	JNIC/ICE
AB	DOBP	DTR	SN
AL	DOCM	DWO	SS
BC	DOCN	GM	TH
D	DOCO	GMT	[NONE]
DFI	DOCS	JNIC	

Drop List Values for Component NDU:

All	JFSC
IRMC	[NONE]

Drop List Values for Component PFPA:

All	PI-HR	SSD
CBRN	PPD	[NONE]

Drop List Values for Component STRATCOM:

All	DOD.USSTRATCOM	JTF-GNO
CMSA PAC	J34	[NONE]

Drop List Values for Component JOINT STAFF:

All	J-1	J-8	OCIO
COMPTROLLER	J-7	J7	

Drop List Values for Component USAF:

All	AF/A8	AFSOC	SAF/FM
ACC	AF/A9	AFSPC	SAF/XC
AETC	AFDW	AMC	USAFA
AF/A1	AFISRA	ANG	USAFE
AF/A2	AFMC	HAF	
AF/A3/5	AFOTEC	PACAF	
AF/A4/7	AFRC	SAF/AQ	

Drop List Values for Component ARMY:

All	ACSIM	AMC	ASA(ALT)

ASA(FM&C)
ASA(I&E)
ASA(M&RA)
ATEC
Admin Asst Sec/
Auditor General
DAIG
DUSA (BT)
Dir of Army Sta
EUSA (8th Army)
FORSCOM
General Counsel
HQDA CIO/G6
HQDA G1
HQDA G2
HQDA G3
HQDA G4
HQDA G8
INSCOM
MEDCOM
NETCOM
NGB
OCAR
OTJAG
Provost Marshal
SMDC
TRADOC
USACE
USARCENT (3rd A
USAREUR
USARPAC
USASOC
USMA

Drop List Values for Component USMC:
All
USMC

Drop List Values for Component NAVY:
All
AAUSN
BUPERS
CNIC
CNO-OPNAV
COMNAVSAFECEN
COMPACFLT
COMUSNAVSO
CUSFFC
MSC
NAVAIR
NAVFAC
NAVHISTCEN
NAVPGSCOL
NAVRESFOR
NAVSEA
NAVSUP
NETC
ONR
SPAWAR
SSPO
USFFC
USNA

Drop List Values for Component USD(AT&L):
All
ARA
BEI
BTA
DAU
DDESB
DPAP
DUS&T
HPCMP
ODUSD (I&E) BEI
USD (AT&L)
[NONE]

Drop List Values for Component USD(I):
All
CHIEF OF STAFF
DUSD(PP&R)/MIP

Drop List Values for Component USD(P&R):
All
SAPRO
[NONE]

Drop List Values for Component WHS:
All
DFD
ESD
FMD
HRD
ITMD

Single Drop List

Screen: **Legacy System Validation Report** screen.
Drop List Values as of 11/2/2011:

A-10 3DM [9690]
A-OPAC [10978]
A1 SOA [12651]
ACM [12118]
ACQBIZ [1622]
ACT [11339]
ADDM [11921]
ADE [14033]
ADS [36]
ADSS-WEB [1201]
AESIP [13267]
AF-IPPS [12188]
AFAFRICA VTC [11460]
AFEON [13753]
AFERMS [10762]
AFITDAKS [14898]
AFMSTT [1746]
AFRISS [63]
AFRISS-TF [12052]
AFRL/RB IT OPS [13348]
AFRL/RB IT OPS [12998]
AFWAY [405]
AHMS [9271]
AKARNG SIPRNET [11911]
AM [1209]
AMC LOGSA LTSE v1.0 [13231]
AMP [487]
ARMS LC [1801]
ARNET [10945]
ASMIS-R [2681]
ASOCNET [11876]
ATRRS [89]
AV [8477]
AWPS [571]
BAM [7905]
BEIS [5215]
BMEWS [9678]
BaS&E [9227]
C-E.N.GC.OFFUTT.TINKER [10880]
C-E.N.GC.PETERSON.PETERSON [7773]
C-E.N.GC.ROBINS AFRC.POPE [13911]
C-E.N.GP.Hickam.Hickam [11609]
C-E.N.GP.Osan.Kunsan [11615]
C-E.N.GP.Osan.Osan [12261]
C-E.N.GP.Yokota.Yokota [11608]
C-E.S.GC.ROBINS AFRC.POPE [14373]
C-E.S.GP.Osan.Kunsan [11614]
C-E.S.GP.Yokota.Misawa [11613]
CADIE-S [12449]
CAMS-FM/G081 [349]
CAMS-ME [869]
CAPS [5994]
CARSON SIPRNET [13770]
CASM [11975]
CAVENET [1862]
CBM-DW [7907]
CETI [1837]
CFD/R2M [1874]
CFMS-E [481]
CIMS [1616]
CIMS [3126]
CMIS [4628]
CMPP [871]
CMS [9788]
CMS-ID [8572]
COPS [412]
CPA [490]
CPOL-PORTAL [2668]
CSCS [1103]
CSD NA [13527]
CSS [829]
CURTIS [11776]
DAI [7518]
DAMIR [1683]
DAU SIS [12971]

DCOP [5999]
DCPDS [91]
DDS [23]
DEAMS [465]
DECANET [7908]
DECKPLATE [1664]
DEHS [12609]
DENIX [3180]
DESKES [8855]
DISS [1640]
DLA EBS [488]
DLS [626]
DMM [13414]
DMS-AF [1948]
DMSN [8546]
DOD EMALL [416]
DOD EOPF [13894]
DPS [489]
DRAS2 [14356]
DRRS [11331]
DS2-S [1630]
DSS [281]
DTAS SIPR [624]
DTMS [15004]
DTS [125]
E-PRINT [12786]
EAGLE EMAP [974]
EBM / DEPS [480]
EBS [1117]
EBS [12134]
EBS-CCS [14686]
EC [1626]
EC/EDI [19]
ECAFIS [11775]
ECSS [441]
EDA [418]
EDARTS [8680]
EDDN [11395]
EDM - EEO-DS [13995]
EDMS [5997]
EDW [5930]
EESOH-MIS [169]
EFD [7525]
EHMDRC [1433]
EIW [12515]
EKM-C [6805]
EMCS [12304]
EMCS/DDC Hill [11612]
EMCS/DDC Hill [12740]
ENBOSS [1617]
EOPF-BFC [14652]
EPROC [1441]
ERPTS [13136]
ETIMS [477]
FC [10734]
FEM [1509]
FIRST [378]
FLIS [286]
FMT PITI [12297]
FMT PITI [13024]
FPPS [12607]
FSCA [14880]
G3BCTC - FT CARSON (L) [13798]
G3BCTC - FT RILEY [12155]
G3BCTC - FT SAM HOUSTON (L) [12626]
GATES [369]
GCSS-ARMY [621]
GCSS-MC [303]
GDS [9223]
GFEBS [622]
GFEBS-SA [14457]
GFM [355]
GLOBUS II [7235]
GOARMYED [1221]
GP [14273]
GVISION [1349]
GeoBase - NIPR [13904]
GeoBase-SIPR [13888]
HCSS [14840]
HQAES [11341]
HQIIS [7969]
HTV [14647]
Hill AFGLSC ITS [13322]
IBM-MES [7983]
IBMS / S&S [9660]
IBS [353]
ICIS [8808]
ICODES [359]
IDE [1440]
IDSS [14473]
IGC [8867]
IGT/IVAN [834]
IPPS-A [7972]
IRRIS [357]
ISM [172]
JAFS [2131]
JCCS [8868]
JEDMICS [310]
JFAST [376]
JPARC ACTS-R [11448]
KALEIDOSCOPEDAU [9319]
KBCRS [4225]
LAAWS - JAGCNET [618]
LINX [1393]
LIW [1652]
LMP [232]
LMR - KNOX [11742]
LMS [2170]
MC4 [82]
MCRISS [4665]
MCTIMS [8712]
MDA DSS [10551]
MOCAS [423]
MOSS [7218]
MSC IS PORTAL [1632]
MSC-FMS [42]
MSC-HRMS [120]
MTS [12094]
NAF-T [820]
NAVY CASH [804]
NAVY ERP [802]
NGEN [13137]
NIAPS (DS2) [1631]
NJ-SIPRNET [12615]
NTCSS [299]
NexGen IT [12017]
OBMS [13413]
OIS [727]
OPMS [12321]
OSCMIS [14921]
On Base [11777]
PACAF-EIS-NIPR [12405]
PAVE PAWS [9677]
PEO IWS IDE [8088]
PMRT [11951]
POUCMV [13694]
PPB BOS [388]
PRIDE [1359]
PRIDE [1253]
PRIDE MOD [9728]
RAMSTEIN CTS - VTC SECURE [13902]
RB-ACS [11976]
RBI [482]
RDEC-AMDAN [12475]
RED ALERT [12529]
REMIS [1371]
RPAD [7508]
RPUIR [7516]
RTFS [5995]
SABRS [21]
SAEM [1552]
SBIRS MCS/IMCSB [7796]
SDI [6677]
SDS [12366]
SDS [7161]
SHAREPOINT [15027]
SHAREPOINT WP [14642]
SHIPS 3-M [1484]
SIMNET - NSC [12482]
SIPRNET [10842]
SMART [1157]
SORBIS [8930]
SPIDERS [8525]
SPOT-ES [6501]
SPOT-SIPR [13708]
SPS [431]
SRS [15073]
SSN [9708]
STEAM [14363]
STEAM [13439]
STES [2429]
SWM [4366]
T2 [2440]
TAS [14583]
TBA [2446]
TC-AIMS II [233]
TFAS/MOS [1624]
TFMMR [1627]
TFSMS [1659]
TIBI [816]
TOPSS [14576]
TORIS [8707]
TRMS [14268]
TTMS [1370]

UAS-I [11680]
UEWR [9679]
USAFE SIPR REL DMZ [11303]
USAFE VoSIP and MP [12375]
USXPORTS [832]
VCE [10470]
VIPS [1654]
VISION [1202]
VOVICI EFM [14444]
VPSC [5902]
WAWF [432]
WEB [1690]
WHS ECCS [11860]
WHS RPAM [11204]
WMS [1403]
WPC ExB Army-I [12403]
eBOSS [12399]
eForms [13438]
eForms [13037]

State Drop List

Screen: **New User Request** form.
Drop List Values:

Alabama
Alaska
Arizona
Arkansas
California
Colorado
Connecticut
Delaware
District of Columbia
Florida
Foreign
Georgia
Hawaii
Idaho
Illinois
Indiana
Iowa
Kansas
Kentucky
Louisiana
Maine
Maryland
Massachusetts
Michigan
Minnesota
Mississippi
Missouri
Montana
Nebraska
Nevada
New Hampshire
New Jersey
New Mexico
New York
North Carolina
North Dakota
Ohio
Oklahoma
Oregon
Pennsylvania
Rhode Island
South Carolina
South Dakota
Tennessee
Texas
Utah
Vermont
Virginia
Washington
West Virginia
Wisconsin
Wyoming

Target Systems Drop List

Screen: **System Search Options** screen.
Drop List Values (as of 2/25/2013):

CPARS or PPIMS for preparation of A-E and con
ECSS
STORES-Retail
GCSS-Army
Converged ERP
ERP Template 1.X
None
47
55
RSIMS
No Target System
CONSOLIDATED HUMAN RESOURCES MANAGEMENT SYSTE
HOMES4
SOFIMS 10/30/2006
EXCHANGE HRM PORTFOLIO
FAILURE REPORTING, ANALYSIS, CORRECTIVE ACTIO
HR Center Of Excellence - Thin Client (SIPR)
Army War Reserve Deployment System/Automated
Standard Army Ammunition System-Modernization
THEATER APPLICATION TOOLS
Centralized Operations Police Suite
Standard Army Retail Supply System-Level 2A C
SMALL BUSINESS INNOVATION RESEARCH MANAGEMENT
Quality Improvement Support System
Staffing Suite
DOCPER CONTRACTOR ONLINE PROCESSING SYSTEM
Electronic Official Personnel Folder Back-fil
BATTLEWEB
Mail Box Information System
Munitions Readiness Report
Distribution and Allowance
RISK MANAGMENENT INFORMATION SYSTEM (CS STARS
LRC - 50/50
COST AND PERFORMANCE PORTAL
CHCS II
LMP
ERP
BSM
GCSS-Army (PLM+)
DWMS
RHICS 2.0
IRMISDB: RFS; IRMIS Extended; PDB
Logistics Modernization Program
Logistics Modernization Program (LMP)
PBAS
SOMARDS
PMES
Financial Management Information System
MISSILE AND AVIATION HAZARD TRACKING SYSTEM
MILSUITE V2
LIFE CYCLE MANAGEMENT SOLUTIONS FOR ROCKET, M
STOCKPILE INVENTORY LIST COMPARATOR
MUNITIONS ANALYTICAL COMPLIANCE SYSTEM
MOBILIZATION COMMON OPERATING PICTURE - UNCLA
RECONCILIATION ANALYSIS

INTEGRATED CENTER INFORMATION SYSTEM
Civilian Personnel Online Service Desk
CRITICAL MISSION MANAGEMENT TOOL
BATTLEL LAB COLLABORATIVE SIMULATION ENVIRONM
KOREAN NATIONAL RECRUITMENT SYSTEM
MINE RESISTANT AMBUSH PROTECTED DATA MANAGEME
FORCES AND ORGANIZATION COST ESTIMATING SYSTE
Describe Electronic Reqmts Generator
DCPDS is the enterprise system for civilian H
GTN 21
AFKS
DA04712 - LOGISTICS MODERNIZATION PROGRAM
DA00555 - TRANSPORTATION COORDINATOR AUTOMATE
Trident Weapon System
DSFAS
Federal Procurement Data System -- Next Gener
Commodity Command Standard System (CCSS)
GCSS-A
Army Prepositioned Stocks Radio Frequency Ide
Department of the Army Mobilization Processin
LOGISTIC MODERNIZATION PROGRAM REQUISITIONS
ACCOUNTING TRANSACTION LEDGER ARCHIVAL SYSTEM
Human Resources Command User Registration Sys
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY
Property Book Unit Supply Enhanced
ENVIRONMENTAL DOCUMENT SYSTEM
BUSINESS OBJECTS XI
Deserter Verification Information System
ARMY CHILD & YOUTH SERVICES VIDEO SURVEILLANC
Senior Enterprise Talent Management System
Laserfiche
Human Resources Command My Record Portal
NAF INTEGRATED FINANCIAL AND MANAGEMENT SYSTE
SIEMENS TRAFFIC MANAGEMENT SOFTWARE
DEAMS
Transportation Coordinators-Automated Informa
Partial to DIMHRS, rest TBD
Reutilization Modernization Program
Global Combat Support System - Marine Corps
Ordnance Information System (OIS)
DA05941 - WEB-BASED FAMILY HOUSING MANAGEMENT
EBM
ARMY SAFETY MANAGEMENT INFORMATION SYSTEM - R
HQEIS
ADSS
SOFMIS
ATEC ENTERPRISE
SOFMIS 10-30-2006
ATEC Enterprise
HSMS
Logistic Modernizaton Program (LMP)
TEST DATA MANAGEMENT SYSTEM
AAFES - FINANCIAL MANAGEMENT
ARMY TRAINING MANAGEMENT SYSTEM
USAREUR G2 SIPRNET LAN
Enterprise Service Bus
Data Center Mainframe - Human Resources Cente
MOBCOP MESSAGING SYSTEM
ONBASE
CID Information Management System
JOINT MUNITIONS BARCODE LABELER
LOGISTICS APPLICATIONS SUITE
LRC - CONDITION BASED MAINTENANCE PLUS
CADS and PADS Just-In-Time Delivery System (J
SHAREPOINT- REDSTONE ARSENAL
NORTH CENTRAL REGIONAL PRODUCTIVITY TOOL SET
DEPARTMENT OF THE ARMY MOBILIZATION PROCESSIN
Standard Installation/Division Personnel Syst
Facilities and Equipment Maintenance System -
AVIATION LOGISTICS ENTERPRISE - PLATFORM V1.0
EMSOLUTION NEPA MANAGER AND SOLUTION TRACKER
KEYLESS ENTRY SYSTEM FORT POLK
CIVILIAN HUMAN RESOURCES REGIONAL REPORTS
LRC- ARFORGEN
KNOWLEDGE ON DEMAND II - USAREUR G8
FINANCIAL INTEGRATED REPORTING ENVIRONMENT
ARMY MILITARY-CIVILIAN COST SYSTEM
DIMHRS
DOEHRS-IH
This system will replace a combination of man
243
NAF-T
56
Common Food Management System
SARSS-2AC/B
AMCOM Enterprise Software
WebSchedules
SOFMIS 9-30-07
IFS
none
ARMY CAREER TRACKER
MOBILIZATION DEPLOYMENT INFORMATION SYSTEM
ARMY CONTRACT WRITING AND MANAGEMENT SYSTEM
INTERNET COMPLAINTS TRACKING SYSTEM
PRO-ACTIVE REAL PROPERTY INTERACTIVE SPACE MA
Corps of Engineers Financial Management Syste
Total Army Personnel Database-Army National G
LIFE CYCLE LOGISTICS ENGINEERING TOOLSET
LRC - GUARDRAIL
LOGISTICS DATA ANALYSIS TOOL
Fleet Management System
OVERSEAS ENTITLEMENT TRACKER
FORENSIC TOXICOLOGY DRUG TESTING LABORATORY-I
RIA-JMTC ENGINEERING CHANGE MANAGEMENT
AUTOMATED STORAGE AND RETRIEVAL SYSTEM

SHAREPOINT_ AMSTA-CST-SHAREPOINT_ AMSTA-CST
MEDICAL RESEARCH INFORMATION TECHNOLOGY SYSTE
Programming Budgeting Execution Suite
JOINT INTEGRATED ANALYSIS TOOL
TIBIA
Unknown
DCM
ATHOC NETWORK CENTRIC MASS NOTIFICATION
PROBE: R2MS
SOFMIS 10/30/2006
ESOH Program - Logistics Enterprise
SOFIMS 09/30/2007
ASSETS MANAGEMENT SYSTEM
Reserve End Item Management System - Force An
ADVANCED COLLABORATIVE ENVIRONMENT FOR THE PD
AMMUNITION PROGRAM STATUS MANAGEMENT REPORTS
READINESS & STATUS TOOLS
Distributed Learning System
Transportation Management System
GOARMYED
VEHICLE AUTOMATED MANAGEMENT PROGRAM
Standard Army Retail Supply System Level 1
ENTERPRISE BOARD
COMPETENCY MANAGEMENT SYSTEM
MEPCOM Integrated Resource System
RM Online
BOTTOM UP REVIEW
Multi User Change Proposal System
ARMY CONTAINER ASSET MANAGEMENT SYSTEM
Civilian Personnel Online
Enterprise Information Systems Configuration
ACCESS CONTROL LIST
GLOBAL SCIENCE AND TECHNOLOGY WATCH/TIPS ONLI
HEALTH AND FITNESS DIGITAL PLATFORM
Defense Travel System (DTS)
APS
RCSS
TMDE Enterprise Management Information System
INDUS SYSTEMS INC
ARMP ACCOUNTING
NONE
AFM: EQUIPRES; EQUIPFOR
AMCOM Enterprise Tool
Single DOIM Enterprise Tool
PROBE
AAFES - INSTALLATIONS AND ENVIRONMENT
AAFES - LOGISTICS AND MATERIAL READINESS
AAFES - ACQUISITION
LOGISTICS MODERNIZATION PROGRAM INCREMENT 2
RIA-JMTC STATISTICAL PROCESS CONTROL (SPC)
Data Center - Human Resources Command
ARMY MOBILITY ASSET TRACKING SYSTEM
Capability Architecture Development and Integ
Mobilization Common Operating Picture
RIA-JMTC NC PROGRAMMING SOLUTION
ASC SERVICE REQUIREMENTS TRACKING DATABASE
SHAREPOINT_ELCT-SO
Unit Level Logistics System - Aviation (Enhan
RAPID ACQUISITION OF MANUFACTURED PARTS
IMCOM Network Enterprise Center BADGE AND VIS
ReHost OASIS
THE CIVILIAN LEADER IMPROVEMENT BATTERY
Army Benefits Center Civilian
Army Career and Alumni Program
The JAG Corps Intranet and KM System
ENTERPRISE ENERGY DATA REPORTING SYSTEM
TOUR OF DUTY
BLITZ
UTILITY MANAGER PRO
G-3/5/7 PERSONNEL DATABASE
Navy ERP
SALE
BSM-Energy
N/A
Deckplate
PRIDE
LMP - Logistics Modernization Program
Enterprise Business Modernization (EBM)
GFEBS
Industrial Base Modernization
Moving Inside AKO
DFAS-218
SOFIMS
General Fund Enterprise Business System (GFEB
GCSS-Army - Global Combat Support System - Ar
Logistic Integrated Warehouse (LIW-LOGSA)
AUTONOA
PROGRAM CONTRACT AND ACQUISITION MANAGEMENT S
Age of Ammunition Stockpile
Cmd Pers Accountability & Visisbilty Reportin
Army Accessions Command - Integrated Automati
WORK COORDINATION SYSTEM
SIERRA RFID ASSET TRACKING SOLUTION
RIA-JMTC DISTRIBUTED NUMERICAL CONTROL (DNC)
704MI LAN
Army Stationing and Installation Plan
Senior Leader Development Management System
SOFTWARE ASSURANCE LABORATORY
DEPARTMENT OF THE ARMY MOBILIZATION PROCESSIN
OVERSEAS CONTINGENCY OPERATIONS INDIVIDUAL
CUSTOMS EXECUTIVE AGENCY KOFAX REPOSITORY
Overseas Contingency Operations Temporary Cha
PERSONNEL ACTION TRACKING SYSTEM
STANDARD ARMY MAINTENANCE SYSTEM-ENHANCED
ARMY MATERIEL SYSTEMS ANALYSIS ACTIVITY CLASS
CONTRACT MANAGEMENT OVERSIGHT SYSTEM
NON-ARMY MANAGED ITEM - SUPPLY DISCREPANCY RE
Utilities Monitoring Control System

AUTOMATED COST ESTIMATING INTEGRATED TOOLS

509TH SIG BN
CIVILIAN RATES AND EXECUTION

Using Components Drop List

Screen: **ETP Data Report** (query) screen.
Drop List Values: **>> See: Component Drop List (2)** section above for the list of Using Components.

APPENDIX E – SCREEN AND REPORT TITLES

The following is a list of DITPR screens and report title for the users reference.

Add New Organization
Add New Poc
Add System History
Admin Points Of Contact
Annual Review Dashboard
Annual Review Data
Annual Review Data Report
Annual Review Economic Viability Dashboard
Annual Review Milestone
Architecture
Archive Request Status Metrics
Archived Systems By Date
Associated Systems
Auditor Privilege Admin
Basic System Data (By Component)
Basic System Data (By MA/Domain)
BEA Taxonomy Mappings
BIN 9990 AGE
BIN Value Breakout Metrics
Business Mission Area Certification Dashboard
Business Mission Area Certification Dashboard Report
Business Mission Area Certification Request
Certification Conditions Report (results)
Certification Conditions Report (search)
Certification Cost Manual Inputs
Certification Cost Manual Inputs Report
Certification Milestone
Certification Review Search Results
Certification Search Results
Change Password
Component MC, ME, MS Count
Component PIA Data (results)
Component PIA Data (search)
Component System Counts for Selected MA-Domain
Component Systems Processing Summary
Core System View Report (old name)
Core View Listing Report (old name)
CRB FILES ADMIN
Cross-Plot Metrics
Data Quality – Blank Values by Component
DBSMC System Certification Status (results)
DBSMC System Certification Status (search)
DBSMC System Certification Status (Component)
DBSMC System Certification Status (MA/Domain)
Defense Business Systems Annual Review Dashboard
Defense Business Systems Annual Review Dashboard Report
Designated IRB Interest Programs
DITPR Data Export Files
DITPR Home Page
DITPR Log Off Edit Component User Privileges
DITPR News
eAuthentication (eGov) Data
eAuthentication (eGov) Data (results)
eAuthentication (eGov) Data (search)
eAuthentication (eGov) Data (Component)
eAuthentication (eGov) Data (MA/Domain)
E-Authentication Report
E-Authentication Report (query)
E-Authentication Report (results)
E-Authentication Systems Summary
Economic Viability Dashboard
Edit Annual Review Funds
Edit Certification Funds Requested
Edit Certification Legacy
Edit Component User Privileges
Edit Cost Data for Annual Review
Edit Cost Data for Certification
Edit E-Authentication Information
Edit FISMA Information
Edit Interest Designation
Edit IT Infrastructure Library (ITIL)
Edit MA/Domain User Privileges
Edit Mission Area Privileges
Edit Poc Info
Edit Poc Organization
Edit System Life Cycle Status
Edit User Profile
Enterprise Transition Plan Information
Enterprise Transition Plan Metrics
ETP Component Systems Metrics
ETP Data Report
ETP Data Report (results)
ETP Data Report (search)
ETP Enterprise Systems Metrics
ETP Legacy System Migration
ETP Legacy Systems Metrics
ETP System Component
EV Mission Area / Domain View Report
Expired Certified & Accredited Systems Report
FISMA Data
FISMA Data (Component)
FISMA Data (MA/Domain)
FISMA Data Quality Metrics
FISMA Status and Upcoming Expirations
FISMA/PIA Status
Help
Help (Contents)
Help (Glossary)
Help (Index)
Help (search)
Interoperability Report
Interoperability Report (results)
Interoperability Report (search)
IRB Certification Review Status
IRB Certification Status
IRB Reports List
IRB System Certification Reviews (results)
IRB System Certification Reviews (search)
IRB System Certification Reviews (Component)
IRB System Certification Reviews (MA/Domain)
IRB System Certification Status
IRB System Certification Tracking Report (results)
IRB System Certification Tracking Report (search)
IRB System Certification Tracking Report (MA/Domain)
ITIL Mapping
JCA Mapping

Legacy System Validation Report
Legacy System Validation Report (Display All)
MA/DOMAIN Systems Processing Summary
MA/Domain Systems Processing Summary (System Changes)
Mapped Operational Activities
Missing Core Data Metrics
Missing FISMA Data Counts
Missing Trigger Data Metrics
Mission Area / Domain View
Mission Area / Domain View Report
Mission Area Systems By Component
Mission Area Systems Processing Summary
Mission Area Systems Processing Summary (System Changes)
Mission Criticality Compliance
New Metrics Options Menu
New User Request Form
OMB Quarterly FISMA Report
OMB Quarterly FISMA Report (ATO's and IATOs)
OMB Quarterly FISMA Report (ATO's Only)
On-line Queries of FISMA Data
On-line Queries of FISMA Data (results)
On-line Queries of FISMA Data (search)
Operational Activity Gap Report
Outstanding Archive Requests
OV5 System Operational Activities
PA&E View for Certification
PA&E View for Certification Report
PIA Metrics Data
PIA/PA Compliance
PIA/PA, SSN and Forms Report
PIA/PA, SSN and Forms Report (results)
PIA/PA, SSN and Forms Report (search)
POA&M Status
Point Of Contact Description
Point Of Contact Description (Add – POC)
Point Of Contact Description (Edit– POC)
Point Of Contacts Listing
Print Core Report (old name)
Privacy Act (results)
Privacy Act (search)
Privacy Act (Component)
Privacy Act (MA/Domain)
Privacy and PIA OMB Report
Privacy Impact Assessment (results)
Privacy Impact Assessment (search)
Privacy Impact Assessment (Component)
Privacy Impact Assessment (MA/Domain)
Public Key Infrastructure (PKI) Metrics
Record Counts by MAC/Component
Records Management
Reference Documents Menu
Reference Documents Menu (CRB)
Reference Documents Menu (DDR)
Reference Documents Menu (Guidance)
Reference Documents Menu (IPT Docs)
Reference Documents Menu (References)
Reference Documents Menu (RRB)
Reference Documents Menu (Tools)
Reference Documents Menu (Training)
Reference Documents Menu (User Guides)
Report Options Menu
Report Options Menu (by Component)
Report Options Menu (by MA/Domain)
Report Options Menu (E-Authentication, FISMA, PIA, and others)
Risks & Mitigation
SFIS/FFMIA Compliance
SSN and Forms System Counts
SSN Data Report (results)
SSN Data Report (search)
Suspect or Possibly Invalid Data Metrics
System Appropriation Sum
System Appropriation Sum (results)
System Appropriation Sum (search)
System Archive
System Basic Data
System Basic Data (search)
System Basic Data (results)
System Basic Data Report
System By Record Type
System By Type of IT/NSS
System Capabilities
System Certification Status Report
System Core All
System Core Basic
System Core Basic (Add New System)
System Core Basic Report
System Core Trigger Questions
System Counts By MA-Domain/Component
System Display List
System Find
System History
System Interoperability Metrics
System IRB Certification Status
System Modernization Status
System OV-6 Processes
System POC
System POC Listing
System POCs (By MA/Domain)
System POCs Basic Data
System Processing History
System Records Management Metrics
System Regulatory Compliance Report
System Search Options
System Search Results
System SV4 Functions
System Taxonomy
System Update Status
System WMA Report
System WMA Report (results)
System WMA Report (search)
Systems By C&A Not Required Reason
Systems BY COI
Systems By Privacy Act
Systems by Record Type
Systems Numbers Breakdown
View Metrics Options (old screen title)
Warfighting Mission Area Questions
Welcome to DITPR
WMA and EIEMA Modernization Metrics
WMA Data Quality Scorecard